UNCONFIRMED MINUTES
OF THE ORDINARY MEETING OF COUNCIL
HELD AT CORE STADIUM, YALGOO
ON FRIDAY, 29 MAY 2020
COMMENCING AT 10.00 AM
DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Yalgoo during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Yalgoo. The Shire of Yalgoo warns that anyone who has an application lodged with the Shire of Yalgoo must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Yalgoo in respect of the application.
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Minutes for the Ordinary Meeting of the Yalgoo Shire Council, held at Core Stadium, Yalgoo
On Friday, 29 May 2020 commencing at 10.00 am.

PLEASE TURN OFF ALL MOBILE PHONES PRIOR TO THE COMMENCEMENT OF THE MEETING

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Deputy President Cr Gail Trenfield declared the meeting open at 10.00am

Teleconference with Vincent Catania, MLA
A telephone conference call was held with Vince Catania, MLA, Member for North West Central.
Vince was advised how the Shire of Yalgoo was coping with the COVID 19 pandemic.
Vince advised that the State Premier was announcing today that certain restrictions were lifted/eased effective from Friday next week.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS
- Cr Gail Trenfield, Deputy President
- Cr Gail Simpson
- Cr Tamisha Hodder
- Cr Percy Lawson
- Cr Raul Valenzuela

STAFF
- John Read, Acting Chief Executive Officer

GUESTS
- Nil

OBSERVERS
- Nil

LEAVE OF ABSENCE
- Nil

APOLOGIES
- Cr Gregory Payne, Shire President

3. DISCLOSURE OF INTERESTS

Disclosures of interest made before the Meeting: Nil
4. PUBLIC QUESTION TIME

4.0 QUESTIONS TAKEN ON NOTICE
Nil

4.1 QUESTIONS TAKEN WITHOUT NOTICE
Nil

5. MATTERS FOR WHICH THE MEETING MAY BE CLOSED
Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE
Nil

7. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

7.0 MEETINGS ATTENDED BY ELECTED MEMBERS

<table>
<thead>
<tr>
<th>Date</th>
<th>Details</th>
<th>Attended with whom</th>
</tr>
</thead>
<tbody>
<tr>
<td>28 May 2020</td>
<td>Councillors Lawson and Valenzuela met with Senior Constable Steve Akker from the Yalgoo Police Station regarding security lighting in the Yalgoo town site.</td>
<td>Yalgoo Police</td>
</tr>
</tbody>
</table>
8. CONFIRMATION OF MINUTES

8.1 ORDINARY COUNCIL MEETING

BACKGROUND

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

C2020-0501 MINUTES OF THE ORDINARY MEETING HELD 24 APRIL 2020

That the Minutes of the Ordinary Council Meeting held on 24 April 2020 be confirmed as a true and correct record of proceedings, with the following amendment to item 11.4.3 FLOOD DAMAGE – AGRN 903;

That Council:

1. receive the Acting CEO’s report regarding the Shire of Yalgoo’s successful flood damage AGRN 903 claim pursuant to the Disaster Recovery Funding Arrangements administered by DFES.

2. formally authorises and endorses the A/CEO’s actions in appointing Core Business Australia’s services in assessing and supervising the Shire’s AGRN 903 flood damage works program and the appointment of Rowe Contracting in undertaking AGRN 903 road reinstatement construction works in respect of the Dalgaranga Mt Magnet Road and the Uanna Hill Road, recognising that both organisations are WALGA pre-qualified and preferred supplier status, thus negating the need to call for tenders pursuant to the Council’s Purchasing Policy.

Moved: Cr. Simpson  Seconded: Cr Hodder  Motion put and Carried 5:0

9. REPORTS OF COMMITTEE MEETINGS

Nil

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS/Other Matters

Nil
11. MATTERS FOR DECISION

11.1 TECHNICAL SERVICES

11.1.1 PROGRESS REPORT ON THE CAPITAL WORKS PROGRAM 2019-20

<table>
<thead>
<tr>
<th>AUTHOR:</th>
<th>JOHN READ, ACTING CEO</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTEREST DECLARED:</td>
<td>NO INTEREST TO DISCLOSE</td>
</tr>
<tr>
<td>DATE:</td>
<td>21 MAY 2020</td>
</tr>
<tr>
<td>ATTACHMENTS</td>
<td>NIL</td>
</tr>
</tbody>
</table>

MATTER FOR CONSIDERATION
To receive the Progress Report on the 2019-2020 Capital Works Program.

BACKGROUND
The Shire in adopting its 2019-2020 Annual Budget has allocated funds amounting to $2,140,054 for the purpose of acquiring capital assets and undertaking infrastructure works.

STATUTORY ENVIRONMENT
Nil

STRATEGIC IMPLICATIONS
Timely delivering of the various capital projects which will deliver the objectives of the Community Strategic Plan.

POLICY IMPLICATIONS
Nil

FINANCIAL IMPLICATIONS
To deliver the Capital Works Program within the budgeted allocations.

CONSULTATION
Nil

COMMENT
The Capital Works Projects for the 2019-2020 financial year are detailed be:
CAPITAL WORKS PROGRAMME 2019-20

The following assets and works are budgeted to be acquired or undertaken during the year:

<table>
<thead>
<tr>
<th></th>
<th>2019-20 ANNUAL BUDGET</th>
<th>2019-20 APRIL ACTUAL</th>
<th>VARIANCE FAV (UNFAV)</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

### By Program

#### Governance

- **000000-Admin Computers Hardware and System Upgrade**
  - F & E
  - Budget: 40,000
  - Actual: 2,510
  - Variance: 37,490
  - Comments: In progress

- **000000-Admin Upgrade Cabling Fibre**
  - F & E
  - Budget: 10,000
  - Actual: 0
  - Variance: 10,000
  - Comments: In progress

- **000000-External Monitor Display**
  - F & E
  - Budget: 40,000
  - Actual: 0
  - Variance: 40,000
  - Comments: Not budgeted for

- **000000-Admin Airconditioners**
  - F & E
  - Budget: 0
  - Actual: 7,483
  - Variance: (7,483)
  - Comments: Not budgeted for

- **000000-Admin Fire Proof Safe**
  - F & E
  - Budget: 11,000
  - Actual: 0
  - Variance: 11,000
  - Comments: Completed

- **000000-Admin Centre New Front Doors including Notice Board**
  - L & B
  - Budget: 6,000
  - Actual: 0
  - Variance: 6,000
  - Comments: Completed

- **000000-Admin Centre Front Rails**
  - L & B
  - Budget: 2,500
  - Actual: 0
  - Variance: 2,500
  - Comments: Completed

- **000000- Motor Vehicle RAV4**
  - P & E
  - Budget: 44,000
  - Actual: 43,672
  - Variance: 328
  - Comments: Completed minor saving

- **000000- Motor Vehicle Fortunner**
  - P & E
  - Budget: 44,000
  - Actual: 44,218
  - Variance: (218)
  - Comments: Completed minor over expenditure

#### Housing

- **000000-Staff Housing - Solar Panels**
  - L & B
  - Budget: 66,000
  - Actual: 0
  - Variance: 66,000
  - Comments: Expenditure withheld

The CEO to provide a verbal update on the status of the capital projects as at 30 April 2020

In progress

Completed

Expenditure withheld
The following assets and works are budgeted to be acquired or undertaken during the year:

<table>
<thead>
<tr>
<th>By Program</th>
<th>2019-20 ANNUAL BUDGET</th>
<th>2019-20 APRIL ACTUAL</th>
<th>VARIANCE (UNFAV)</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td><strong>Recreation and Culture</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>000000 - Community Hall Renovations</td>
<td>L &amp; B 100,000</td>
<td>0</td>
<td>100,000</td>
<td>The CEO to provide a verbal update on the status of the capital projects as at 30 April 2020</td>
</tr>
<tr>
<td>000000- Kabota ride On Mower</td>
<td>P &amp; E 24,500</td>
<td>22,580</td>
<td>1,920</td>
<td>Completed minor saving</td>
</tr>
<tr>
<td>000000- Motor Vehicle Works Hilux</td>
<td>P &amp; E 30,000</td>
<td>28,681</td>
<td>1,319</td>
<td>Completed minor saving</td>
</tr>
<tr>
<td>000000- Art Centre Cameras, Lockers, Bookcase</td>
<td>F &amp; E 4,500</td>
<td>901</td>
<td>3,599</td>
<td>Works in progress</td>
</tr>
<tr>
<td>000000- Sports Complex - Kerb, Seal and Footpath to School</td>
<td>Recreation 90,000</td>
<td>60,744</td>
<td>29,256</td>
<td>Completed except car park lighting and disability access pathway</td>
</tr>
<tr>
<td><strong>Transport</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>000000- Machinery Shed Depot Concrete Floor 2 Bays</td>
<td>L &amp; B 39,000</td>
<td>39,850</td>
<td>(850)</td>
<td>Completed minor over expenditure</td>
</tr>
<tr>
<td>000000- Ice Machine Depot</td>
<td>P &amp; E 2,500</td>
<td>0</td>
<td>2,500</td>
<td></td>
</tr>
<tr>
<td>000000- Prime Mover</td>
<td>P &amp; E 267,000</td>
<td>230,000</td>
<td>37,000</td>
<td>Completed with savings</td>
</tr>
<tr>
<td>000000- Backhoe</td>
<td>P &amp; E 180,000</td>
<td>169,000</td>
<td>11,000</td>
<td>Completed minor saving</td>
</tr>
<tr>
<td>000000- Truck Cab Crew</td>
<td>P &amp; E 73,000</td>
<td>75,760</td>
<td>(2,760)</td>
<td>Completed minor over expenditure</td>
</tr>
<tr>
<td>000000- Fuel Tank</td>
<td>P &amp; E 2,100</td>
<td>0</td>
<td>2,100</td>
<td>In progress</td>
</tr>
<tr>
<td>000000- Diesel Air Compressor</td>
<td>P &amp; E 3,200</td>
<td>0</td>
<td>3,200</td>
<td>In progress</td>
</tr>
<tr>
<td>000000- Paynes Find Public Toilets</td>
<td>Other 63,656</td>
<td>30,000</td>
<td>33,656</td>
<td>Works in progress</td>
</tr>
<tr>
<td><strong>ROADS TO RECOVERY GRANTS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>000000- Yalgoo/Morawa Road - Widen to 7m</td>
<td>Roads 377,293</td>
<td>375,250</td>
<td>2,043</td>
<td>Completed minor saving</td>
</tr>
<tr>
<td><strong>RRG SPECIAL GRANT RD WORKS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>000000- Yalgoo/Ninghan Road - Seal to width 4m</td>
<td>Roads 300,000</td>
<td>300,000</td>
<td>-</td>
<td>Completed</td>
</tr>
<tr>
<td><strong>MUNICIPAL FUND</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>000000- Sandford River Crossing</td>
<td>Roads 25,000</td>
<td>0</td>
<td>25,000</td>
<td></td>
</tr>
</tbody>
</table>
The following assets and works are budgeted to be acquired or undertaken during the year:

<table>
<thead>
<tr>
<th>By Program</th>
<th>2019-20 ANNUAL BUDGET</th>
<th>2019-20 APRIL ACTUAL</th>
<th>VARIANCE (UNFAV)</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economic Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0000000-Caravan Park - Disabled Toilets Chairs and Rails L &amp; B</td>
<td>2,900</td>
<td>1,120</td>
<td>1,780</td>
<td>Works in progress</td>
</tr>
<tr>
<td>0000000-Caravan Park - Upgrade Water and Power Supply L &amp; B</td>
<td>30,000</td>
<td>0</td>
<td>30,000</td>
<td>Works in progress</td>
</tr>
<tr>
<td>0000000-Caravan Park - 2 Self Contained Accommodation Units L &amp; B</td>
<td>253,797</td>
<td>0</td>
<td>253,797</td>
<td>Works in progress</td>
</tr>
<tr>
<td>000000- Shelter and Seating Jokker Tunnel L &amp; B</td>
<td>4,054</td>
<td>0</td>
<td>4,054</td>
<td>Completed</td>
</tr>
<tr>
<td>000000- Shelter and Visitors Board at Railway Station L &amp; B</td>
<td>4,054</td>
<td>0</td>
<td>4,054</td>
<td>Completed</td>
</tr>
</tbody>
</table>

The CEO to provide a verbal update on the status of the capital projects as at 30 April 2020

2,140,054 1,431,769 708,285
VOTING REQUIREMENTS
Simple Majority

<table>
<thead>
<tr>
<th>OFFICER RECOMMENDATION / COUNCIL DECISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>C2020-0502</td>
</tr>
<tr>
<td>PROGRESS REPORT ON THE CAPITAL WORKS PROGRAM 2019 - 2020</td>
</tr>
</tbody>
</table>


Moved: Cr Simpson  
Second: Cr Lawson  
Motion put and Carried 5:0
11.1.2 TECHNICAL SERVICES MONTHLY REPORT AS OF THE 21 MAY 2020

<table>
<thead>
<tr>
<th>AUTHOR:</th>
<th>RAY PRATT, WORKS FOREMAN</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTEREST DECLARED:</td>
<td>NO INTEREST TO DISCLOSE</td>
</tr>
<tr>
<td>DATE:</td>
<td>21 MAY 2020</td>
</tr>
<tr>
<td>ATTACHMENTS</td>
<td>NIL</td>
</tr>
</tbody>
</table>

MATTER FOR CONSIDERATION


BACKGROUND - Nil

STATUTORY ENVIRONMENT - Nil

STATUTORY IMPLICATIONS - Nil

CONSULTATION - Nil

COMMENT

1 ROAD CONSTRUCTION – CAPITAL

- AGRN 903 Flood Damage. The Shire’s construction crew have been engaged fully on the reinstatement work associated with the storm damage event of 24 – 28 February 2020. The Shire’s workforce are on the Yalgoo North Road SLK 56.10 – 59.04.

2 ROAD MAINTENANCE - OPERATIONS

- Maintenance grading carried to North Road.
- Grid removed from the Ninghan road due to Grid being damaged,

3 OTHER INFRASTRUCTURE MAINTENANCE

- New windscreen in Isuzu Tipper
- New Window replaced on RTV Kubota – Gardeners Vehicle.
- Service done to CAT 12M Grader, 950 Loader, CAT Roller with two new batteries, Hilux YA840 and Landcruiser YA1000 Foreman’s Vehicle.

4 PARKS, RESERVES AND PROPERTIES

4.1 Art & Culture Centre
- General gardening maintenance carried out.
- Park has been closed to tourist, was reopened on the 21 May 2020.

4.2 Community Town Oval
- General gardening maintenance and fertilizing conducted to the Town Oval and Core Stadium Gardens.

4.3 Community Park, Gibbons Street
- General gardening maintenance conducted on a weekly bases, Mowing, Pruning and watering.

4.4 Community Park, Shamrock Street
- General Gardening Maintenance conducted on a weekly bases, Mowing, Pruning and watering.

4.5 Water Park
- Facility Closed to Public due to COVID 19. General maintenance conducted to the water park.

4.6 Yalgoo Caravan Park
- General gardening maintenance is done every two weeks.

4.7 Paynes Find
- Paynes Find Tip ready to be opened. Pushed up rubbish at the Yalgoo Tip.
- New Toilets completed at the Community Hall.

4.8 Railway Station
- Storm damage to Bar Section has been approved by Shire’s insurers and Greg Ellis’ quote accepted.
- Repairs to Cool room in bar section.

4.9 Yalgoo Nursing Post
- No changes or additions to the Nursing Post, besides general Gardening maintenance.

4.10 Staff Housing
- New toilet set replaced at 43 Gibbons Street
- Septic tank pump out at 6 Henty Street

5 INFRASTRUCTURE – CAPITAL
- Nil

6 PRIVATE WORKS
- Grant Simpson hired truck to relocated a backhoe to Meka Station
- Greg Ellis, earthworks and supply of cement to Paynes Find Community Hall toilets.

7 PURCHASING
- Nil

8 STAFF
- LGIS visited Yalgoo and offered flu shots and skin checks to Staff.

VOTING REQUIREMENTS
Simple Majority

Councillors raised the following issues for the CEO to consider actioning:
1. Trees around town in Gibbons Street to be watered more frequently.
2. Trees be planted on the perimeter of the park south of the Shire Office to beautify the area.
3. Trees prunned around town especially those impinging on electricity lines in Selwyn Street corner of Campbell Street.
4. Consider a hard cover replace damaged shade sails for play area near Water Park and children’s park opposite hall. Also street lighting for play area opposite hall.
OFFICER RECOMMENDATION / COUNCIL DECISION

C2020-0503 TECHNICAL SERVICES MONTHLY REPORT AS OF THE 21 MAY 2020

That Council receive the Technical Services report as at 21 May 2020

Moved: Cr Hodder
Seconded: Cr Valenzuela
Motion put and carried 5:0

MEETING ADJOURNMENT

Moved Cr Valenzuela, Seconded Cr Lawson that the meeting be adjourned at 11.02am for morning tea.
Meeting resumed at 11.12am
11.2 DEVELOPMENT PLANNING AND ENVIRONMENTAL HEALTH

Nil

11.3 FINANCE

11.3.1 ACCOUNTS FOR PAYMENT APRIL 2020

<table>
<thead>
<tr>
<th>AUTHOR:</th>
<th>DOMINIC CARBONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTEREST DECLARED:</td>
<td>NO INTEREST TO DISCLOSE</td>
</tr>
<tr>
<td>DATE:</td>
<td>21 MAY 2020</td>
</tr>
<tr>
<td>ATTACHMENTS</td>
<td>NIL</td>
</tr>
</tbody>
</table>

MATTER FOR CONSIDERATION

Council approve the Accounts for Payment list for the period 1 April 2020 to 30 April 2020 as detailed in the report below.

BACKGROUND

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and such to be recorded in the minutes of the meeting.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.10 Financial Management regulations

Regulations may provide for –

a. The security and banking of money received by a local government’ and
b. The keeping of financial records by a local government; and
c. The management by a local government of its assets, liabilities and revenue; and
d. The general management of, and the authorisation of payments out of –
   I. The municipal fund; and
   II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO’s duties as to etc.

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
   I. The payee’s name; and
   II. The amount of the payment; and
   III. The date of the payment; and
   IV. Sufficient information to identify the transaction.

2. A list of accounts for approval to be paid is to be prepared each month showing –
   a. For each account which requires council authorisation in that month –
      I. The payee’s name; and
      II. The amount of the payment; and
III. Sufficient information to identify the transaction; and
   b. The date of the meeting of the council to which the list is to be presented.

3. A list prepared under subregulation (1) or (2) is to be –
   a. Presented to the council at the next ordinary meeting of the council after the list is
      prepared; and
   b. Recorded in the minutes of that meeting.

STRATEGIC IMPLICATIONS
Nil

FINANCIAL IMPLICATIONS
Nil

CONSULTATION
Nil

COMMENT
The list of accounts paid for the period 1 April 2020 to 30 April 2020 are as follows:
<table>
<thead>
<tr>
<th>ID</th>
<th>Cheque Date</th>
<th>Creditor's Name</th>
<th>Invoice Details</th>
<th>Total Amount Due</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Admin Postal Charges: 16.01.2020 - 14.03.2020</td>
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<td>Contract Ranger Service - 1 April 2020</td>
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<td>884.82</td>
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<td>SIGN</td>
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<td>Sundry Items for caravan Park</td>
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<td>J R &amp; A Hersey</td>
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<td>2 X VAST DECODERS</td>
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<td>GG Pumps &amp; Electrical Pty Ltd</td>
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<td>DIRECT HEATING &amp; COOLING</td>
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<td>Courier Australia</td>
<td>Freight</td>
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<td>14-Apr-20</td>
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<td>Midwest Chemical &amp; Paper</td>
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<td>Five Star Business Equipment &amp; Comms</td>
<td>Photocopier Maintenance</td>
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<td>Sun City Plumbing</td>
<td>Depot - Service &amp; Repairs to Ice Machine</td>
<td>653.51</td>
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<td>Dominic Carbone &amp; Associates</td>
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<td>NORRIS &amp; HYDE IT</td>
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<td>HARVEY NORMAN COMPUTER SUPERSTORE</td>
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<td>LO-GO APPOINTMENTS</td>
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<td>Geraldton Toyota</td>
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<td>TOLL TRANSPORT PTY LTD</td>
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<td>ELLIS &amp; SONS CONSTRUCTION</td>
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<td>17,314.00</td>
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<td>CEKAS PEST MANAGEMENT</td>
<td>Pest Control -Treat ants around accommodation units</td>
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<td>4730</td>
<td>28-Apr-20</td>
<td>SUN CITY BATTERIES</td>
<td>Parts - P-G31-1000 - G31-1000 NEUTON 12V 1000CCA CAR/COMMERCIAL BATTERY, LVG15000AU - LVG15000AU NOCO 12-24V 15AMP BATTERY LITHIUM CHARGER</td>
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<tr>
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<td>30-Apr-20</td>
<td>Westrac Equipment Pty Ltd</td>
<td>Parts and Repairs -1 X 1R-1804 ELEMENT AS, 1 X 7W-2326 FILTER A, 1 X 110-6326 MAIN ELEMENT, 1 X S4 SOS KIT I/R 1 X 10365 SERVICE STICKER.REPLACE CLUTCH &amp; TRANSMISSION,SLAVE CYLINDER</td>
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<td>TOILET SYSTEM FOR PAYNESFIND</td>
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<td>Freight Lines Group</td>
<td>Freight -Cement Pallets</td>
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<td>4761</td>
<td>30-Apr-20</td>
<td>REFUEL AUSTRALIA</td>
<td>April 2020- Fuel Charges</td>
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<td><strong>TOTAL</strong></td>
<td><strong>434,785.96</strong></td>
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VOTING REQUIREMENTS
Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

C2020-0504  ACCOUNTS FOR PAYMENT APRIL 2020

That Council approve the list of accounts paid for the period 1 April 2020 to 30 April 2020, amounting to $434,785.96 and the list be recorded in the Minutes.

Moved: Cr Hodder  Seconded: Cr Simpson  Motion put and Carried 5/0
11.3.2  INVESTMENTS AS AT 30 APRIL 2020

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<th>AUTHOR:</th>
<th>DOMINIC CARBONE</th>
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<td>INTEREST DECLARED:</td>
<td>NO INTEREST TO DISCLOSE</td>
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<td>DATE:</td>
<td>21 May 2020</td>
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<td>ATTACHMENTS</td>
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MATTER FOR CONSIDERATION


BACKGROUND

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.14. Power to invest

(1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustee Act 1962 Part III.

(2A) A local government is to comply with the regulations when investing money referred to in subsection (1).

(2) Regulations in relation to investments by local governments may —

(a) make provision in respect of the investment of money referred to in subsection (1); and

[(b) deleted]

(c) prescribe circumstances in which a local government is required to invest money held by it; and

(d) provide for the application of investment earnings; and

(e) generally provide for the management of those investments.

Local Government (Financial Management) Regulations 1996

19. Investments, control procedures for

(1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.

(2) The control procedures are to enable the identification of —

(a) the nature and location of all investments; and

(b) the transactions related to each investment.

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

(1) In this regulation —

authorised institution means —

(a) an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or

(b) the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;

foreign currency means a currency except the currency of Australia.

(2) When investing money under section 6.14(1), a local government may not do any of the following —

(a) deposit with an institution except an authorised institution;

(b) deposit for a fixed term of more than 12 months;

(c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;

(d) invest in bonds with a term to maturity of more than 3 years;

(e) invest in a foreign currency.
STRATEGIC IMPLICATIONS - Nil

CONSULTATION - Nil

COMMENT

The worksheet below details the investments held by the Shire as at 30 April 2020.

<table>
<thead>
<tr>
<th>INSTITUTIONS</th>
<th>SHORT TERM RATING</th>
<th>INVESTMENT TYPE</th>
<th>ACCOUNT Nº</th>
<th>TERM</th>
<th>DATE OF TRANSACTION</th>
<th>DATE OF MATURITY</th>
<th>INTEREST RATE</th>
<th>PRINCIPAL</th>
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<tr>
<td>MUNICIPAL FUND</td>
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<td>Note Balance as per Bank Statement</td>
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<tr>
<td>NAB</td>
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<td>BENDIGO</td>
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<td>Ongoing</td>
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<td>N/A</td>
<td>Variable</td>
<td>$52,113.88</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$1,367,002.97</td>
</tr>
</tbody>
</table>

| RESERVE FUNDS | | | | | | | | |
| Bendigo | N/A | Term Deposit | 3330616 | 3 months | 07.04.2020 | 06.07.2020 | 1.50% | $468,712.48 |
| Bendigo | N/A | Term Deposit | 3330634 | 3 months | 07.04.2020 | 06.07.2020 | 1.50% | $1,127,200.64 |
| TOTAL | | | | | | | | $1,595,913.12 |

<p>| INVESTMENT REGISTER | 01 APRIL 2020 TO 30 APRIL 2020 | NATIONAL AUSTRALIA BANK | | | | | | |</p>
<table>
<thead>
<tr>
<th>ACCOUNT Nº</th>
<th>DATE OF MATURITY</th>
<th>INTEREST RATE</th>
<th>OPENING BALANCE</th>
<th>INTEREST EARNT TO 30.04.2020</th>
<th>INVESTMENT TRANSFERS</th>
<th>CLOSING BALANCE 30.04.2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>86-538-7363</td>
<td>Ongoing</td>
<td>Variable</td>
<td>$41,307.37</td>
<td>$29.27</td>
<td>(41,336.64)</td>
<td>0</td>
</tr>
<tr>
<td>323-9716</td>
<td>06.04.2020</td>
<td>1.55%</td>
<td>$64,336.35</td>
<td>$859.76</td>
<td>(65,196.11)</td>
<td>0</td>
</tr>
<tr>
<td>24-831-4222</td>
<td>Ongoing</td>
<td>Variable</td>
<td>$52,071.54</td>
<td>$42.34</td>
<td>0</td>
<td>$52,113.88</td>
</tr>
<tr>
<td>323-9717</td>
<td>06.04.2020</td>
<td>1.55%</td>
<td>$166,627.70</td>
<td>$2,226.75</td>
<td>(168,854.45)</td>
<td>0</td>
</tr>
<tr>
<td>3330616</td>
<td>06.07.2020</td>
<td>1.50%</td>
<td>$462,531.39</td>
<td>$6,181.09</td>
<td>0</td>
<td>$468,712.48</td>
</tr>
<tr>
<td>3330634</td>
<td>06.07.2020</td>
<td>1.50%</td>
<td>$1,112,335.83</td>
<td>$14,864.81</td>
<td>0</td>
<td>$1,127,200.64</td>
</tr>
</tbody>
</table>

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

C2020-0505 INVESTMENTS AS AT 30 APRIL 2020

That the Investment Report as at 30 April 2020 be received.

Moved: Cr Valenzuela Seconded: Cr Lawson Motion put and Carried 5/0
11.3.3 FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED THE 30 APRIL 2020

<table>
<thead>
<tr>
<th>Author:</th>
<th>Dominic Carbone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Declared:</td>
<td>No interest to disclose</td>
</tr>
<tr>
<td>Date:</td>
<td>21 May 2020</td>
</tr>
</tbody>
</table>

**Attachments**
- Statement of Comprehensive Income ending the 30 April 2020;
- Financial Activity Statement ending 30 April 2020;
- Summary of Current Assets and Current Liabilities as of 30 April 2020;
- Statement of Current Financial Position as at 30 April 2020;
- Detailed worksheets;
- Other Supplementary Financial Reports:
  - Reserve Funds;
  - Loan Funds;
  - Trust Fund

**MATTER FOR CONSIDERATION**
Adoption of the Monthly Financial Statements.

**BACKGROUND**
The Local Government Act and Regulations require local governments to prepare monthly reports containing the information that is prescribed.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995*

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

*Local Government (Financial Management) Regulations 1996*

Regulation 34 states:

1. A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
   1. annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
   2. budget estimates to the end of month to which the statement relates;
   3. actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
   4. material variances between the comparable amounts referred to in paragraphs (b) and (c);
   5. the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

**STRATEGIC IMPLICATIONS**
Provision of timely accounting information to inform Council of the financial status and financial affairs of the local government.

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue, and overall results against budget targets.

**POLICY IMPLICATIONS**

2.4 Material Variance
FINANCIAL IMPLICATIONS
The Financial Activity Statements reflect the financial situation of the Shire as at year to date.

CONSULTATION - Nil

COMMENT
The Shire prepares the monthly financial statements in the statutory format along with the other supplementary financial reports comprising of:

- Statement of Comprehensive Income;
- Statement of Financial Position;
- Reserve Funds;
- Loan Funds; and
- Trust Fund.

The areas where material variances have been experienced (10% or $10,000 above or below budget) are commented on in the material variance column.

VOTING REQUIREMENTS
Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION


That Council:
Adopts the Financial Activity Statement for the period ended 30 April 2020.

Moved: Cr. Hodder  Seconded: Cr. Simpson  Motion put and Carried 5/0
11.4 ADMINISTRATION

11.4.1 REPORT ON MATTERS OUTSTANDING AS AT 20 MAY 2020

| AUTHOR: | JOHN READ, ACTING CEO |
| INTEREST DECLARED: | NO INTEREST TO DISCLOSE |
| DATE: | 20 MAY 2020 |
| ATTACHMENTS | NIL |

MATTER FOR CONSIDERATION

That Council note the report on outstanding matters.

BACKGROUND

The report is compiled from resolutions of Council relating to reports presented to Council, Notice of Motions, and Urgent Business.

STATUTORY ENVIRONMENT

Nil

BUSINESS IMPLICATIONS

Nil

CONSULTATION

Nil

COMMENT

Matters outstanding are detailed below with comments in relation to status.

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>ITEM REFERENCE</th>
<th>RESOLUTION</th>
<th>CURRENT STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>31 Mar 17</td>
<td>Under-taking a Review of the Shire of Yalgoo Policies</td>
<td>That the CEO under-take a review of the Shire Policies over the next three months</td>
<td>Completed</td>
</tr>
<tr>
<td>27 September 2019</td>
<td>Paynes Find Public Toilet Facility</td>
<td>CEO to obtain quotations for the new toilet facility at the Paynes Find Community Centre</td>
<td>Completed</td>
</tr>
<tr>
<td>14 February 2020</td>
<td>Construction of two new chalets at the Yalgoo Caravan Park</td>
<td>Council has budgeted for the Construction of two Rammed Earth self-contained Chalets at the Yalgoo Caravan Park.</td>
<td>Drawings, design specification and scope of works for the two chalets are completed project is ready to invite tenders.</td>
</tr>
</tbody>
</table>
### MATTERS OUTSTANDING

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>ITEM REFERENCE</th>
<th>RESOLUTION</th>
<th>CURRENT STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>31 January 2020</td>
<td>ALGA Convention 2020</td>
<td>That Council determine any matter it wishes to raised with appropriate Federal Ministers of Parliament during the Australian Local Government Association (ALGA) convention to be held in Canberra on 14 – 18 June 2020 to be attended by a Murchison Zone delegation.</td>
<td>Councillors to discuss and matters forwarded to the CEO to presented as an agenda item at the Ordinary Council Meeting held in May 2020. Lack of health Services in Yalgoo to be raised by delegates attending.</td>
</tr>
</tbody>
</table>

### VOTING REQUIREMENTS

Simple Majority

### OFFICER RECOMMENDATION / COUNCIL DECISION

**C2020-0507 REPORT ON MATTERS OUTSTANDING AS AT 20 MAY 2020**

That Council:


Moved: Cr. Lawson Seconded: Valenzuela

Motion put and Carried 5/0
11.4.2 DEPUTY CHIEF BUSH FIRE CONTROL OFFICERS – SHIRE OF YALGOO

<table>
<thead>
<tr>
<th>Author:</th>
<th>John Read, Acting Chief Executive Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Declared:</td>
<td>No interest to disclose</td>
</tr>
<tr>
<td>Date:</td>
<td>4 May 2020</td>
</tr>
<tr>
<td>Attachments</td>
<td>Nil</td>
</tr>
</tbody>
</table>

MATTER FOR CONSIDERATION

In reviewing the current structure of the local bush fire control system in place, it is recommended that the brigade Captains of the North and South brigades be appointed as Deputy Chief Bush Fire Control Officers.

BACKGROUND

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995;
Bush Fires Act.

STRATEGIC IMPLICATIONS

Nil

CONSULTATION

Nil

COMMENT

Currently, Rob Grinham and Doug Taylor are appointed Deputy Chief Bush Fire Control Officers for North and South brigades respectively. The Shire CEO is by default appointed as the Chief Bush Fire Control Officer for the Shire of Yalgoo. It is suggested that the Captains of each brigade be appointed by default to the positions of Deputy Chief Bush Fire Control Officers North and South for the Shire of Yalgoo.

I have spoken with Rob Grinham and Doug Taylor and they are both happy with the change to appoint the brigade Captains to the positions. Currently Craig Holland is Captain of the North Brigade and Dave Rocke is Captain of the South (Paynes Find) Brigade.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

C2020-0508 DEPUTY CHIEF BUSH FIRE CONTROL OFFICERS – SHIRE OF YALGOO

That Council appoint the Brigade Captains to the positions of Deputy Chief Bush Fire Control Officer for the respective areas, with Craig Holland appointed for the North Brigade and Dave Rocke appointed for the South (Paynes Find) Brigade.

Moved: Cr. Valenzuela    Seconded: Cr. Lawson    Motion put and Carried 5/0
11.4.3 CORONA VIRUS UPDATE

<table>
<thead>
<tr>
<th>Author:</th>
<th>John Read, Acting Chief Executive Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Declared:</td>
<td>No interest to disclose</td>
</tr>
<tr>
<td>Date:</td>
<td>2020</td>
</tr>
<tr>
<td>Attachments</td>
<td>Nil</td>
</tr>
</tbody>
</table>

MATTER FOR CONSIDERATION

That Council receive the A/CEO’s report regarding an update on the status of the Corona Virus restrictions affecting the Shire of Yalgoo.

BACKGROUND

As a result of the Corona Virus, the Shire of Yalgoo introduced the following measures:

The Shire of Yalgoo has introduced the following measures in response to the COVID-19 state of emergency:

- Closure of the Shire Office to the public except for vehicle licensing services and matters of importance that require attention.
- Most Shire administration staff are working from home with laptops and internet access allowing staff to fully access all of the Shire’s databases and email facility.
- Closure of the Shire’s Arts & Culture Centre and the cancelling of all workshops and planned community development activities.
- Closure of the Yalgoo Caravan Park to tourists, etc. allowing minimal permanents to remain accommodated.
- Cancelling of the Yalgoo Races due to be held on 2 May 2020 as well as the Yalgoo Race Ball.
- Most meetings are conducted by tele/video conferencing.
- Public education of the requirements and measures to be observed in minimising the COVID-19 spread.
- Education and observance by all Shire staff/employees regarding hygiene and social distancing.
- No Shire employees have been stood down or laid off.
- In the interests of preserving cash flow consideration is being given to postponing certain budgeted capital projects.

STATUTORY ENVIRONMENT

Local Government Act 1995

STRATEGIC IMPLICATIONS

Nil

CONSULTATION

Nil

COMMENT

Since the 18 May 2020, the State Government has lifted certain restrictions in respect of hotels, cafes, restaurants, etc. allowing gatherings of 20 permitted with social distancing to be practiced. Regional boundaries have been extended allowing the mid west residents to travel to the Gascoyne and Pilbara regions, but not the metro area, south west, wheat belt, goldfields, etc.

The Shire has informally agreed to freeze any rate increases in the 2020/21 financial year and it appears that the State Government through the Minister for Local Government will be enforcing this rate increase freeze as well as restrictions on local governments in respect of interest charged on outstanding rates. I am advised by a senior Department of Local Government Officer handling the Shire’s proposed rating of Mining Infrastructure, that it is highly unlikely that the Minister for Local Government will permit the Shire to
introduce this rating in the 2020/21 financial year, as it represents an increase in rating. This will deprive the Shire of Yalgoo of at least $400,000 in its 20/21 budget.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

C2020-0509 CORONA VIRUS UPDATE

That Council

1. Receive the Acting CEO’s report regarding an update on the status of the Corona Virus restrictions imposed by the State Government affecting the Shire of Yalgoo.

2. Endeavour to arrange a Zoom video conference meeting or an in-person meeting with the Minister for Local Government or his Senior Officer and the Shire’s Acting CEO and or Shire President regarding the Shire’s Rating of Mining Infrastructure for the 2020/21 financial year, if such a meeting is required.

Moved: Cr. Simpson  Seconded: Cr. Hodder  Motion put and Carried 5/0
11.4.4 DRAFT BUDGET 2020/2021

Author: John Read, Acting Chief Executive Officer
Interest Declared: No interest to disclose
Date: 18 May 2020
Attachments Nil

MATTER FOR CONSIDERATION
That consideration be given to capital items for inclusion in the Shire of Yalgoo draft 2020/2021 Budget.

BACKGROUND
Traditionally the Shire of Yalgoo has its budget adopted after the 31 August deadline as stipulated in the Local Government Act 1995. This to a large extent has been as a result of obtaining Ministerial approval following advertising, receiving and responding to objections (from mining companies) regarding the imposition of differential rates that apply to the rating of mining tenements.


STRATEGIC IMPLICATIONS - Nil

CONSULTATION - Nil

COMMENT
This year, I will endeavour to fast track the process by having Council consider a draft budget at its June 2020 meeting and adopting the budget at its July 2020 Council meeting.

As mentioned in the Corona Virus Update report (agenda item), it is most disappointing that the Department of Local Government have advised informally that it is very unlikely that the Minister for Local Government will approve the Shire’s application to rate mining infrastructure, as a result of the State Government’s initiatives to assist ratepayers across the State with a nil increase in rates being enforced for the 2020/21 financial year. The Department views the imposition of mining infrastructure rating as an increase in rates, rather than a situation of rating property that was not previously rated. This will deprive the Shire of Yalgoo of at least $400,000 in its 2020/21 budget.

Capital expenditure proposed for the 2020/21 draft budget includes replacement of John Deere Grader (10 years old), the Community Bus, small tip truck and Works Forman’s vehicle. The level of plant replacement (after trade-ins) is proposed to be similar to the current year and amount to around $500,000.00. The Community Hall renovation is another major capital item proposed for the new budget and a more accurate costing is sought. We have $100,000 in the current budget for this project which will be carried over to the 20/21 budget and it is proposed to apply for a Lottery west Grant to assist with funding. In the absence of rating the mining infrastructure, this is expected to be the extent of major capital projects for the new budget.
VOTING REQUIREMENTS

Simple Majority

Councillors suggested that consideration be given in the new budget to provide for a street sweeper and a high pressure cleaner for buildings.

OFFICER RECOMMENDATION / COUNCIL DECISION

C2020-0510      DRAFT BUDGET 2020/2021

That Council receive the A/CEO’s report regarding the 2020/21 budget considerations.

Moved: Cr. Lawson       Seconded: Cr. Simpson       Motion put and Carried 5/0
11.4.5 WAGGA WAGGA MURALGARRA ROAD – PROPOSED DE-GAZETTAL

<table>
<thead>
<tr>
<th>Author:</th>
<th>John Read, Acting Chief Executive Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Declared:</td>
<td>No interest to disclose</td>
</tr>
<tr>
<td>Date:</td>
<td>20 May 2020</td>
</tr>
<tr>
<td>Attachments</td>
<td>Nil</td>
</tr>
</tbody>
</table>

MATTER FOR CONSIDERATION

After consultation with Wagga Station and at the request of EMR Golden Grove, (who are the Lessee of Muralgarra Station) due to the lack of vehicular traffic requiring this road, the safety of unauthorised people entering the property and due to items being stolen from the Muralgarra Station homestead (abandoned) the Wagga Wagga/Muralgarra road be de-gazetted.

BACKGROUND

Wagga Wagga/Muralgarra Road currently receives virtually no traffic apart from EMR Golden Grove personnel. The road is approximately 40 kms in length and receives a maintenance grade by the Shire twice per year.

This matter was considered by Council at its meetings in April and May, 2019 where Council agreed that the road not be de-gazetted and that the Council is willing to initiate the deviation of the road to bypass the Muralgarra Homestead, at EMR Golden Grove’s cost.


STRATEGIC IMPLICATIONS - Nil

CONSULTATION - EMR Golden Grove and the Manager of Wagga Station.

COMMENT

EMR Golden Grove has agreed to meet the cost of the de-gazettal.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

C2020-0511 WAGGA WAGGA MURALGARRA ROAD – PROPOSED DE-GAZETTAL

That Council advise EMR Golden Grove that as per its previous decision in April and May, 2019, Council does not agree to the de-gazettal of the Wagga Wagga Muralgarra Road, but it is willing to initiate the deviation of the Wagga Wagga Muralgarra Road to bypass the Muralgarra Homestead on the basis that EMR Golden Grove meet all costs associated with the deviation of the road.

Moved: Cr. Valenzuela  Seconded: Cr. Simpson  Motion put and carried 5/0
11.4.6 ENVIRONMENTAL REVIEW – YOGI MAGNETITE IRON ORE PROJECT

Author: John Read, Acting Chief Executive Officer
Interest Declared: No interest to disclose
Date: 20 May 2020
Attachments Nil

MATTER FOR CONSIDERATION

That Council receive the A/CEO’s report regarding the Shire’s submission to the State Government’s Environmental Authority in respect of the Environmental Impact Study undertaken by FIJV regarding its Yogi Magnetite Iron Ore Project.

BACKGROUND

Meetings have been held previously between the Shire and FIJV representatives regarding the Iranian company’s proposed Yogi Magnetite Iron Ore Project located 15 kms east of Yalgoo town site. The State Government Environmental Authority is currently calling for submissions in respect of the Environmental Impact Study undertaken by FIJV closing 28 May 2020. The Shire has responded with concerns regarding adequate water supply (10 gigolitres required annually) proving to be available from bore fields in the long term.

STATUTORY ENVIRONMENT

Local Government Act 1995

STRATEGIC IMPLICATIONS

Extending the existing railway from Mullewa to Yalgoo as an alternative transport facility in transporting the Yogi Projects iron ore concentrate to Geraldton Port could provide a more reliable transport facility compared to pipelines relying on a huge water supply. The railway could also service other mining projects and potentially other commercial businesses in the area now and in the future, particularly with the gas pipeline available in the immediate area, enhancing business development opportunity in the immediate Yalgoo town site area.

CONSULTATION

Nil

COMMENT

It is recommended that the Shire of Yalgoo’s proposal be thoroughly investigated by experts in the area of water supply and the financial feasibility of an alternative railway transport facility.

VOTING REQUIREMENTS

Simple Majority
OFFICER RECOMMENDATION / COUNCIL DECISION
C2020-0512 ENVIRONMENTAL REVIEW – YOGI MAGNETITE IRON ORE PROJECT

That Council receive the A/CEO’s report regarding the Shire’s submission to the Environmental Authority regarding the Shire’s concerns regarding the capacity and sustainability of local bore fields to adequately supply the volume of water the Yogi Magnetite iron Ore project requires, suggesting investigations be made into the possible viable alternative of extending the existing railway from Mullewa to Yalgoo as an alternative transport facility.

Moved: Cr Valenzuela  Seconded: Cr. Lawson  Motion put and Carried 5/0
11.4.7 AGRN 903 FLOOD DAMAGE PROJECT

<table>
<thead>
<tr>
<th>Author:</th>
<th>John Read, Acting Chief Executive Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Declared:</td>
<td>No interest to disclose</td>
</tr>
<tr>
<td>Date:</td>
<td>20 May 2020</td>
</tr>
<tr>
<td>Attachments:</td>
<td>Nil</td>
</tr>
</tbody>
</table>

**MATTER FOR CONSIDERATION**

That Council receive the A/CEO’s report regarding progress made in respect of the AGRN 903 flood damage works project.

**BACKGROUND**

On 24 – 28 February 2020, the Shire of Yalgoo sustained road damage as a result of a storm that affected the following roads:

Yalgoo North Road, Barnong Warara Road, Gabyon Tardie Road, Narloo Yuin Road (reinstatement works undertaken by Shire of Yalgoo totalling estimated $436,032.00).

Mt Magnet Dalgaranga Road and Uanna Hill Road (reinstatement works undertaken by Rowe Contractors, totalling estimated $577,500.00).

**STATUTORY ENVIRONMENT**

Local Government Act 1995

**STRATEGIC IMPLICATIONS**

Nil

**CONSULTATION**

DFES, Core Business Australia.

**COMMENT**

Under the rules that apply now to reinstatement works in the Immediate Works category of damaged roads as a result of natural disaster relief funding, now administered by DFES, the works must be completed within three months of the event to achieve 100% funding of the cost. We were able to achieve an extension of time to complete the works to 20 June 2020.

The Shire’s workforce has done an excellent job in the road construction work and we are on target to complete the works by 20 June 2020. The reliability of the works crew and their standard of work achieved is a credit to them and Ray Pratt, Works Foreman, giving administration confidence in our own crew undertaking our RRG and R2R road grant construction works in future, totally around $700,000.00, in preference to engaging a contractor.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION / COUNCIL DECISION**

C2020-0513 AGRN 903 FLOOD DAMAGE PROJECT

That Council receive the A/CEO’s report regarding progress made in respect of the reinstatement road construction works regarding the AGRN 903 flood damage project.

Moved: Cr. Hodder Seconded: Cr Lawson Motion put and Carried 5/0
11.4.8 MANAGER COMMUNITY WELLBEING, ARTS & CULTURE BI-MONTHLY REPORT MAY 2020

<table>
<thead>
<tr>
<th>AUTHOR:</th>
<th>EMMALINE JAMES, MANAGER COMMUNITY WELL BEING, ARTS &amp; CULTURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTEREST DECLARED:</td>
<td>NO INTEREST TO DISCLOSE</td>
</tr>
<tr>
<td>DATE:</td>
<td>21 MAY 2020</td>
</tr>
<tr>
<td>ATTACHMENTS</td>
<td>NIL</td>
</tr>
</tbody>
</table>

MATTER FOR CONSIDERATION

The Council be presented with the Bi-Monthly Community Development Program Report

BACKGROUND

At the Ordinary Council Meeting held on 27th January 2017 the following motion was resolved;

“That the Chief Executive Officer have the Community Development Officer prepare bi-monthly reports to Council on what activities have been held in town, the outcomes and what future events are proposed”

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

Outcome 1.2 Improved opportunities for education and training

1.2.1 Lobby for new or improved educational services
1.2.2 Maintain networks and high quality relationships with VET providers
1.2.3 Prepare for and recruit an Aboriginal Community Development Trainee
1.2.4 Research, encourage and implement innovative youth and adult education programs

Outcome 1.3 Successful facilitation of wide ranging program of community activities

1.3.1 Run or facilitate regular sport and recreation activities for all ages
1.3.2 Run a range of social activities and events to suit all ages
1.3.3 Prepare a Cultural Development Plan
1.3.4 Undertake a review of children’s services and activities
1.3.5 Develop an aged care strategy
1.3.6 Help establish a men’s shed and a women’s group
1.3.7 Run regular children and youth programs incl. holiday camps away
1.3.8 Run programs that specifically target anti-social/criminal behaviour

Outcome 1.4 Improved delivery of existing or new health and support services

1.4.1 Investigate opportunities for health services to visit Paynes Find
1.4.2 Re-establish and maintain a Local Drug Action Group
1.4.3 Lobby for HACC and CACP programs in Yalgoo
1.4.4 Maintain and service the Yalgoo Interagency
1.4.5 Lobby for new and improved health services

Outcome 3.3 Increase in number of tourists visiting the Shire

3.3.5 Continue to support existing events and create new ones

Outcome 4.1 An informed and participatory community
4.1.1 Establish an innovative and culturally appropriate community engagement strategy, that targets the Yalgoo community, Paynes Find community, pastoralists and the mining companies

4.1.2 Form and support a young leaders group

CONSULTATION

Yalgoo Nursing Post WACHS – Home and Community Care
WAPOL Yalgoo Police – Covid-19 Instances and LDAG
Yalgoo Primary School – NACC Ranger Program / future projects
Desert Blue Connect – Improving Health Services
Youth Focus – Youth Mental Health During COVID
GRAMS (TIS) Tackling Indigenous Smoking - COVID
North Midlands Project – Community Strengthening Mentorship
Eon Foundation – Community Garden Club
EMR Golden Grove – Bayalgu / postponed
Yalgoo Jockey Club – Yalgoo Races / Postponed
Fremantle Art Centre – Revealed Exhibition
Wirnda Barna - Revealed Exhibition
Helen Ansell – YACC Workshops
Marianne Penberthy - YACC Workshops
Broome TAFE – Arts Management – Rhiannon Hodder Traineeship
Geraldton TAFE – Community Services – Dannii Lawson Traineeship
Gail Prosser - Apprenticeships Australia
Foodbank – Food Sensations Program
Australian Skateboarding – School Holiday Program / Postponed
Bundiyarra Language Centre – Language and Dance workshops for NAIDOC + Murchison Economic Development Plan – GeoTourism
WACRH – Art Therapy Program YACC
CSRFF Funding Opportunity

COMMENT

The Manager Community Wellbeing, Arts & Culture report for Community Development is as follows:


HOME WORKSHOPS & SCHOOL HOLIDAY ACTIVITIES DURING #COVID-19

Shire Support for Community during COVID-19

- (May) FairGame Australia have posted sports equipment to be distributed to families for kids to use at home in their backyards. Requested totem poles, soccer nets, footballs, puzzles.
- (May) Elders Puzzle books created and being delivered including crosswords, Sudoku puzzles
- (May) 5pm Walking Group commenced. Adults Gardening Club EOI #Find30
- (May) Advertised ‘Zingo’ Social Activity online for Yalgoo adults (Zoom Bingo)
- (May) Shire supplied - 30 x ‘14 Day Craft Challenge boxes (Q Codes plus written instructions)
- (May) YACC Home Workshop Series: 15 x Scrapbook House Home workshop kits provided including You Tube Tutorial made especially for Yalgoo ladies plus written Instructions.
- (April) Home Delivery Service for Library advertised
- (April) Interagency partners including GRAMS & Youth Focus contributed covid activities for local Youth in Bulldust Newsletter.
- (April) 9 families used the small Fruit n Veg box service (second round)
- (April) YACC Home Workshops Series: Polymer Clay You Tube Tutorial & Written Instructions
- (April) Shire created 30 x Art Journal packs with coloring in books, pencils, journaling for kids
- (April) 24 Boxes of Pantry Staples sourced and collected by Local Families
- (March) 30 Boxes of Fruit n Vegetable boxes picked up from Geraldton and Home Delivered
- (March) YACC Artists Supplied with Materials to work from home (paints, polymer clay)

Number of individual Children supplied with kits:
Total number of occasions a child in Yalgoo received an activity kit:
Number of individual households who ordered a pantry / shopping box:
Instances families were provided with Shopping Assistance reducing need to travel:
Number of Individual Adults taking up Walking Group:
Total number of occasions an Adult has exercised with the shire walking group:

POSTPONED

COMMUNITY STRENGTHENING PROJECT—The North Midlands Project mentorship continues but it is important the Yalgoo community can all come together for this important first stage to decide what outcomes the community would like to see in Yalgoo in 1, 5, and 20 yrs. Module Two of the process has begun but has been delayed due to North Midlands and Shire of Yalgoo emergency management during covid-19. Third meeting scheduled for 22nd May.

AFTERNOON SPORTS TERM 2 — The LDAG X Shire of Yalgoo After School Sports Coordination has been postponed but the Shire are still working with LDAG, WAPOL Yalgoo Police, AusKick and the Stephen Michael foundation to bring afternoon Sports including Auskick, Rugby roos, Skateboarding and Midnight Basketball to Adults and Kids after the covid (physical contact) restrictions are lifted.

SCHOOL HOLIDAY PROGRAM - GRAMS TIS, FAIR GAME & AUSTRALIAN SKATEBOARDING were set to join us for the School Holiday Program this April and organisations are working to create online / zoom content.

FUTURE ACTIVITIES

All community development engagement (including Arts & Culture) will remain non contact and as online as possible to reach community for the foreseeable future. The Community Development and Arts Centre teams are continuing a program of activities to connect our community.

The Arts Centre and Sports Centre will be open as soon as practicable in line with Emergency Response legislation. The Sports Centre will be used for Arts Workshops greater than 4 people.

Whilst sports centres can open no contact sport or sharing of equipment is allowed and so the Shire will wait to commence after school activities a few more weeks at least until restrictions ease.

- Reconciliation Week 27 May – 3 June: #ApartButTogether
- After School Activities once COVID—19 contact / group gathering restrictions ease
- YACC Helen Ansell Painting Workshops 24 June – 4 July
- NAIDOC WEEK (unofficial) 5 – 12 July incl:
  Open Air Movie Night and Community Cookup Dinner tbc
  GRAMS NAIDOC Bingo tbc
  Bundiyarra Dance and Irra Warra Language centre lessons with Godfrey Simpson tbc
- YACC Textiles with Marianne Penberthy weekend 1- 3 August
- Blue Tree Project Sunday 9 August
- Community Art Exhibition – Post COVID-19 August
- YACC Helen Coleman Dye Pot Dying weekend 29 – 30 August
The Community Development and Arts Centre Teams will keep in regular contact with Elders, Artists, Interagency, Community members & Yalgoo Youth through this time via phone & email. This appears to be the best form of communication with our community at this stage.

VOTING REQUIREMENTS
Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION
C2020-0514 MANAGER COMMUNITY WELLBEING, ARTS & CULTURE BI-MONTHLY REPORT MAY 2020
Moved: Cr. Hodder  Seconded: Cr. Simpson  Motion put and carried: 5/0

12. NOTICE OF MOTIONS

12.1 PREVIOUS NOTICE RECEIVED
Nil

13. URGENT BUSINESS

Cr. Valenzuela raised the following matters:
1. Cr Valenzuela suggested that Council meet with the State Government Minister for Health regarding the urgent need for a permanent Nurse to be based in Yalgoo.
2. The mammograms service be reinstated servicing Yalgoo.
3. Police attend to children repeatedly riding motor bikes around town without helmets.

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.0 STATUTORY ENVIRONMENT – MEETING CLOSED TO THE PUBLIC
Councillors are obliged to maintain the confidentiality of matters discussed when the meeting is closed. Fines of up to $10,000 or two years imprisonment apply to certain offences relating to misuse of information.

The following legislative extracts were downloaded from www.auslii.edu.au on 8 November 2010.
Local Government Act 1995
s5.23. Meetings generally open to the public
(1) Subject to subsection (2), the following are to be open to members of the public —
(a) all council meetings; and
(b) all meetings of any committee to which a local government power or duty has been delegated.
(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

(a) a matter affecting an employee or employees;
(b) the personal affairs of any person;
(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
(e) a matter that if disclosed, would reveal —
   (i) a trade secret;
   (ii) information that has a commercial value to a person; or
   (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
(f) a matter that if disclosed, could be reasonably expected to —
   (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
   (ii) endanger the security of the local government’s property; or
   (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
(g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and
(h) such other matters as may be prescribed.

(3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

s5.92 Access to information by council, committee members

(1) A person who is a council member or a committee member can have access to any information held by the local government that is relevant to the performance by the person of any of his or her functions under this Act or under any other written law.

(2) Without limiting subsection (1), a council member can have access to —

(a) all written contracts entered into by the local government; and
(b) all documents relating to written contracts proposed to be entered into by the local government.

s5.93 Improper use of information

A person who is a council member, a committee member or an employee must not make improper use of any information acquired in the performance by the person of any of his or her functions under this Act or any other written law —

(a) to gain directly or indirectly an advantage for the person or any other person; or
(b) to cause detriment to the local government or any other person. Penalty: $10 000 or imprisonment for 2 years.

Local Government (Rules of Conduct) Regulations 2007

s6. Use of information

(1) In this regulation —
closed meeting means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;
confidential document means a document marked by the CEO to clearly show that the information in the document is not to be disclosed; non-confidential document means a document that is not a confidential document.

(2) A person who is a council member must not disclose —
(a) information that the council member derived from a confidential document; or
(b) information that the council member acquired at a closed meeting other than information derived from a non-confidential document.

(3) Subregulation (2) does not prevent a person who is a council member from disclosing information —
(a) at a closed meeting; or
(b) to the extent specified by the council and subject to such other conditions as the council determines; or
(c) that is already in the public domain; or
(d) to an officer of the Department; or
(e) to the Minister; or
(f) to a legal practitioner for the purpose of obtaining legal advice; or
(g) if the disclosure is required or permitted by law.

15. NEXT MEETING

The next Ordinary Meeting of Council is due to be held at the Council Chambers, Yalgoo on the 26 June 2020 commencing at 10.00 am.

16. MEETING CLOSURE

There being no further business, the Deputy President thanked Councillors and staff for their attendance and declared the Ordinary meeting closed at 12.25 pm.

DECLARATION

These minutes were confirmed at the Ordinary Council Meeting held on the 26 June 2020.

Signed: ___________________________________________________
Person presiding at the meeting at which these minutes were confirmed.