UNCONFIRMED MINUTES

OF THE ORDINARY MEETING OF COUNCIL

HELD IN THE

COUNCIL CHAMBERS, YALGOO

ON FRIDAY, 27 MARCH 2020

COMMENCING AT 10.00 AM
DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Yalgoo during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Yalgoo. The Shire of Yalgoo warns that anyone who has an application lodged with the Shire of Yalgoo must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Yalgoo in respect of the application.
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Minutes of the Ordinary Meeting of the Yalgoo Shire Council, held in the Council Chambers, Yalgoo
On Friday, 27 March 2020 commencing at 10.00 am.

PLEASE TURN OFF ALL MOBILE PHONES PRIOR TO THE COMMENCEMENT OF THE MEETING

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

President Cr Gregory Payne declared the meeting open at 10.02 am.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS
- Cr Gregory Payne, Shire President
- Cr Gail Trenfield, Deputy President
- Cr Raul Valenzuela
- Cr Percy Lawson
- Cr Tamisha Hodder
- Cr Gail Simpson

STAFF
- John Read, CEO
- Elisha Hodder, Executive Assistant

GUESTS
- Nil

OBSERVERS
- Nil

LEAVE OF ABSENCE
- Nil

APOLOGIES
- Vince Catania, MLA North West Central

3. DISCLOSURE OF INTERESTS

Disclosures of interest made before the Meeting.

Nil
4. PUBLIC QUESTION TIME

4.0 QUESTIONS TAKEN ON NOTICE

Nil

4.1 QUESTIONS TAKEN WITHOUT NOTICE

Nil

5. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

7.0 MEETINGS ATTENDED BY ELECTED MEMBERS

<table>
<thead>
<tr>
<th>Date</th>
<th>Details</th>
<th>Attended with whom</th>
</tr>
</thead>
</table>
| 11 March 2020    | Arts and Culture Committee Meeting | Cr Gregory Payne  
Cr Raul Valenzuela  
Cr Gail Simpson  
Cr Tamisha Hodder  
CEO John Read     |
| 16 March 2020    | LEMC Meeting                | Cr Gregory Payne  
Cr Raul Valenzuela  
CEO John Read      |
| 20 March 2020    | Road Inspection             | Cr Raul Valenzuela  
Cr Percy Lawson    |
| 25 March 2020    | MRVC                        | Cr Gregory Payne                                      |
8. CONFIRMATION OF MINUTES

8.1 ORDINARY COUNCIL MEETING

BACKGROUND
Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

VOTING REQUIREMENTS
Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

C2020-0301 MINUTES OF THE ORDINARY MEETING

That the Minutes of the Ordinary Council Meeting held on 28 February 2020 be confirmed as a true and correct record of proceedings.

Moved: Cr Raul Valenzuela  Seconded: Cr Percy Lawson  Motion put and carried: 6/0
9. REPORTS OF COMMITTEE MEETINGS

9.0 Finance and Audit Committee held on the 27 March 2020.

9.1 REPORT ON COMPLIANCE AUDIT RETURN 2019

<table>
<thead>
<tr>
<th>AUTHOR:</th>
<th>DOMINIC CARBONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTEREST DECLARED:</td>
<td>NO INTEREST TO DISCLOSE</td>
</tr>
<tr>
<td>DATE:</td>
<td>6 MARCH 2020</td>
</tr>
<tr>
<td>ATTACHMENTS:</td>
<td>2019 COMPLIANCE AUDIT RETURN</td>
</tr>
</tbody>
</table>

MATTER FOR CONSIDERATION
That the Committee give consideration to the Compliance Audit Return 2019 and recommend to Council that the Compliance Audit Return be adopted and certified by the President and Chief Executive Officer and a copy to be forwarded to the Department of Local Government Sport and Culture Industries by 31st March 2020.

BACKGROUND
Regulation 14 and 15 of the Local Government (Audit) Regulations 1996 requires that the Council carry out a Compliance Audit for the period 1st January to the 31st December in each year and be submitted to the Executive Director by the 31st March of the following year.

STATUTORY ENVIRONMENT
Local Government Act 1995
7.13. Regulations as to audits requiring local governments to carry out, in the prescribed manner and in a form approved by the Minister, an audit of compliance with such statutory requirements as are prescribed whether those requirements are —

(i) of a financial nature or not; or

(ii) under this Act or another written law.

Local Government (Audit) Regulations 1996
14. Compliance audits by local governments
A local government is to carry out a compliance audit for the period 1 January to 31 December in each year. After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.

(3A) The local government’s audit committee is to review the compliance audit return and is to report to the council the results of that review.

(3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —

(a) presented to the council at a meeting of the council; and

(b) adopted by the council; and

(c) recorded in the minutes of the meeting at which it is adopted.

15. Compliance audit return, certified copy of etc. to be given to Executive Director
(1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —

(a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
(b) any additional information explaining or qualifying the compliance audit, is to be submitted to the Executive Director by 31 March next following the period to which the return relates.

(2) In this regulation —
certified in relation to a compliance audit return means signed by —
(a) the mayor or president; and
(b) the CEO.

BUSINESS IMPLICATIONS
Nil

CONSULTATION
Nil

COMMENT
The Shire of Yalgoo is required to carry out an Annual Compliance Audit for the period 1st January 2019 to 31st of December 2019. The Compliance Return for 2019 has been completed online on the Department of Local Government Sport and Culture Industries website and is attached for consideration.

The Compliance Return is to be adopted by Council and certified by the President and the Chief Executive Officer along with a copy of the relevant section of the Minutes be forwarded to the Director General by the 31st March 2020.

VOTING REQUIREMENTS
Simple Majority

<table>
<thead>
<tr>
<th>COMMITTEE RECOMMENDATION / COUNCIL DECISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>C2020-0302       Report on Compliance Audit Return 2019</td>
</tr>
<tr>
<td>That Council adopt the Audit Committee recommendation that the 2019 Compliance Audit Return be adopted and certified by the President and Chief Executive Officer and forwarded to the Department of Local Government along with the relevant section of the Minutes.</td>
</tr>
<tr>
<td>Moved: Cr Gail Trenfield  Seconded: Cr Gail Simpson  Motion put and carried: 6/0</td>
</tr>
</tbody>
</table>
9.2 REPORT ON 2019-20 ANNUAL BUDGET REVIEW

<table>
<thead>
<tr>
<th>Author:</th>
<th>Dominic Carbone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Declared:</td>
<td>No interest to disclose</td>
</tr>
<tr>
<td>Date:</td>
<td>6 March 2020</td>
</tr>
</tbody>
</table>

Matter for Consideration

That council review the 2019-20 Annual Budget Review

Background

Regulation 33A of the Local Government Act (Financial Management) Regulations 1996 requires that a Local Government between 1st February and 31st March in each year carry out a review of its Annual Budget for that year. A copy of the review and the determination is to be provided to the Department of Local Government within 30 days of the adoption of the review.

Council adopted a 10% or $10,000.00 variance or whatever is the greater for the reporting of material variances identified in the annual budget review

Statutory Environment

33A. Review of budget

(1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.

(2A) The review of an annual budget for a financial year must —

(a) consider the local government’s financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and

(b) consider the local government’s financial position as at the date of the review; and

(c) review the outcomes for the end of that financial year that are forecast in the budget.

(2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.

(3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

*Absolute majority required.

(4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

(a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution*; or

(c) is authorised in advance by the mayor or president in an emergency.

(1a) In subsection (1) —
additional purpose means a purpose for which no expenditure estimate is included in the local government’s annual budget.

(2) Where expenditure has been incurred by a local government —
   (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
   (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

Business Implications
Nil

Consultation
Dominic Carbone

Comment
A review of the Shire’s 2019-20 Annual Budget has been undertaken in accordance with the Financial Management Regulations and the following worksheets have been prepared;

- Statement of Financial Activities (refer attachments)
- Statement of Surplus/ Defecate (refer attachments)
- Statement of Closing Funds (refer attachments)
- Budget analysis Worksheets (refer attachments)

The review of the 2019-20 Annual Budget revealed:

1) An increase in operating revenue amounting to $23,872 comprising of:

   **REVENUE**

   - Increase in Rates Levied $1,995
   - Decrease in Non Payment Penalty Interest ($8,000)
   - Decrease in Financial Assistance Grants ($34,505)
   - Increase in FESA Grant Received $2,076
   - Increase in Reimbursements WACHS Health Centre Mtce $4,470
   - Increase in Staff Housing Rent $8,000
   - Increase in Rubbish Collection Charges $1,250
   - Increase in Community Bus Hire $1,500
   - Increase in other Revenue Recreation and Culture $2,000
   - Decrease in Sales Arts and Cultural Centre ($12,500)
   - Increase in MRWA Direct Roads Grant $56,347
   - Increase in Emu Cup Funding $15,200
   - Increase in Caravan Park Fees and Charges $15,000
   - Decrease in prospecting Permits ($1,400)
   - Decrease in Reimbursements Plant Operations Costs ($29,585)
   - Increase in Scrap Metal Sales $1,860
   - Increase in Reimbursements Administration $2,031
   - Decrease in Commission Motor Vehicle Licencing ($2,000)
Increase Other Minor Variances $133

$23,872

An increase in operating expenditure amounting to $33,263 comprising of:

EXPENDITURE

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Decrease in Debt Collection Costs</td>
<td>$2,000</td>
</tr>
<tr>
<td>Decrease in Members Travel claims</td>
<td>$5,000</td>
</tr>
<tr>
<td>Decrease in Members Conference Expenses</td>
<td>$10,000</td>
</tr>
<tr>
<td>Decrease in Election Expenses</td>
<td>$5,464</td>
</tr>
<tr>
<td>Increase in Members Donations</td>
<td>($3,500)</td>
</tr>
<tr>
<td>Increase in Members Expenses Other</td>
<td>($5,000)</td>
</tr>
<tr>
<td>Decrease in Animal Ranger Expenses</td>
<td>$4,000</td>
</tr>
<tr>
<td>Decrease in Animal Sterilisation Program</td>
<td>$2,000</td>
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<tr>
<td>Increase in Health Centre Mtce</td>
<td>($4,470)</td>
</tr>
<tr>
<td>Increase in Ambulance Services</td>
<td>($2,040)</td>
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<tr>
<td>Increase in Staff Housing Electricity Costs</td>
<td>($1,500)</td>
</tr>
<tr>
<td>Decrease in Staff Housing Water Costs</td>
<td>$7,000</td>
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<tr>
<td>Increase Yalgoo Refuse Site - Additional Fencing, New Pit, Rehabilitation</td>
<td>($33,500)</td>
</tr>
<tr>
<td>Increase Paynes Find Refuse Site - Additional Fencing, New Pit</td>
<td>($18,750)</td>
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<tr>
<td>Decrease in Town Planning Scheme Expenses</td>
<td>$5,000</td>
</tr>
<tr>
<td>Decrease in Cemetery Expenses</td>
<td>$1,471</td>
</tr>
<tr>
<td>Decrease in Public Conveniences Maintenance</td>
<td>$7,104</td>
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<tr>
<td>Decrease in Community Bus Expenses</td>
<td>$2,450</td>
</tr>
<tr>
<td>Decrease in Vacant Land Mtce</td>
<td>$1,000</td>
</tr>
<tr>
<td>Increase in Yalgoo Hall Expenses</td>
<td>($11,362)</td>
</tr>
<tr>
<td>Increase in Community Park Maintenance</td>
<td>($8,388)</td>
</tr>
<tr>
<td>Increase in Shamrock Park Maintenance</td>
<td>($12,077)</td>
</tr>
<tr>
<td>Decrease in Railway Station Building and Ground Maintenance</td>
<td>$5,536</td>
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<tr>
<td>Decrease in Tennis Court Maintenance</td>
<td>$2,547</td>
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<tr>
<td>Decrease in Yalgoo Hub Covered Area Maintenance</td>
<td>$4,349</td>
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<tr>
<td>Increase in Golf Course Maintenance</td>
<td>($3,150)</td>
</tr>
<tr>
<td>Decrease in Water Park Maintenance</td>
<td>$6,299</td>
</tr>
<tr>
<td>Increase in Community Oval and Pavilion Maintenance</td>
<td>($36,704)</td>
</tr>
<tr>
<td>Increase in Rebroadcasting Equipment Mtce - install single channel</td>
<td>($6,050)</td>
</tr>
<tr>
<td>Decrease in Library Expenses</td>
<td>$1,000</td>
</tr>
<tr>
<td>Decrease in Celebration Expenditure</td>
<td>$3,421</td>
</tr>
<tr>
<td>Increase in Museum/Goal Maintenance</td>
<td>($10,722)</td>
</tr>
<tr>
<td>Decrease in Town Street Maintenance</td>
<td>$124,715</td>
</tr>
<tr>
<td>Decrease in Street Trees and Watering</td>
<td>$36,131</td>
</tr>
<tr>
<td>Increase in Road Inspections After Rain</td>
<td>($4,939)</td>
</tr>
<tr>
<td>Decrease in Vegetation and Weed Control</td>
<td>$5,000</td>
</tr>
<tr>
<td>Increase in Engineering Consultancy</td>
<td>($20,000)</td>
</tr>
</tbody>
</table>
Increase in Rural Road Maintenance ($95,524)
Decrease in Repairs Grids $4,384
Decrease in Paynes Find Airstrip Mtce $5,657
Decrease in Wild Dog Bounty $5,000
Increase in Caravan Park Operations ($28,508)
Decrease in Emu Cup Event $19,702
Decrease in Jokers Tunnel Mtce $1,508
Decrease in Banners in the Terrace $3,500
Decrease in Building Consultants Fees $2,500
Increase in Fuel Station Mtce ($1,895)
Increase Other Expenses Unclassified ($2,000)
Decrease Other Minor Variances ($6,922)
($33,263)

3) Gain or loss on sale of assets:

Decrease in Proceeds from Sale of Assets ($17,499)
Increase in net loss on sale of assets ($17,499)

4) Furniture and Equipment

Additional Expenditure - Air conditioner Administration ($7,483)
Savings - Computer Hardware and Systems Upgrade $10,000
$2,517

Land and Buildings

Savings- Solar Panels Staff Housing $66,000
Additional Expenditure - Disabled Toilets Self Contained Units Caravan Park ($30,000)
Over Expenditure - Concrete Floor machinery Shed Depot ($850)
$35,150

6) Plant and Equipment

Savings - HCP Vehicle $328
Over expenditure - Admin Vehicle ($218)
Savings - Kubota Ride on Mower $1,920
Savings - Utility Gardener $1,319
Savings - Primer Mover $37,000
Savings - Backhoe $11,000
$51,349

7) Roads Infrastructure
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Savings - Yalgoo Morawa Road Widening</td>
<td>$2,043</td>
</tr>
<tr>
<td>8) Infrastructure Recreation Facilities</td>
<td>$0</td>
</tr>
<tr>
<td>9) Infrastructure Other</td>
<td>$0</td>
</tr>
<tr>
<td>10) Reserve Funds</td>
<td>$0</td>
</tr>
<tr>
<td>10) Book Value of Assets Sold Written Back</td>
<td>$0</td>
</tr>
<tr>
<td>11) Surplus Brought Forward</td>
<td>($43,371)</td>
</tr>
<tr>
<td>Additional Accrued Expenses and Employee Entitlements and Adjustment to Provision for Doubtful Debts</td>
<td>($43,371)</td>
</tr>
<tr>
<td>Net Estimated Variance- Surplus</td>
<td>$20,798</td>
</tr>
</tbody>
</table>

Council is requested to authorise the following expenditure in accordance with Section 6.8 of the Local Government Act 1995.

1) Refuse Site Maintenance Yalgoo – new fencing, new pit and rehabilitation $33,500

2) Disabled Toilets – Self Contained Units Caravan Park $30,000

Council is requested to give consideration to and adopt the Annual Budget Review

**Voting Requirements**

Absolute Majority
COMMITTEE RECOMMENDATION / COUNCIL DECISION

C2020-0303  Report on 2019-20 Annual Budget Review

That the Audit Committee recommendation be accepted that Council;

1.) Adopt the 2019-20 Annual Budget Review together with the variations detailed in the Budget Analysis Worksheet attached to this Report.

2.) Forward a copy of the 2019-20 Annual Budget Review and the determination be provided to the Department of Local Government and Communities.

3.) In accordance with Section 6.8 of the Local Government Act 1995 authorise the following expenditure:

   - Refuse Site Maintenance Yalgoo – new fencing, new pit and rehabilitation $33,500
   - Disabled Toilets – self Contained units caravan park $30,000

Moved: Cr Raul Valenzuela  Seconded: Cr Percy Lawson  Motion put and carried: 6/0
9.3 REGULATION 17 REVIEW - D. LONG & ASSOCIATES

<table>
<thead>
<tr>
<th>Author:</th>
<th>John Read, Acting Chief Executive Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Declared:</td>
<td>No interest to disclose</td>
</tr>
<tr>
<td>Date:</td>
<td>2020</td>
</tr>
<tr>
<td>Attachments</td>
<td></td>
</tr>
</tbody>
</table>

MATTER FOR CONSIDERATION

That the Finance & Audit Committee recommend to Council that the Regulation 17 Report prepared by Darren Long & Associates be received and the CEO be requested to implement changes to administration accounting practices in relation to legislative compliance, internal control and risk management, where practical.

BACKGROUND

The Shire engaged Darren Long & Associates to undertake the Regulation 17 review and Mr Long has delivered a comprehensive report covering all aspects of financial management, legislative compliance, internal controls and risk management.

STATUTORY ENVIRONMENT

Local Government Act 1995

Regulation 17 of the Local Government (Audit) Regulations 1996

STRATEGIC IMPLICATIONS - Nil

CONSULTATION - Nil

COMMENT

Mr Long’s findings detailed at Section 19 are as follows:

“OPINION – Financial Management Review

The review of the Financial Management Systems & Procedures developed by the Shire of Yalgoo indicates that, except for those matters identified in the findings and recommendation section of this report, they are appropriate and effective for the particular operations and size of the Shire.

In addition the review has concluded that, except where indicated in the report, the Shire has observed the requirements of the Local Government Act 1995 and the Local Government (Financial management) Regulations 1996”

Review of Legislative Compliance, Internal Controls and Risk Management

The review of the legislative compliance, internal controls and risk management mechanisms developed by the Shire of Yalgoo indicates a series of weaknesses in various processes, procedures and systems. The matters identified in the findings section of this report range from minor to major in nature. The recommendations detailed in this report present an opportunity for the local government to consider suggested improvements to internal procedures, processes and systems to enhance the overall control environment.”
While required improvements are acknowledged, the Shire is limited in the number and experience level of its very small administration/accounting staff. To put it bluntly, at the expense of around $750,000.00 plus housing, vehicles, etc. per year, the Shire could employ (hopefully) additional suitably qualified and experienced administration staff to remedy the shortcomings of internal control detailed in the report. There has been no report or evidence at all that the shortcomings have actually brought the Shire into risk and financial loss through fraud etc. as a result of the lack of internal controls. However, we do have a duty to improve internal controls in respect of financial management, etc. to the best of our ability.

**VOTING REQUIREMENTS**

Simple Majority

<table>
<thead>
<tr>
<th>OFFICER RECOMMENDATION / COUNCIL DECISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>C2020-0304  REGULATION 17 REVIEW - D. LONG &amp; ASSOCIATES</td>
</tr>
</tbody>
</table>

**THAT** the Finance & Audit Committee recommendation to Council be adopted that the Regulation 17 Report prepared by D. Long & Associates be received and the CEO requested to implement changes to administration’s accounting practices in relation to legislative compliance, internal control and risk management, where practical.

Moved: Cr Raul Valenzuela  Seconded: Cr Tamisha Hodder  Motion put and carried: 6/0
10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS/Other Matters

10.0 INFORMATION ITEMS

Sharing of operational information on items that are not confidential, do not require a decision and do not meet the definition of matters for which the meeting may be closed under section 5.23 of the Local Government Act (e.g.: matters affecting employee/s or the personal affairs of any person).

10.1 VINCE CATANIA MLA

To discuss any issues or concerns you may have with regards to Local, State, Federal Government Departments.

Vince Catania, MLA North West Central sent his apologies

11. MATTERS FOR DECISION

11.0 MATTERS BROUGHT FORWARD
11.1 TECHNICAL SERVICES

11.1.1 PROGRESS REPORT ON THE CAPITAL WORKS PROGRAM 2019-20

AUTHOR: JOHN READ, ACTING CEO  
INTEREST DECLARED: NO INTEREST TO DISCLOSE  
DATE: 19 MARCH 2020  
ATTACHMENTS NIL

MATTER FOR CONSIDERATION
To receive the Progress Report on the 2019-2020 Capital Works Program.

BACKGROUND
The Shire in adopting its 2019-2020 Annual Budget has allocated funds amounting to $2,140,054 for the purpose of acquiring capital assets and undertaking infrastructure works.

STATUTORY ENVIRONMENT
Nil

STRATEGIC IMPLICATIONS
Timely delivering of the various capital projects which will deliver the objectives of the Community Strategic Plan.

POLICY IMPLICATIONS
Nil

FINANCIAL IMPLICATIONS
To deliver the Capital Works Program within the budgeted allocations.

CONSULTATION
Nil

COMMENT
The Capital Works Projects for the 2019-2020 financial year are detailed be:
CAPITAL WORKS PROGRAMME 2019-20

The following assets and works are budgeted to be acquired or undertaken during the year:

<table>
<thead>
<tr>
<th>By Program</th>
<th>2019-20 ANNUAL BUDGET</th>
<th>2019-20 FEBRUARY ACTUAL</th>
<th>VARIANCE FAV (UNFAV)</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Governance</th>
<th>$</th>
<th>$</th>
<th>$</th>
<th>The CEO to provide a verbal update on the status of the capital projects as at 29 FEBRUARY 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>000000-Admin Computers Hardware and System Upgrade</td>
<td>F &amp; E</td>
<td>40,000</td>
<td>2,510</td>
<td>37,490</td>
</tr>
<tr>
<td>000000-Admin Upgrade Cabling Fibre</td>
<td>F &amp; E</td>
<td>10,000</td>
<td>0</td>
<td>10,000</td>
</tr>
<tr>
<td>000000-External Monitor Display</td>
<td>F &amp; E</td>
<td>40,000</td>
<td>0</td>
<td>40,000</td>
</tr>
<tr>
<td>000000-Admin Airconditioners</td>
<td>F &amp; E</td>
<td>0</td>
<td>7,483</td>
<td>(7,483)</td>
</tr>
<tr>
<td>000000-Admin Fire Proof Safe</td>
<td>F &amp; E</td>
<td>11,000</td>
<td>0</td>
<td>11,000</td>
</tr>
<tr>
<td>000000-Admin Centre New Front Doors including Notice Board</td>
<td>L &amp; B</td>
<td>6,000</td>
<td>0</td>
<td>6,000</td>
</tr>
<tr>
<td>000000-Admin Centre Front Rails</td>
<td>L &amp; B</td>
<td>2,500</td>
<td>0</td>
<td>2,500</td>
</tr>
<tr>
<td>000000- Motor Vehicle RAV4</td>
<td>P &amp; E</td>
<td>44,000</td>
<td>43,672</td>
<td>328</td>
</tr>
<tr>
<td>000000- Motor Vehicle Fortuner</td>
<td>P &amp; E</td>
<td>44,000</td>
<td>44,218</td>
<td>(218)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Housing</th>
<th>$</th>
<th>$</th>
<th>$</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>000000-Staff Housing - Solar Panels</td>
<td>L &amp; B</td>
<td>66,000</td>
<td>0</td>
<td>66,000</td>
</tr>
</tbody>
</table>
The following assets and works are budgeted to be acquired or undertaken during the year:

<table>
<thead>
<tr>
<th>By Program</th>
<th>2019-20 ANNUAL BUDGET</th>
<th>2019-20 FEBRUARY ACTUAL</th>
<th>VARIANCE (UNFAV)</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>By Program</strong></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td><strong>Recreation and Culture</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>000000 - Community Hall Renovations</td>
<td>L &amp; B</td>
<td>100,000</td>
<td>0</td>
<td>100,000</td>
</tr>
<tr>
<td>000000- Kabota ride On Mower</td>
<td>P &amp; E</td>
<td>24,500</td>
<td>22,580</td>
<td>1,920 Completed minor saving</td>
</tr>
<tr>
<td>000000- Motor Vehicle Works Hilux</td>
<td>P &amp; E</td>
<td>30,000</td>
<td>28,681</td>
<td>1,319 Completed minor saving</td>
</tr>
<tr>
<td>000000- Art Centre Cameras, Lockers, Bookcase</td>
<td>F &amp; E</td>
<td>4,500</td>
<td>901</td>
<td>3,599 Works in progress</td>
</tr>
<tr>
<td>000000- Sports Complex - Kerb, Seal and Footpath to School</td>
<td>Recreation</td>
<td>90,000</td>
<td>60,744</td>
<td>29,256 Works in progress</td>
</tr>
<tr>
<td><strong>Transport</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>000000- Machinery Shed Depot Concrete Floor 2 Bays</td>
<td>L &amp; B</td>
<td>39,000</td>
<td>39,850</td>
<td>(850) Completed minor over expenditure</td>
</tr>
<tr>
<td>000000- Ice Machine Depot</td>
<td>P &amp; E</td>
<td>2,500</td>
<td>0</td>
<td>2,500</td>
</tr>
<tr>
<td>000000- Prime Mover</td>
<td>P &amp; E</td>
<td>267,000</td>
<td>230,000</td>
<td>37,000 Completed with savings</td>
</tr>
<tr>
<td>000000- Backhoe</td>
<td>P &amp; E</td>
<td>180,000</td>
<td>169,000</td>
<td>11,000 Completed minor saving</td>
</tr>
<tr>
<td>000000- Truck Cab Crew</td>
<td>P &amp; E</td>
<td>73,000</td>
<td>0</td>
<td>73,000</td>
</tr>
<tr>
<td>000000- Fuel Tank</td>
<td>P &amp; E</td>
<td>2,100</td>
<td>0</td>
<td>2,100</td>
</tr>
<tr>
<td>000000- Deisel Air Compressor</td>
<td>P &amp; E</td>
<td>3,200</td>
<td>0</td>
<td>3,200</td>
</tr>
<tr>
<td>000000- Paynes Find Public Toilets</td>
<td>Other</td>
<td>63,656</td>
<td>0</td>
<td>63,656 Works in progress</td>
</tr>
<tr>
<td><strong>ROADS TO RECOVERY GRANTS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>000000- Yalgoo/Morawa Road - Widen to 7m</td>
<td>Roads</td>
<td>377,293</td>
<td>375,250</td>
<td>2,043 Completed minor saving</td>
</tr>
<tr>
<td><strong>RRG SPECIAL GRANT RD WORKS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>000000- Yalgoo/Ninghan Road - Seal to width 4m</td>
<td>Roads</td>
<td>300,000</td>
<td>300,000</td>
<td>- Completed</td>
</tr>
<tr>
<td><strong>MUNICIPAL FUND</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>000000- Sandford River Crossing</td>
<td>Roads</td>
<td>25,000</td>
<td>0</td>
<td>25,000</td>
</tr>
</tbody>
</table>
The following assets and works are budgeted to be acquired or undertaken during the year:

<table>
<thead>
<tr>
<th>By Program</th>
<th>2019-20 ANNUAL BUDGET</th>
<th>2019-20 FEBRUARY ACTUAL</th>
<th>VARIANCE (UNFAV)</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economic Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>000000-Caravan Park - Disabled Toilets Chairs and Rails</td>
<td>L &amp; B</td>
<td>2,900</td>
<td>1,120</td>
<td>1,780</td>
</tr>
<tr>
<td>000000-Caravan Park - Upgrade Water and Power Supply</td>
<td>L &amp; B</td>
<td>30,000</td>
<td>0</td>
<td>30,000</td>
</tr>
<tr>
<td>000000-Caravan Park - 2 Self Contained Accommodation Units</td>
<td>L &amp; B</td>
<td>253,797</td>
<td>0</td>
<td>253,797</td>
</tr>
<tr>
<td>000000- Shelter and Seating Jokker Tunnel</td>
<td>L &amp; B</td>
<td>4,054</td>
<td>0</td>
<td>4,054</td>
</tr>
<tr>
<td>000000- Shelter and Visitors Board at Railway Station</td>
<td>L &amp; B</td>
<td>4,054</td>
<td>0</td>
<td>4,054</td>
</tr>
</tbody>
</table>

|                                                                 | 2019-20                |                         |                  |                                                                          |
|                                                                 | ANNUAL BUDGET          | FEBRUARY ACTUAL         | VARIANCE (UNFAV)  |                                                                          |
|                                                                 | $                      | $                       | $                 |                                                                          |
|                                                                 | 2,140,054              | 1,326,009               | 814,045           |                                                                          |

The CEO to provide a verbal update on the status of the capital projects as at 29 FEBRUARY 2020.
VOTING REQUIREMENTS
Simple Majority

CEO John Read explained each item in further detail, advising the only project not listed is the Flood damage works.

ATTENDANCE: Kim Edmeades from Core Business entered the meeting at 10.27 am

<table>
<thead>
<tr>
<th>OFFICER RECOMMENDATION / COUNCIL DECISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>C2020-0305  PROGRESS REPORT ON THE CAPITAL WORKS PROGRAM 2019 - 2020</td>
</tr>
<tr>
<td>Moved: Cr Raul Valenzuela          Second: Cr Percy Lawson          Motion put and Carried: 6/0</td>
</tr>
</tbody>
</table>
11.1.2 TECHNICAL SERVICES MONTHLY REPORT AS OF THE 19 MACH 2020

AUTHOR: RAY PRATT, WORKS FOREMAN
INTEREST DECLARED: NO INTEREST TO DISCLOSE
DATE: 19 MARCH 2020
ATTACHMENTS NIL

MATTER FOR CONSIDERATION

BACKGROUND
Nil

STATUTORY ENVIRONMENT
Nil

STATUTORY IMPLICATIONS
Nil

CONSULTATION
Nil

COMMENT
1 ROAD CONSTRUCTION – CAPITAL
   - Nil

2 ROAD MAINTENANCE - OPERATIONS

   2.1 Works as of 23 January 2020

   Grading done to the following roads
   - North Road, Burnabinmah Road, Thunderlarra Road, Old Warriadar Road, Ninghan rod, Narndee West Road, Wydgee road and Badja Road.

3 OTHER INFRASTRUCTURE MAINTENANCE

   3.1 Plant and Equipment
   - Community Bus had been serviced.
   - New Batteries purchased for YA1000 Landcruiser.
   - John Deer Grader, new steering tie rod end
   - Isuzu new rear break pads
   - Toyota Hilux serviced and new windscreen
   - Genset fixed
   - CAT truck services and windscreen replaced side tipper hydraulics hose replaced.
3.2 Buildings
- Andrew McSporran repaired fence at 9 Henty Street, due to storm damage.

3.3 Town Street
- General Town Gardening maintenance completed on a weekly basis.

4 PARKS AND RESERVES

4.1 Art & Culture Centre
- General Gardening Maintenance are conducted to the Arts and Culture Centre Gardens

4.2 Community Town Oval
- General Gardening Maintenance and fertilizing are conducted to the Town Oval and Core Stadium Gardens.

4.3 Community Park, Gibbons Street
- General Gardening Maintenance conducted on a weekly bases, Mowing, Pruning and watering.

4.4 Community Park, Shamrock Street
- General Gardening Maintenance conducted on a weekly bases, Mowing, Pruning and watering.

4.5 Water Park
- General maintenance conducted to the water park.

4.6 Yalgoo Caravan Park
- General gardening maintenance is done every two weeks.
- Electricians replaced some old power points

4.7 Yalgoo & Paynes Find Rubbish Tip
- Paynes Find Tip ready to be opened.
- Pushed up rubbish at the Yalgoo Tip.

4.8 Railway Station
- No changes or additions to the Railway Station, besides general Gardening maintenance, and septic pump out.
- Poured concrete floor for Jockey Club
4.9 Yalgoo Nursing Post

- No changes or additions to the Nursing Post, besides general Gardening maintenance.

5 INFRASTRUCTURE - CAPITAL

Nil

6 PRIVATE WORKS

Nil

7 PURCHASING

- Honda blower was purchased for the Gardening Crew

8 STAFF

8.1 Training & Licences

VOTING REQUIREMENTS
Simple Majority

CEO John Read explained the report in further detail and introduced Kim Edmeades from Core Business Australia to present Council with an update and procedures of the flood damage project commencing soon.

OFFICER RECOMMENDATION / COUNCIL DECISION
C2020-0306 TECHNICAL SERVICES MONTHLY REPORT AS OF THE 19 MARCH 2020

That Council:

Receive the Technical Services report as at 19 March 2020.

Moved: Cr Raul Valenzuela  Seconded: Cr Gail Trenfield  Motion put and carried: 6/0

ATTENDANCE: Kim Edmeades from Core Business left the meeting at 10.44 am.
11.2 DEVELOPMENT PLANNING AND ENVIRONMENTAL HEALTH
Nil

11.3 FINANCE

11.3.1 ACCOUNTS FOR PAYMENT FEBRUARY 2020

<table>
<thead>
<tr>
<th>AUTHOR:</th>
<th>DOMINIC CARBONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTEREST DECLARED:</td>
<td>NO INTEREST TO DISCLOSE</td>
</tr>
<tr>
<td>DATE:</td>
<td>19 MARCH 2020</td>
</tr>
<tr>
<td>ATTACHMENTS</td>
<td>NIL</td>
</tr>
</tbody>
</table>

MATTER FOR CONSIDERATION

Council approve the Accounts for Payment list for the period 1 February 2020 to 29 February 2020 as detailed in the report below.

BACKGROUND

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and such to be recorded in the minutes of the meeting.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.10 Financial Management regulations

Regulations may provide for –

a. The security and banking of money received by a local government’ and
b. The keeping of financial records by a local government; and
c. The management by a local government of its assets, liabilities and revenue; and
d. The general management of, and the authorisation of payments out of –
   I. The municipal fund; and
   II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO’s duties as to etc.

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
   I. The payee’s name; and
   II. The amount of the payment; and
   III. The date of the payment; and
   IV. Sufficient information to identify the transaction.

2. A list of accounts for approval to be paid is to be prepared each month showing –
   a. For each account which requires council authorisation in that month –
      I. The payee’s name; and
      II. The amount of the payment; and
      III. Sufficient information to identify the transaction; and
   b. The date of the meeting of the council to which the list is to be presented.

3. A list prepared under subregulation (1) or (2) is to be –
a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
b. Recorded in the minutes of that meeting.

STRATEGIC IMPLICATIONS
Nil

FINANCIAL IMPLICATIONS
Nil

CONSULTATION
Nil

COMMENT
The list of accounts paid for the period 1 February 2020 to 29 February 2020 are as follows:
<table>
<thead>
<tr>
<th>_ID</th>
<th>Creditor's Name</th>
<th>Cheque Date</th>
<th>Invoice Details</th>
<th>Total Amount Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>1024*2020</td>
<td>Canine Control</td>
<td>07/02/2020</td>
<td>Ranger Service 9 January 2020</td>
<td>1,089.00</td>
</tr>
<tr>
<td>1044*2020</td>
<td>Rocke, David</td>
<td>07/02/2020</td>
<td>Cleaning of Community Centre for RFDS Clinic, Reimbursement for YA898 - Service and Repairs</td>
<td>866.38</td>
</tr>
<tr>
<td>1056*2020</td>
<td>Five Star Business Equipment &amp; Comms</td>
<td>07/02/2020</td>
<td>Photocopier Maintenance</td>
<td>1,397.18</td>
</tr>
<tr>
<td>1059*2020</td>
<td>Trenfield, Gail</td>
<td>07/02/2020</td>
<td>Council Meeting fees January 2020</td>
<td>898.67</td>
</tr>
<tr>
<td>1064*2020</td>
<td>REFUEL AUSTRALIA</td>
<td>07/02/2020</td>
<td>December Fuel Charges 2019</td>
<td>10,800.98</td>
</tr>
<tr>
<td>1101*2020</td>
<td>Marketforce</td>
<td>07/02/2020</td>
<td>Advertising 2020 Council Meeting Dates in Midwest</td>
<td>507.52</td>
</tr>
<tr>
<td>1108*2020</td>
<td>Midwest Chemical &amp; Paper</td>
<td>07/02/2020</td>
<td>SUNDARY SUPPLIES CARAVAN PARK</td>
<td>92.46</td>
</tr>
<tr>
<td>1111*2020</td>
<td>Midwest Pest Management</td>
<td>07/02/2020</td>
<td>Termite Maintenance &amp; General Pest Treatment to Staff housing</td>
<td>1,501.00</td>
</tr>
<tr>
<td>1137*2020</td>
<td>PaynesFind Road House &amp; Tavern</td>
<td>07/02/2020</td>
<td>Plant Operator Ray Winfield: Accommodation &amp; Meals</td>
<td>544.00</td>
</tr>
<tr>
<td>1139*2020</td>
<td>Lawson, PERCY (SENIOR)</td>
<td>07/02/2020</td>
<td>Council Meeting Fees January 2020</td>
<td>648.67</td>
</tr>
<tr>
<td>1152*2020</td>
<td>Raul. Valenzuela</td>
<td>07/02/2020</td>
<td>Council Meeting Fee January 2020</td>
<td>648.67</td>
</tr>
<tr>
<td>1174*2020</td>
<td>Sun City Plumbing</td>
<td>07/02/2020</td>
<td>Core Stadium - Back Flow Valve Test</td>
<td>160.00</td>
</tr>
<tr>
<td>1186*2020</td>
<td>Truck Centre(WA) Pty Ltd</td>
<td>07/02/2020</td>
<td>PURCHASE OF NEW MACK TRUCK</td>
<td>253,420.00</td>
</tr>
<tr>
<td>1210*2020</td>
<td>YUIN PASTORAL</td>
<td>07/02/2020</td>
<td>Depot Concrete Floor to Machinery Shed</td>
<td>43,835.00</td>
</tr>
<tr>
<td>1220*2020</td>
<td>PAYNE, GREGORY ARTHUR</td>
<td>07/02/2020</td>
<td>Council Meeting Fee January 2020</td>
<td>1,969.98</td>
</tr>
<tr>
<td>1240*2020</td>
<td>Westrac Equipment Pty Ltd</td>
<td>07/02/2020</td>
<td>Credit on Parts 1X SEAL - LIP TYPE, 2X SEAL-O RING - YA860 1X SEAL - LIP TYPE, 2X SEAL-O RING - YA860, SUPPLIES AS PER QUOTE 03Q026945</td>
<td>3,402.17</td>
</tr>
<tr>
<td>1245*2020</td>
<td>TYREPOWER GERALDTON</td>
<td>07/02/2020</td>
<td>2 x tyres for the volunteer bush fire unit at Paynes Find</td>
<td>758.00</td>
</tr>
<tr>
<td>1264*2020</td>
<td>PINPOINT CLEANING SOLUTIONS</td>
<td>07/02/2020</td>
<td>Cleaning of Shire Office &amp; Nursing Post</td>
<td>1,320.00</td>
</tr>
<tr>
<td>1311*2020</td>
<td>HODDER, TAMISHA</td>
<td>07/02/2020</td>
<td>Refund- Bus Hire Bond refund and Council Meeting Fees January 2020</td>
<td>748.67</td>
</tr>
<tr>
<td>1331*2020</td>
<td>HODDER, SONDRA</td>
<td>07/02/2020</td>
<td>Sale of Art Proceeds Paid to Artist</td>
<td>38.00</td>
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<tr>
<td>1398*2020</td>
<td>YALGOO DISTRICTS JOCKEY CLUB</td>
<td>07/02/2020</td>
<td>Annual Donation for Yalgoo Races 2020</td>
<td>10,000.00</td>
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<tr>
<td>1412*2020</td>
<td>PRATT, HELEN</td>
<td>07/02/2020</td>
<td>Sale of Art Proceeds Paid to Artist</td>
<td>7.50</td>
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<td>1418*2020</td>
<td>INCITE SECURITY</td>
<td>07/02/2020</td>
<td>Depot Monitoring Service Fee</td>
<td>147.00</td>
</tr>
<tr>
<td>1478*2020</td>
<td>SIMPSON, PHYLLIS</td>
<td>07/02/2020</td>
<td>Sale of Art Proceeds Paid to Artist</td>
<td>15.80</td>
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<tr>
<td>1523*2020</td>
<td>PAGE, MAUREEN</td>
<td>07/02/2020</td>
<td>Sale of Art Proceeds Paid to Artist</td>
<td>23.63</td>
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<td>1550*2020</td>
<td>LMW (WA) PTY LTD TRADING AS LMW</td>
<td>07/02/2020</td>
<td>Market Value Assessment - 14 Selwyn Street, Yalgoo</td>
<td>990.00</td>
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<tr>
<td>1557*2020</td>
<td>DENNISON, GAYE</td>
<td>07/02/2020</td>
<td>Sale of Art Proceeds Paid to Artist</td>
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<td>ID</td>
<td>Creditor's Name</td>
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<td>Total Amount Due</td>
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</tr>
<tr>
<td>1567*2020</td>
<td>HODDER, RHIANNON</td>
<td>07/02/2020</td>
<td>Sale of Art Proceeds Paid to Artist</td>
<td>38.81</td>
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<tr>
<td>1569*2020</td>
<td>DIRECT HEATING &amp; COOLING</td>
<td>07/02/2020</td>
<td>Service to Air Conditioners at Nursing Post &amp; Coolroom</td>
<td>991.00</td>
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<td>1570*2020</td>
<td>HODDER, GLADYS</td>
<td>07/02/2020</td>
<td>Basket Making Workshop 18.01.2020 Sale of Art Proceeds Paid to Artist</td>
<td>362.50</td>
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<td>FLANAGAN, KATIE</td>
<td>07/02/2020</td>
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<td>19.68</td>
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<td>1597*2020</td>
<td>HODDER, ELISHA</td>
<td>07/02/2020</td>
<td>Sale of Art Proceeds Paid to Artist</td>
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<td>1603*2020</td>
<td>LO-GO APPOINTMENTS</td>
<td>07/02/2020</td>
<td>CEO recruitment fee and CEO Contracting Service of John Read</td>
<td>19,035.22</td>
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<td>1610*2020</td>
<td>SHIRE OF MOUNT MAGNET</td>
<td>07/02/2020</td>
<td>January Vac Swim Program</td>
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<td>WITHERS, YVONNE</td>
<td>07/02/2020</td>
<td>CLEANING DUTIES 5 HOURS PER WEEK @ $30 COMMENCING</td>
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<td>MIDWEST BOUNCE &amp; FUN</td>
<td>07/02/2020</td>
<td>Hire of Water Slide for Australia Day</td>
<td>500.00</td>
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<td>1000*2020</td>
<td>AFGRI Equipment Australia Pty Ltd</td>
<td>21/02/2020</td>
<td>Parts -JD DZ101884 FILTER KIT, JD AT175224 FILTER ELEMENT</td>
<td>973.72</td>
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<tr>
<td>1007*2020</td>
<td>ATOM Supply</td>
<td>21/02/2020</td>
<td>SUNDRY SUPPLIES FOR WORKSHOP, Paynes Find BFB Compressor</td>
<td>309.95</td>
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<tr>
<td>1016*2020</td>
<td>BOC Limited</td>
<td>21/02/2020</td>
<td>Container (Cylinder) Service Charge Depot</td>
<td>288.84</td>
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<td>1018*2020</td>
<td>BOQ Asset Finance &amp; Leasing Pty Ltd</td>
<td>21/02/2020</td>
<td>Photocopier rental fee</td>
<td>329.50</td>
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<td>1021*2020</td>
<td>Bunnings Building Supplies Pty Ltd</td>
<td>21/02/2020</td>
<td>SUNDRY SUPPLIES FOR CARAVAN PARK, DEPOT GARDENING SUPPLIES AND PACKING BOXES FOR HALL</td>
<td>670.59</td>
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<td>1024*2020</td>
<td>Canine Control</td>
<td>21/02/2020</td>
<td>Ranger Service - 24 January 2020 and 12 February 2020</td>
<td>2,178.00</td>
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<td>1028*2020</td>
<td>Civic Legal</td>
<td>21/02/2020</td>
<td>Legal Fees - Native Title Matter</td>
<td>1,559.25</td>
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<td>1064*2020</td>
<td>REFUEL AUSTRALIA</td>
<td>21/02/2020</td>
<td>January 2020 Fuel Charges</td>
<td>15,483.97</td>
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<td>1067*2020</td>
<td>Geraldton Toyota</td>
<td>21/02/2020</td>
<td>NEW FORTUNER MOTOR VEHICLE less trade in, 70,000km service - YA1000</td>
<td>49,507.65</td>
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<td>1083*2020</td>
<td>J R &amp; A Hersey</td>
<td>21/02/2020</td>
<td>Sundry Items for Workshop</td>
<td>653.01</td>
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<tr>
<td>1093*2020</td>
<td>LGISWA</td>
<td>21/02/2020</td>
<td>Insurance premiums for various Shire properties</td>
<td>6,138.69</td>
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<td>1108*2020</td>
<td>Midwest Chemical &amp; Paper</td>
<td>21/02/2020</td>
<td>SUNDRY SUPPLIES CARAVAN PARK</td>
<td>877.99</td>
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<tr>
<td>1137*2020</td>
<td>PaynesFind Road House &amp; Tavern</td>
<td>21/02/2020</td>
<td>Plant Operator Ray Winfield: Accommodation &amp; Meals</td>
<td>856.50</td>
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<td>1144*2020</td>
<td>Pool &amp; Spa Mart</td>
<td>21/02/2020</td>
<td>Water Park: Pool Acid &amp; Chlorine</td>
<td>175.50</td>
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<td>1146*2020</td>
<td>Protector Fire Services</td>
<td>21/02/2020</td>
<td>Service to Fire Equipment - Paynes Find</td>
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<td>1153*2020</td>
<td>Pratt, Ray</td>
<td>21/02/2020</td>
<td>Reimbursement -Core Stadium: Keys and Battery for breath alyser</td>
<td>113.30</td>
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<td>1161*2020</td>
<td>S &amp; H Cranes P/L</td>
<td>21/02/2020</td>
<td>Crane Hire - Paynes Find Ablution Block</td>
<td>1,232.00</td>
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<td>_ID</td>
<td>Creditor's Name</td>
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<td>Total Amount Due</td>
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<tr>
<td>1168*2020</td>
<td>Spotlight P/L</td>
<td>21/02/2020</td>
<td>ART &amp; CRAFT SUPPLIES &amp; TOYS</td>
<td>2,896.69</td>
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<tr>
<td>1171*2020</td>
<td>WINC AUSTRALIA PTY LIMITED</td>
<td>21/02/2020</td>
<td>Cleaning Supplies &amp; Sundry Items for Office, Sundry items for Art Centre</td>
<td>425.28</td>
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<td>1174*2020</td>
<td>Sun City Plumbing</td>
<td>21/02/2020</td>
<td>Caravan Park pump installation</td>
<td>3,799.95</td>
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<tr>
<td>1182*2020</td>
<td>ThinkWater Geraldton</td>
<td>21/02/2020</td>
<td>PARKS &amp; GARDENS SUNDRIES ITEMS</td>
<td>449.40</td>
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<tr>
<td>1191*2020</td>
<td>Veolia Environmental Services</td>
<td>21/02/2020</td>
<td>Rubbish Collection Service</td>
<td>4,089.14</td>
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<tr>
<td>1225*2020</td>
<td>WALGA</td>
<td>21/02/2020</td>
<td>10 x 2020 Desk Pads</td>
<td>89.40</td>
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<tr>
<td>1235*2020</td>
<td>ELLIS &amp; SONS CONSTRUCTION</td>
<td>21/02/2020</td>
<td>Staff Housing: repair to gate, Admin: Reinstate locking system to back door</td>
<td>1,316.70</td>
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<tr>
<td>1240*2020</td>
<td>Westrac Equipment Pty Ltd</td>
<td>21/02/2020</td>
<td>Parts for Grader: YA860</td>
<td>154.62</td>
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<tr>
<td>1252*2020</td>
<td>E &amp; MJ ROSHER</td>
<td>21/02/2020</td>
<td>PARTS FOR LAWN MOWER</td>
<td>747.66</td>
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<tr>
<td>1255*2020</td>
<td>TOLL TRANSPORT PTY LTD</td>
<td>21/02/2020</td>
<td>Freight Charge - Westrac , State Library &amp; Winc</td>
<td>133.87</td>
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<tr>
<td>1267*2020</td>
<td>HARVEY NORMAN COMPUTER SUPERSTORE</td>
<td>21/02/2020</td>
<td>CAMERA FOR ART CENTRE</td>
<td>991.00</td>
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<tr>
<td>1328*2020</td>
<td>SEREMIN PTY LTD</td>
<td>21/02/2020</td>
<td>Refund Rates paid paid to wrong Shire</td>
<td>2,602.57</td>
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<tr>
<td>1372*2020</td>
<td>DARREN LONG CONSULTING</td>
<td>21/02/2020</td>
<td>Consultancy Fees - Monthly Bank Reconciliation &amp; Annual Financial Statements</td>
<td>8,305.00</td>
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<tr>
<td>1374*2020</td>
<td>MIDWEST TURF SUPPLIES</td>
<td>21/02/2020</td>
<td>Railway Station - Irrigation Work</td>
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<tr>
<td>1389*2020</td>
<td>SHIRE OF PERENJORI</td>
<td>21/02/2020</td>
<td>Contribution - CESM Shared Costs</td>
<td>1,827.34</td>
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<tr>
<td>1412*2020</td>
<td>PRATT, HELEN</td>
<td>21/02/2020</td>
<td>Reimbursement- King Single Bed for Unit</td>
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<tr>
<td>1423*2020</td>
<td>EVENT ART TENTS - EMMALINE JAMES</td>
<td>21/02/2020</td>
<td>School Holiday Progam, Art Centre Workshops</td>
<td>758.58</td>
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<tr>
<td>1434*2020</td>
<td>MURCHISON EARTMOVING &amp; REHABILITATION PTY LTD</td>
<td>21/02/2020</td>
<td>MOBILISE AND DEMOBILISE DRILL, MOBILISE SHOTFIRER</td>
<td>16,500.00</td>
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<tr>
<td>1476*2020</td>
<td>ART &amp; SOUL BY THE SEA</td>
<td>21/02/2020</td>
<td>Art Centre: Workshop Supplies</td>
<td>401.70</td>
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<tr>
<td>1487*2020</td>
<td>MCDONALDS WHOLESALERS</td>
<td>21/02/2020</td>
<td>SUNDRIES ITEMS CARAVAN PARK</td>
<td>305.49</td>
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<td>1490*2020</td>
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<td>21/02/2020</td>
<td>YA415 - Bus Hire Bond Refund</td>
<td>170.00</td>
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<td>WINC</td>
<td>21/02/2020</td>
<td>SUNDRIES ITEMS CARAVAN PARK</td>
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<td>LO-GO APPOINTMENTS</td>
<td>21/02/2020</td>
<td>CEO Contracting Service of John Read</td>
<td>11,277.64</td>
</tr>
<tr>
<td>1611*2020</td>
<td>WITHERS, YVONNE</td>
<td>21/02/2020</td>
<td>CLEANING DUTIES 5 HOURS PER WEEK @ $30 COMMENCING CLEANING DUTIES 5 HOURS PER WEEK @ $30 COMMENCING</td>
<td>1,150.00</td>
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<td>1613*2020</td>
<td>ENVIRONMENTAL DESIGN</td>
<td>21/02/2020</td>
<td>CONSULTANCY FEES- PAYNES FIND ABLUTIONS: ARCH DESIGN WORKING DRAWING YALGOO COMMUNITY HALL:</td>
<td>2,140.00</td>
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<tr>
<td>1614*2020</td>
<td>MID WEST DIVERSE CONTRACTING</td>
<td>21/02/2020</td>
<td>Core Stadium: Kerbing works</td>
<td>31,185.00</td>
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<tr>
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<td>Creditor's Name</td>
<td>Cheque Date</td>
<td>Invoice Details</td>
<td>Total Amount Due</td>
</tr>
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<td>----------------------------------------------------------------</td>
<td>------------------</td>
</tr>
<tr>
<td>1615*2020</td>
<td>TOMPSETT, ELLEN</td>
<td>21/02/2020</td>
<td>REFUND OF MDL RENEWAL PAID ON THE 17/12/2019</td>
<td>29.90</td>
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</tbody>
</table>

**TOTAL**

535,975.63
VOTING REQUIREMENTS

Simple Majority

Cr Valenzuela raised concerns in relation to the funds paid to the Yalgoo Jockey Club, and asked if the funds are being refunded to the Shire as the event is no longer held.

Cr Hodder raised concerns in relation to the amount of $170 being reimbursed for Community Bus Hire.

Cr Hodder was advised the applicant who had hired the Community bus had returned it a day early therefore the $70 was refunded, and all bond payments are refunded as usual.

OFFICER RECOMMENDATION / COUNCIL DECISION

C2020-0307 ACCOUNTS FOR PAYMENT FEBRUARY 2020

That Council approve the list of accounts paid for the period 1 February 2020 to 29 February 2020 to $535,975.63 and the list be recorded in the Minutes.

Moved: Cr Gail Trenfield  Seconded: Cr Raul Valenzuela  Motion put and carried: 6/0
11.3.2 INVESTMENTS AS AT 29 FEBRUARY 2020

<table>
<thead>
<tr>
<th>AUTHOR:</th>
<th>DOMINIC CARBONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTEREST DECLARED:</td>
<td>NO INTEREST TO DISCLOSE</td>
</tr>
<tr>
<td>DATE:</td>
<td>19 MARCH 2020</td>
</tr>
<tr>
<td>ATTACHMENTS</td>
<td>NIL</td>
</tr>
</tbody>
</table>

MATTER FOR CONSIDERATION


BACKGROUND

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

STATUTORY ENVIRONMENT

Local Government Act 1995
6.14. Power to invest
(1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.
(2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
(2) Regulations in relation to investments by local governments may —
   (a) make provision in respect of the investment of money referred to in subsection (1); and
   (b) prescribe circumstances in which a local government is required to invest money held by it;
and
   (c) provide for the application of investment earnings; and
   (d) generally provide for the management of those investments.

Local Government (Financial Management) Regulations 1996
19. Investments, control procedures for
(1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.
(2) The control procedures are to enable the identification of —
   (a) the nature and location of all investments; and
   (b) the transactions related to each investment.

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))
(1) In this regulation —
   authorised institution means —
   (a) an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or
   (b) the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;

   foreign currency means a currency except the currency of Australia.

(2) When investing money under section 6.14(1), a local government may not do any of the following —
   (a) deposit with an institution except an authorised institution;
   (b) deposit for a fixed term of more than 12 months;
   (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
   (d) invest in bonds with a term to maturity of more than 3 years;
   (e) invest in a foreign currency.
STRATEGIC IMPLICATIONS
Nil

CONSULTATION
Nil

COMMENT
The worksheet below details the investments held by the Shire as at 29 February 2020.

<table>
<thead>
<tr>
<th>INSTITUTIONS</th>
<th>SHORT TERM RATING</th>
<th>INVESTMENT TYPE</th>
<th>ACCOUNT Nº</th>
<th>TERM</th>
<th>DATE OF TRANSACTION</th>
<th>DATE OF MATURITY</th>
<th>INTEREST RATE</th>
<th>PRINCIPAL</th>
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<tbody>
<tr>
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<td>Note Balance as per Bank Statement</td>
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<tr>
<td>NAB</td>
<td>N/A</td>
<td>Operating a/c</td>
<td>50-832-4520</td>
<td>Ongoing</td>
<td>N/A</td>
<td>N/A</td>
<td>Variable</td>
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<td>BENDIGO</td>
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<td>Ongoing</td>
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<td>N/A</td>
<td>Variable</td>
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<tr>
<td>NAB</td>
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<td>Cash Maximiser</td>
<td>86-538-7363</td>
<td>Ongoing</td>
<td>N/A</td>
<td>N/A</td>
<td>Variable</td>
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<tr>
<td>NAB</td>
<td>N/A</td>
<td>Term Deposit</td>
<td>323-9716</td>
<td>3 months</td>
<td>07.01.2020</td>
<td>06.04.2020</td>
<td>1.55%</td>
<td>$64,947.44</td>
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<tr>
<td>NAB</td>
<td>N/A</td>
<td>Short Term Investment</td>
<td>24-831-4222</td>
<td>Ongoing</td>
<td>N/A</td>
<td>N/A</td>
<td>Variable</td>
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<tr>
<td>TOTAL</td>
<td>$1,786,097.18</td>
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<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| RESERVE FUNDS |
| Bendigo | N/A | Term Deposit | 323-9717 | 3 Months | 07.01.2020 | 06.04.2020 | 1.55% | $168,210.40 |
| Bendigo | N/A | Term Deposit | 323-9719 | 3 months | 07.01.2020 | 06.04.2020 | 1.55% | $466,924.72 |
| Bendigo | N/A | Term Deposit | 323-9720 | 3 months | 07.01.2020 | 06.04.2020 | 1.55% | $1,122,901.28 |
| TOTAL | $1,758,036.40 |

| INVESTMENT REGISTER |
| 01 FEBRUARY 2020 TO 29 FEBRUARY 2020 |
| NATIONAL AUSTRALIA BANK |
| ACCOUNT Nº | DATE OF MATURITY | INTEREST RATE | OPENING BALANCE | INTEREST EARNED TO 29.02.2020 | INVESTMENT TRANSFERS | CLOSING BALANCE 29.02.2020 |
| 86-538-7363 | Ongoing | Variable | $41,307.37 | $29.27 | 0 | $41,336.64 |
| 323-9716 | 06.04.2020 | 1.55% | $64,336.35 | $611.09 | 0 | $64,947.44 |
| 24-831-4222 | Ongoing | Variable | $52,071.54 | $36.92 | 0 | $52,108.46 |
| 323-9717 | 06.04.2020 | 1.55% | $166,627.70 | $1,582.70 | 0 | $168,210.40 |
| 323-9719 | 06.04.2020 | 1.55% | $462,531.39 | $4,393.33 | 0 | $466,924.72 |
| 323-9720 | 06.04.2020 | 1.55% | $1,112,335.83 | $10,565.45 | 0 | $1,122,901.28 |

VOTING REQUIREMENTS
Simple Majority

CEO John Read explained the report in further detail.

OFFICER RECOMMENDATION / COUNCIL DECISION
C2020-0308 INVESTMENTS AS AT 29 FEBRUARY 2020
That the Investment Report as at 29 February 2020 be received.
Moved: Cr Gail Trenfield Seconded: Cr Percy Lawson Motion put and carried: 6/0
11.3.3  FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED THE 29 FEBRUARY 2020

| AUTHORIZED: | DOMINIC CARBONE |
| INTEREST DECLARED: | NO INTEREST TO DISCLOSE |
| DATE: | 19 MARCH 2020 |

**ATTACHMENTS**
- STATEMENT OF COMPREHENSIVE INCOME ENDING THE 29 FEBRUARY 2020;
- FINANCIAL ACTIVITY STATEMENT; ENDING 29 FEBRUARY 2020;
- SUMMARY OF CURRENT ASSETS AND CURRENT LIABILITIES AS OF 29 FEBRUARY 2020;
- STATEMENT OF CURRENT FINANCIAL POSITION AS AT 29 FEBRUARY 2020;
- DETAILED WORKSHEETS;
- OTHER SUPPLEMENTARY FINANCIAL REPORTS:
  - RESERVE FUNDS;
  - LOAN FUNDS;
  - TRUST FUND

**MATTER FOR CONSIDERATION**
Adoption of the Monthly Financial Statements.

**BACKGROUND**
The Local Government Act and Regulations require local governments to prepare monthly reports containing the information that is prescribed.

**STATUTORY ENVIRONMENT**
*Local Government Act 1995*

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

*Local Government (Financial Management) Regulations 1996*

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

(a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
(b) budget estimates to the end of month to which the statement relates;
(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
(d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
(e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

**STRATEGIC IMPLICATIONS**
Provision of timely accounting information to inform Council of the financial status and financial affairs of the local government.

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue, and overall results against budget targets.
POLICY IMPLICATIONS

2.4 Material Variance

FINANCIAL IMPLICATIONS

The Financial Activity Statements reflect the financial situation of the Shire as at year to date.

CONSULTATION

Nil

COMMENT

The Shire prepares the monthly financial statements in the statutory format along with the other supplementary financial reports comprising of:

- Statement of Comprehensive Income;
- Statement of Financial Position;
- Reserve Funds;
- Loan Funds;

The areas where material variances have been experienced (10% or $10,000 above or below budget) are commented on in the material variance column.

VOTING REQUIREMENTS

Simple Majority

No questions was raised in relation to this item.

OFFICER RECOMMENDATION / COUNCIL DECISION


That Council:


Moved: Cr Raul Valenzuela         Seconded: Cr Gail Trenfield     Motion put and carried: 6/0
11.4   ADMINISTRATION

11.4.1   REPORT ON MATTERS OUTSTANDING AS AT 20 MARCH 2020

<table>
<thead>
<tr>
<th>AUTHOR:</th>
<th>JOHN READ, ACTING CEO</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTEREST DECLARED:</td>
<td>NO INTEREST TO DISCLOSE</td>
</tr>
<tr>
<td>DATE:</td>
<td>20 February 2020</td>
</tr>
<tr>
<td>ATTACHMENTS</td>
<td>NIL</td>
</tr>
</tbody>
</table>

**MATTER FOR CONSIDERATION**

That Council note the report on outstanding matters.

**BACKGROUND**

The report is compiled from resolutions of Council relating to reports presented to Council, Notice of Motions, and Urgent Business.

**STATUTORY ENVIRONMENT**

Nil

**BUSINESS IMPLICATIONS**

Nil

**CONSULTATION**

Nil

**COMMENT**

Matters outstanding are detailed below with comments in relation to status.

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>ITEM REFERENCE</th>
<th>RESOLUTION</th>
<th>CURRENT STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>31 Mar 17</td>
<td>Under-taking a Review of the Shire of Yalgoo Policies</td>
<td>That the CEO under-take a review of the Shire Policies over the next three months</td>
<td>Part of the Policies are presented to the February 2020 Meeting for Council to adopt.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>The remained will be presented to Council at its Ordinary Council Meeting held in March 2020, following the CEO’s meeting with Consultant Margaret Hemsley in Perth on the 6/3/2020 to review the Comprehensive Policies.</td>
</tr>
<tr>
<td>MEETING DATE</td>
<td>ITEM REFERENCE</td>
<td>RESOLUTION</td>
<td>CURRENT STATUS</td>
</tr>
<tr>
<td>-----------------</td>
<td>-------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>31 January 2019</td>
<td>House Safety of Lot 220, 82 Piesse Street Yalgoo</td>
<td>That Council Requests the CEO to investigate the safety of the house owed by Timothy Simpson and Gloria Merry at lot 220, 82 Piesse Street, Yalgoo.</td>
<td>Further inspections planned with EHO.</td>
</tr>
<tr>
<td>31 May 2019</td>
<td></td>
<td>Council accepted the report of the EHO and requested the CEO and EHO to meet with the owner to address the problem areas</td>
<td></td>
</tr>
<tr>
<td>27 September 2019</td>
<td>Paynes Find Public Toilet Facility</td>
<td>CEO to obtain quotations for the new toilet facility at the Paynes Find Community Centre</td>
<td>Quote from Ellis Construction accepted and within budget, Roly Brands has completed plans of the building. Construction now underway. Old Building going to Maranalgo Station, South of Paynes Find</td>
</tr>
<tr>
<td>14 February 2020</td>
<td>Construction of two new chalets at the Yalgoo Caravan Park</td>
<td>Council has budgeted for the Construction of two Rammed Earth self-contained Chalets at the Yalgoo Caravan Park.</td>
<td>Roly Brando of Environmental Design has completed the drawing, design specification and scope of works for the two chalets. Fire risk assessment has been completed. CEO to now invite tenders for their construction.</td>
</tr>
<tr>
<td>31 January 2020</td>
<td>ALGA Convention 2020</td>
<td>That Council determine any matter it wishes to raised with appropriate Federal Ministers of Parliament during the Australian Local Government Association (ALGA) convention to be held in Canberra on 14 – 18 June 2020 to be attended by a Murchison Zone delegation.</td>
<td>Councillors to discuss and matters forwarded to the CEO to presented as an agenda item at the Ordinary Council Meeting held in May 2020.</td>
</tr>
</tbody>
</table>

**VOTING REQUIREMENTS**

Simple Majority

CEO John Read advised the organisational policies will be completed at the end of this meeting.
OFFICER RECOMMENDATION / COUNCIL DECISION

C2020-0310 REPORT ON MATTERS OUTSTANDING AS AT 20 MARCH 2020

That Council:


Moved: Cr Tamisha Hodder     Seconded: Cr Gail Trenfield     Motion put and carried: 6/0
11.4.2  GRV RATING MINING INFRASTRUCTURE – SUBMISSIONS RECEIVED

<table>
<thead>
<tr>
<th>Author:</th>
<th>John Read, Acting Chief Executive Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Declared:</td>
<td>No interest to disclose</td>
</tr>
<tr>
<td>Date:</td>
<td>17 March 2020</td>
</tr>
<tr>
<td>Attachments:</td>
<td>Submission Received by EMR Golden Grove dated 11 March 2020</td>
</tr>
<tr>
<td></td>
<td>Submission received by Silver Lake Resources dated 27 February 2020</td>
</tr>
<tr>
<td></td>
<td>Shire's Response to Silver Lake Resources and EMR Golden Grove submission</td>
</tr>
</tbody>
</table>

MATTER FOR CONSIDERATION

That Council receive the submissions received from Silver Lake Resources and EMR Golden Grove in respect of the Shire’s proposed GRV rating of mining infrastructure and respond in accordance with the attached letters. The submissions and the Shire’s responses are to be forwarded to the Department of Local Government.

BACKGROUND

Local Government’s in Western Australia have had the ability to rate mining infrastructure located at mining operations for decades and more formally over the past nine to ten years when the Local Government Act 1995 was amended to allow the rating of administration buildings, accommodation buildings, recreational buildings and amenities and warehouses/workshops located within 100 metres of the other buildings. The State Government over the past few years has introduced Policy Statements and guidelines which apply to the procedure to be followed in the process of obtaining formal Ministerial approval to rate the infrastructure.

Part of this procedure is for the Shire to formally advise the mining companies concerned Council’s intention to rate the infrastructure and inviting them to submit a submission regarding this proposal. All five mining companies have been advised accordingly and submissions closed (after giving them more than the required 28 days to respond) on 12 March 2020. Two submissions were received from Silver Lake Resources Limited and EMR Golden Grove, attached.

STATUTORY ENVIRONMENT

Local Government Act 1995 Sections 6.28 and 6.29

STRATEGIC IMPLICATIONS

The additional rating revenue derived from this rating source will assist the Shire of Yalgoo meet its corporate objectives pursuant to its Community Strategic Plan, as reviewed from time to time.

CONSULTATION

- Stephen Fern, Principal Valuer, Landgate.
- Golden Grove Ltd, Asia Iron Pty Ltd (Extension Hill), Minjar Resources (Golden Dragon Project), EMR Golden Grove and Silver Lake Resources Limited (Deflector Gold Project).

COMMENT

I have formally advised the Director General of the Department of Local Government full details of Council’s proposed rating of the mining infrastructure including Councils resolutions in this regard over the past few months, seeking Ministerial approval to rate. I am advised that it is not possible to retrospectively rate from 1/1/2020 as requested, but from the Ministers approval date.

Once the submissions from Silver Lake and EMR Golden Grove and Council’s responses are forwarded to and considered by the Department of Local Government, I expect Ministerial approval to follow.
VOTING REQUIREMENTS

Simple Majority

CEO John Read explained the report in further detail.

OFFICER RECOMMENDATION / COUNCIL DECISION

C2020-0311    GRV RATING OF MINING INFRASTRUCTURE – SUBMISSIONS RECEIVED.

That Council:

1. receive the submissions received from Silver Lake Resources Limited and EMR Golden Grove in respect of the Shire’s proposed GRV rating of mining infrastructure and respond in accordance with the letters attached/tabled.

2. forward copies to the Department of Local Government of:
   a). the letters sent to all five mining companies concerned inviting them to submit a submission by 12/3/2020;
   b) the submissions received by Silver Lake Resources Limited and EMR Golden Grove; and
   c) the Shire of Yalgoo’s responses to those submissions (attached/tabled).

3. request approval from the Minister for Local Government to allow the Shire of Yalgoo to retrospectively GRV rate the mining infrastructure for the period from the date of the Minister’s approval to 30/6/2020.

Moved: Cr Raul Valenzuela        Seconded: Percy Lawson     Motion put and carried: 6/0
11.4.3 LEASE EXTENSION OF YALGOO 24 HOUR FUEL STATION

<table>
<thead>
<tr>
<th>Author:</th>
<th>John Read, Acting Chief Executive Officer</th>
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</thead>
<tbody>
<tr>
<td>Interest Declared:</td>
<td>No interest to disclose</td>
</tr>
<tr>
<td>Date:</td>
<td>15 March 2020</td>
</tr>
<tr>
<td>Attachments</td>
<td>LEASE DOCUMENT</td>
</tr>
</tbody>
</table>

MATTER FOR CONSIDERATION
That Council agree to extend the Lease with Geraldton Fuel Company Pty Ltd in respect of the Yalgoo 24 hour fuel station for a further five years.

BACKGROUND
The current lease with Geraldton Fuel Company is about to expire and it is recommended that it be renewed for a further five (5) years under the same terms and conditions, with the exception that Geraldton Fuel Company are offering an increased discount on fuel to the Shire of Yalgoo from .5c to .7 cents per litre.


STRATEGIC IMPLICATIONS - Nil

CONSULTATION - Nil

COMMENT
The existing lease arrangement with Geraldton Fuel Company Pty Ltd has for many years worked well providing a convenient fuel service to the public as well as a discounted fuel supply to the Shire of Yalgoo. The annual lease rent is $6,500.00 payable monthly in advance and subject to annual CPI adjustment.

VOTING REQUIREMENTS
Simple Majority

ATTENDANCE: Cr Gail Trenfield left the meeting at 11.17 am

OFFICER RECOMMENDATION / COUNCIL DECISION
C2020-0312 LEASE EXTENSION OF YALGOO 24 HOUR FUEL STATION
That Council authorises the A/CEO and Shire President to apply and Shire Common Seal and sign the Lease extension document allowing Geraldton Fuel Company Pty Ltd to lease the Yalgoo 24 Hour Fuel Station for a further five (5) years as per the terms and conditions of the lease document attached/tabled.

Moved: Cr Raul Valenzuela Seconded: Cr Percy Lawson Motion put and carried: 5/0
11.4.4 ORGANISATIONAL POLICY MANUAL REVIEW

<table>
<thead>
<tr>
<th>Author</th>
<th>John Read, Acting Chief Executive Officer</th>
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</thead>
<tbody>
<tr>
<td>Interest Declared</td>
<td>No interest to disclose</td>
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<tr>
<td>Date</td>
<td>15 March 2020</td>
</tr>
<tr>
<td>Attachments</td>
<td>Organisational Policy Manual</td>
</tr>
</tbody>
</table>

MATTER FOR CONSIDERATION

Council is requested to formally adopt the reviewed Organisational Policy Manual.

BACKGROUND

This Policy Manual has been reviewed with the assistance of Margaret Hemsley of LG People, a consultancy organisation who specialises in local government policy reviews, community strategic plans, etc.


STRATEGIC IMPLICATIONS - Nil

CONSULTATION - Margaret Hemsley, LG People.

COMMENT

The Policy is a comprehensive document covering:

- Council/Governance
- Accounting/Audit
- Administration/Organisational
- Financial Management
- Building development
- Public facilities
- Environmental Health
- Fire Control
- Natural Resources Management
- Organisational Policies
- Personnel & Housing
- Plant & Equipment
- Works & Services

As part of the review I noticed that it has been Council Policy for many years that staff housing rent be $50 per week for houses and units occupied by Shire staff. This amount can only be considered very reasonable in today’s Mid West / Yalgoo real estate market. Apparently around two years ago the previous CEO reduced this to $25 per week of his own accord, which action, in the absence of a formal Council decision, is ultra vires (out of the scope of the CEO’s authority).

VOTING REQUIREMENTS

Absolute Majority

ATTENDANCE: Cr Gail Trenfield returned to the meeting at 11.21 am.

OFFICER RECOMMENDATION

ORGANISATIONAL POLICY MANUAL

That Council formally adopt the tabled/attached reviewed Organisational Policy Manual document as Council Policy.

Moved:                         Seconded:  
Cr Valenzuela requested council have more time to read Organisational Policy Manual as there may be changes council needs to consider.

President Cr Gregory Payne requested a motion be moved to defer this Item 11.4.4 Organisational Policy Manual Review to the Ordinary Council Meeting to be held on Friday 24 April 2020.
**AMENDMENT / COUNCIL DECISION**

**C2020-0313 ORGANISATIONAL POLICY MANUAL**

That Item 11.4.4 Organisational Policy Manual be deferred to the next Ordinary Council Meeting to be held on the 24 April 2020.

Moved: Cr Raul Valenzuela  Seconded: Cr Tamisha Hodder  Motion put and carried: 6/0
11.4.5 CORONA VIRUS

<table>
<thead>
<tr>
<th>Author:</th>
<th>John Read, Acting Chief Executive Officer</th>
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</thead>
<tbody>
<tr>
<td>Interest Declared:</td>
<td>No interest to disclose</td>
</tr>
<tr>
<td>Date:</td>
<td>16 March 2020</td>
</tr>
<tr>
<td>Attachments</td>
<td>Nil</td>
</tr>
</tbody>
</table>

MATTER FOR CONSIDERATION

That Council receive the A/CEO’s report concerning the Corona Virus

BACKGROUND

The Corona Virus is currently having a devastating effect on communities globally and is causing a major global economic recession. The Australian federal government has imposed requirements nationally in an effort to slow the spread and effect of large numbers of persons with the virus inundating our health systems. Such measures include all persons flying into Australia must subject themselves to a 14 day isolation period and no public events where more than 500 people are gathered can be held, etc.

STATUTORY ENVIRONMENT - Local Government Act 1995, Health Act

STRATEGIC IMPLICATIONS – Minimal affect to the Shire of Yalgoo is anticipated.

CONSULTATION - Nil

COMMENT

To date no case of corona virus infection has been identified in the Mid West Region. The Shire of Yalgoo has closed workshops and the public attending the Yalgoo Arts & Cultural Centre in the interests of protecting our elderly. The planned Yalgoo Race Ball and the Yalgoo Races (1 and 2 May 2020) has been cancelled as we are advised that the governing body in Perth has declared that no race meeting will be held where the public attend until further notice. Recently all meetings in person have been changed to teleconferences across the Mid West Region.

The impact of the virus is expected to cause many Australian businesses to fail, particularly those involved in the tourism, travel and major events industries. Significant unemployment is likely to occur as certain organisations and businesses are forced to close down. In certain work areas of large employee population numbers, people may be forced to cease attending work and self isolate themselves.

VOTING REQUIREMENTS

Simple Majority

CEO John Read explained the reason of the report in further detail.

A discussion took place on how to make Yalgoo safer.

OFFICER RECOMMENDATION / COUNCIL DECISION

C2020-0314 CORONA VIRUS

THAT Council receive the A/CEO’s report regarding the current status of the Corona Virus.

Moved: Cr Raul Valenzuela Seconded: Cr Gail Trenfield Motion put and carried: 6/0
11.4.6 FLOOD DAMAGE - FEBRUARY 2020 – DFES CLAIM FOR REINSTATEMENT

Author: John Read, Acting Chief Executive Officer
Interest Declared: No interest to disclose
Date: 2020
Attachments Nil

MATTER FOR CONSIDERATION

That Council receive the A/CEO’s report regarding the Shire of Yalgoo’s claim for a grant through the Disaster Recovery Funding Arrangements (DRFA) via DFES to reinstate those roads damaged by the February 2020 storm event causing flood damage.

BACKGROUND

Between the 24 and 28 February 2020 the Shire of Yalgoo sustained heavy rain and winds as a result of severe storm activity in our area. While not being totally widespread, certain roads have been badly damaged through flood damage. These include the Dalgaranga Mt Magnet Road and the Uanna Hill Road.


STATEGIC IMPLICATIONS - Nil

CONSULTATION – Core Business Australia

COMMENT

The damage has been fully assessed with photographs and GPS locations recorded of those areas where the damage to our roads has occurred. This work has been undertaken by Ray Pratt the Shire’s Works Foreman and also a Core Business representative. This road reinstatement assessment information forms a claim that has been put to DRFA/DFES for its approval as part of DFES declaring the storm damage as a natural disaster event. It is expected that the extent of damage as assessed by Core Business will be in the order of around $500,000.00. Under the classification of Immediate Works, repair work can be completed in a three month period of the event occurring and 100% (no Shire financial contribution) DRFA funding is available. It is intended that the Shire workforce be fully engaged in this repair work, working 12 hour days, including some weekends and engaging a dozer to push gravel ahead of works. With all of our construction plant engaged, the work is expected to be completed in an eight week period. This funding and work will have significant financial and road repair benefits to the Shire of Yalgoo.

VOTING REQUIREMENTS

Simple Majority

CEO John Read explained the report in further detail.

OFFICER RECOMMENDATION / COUNCIL DECISION

C2020-0315 FLOOD DAMAGE – FEBRUARY 2020 – DFES CLAIM FOR REINSTATEMENT

THAT Council receive the A/CEO’s report regarding the Shire’s application for road flood damage reinstatement work through the Disaster Recovery Funding Arrangements and DFES.

Moved: Cr Percy Lawson Seconded: Cr Raul Valenzuela Motion put and carried: 6/0
11.4.7 SHIRE OF YALGOO PROSPECTING LICENSES

<table>
<thead>
<tr>
<th>Author:</th>
<th>John Read, Acting Chief Executive Officer</th>
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</thead>
<tbody>
<tr>
<td>Interest Declared:</td>
<td>No interest to disclose</td>
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<tr>
<td>Date:</td>
<td>17 March 2020</td>
</tr>
<tr>
<td>Attachments</td>
<td>Nil</td>
</tr>
</tbody>
</table>

MATTER FOR CONSIDERATION

Council to consider engaging its solicitors Civic Legal to prepare a Local Law governing the requirements of the Shire Yalgoo in administering and managing the public entering and metal detecting/prospecting on its Prospecting Licenses (PL’s), including fines/penalties for illegal entry without permit and camping.

BACKGROUND

The Shire’s PL’s, after being pending for approximately 12 months, have recently been granted by the Department of Mines. The PL’s have been offered to the public to prospect/metal detect for gold in the interests of promoting visitors/tourists to Yalgoo and patronage at the Shire’s Caravan Park.

STATUTORY ENVIRONMENT - Local Government Act 1995, Mining Act

STRATEGIC IMPLICATIONS

The initiative of providing the PL’s is aligned with the Shire’s Community Strategic Plan in promoting tourism to the Shire of Yalgoo and fostering patronage to the Shires Yalgoo Caravan Park.

CONSULTATION - Nil

COMMENT

Tabled is the newly prepared Shire of Yalgoo Prospecting Permit book which sets out the rules that apply to persons prospecting on the Shire’s PL’s. A $10.00 fee applies in obtaining a permit, which allows two people to prospect the areas for a seven day period. The rules include strictly no camping, littering, lighting camp fires, etc. The permit holders are also requested to hand in documentation after prospecting the area regarding the hours spent prospecting, which will assist the Shire in meeting the Department of Mines’ expenditure requirements, which currently amounts to approximately $8,000.00 per PL per year.

Signage is recommended to be installed at the entry points to the PL’s advising the public that only permit holders are permitted to enter the PL’s and also advising of no camping, littering, camp fires, etc. and that fines apply for non compliance.

VOTING REQUIREMENTS

Simple Majority

CEO John Read explained the report in further detail.

OFFICER RECOMMENDATION / COUNCIL DECISION

C2020-0316 SHIRE OF YALGOO PROSPECTING LICENSES

THAT Council engage its solicitors Civic Legal to prepare a Local Law governing the requirements of the Shire of Yalgoo in managing and administering the public metal detecting/prospecting on its Prospecting Licenses, including obtaining a permit to enter the property and fines/penalties that apply for illegal camping in the tenement areas and illegal entry without a permit.

Moved: Cr Raul Valenzuela  Seconded: Cr Gail Trenfield  Motion put and carried 6/0
11.4.8 MANAGER COMMUNITY WELLBEING, ARTS & CULTURE BI-MONTHLY REPORT MARCH 2020

**Author:** Emmaline James, Manager Community Well Being, Arts & Culture  
**Interest Declared:** No interest to disclose  
**Date:** 24th March 2020  
**Attachments** Nil

**MATTER FOR CONSIDERATION**

The Council be presented with the Bi-Monthly Community Development Program Report

**BACKGROUND**

At the Ordinary Council Meeting held on 27th January 2017 the following motion was resolved;  
"That the Chief Executive Officer have the Community Development Officer prepare bi-monthly reports to Council on what activities have been held in town, the outcomes and what future events are proposed”

**STATUTORY ENVIRONMENT**

Nil

**STRATEGIC IMPLICATIONS**

Outcome 1.2 Improved opportunities for education and training

1.2.1 Lobby for new or improved educational services  
1.2.2 Maintain networks and high quality relationships with VET providers  
1.2.3 Prepare for and recruit an Aboriginal Community Development Trainee  
1.2.4 Research, encourage and implement innovative youth and adult education programs

Outcome 1.3 Successful facilitation of wide ranging program of community activities

1.3.1 Run or facilitate regular sport and recreation activities for all ages  
1.3.2 Run a range of social activities and events to suit all ages  
1.3.3 Prepare a Cultural Development Plan  
1.3.4 Undertake a review of children’s services and activities  
1.3.5 Develop an aged care strategy  
1.3.6 Help establish a men’s shed and a women’s group  
1.3.7 Run regular children and youth programs incl. holiday camps away  
1.3.8 Run programs that specifically target anti-social/criminal behaviour

Outcome 1.4 Improved delivery of existing or new health and support services

1.4.1 Investigate opportunities for health services to visit Paynes Find  
1.4.2 Re-establish and maintain a Local Drug Action Group  
1.4.3 Lobby for HACC and CACP programs in Yalgoo  
1.4.4 Maintain and service the Yalgoo Interagency  
1.4.5 Lobby for new and improved health services

Outcome 3.3 Increase in number of tourists visiting the Shire

3.3.5 Continue to support existing events and create new ones

Outcome 4.1 An informed and participatory community

4.1.1 Establish an innovative and culturally appropriate community engagement strategy, that targets the Yalgoo community, Paynes Find community, pastoralists and the mining companies
4.1.2 Form and support a young leaders group

CONSULTATION

Yalgoo Nursing Post (Interagency)  
Meebac / Life Skills Program (Interagency)  
WAPO Yalgoo Police (Interagency)  
Yalgoo Primary School (Interagency)  
Desert Blue Connect (Interagency)  
Youth Focus  
GRAMS (TIS) Tackling Indigenous Smoking  
Patricia & Raelene Councillor  
North Midlands Project  
Charmaine Green  
Brendin Flanigan*  
Eon Foundation  
Mhunga Whalla Shearing & Woolhandling  
Many Rivers  
EMR Golden Grove*  
Yalgoo Jockey Club  
AACHWA  
Wirnda Barna  
Fremantle Art Centre  
Geraldton Regional Library  
Geraldton Regional Art Gallery  
Yarns R Us  
Helen Ansell  
Broome TAFE  
Leederville TAFE  
Apprenticeships Australia  
LDAG  
Auskick Australia  
Foodbank  
Australian Skateboarding  
Bundiyarra Language Centre*

COMMENT

The Manager Community Wellbeing, Arts & Culture report for Community Development is as follows:


SCHOOL HOLIDAY PROGRAM – Number of Participants for Councillors as requested last meeting.

Shire of Yalgoo CD Team, Fair Game, GRAMS TIS Team (2 – 5 Jan & 27 Jan – 1 Feb)
Number of Children who Participated at least once: 37
Total number of occasions child from Yalgoo was engaged: 242
Total number of Parent / Adult Volunteers: 13
Total number of occasions a Parent / Adult Volunteered: 27

The Shire of Yalgoo appreciates the commitment of Youth Focus and GRAMS TIS and their continued dedication to Yalgoo Youth as well as all parent volunteers.

VACSWM Monday (13 Jan – Friday 24 Jan) 2020.
Number of Children who Participated at least once: 34
Total number of occasions child from Yalgoo undertook a swimming lesson: 158
Total number of Parent / Adult Volunteers: 11 plus 2 SOY Office staff
Total number of occasions a Parent / Adult Volunteer: 34

Note: Record of Levels attempted / completed shared with Yalgoo Primary School for their VacSwim.

Australia Day Event Numbers per Request: 22 Adults & 18 kids attended Australia Day event.

ACTIVITIES HELD

NORTH MIDLANDS MENTORSHIP UPDATE. Council Checkpoints implemented.
Module 1 Completed. A list of Assets, Regional and local Strategies and Business Plans, listed past and existing planned projects and register of grant funding pipeline have been completed.
Phone meeting for Module 2 will proceed after COVID-19 initial crisis management.

YALGOO BULLDUST MAGAZINE REDESIGNED & DISTRIBUTED TO UPDATED LIST
Interagency members invited to contribute report and submit photos / calendar quarterly

GRAMS FAMILY FUN DAY 7TH MARCH – BUS TO GERALDTON. Thanks to Councillor Tamisha Hodder for driving a FULL BUS (22 people plus driver) over for the day.

ST JOHN AMBULANCE – Emergency Services Volunteer Information Session Monday 2nd March resulting in 2 new volunteers (Angela & Emmaline)

FUTURE ACTIVITIES

All community development engagement (including Arts & Culture) will be online for the foreseeable future due to COVID-19. The Community Development and Arts Centre teams are currently working to develop a program of online activities to share with our community.

The Community Development and Arts Centre Teams will keep in regular contact with Elders, Artists, Interagency, Community members & Yalgoo Youth through this time via phone & email.

Emmaline James will continue with the North Midlands Mentorship Modules background research and scheduled checkpoints with CEO and Council remain in place.

Postponed – Anzac Day, NAIDOC Week, Reconciliation Week & All Community gatherings including closure of Yalgoo Arts & Cultural Centre to End of June at this stage.

Postponed - COMMUNITY STRENGTHENING CONSULTATION - Was Scheduled late APRIL 2020

Postponed – LDAg X SOY After School Sports Coordination– AusKick, Tuesday WAPOL Sports, Rugby, Skateboarding, Midnight Basketball for Adults and Kids with Interagency partners inc WAPOL.

Postponed - MENSHEd enquiries.

Postponed - YALGOO JOCKEY CLUB. Race Meeting Postponed to 2021 due to WA Racing decision.

Postponed – APRIL SCHOOL HOLIDAY PROGRAM – GRAMS, FAIR GAME & AUS SKATEBOARDING.

TRAINEESHIPS - APPRENTICESHIP SUPPORT AUSTRALIA

Traineeship Dannii Lawson, Community Development Officer.

Diploma of Community Development | North Metropolitan TAFE
Funding / Support Secured for Community Development.

Traineeship (Dannii Lawson) Funding Secured:
$1,062.50 (State funding) plus 10% (Midwest) plus 10% Aboriginal Trainee.
$1500 (Federal funding) plus $2500 (full time).
Total: $5,285.

VOTING REQUIREMENTS
Simple Majority

Cr Valenzuela enquired about the centre being closed for a whole week.

OFFICER RECOMMENDATION / COUNCIL DECISION
C2020-0317  MANAGER COMMUNITY WELLBEING, ARTS & CULTURE BI-MONTHLY REPORT JANUARY 2020
Moved: Cr Raul Valenzuela  Seconded: Ct Tamisha Hodder  Motion put and carried: 6/0

12.  NOTICE OF MOTIONS

12.1  PREVIOUS NOTICE RECEIVED

nil

13.  URGENT BUSINESS

Cr Valenzuela explained an Incident had happened at Caravan Park and requested the CEO John Read to elaborate.

CEO John Read explained in further detail on the incident where two local males entered the Yalgoo Caravan Park and stole cartons of beer from Ausdrill workers. The matter as been reported to the police.

A discussion took place on how to make the caravan park safer for it campers.
14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.0 STATUTORY ENVIRONMENT – MEETING CLOSED TO THE PUBLIC

Councillors are obliged to maintain the confidentiality of matters discussed when the meeting is closed. Fines of up to $10,000 or two years imprisonment apply to certain offences relating to misuse of information.

The following legislative extracts were downloaded from www.auslii.edu.au on 8 November 2010.

Local Government Act 1995

s5.23. Meetings generally open to the public

(1) Subject to subsection (2), the following are to be open to members of the public —

(a) all council meetings; and
(b) all meetings of any committee to which a local government power or duty has been delegated.

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

(a) a matter affecting an employee or employees;
(b) the personal affairs of any person;
(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
(e) a matter that if disclosed, would reveal —
   (i) a trade secret;
   (ii) information that has a commercial value to a person; or
   (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
(f) a matter that if disclosed, could be reasonably expected to —
   (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
   (ii) endanger the security of the local government's property; or
   (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
(g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971 ; and
(h) such other matters as may be prescribed.

(3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

s5.92 Access to information by council, committee members

(1) A person who is a council member or a committee member can have access to any information held by the local government that is relevant to the performance by the person of any of his or her functions under this Act or under any other written law.

(2) Without limiting subsection (1), a council member can have access to —

(a) all written contracts entered into by the local government; and
(b) all documents relating to written contracts proposed to be entered into by the local government.
Ordinary Council Meeting Minutes – 27 March 2020

s5.93. Improper use of information

A person who is a council member, a committee member or an employee must not make improper use of any information acquired in the performance by the person of any of his or her functions under this Act or any other written law —
(a) to gain directly or indirectly an advantage for the person or any other person; or
(b) to cause detriment to the local government or any other person. Penalty: $10 000 or imprisonment for 2 years.

Local Government (Rules of Conduct) Regulations 2007

s6. Use of information

(1) In this regulation —
closed meeting means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;
confidential document means a document marked by the CEO to clearly show that the information in the document is not to be disclosed;
on-confidential document means a document that is not a confidential document.

(2) A person who is a council member must not disclose —
(a) information that the council member derived from a confidential document; or
(b) information that the council member acquired at a closed meeting other than information derived from a non-confidential document.

(3) Subregulation (2) does not prevent a person who is a council member from disclosing information —
(a) at a closed meeting; or
(b) to the extent specified by the council and subject to such other conditions as the council determines; or
(c) that is already in the public domain; or
(d) to an officer of the Department; or
(e) to the Minister; or
(f) to a legal practitioner for the purpose of obtaining legal advice; or
(g) if the disclosure is required or permitted by law.

15. NEXT MEETING

The next Ordinary Meeting of Council is due to be held at the Council Chambers, Yalgoo on the 24 April 2020 commencing at 10.00 am.
President Cr Gregory Payne advised the next Ordinary Council Meeting maybe held as a conference call.
To be advised.

16. MEETING CLOSURE

There being no further business, the President declared the Ordinary meeting closed at 12.17 pm

DECLARATION
These minutes were confirmed at the Ordinary Council Meeting held on the 24 April 2020.

Signed: ___________________________________________________
Person presiding at the meeting at which these minutes were confirmed.