UNCONFIRMED MINUTES
OF THE
SPECIAL MEETING OF COUNCIL
HELD IN THE
COUNCIL CHAMBERS, YALGOO
ON TUESDAY, 11 DECEMBER 2018
COMMENCING AT 10.00 AM
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Minutes of the Special Meeting of the Yalgoo Shire Council,
held in the Council Chambers, 37 Gibbons Street, Yalgoo,
on Tuesday, 11 December 2018 commencing at 10.00 am

PLEASE TURN OFF ALL MOBILE PHONES PRIOR TO THE COMMENCEMENT OF THE MEETING

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

President Cr Joanne Kanny open the Special Meeting of Council at 10.00 am

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS
Cr Joanne Kanny, Shire President
Cr Gail Trenfield
Cr Tamisha Hodder

STAFF
Silvio Brenzi, Chief Executive Officer
Elisha Hodder, Executive Assistant

GUESTS
Nil

OBSERVERS
Nil

LEAVE OF ABSENCE
Nil

APOLOGIES
Cr Gregory Payne, Deputy President
Cr Robert Grinham
Cr Percy Lawson

3. DISCLOSURE OF INTERESTS

Disclosures of interest made before the Meeting.
Nil
4. PUBLIC QUESTION TIME

1.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE
Nil

1.2 QUESTIONS WITHOUT NOTICE
Nil

6. BUSINESS AS NOTIFIED

6.0 Purpose of Meeting
That Council at its meeting on the 30 November 2018 resolved to call a special meeting of council to be held on Tuesday 11 December 2018. For the purpose of giving consideration to the following matter - Audit Exit Meeting

6.1 Report on Audit Exit Meeting

<table>
<thead>
<tr>
<th>Author:</th>
<th>Dominic Carbone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Declared:</td>
<td>No interest to disclose</td>
</tr>
<tr>
<td>Date:</td>
<td>26 November 2018</td>
</tr>
<tr>
<td>Attachments:</td>
<td></td>
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</tbody>
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Matter for Consideration
That the Committee give consideration to matters raised by the Auditors in relation to the 2017-18 Annual Financial Statement.

Background
As part of the Audit requirements the Council is required to meet with the Auditors at least once a year. A teleconference has been arranged for Tuesday 11 December 2018 at 11.00 am.

Statutory Environment
Nil

Business Implications
Nil
Consultation

RSM Australia

Comment

A meeting with the Shires Auditors, RSM Australia has been arranged for Tuesday 11 December 2018 at 11.00 am via teleconferencing.

The Auditors have indicated that their report will be issued prior to the meeting.

Voting Requirements

Simple Majority

Director David Wall of RSM, Travis Bate of RSM and Yusoof Ariff of the Office of the Auditor General joined the meeting via telephone link up.

Yusoof Ariff of the Office of the Auditor General gave a quick introduction to the Audit process.

Director David Wall from RSM ran through the Audit Closing report.

Cr Gail Trenfield asked a questions relating to item 5.1.1 Key Risks of the Closing Audit Report as to what can be done to not be at risk.

David Wall of RSM explained to Cr Trenfield little things like purchase transactions and not having evidence of approvals and overall controls of expenditure would be the main area.

OFFICER RECOMMENDATION / COUNCIL DECISION

S2018-1201 Report on Exit Audit Meeting

The Council

Accepts the report from RSM of the Audit Closing report.

Moved: Cr Gail Trenfield Seconded: Cr Tamisha Hodder Motion put and carried: 3/0

7. MEETING CLOSURE

There being no further business, the President declared the Ordinary meeting closed at 10.28 am

DECLARATION

These minutes were confirmed at the Ordinary Council Meeting held on the ___________________.

Signed: ________________________________

Person presiding at the meeting at which these minutes were confirmed.