



UNCONFIRMED MINUTES
OF THE ORDINARY MEETING OF COUNCIL
HELD IN THE
COMMUNITY CENTRE, PAYNES FIND
ON 22 SEPTEMBER 2017
COMMENCING AT 11.00 AM



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Minutes for the Ordinary Meeting of the Yalgoo Shire Council,
held in the Community Centre, Paynes Find
on 22 September 2017, commencing at 11.00 am.

PLEASE TURN OFF ALL MOBILE PHONES PRIOR TO THE COMMENCEMENT OF THE MEETING

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

President Cr Neil Grinham declared the Ordinary Council Meeting open 11.01 am

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS	Cr Neil Grinham, Shire President Cr Raul Valenzuela, Shire Deputy President Cr Robert Grinham Cr Joanne Kanny Cr Gregory Payne
STAFF	Silvio Brenzi, CEO Elisha Hodder, Technical Services Support Officer
GUESTS	
OBSERVERS	Doug Taylor David Rocke Gail Pilmoor Mavis Pilmoor Linda Dalton Don Bell Leah Bell
LEAVE OF ABSENCE	
APOLOGIES	Cr Gail Trenfield

3. DISCLOSURE OF INTERESTS

Disclosures of interest made before the Meeting.

Nil

4. PUBLIC QUESTION TIME

4.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE

Prior to the meeting, Gail Pilmoor, Dave Rocke and Douglas Taylor, registered five written questions on behalf of the Paynes Community to the CEO Silvio Brenzi.

4.1.1 Douglas Taylor, member of Paynes Find

Shire President Neil Grinham referred Doug’s question to the CEO Silvio Brenzi.

Q. As this lease has, no building permits for any buildings or infrastructure that already exist not zoned for the current or any business ran from this lease. Appears that no one has any knowledge of how this lease was sold as it was part of the Shire reserve? What are the Shire by Laws regarding this?

A. CEO Silvio Brenzi answered Doug’s question regarding Lot 4317 by reading out a report provided by the Shire’s Building Surveyor Bill Atyeo. This report included additional information regarding planning issues listed below.

4.1.2 David Rocke, member of Paynes Find

Shire President Neil Grinham referred David’s question to the CEO Silvio Brenzi

Q. I asked at the Council meeting on the 28th April, question 4.1.3 abut the re-zoning of the recreation reserve and was told the CEO would follow up and email us relevant documents. We still have no answers. Is the rezoning of the entire recreation reserve, Lot 305, going ahead?

A. CEO Silvio Brenzi informed Mr Rocke that land is not Shire owned Land, the Shire only holds a management order.

4.1.3 David Rocke, member of Paynes find

Shire President Neil Grinham referred David’s question to the CEO Silvio Brenzi.

Q. if the re-zoning of the section of Lot 305 on the south eastern side of the highway goes ahead, with the Shire specifically stating that its commercial use is restricted to that of a service station or motor vehicle repair (Shire minutes 25th October 2013 Page 25), what is to stop BP, Shell, Gull ect. from acquiring the land and building a truck stop to the detriment of the existing roadhouse.

A. CEO Silvio Brenzi explained that URBIS, the Shires town planners will be dealing with the matter and that money has been allocated in the 2017-18 Annual Budget for the planning, research and works.

4.1.4 David Rocke, member of Paynes find

Shire President Neil Grinham referred David’s question to the CEO Silvio Brenzi.

Q. Is it true that Yalgoo Volunteers are being reimbursed in some way for their services?

A. CEO Silvio Brenzi informed Mr Rocke that no volunteers are being reimbursed.

4.1.5 David Rocke, member of Paynes find

Shire President Neil Grinham referred Dave question to the CEO Silvio Brenzi.

- Q. We have heard the they Shire would like to base an ambulance at Paynes Find. Is it true and if so, who do they envisage is going to man it?**
- A. CEO Silvio Brenzi explained that the Shire is not basing an ambulance at Paynes Find and never will as the Shire do not run ambulance services, and if it was to be done then it will run through St Johns Ambulance and not the Shire.

4.2 QUESTIONS WITHOUT NOTICE

4.2.1 Don Bell, member of Paynes Find, Addressed the Question to the CEO Silvio Brenzi

- Q. Can a rubbish bin be place at the Yalgoo Ninghan turnoff. As travellers are dumping there rubbish there and I may be able to empty it now and then.**
- A. Shire President Neil Grinham assured Mr Bell that Deputy President Raul Valenzuela already spoken to him about that particular situation and that the CEO Silvio Brenzi will check with Main roads to see about having a truck pullover bay with bins place there.

CEO Silvio Brenzi also assured Mr Bell that he would talk to Mainroads about the truck bay, and having the bins emptied if Main Roads agree to include these new bins on their current program.

5. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Item 14.1 Confidential Item

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

7.0 MEETINGS ATTENDED BY ELECTED MEMBERS

Date	Details	Attended with whom
29 Aug 2017	Minister Alannah MacTiernan – Dog Control	President Neil Grinham CEO Silvio Brenzi
6 Sept 2017	Bank of Ideas – Community Leadership Training	Cr Joanne Kanny CEO Silvio Brenzi
11 Sept 2017	Yalgoo Community Meeting – Re-visit behaviour issue	Deputy President Raul Valenzuela
13 Sept 2017	Teleconference – National Steering Committee Wild Dog	President Neil Grinham
15 Sept 2017	State Breakfast – Ben Wyatt	President Neil Grinham CEO Silvio Brenzi
15 Sept 2017	Wild Dog Management Forum	President Neil Grinham CEO Silvio Brenzi
15 Sept 2017	Meeting with Jonathan Wyatt - Clyde & Co	President Neil Grinham CEO Silvio Brenzi
15 Sept 2017	Meeting with Civic Legal	President Neil Grinham CEO Silvio Brenzi
19 Sept 2017	MRVC Ordinary Meeting	President Neil Grinham Cr Robert Grinham

Doug Taylor left the meeting at 11.35 am

Don Bell Left the meeting at 11.37 am

Leah Bell Left the meeting at 11.37 am

Doug Taylor returned to meeting at 11.40 am

8. CONFIRMATION OF MINUTES

8.1 ORDINARY COUNCIL MEETING

Background

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Voting Requirements

Simple majority

Deputy President Raul Valenzuela question the motion carried on Item 11.4.2 of the August Ordinary Council Meeting Minutes, as to why the votes were 3/1.

President Neil Grinham and CEO Silvio Brenzi explained to Cr Valenzuela it is the Councillors decision whether to vote for or against the motion.

OFFICER RECOMMENDATION / COUNCIL DECISION

C2017-0901 Minutes of the Ordinary Meeting

That the Minutes of the Ordinary Council Meeting held on 25 August 2017 be confirmed.

Moved: Cr Robert Grinham

Seconded: Cr Raul Valenzuela

Motion put and carried 5/0

9. REPORTS OF COMMITTEE MEETINGS

Nil

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS/Other Matters

10.0 INFORMATION ITEMS

Sharing of operational information on items that are not confidential, do not require a decision and do not meet the definition of matters for which the meeting may be closed under section 5.23 of the Local Government Act (e.g.: matters affecting employee/s or the personal affairs of any person).

10.1 President Neil Grinham addressed to Council a thank you notice from Gail Pilmoor which read

A thank you for the Agenda's and Minutes prior to April 2017 and to all that have continued to come through since.

11. MATTERS FOR DECISION

11.0 MATTERS BROUGHT FORWARD

- 11.1** Cr Joanne Kanny informed Council that she had received two complaints from the community about the local tip, that it is becoming a little bit of a disgrace, and that the fence surrounding it is not holding the rubbish and over flowing, the rubbish is actually blowing out onto the common areas.

CEO Silvio Brenzi informed Council he had applied for funding twice, once with Lotterywest and once with Gunduwa but on both occasion failed. A plan was also put in place but also failed. Silvio assured council that the Shire can do interim clean ups if necessary and that he is working towards getting more infrastructure to deal with walls, taller fencing, plants and shrubs to segregate and prevent the rubbish from blowing out.

- 11.2** Cr Gregory Payne raised concerns on the rubbish along the Yalgoo Ninghan road which is believed to be from the rubbish tip at EMR Golden Grove, and suggested the CEO make contact and inform them of this issue.

CEO Silvio Brenzi noted to contact Ben Ryan at EMR Golden Grove.

11.1 TECHNICAL SERVICES

11.1.1 Progress Report on the Capital Works Program 2017-18

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	14 September 2017
Attachments	Nil

Matter for Consideration

To receive the Progress Report on the 2017-2018 Capital Works Program.

Background

The Shire in adopting its 2017-2018 Annual Budget has allocated funds amounting to \$3,137,461 for the purpose of acquiring capital assets and undertaking infrastructure works.

Statutory Environment

Nil

Strategic Implications

Timely delivering of the various capital projects which will deliver the objectives of the Community Strategic Plan.

Policy Implications

Nil

Financial Implications

To deliver the Capital Works Program within the budgeted allocations.

Consultation

Nil

Comment

The Capital Works Projects for the 2017-2018 financial year are detailed be:

CAPITAL WORKS PROGRAMME 2017-18

The following assets and works are budgeted to be acquired or undertaken during the year:

	2017/18 ANNUAL BUDGET	2017/18 JULY ACTUAL YTD	VARIANCE FAV (UNFAV)	COMMENTS
	\$	\$	\$	
<u>By Program</u>				The CEO to provide a verbal update on the status of the capital projects as at 31 July 2017
Governance				
000000-Refurbish Morning Tea /Public Meeting Room	5,000	0	5,000	Project not commenced
000000- Computus Shelving for Record Management	4,000	0	4,000	Project not commenced
000000-Admin Mobile Phones,laptop,Computers,Office Equip.	5,000	0	5,000	Project not commenced
000000-Council Chamber -Table	4,000	0	4,000	Project not commenced
000000- Admin Centre - Garden Reticulation	7,000	0	7,000	Project not commenced
000000- Admin Centre -Records Fit Coolroom Panels to Sea Container	16,800	0	16,800	Project not commenced
000000- Motor Vehicle CEO	86,030	0	86,030	Project not commenced
000000- Motor Vehicle CGTS	66,485	0	66,485	Project not commenced
Law Order Public Safety				
000000-CCTV Yalgoo Townsite	60,248	0	60,248	Project not commenced
Housing				
000000-Staff Housing - Security	65,000	0	65,000	Project not commenced
000000-Two Units 17 Shemrock Street	300,000	0	300,000	Project not commenced
Recreation and Culture				
000000 - Furn. & Equip - Art Centre	15,430	14,984	446	CEO to provide comment at the meeting
000000 - Furn. & Equip - Day Care Centre	15,596	12,007	3,589	CEO to provide comment at the meeting
000000 - Arts and Crafts Building	40,488	49,182	(8,694)	CEO to provide comment at the meeting
000000-Power Supply Mens Shed and Rifle Club	19,000	0	19,000	Project not commenced
000000-Payne Find Complex - External Painting	8,000	0	8,000	Project not commenced
000000-Payne Find Complex - Internal Painting	4,000	0	4,000	Project not commenced
000000 -Community and Youth Centre CLGF 2012-13 Unspent	44,222	0	44,222	Project not commenced
000000 - Community Hall - Air Conditioner	10,500	0	10,500	Project not commenced
000000-Ride on Mower	25,000	0	25,000	Project not commenced
000000- Community/School Oval Shared Use Development	937,000	0	937,000	Project not commenced
Transport				
000000- Machinery Shed Depot	135,000	0	135,000	Project not commenced
000000-Flood Control -Fuel	27,300	0	27,300	Project not commenced
000000- Depot -Electric Boundary Fence and Gate	25,000	0	25,000	Project not commenced
000000- Catapillar Wheel Loader 950M	314,350	0	314,350	Project not commenced
000000- Paynes Find Airstrip Fence	45,000	0	45,000	Project not commenced
000000-Solar Lights Paynes Find	12,000	0	12,000	Project not commenced
000000-Paynes Find Beautification	18,658	0	18,658	Project not commenced
ROADS TO RECOVERY GRANTS				
000000- Yalgoo/Morawa Road - Widen to 7m	530,119	0	530,119	Project not commenced
RRG SPECIAL GRANT RD WORKS				
000000- Yalgoo/Ninghan Road - Seal to width 4m SLK48.8 to SLK 36.6	293,500	0	293,500	Project not commenced

The following assets and works are budgeted to be acquired or undertaken during the year:

	2017/18 ANNUAL BUDGET	2017/18 JULY ACTUAL YTD	VARIANCE FAV (UNFAV)	COMMENTS
	\$	\$	\$	
By Program				
Transport				
MUNICIPAL FUND				
000000- North Road - Crossing	10,000	0	10,000	Project not commenced
Economic Services				
000000-Caravan Park - Sealing of Parking Bays and Driveways	22,000	0	22,000	Project not commenced
000000 - Storage and POS Facility - Caravan Park	18,800	0	18,800	Project not commenced
000000- Shelter and Seating Jokker Tunnel	4,054	0	4,054	Project not commenced
000000- Shelter and Visitors Board at Railway Station	4,054	0	4,054	Project not commenced
Other Property and Services				
000000-Mens Shed Upgrade	15,000	0	15,000	Project not commenced
	3,213,634	76,173	3,137,461	

The CEO to provide a verbal update on the status of the capital projects as at 31 July 2017

Voting Requirements

Simple Majority

Gail Pilmoor commented on a spelling mistake in report. Paynes Find complex was missing the letter 's' at the end of Payne listed under Recreation and Culture.

CEO Silvio Brenzi explained report and updated Council with what projects are to commence, carried forward and completed.

OFFICER RECOMMENDATION / DECISION

C2017-0902 Progress Report on the Capital Works Program 2017 - 2018

That Council receive the Progress Report on the Capital Works Program 2017 – 2018 as at July 2017.

Moved: Cr Raul Valenzuela

Seconded: Cr Joanne Kanny

Motion put and carried 5/0

11.2 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH

Nil

11.3 FINANCE

11.3.1 Accounts for Payment August 2017

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	14 September 2017
Attachments	Nil

Matter for Consideration

Council approve the Accounts for Payment list for the period 1 August 2017 to 31 August 2017 as detailed in the report below.

Background

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and such to be recorded in the minutes of the meeting.

Statutory Environment

Local Government Act 1995

6.10 Financial Management regulations

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
 - I. The municipal fund; and
 - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. The date of the payment; and
 - IV. Sufficient information to identify the transaction.
2. A list of accounts for approval to be paid is to be prepared each month showing –
 - a. For each account which requires council authorisation in that month –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. Sufficient information to identify the transaction; and
 - b. The date of the meeting of the council to which the list is to be presented.
3. A list prepared under subregulation (1) or (2) is to be –

- a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
- b. Recorded in the minutes of that meeting.

Strategic Implications

Nil

Financial Implications

Nil

Consultation

Nil

Comment

The list of accounts paid for the period 1 August 2017 to 31 August 2017 are as follows:

_ID	Cheque Date	Creditor's Name	Invoice Details	Total Amount \$
Bill Pmt -Cheque	8/2/2017	BOQ Asset Finance & Leasing Pty Ltd	copier leasing	329.50
Bill Pmt -Cheque	8/2/2017	Courier Australia	FREIGHT CHARGES	56.99
Bill Pmt -Cheque	8/2/2017	Dominic Carbone & Associates	consultancy service	5830.00
Bill Pmt -Cheque	8/2/2017	Five Star Business Equipment & Comms	copier reading -maintenance	659.71
Bill Pmt -Cheque	8/2/2017	Trenfield, Gail	Members Meeting Fee and Communications Allowance	881.67
Bill Pmt -Cheque	8/2/2017	Geraldton Toyota	YA778 40,000 km service	1,099.66
Bill Pmt -Cheque	8/2/2017	Geraldton Trophy Centre	engraving brass plate - Cr Gregory Payne	130.35
Bill Pmt -Cheque	8/2/2017	Kanny, Joanne	Members Meeting Fee,Communications Allowance & Travel	992.57
Bill Pmt -Cheque	8/2/2017	K9 Electrical	security alarm monitoring	162.23
Bill Pmt -Cheque	8/2/2017	LGIS.	Various Insurance	15,411.00
Bill Pmt -Cheque	8/2/2017	LGISWA	Various Insurance	32,991.25
Bill Pmt -Cheque	8/2/2017	Local Health Authorities Analytical	2017/2018 Analytical Services	388.85
Bill Pmt -Cheque	8/2/2017	Midwest Chemical & Paper	CLEANING SUPPLIES for Caravan Park	734.69
Bill Pmt -Cheque	8/2/2017	Grinham, Neil	Members Meeting Fee,Communications,Travel and President Allowance	2,637.31
Bill Pmt -Cheque	8/2/2017	Raul. Valenzuela	Members Meeting Fee and Communications Allowance	1,067.92
Bill Pmt -Cheque	8/2/2017	Pratt, Ray	YA778 - Fuel Filter	36.90
Bill Pmt -Cheque	8/2/2017	Grinham, Robert	Members Meeting Fee,Communications Allowance & Travel	863.49
Bill Pmt -Cheque	8/2/2017	Social Innovations Pty Ltd	Funding Application	1210.00
Bill Pmt -Cheque	8/2/2017	Staples Australia Pty Limited	financial year planner 2017/18	28.35
Bill Pmt -Cheque	8/2/2017	Telstra Corporation Ltd	Telephone-Internet	386.38
Bill Pmt -Cheque	8/2/2017	Veolia Environmental Services	service collection fee	4,005.94
Bill Pmt -Cheque	8/2/2017	W & E Rowe Contractors	stockpiling - Burnerbinmah pit and Nalbara Pit	11440.00
Bill Pmt -Cheque	8/2/2017	Westside Painting Service	patch/prepare and paint unit - 18d Shamrock	4510.00
Bill Pmt -Cheque	8/2/2017	Yalgoo Hotel Motel	Accommodation & Meals - Bill Atyeo and Food Supply for Meeting 21 June 2017	546.00
Bill Pmt -Cheque	8/2/2017	PAYNE, GREGORY ARTHUR	Members Meeting Fee,Communications and Travel	902.27

_ID	Cheque Date	Creditor's Name	Invoice Details	Total Amount \$
Bill Pmt -Cheque	8/2/2017	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	2017/18 membership - Steven 2017/18 membership - Silvio	702.00
Bill Pmt -Cheque	8/2/2017	TYREPOWER GERALDTON	YA800 wheel alignment and tyres	1351.00
Bill Pmt -Cheque	8/2/2017	SCOTT PRINTING	A4 PERFORATED PAPER	299.20
Bill Pmt -Cheque	8/2/2017	CARROLL & RICHARDSON	2 SHIRE OF YALGOO FLAGS	770.00
Bill Pmt -Cheque	8/2/2017	CARAVAN INDUSTRY ASSOCIATION WA (INC)	General Membership: 1 July 2017 - 30 June 2018	1100.00
Bill Pmt -Cheque	8/2/2017	Atyeo's Environmental Health Services PL	EHO and Building Control Consultancy	4296.80
Bill Pmt -Cheque	8/11/2017	BOC Limited	OXYGEN INDUST G SIZE DISSOLVED ACETYLENE D SIZE DI	105.73
Bill Pmt -Cheque	8/11/2017	Bunnings Building Supplies Pty Ltd	Caravan Park: GAS BOTTLE EXCHANGE	23.90
Bill Pmt -Cheque	8/11/2017	Canine Control	Animal Ranger Expenses	949.03
Bill Pmt -Cheque	8/11/2017	Civic Legal	Legal Expenses	25,465.50
Bill Pmt -Cheque	8/11/2017	Communication Systems Geraldton	Admin: REPAIR BROKEN DATA CABLE	1,458.05
Bill Pmt -Cheque	8/11/2017	CONCEPT MEDIA PTY LTD	TOURISM ADVERTISING	440.00
Bill Pmt -Cheque	8/11/2017	Courier Australia	FREIGHT CHARGES	21.40
Bill Pmt -Cheque	8/11/2017	Rocke, David	PURCHASE OF INK CARTRIDGES & COPIER PAPER	312.00
Bill Pmt -Cheque	8/11/2017	REFUEL AUSTRALIA	JULY FUEL CHARGES 2017	18,927.26
Bill Pmt -Cheque	8/11/2017	Hallinan Refrigeration & Airconditioning	Caravan Park: Defrost Timer	45.00
Bill Pmt -Cheque	8/11/2017	J R & A Hersey	WORKSHOP CONSUMABLES	434.83
Bill Pmt -Cheque	8/11/2017	LGIS.	VEHICLE INSURANCE	71,235.40
Bill Pmt -Cheque	8/11/2017	LGISWA	PROPERTY INSURANCE	28,071.23
Bill Pmt -Cheque	8/11/2017	Grinham, Neil	Travel Allowance	1,544.56
Bill Pmt -Cheque	8/11/2017	Parker Aluminium Windows	REPAIR BROKEN WINDOW TO: CHAPEL, MUSEUM, CARAVAN PARK	3309.90
Bill Pmt -Cheque	8/11/2017	Proudlove's Smash Repairs	VEHICLE EXCESS - YA0	300.00
Bill Pmt -Cheque	8/11/2017	State Library of Western Australia	BETTER BEGINNINGS PROGRAM-2017/2018/ LOST & DAMAGED BOOKS-2017/2018	242.00
Bill Pmt -Cheque	8/11/2017	Sun City Plumbing	ANNUAL BACK FLOW VALVE TEST	190.00
Bill Pmt -Cheque	8/11/2017	Sun City Print	BUSINESS CARDS FOR SILVIO,RAUL,GREG,NEIL	296.00

_ID	Cheque Date	Creditor's Name	Invoice Details	Total Amount \$
Bill Pmt -Cheque	8/11/2017	Telstra Corporation Ltd	Telephone-Internet	9,462.55
Bill Pmt -Cheque	8/11/2017	The West Australian	TOURISM ADVERTISING	834.00
Bill Pmt -Cheque	8/11/2017	Totally Workwear Geraldton	WORK CLOTHES - FIONA	242.21
Bill Pmt -Cheque	8/11/2017	WA Local Government Association	CULTURAL PLANNING & LOCAL GOV WORKSHOP - JOANNE KANNY	150.00
Bill Pmt -Cheque	8/11/2017	WestCoast SeaFood	MORNING TEA FOR COUNCIL MEETINGS	162.00
Bill Pmt -Cheque	8/11/2017	PENNANT HOUSE	ARTWORK	576.40
Bill Pmt -Cheque	8/11/2017	Westrac Equipment Pty Ltd	YA457 PARTS	1,193.64
Bill Pmt -Cheque	8/11/2017	WURTH	WORKSHOP CONSUMABLES	466.18
Bill Pmt -Cheque	8/11/2017	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	LG PROFESSIONALS WOMEN FORUM REGISTRATION	995.00
Bill Pmt -Cheque	8/11/2017	ABROLHOS STEEL	FENCING MATERIAL	1,570.17
Bill Pmt -Cheque	8/11/2017	TOLL	FREIGHT CHARGES	103.59
Bill Pmt -Cheque	8/11/2017	WALDORF APARTMENT HOTEL AUSTRALIA	Local Government Week: Accommodation for Joanne Kanny	2784.00
Bill Pmt -Cheque	8/11/2017	CONSTRUCTION TRAINING FUND	BCITF LEVY	105.75
Bill Pmt -Cheque	8/11/2017	LOTTERYWEST	refund of unspent grant - 421009263	3,427.82
Bill Pmt -Cheque	8/11/2017	MURRAY RIVER NORTH PTY LTD	PROGRESS CLAIM #5	37,055.65
Bill Pmt -Cheque	8/11/2017	PINPOINT CLEANING SOLUTIONS	MONTHLY CLEAN ON SHIRE BUILDINGS JULY	2145.00
Bill Pmt -Cheque	8/11/2017	DEPARTMENT OF MINES, INDUSTRY REGULATIONS & SAFETY	BUILDING PERMIT FEE DEMOLITION PERMIT FEE	129.74
			TOTAL	265,349.52

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

C2017-0903 Accounts for Payment August 2017

That Council approve the list of accounts paid for the period 1 August 2017 to 31 August 2017 amounting to \$265,349.52 and the list be recorded in the Minutes.

Moved: Cr Joanne Kanny

Seconded: Cr Robert Grinham

Motion put and carried 5/0

11.3.2 Investments as at 31 August 2017

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	14 September 2017
Attachments	Nil

Matter for Consideration

That Council receive the Investment Report as at 31 August 2017.

Background

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

Statutory Environment**Local Government Act 1995****6.14. Power to invest**

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962* Part III.
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
- (2) Regulations in relation to investments by local governments may —
 - (a) make provision in respect of the investment of money referred to in subsection (1); and
 - [(b) *deleted*]
 - (c) prescribe circumstances in which a local government is required to invest money held by it; and
 - (d) provide for the application of investment earnings; and
 - (e) generally provide for the management of those investments.

Local Government (Financial Management) Regulations 1996**19. Investments, control procedures for**

- (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.
- (2) The control procedures are to enable the identification of —
 - (a) the nature and location of all investments; and
 - (b) the transactions related to each investment.

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

- (1) In this regulation —

authorised institution means —

 - (a) an authorised deposit-taking institution as defined in the *Banking Act 1959* (Commonwealth) section 5; or
 - (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

foreign currency means a currency except the currency of Australia.
- (2) When investing money under section 6.14(1), a local government may not do any of the following —

- (a) deposit with an institution except an authorised institution;
- (b) deposit for a fixed term of more than 12 months;
- (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
- (d) invest in bonds with a term to maturity of more than 3 years;
- (e) invest in a foreign currency.

Strategic Implications

Nil

Consultation

Nil

Comment

The worksheet below details the investments held by the Shire as at 31 August 2017:

SHIRE OF YALGOO INVESTMENTS AS AT 31 AUGUST 2017								
INSTITUTIONS	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N ^o	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
MUNICIPAL FUND								
Note Balance as per Bank Statement								
NAB	N/A	Operating a/c	50-832-4520	Ongoing	N/A	N/A	Variable	\$1,850,187.71
NAB	N/A	Cash Maximiser	86-538-7363	Ongoing	N/A	N/A	Variable	\$40,970.99
NAB	N/A	Term Deposit	89-977-1574	1 month 14 days	13.08.2017	27.09.2017	1.50%	\$61,503.91
NAB	N/A	Short Term Investment	24-831-4222	Ongoing	N/A	N/A	Variable	\$51,647.49
TOTAL								\$2,004,310.10
RESERVE FUNDS								
NAB	N/A	Term Deposit	97-511-445	3 months 20 days	30.06.2017	28.09.2017	2.42%	\$158,650.69
NAB	N/A	Term Deposit	89-972-5236	90 days	30.06.2017	28.09.2017	2.40%	\$440,410.14
NAB	N/A	Term Deposit	11-186-3992	3 months 20 days	30.06.2017	28.09.2017	2.42%	\$1,050,564.24
TOTAL								\$1,649,625.07
TRUST								
NAB	N/A	Trust a/c	50-832-4559	Ongoing	N/A	N/A	Variable	\$21,738.51
TOTAL								\$21,738.51

INVESTMENT REGISTER						
01 JULY 2017 TO 31 AUGUST 2017						
NATIONAL AUSTRALIA BANK						
ACCOUNT N ^o	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNED TO 31.08.2017	INVESTMENT TRANSFERS	CLOSING BALANCE 31.08.2017
86-538-7363	Ongoing	Variable	\$40,929.28	\$41.71	0	\$40,970.99
89-977-1574	13.08.2017	1.50%	\$61,392.89	\$111.02	0	\$61,503.91
24-831-4222	Ongoing	Variable	\$51,594.90	\$52.59	0	\$51,647.49
97-511-4454	20.10.2017	2.10%	\$158,650.69	0	0	\$158,650.69
89-972-5236	28.09.2017	2.40%	\$440,410.14	0	0	\$440,410.14
11-186-3992	28.09.2017	2.42%	\$1,050,564.24	0	0	\$1,050,564.24

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

C2017-0904 Investments as at 31 August 2017

That the Investment Report as at 31 August 2017 be received.

Moved: Cr Raul Valenzuela

Seconded: Cr Gregory Payne

Motion put and carried 5/0

11.3.3 Financial Activity Statement for the Period ended the 31 July 2017

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	14 September 2017
Attachments (Green Cover) Pages 1 - 61	<ul style="list-style-type: none"> • Statement of Comprehensive Income ending the 31 July 2017; • Financial Activity Statement; ending 31 July 2017 • Summary of Current Assets and Current Liabilities as of 31 July 2017; • Statement of Current Financial Position as at 31 July 2017; • Detailed worksheets; • Other Supplementary Financial Reports: <ul style="list-style-type: none"> ○ Reserve Funds; ○ Loan Funds; ○ Trust Fund

Matter for Consideration

Adoption of the Monthly Financial Statements.

Background

The Local Government Act and Regulations require local governments to prepare monthly reports containing the information that is prescribed.

Statutory Environment

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

Strategic Implications

Provision of timely accounting information to inform Council of the financial status and financial affairs of the local government.

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue, and overall results against budget targets.

Policy Implications

2.4 Material Variance

Financial Implications

The Financial Activity Statements reflect the financial situation of the Shire as at year to date.

Consultation

Nil

Comment

The Shire prepares the monthly financial statements in the statutory format along with the other supplementary financial reports comprising of:

- Statement of Comprehensive Income;
- Statement of Financial Position;
- Reserve Funds;
- Loan Funds; and
- Trust Fund.

The areas where material variances have been experienced (10% or \$10,000 above or below budget) are commented on in the material variance column.

Voting Requirements

Simple Majority

President Niel Grinham advised Council to defer this item until the next Ordinary Council Meeting to be held on the 27 October 2017 and asked that CEO Silvio explain as to why.

CEO Silvio Brenzi explained there are problems with the new accounting software (Ozone) reports are generating incorrect information.

The Shire President Neil Grinham, asked the members to move a motion to defer the Item, it was then moved.

OFFICER RECOMMENDATION / COUNCIL DECISION

C2017–0905 Financial Activity Statement for the Period ended the 31 July 2017.

That Council defer Item 11.3.3 Financial Activity Statement for Period ended the 31 July 2017 to next Ordinary Council Meeting to be held on 27 October 2017.

Moved: Cr Gregory Payne Seconded: Cr Raul Valenzuela Motion put and carried 5/0

11.4 ADMINISTRATION

11.4.1 Report on Matters Outstanding as at 14 September 2017

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	14 September 2017
Attachments	Nil

Matter for Consideration

That Council note the report on outstanding matters.

Background

The report is compiled from resolutions of Council relating to reports presented to Council, Notice of Motions, and Urgent Business.

Statutory Environment

Nil

Business Implications

Nil

Consultation

Nil

Comment

Matters outstanding are detailed below with comments in relation to status.

MATTERS OUTSTANDING			
MEETING DATE	ITEM REFERENCE	RESOLUTION	CURRENT STATUS
18 Aug 16	Establishment of an Emergency Services Training Centre in Yalgoo.	That Council engage the services of a suitable consultant to undertake a review of the Business Case for the construction of a Volunteer Emergency Services Training and Operations Centre/VESTOC in Yalgoo	Consultant yet to be engaged. To be followed up. 2017/18 Budget request for funds for preliminary designs.
27 Oct 16	Employees Collective Enterprise Agreement	Council resolved to authorise CEO to obtain necessary approvals.	The EBA has been reviewed by WALGA to reflect State legislation. The final document has been received, distributed to staff, and voted on. An application will now be made to the Industrial Relations Commission for registration of the EBA.
16 Dec 16 & 26 Feb 17	Closure of Thoroughfare Adjacent to Lots 27, 25, 23 and 19 Gibbons Street, Yalgoo	Proceed with the proposal for the closure of the lane-way located at the rear of Lots 27, 25, 23, 21 and 19 Gibbons Street; Yalgoo. Chief Executive Officer initiates the process as outlined in the report.	Advice from URBIS received. Letters sent out to all Landowners on 12 th April 2017 advising of status (scope of works and fees - URBIS). Waiting on response from all Landowners. Responses

			received did not support closure. Report for Council consideration in September 2017 on this agenda.
31 Mar 17	Under-taking a Review of the Shire of Yalgoo Policies	That the CEO under-take a review of the Shire Policies over the next three months	In Progress. WALGA offering support.
28 July 2017	Review of Local Laws	Council authorised the CEO to implement a review of Local Laws	In progress
25 Aug 2017	Lot 9 & 10 Henty Street	CEO to complete transactions in relation to lot 9 and 10 Henty Street as per the advice provided by C S Legal	Matter subject to a report on this Agenda
25 Aug 2017	Letter to Prime Minister	CEO to write a letter as per the request received from the Shire of Plantagenet	CEO to provide an update at the meeting.
25 Aug 2017	Development of Detailed Plans for Oval and Rifle Range Project	Council authorised the CEO to develop detailed plans in relation to option 1.	CEO to provide an update at the meeting.
25 Aug 2017	Termination of Centracare Playgroup Programme	Council to continue to provide the service for a period up to 6 months and a further report to be presented to Council in relation to the ongoing delivery of the Playgroup Programme and its funding.	Report to Council on or before February 2018.
25 Aug 2017	Arts and Cultural Committee Meeting	Meeting scheduled for 26 September 2017 at 1.00 pm for the purpose of reviewing community applications and set future meeting date.	Meeting date set.
25 Aug 2017	Draft Consultation Plan for Telstra Site 6612005	Council authorised the CEO to prepare a draft Consultation Plan for Telstra Site No. 6612005	CEO to provide an update at the meeting.

Voting Requirements

Simple Majority

CEO Silvio Brenzi explained the following matters outstanding.

Establishment of an Emergency Services Training Centre in Yalgoo.

CEO is about to set a timeframe for an architect to come out to Yalgoo.

Employees Collective Enterprise Agreement

Still waiting on the WA Industrial Relations Commission.

Closure of Thoroughfare Adjacent to Lots 27, 25, 23 and 19 Gibbons Street , Yalgoo

Report in the September's Ordinary Council Meeting Agenda that will close this item.

Under-taking a Review of the Shire of Yalgoo Policies

Is currently under review.

Review of Local Laws

Currently underway

Lot 9 & 10 Henty Street

A confidential item in the September Ordinary Council Meeting Agenda to discuss Lot 9 & 10 Henty Street.

Letter to Prime Minister

Letter was sent as per template and had been completed.

Development of Detailed Plans for Oval and Rifle Range Project

Option 1 was selected by Council.

Termination of Centracare Playgroup Programme

Report to Council on or before February 2018.

Arts and Cultural Committee Meeting

Arts and Cultural Committee Meeting was set for the 26 September 2017.

OFFICER RECOMMENDATION/ COUNCIL DECISION

C2017-0906 Report on Matters Outstanding as at 14 September 2017

That Council receives Report N^o 11.4.1 Report on Matters Outstanding as at 14 September 2017.

Moved: Cr Robert Grinham

Seconded: Cr Gregory Payne

Motion put and carried 5/0

11.4.2 Pay Rates for Election Officers

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	14 September 2017
Attachments	Nil

Matter for Consideration

For Council to adopt the pay rates for the Returning Officer, Presiding Officers and Poll Clerk for the Local Government Election which will be held on Saturday 21st October 2017.

Background

The payments will be paid as a separate item, outside the normal pay.

Statutory Environment

Local Government Act 1995

4.4 Ordinary elections

- (1) When the term of office of an elector mayor or president or a councillor is going to end under the Table to section 2.28 an election to fill the office is to be held;
- (2) An election under this section is called an ordinary election;
- (3) This section does not apply to the office of mayor or president if, under section 2.11, the next mayor or president is to be elected by the council.

Consultation

Nil

Comment

The Shire is conducting an in-person election on Saturday 21 October 2017.

Council is requested to approve the pay rates for officers engaged for the elections being the Returning Officer, two Presiding Officers and the Polling Clerk.

The calculated method advised, as detailed by the Local Government Officers Award, states as follows:

18.1 Persons engaged by a respondent on duties associated with the conducting of a ballot of ratepayers shall be subject to the provisions of this clause in lieu of all other provisions contained in this award.

18.2 The salary applicable to each classification shall be in accordance with clause 13.5.

18.2.1 Polling Clerk

Level 3

$$\$43,568/1976 = \$22.048 \times 1.50\% \text{ (Penalty Loading)} = \$33.07/\text{hr}$$

18.2.2 Presiding Officer

Level 4

$$\$46,639/1976 = \$23.603 \times 1.50\% \text{ (Penalty Loading)} = \$35.40/\text{hr}$$

18.2.4 Returning Officer

(1) Where there are less than 10,000 electors on the electoral roll appropriate to the ballot.

Level 7

$\$56,554/1976 = \$28.62 \times 1.50\%$ (Penalty Loading) = $\$42.93/\text{hr}$

Voting Requirements

Simple majority

OFFICER RECOMMENDATION/COUNCIL DECISION

C2017-0907 Pay Rates for Election Officers

That Council adopt the pay rates for the officers engaged for the Local Government Election being the Returning Officer @ \$42.93/hr, two Presiding Officers @ \$35.40/hr and the Polling Clerk @ \$33.07/hr.

Moved: Cr Raul Valenzuela

Seconded: Cr Robert Grinham

Motion put and carried 5/0

11.4.3 Report on Closure of Pedestrian Access Way and Right of Way

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	14 September 2017
Attachments	Nil

Matter for Consideration

That Council takes no further action in relation to the permanent closure of the laneway located at the rear of lots 27, 25, 23, 21 and 19 Gibbons Street, Yalgoo.

Background

Council at its Ordinary Meeting held on 24 February 2017 adopted the following resolution.

“That Council

- 1. Proceed with the proposal for the closure of the lane-way located at the rear of lots 27, 25, 23, 21 and 19 Gibbons Street.*
- 2. Subject to (1) above the Chief Executive Officer initiate the process outlined in the report”.*

Statutory Environment

- Procedural Guidelines – Closure of Pedestrian Access Ways and Right of Way having a Connectivity Function.
- Planning Bulletin No. 57/2009A.
- Government Land Policy No. 5.1.12

Business Implication

Nil

Consultation

URBIS the Shire’s Planning Consultant.

Comment

Correspondence was sent out to all the landowners on 12 April 2017 advising them of the scope of works and fees in relation to the proposed closure. Responses have now been received from the landowners stating that they do not support the Closure.

Voting Requirement

Simple Majority

CEO Silvio Brenzi explained to Council a consultation was taken place with all of the adjoining property owner and have received a response in which none have said they want to take part in it.

OFFICER RECOMMENDATION/COUNCIL DECISION

C2017-0908 Report on Closure of Pedestrian Access Way and Right of Way

That Council take no further action in relation to the Closure of the laneway located at the rear of lots 27, 25, 23, 21 and 19 on the basis that the landowners do not support the Closure.

Moved: Cr Gregory Payne

Seconded: Cr Joanne Kanny

Motion put and carried 5/0

11.4.4 Report on Bi-Monthly Community Development Officer Program

Author:	Silvio Brenzi
Interest Declared:	No interest to disclose
Date:	18 September 2017
Attachments	NIL

Matter for Consideration

That Council receive the Bi-Monthly Community Development Program Report.

Background

At the Ordinary Council Meeting held on 27th January 2017 the following Motion was resolved:

That the Chief Executive Officer have the Community Development Officer prepare bi-monthly reports to Council on what activities have been held in town, the outcomes and what future events are proposed.- C2017-0115

Statutory Environment

Nil

Financial Implications

Nil

Consultation

Nil

Comment

The Community Development Officer report is as follows.

Bi Monthly Report September –October 2017

Banners on The Terrace

We made the deadline for the Banners on The Terrace this year unfortunately we did not make the finals. Looking forward to next year’s challenge. Thanks to Charmaine and Margarete Simpson, for allowing the Shire to use your artwork for our Banner this year. It was an amazing Banner and we got recondition for the storey that went with the Banner well done Yalgoo.

The Shire received the Reconciliation Shirts designed by Margarete and Charmaine Simpson on the 16 September completed by Jodi Reily whom had them printed for our program. Everyone that participated received a t-shirt.

We had 27 children participate in the program, the parent helpers that attended were Becky Phillips and Michelle Hodder.

The funding covered the week of Reconciliation and MABO Day program.

1. Service providers = wages for the local artist Margarete and Charmaine Simpson
2. Food for the week for all participants= 32 participants
3. Resources for work shop arts and crafts+ paints ,canvases, brushes, pencils, colour pens etc
4. T Shirts designed and made up for all participants= 36 T-shirts designed and made up
5. Shire resource s= Community Hall and vehicle

Tidy Towns Finalist 2017

Yalgoo are finalist for Tidy Town 2017 for 2 of our categories General Appearance and Young Legends

I had invited Becky Phillips the supervisor at MEEDAC to put forward an application for young legends under 25s. Her application and pictures won a place in the finals at Tidy Towns competition this year.

The Community Hall nature play area and the children park on Shamrock Street covered General appearance.

The rubbish that Tamihana and I took the 14 children out on the street to pick up covered General appearance

All the hard work the Shire gardeners and workers create around the town covers General appearance

We have 3 Shire representatives going to Perth on the 20th to represent Yalgoo

Women's Business

This program has been running for just over a year and we are building the capacity of participants, facilitators and service providers, we consult with the group on a regular basis for any ideas or skills each may bring to the group

Judi Hill runs the sewing group on a regular basis; we have 4 sewing machines available for ladies to use

Lisa Bickley attended with her program Red Cream Yellow (Getting the energy right) Lisa ran x2 workshops.

The women look forward to meeting up with each other at the Community hall; we have new family members attending the group that have moved back into town. They have notice the change within the hall and the town. They have stated that the community hall looks great with all the children's pictures and paintings, Families pictures up on the walls. The Banners all displayed makes the hall feel like their Hub. We have the Nomads stopping in for a free cuppa and yarn to the people of this town. There is a calming feeling when the Nomads comment on how great Yalgoo townfolks are. Our seniors are treated with respect, the fun and laughter heard from the street as we are trying to work the new equipment the Shire has placed in the kitchen. We welcome all ladies from the Station and Patrial you are welcome to join us each fortnight, we have up to 30 ladies attend and participate in the program.

Community Gym

Yalgoo Township is facing health issues of diabetes and obesity and we needed a solution to help support anyone whom would like to train their body and mind. We started up the community gym over a year ago and this has been a great outlet for men and women, boys and girls over the age of 10.

We received funding from LDAG whom is a non-profit organisation to purchase some gym equipment to start the program we had people give donations of small weights and mats. We have the Shire purchase fitness CDs for low impact programs that cater for the senior group and younger children. We have high intense weight training for women and men group.

The Shire Community Development Officer and the Family Services Officer have given up their free time to support anyone whom wants would like a change of life style and became fit and healthy, we have put together a well-being program that suits all age groups. The Shire placed exercise equipment back into the community hall and I am facilitating the health and well-being fitness classes in the evenings at 5pm and 6pm for the working mums, seniors and young girls to attend 3 times a week.

- We have a good attendance of people participate in the program, and continue to encourage others to join
- We try to promote healthy eating by planting herbs and vegetable garden outside the kitchen at the hall
- We encourage those to get up off the couch and come down to the hall or gym to train for free.
- We placed flyers up around town for anyone interested in joining up.
- The MEEDAC mob attends gym at 11 am and 6pm evening classes with Tamihana at 27 Stanley Street
- We encourage everyone to get a medical check-up before starting at the gym
- We support our senior group by attending gym alongside of them.
-

Community Meeting Monday 11 September

We had 3 community members attend along with service providers.

Outcome from the last meeting held in July

1. The children have stopped the cruelty to birds and dogs
2. Children are wearing their helmets whilst riding bikes (Well-done)
3. No gings have been seen in town
4. The bus in back from being serviced.
5. Nurse Kate and Becky have been bitten by stray dogs recently Raul will take this out council for discussion.

The cameras are all up around town and there is less property damage. The museum is the only building being damaged at this time by children less than 10 years of age.

Anjie Brook whom is the General Manager from EON Foundation Inc attended our meeting .She informed us of her service and a 5 year plan to work alongside of community members to make gardens and support people in this process, which could lead to bigger things for the community, She just asked to be invited in to Yalgoo .Phil, Tamihana and the C.D.O will continue to liaise with Anjie on this project.

Clint and Paul arrived to yarn about the 10 week course starting up on the 19th September here in Yalgoo. All MEEDAC workers should be signed up to start the course, if there is anyone whom is not on MEEDAC books will need to go see Becky. Paul will organise the construction side of the program. Clint would like 100% turn out form the Yalgoo community

Becky spoke about the new gate and trespass notice up at MEEDAC, some people don't agree with the sanctions placed up at the MEEDAC building.

Sam from Road Wise would like to assist with the ladies whom are cooking for the Emu Cup by looking for funding to assist in the ladies baking muffins for the day.

Sam has a promotional (Turn off your cell-phone) whilst driving campaign for Yalgoo township to help promote and participate in .Sam gave us cell phone holders and a survey to give out as part of the promotion starting on October 1st

Next meeting held on December 5th at 4pm up at the Community Hall.

Liaising with the local service providers

Sergeant Nathan Johansen has suggested we start the Fix a Bike program for the children to help curve the criminal behaviour here in Yalgoo. Nathan has 10 bikes ready for the program. This program will start in the next school holiday 26th September this is a flow on program from the Adopt a helmet program we started last year.

We held a community meeting in July. Parent spoke about the children not wearing helmets, Sargent Johansson stated he will be prepared to take bikes off children if they don't wear helmets, every member in the meeting agreed with the sanction.

The rules were sanctions and agreed on by these parents and care givers

Sondra Hodder, Maureen Hodder. Tamisha Hodder, Michele Hodder, Shakria Phillips, Chris Bel land school teachers and school assistance present at the meeting.

Sargent Johansen would like to start the Basketball Twilight games along with Tamihana in the next few weeks

Johansen has got people whom can come over to mark out the courts. Tamihana has basketball hoops ready to go down to the tennis court funding for these resources came from LDAG (local drug action group)

Tamihana has a **Parent /Child based supported behavioural program** on how children should behave within the community all and in their community. This is a follow on program from what is already in place at the hall. This program has been sanctioned to help parents support their children. The Parents sign the contract with their child/children and they are held accountable for their actions good or otherwise.

Behaviour modification program supports

1. Support parents to speak to the child, not yell at your child
2. Consequences put in place if children or parents don't follow program
3. Support the school with high attendance levels and a reward system in place
4. Support each other to support your child.
5. Support the program and encourage others to join the program.

Funding for Men's shed and Cinema Lottery West

The Shire has put in an application for funding to help with the building of the Men's shed and a Cinema for Yalgoo Township.

This funding will help build a great community space for all to utilize and enjoy. It bring more visitors into the township if our cinema gets approved. We will have more capacity building with the nomads attending and less property damage in the town bring our community closer together in sharing with other towns that would travel for a good country outdoor movie. A new experience for Yalgoo this will bring families together enjoying a movie under the stars.

School Holiday Program 25th Sep to 7th October Emu Cup Day

This program starts on the Monday 25th September at 4pm with a sleep over for years 4,5,6,7 to 12 girls at the Community Hall with Michelle, Tanisha and me. Program and consent form to be sent home to parents/ care givers to sign .

The Boys years 4,5,6,7 to 12 will go out bush with Tamihana, Percy and Chris Bell.

All children need a sleeping bags, change of clothing and PJS for the night .The Shire will supply food for dinner and breakfast for the next day.

The year 1, 2,3, children don't come into the program until Tuesday morning at 10 am, Parents need to be available to assist this age of little children participate in running the program for this age group at all times.

We start all children together on the Tuesday 26th on the Emu Cup costumes at 10 am to 12pm break for lunch return back 2pm to 4pm finish for the day.

We have 5 volunteer LDAG parent helpers whom will assist us in running the program over the 2 weeks leading up to the Emu Cup .We will be utilizing this time to start on the Emu Cup costumes for the children. Jody Reilly has given us the resources to start the program.

The Local Drug Action group will be catering for the Emu Cup. The men's will put on the **free breakfast** from 8 30 am to 9 30am. Then the ladies from LDAG will take over for lunch and dinner and clean up all hands on board makes a great successful Event

EMR funding for Children Christmas party

The Shire have put in funding for this year Children Christmas party.

Children Christmas break up 15 December 17

I have liaised with Phil from the school, whom is happy to join up with the Shire for the children's school break up party, sharing costing of food. We just have to agree on a date that suits every one.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

C2017-0909 Report on Bi-Monthly Community Development Officer Program

That Council:

Receives the Bi-Monthly Community Development Officer Program Report.

Moved: Cr Gregory Payne

Seconded: Cr Raul Valenzuela

Motion put and carried 5/0

12. NOTICE OF MOTIONS

12.1 PREVIOUS NOTICE RECEIVED

Nil

13. URGENT BUSINESS

The President Cr Neil Grinham requested the Council give consideration to the following items of Urgent Business.

13.1 Certificate of Appreciation to Adrian (Blaire) Comeagain

The Deputy President Cr Raul Valenzuela Moved a motion to present a certificate of appreciation to Adrian (Blaire) Comeagain in recognition of his service to the local football team development and success.

It was duly seconded it by Cr Robert Grinham

COUNCIL DECISION

C2017-0910 Certificate of Appreciation to Adrian (Blaire) Comeagain

That Council offer a certificate of appreciation to Adrian (Blaire) Comeagain in recognition of his services to the Local Football team development and success.

Moved: Cr Raul Valenzuela Seconded: Cr Robert Grinham Motion put and carried 5/0

13.2 Policy Review of 10.4 – Fitness for Work.

The President Cr Neil Grinham requested the CEO Silvio Brenzi to present an amendment to Policy 10.4 – Fitness for Work.

It was then moved by Cr Gregory Payne and seconded Cr Raul Valenzuela.

COUNCIL DECISION

C2017-0911 Policy Review of 10.4 – Fitness for Work.

That Council adopt the follow amendment.

- **Elected Members take part in testing prior to Council business only, and not during or prior to carrying out their own private business**
- **Testing will only take place prior to Council events.**

Moved: Cr Gregory Payne Seconded: Cr Raul Valenzuela Motion put and carried 5/0

Adjournment: Lunch 12:35 pm – 1.05 pm

The Shire President, Neil Grinham Moved a Motion to adjourn the Ordinary Council Meeting at 12.35 pm for lunch.

The Motion was moved by Cr Gregory Payne and Second by Cr Robert Grinham.

The Motion was put to the vote and carried 5/0.

The Shire President, Neil Grinham reopen the Ordinary Council Meeting at 1.05 pm.

The Motion was moved by Cr Gregory Payne and Second by Cr Joanne Kanny.

The Motion was put to the vote and carried 5/0.

Returning to the Meeting were:

Cr Neil Grinham, President

Cr Raul Valenzuela, Deputy President

Cr Robert Grinham

Cr Joanne Kanny

Cr Gregory Payne

Silvio Brenzi, CEO

Elisha Hodder, Technical Services Support Officer

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

President Cr Neil Grinham requested that Council move a Motion to go behind closed doors to consider a confidential report.

It was moved by Cr Raul Valenzuela and second by Cr Gregory Payne that the Council go behind closed doors as there was no further debate on the matter the President put the motion which was carried 5/0

Elisha Hodder left the meeting at 1.07 pm

Motion moved by Cr Gregory Payne and second by Cr Raul Valenzuela

The Motion was put to the vote and carried 5/0.

14.0 STATUTORY ENVIRONMENT – MEETING CLOSED TO THE PUBLIC

Councillors are obliged to maintain the confidentiality of matters discussed when the meeting is closed. Fines of up to \$10,000 or two years imprisonment apply to certain offences relating to misuse of information.

The following legislative extracts were downloaded from www.auslii.edu.au on 8 November 2010.

Local Government Act 1995

s5.23. Meetings generally open to the public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971 ; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

s5.92 Access to information by council, committee members

- (1) A person who is a council member or a committee member can have access to any information held by the local government that is relevant to the performance by the person of any of his or her functions under this Act or under any other written law.
- (2) Without limiting subsection (1), a council member can have access to —
 - (a) all written contracts entered into by the local government; and
 - (b) all documents relating to written contracts proposed to be entered into by the local government.

s5.93. Improper use of information

A person who is a council member, a committee member or an employee must not make improper use of any information acquired in the performance by the person of any of his or her functions under this Act or any other written law —

- (a) to gain directly or indirectly an advantage for the person or any other person; or
- (b) to cause detriment to the local government or any other person. Penalty: \$10 000 or imprisonment for 2 years.

Local Government (Rules of Conduct) Regulations 2007

s6. Use of information

- (1) In this regulation —

closed meeting means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;

confidential document means a document marked by the CEO to clearly show that the information in the document is not to be disclosed;

non-confidential document means a document that is not a confidential document.
- (2) A person who is a council member must not disclose —
 - (a) information that the council member derived from a confidential document; or
 - (b) information that the council member acquired at a closed meeting other than information derived from a non-confidential document.
- (3) Subregulation (2) does not prevent a person who is a council member from disclosing information —
 - (a) at a closed meeting; or
 - (b) to the extent specified by the council and subject to such other conditions as the council determines; or
 - (c) that is already in the public domain; or
 - (d) to an officer of the Department; or
 - (e) to the Minister; or
 - (f) to a legal practitioner for the purpose of obtaining legal advice; or
 - (g) if the disclosure is required or permitted by law.

14.1 REPORT ON SALE OF LAND – NON PAYMENT OF RATES LOTS 9 AND 10 HENTY STREET, YALGOO

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	14 September 2017
Attachments	Legal Advice C S Legal

COUNCIL DECISION

C2017-0912 Report on Sale of Land – Non Payment of Rates Lot 9 and 10 Henty Street, Yalgoo

That pursuant to section 6.68(2)(b) of the *Local Government Act 1995 (WA)* Council resolves to exercise its power of sale under Part 6 Subdivision 6 of the *Local Government Act 1995 (WA)* over Lots 9 and 10 on Deposited Plan 223238 being all that piece of land contained in Certificate of Title Volume 1045 Folio 213, more commonly known as Lot 9 and 10 Henty Street, Yalgoo, noting that the Shire of Yalgoo has not made any attempt to recover the outstanding money under section 6.56 of the *Local Government Act 1995 (WA)* because the owner is believed to be deceased and no executor or administrator of the estate can be located.

Moved: Cr Gregory Payne Seconded: Cr Raul Valenzuela Motion put and carried 5/0

Elisha Hodder returned to the meeting at 1.42 pm

President Neil Grinham requested that council move a motion for the meeting to progress with open doors it was moved by Cr Gregory Payne and Seconded by Cr Raul Valenzuela that the meeting progress with open doors, there being no further debate on the matter the president put the motion which was carried 5/0.

15. NEXT MEETING

The next Ordinary Meeting of Council is due to be held in the Council Chambers Shire of Yalgoo Friday 27 October 2017 commencing at 11.00 am.

16. MEETING CLOSURE

There being no further business, the Shire President Neil Grinham declared the Ordinary Meeting Closed at 1.45 pm

DECLARATION
 These minutes were confirmed at the Ordinary Council Meeting to be held.....

Signed: _____
 Person presiding at the meeting at which these minutes were confirmed.

