



AGENDA
FOR THE
ORDINARY MEETING OF COUNCIL
TO BE HELD IN
THE COMMUNITY CENTRE, PAYNES FIND
ON FRIDAY, 27 SEPTEMBER 2019
COMMENCING 11.00 AM



SHIRE OF YALGOO

NOTICE OF ORDINARY COUNCIL MEETING

THE NEXT ORDINARY MEETING OF COUNCIL WILL BE HELD IN THE COMMUNITY CENTRE,
PAYNES FIND ON FRIDAY, 27 SEPTEMBER 2019 COMMENCING AT 11.00 AM.

Silvio Brenzi

Chief Executive Officer



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Agenda for the Ordinary Meeting of the Yalgoo Shire Council,
To be held in the Paynes Find Community Centre, Paynes Find
On Friday 27 September 2019 commencing at 11.00 am.

PLEASE TURN OFF ALL MOBILE PHONES PRIOR TO THE COMMENCEMENT OF THE MEETING

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS

STAFF

GUESTS

OBSERVERS

LEAVE OF
ABSENCE

APOLOGIES

3. DISCLOSURE OF INTERESTS

Disclosures of interest made before the Meeting.

Officer Recommendation

Minutes of the Special Meeting

Minutes of the Special Meeting of Council held on 13 September 2019 at 10.20 am be confirmed as a true and correct record of proceedings.

Moved:

Seconded:

Motion put and carried / lost

9. REPORTS OF COMMITTEE MEETINGS

Nil

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS/Other Matters

10.0 INFORMATION ITEMS

Sharing of operational information on items that are not confidential, do not require a decision and do not meet the definition of matters for which the meeting may be closed under section 5.23 of the Local Government Act (e.g.: matters affecting employee/s or the personal affairs of any person).

11. MATTERS FOR DECISION

11.0 MATTERS BROUGHT FORWARD

11.1 TECHNICAL SERVICES

11.1.1 Technical Services Monthly Report 31 August 2019

Author:	Ray Pratt, Works Foreman
Interest Declared:	No interest to disclose
Date:	19 September 2019
Attachments	Nil

Matter for Consideration

That Council receives the Technical Services Monthly Report as at 31 August 2019 .

Background

Nil

Statutory Environment

Nil

Statutory Implications

Nil

Consultation

Nil

Comment

1 ROAD CONSTRUCTION – CAPITAL

Quotes received from Rowe Contractors, Central Earthmoving and Specialist Pavements of Australia (S PA) in relation to Regional Road Group funding for the Yalgoo Ninghan Road and Roads 2 Recovery for the Yalgoo Morawa Road.

2 ROAD MAINTENANCE - OPERATIONS

2.1 Works During August

- Road grading was done to the following roads during August 2019.
 - Noondie Road
 - Ninghan Road
 - Narndee Road
 - Mt Wittenoom Road
 - Pindathuna Road
 - Thunderlarra Road

3 OTHER INFRASTRUCTURE MAINTENANCE

3.1 Plant and Equipment

- BP Mechanical serviced the following plant and equipment
 - Cat 12M Grader
 - Isuzu Crew Cab
 - Kubota Slasher

- Forman's Toyota YA 1000 and Depot Ute YA 840 had it's 40,000 km Service

3.2 Buildings

Administration Building had repairs done to the sewage pipes and reconnected to the existing leach drain.

3.3 Town Street

- Midwest Pest Control sprayed the Yalgoo North road and floodways on the Yalgoo Morawa Road and Yalgoo Ninghan road for Paterson Curse.

4 PARKS AND RESERVES

4.1 Art & Culture Centre

- Retic repairs was done at the Arts and Culture Centre.

4.2 Community Town Oval

- General Gardening Maintenance are conducted to the Town Oval and Core Stadium Gardens
- Retic repairs was done.

4.3 Community Park, Gibbons Street

- General Gardening Maintenance conducted on a weekly bases, Mowing, Pruning and watering.
- No Changes or additions to the Community Park on Gibbon Street during August.

4.4 Community Park, Shamrock Street

- General Gardening Maintenance conducted on a weekly bases, Mowing, Pruning and watering.
- No Changes or additions to the Community Park on Shamrock Street during April

4.5 Water Park

- Water Park systems been checked ready for summer.
- A member from Geraldton Pool and Spa is scheduled to come out next month to check and service equipment.
- Water park is now open.

4.6 Yalgoo Caravan Park

- No changes or additions to the Caravan Park during August, besides general Gardening maintenance.

4.7 Yalgoo & Paynes Find Rubbish Tip

- Pushed up rubbish at the Yalgoo Tip
- Paynes Find Tip was inspected, all ok
- Empty rubbish bins on the Yalgoo Ninghan Road near Great Northern Highway.

4.8 Railway Station

- No changes or additions to the Railway Station during August, besides general Gardening maintenance.

4.9 Yalgoo Nursing Post

- No changes or additions to the Nursing Post during August, besides general Gardening maintenance.

5 INFRASTRUCTURE - CAPITAL

5.1 Rifle Rage

- Nil

6 PRIVATE WORKS

No privet work was done during August.

7 PURCHASING

Nil

8 STAFF

8.1 Training & Licences Completed

- New Uniforms was ordered for the Depot Crew

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Technical Services Monthly Report 31 August 2019

That Council:

Receive the Technical Services report as at 31 August 2019.

Moved:

Seconded:

Motion put and carried:

11.2 DEVELOPMENT PLANNING AND ENVIRONMENTAL HEALTH

11.3 FINANCE

11.3.1 Accounts for Payment August 2019

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	19 September 2019
Attachments	Nil

Matter for Consideration

Council approve the Accounts for Payment list for the period 1 August 2019 to 31 August 2019 as detailed in the report below.

Background

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and such to be recorded in the minutes of the meeting.

Statutory Environment

Local Government Act 1995

6.10 Financial Management regulations

Regulations may provide for –

- a. The security and banking of money received by a local government’ and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
 - I. The municipal fund; and
 - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO’s duties as to etc.
 1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
 - I. The payee’s name; and
 - II. The amount of the payment; and
 - III. The date of the payment; and
 - IV. Sufficient information to identify the transaction.
 2. A list of accounts for approval to be paid is to be prepared each month showing –
 - a. For each account which requires council authorisation in that month –
 - I. The payee’s name; and
 - II. The amount of the payment; and
 - III. Sufficient information to identify the transaction; and
 - b. The date of the meeting of the council to which the list is to be presented.
 3. A list prepared under subregulation (1) or (2) is to be –

- a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
- b. Recorded in the minutes of that meeting.

Strategic Implications

Nil

Financial Implications

Nil

Consultation

Nil

Comment

The list of accounts paid for the period 1 August 2019 to 31 August 2019 are as follows

_ID	Creditor's Name	Cheque Date	Invoice Details	Total Amount Due
1006*2020	Asphalt in a Bag	01/08/2019	PALLET OF ASPHALT 50 X 20KG BAGS	1,718.75
1015*2020	Beaurepaires	01/08/2019	YA 795 TYRE SERVICE	2,226.81
1016*2020	BOC Limited	01/08/2019	WELDING SUPPLIES FOR WORKSHOP	442.29
1024*2020	Canine Control	01/08/2019	Ranger Service - 1 & 5 July 2019	1,061.50
1051*2020	Elite Electrical Contracting Pty Ltd	01/08/2019	Garden Shed - Replace 4 x existing faulty lightS, 54 Campbell Street - Replace Faulty Element, 6 henty Street - Replace Faulty Hot Water Element ,75 Weekes Street - checkand repair exhaust fan ,18a Shamrock - replace double power point, 6 Henty - Repairs on House, 27 Stanley Street - Replace 2 x Battern Holders	2,935.56
1056*2020	Five Star Business Equipment & Comms	01/08/2019	Photocopier maintenance	681.38
1059*2020	Trenfield, Gail	01/08/2019	Council Meeting Fees July 2019	645.67
1064*2020	REFUEL AUSTRALIA	01/08/2019	April Fuel Charges 2019	11,877.96
1065*2020	Geraldton Mower & Repair Specialist	01/08/2019	purchase of new whipper snipper	799.00
1073*2020	Great Northern Rural Services.	01/08/2019	Caravan Park - GARDENING SUPPLIES - SPRINKLERS	1,640.27
1085*2020	Kanny, Joanne	01/08/2019	Council Meeting Fees July 2019	658.45
1091*2020	Landgate	01/08/2019	Valuation Fees -Mining Tenements	77.00
1146*2020	Protector Fire Services	01/08/2019	Service to fire equipment	374.93
1151*2020	RAMM SOFTWARE PTY LTD	01/08/2019	Road Software -Annual Support & Maintenance 1 July 2019 to 30 June 2020	6,723.94
1153*2020	Pratt, Ray	01/08/2019	reimbursements-Refreshments and Parts- YA795	102.61
1166*2020	BRENZI, Silvio	01/08/2019	Reimbursement -Meals & Taxi Fare	268.52
1172*2020	State Library of Western Australia	01/08/2019	Better Beginnings Program 2019/2020	11.00
1174*2020	Sun City Plumbing	01/08/2019	Caravan Park - Leaking Taps & Low Water Pressure, 6 Henty Street - Plumbing Maintenance, 27 Stanley Street - Plumbing Maintenance, 54 Campbell street - Solar Hot Water System, 18a Shamrock Street - Repair Leaking Taps	1,259.50
1175*2020	Sun City Print	01/08/2019	Printing and Stationery-500 Prospecting brochures & Permit stamps	385.00
1220*2020	PAYNE, GREGORY ARTHUR	01/08/2019	Council Meeting Fees July 2019	1,039.62
1225*2020	WALGA	01/08/2019	WALGA MEMBERSHIP & SUBSCRIPTION FOR 2019/20	24,346.87
1235*2020	ELLIS & SONS CONSTRUCTION	01/08/2019	18a Shamrock - Repairs damage to walls,doors & ceiling, Caravan Park -Laundry Repairs	2,379.30
1240*2020	Westrac Equipment Pty Ltd	01/08/2019	YA860 - Parts REPAIRS TO STEERING HOSES PLUS TRAVEL AS PER INVOICE	3,665.75

_ID	Creditor's Name	Cheque Date	Invoice Details	Total Amount Due
1244*2020	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	01/08/2019	2019-2020 Council Corporate Membership	1,473.00
1249*2020	CARAVAN INDUSTRY ASSOCIATION WA (INC)	01/08/2019	Promotion -Membership 1 July 2019 - 30 June 2020	1,100.00
1264*2020	PINPOINT CLEANING SOLUTIONS	01/08/2019	Monthly clean of Shire Buildings - June 2019	2,640.00
1277*2020	REILLY & CO	01/08/2019	Consultancy Fees-School Holiday Program, Reimbursements Community Meeting May 6 2019, - Catering School Holiday Program ,School Holiday Program - July 2019	9,255.13
1278*2020	PROMOTIONS INTERNATIONAL PTY LIMITED	01/08/2019	Promotion-Polo Shirts (100)	3,107.50
1284*2020	DEPARTMENT OF MINES, INDUSTRY REGULATIONS & SAFETY	01/08/2019	Build Permit Fees	56.95
1311*2020	HODDER, TAMISHA	01/08/2019	Council Meeting Fees July 2019	881.67
1339*2020	SUN CITY BATTERIES	01/08/2019	U1R - 300 NEUTON LAWN MOWER BATTERY	94.05
1412*2020	PRATT, HELEN	01/08/2019	Reimbursement for purchase of supplies at Caravan Park Shop	54.00
1420*2020	GERALDTON LOCK & KEY	01/08/2019	SERVICE TO SAFE AT SHIRE OF YALGOO AND KEYS	1,545.18
1487*2020	MCDONALDS WHOLESALERS	01/08/2019	SUNDRY SUPPLIES FOR CARAVAN PARK	6.30
1521*2020	UTF AUSTRALIA	01/08/2019	Diggawest Ramps	1,298.00
1538*2020	MIDWEST LOCK & SAFE	01/08/2019	6 Henty - Supply & install new locks	908.50
1543*2020	ML COMMUNICATIONS	01/08/2019	GME TRADIE PACK - TX6160TP	579.95
1545*2020	FIELD, TREVOR	01/08/2019	Relocation expenses - employee	305.00
1552*2020	REMIX SUMMITS PTY LTD	01/08/2019	Conference Expenses -Remix Academy Perth 2019 - Registration for Emmaline James	390.89
1554*2020	LENANE HOLDINGS PTY LTD	01/08/2019	Transport roller from Ninghan Station to Westrac Geraldton	2,156.00
1555*2020	YULLY MUSIC	01/08/2019	School Holiday Program - Workshops with Artists	3,280.00
1005*2020	AMPAC Debt Recovery (WA) Pty Ltd	14/08/2019	Debt Collect Fee	16.50

_ID	Creditor's Name	Cheque Date	Invoice Details	Total Amount Due
1016*2020	BOC Limited	14/08/2019	Workshop Supplies - Container Service	123.86
1018*2020	BOQ Asset Finance & Leasing Pty Ltd	14/08/2019	Photocopier rental - Admin:	988.50
1021*2020	Bunnings Building Supplies Pty Ltd	14/08/2019	CONSUMABLES FOR WORKSHOP, DEPOT SUPPLIES - BOLTS - TOILET ROLL HOLDERS	1,502.51
1024*2020	Canine Control	14/08/2019	Ranger Service 22 July 2019	1,061.50
1044*2020	Rocke, David	14/08/2019	Cleaning of Community Centre - Paynes Find	439.00
1073*2020	Great Northern Rural Services.	14/08/2019	GARDEN SUPPLIES	475.05
1091*2020	Landgate	14/08/2019	Valuations-Mining Tenements	39.80
1101*2020	Marketforce	14/08/2019	Advertising - Differential Rate Notice, LO-GO Appointments- CEO Advertising	4,190.45
1138*2020	Pemco Diesel Pty Ltd	14/08/2019	YA778 - SERVICE, YA453 - CARRY OUT 'A' SERVICE	6,281.23
1153*2020	Pratt, Ray	14/08/2019	Reimbursements -YA807 Cut Keys	52.80
1187*2020	Truckline Geraldton	14/08/2019	PARTS AND SUPPLIES FOR TRAILER	290.19
1191*2020	Veolia Environmental Services	14/08/2019	Rubbish Collection Fee	4,089.14
1199*2020	WestCoast SeaFood	14/08/2019	Morning tea for Council Meetings	343.00
1207*2020	Yalgoo Hotel Motel	14/08/2019	BILL ATYEO: ACCOMMODATION & MEALS - 11,12,13 JUNE, Council Meeting Lunch - 28 June 2019, Meals for Dominic & Darren, Meals for Dominic, WORKS TRAINING CATERING MONDAY 8TH JULY ,Catering for Fire Brigade, BILL ATYEO: ACCOMMODATION & MEALS - 8,9,10 JULY 20	2,008.00
1234*2020	DATACOM SOLUTIONS (AU) PTY LTD	14/08/2019	Remote Access Support 2017/2018 END OF FINANCIAL YEAR ROLLOVER	3,675.38
1235*2020	ELLIS & SONS CONSTRUCTION	14/08/2019	Caravan Park - Locks & Door Stops, Art Centre - Install washing machine, wall clock ,18d Shamrock Road - Repairs to toilet wall, 54 Campbell Street - Minor Repairs, Admin Documents Room - Remove dead bolt and instal new lock	4,220.00

_ID	Creditor's Name	Cheque Date	Invoice Details	Total Amount Due
1245*2020	TYREPOWER GERALDTON	14/08/2019	TYRES FOR GARDENER VEHICLE	1,794.89
1251*2020	Atyeo's Environmental Health Services PL	14/08/2019	Consultancy fees -Environmental Health Services	4,106.41
1255*2020	TOLL TRANSPORT PTY LTD	14/08/2019	Freight Charges - Jason Sign Makers, Oxlades	1,559.07
1337*2020	HILLE, THOMPSON & DELFOS	14/08/2019	Drafting of Access map to Prospecting Area	407.00
1402*2020	NOVOTEL PERTH LANGLEY	14/08/2019	Accomodation & Meals Silvio Brenzi Walga Week, - Accommodation and Meals - Greg Payne Walga Week, - Accommodation and Meals - Tamisha Hodder	2,598.25
1412*2020	PRATT, HELEN	14/08/2019	Payment of Proceeds -Sale Of Art	22.50
1418*2020	INCITE SECURITY	14/08/2019	Depot Monitoring Fee and Depot Site Visit	328.50
1423*2020	EVENT ART TENTS - EMMALINE JAMES	14/08/2019	Art Supplies	261.68
1487*2020	MCDONALDS WHOLESALERS	14/08/2019	SUNDRY SUPPLIES FOR CARAVAN PARK	305.04
1523*2020	PAGE, MAUREEN	14/08/2019	Payment of Proceeds -Sale Of Art	30.00
1535*2020	AGENTUR PTY LTD	14/08/2019	Silvio - Conference Gala Dinner & Awards Night	165.00
1546*2020	OXLADES	14/08/2019	ART SUPPLIES	2,475.52
1556*2020	LJW SOLUTIONS	14/08/2019	Cleaning Gutters of Shire Properties	1,204.00
1557*2020	DENNISON, GAYE	14/08/2019	Payment of Proceeds -Sale Of Art	67.50
TOTAL				139,576.07

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Accounts for Payment August 2019

That Council approve the list of accounts paid for the period 1 August 2019 to 31 August 2019 amounting to \$139,576.07 and the list be recorded in the Minutes.

Moved:

Seconded:

Motion put and carried / lost

11.3.2 Investments as at 31 August 2019

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	18 September 2019
Attachments	Nil

Matter for Consideration

That Council receive the Investment Report as at 31 August 2019.

Background

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

Statutory Environment

Local Government Act 1995

6.14. Power to invest

(1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962* Part III.

(2A) A local government is to comply with the regulations when investing money referred to in subsection (1).

(2) Regulations in relation to investments by local governments may —

(a) make provision in respect of the investment of money referred to in subsection (1); and

[(b) *deleted*]

(c) prescribe circumstances in which a local government is required to invest money held by it;

and

(d) provide for the application of investment earnings; and

(e) generally provide for the management of those investments.

Local Government (Financial Management) Regulations 1996

19. Investments, control procedures for

(1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.

(2) The control procedures are to enable the identification of —

(a) the nature and location of all investments; and

(b) the transactions related to each investment.

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

(1) In this regulation —

authorised institution means —

(a) an authorised deposit-taking institution as defined in the *Banking Act 1959* (Commonwealth) section 5; or

(b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

foreign currency means a currency except the currency of Australia.

(2) When investing money under section 6.14(1), a local government may not do any of the following —

(a) deposit with an institution except an authorised institution;

(b) deposit for a fixed term of more than 12 months;

(c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;

(d) invest in bonds with a term to maturity of more than 3 years;

(e) invest in a foreign currency.

Strategic Implications

Nil

Consultation

Nil

Comment

The worksheet below details the investments held by the Shire as at 31 August 2019.

SHIRE OF YALGOO CASH HOLDINGS AS AT 31 AUGUST 2019								
INSTITUTIONS	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N ^o	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
MUNICIPAL FUND								
Note Balance as per Bank Statement								
NAB	N/A	Operating a/c	50-832-4520	Ongoing	N/A	N/A	Variable	\$2,382,942.31
NAB	N/A	Cash Maximiser	86-538-7363	Ongoing	N/A	N/A	Variable	\$41,316.07
NAB	N/A	Term Deposit	89-977-1574	2 months 30 day	24.06.2019	23.09.2019	2%	\$64,336.35
NAB	N/A	Short Term Investment	24-831-4222	Ongoing	N/A	N/A	Variable	\$52,082.52
TOTAL								\$2,540,677.25

RESERVE FUNDS								
NAB	N/A	Term Deposit	97-511-4454	2 months 30 day	24.06.2019	23.09.2019	2%	\$166,627.70
NAB	N/A	Term Deposit	89-972-5236	2 months 30 day	24.06.2019	23.09.2019	2%	\$462,531.39
NAB	N/A	Term Deposit	11-186-3992	2 months 30 day	24.06.2019	23.09.2019	2%	\$1,112,335.83
TOTAL								\$1,741,494.92

TRUST								
NAB	N/A	Trust a/c	50-832-4559	Ongoing	N/A	N/A	Variable	\$25,038.51
TOTAL								\$25,038.51

INVESTMENT REGISTER						
01 AUGUST 2019 TO 31 AUGUST 2019						
NATIONAL AUSTRALIA BANK						
ACCOUNT N ^o	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNED TO 31.08.2019	INVESTMENT TRANSFERS	CLOSING BALANCE 31.08.2019
86-538-7363	Ongoing	Variable	\$41,307.37	\$8.70	0	\$41,316.07
89-977-1574	23.09.2019	2 %	\$64,336.35	\$0.00	0	\$64,336.35
24-831-4222	Ongoing	Variable	\$52,071.54	\$10.98	0	\$52,082.52
97-511-4454	23.09.2019	2%	\$166,627.70	\$0.00	0	\$166,627.70
89-972-5236	23.09.2019	2%	\$462,531.39	\$0.00	0	\$462,531.39
11-186-3992	23.09.2019	2%	\$1,112,335.83	\$0.00	0	\$1,112,335.83

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Investments as at 31 August 2019

That the Investment Report as at 31 August 2019 be received.

Moved:

Seconded:

Motion put and carried/lost

11.3.3 Financial Activity Statement for the Period ended the 31 August 2019

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	18 September 2019
Attachments	<ul style="list-style-type: none"> • Statement of Comprehensive Income ending the 31 August 2019; • Financial Activity Statement; ending 31 August 2019; • Summary of Current Assets and Current Liabilities as of 31 August 2019; • Statement of Current Financial Position as at 31 August 2019; • Detailed worksheets; • Other Supplementary Financial Reports: <ul style="list-style-type: none"> ○ Reserve Funds; ○ Loan Funds; ○ Trust Fund

COPY OF THE MONTHLY FINANCIAL STATEMENT TO BE PROVIDED PRIOR TO OR AT THE MEETING

Matter for Consideration

Adoption of the Monthly Financial Statements.

Background

The Local Government Act and Regulations require local governments to prepare monthly reports containing the information that is prescribed.

Statutory Environment

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

Strategic Implications

Provision of timely accounting information to inform Council of the financial status and financial affairs of the local government.

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue, and overall results against budget targets.

Policy Implications

2.4 Material Variance

Financial Implications

The Financial Activity Statements reflect the financial situation of the Shire as at year to date.

Consultation

Nil

Comment

The Shire prepares the monthly financial statements in the statutory format along with the other supplementary financial reports comprising of:

- Statement of Comprehensive Income;
- Statement of Financial Position;
- Reserve Funds;
- Loan Funds; and
- Trust Fund.

The areas where material variances have been experienced (10% or \$10,000 above or below budget) are commented on in the material variance column.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

R34 (1) Financial Activity Statement for the Period ended the 31 August 2019.

That Council:

Adopts the Financial Activity Statement for the period ended 31 August 2019.

Moved:

Seconded:

Motion put and carried/lost

11.3.4 Monthly Statement of Financial Activity – Reporting of Material Variance

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	19 September 2019
Attachments	Nil

Matter for Consideration

The Local Government Financial Management Regulations 1996 requires a Local Government to prepare monthly Financial Activity Statements and report Material Variance. Council is now required to set the material variance for the 2019/20 financial year.

Background

Regulation 34 of the Local Government (Financial Management) Regulation 1996 require the following in relation to the Financial Activity Statement:

- 1/. A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d). for that month in the following detail-
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8.
 - (b) Budget estimates to the end of month to which the statement relates:
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) The net current at the end of month to which the statement relates.

- 2/. Each Statement of Financial Activity to is to be accompanied by documents containing-
 - (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d) ; and
 - (c) Such other supporting information as is considered relevant by the local government.

- 3/. The information in a Statement of Financial Activity may be shown-
 - (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.

- 4/. A Statement of Financial Activity and the accompanying documents referred to in sub regulation (2) are to be
 - (a) Presented to the Council:
 - (i) At the next ordinary meeting of the Council following the end of the month to which the statement relates; or
 - (ii) If the Statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the Council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.

- 5/. Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS, to be used in Statements of Financial Activity for reporting material variances.

- 6/. In this regulation:
 “committed assets” means revenue unspent but set aside under the annual budget for a specific purpose;
 “restricted assets” means an asset the use of which is restricted wholly or partly by a law made or a requirement imposed outside of the control of the local government. Where the restriction is relevant to assessing the performance, financial position or financing and investment of the local government.

Accordingly in order to meet the reporting requirements of the Statement of Financial Activity Council is required to give consideration to setting the following material variances, as per previous years.

- 10% or \$10,000 whichever is the greater

Statutory Environment

Financial Management Regulation 34

Consultation

Nil

Comment

The Budget Statement of Financial Activity has been prepared and is incorporated in the 2019-20 Annual Budget. The Statement details the estimated sources of revenues and application of funds on a monthly basis year to date. These estimates will be utilised to analyse the material variances on a monthly basis.

Voting Requirements

Simple Majority

Officer Recommendation/COUNCIL DECISION

Monthly Statement of Financial Activity – Reporting of Material Variance

That Council in accordance with regulation 34 (5) of the Local Government (Financial Management) Regulations and Australian Accounting Standard, adopts the following material variance for the 2019/20 Financial Year.

-10% or \$10,000 whichever is the greater.

Moved:

Seconded:

Motion put and carried/Lost

11.3.5 Pay Rates for Election Officers

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	19 September 2019
Attachments	Wage Schedule Local Government Officers (WA) Interim Award 2011

Matter for Consideration

For Council to adopt the pay rates for the Returning Officer, Presiding Officers and Poll Clerk for the Local Government Election which will be held on Saturday 19th October 2019.

Background

The payments will be paid as a separate item, outside the normal pay.

Statutory Environment

Local Government Act 1995

4.4 Ordinary elections

- (1) When the term of office of an elector mayor or president or a councillor is going to end under the Table to section 2.28 an election to fill the office is to be held;
- (2) An election under this section is called an ordinary election;
- (3) This section does not apply to the office of mayor or president if, under section 2.11, the next mayor or president is to be elected by the council.

Consultation

Nil

Comment

The Shire is conducting an in-person election on Saturday 19 October 2019.

Council is requested to approve the pay rates for officers engaged for the elections being the Returning Officer, two Presiding Officers and the Polling Clerk.

The calculated method advised, as detailed by the Local Government Officers Award, states as follows:

18.1 Persons engaged by a respondent on duties associated with the conducting of a ballot of ratepayers shall be subject to the provisions of this clause in lieu of all other provisions contained in this award.

18.2 The salary applicable to each classification shall be in accordance with clause 13.5.

18.2.1 Polling Clerk

Level 3

\$23.66 per hour x 1.50% (Penalty Loading) = \$35.49/hr

18.2.2 Presiding Officer

Level 4

\$25.30 per hour x 1.50% (Penalty Loading) = \$37.95/hr

18.2.4 Returning Officer

(1) Where there are less than 10,000 electors on the electoral roll appropriate to the ballot.

Level 7

\$30.57 per hour x 1.50% (Penalty Loading) = \$45.85/hr

Voting Requirements

Simple majority

OFFICER RECOMMENDATION/COUNCIL DECISION

C2015-1004 Pay Rates for Election Officers

That Council adopt the pay rates for the officers engaged for the Local Government Election being the Returning Officer @ \$45.85/hr, two Presiding Officers @ \$37.95/hr and the Polling Clerk @ \$35.49/hr.

Moved:

Seconded:

Motion put and carried/lost

11.4 ADMINISTRATION

11.4.1 Report on Matters Outstanding as at 18 September 2019

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	18 September 2019
Attachments	Nil

Matter for Consideration

That Council note the report on outstanding matters.

Background

The report is compiled from resolutions of Council relating to reports presented to Council, Notice of Motions, and Urgent Business.

Statutory Environment

Nil

Business Implications

Nil

Consultation

Nil

Comment

Matters outstanding are detailed below with comments in relation to status.

MATTERS OUTSTANDING			
MEETING DATE	ITEM REFERENCE	RESOLUTION	CURRENT STATUS
31 Mar 17	Under-taking a Review of the Shire of Yalgoo Policies	That the CEO under-take a review of the Shire Policies over the next three months	<p>Matter considered at the June 2019 Meeting Consultants advised of that no amendments were required.</p> <p>Consultants are finalising documents for the November Meeting for council to adopt.</p>

MATTERS OUTSTANDING			
MEETING DATE	ITEM REFERENCE	RESOLUTION	CURRENT STATUS
31 January 2019 31 May 2019	House Safety of Lot 220, 82 Piesse Street Yalgoo	That Council Requests the CEO to investigate the safety of the house owed by Timothy Simpson and Gloria Merry at lot 220, 82 Piesse Street, Yalgoo. Council accepted the report of the EHO and requested the CEO and EHO to meet with the owner to address the problem areas	Further inspections planned for September with EHO.
31 May 2019 and 30 August 2019	Appointment of CEO	Process to be managed by the Shire President and outgoing CEO and assisted by a selected recruitment agency.	Council appointed an Acting CEO for a period of 6 months up to 12 months.
31 May 2019	Review of Draft shire of Yalgoo Employee Orientation and Human Resources Manual	That the Shire Consultants LG People and Culture Workforce and Management Services be advised on any changes	Included in item 1 above.
26 July 2019	New Road Access and Public Benefit Agreement	CEO Draft new road access and Public Agreement (PBA) with Top Iron at their expense for Council to approve.	Top Iron have received the letter detailing our requirements and council decision.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Report on Matters Outstanding as at 18 September 2019

That Council:

Receives Report N^o 11.4.1 Report on Matters Outstanding as at 18 September 2019.

Moved:

Seconded:

Motion put and carried / lost

11.4.2 In-Kind Support – Yalgoo Primary School

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	19 September 2019
Attachments	Email dated 18 September 2019 from the Principal Yalgoo Primary School

Matter for Consideration

That Council give consideration to providing in-kind support to the Yalgoo Primary School by way of providing accommodation to 8 university students conducting the school program “Teach, Learn, Grow”.

Background

Council at its Ordinary Meeting held on 30 August 2019 gave consideration to the request detailed in (1) on the email and granted the school its request. This report is in relation to addressing part (2) of the email.

Statutory Environment

Administration Policy 7.7 donations and Sponsorship

Introduction	From time to time, requests are received for Council to donate to particular causes or events, or to support individuals financially.	
Objective	To establish a framework for the consideration of requests for donations, sponsorship or in-kind support	
History	Adopted	15 May 2008
	Former Policy	4.10
	Amended / confirmed	21 August 2008

Policy Statement

1. As a general practice, Council will restrict making donations of cash, materials and/or works to organisations which benefit the local community.
2. Sponsorship of individuals will not be considered, unless it is determined by Council that –
 - the person is representing the Shire as a community,
 - is acting for the Shire’s benefit to some extent, and
 - is authorised by a non-profit and non-government organisation which benefits the community.
1. The following Policy Schedules are adopted, and form part of this Statement –
 - 7.7 (a) – Request for Support.
 - 7.7 (b) – Criteria for Assessment of Requests

Policy Schedule 7.7 (b) – Criteria for Assessment of Requests

Applicants should note that donations will be made at the absolute discretion of Council and that Council may use the following criteria when addressing applications.

Donation requests will not be considered where:

- The applicant is a private and for profit organisation or association
- The applicant is an individual person
- The applicant is in relation to general fundraising
- The application is for funding for conferences and conventions

Priority will be given where;

11.4.3 Donation Sponsorship – Western Australian College of Agriculture Morawa

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	19 September 2019
Attachments	Letter dated 12 September 2019

Matter for Consideration

That Council give consideration to making a donation of \$75.00 to the Western Australian College of Agriculture Morawa for the Aboriginal Education Award to be presented at the graduation of the “Class of 2019”.

Background

The Shire made a graduation donation of \$75.00 on 17 October 2018.

Statutory Environment

Administration Policy 7.7 donations and Sponsorship

Introduction	From time to time, requests are received for Council to donate to particular causes or events, or to support individuals financially.	
Objective	To establish a framework for the consideration of requests for donations, sponsorship or in-kind support	
History	Adopted	15 May 2008
	Former Policy	4.10
	Amended / confirmed	21 August 2008

Policy Statement

3. As a general practice, Council will restrict making donations of cash, materials and/or works to organisations which benefit the local community.
4. Sponsorship of individuals will not be considered, unless it is determined by Council that –
 - the person is representing the Shire as a community,
 - is acting for the Shire’s benefit to some extent, and
 - is authorised by a non-profit and non-government organisation which benefits the community.
2. The following Policy Schedules are adopted, and form part of this Statement –
 - 7.7 (a) – Request for Support.
 - 7.7 (b) – Criteria for Assessment of Requests

Policy Schedule 7.7 (b) – Criteria for Assessment of Requests

Applicants should note that donations will be made at the absolute discretion of Council and that Council may use the following criteria when addressing applications.

Donation requests will not be considered where:

- The applicant is a private and for profit organisation or association
- The applicant is an individual person
- The applicant is in relation to general fundraising
- The application is for funding for conferences and conventions

Priority will be given where;

- The applicant is a registered not for profit organisation and has a base or visible presence in the Shire of Yalgoo.
- The applicant is a community group based in the Shire of Yalgoo or has visible presence within the Shire of Yalgoo or has a significant impact on residents of the Shire of Yalgoo.
- The applicant can demonstrate that the funds will provide some benefit to the Shire of Yalgoo residents.
- The funds are required for a new initiative or significant once off project.
- The applicant has not received a donation from Council within the previous two years.
- If the donation is for an event, entry to the event is free of charge to Shire of Yalgoo residents to attend and participate.
- The application is made in the financial year prior to the funds being required in time for inclusion in the coming year's budget deliberations.

Consultation

Nil

Comment

A request for donation has been received from the Western Australian College of Agriculture Morawa for the sum of \$75.00 to purchase a gift to be presented as the Aboriginal Education Award at the Graduation of the "Class of 2019" to be held at 1.00 pm on Saturday 9 November 2019. An invitation has been accordingly extended to the Shire.

The Shire in 2018 made a donation of \$75.00. Council is requested to give consideration to making a similar donation for the 2019 school year.

Voting Requirement

Simple majority.

OFFICER RECOMMENDATION

That Council:

Make a \$75.00 donation to the Western Australian College of Agriculture, Morawa for the purchase of a gift to be presented as the Aboriginal Education Award at the graduation of the College's "Class of 2019".

Moved:

Seconded:

Motion put and carried / lost

11.4.4 Donation Sponsorship – Rotary Club of Geraldton Radio Auction

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	19 September 2019
Attachments	Letter dated 17 September 2019 from the Director Service Projects

Matter for Consideration

That Council give consideration to sponsor the Rotary Club of Geraldton Radio Auction by making a pledge in the form of an accommodation voucher at the Yalgoo Caravan Park and prospecting licence fee.

Background

The Rotary Club of Geraldton has been conducting annual radio auction for the last 28 years.

Statutory Environment

Administration Policy 7.7 donations and Sponsorship

Introduction	From time to time, requests are received for Council to donate to particular causes or events, or to support individuals financially.	
Objective	To establish a framework for the consideration of requests for donations, sponsorship or in-kind support	
History	Adopted	15 May 2008
	Former Policy	4.10
	Amended / confirmed	21 August 2008

Policy Statement

5. As a general practice, Council will restrict making donations of cash, materials and/or works to organisations which benefit the local community.
6. Sponsorship of individuals will not be considered, unless it is determined by Council that –
 - the person is representing the Shire as a community,
 - is acting for the Shire’s benefit to some extent, and
 - is authorised by a non-profit and non-government organisation which benefits the community.
3. The following Policy Schedules are adopted, and form part of this Statement –
 - 7.7 (a) – Request for Support.
 - 7.7 (b) – Criteria for Assessment of Requests

Policy Schedule 7.7 (b) – Criteria for Assessment of Requests

Applicants should note that donations will be made at the absolute discretion of Council and that Council may use the following criteria when addressing applications.

Donation requests will not be considered where:

- The applicant is a private and for profit organisation or association
- The applicant is an individual person
- The applicant is in relation to general fundraising
- The application is for funding for conferences and conventions

Priority will be given where;

- The applicant is a registered not for profit organisation and has a base or visible presence in the Shire of Yalgoo.

11.4.5 North Midlands Project – Community Strengthening Mentorship

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	20 September 2019
Attachments	

Matter for Consideration

That Council give consideration to the Shire of Yalgoo participating in the North Midlands Project, Community Strengthening Mentorship.

Background

North Midlands Project is a not-for profit organisation working to strengthen regional communities through high-quality and engaging arts, culture, history and heritage experiences. The organisation is based in both Carnamah and Geraldton and delivers arts-based activities across the six regional shires of Carnamah,, Coorow, Mingenew, Morawa, Perenjori and Three Springs in addition to the regional city of Geraldton and farming community of Mullewa (both in the City of Greater Geraldton).

Statutory Environment

Nil

Comment

The North Midlands Project has offered the Shire of Yalgoo involvement in their pilot program, Community Strengthening Mentorship. The program will be delivered free of charge over a period of twelve (12) months.

The mentorship offered is detailed as follows:

Mentorship Overview

Duration - 12 months

Delivery - Face to face and phone

Framework

- 1. Checkin - Where are you at right now*
- 2. What success looks like for Yalgoo - Where do you want to go/ vision, mission, objectives - alignment to shire community strategy/funding bodies*
- 3. Setting up for success - Building the support structure, people, governance, compliance, facilities, networks*
- 4. Determining Community Need - Community consultation via advisory team, community sessions, paper & online*
- 5. Social science - Social impact evaluation modelling - top priority areas, framework/indices to measure success - bench marking - current position/starting point - data sets*
- 7. Program Creation - response to top priority areas, experiences to create positive social impact*
- 6. Funding, relationship building and finding the right fit*
- 8. Program Delivery, facilitation, safe spaces, licences, clearances, evaluation ambassadors*
- 9. Program Evaluation, making sense of the data, linking to next years program, sharing the outcomes*

Investment

>The Mentorship is offered at no charge to the Shire of Yalgoo by the North Midlands Project under the Stronger Communities Network

>Time investment by Yalgoo - average 12 hours per month - does not include activities/workshops etc delivered to the community as part of the program

Mentorship Evaluation

To ensure continuous improvement the North Midlands Project asks to conduct an evaluation of the mentorship with the Shire of Yalgoo once complete

Testimonial

The North Midlands Projects asks for a testimonial on the mentorship from the Shire of Yalgoo once complete to use for reporting and external materials

Termination

In the event that either Party wishes to terminate this Agreement prior to completion, that Party will be required to provide 14 days' written notice to the other Party.

Confidentiality

Confidential information (the "Confidential Information") refers to any data or information relating to the North Midlands Project, whether business or personal, which would reasonably be considered to be private or proprietary to the North Midlands Project and that is not generally known and where the release of that Confidential Information could reasonably be expected to cause harm to the North Midlands Project.

The Shire of Yalgoo agrees that they will not disclose, divulge, reveal, report or use, for any purpose, any Confidential Information which the Shire of Yalgoo has obtained, except as authorised by the North Midlands Project or as required by law. The obligations of confidentiality will apply during the Term and will survive indefinitely upon termination of this Agreement.

Ownership of Intellectual Property

All intellectual property and related material, including any trade secrets, moral rights, goodwill, relevant registrations or applications for registration, and rights in any patent, copyright, trade mark, trade dress, industrial design and trade name (the "Intellectual Property") that is developed or produced under this Agreement, will be the sole property of the North Midlands Project. The use of the Intellectual Property by the North Midlands Project will not be restricted in any manner.

The Shire of Yalgoo may not use the Intellectual Property for any purpose other than that contracted for in the mentorship except with the written consent of the North Midlands Project. The Shire of Yalgoo will be responsible for any and all damages resulting from the unauthorised use of the Intellectual Property.

Return of Property

Upon the expiry or termination of this Agreement, the Shire of Yalgoo will return to the North Midlands Project any property, documentation, records, or Confidential Information which is the property of the North Midlands Project.

Financial Responsibility

The North Midlands Project offers no financial advise and takes no financial responsibility as part of the mentorship. It is the sole responsibility of the Shire of Yalgoo to obtain its own financial advise and manage its own finances in relation to any item in the mentorship and programs delivered now or in the future.

Guarantee

The North Midlands Project offers the mentorship as an example of building a multi-level community strengthening program. No Guarantee is offered to the success of the mentorship or programs delivered now or in the future.

Council is requested to give consideration as to whether or not to accept the North Midlands Project offer of a Community Strengthening Mentorship.

Voting Requirement

Simple majority.

OFFICER RECOMMENDATION

That Council:

That Council accept/not accept the North Midlands Project offer to participate in its pilot program – Community strengthening mentorship to be delivered over a period of twelve (12) months at no cost to the Shire of Yalgoo.

Moved:

Seconded:

Motion put and carried / lost

12. NOTICE OF MOTIONS

12.1 PREVIOUS NOTICE RECEIVED

13. URGENT BUSINESS

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.0 STATUTORY ENVIRONMENT – MEETING CLOSED TO THE PUBLIC

Councillors are obliged to maintain the confidentiality of matters discussed when the meeting is closed. Fines of up to \$10,000 or two years imprisonment apply to certain offences relating to misuse of information.

The following legislative extracts were downloaded from www.auslii.edu.au on 8 November 2010.

Local Government Act 1995

s5.23. Meetings generally open to the public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971 ; and
 - (h) such other matters as may be prescribed.

14.1 Disposal of Property – CEO Vehicle

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	19 September 2019
Attachment	Nil

- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

s5.92 Access to information by council, committee members

- (1) A person who is a council member or a committee member can have access to any information held by the local government that is relevant to the performance by the person of any of his or her functions under this Act or under any other written law.
- (2) Without limiting subsection (1), a council member can have access to —
 - (a) all written contracts entered into by the local government; and
 - (b) all documents relating to written contracts proposed to be entered into by the local government.

s5.93. Improper use of information

A person who is a council member, a committee member or an employee must not make improper use of any information acquired in the performance by the person of any of his or her functions under this Act or any other written law —

- (a) to gain directly or indirectly an advantage for the person or any other person; or
- (b) to cause detriment to the local government or any other person. Penalty: \$10 000 or imprisonment for 2 years.

Local Government (Rules of Conduct) Regulations 2007

s6. Use of information

- (1) In this regulation —
 - closed meeting means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;
 - confidential document means a document marked by the CEO to clearly show that the information in the document is not to be disclosed;
 - non-confidential document means a document that is not a confidential document.
- (2) A person who is a council member must not disclose —
 - (a) information that the council member derived from a confidential document; or
 - (b) information that the council member acquired at a closed meeting other than information derived from a non-confidential document.
- (3) Subregulation (2) does not prevent a person who is a council member from disclosing information —
 - (a) at a closed meeting; or
 - (b) to the extent specified by the council and subject to such other conditions as the council determines; or
 - (c) that is already in the public domain; or
 - (d) to an officer of the Department; or
 - (e) to the Minister; or
 - (f) to a legal practitioner for the purpose of obtaining legal advice; or
 - (g) if the disclosure is required or permitted by law.

15. NEXT MEETING

The next Ordinary Meeting of Council is due to be held at the Council Chambers, Yalgoo on Friday 1 November 2019 commencing at 10.00 am.

16. MEETING CLOSURE

There being no further business, the President declared the Ordinary meeting closed at

