AGENDA
FOR THE ORDINARY MEETING
OF COUNCIL
TO BE HELD IN
THE COUNCIL CHAMBERS, YALGOO
ON 26 MAY 2017
COMMENCING 11.00 AM
SHIRE OF YALGOO

NOTICE OF ORDINARY COUNCIL MEETING

THE NEXT ORDINARY MEETING OF COUNCIL WILL BE HELD IN THE YALGOO COUNCIL CHAMBERS, YALGOO ON 30 JUNE 2017 COMMENCING AT 11.00 AM.

Silvio Brenzi
Chief Executive Officer
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Agenda for the Ordinary Meeting of the Yalgoo Shire Council, to be held in the Council Chambers, 37 Gibbons Street, Yalgoo, on 26 May 2017, commencing at 11.00 am.

PLEAS TURN OFF ALL MOBILE PHONES PRIOR TO THE COMMENCEMENT OF THE MEETING

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

   MEMBERS
   STAFF
   GUESTS
   OBSERVERS
   LEAVE OF ABSENCE
   APOLOGIES

3. DISCLOSURE OF INTERESTS

Disclosures of interest made before the Meeting
4. PUBLIC QUESTION TIME

4.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE

4.2 QUESTIONS WITHOUT NOTICE

5. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

7.1 MEETINGS ATTENDED BY ELECTED MEMBERS

<table>
<thead>
<tr>
<th>Date</th>
<th>Details</th>
<th>Attended with whom</th>
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</thead>
<tbody>
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</tbody>
</table>
8. CONFIRMATION OF MINUTES

8.1 ORDINARY COUNCIL MEETING

8.2 Background
Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Voting Requirements
Simple majority

OFFICER RECOMMENDATION
Minutes of the Ordinary Meeting
That the Minutes of the Ordinary Council Meeting held on 28 April 2017 be confirmed.

Moved: Seconded: Motion put and carried/lost

9. REPORTS OF COMMITTEE MEETINGS
9.1 Differential Rating 2017/18 – Proposed Rates and Minimums

<table>
<thead>
<tr>
<th>File:</th>
<th>Dominic Carbone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Author:</td>
<td>No interest to disclose</td>
</tr>
<tr>
<td>Interest Declared:</td>
<td>20 May 2017</td>
</tr>
<tr>
<td>Date:</td>
<td>Shire of Yalgoo Rating Methodology and it’s Differential Rating Model for 2017-2018</td>
</tr>
</tbody>
</table>

Matter for Consideration

Determination of the rate in the dollar and the minimum rates of the various differential rating categories for the 2017/18 financial year and the advertising for the Shire’s intention to impose.

Background

The Valuer General’s Office (Landgate) provides Council with a rateable value for each rateable property within the Shire. Properties located in the townships of Yalgoo and Paynes Find are valued based on a gross rental value (GRV). Pastoral/rural, mining and exploration/prospecting are valued based on unimproved value (UV). Council will then set a “rate in the dollar” (RID) and minimum rate.

The rateable value (as advised by the Valuer General’s Office) is multiplied by the rate in the dollar to produce the annual rates to be charged to the property. If this value is less than the minimum rate value agreed by Council, then the ratepayer will be charged the minimum rate value.

In August 2015 Council reviewed and adopted the Objects and Reasons for the differential rating categories in the Shire of Yalgoo. The rating methodology has been reviewed and updated for the 2017-18 financial year (copy attached).

The annual differential rating proposal is to be advertised for public comment for a period of 21 days prior to its adoption by Council. Submissions from ratepayers and electors are to be invited and if any submissions are received, Council is required to consider them and decide whether to impose the proposed rates and minimum with or without modification.

If a Local Government has a differential rate that is more than twice the lowest differential rate imposed, approval from the Minister for Local Government must be obtained before the rates are formally adopted by Council.

Once Council has advertised for the required time, processed any submissions from ratepayers and Ministerial approval has been granted, Council can then adopt the Annual Budget on or prior to 31 August of each calendar year.

Statutory Environment

Local Government Act 1995
- s.6.32 – States that a local government, in order to make up the budget deficiency, is to impose a general rate on rateable land that may be imposed uniformly or differentially.
- s.6.33(1) – Provides that a local government may impose differential general rates according to a number of characteristics.
- s.6.33(3) – States that a local government cannot, without the approval of the Minister, impose a differential general rate that is more than twice the lowest differential general rate imposed.
- s.6.34 – States that a local government cannot without the approval of the Minister raise an amount of general rates that exceeds 110% of the budget deficiency or is less than 90% of the budget deficiency.
- s.6.35 – States a local government may impose a minimum rate that is greater than the general rate that would be applied for the land and outlines the requirements for this minimum rate.
- s.6.36 – Requires that a local government before imposing any differential general rates provides at least 21 days local public notice of its intention to do so.

**Strategic Implications**

The Local Government is to ensure that it raises enough rates to generate the revenue required to fund its operating and capital expenditure commitments.

Rates Revenue as per the Long Term Financial Plan for the 2017-2018 financial year is estimated at $2,112,214 based on a 5.2% increase over the previous year.

**Policy Implications**

- Policy 7.5 Rates Calculation – outlines the steps for staff to prepare a draft budget using Local Government Cost Index (LGCI).
- Policy 7.6 Preparation of Budget – outlines the steps and timetable leading to the adoption of the Budget.
- The Council adopted an increase rate in the dollar as part of the Long Term Financial Plan

**Financial Implications**

After taking into consideration all other sources of income, Council is required to raise sufficient rates to meet its total expenditure commitments, however, it is allowed to adopt a budget that has a deficit or a surplus that doesn’t exceed 10% plus or minus of its rates revenue.

**Comment**

Factors such as the growth of the Shire, need for additional resources to meet growth demands, the rising cost of labour and materials, previous rate increases approved, and a perception of the affordability of a reasonable rate increase are some of the factors taken into account when considering the percentage by which rates in the dollar and minimum rates are recommended to be increased.

Section 6.33 of the Local Government Act 1995 allows Local Governments to impose differential general rates to shift the revenue raising effort to certain sectors of the Community to maintain equity based on the level of services provided by the Shire. The differential land use rating adopted by the Shire allow it to impose different rates in the dollar and minimums for the following categories.

**Gross Rental Value (GRV):**

**Town Improved** - Consists of properties located within the townsit boundaries with a predominately residential, commercial and industrial use. This category is considered by Council to be the base rate by which all other GRV properties are assessed and have a different demand and requirement on Shire services and infrastructure.
Townsite Vacant - Consists of vacant properties located within the townsite boundaries that are vacant (no residential, commercial or industrial structures built on the land). The rate in the dollar is the same as the Town Improved category however the minimum rate is higher in order to encourage landowners to undertake development.

Unimproved Value (UV)

Pastoral/Rural - This rating applies to all pastoral leases and land with a predominately rural land use. The proposed rate is comparatively lower when compared to the mining/mining tenement and exploration/prospecting categories on the basis that the pastoral industry has minimum impact or requirement on the Shire services and infrastructure.

Mining/Mining Tenement - This category applies to all mining leases located within the Shire. The proposed rate is comparatively higher when compared to the pastoral/rural category on the basis that mining operations require additional ongoing maintenance of the roads network that service this land use, along with additional costs associated with the administration of mining tenements.

Exploration/Prospecting - This rating category applies to exploration, prospecting and other general purpose leases located in the Shire. The proposed rate is comparatively higher when compared to the pastoral/rural category and lower than the mining tenement category on the basis that the mining operations require additional and ongoing maintenance of the road network that services the land use, the additional cost associated with the administration of exploration and prospecting leases and the Shire wishes to encourage exploration.

The table below details the rate in the dollar and minimum imposed by the Shire in the 2016-17 financial year for each differential rating category and compares them against other surrounding Local Governments.

<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>Differential General Rate</td>
<td>Rate in $</td>
<td>Rate in $</td>
<td>Rate in $</td>
<td>Rate in $</td>
</tr>
<tr>
<td>GRV Townsites Improved</td>
<td>0.07454640</td>
<td>0.1036</td>
<td>0.074147</td>
<td>0.1011</td>
</tr>
<tr>
<td>GRV Townsites Vacant</td>
<td>0.07454640</td>
<td>0.1036</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>UV Pastoral/Rural</td>
<td>0.06575168</td>
<td>0.0822</td>
<td>0.022574</td>
<td>0.0670</td>
</tr>
<tr>
<td>UV Mining/Mining Tenement</td>
<td>0.37430250</td>
<td>0.3132</td>
<td>0.289681</td>
<td>0.3129</td>
</tr>
<tr>
<td>UV Exploration/Prospecting</td>
<td>0.19882530</td>
<td>--</td>
<td>--</td>
<td>0.3129</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Minimum Rate</th>
<th>Per Annum</th>
<th>Per Annum</th>
<th>Per Annum</th>
<th>Per Annum</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRV Townsites Improved</td>
<td>$270.00</td>
<td>$440.00</td>
<td>$279.00</td>
<td>$413.00</td>
</tr>
<tr>
<td>GRV Townsites Vacant</td>
<td>$620.00</td>
<td>$530.00</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>UV Pastoral/Rural</td>
<td>$270.00</td>
<td>$440.00</td>
<td>$279.00</td>
<td>$413.00</td>
</tr>
<tr>
<td>UV Mining/Mining Tenement</td>
<td>$270.00</td>
<td>$440.00</td>
<td>$656.00</td>
<td>$468.00</td>
</tr>
<tr>
<td>UV Exploration/Prospecting</td>
<td>$270.00</td>
<td>--</td>
<td>--</td>
<td>$468.00</td>
</tr>
</tbody>
</table>
When adopting the 2016-17 Annual Budget advice was received from the Legislation Officer, Department of Local Government and Communities (DLGC) that the proposed rates in the dollar to be imposed by the Shire, were regarded to be too high in particular for the categories Exploration and Prospecting and Mining Tenements from which 94% of the rates revenue is derived.

The Shire had no option but to retain the rates in the dollar imposed for the 2015-16 financial year and on that basis it is recommended that the rates in the dollar to be imposed for the 2017-18 financial year be the same as those imposed in the 2016-17 Annual Budget.

The table below details the rates in the dollar imposed for 2016-17 and proposed for the 2017-18. The rates revenue will increase by an estimated $18,570 resulting for an increase in valuations.
## RATES MODELLING FOR 2017-18

<table>
<thead>
<tr>
<th>RATE TYPE</th>
<th>Rate in $</th>
<th>Number of Properties</th>
<th>Rateable Value</th>
<th>2016-17 Budgeted Total Revenue $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Differential General Rate</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GRV. - Townsites Improved</td>
<td>0.07454640</td>
<td>32</td>
<td>261.026</td>
<td>19,459</td>
</tr>
<tr>
<td>GRV. - TownsitesVacant</td>
<td>0.07454640</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>UV - Pastoral / Rural</td>
<td>0.06575168</td>
<td>23</td>
<td>861.835</td>
<td>56,667</td>
</tr>
<tr>
<td>UV - Mining / Mining Tenement</td>
<td>0.37430250</td>
<td>126</td>
<td>3,894.20</td>
<td>1,457.611</td>
</tr>
<tr>
<td>UV - Exploration / Prospecting</td>
<td>0.19882530</td>
<td>101</td>
<td>726.991</td>
<td>144.544</td>
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<tr>
<td><strong>Sub-Totals</strong></td>
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<td></td>
<td>5,744.05</td>
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<tr>
<td><strong>Minimum Payment</strong></td>
<td></td>
<td></td>
<td></td>
<td>282</td>
</tr>
<tr>
<td>GRV. - Townsites Improved</td>
<td>270</td>
<td>5</td>
<td>11,284</td>
<td>1,350</td>
</tr>
<tr>
<td>GRV. - TownsitesVacant</td>
<td>620</td>
<td>11</td>
<td>1,550</td>
<td>6,820</td>
</tr>
<tr>
<td>UV - Pastoral / Rural</td>
<td>270</td>
<td>4</td>
<td>4,786</td>
<td>1,080</td>
</tr>
<tr>
<td>UV - Mining / Mining Tenement</td>
<td>270</td>
<td>29</td>
<td>16,983</td>
<td>7,830</td>
</tr>
<tr>
<td>UV - Exploration / Prospecting</td>
<td>270</td>
<td>57</td>
<td>40,481</td>
<td>15,390</td>
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<tr>
<td><strong>Sub-Totals</strong></td>
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<td>106</td>
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<tr>
<td><strong>Total Amount Raised from Discount</strong></td>
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<td>75,084</td>
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<tr>
<td><strong>Total Rates</strong></td>
<td></td>
<td></td>
<td></td>
<td>5,819.14</td>
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<tr>
<td><strong>Rate in $</strong></td>
<td></td>
<td></td>
<td></td>
<td>1,710.751</td>
</tr>
</tbody>
</table>

### RATE TYPE Based on 2016-17 rate in the Dollar

<table>
<thead>
<tr>
<th>Rate in $</th>
<th>Number of Properties</th>
<th>Rateable Value</th>
<th>2017-18 Budgeted Total Revenue $</th>
<th>2016/17 % TO TOTAL RATES LEVIED</th>
<th>2017/18 % TO TOTAL RATES LEVIED</th>
<th>DECREASE/INCREASE RATES LEVIED</th>
<th>% MOVEMENT</th>
<th>NATURAL GROWTH IN VALUATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Differential General Rate</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>GRV. - Townsites Improved</td>
<td>0.07454644</td>
<td>32</td>
<td>261.026</td>
<td>19,459</td>
<td>1.1%</td>
<td>1.1%</td>
<td>0</td>
<td>0.0%</td>
</tr>
<tr>
<td>GRV. - TownsitesVacant</td>
<td>0.07454644</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
<td>0</td>
<td>0.0%</td>
</tr>
<tr>
<td>UV - Pastoral / Rural</td>
<td>0.06575168</td>
<td>23</td>
<td>861.835</td>
<td>56,667</td>
<td>3.3%</td>
<td>3.3%</td>
<td>159</td>
<td>0.3%</td>
</tr>
<tr>
<td>UV - Mining / Mining Tenement</td>
<td>0.37430250</td>
<td>126</td>
<td>3,894.20</td>
<td>1,457.611</td>
<td>85.2%</td>
<td>84.1%</td>
<td>(3,979)</td>
<td>(10,630)</td>
</tr>
<tr>
<td>UV - Exploration / Prospecting</td>
<td>0.19882530</td>
<td>116</td>
<td>818.281</td>
<td>162.695</td>
<td>8.4%</td>
<td>9.4%</td>
<td>18,151</td>
<td>12.6%</td>
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<td><strong>Sub-Totals</strong></td>
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<td></td>
<td></td>
<td>5,827.13</td>
<td>1,692.611</td>
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<td><strong>Minimum Payment</strong></td>
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<td></td>
<td>296</td>
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<td></td>
</tr>
<tr>
<td>GRV. - Townsites Improved</td>
<td>270</td>
<td>5</td>
<td>8,840</td>
<td>1,350</td>
<td>0.1%</td>
<td>0.1%</td>
<td>0</td>
<td>0.0%</td>
</tr>
<tr>
<td>GRV. - TownsitesVacant</td>
<td>620</td>
<td>10</td>
<td>1,240</td>
<td>6,200</td>
<td>0.4%</td>
<td>0.4%</td>
<td>(620)</td>
<td>(310)</td>
</tr>
<tr>
<td>UV - Pastoral / Rural</td>
<td>270</td>
<td>5</td>
<td>4,786</td>
<td>1,350</td>
<td>0.1%</td>
<td>0.1%</td>
<td>270</td>
<td>25.0%</td>
</tr>
<tr>
<td>UV - Mining / Mining Tenement</td>
<td>270</td>
<td>29</td>
<td>17,160</td>
<td>7,830</td>
<td>0.5%</td>
<td>0.5%</td>
<td>0</td>
<td>0.0%</td>
</tr>
<tr>
<td>UV - Exploration / Prospecting</td>
<td>270</td>
<td>74</td>
<td>52,145</td>
<td>19,980</td>
<td>0.9%</td>
<td>1.2%</td>
<td>4,590</td>
<td>29.8%</td>
</tr>
<tr>
<td><strong>Sub-Totals</strong></td>
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<td></td>
<td>123</td>
<td>84,171</td>
<td>36,710</td>
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</tr>
<tr>
<td><strong>Total Amount Raised from Discount</strong></td>
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<td></td>
<td>419</td>
<td>5</td>
<td>0</td>
<td></td>
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</tr>
<tr>
<td><strong>Total Rates</strong></td>
<td></td>
<td></td>
<td></td>
<td>1,729.321</td>
<td></td>
<td></td>
<td>100.0%</td>
<td>100.0%</td>
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</table>

**Grand Total**:

- 2016/17 % TO TOTAL RATES LEVIED: 0.0%
- 2017/18 % TO TOTAL RATES LEVIED: 0.0%
- DECREASE/INCREASE RATES LEVIED: 0.0%
- % MOVEMENT: 0.0%
- NATURAL GROWTH IN VALUATIONS: 0.0%
The option detailed above falls short of achieving the Long Term Financial Plan estimated rates revenue yield of $2,112,214 with a proposed rate increase of 5.2%. On that basis it is recommended that Council give consideration of determining the following rates in the dollar and the minimum rates for the various differential rating categories for the 2017-18 financial year and advertise accordingly.

<table>
<thead>
<tr>
<th>Differential General Rate</th>
<th>Rate in the $</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRV – Townsite Improved</td>
<td>0.07454640</td>
</tr>
<tr>
<td>GRV – Townsite Vacant</td>
<td>0.07454640</td>
</tr>
<tr>
<td>UV – Pastoral / Rural</td>
<td>0.06575168</td>
</tr>
<tr>
<td>UV – Mining / Mining Tenement</td>
<td>0.37430250</td>
</tr>
<tr>
<td>UV – Exploration / Prospecting</td>
<td>0.19882530</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Minimum Payment</th>
<th>Minimum $</th>
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<tbody>
<tr>
<td>GRV – Townsite Improved</td>
<td>270</td>
</tr>
<tr>
<td>GRV – Townsite Vacant</td>
<td>620</td>
</tr>
<tr>
<td>UV – Pastoral / Rural</td>
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</tr>
<tr>
<td>UV – Mining / Mining Tenement</td>
<td>270</td>
</tr>
<tr>
<td>UV – Exploration / Prospecting</td>
<td>270</td>
</tr>
</tbody>
</table>

It is proposed that the differential general rates and minimum payments for each of the differential rate categories be advertised on Tuesday 6 June 2017 and an invitation for submissions be for a period of 21 days closing on Wednesday 28 June 2017 at 4:00 pm. The advertisement to include the time and place where the Shire of Yalgoo Rating Methodology and its Differential Rating Models describing the objects and reasons for the 2017 – 2018 Financial Year may be inspected and be available on the Shire’s website.

Voting Requirements
Simple Majority
FINANCE COMMITTEE RECOMMENDATION

Differential Rating 2017/2018 – Proposed Rates and Minimums

That Council:

Moved: Seconded: Motion put and carried
9.2 Report on Capital Expenditure Items to be Incorporated in the 2017-18 Draft Annual Budget

File:  
Author: Dominic Carbone  
Interest Declared: No interest to disclose  
Date: 20 May 2017  
Attachments Capital Expenditure by Asset Class for 2017-18

Matter for Consideration

That the finance committee give consideration to the Capital Expenditure items for inclusion in the 2017-18 Annual Draft Budget and recommend accordingly to Council for their inclusion.

Background

Council is in the process of preparing the 2017-18 Annual Draft Budget and is required to determine the Capital Expenditure items for inclusion.

Statutory Environment

Local Government Act 1995

Section 6.2 Local Government to prepare Annual Budget.

Strategic Implications

Consideration needs to be given to the Shire's Strategic Community Plan (SCP), Corporate Business Plan (CBP) and its Long Term Financial Plan (LTFP) when determining the items of Capital Expenditure in order of priority for inclusion in the 2017-18 Annual Budget.

Consultation

Nil

Comment

Attached is a worksheet detailing the Capital Expenditure Items for the Finance Committee consideration. Please note that only the Capital Items and associated proceeds from trade-ins are only included in the attached worksheet.

Voting Requirements

Simple Majority
FINANCE COMMITTEE RECOMMENDATION
Report on Capital Expenditure Items to be Incorporated in the 2017-18 Draft Annual Budget

Moved: Seconded: Motion put and carried /lost
10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS/Other Matters

Sharing of operational information on items that are not confidential, do not require a decision and do not meet the definition of matters for which the meeting may be closed under section 5.23 of the Local Government Act (eg: matters affecting employee/s or the personal affairs of any person).

11. MATTERS FOR DECISION

11.0 MATTERS BROUGHT FORWARD

11.1 TECHNICAL SERVICES

<table>
<thead>
<tr>
<th>Author:</th>
<th>Dominic Carbone</th>
</tr>
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<tr>
<td>Date:</td>
<td>19 May 2017</td>
</tr>
<tr>
<td>Attachments</td>
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</table>

Matter for Consideration

Background
The Shire in adopting its 2016 – 2017 Annual Budget has allocated funds amounting to $3,182,204 for the purpose of acquiring capital assets and undertaking infrastructure works.

Statutory Environment
Nil

Strategic Implications
Timely delivering of the various capital projects which will deliver the objectives of the Community Strategic Plan.

Policy Implications
Nil

Financial Implications
To deliver the Capital Works Program within the budgeted allocations.

Consultation
Nil

Comment
The Capital Works Projects for the 2016-2017 financial year are detailed be:
CAPITAL WORKS PROGRAMME 2016-17
The following assets and works are budgeted to be acquired or undertaken during the year:

<table>
<thead>
<tr>
<th>By Program</th>
<th>2016-17 ANNUAL BUDGET</th>
<th>2016-17 BUDGET REVIEW</th>
<th>2016-17 JULY-APRIL ACTUAL</th>
<th>VARIANCE FAV (UNFAV)</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>000000- Admin Centre - Refurbish Morning Tea / Public Meeting Room</td>
<td>F &amp; E</td>
<td>5,000</td>
<td>5,000</td>
<td>0</td>
<td>5,000</td>
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<tr>
<td>000000- Admin Centre - Renovation of Storage Room to Office Space</td>
<td>F &amp; E</td>
<td>0</td>
<td>320</td>
<td>320</td>
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<tr>
<td>000000- Council Chamber Chairs Replacement</td>
<td>F &amp; E</td>
<td>10,000</td>
<td>10,000</td>
<td>0</td>
<td>10,000</td>
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<tr>
<td>000000- Council Chamber Improvements</td>
<td>F &amp; E</td>
<td>5,000</td>
<td>5,302</td>
<td>5,302</td>
<td>0</td>
</tr>
<tr>
<td>000000- Admin Centre - New Front Reception Counter</td>
<td>F &amp; E</td>
<td>8,140</td>
<td>8,140</td>
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<td>0</td>
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<tr>
<td>000000- Admin Centre - Internal Painting</td>
<td>L &amp; B</td>
<td>15,000</td>
<td>13,455</td>
<td>13,455</td>
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<tr>
<td>000000- Admin Centre - Records Fit Cool room Panel to Sea Container</td>
<td>L &amp; B</td>
<td>16,800</td>
<td>16,800</td>
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<tr>
<td>C175103- Admin Centre - Covered Area Carpark</td>
<td>L &amp; B</td>
<td>11,000</td>
<td>12,020</td>
<td>12,020</td>
<td>0</td>
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<tr>
<td>000000- Motor Vehicle CEO</td>
<td>P &amp; E</td>
<td>90,000</td>
<td>86,698</td>
<td>87,345</td>
<td>(647)</td>
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<tr>
<td>C175001- Mobile Phones HCP and Caravan Park</td>
<td>F &amp; E</td>
<td>0</td>
<td>2,160</td>
<td>2,160</td>
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<td>C175002- Mobile Phone CGTS</td>
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<td>0</td>
<td>1,368</td>
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<tr>
<td>C175203- Laptop HP Spectre CEO</td>
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<td>0</td>
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<td>2,599</td>
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<td>C175205 - Telephone System - Office</td>
<td>F &amp; E</td>
<td>0</td>
<td>12,055</td>
<td>11,265</td>
<td>790</td>
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<tr>
<td>Housing</td>
<td>2016-17 ANNUAL BUDGET</td>
<td>2016-17 JULY-APRIL REVIEW</td>
<td>2016-17 JULY-APRIL ACTUAL</td>
<td>VARIANCE FAV (UNFAV)</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>---------------------------------------------</td>
<td>------------------------</td>
<td>-----------------------------</td>
<td>----------------------------</td>
<td>----------------------</td>
<td>-----------------------------------------------</td>
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<tr>
<td>000000- CCTV - Yalgoo Town site</td>
<td>60,248</td>
<td>60,248</td>
<td>0</td>
<td>60,248</td>
<td>To commence</td>
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<tr>
<td>C175102- Staff Housing - 3 Storage Shed</td>
<td>17,400</td>
<td>17,710</td>
<td>17,710</td>
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<tr>
<td>000000- Staff Housing - 19b Stanley Street Security Screens</td>
<td>2,000</td>
<td>2,000</td>
<td>0</td>
<td>2,000</td>
<td>Project yet to commence</td>
</tr>
<tr>
<td>000000- Staff Housing - 6 Henty street Replace Carpet with Floor Board</td>
<td>7,000</td>
<td>6,042</td>
<td>6,042</td>
<td>0</td>
<td>Project completed</td>
</tr>
<tr>
<td>000000- Staff Housing - 8 Henty street Colorbond Fence Front</td>
<td>3,000</td>
<td>1,111</td>
<td>1,111</td>
<td>0</td>
<td>Project completed</td>
</tr>
<tr>
<td>000000- Staff Housing - Power to 3 Storage Sheds</td>
<td>8,000</td>
<td>8,000</td>
<td>0</td>
<td>8,000</td>
<td>Project completed not yet invoiced</td>
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<tr>
<td>000000- Staff Housing - 75 Weekes Street Landscaping</td>
<td>5,000</td>
<td>5,000</td>
<td>0</td>
<td>5,000</td>
<td>Project yet to commence</td>
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<tr>
<td>000000- Staff Housing - 8 Henty Street Landscaping</td>
<td>5,000</td>
<td>5,000</td>
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<td>5,000</td>
<td>Project yet to commence</td>
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<tr>
<td>000000- Staff Housing - 19b Stanley Street Floorboards, Gate, Skylight</td>
<td>4,500</td>
<td>4,500</td>
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<td>4,500</td>
<td>Project yet to commence</td>
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<tr>
<td>000000- Staff Housing - 2 Units 17 Shamrock Street</td>
<td>0</td>
<td>86,350</td>
<td>86,350</td>
<td>0</td>
<td>Funds to be carried forward 2017-18 subject to grant funding</td>
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</table>

<table>
<thead>
<tr>
<th>Community Amenities</th>
<th></th>
<th>2016-17 ANNUAL BUDGET</th>
<th>2016-17 JULY-APRIL REVIEW</th>
<th>2016-17 JULY-APRIL ACTUAL</th>
<th>VARIANCE FAV (UNFAV)</th>
</tr>
</thead>
<tbody>
<tr>
<td>C175101- Mobile Ablution Block</td>
<td>15,000</td>
<td>11,066</td>
<td>11,067</td>
<td>(1)</td>
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<table>
<thead>
<tr>
<th>Recreation and Culture</th>
<th></th>
<th>2016-17 ANNUAL BUDGET</th>
<th>2016-17 JULY-APRIL REVIEW</th>
<th>2016-17 JULY-APRIL ACTUAL</th>
<th>VARIANCE FAV (UNFAV)</th>
</tr>
</thead>
<tbody>
<tr>
<td>000000 - Arts and Crafts Building</td>
<td>381,837</td>
<td>381,837</td>
<td>258,365</td>
<td>123,472</td>
<td>In progress</td>
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<tr>
<td>C175110 - Furniture - Hall Lotterywest</td>
<td>0</td>
<td>4,282</td>
<td>4,896</td>
<td>(614)</td>
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<tr>
<td>C175112 - Furniture - Art Centre Lotterywest</td>
<td>0</td>
<td>15,430</td>
<td>15,430</td>
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<tr>
<td>C175113 - Furniture - Day Care Centre Lotterywest</td>
<td>0</td>
<td>15,596</td>
<td>15,596</td>
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<tr>
<td>C165233 - Community Hall - Detailed Plan for Renovations</td>
<td>10,000</td>
<td>5,308</td>
<td>5,308</td>
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<tr>
<td>000000 - Community and Youth Centre CLGF 2012-13 Unspent</td>
<td>44,222</td>
<td>44,222</td>
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<td>44,222</td>
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<tr>
<td>Description</td>
<td>2016-17 ANNUAL BUDGET</td>
<td>2016-17 BUDGET REVIEW</td>
<td>2016-17 JULY-APRIL ACTUAL</td>
<td>VARIANCE FAV (UNFAV)</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>-----------------------------------------------------------------------------</td>
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<td>---------------------</td>
<td>-----------------------------------------------</td>
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<tr>
<td>000000- Kubota Utility Parks</td>
<td>P &amp; E 28,000</td>
<td>27,965</td>
<td>27,965</td>
<td>0</td>
<td>Project completed</td>
</tr>
<tr>
<td>000000- Truck 3 Tonne Parks</td>
<td>P &amp; E 64,000</td>
<td>57,390</td>
<td>57,390</td>
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<tr>
<td>000000- Replace Playground Equipment - Shamrock Park</td>
<td>Recreation 45,000</td>
<td>45,000</td>
<td>0</td>
<td>45,000</td>
<td>Project yet to commence</td>
</tr>
<tr>
<td>000000- New Fence - Shamrock Park</td>
<td>Recreation 5,000</td>
<td>5,000</td>
<td>0</td>
<td>5,000</td>
<td>Project yet to commence</td>
</tr>
<tr>
<td>000000 - 2 Replacement Irrigation Pumps</td>
<td>Recreation 8,000</td>
<td>8,000</td>
<td>0</td>
<td>8,000</td>
<td>Project yet to commence</td>
</tr>
<tr>
<td>000000 - Community/ School Oval Shared Use Development</td>
<td>Recreation 400,000</td>
<td>150,000</td>
<td>0</td>
<td>150,000</td>
<td>Funds to be carried forward 2017-18 subject to grant funding</td>
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<tr>
<td>000000- Paynes Find Beautification</td>
<td>Other 78,658</td>
<td>18,658</td>
<td>0</td>
<td>18,658</td>
<td>Project yet to commence</td>
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<tr>
<td>000000- Paynes Find Solar Lights</td>
<td>Other 0</td>
<td>60,000</td>
<td>48,000</td>
<td>12,000</td>
<td>In progress</td>
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<td><strong>Transport</strong></td>
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<td></td>
<td></td>
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<tr>
<td>000000- Ablution Block Depot</td>
<td>L &amp; B 20,000</td>
<td>20,000</td>
<td>16,000</td>
<td>4,000</td>
<td>In progress</td>
</tr>
<tr>
<td>000000- Electric Boundary Fence Depot</td>
<td>L &amp; B 45,500</td>
<td>45,500</td>
<td>52,681</td>
<td>(7,181)</td>
<td>In progress overspent</td>
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<td>000000- Trailer Float Reconditioning</td>
<td>P &amp; E 30,000</td>
<td>29,813</td>
<td>29,813</td>
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<td>000000- Mobile Batch Plant</td>
<td>P &amp; E 68,700</td>
<td>74,300</td>
<td>74,300</td>
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<td>Project completed</td>
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<tr>
<td>000000- 3mq Agitator Truck Second Hand</td>
<td>P &amp; E 35,000</td>
<td>27,727</td>
<td>27,727</td>
<td>0</td>
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<tr>
<td>000000- Motor Vehicle Works Foreman</td>
<td>P &amp; E 75,000</td>
<td>68,823</td>
<td>68,823</td>
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<td>Project completed</td>
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<td>000000- Works Truck</td>
<td>P &amp; E 92,000</td>
<td>82,970</td>
<td>82,970</td>
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<td><strong>ROADS TO RECOVERY GRANTS</strong></td>
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<tr>
<td>000000- Paynes Find Airstrip Fence</td>
<td>Other 45,000</td>
<td>45,000</td>
<td>0</td>
<td>45,000</td>
<td>Project yet to commence</td>
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<td>000000- Yalgoo/Morawa Road - Widen</td>
<td>Roads 400,000</td>
<td>612,302</td>
<td>0</td>
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<tr>
<td>000000- Yalgoo/Ninghan Road - Shoulder <strong>Binding</strong></td>
<td>Roads 180,000</td>
<td>180,000</td>
<td>177,438</td>
<td>2,562</td>
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<td>Description</td>
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<td>2016-17 Budget Review</td>
<td>2016-17 July-April Actual</td>
<td>Variance FAV (UNFAV)</td>
<td>Comments</td>
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<tr>
<td>Yalgoo/Ninghan Road - Seal</td>
<td>212,310</td>
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<td>0</td>
<td>0</td>
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<td>Yalgoo/Morawa Road - Reseal Program</td>
<td>5,255</td>
<td>5,255</td>
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<td>5,255</td>
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<td>RRG SPECIAL GRANT RD WORKS</td>
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<tr>
<td>Yalgoo/Ninghan Road - Reform and Resheet to 8M Wide Slk 25-32</td>
<td>322,564</td>
<td>322,564</td>
<td>320,040</td>
<td>2,524</td>
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<tr>
<td>Yalgoo/North Road - Reform and Resheet</td>
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<td>347,869</td>
<td>347,869</td>
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<td>MUNICIPAL FUND</td>
<td></td>
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<tr>
<td>Warne River Crossover</td>
<td>20,000</td>
<td>20,000</td>
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<td>20,000</td>
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<tr>
<td>Ninghan Homestead Road Floodway Crossover</td>
<td>20,000</td>
<td>20,000</td>
<td>0</td>
<td>20,000</td>
<td>Project yet to commence</td>
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<td><strong>Economic Services</strong></td>
<td></td>
<td></td>
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<td></td>
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<td>Caravan Park Multiple Store Shelving</td>
<td>F &amp; E</td>
<td>1,200</td>
<td>1,200</td>
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<tr>
<td>Caravan Park Washing Machine Replacement</td>
<td>F &amp; E</td>
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<td>2,450</td>
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<td>Shade Structure Caravan Park</td>
<td>L &amp; B</td>
<td>2,520</td>
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<tr>
<td>Caravan Park Sealing of Parking Bays and Driveways</td>
<td>L &amp; B</td>
<td>22,000</td>
<td>22,000</td>
<td>0</td>
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</tr>
<tr>
<td>Caravan Park Sealing of Rammed Earth Walls</td>
<td>L &amp; B</td>
<td>15,000</td>
<td>12,000</td>
<td>12,000</td>
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<tr>
<td>Caravan Park Auto Reticulation System</td>
<td>L &amp; B</td>
<td>30,000</td>
<td>32,133</td>
<td>32,134</td>
<td>(1) Project completed</td>
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<tr>
<td>Shelter and Seating Jokers Tunnel</td>
<td>L &amp; B</td>
<td>15,000</td>
<td>15,000</td>
<td>10,946</td>
<td>4,054 Material Delivered</td>
</tr>
<tr>
<td>Shelter and Visitors Board at Railway Station</td>
<td>L &amp; B</td>
<td>15,000</td>
<td>15,000</td>
<td>10,946</td>
<td>4,054 Material Delivered</td>
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<tr>
<td>Entry Road Sheetimg Jokers Tunnel</td>
<td>Other</td>
<td>15,000</td>
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<tr>
<td><strong>Other Property and Services</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Land Purchases lot 134 and 135 Piesse Street</td>
<td>Other</td>
<td>0</td>
<td>4,000</td>
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<tr>
<td><strong>Total</strong></td>
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<td>3,254,061</td>
<td>1,874,488</td>
<td>1,379,573</td>
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</table>
Voting Requirements
Simple Majority

OFFICER RECOMMENDATION


Moved: Seconded: Motion put and carried/lost
11.2 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH

11.2.1 Report on Request by DPaW to Install Tourist Information Shelters, Signage and Pullover Bays

<table>
<thead>
<tr>
<th>Author:</th>
<th>Dominic Carbone</th>
</tr>
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<tbody>
<tr>
<td>Interest Declared:</td>
<td>No interest to disclose</td>
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<tr>
<td>Date:</td>
<td>18 May 2017</td>
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<tr>
<td>Attachments General</td>
<td>P Attachment 1 - Pullover bay site plan</td>
</tr>
<tr>
<td></td>
<td>P Attachment 2 - Tourist Bay site plan</td>
</tr>
<tr>
<td></td>
<td>P Attachment 3 - Road Signs</td>
</tr>
<tr>
<td></td>
<td>P Attachment 4 - Location plan</td>
</tr>
<tr>
<td></td>
<td>P Photographs</td>
</tr>
<tr>
<td></td>
<td>P Structural Engineer Certificate</td>
</tr>
</tbody>
</table>

Matter for Consideration

That Council give consideration to the Consultant planner URBIS advice in relation to the proposed works to be undertaken by DPaW to promote public access to the Karara Rangeland Park.

Background

The Department of Parks and Wildlife WA manages the Karara, Rangeland Park.

Statutory Environment

Planning and Development 2005

Shire of Yalgoo Town Planning Scheme No.2 (TPS2)

Shire of Yalgoo Local Planning Strategy (LPS)

Consultation

URBIS

Comment

The proposal received from the Department of Parks and Wildlife (DPaW) was referred to Shire’s Town Planning Consultant for assessment.

URBIS has provided the following Assessment in relation to the proposed works to be undertaken by DPaW.

Proposal

DPAW has requested the Shire’s comments and permission to construct four (4) roadside pullover bays and tourist information shelters at the following entrances to the Karara Rangeland Park:

- Yalgoo - Ninghan Road  (south-entrance)
- Paynes Find - Thundelarra Road  (south-east entrance)
- Burnerbinmah - Nalbarra Road  (north-west entrance)
- Yalgoo - Ninghan Road  (north-west entrance)
The proposed pullover bays and tourist information shelters are located on local roads under the management of the Shire of Yalgoo.

All pullover bays and tourist information shelters will be of the same dimensions and on the left-hand side of the road entering the Karara Rangeland Park.

DPAW has provided a generic architectural plan for the pullover bays and tourist information shelters. It is unknown if the construction of the propose pullover bays and tourist information shelters will require the removal of native vegetation.

**Statutory Environment**

The following planning document has been considered in the assessment of the proposed pullover bays and tourist information shelters.

**The Planning and Development Act 2005**

Under the Act, there are exemptions for public works conducted by a ‘public authority’. A public authority is defined as the following:

‘A department of the public service, state trading concern, state instrumentality or state public utility.’

DPAW can be classified as a ‘public authority’ exempt for the requirement to obtain planning approval for the proposed works.

Despite the exemption, public authorities are still required to comply with the following requirements:

- To have regard to the purpose and intent of the local planning scheme.
- To have regard to the principles of proper and orderly planning and the amenity of the area.
- To consult with the local government when a proposal is being formulated for any public works, or the taking of land for public works.

In this regard and assessment of the proposal against the Shire’s key planning document has been provided below.

**Shire of Yalgoo Town Planning Scheme No.2 (TPS2)**

The following objectives outlined in Clause 1.6 (d) of the TPS2 are considered relevant to the proposed works:

- d) Encourage tourism opportunities.
- h) Preserve, protect, and enhance the natural and built environments.

The proposed work will provide a navigational function to tourist and improve the visibility of the Karara Rangeland Park for the surrounding roads. This is considered consistent with the above-mentioned adjectives of the TPS2.

**Shire of Yalgoo Local Planning Strategy (LPS)**

The LPS identifies areas of declared rare and priority flora. These identified areas are not affected by the proposed location of the pullover bays and tourist information shelters. The LPS has no further implications on the proposal.

**Shire of Yalgoo Strategic Community Plan 2013 – 2023**

Nil Implications.
Recommendations

Based on the above, the works proposed by DPAW are considered public works and as such are exempt from planning approval.

However, the Shire’s engineer will need to review and approve the plans and provide comment on the design, drainage, structural integrity, and proximity to intersection.

The directional signage located on the Main Roads WA roads (Mt Magnet Road and Great Northern Hwy) are also exempt from planning approval from the Shire, however, will need approval from Main Roads WA. DPAW will need to submit the proposal to the Shire, who will then refer the application to Main Roads WA for assessment.

The attachments to the report detail the following:
- Pullover bays site plan (attachment 1)
- Tourist Information Shelters Plan (attachment 2)
- Road Sign (attachment 3)
- Location Plan (attachment 4)
- Photographs of proposed shelters and locations.
- Structural Engineer Certificate

URBIS in their recommendation to Council, advise that the Shire engineer will need to review and approve the plans.

The Shire engineer needs to provide comment on design, drainage, structural integrity and proximity to intersection, as the final locations of the pullover bays and information shelters are yet to be finalised.

DPAW will be requested to provide the Shire with an Engineer’s certification, addressing drainage and proximity to intersection as they already provided a structural engineer’s Certificate for the design and structural integrity for the proposed shelter.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Report on Request by DPaw to Install Tourist Information Shelters, Signage and Pullover Bays

That Council:

Advise the Department of Protection and Wildlife as follows:

1) That the works proposed are considered public works and as such are exempt for planning approval;
2) That the Shire be provided with an Engineer’s Certification addressing the drainage and proximity to intersections of the proposed works; and
3) That the Shire has no objection to the erection of road signs.

Moved: Seconded: Motion put and carried/lost
11.3 FINANCE

11.3.1 Report on Re-Adoption of the 2014-15 Annual Budget and the Re-Imposition of Rates and Minimums

<table>
<thead>
<tr>
<th>Author</th>
<th>Dominic Carbone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Declared</td>
<td>No interest to disclose</td>
</tr>
<tr>
<td>Date</td>
<td>16 May 2017</td>
</tr>
<tr>
<td>Attachments</td>
<td>P Letter from Department of Local Government and Communities</td>
</tr>
<tr>
<td>Finance</td>
<td>P 2014-15 Annual Budget</td>
</tr>
</tbody>
</table>

Matter for Consideration

That Council readopts the 2014-15 Annual Budget in the same form and manner as the Annual Budget adopted by Council at its ordinary meeting held on 21 August 2014, and Council re impose the rates that comply with the Local Government Act 1995.

Background

Council adopted the 2014-15 Annual Budget without first obtaining Ministerial approval for the following:

1. To impose a minimum payment of $600 on vacant land in accordance with Section 6.35(5) of the Local Government Act 1995; and

2. To adopt rates in the dollar that exceeds the 2:1 rates required under Section 6.33(3) of the Local Government Act 1995. In June 2016 Council resolved as follows:

"That Council

1) Based on advice received from its Solicitor Civic Legal, make application to the State Administrative Tribunal, for the 2014-15 GRV and UV general rates to be quashed in their entirety.

2) Inform the Shire’s Solicitor Civic Legal of (1) above and to file the application with the State Administrative Tribunal.

The State Administration Tribunal (SAT) on 7th September 2016 made a Final Order that read as follow:

1. The general rate imposed by the Shire of Yalgoo upon rateable land within its district to be rated on unimproved value for the 2014/15 financial year under section 6.32(1) of the Local Government Act 1995 (JVA) is quashed pursuant to Section 6.83 of the Act.

2. The general rate imposed by the Shire of Yalgoo upon rateable land within it district to be rated on gross retail value for the 2014-15 financial year under Section 6.32(1) of the Local Government Act 1995 (JVA) is quashed pursuant to Section 6.83 of the Act.

Section 6.83 stated above should read Section 6.82(3).
In December 2016, Council resolved as follows:

That Council:

(1) Proposes to impose the following rates and minimums for the 2014-2015 financial year:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>TOWN IMPROVED</td>
<td>GRV</td>
<td>7.12</td>
<td>260.00</td>
</tr>
<tr>
<td>TOWN VACANT</td>
<td>GRV</td>
<td>7.12</td>
<td>600.00</td>
</tr>
<tr>
<td>PASTORAL/RURAL</td>
<td>UV</td>
<td>6.28</td>
<td>260.00</td>
</tr>
<tr>
<td>MINING MINING TENEMENT</td>
<td>UV</td>
<td>35.75</td>
<td>260.00</td>
</tr>
<tr>
<td>EXPLORATION &amp; PROSPECTING</td>
<td>UV</td>
<td>18.99</td>
<td>260.00</td>
</tr>
</tbody>
</table>

Subject to (1) above make an application to obtain Ministerial approval for the following:

(i) To adopt rates in the dollar that exceed the 2:1 rates required pursuant to Section 6.33(3) of the Local Government Act 1995, namely;

   UV Mining / Mining Tenements 35.75 cents;
   UV Exploration and Prospecting 18.99 cents.

(ii) To impose a minimum rate of $600.00 on vacant land in accordance with Section 6.35(5) of the Local Government Act 1995.

Statutory Environment

**Local Government Act 1995**

**Section 6.33.** Differential general rates

(1) A local government may impose differential general rates according to any, or a combination, of the following characteristics —

   (a) the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the Planning and Development Act 2005; or
   (b) a purpose for which the land is held or used as determined by the local government; or
   (c) whether or not the land is vacant land; or
   (d) any other characteristic or combination of characteristics prescribed.

(2) Regulations may —

   (a) specify the characteristics under subsection (1) which a local government is to use;
   or
   (b) limit the characteristics under subsection (1) which a local government is permitted to use.

(3) In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

(4) If during a financial year, the characteristics of any land which form the basis for the imposition of a differential general rate have changed, the local government is not to, on account of that change, amend the assessment of rates payable on that land in respect of that financial year but this subsection does not apply in any case where section 6.40(1)(a) applies.

(5) A differential general rate that a local government purported to impose under this Act before the Local Government Amendment Act 2009 section 39(1)(a) came into operation¹
is to be taken to have been as valid as if the amendment made by that paragraph had been made before the purported imposition of that rate.

**Section 6.82. General review of imposition of rate or service charge**

(1) Where there is a question of general interest as to whether a rate or service charge was imposed in accordance with this Act, the local government or any person may refer the question to the State Administrative Tribunal to have it resolved.

(2) Subsection (1) does not enable a person to have a question relating to that person’s own individual case resolved under this section if it could be, or could have been, resolved under section 6.76.

(3) The State Administrative Tribunal dealing with a matter referred to it under this section may make an order quashing a rate or service charge which in its opinion has been improperly made or imposed.

**Section 6.3. Budget for other circumstances**

A local government is required to prepare and adopt* a budget in a form and manner similar to the annual budget with such modifications as are necessary to meet the case —

(a) where required to do so in consequence of the quashing of —
   (i) a general valuation; or
   (ii) a rate or service charge,
       by a court or by the State Administrative Tribunal; or

(b) if, at any time after the imposition of rates in a financial year it intends to impose a supplementary general rate or specified area rate for the unexpired portion of the financial year.

**Financial Implications**

Nil

**Consultation**

Nil

**Comment**

The Department of Local Government and Communities (DLGC) on the 11 May 2017 approved the Shire application to impose differential general rates for the UV Mining / Mining Tenements and UV Exploration and Prospecting categories, which are more than twice the lowest rate of the UV Pastoral / Rural Category. The approval is valid for the 2014-15 financial year.

The administrative omission will not cause any additional rates to be levied and the process will enable the Shire to rectify the error now that the DLGC has granted approval for the rates in the dollar that are more than twice the lowest rate. The final step in its process is as follows:

- Upon Ministerial approval being received, Council is requested to prepare and adopt or budget in a form and manner similar to the Annual Budget and reimpose the rates that comply with the Local Government Act 1995.
Voting Requirements
Simple Majority

OFFICER RECOMMENDATION

Report on the Re-Adoption of the 2014-15 Annual Budget and Re-Imposition of Rate and Minimums

That Council:

(1) Re-adopt the following rates and minimums for the 2014-15 financial year.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>TOWN IMPROVED</td>
<td>GRV</td>
<td>7.12</td>
<td>260.00</td>
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<tr>
<td>TOWN VACANT</td>
<td>GRV</td>
<td>7.12</td>
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<tr>
<td>PASTORAL/RURAL</td>
<td>UV</td>
<td>6.28</td>
<td>260.00</td>
</tr>
<tr>
<td>MINING MINING TENEMENT</td>
<td>UV</td>
<td>35.75</td>
<td>260.00</td>
</tr>
<tr>
<td>EXPLORATION &amp; PROSPECTING</td>
<td>UV</td>
<td>18.99</td>
<td>260.00</td>
</tr>
</tbody>
</table>

(2) Re-adopts the 2014-15 Annual Budget in accordance with Section 6.3(a) (ii) of the Local Government Act 1995 in the same form and manner as the Annual Budget adopted by Council at its Ordinary Council Meeting held on the 21 August 2014 included as an attachment to this report.

Moved: Seconded: Motion put and carried/lost
11.3.2 Report of Re-Allocation of Surplus Royalties for Regions Funding
– Country Local Government Fund Individual Grant for 2012-13

<table>
<thead>
<tr>
<th>Author:</th>
<th>Dominic Carbone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Declared:</td>
<td>No interest to disclose</td>
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<tr>
<td>Date:</td>
<td>18 May 2017</td>
</tr>
<tr>
<td>Attachments</td>
<td>Nil</td>
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</tbody>
</table>

Matter for Consideration

That Council apply to the Department of Regional Development to utilise the unspent portion of Country Local Government Funds received by the Shire as part of its 2012-13 individual grant allocation for the purpose of installing shade sails at the Water Park and to extend the Financial Assistance Agreement which commenced on the 4 July 2013 and expired on 4 July 2015.

Background

On 21 February 2014, the Shire and the Department of Regional Development signed a Financial Assistance Agreement, which replaced the agreement dated 4 July 2013.

The variation to the agreement was in relation to the projects to be funded from the Shire’s 2012-13 CLGF individual allocation of $421,524 (all funds have been received by the Shire).

Originally, it was proposed that the above-mentioned funding would be utilised as follows:

- Caravan Park Redevelopment $250,000
- Yalgoo Community Hub & Community and Youth Centre $171,524

Council at its Ordinary Meeting held on 25 October 2013 adopted the following resolution.

That council authorises the CEO to apply to the Department of Regional Development and Lands for a variation of the Financial Assistance Agreements for Country Local Government Fund 2011-12 and 2012-13 projects as follows:

- Move expenditure of $31,000, OS003 Paynes’ Find from CLGF 2011-12 to CLGF 2012-13
- Move expenditure of $30,000, OP005 Yalgoo Community Park, from CLGF 2011-12 to CLGF 2012-13
- Move expenditure of $61,000, BD011 Community & Youth Centre, form CLGF 2012-13 to 2011-12

<table>
<thead>
<tr>
<th>FCWP</th>
<th>Project</th>
<th>CLGF 11-12</th>
<th>CLGF 12-13</th>
</tr>
</thead>
<tbody>
<tr>
<td>BD008</td>
<td>Staff Housing – Weekes St</td>
<td>267,307</td>
<td></td>
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<tr>
<td>OS003</td>
<td>Payne’s Find Beautification/Rest Area</td>
<td></td>
<td>31,000</td>
</tr>
<tr>
<td>OP005</td>
<td>Yalgoo Community Park</td>
<td></td>
<td>30,000</td>
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<tr>
<td>OP006</td>
<td>Yalgoo Cemetery Shelter</td>
<td>15,000</td>
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<tr>
<td>RC003</td>
<td>Yalgoo Community Hub: Covered Sports Facility</td>
<td>78,217</td>
<td></td>
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<tr>
<td>CA002</td>
<td>Caravan Park Redevelopment</td>
<td></td>
<td>250,000</td>
</tr>
<tr>
<td>BD011</td>
<td>Yalgoo Community Hub: Community and Youth Centre</td>
<td>61,000</td>
<td>110,524</td>
</tr>
</tbody>
</table>

421,524  421,524
The details of the Projects to be funded from the CLGF 2012-13 allocations are as follows.

**Caravan Park Redevelopment**

This Project aims to replace and upgrade the aged and very basic infrastructure at the Yalgoo Caravan Park with quality en-suite accommodation and rammed earth amenities that will offer visitors an authentic country Australian experience.

Rammed earth has passive heating and cooling properties (Yalgoo temperatures range from zero to long periods in the high 40s) with minimal maintenance requirements and is less vulnerable to ware and tear or vandalism.

Improving these facilities will increase the number of overnight stays in Yalgoo, which is anticipated will provide economic benefits to the region.

The Yalgoo Caravan Park Redevelopment Project will enhance regional tourism by lifting the quality of accommodation available in the region to a consistent standard.

**Yalgoo Community Hub: Community and Youth Centre**

The Community and Youth Centre will be constructed in rammed earth. The Project aims to achieve a sustainable facility that may ultimately provide local employment and opportunity to increase skills and capacity.

The Project will provide a place for youth in the community to congregate and participate in activities, reducing the incidence of antisocial behaviour.

**Payne’s Find Beautification / Rest Area**

This project is located on the Great Northern Highway, 4 hours north of Perth. The Highway is the quickest route to WA’s northwest and is heavily used by various motorists including trucks drivers, the mining industry, tourists, and North West residents.

The Rest area will provide motorists with an attractive parking area and facilities to break and revive from driving.

**Yalgoo Community Park**

The community Park project will improve the current Park facilities. The Project aims to develop the outdoor area for better utilisation to the community and visitors for civic functions, community recreation, and events. The modified flagpole area will include the Australian, state of WA and aboriginal Flags.
The table below details the grant funding expended to date.

<table>
<thead>
<tr>
<th>Projects</th>
<th>GRANT</th>
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<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Amount</td>
<td>2013</td>
<td>2014</td>
<td>2015</td>
</tr>
<tr>
<td>Caravan Park Redevelopment</td>
<td>$250,000</td>
<td>-</td>
<td>$240,754</td>
<td>$9,246</td>
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<tr>
<td>Yalgoo Community Hub: Community and Youth Centre</td>
<td>$110,524</td>
<td>$51,113</td>
<td>$41,707</td>
<td>-</td>
</tr>
<tr>
<td>Paynes Find Beautification / Rest Area</td>
<td>$31,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Yalgoo Community Park</td>
<td>$30,000</td>
<td>-</td>
<td>$24,183</td>
<td>-</td>
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<td></td>
<td>$421,524</td>
<td>$51,113</td>
<td>$306,644</td>
<td>$9,246</td>
</tr>
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</table>

The Yalgoo Community Hub and Yalgoo Community Park projects have been completed and surplus funds of $7,405 and $5,817 respectively are available for reallocation. The Paynes Find Beautification / Rest Area project did not proceed. However, the Shire in the 2014-15 Annual Budget allocated the sum of $84,000 for the purpose that has been carried forward and the project is currently in progress.

Statutory Environment

(CLGF) 2012-13 individual allocation

Local Government Act 1995

Section 6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
(a) is incurred in a financial year before the adoption of the annual budget by the local government; or
(b) is authorised in advance by resolution*; or
(c) is authorised in advance by the mayor or president in an emergency.

*Absolute majority required.

(1a) In subsection (1) —

additional purpose means a purpose for which no expenditure estimate is included in the local government’s annual budget.

(2) Where expenditure has been incurred by a local government —
(a) pursuant to subsection (1) (a), it is to be included in the annual budget for that financial year; and
(b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.
Financial Implications
That the 2012-13 CLGF individual allocation received by the Shire be expended in accordance with the Financial Assistance Agreement.

Consultation
Ms Laura Brennan, Department of Regional Development

Comment
As detailed in the table above $44,222 of the 2012-13 CLGF individual allocation is yet to be spent. As the projects, with the exception of the Paynes Find Beautification / Rest Area project (which is now funded by the Shire) are completed, Council is requested to give consideration to apply to the Department of Regional Development for a variation to the Financial Assistance Agreement for the CLGF 2012-13 individual allocation, to utilise the unspent funds for the purpose of installing shade sails at the Water Park, part of the Yalgoo Community Hub. The CEO as obtained the following quotation in relation to the installation of the shade sails.

Awaiting quotation form supplier
Will provide prior to or at the meeting

As the Financial Assistance Agreement expired on 4 July 2015, it is necessary that Council seek an extension to the agreement to allow for the installation of the shade sail to be completed. The Department of Regional Development has advised that the work needs to be completed by 31 December 2017.

Voting Requirements
Absolute Majority

OFFICER RECOMMENDATION
Report of Reallocation of Surplus Royalties for Regions Funding – Country Local Government Fund
Individual Grant for 2012-13
That Council:
1. Apply to the Department of Regional Development to utilise the unspent portion of the 2012-13 CLGF individual allocation amounting to $44,222 for the purpose of installing shade sails at the Water Park;
2. Seek an extension to the Financial Assistance Agreement for the CLGF 2012-13 individual allocation to 31 October 2017; and
3. Subject to (1) above the following expenditure be authorised pursuant to Section 6.8 of the Local Government Act 1995:
   - Shade Sails Water Park $44,222

Moved: Seconded: Motion put and carried/lost
11.3.3 Accounts for Payment April 2017

<table>
<thead>
<tr>
<th>Author:</th>
<th>Dominic Carbone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Declared:</td>
<td>No interest to disclose</td>
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<tr>
<td>Date:</td>
<td>19 May 2017</td>
</tr>
<tr>
<td>Attachments</td>
<td>Nil</td>
</tr>
</tbody>
</table>

Matter for Consideration

Council approve the Accounts for Payment list for the period 1 April 2017 to 30 April 2017 as detailed in the report below.

Background

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and such to be recorded in the minutes of the meeting.

Statutory Environment

Local Government Act 1995

6.10 Financial Management regulations

Regulations may provide for –

a. The security and banking of money received by a local government' and
b. The keeping of financial records by a local government; and
c. The management by a local government of its assets, liabilities and revenue; and
d. The general management of, and the authorisation of payments out of –
   I. The municipal fund; and
   II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO’s duties as to etc.

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –

   I. The payee’s name; and
   II. The amount of the payment; and
   III. The date of the payment; and
   IV. Sufficient information to identify the transaction.

2. A list of accounts for approval to be paid is to be prepared each month showing –

   a. For each account which requires council authorisation in that month –
      I. The payee’s name; and
      II. The amount of the payment; and
      III. Sufficient information to identify the transaction; and
   b. The date of the meeting of the council to which the list is to be presented.
3. A list prepared under subregulation (1) or (2) is to be—
   a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
   b. Recorded in the minutes of that meeting.

Strategic Implications
Nil

Financial Implications
Nil

Consultation
Nil

Comment
The list of accounts paid for the period 1 April 2017 to 30 April 2017 are as follows:
<table>
<thead>
<tr>
<th>DATE</th>
<th>PAYEE</th>
<th>PARTICULARS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/04/2017</td>
<td>AMPAC Debt Recovery (WA) Pty Ltd</td>
<td>E031020 - Debt Collection Costs</td>
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<tr>
<td>06/04/2017</td>
<td>Atyeo's Environmental Health Services PL</td>
<td>EHO and Building Control Consultancy</td>
<td>3,291.00</td>
</tr>
<tr>
<td>06/04/2017</td>
<td>BOQ Asset Finance &amp; Leasing Pty Ltd</td>
<td>E145060 - Photocopier Rental</td>
<td>329.50</td>
</tr>
<tr>
<td>06/04/2017</td>
<td>Bunnings Building Supplies Pty Ltd</td>
<td>Workshop consumables, Grid Clearing and Repairs, Tools Replacement and HCP Project Activity Expenses</td>
<td>2,444.32</td>
</tr>
<tr>
<td>06/04/2017</td>
<td>Canine Control</td>
<td>E052015 - Animal Ranger Expenses</td>
<td>1,809.00</td>
</tr>
<tr>
<td>06/04/2017</td>
<td>Civic Legal</td>
<td>E145090 - Legal Expenses</td>
<td>2,524.50</td>
</tr>
<tr>
<td>06/04/2017</td>
<td>Communication Systems Geraldton</td>
<td>E145060 - Office Telephone Maintenance</td>
<td>621.50</td>
</tr>
<tr>
<td>06/04/2017</td>
<td>Crowe's Electrical</td>
<td>Electrical Work to Railway Station Building, Staff Housing, Hall, Community Park and Shire Administration Building</td>
<td>7,885.97</td>
</tr>
<tr>
<td>06/04/2017</td>
<td>Cubit Test &amp; Tag</td>
<td>Test and Tag to Shire Depot, Caravan Park and Railway Station Building</td>
<td>911.00</td>
</tr>
<tr>
<td>06/04/2017</td>
<td>Cutting Edges Equipment Parts</td>
<td>E144040 - Blades &amp; Tynes</td>
<td>6,403.06</td>
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<tr>
<td>06/04/2017</td>
<td>David Rocke</td>
<td>E113020 - Paynes Find Complex Expenses</td>
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<tr>
<td>06/04/2017</td>
<td>DBR Industrial Products Pty Ltd</td>
<td>E144005 - Fuel &amp; Oil Supplies</td>
<td>320.71</td>
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<tr>
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<td>Ellis &amp; Sons Constructions</td>
<td>C175119 - Depot Amenities Renovations</td>
<td>17,600.00</td>
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<tr>
<td>06/04/2017</td>
<td>Fiona Newey</td>
<td>E132005 - Caravan Park Expenditure Reimbursement</td>
<td>53.89</td>
</tr>
<tr>
<td>06/04/2017</td>
<td>Gill Trenfield.</td>
<td>Members Meeting Fees and Communications Allowance</td>
<td>645.67</td>
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<tr>
<td>06/04/2017</td>
<td>Refuel Australia</td>
<td>Renew Cable on Switch Board and Fuel and Oil Supplies</td>
<td>17,005.60</td>
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<tr>
<td>06/04/2017</td>
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<td>E144015 - Parts &amp; Repairs - YA465 Cat 140H Grader</td>
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<tr>
<td>06/04/2017</td>
<td>J &amp; K Hopkins</td>
<td>E041075 - Members Expenses Other - Chairs for Chambers</td>
<td>1,317.00</td>
</tr>
<tr>
<td>06/04/2017</td>
<td>Joanne Kanny</td>
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<tr>
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<td>Judith Hill.</td>
<td>E132118 - HCP Project Activity Expenses Reimbursement</td>
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<tr>
<td>06/04/2017</td>
<td>Coffee &amp; Cream</td>
<td>E132118 - HCP Project Activity Expenses - Entertainment for the 2017 Yalgoo Races</td>
<td>850.00</td>
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<td>Mullewa Engineering Services</td>
<td>E113004 - Shamrock St Park - Fabricate Monkey Bars Frame</td>
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<td>Murray River North Pty Ltd</td>
<td>C175112 - Yalgoo Art Centre</td>
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<tr>
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<td>Raul. Valenzuela</td>
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<td>Ray Pratt</td>
<td>Keys for Cat Truck and Plumbing Materials for Staff Amenities Reimbursement</td>
<td>119.98</td>
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<td>AMOUNT</td>
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<td>-----------------------------------------------------------------------------</td>
<td>---------</td>
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<tr>
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<td>Robert Grinham</td>
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<td>Spotlight P/L</td>
<td>E132118 - HCP Project Activity Expenses</td>
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<td>Grid Cleaning/Repairs and Staff Housing Expenses 74 Weekes St</td>
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<td>Dominic Carbone &amp; Associates</td>
<td>E145085 - Consultancy</td>
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<td>Landgate</td>
<td>E031030 - Other Expenses</td>
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<td>E132007 - Tourism Promotion</td>
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<td>PAYEE</td>
<td>PARTICULARS</td>
<td>AMOUNT</td>
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<td>AMP Flexible Lifetime Super</td>
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<td>Concept One The Industry Superannu Fu</td>
<td>Super Contributions</td>
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<tr>
<td>04/04/2017</td>
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</tr>
<tr>
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<td>Horizon Power</td>
<td>E091007 · Housing Expenses - Electricity</td>
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<td>06/04/2017</td>
<td>Horizon Power</td>
<td>E122011 · Lighting of Streets</td>
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<tr>
<td>06/04/2017</td>
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<td>E143064 · Depot Mtce (Works) Expenses</td>
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</table>

Total Amount: 345,238.41
Voting Requirements
Simple Majority

OFFICER RECOMMENDATION

Accounts for Payment April 2017

That Council approve the list of accounts paid for the period 1 April 2017 to 30 April 2017 amounting to $345,238.41 and the list be recorded in the Minutes.

Moved: Seconded: Motion put and carried/lost
### 11.3.4 Financial Activity Statements and Accounts Paid for the Period ended the 30 April 2017

<table>
<thead>
<tr>
<th>Author:</th>
<th>Dominic Carbone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Declared:</td>
<td>No interest to disclose</td>
</tr>
<tr>
<td>Date:</td>
<td>19 May 2017</td>
</tr>
<tr>
<td>Attachments</td>
<td>P</td>
</tr>
<tr>
<td>Finance</td>
<td>P Statement of Comprehensive Income ending the 30 April 2017;</td>
</tr>
<tr>
<td></td>
<td>P Statement of current Financial Position;</td>
</tr>
<tr>
<td></td>
<td>P Financial Activity Statement;</td>
</tr>
<tr>
<td></td>
<td>P Summary of Current Assets and Current Liabilities as of 30 April 2017;</td>
</tr>
<tr>
<td></td>
<td>P Detailed worksheets;</td>
</tr>
<tr>
<td></td>
<td>P Other Supplementary Financial Reports:</td>
</tr>
<tr>
<td></td>
<td>o Reserve Funds;</td>
</tr>
<tr>
<td></td>
<td>o Loan Funds;</td>
</tr>
<tr>
<td></td>
<td>o Trust Fund</td>
</tr>
</tbody>
</table>

**Note: Attachments to be provided to members prior or at the meeting.**

**Matter for Consideration**

Adoption of the Monthly Financial Statements.

**Background**

The Local Government Act and Regulations require local governments to prepare monthly reports containing the information that is prescribed.

**Statutory Environment**

*Local Government Act 1995*

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

*Local Government (Financial Management) Regulations 1996*

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

(a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);

(b) budget estimates to the end of month to which the statement relates;

(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;

(d) material variances between the comparable amounts referred to in paragraphs (b) and (c);

(e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.
Strategic Implications
Provision of timely accounting information to inform Council of the financial status and financial affairs of the local government.
Reports showing year to date financial performance allow monitoring of actual expenditure, revenue, and overall results against budget targets.

Policy Implications
2.1 Capitalisation of Assets
2.4 Material Variance

Financial Implications
Payments from Council’s Municipal Account as disclosed in the budget or subsequently approved.

Consultation
Dominic Carbone – Dominic Carbone & Associates

Comment
The Shire prepares the monthly financial statements in the statutory format along with the other supplementary financial reports comprising of:

- Statement of Comprehensive Income;
- Statement of Financial Position;
- Reserve Funds;
- Loan Funds; and
- Trust Fund.

The areas where material variances have been experienced (10% or $10,000 above or below budget) are commented on in the material variance attachment.

Voting Requirements
Simple Majority

OFFICER RECOMMENDATION
Moved:                       Seconded:               Motion put and carried/lost
11.3.5 Investments as at 30 April 2017

<table>
<thead>
<tr>
<th>Author:</th>
<th>Dominic Carbone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Declared:</td>
<td>No interest to disclose</td>
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<td>Date:</td>
<td>19 May 2017</td>
</tr>
<tr>
<td>Attachments</td>
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</tbody>
</table>

**Matter for Consideration**


**Background**

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

**Statutory Environment**

**Local Government Act 1995**

6.14. **Power to invest**

(1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962* Part III.

(2A) A local government is to comply with the regulations when investing money referred to in subsection (1).

(2) Regulations in relation to investments by local governments may —

(a) make provision in respect of the investment of money referred to in subsection (1); and

[(b) deleted]

(c) prescribe circumstances in which a local government is required to invest money held by it; and

(d) provide for the application of investment earnings; and

(e) generally provide for the management of those investments.

**Local Government (Financial Management) Regulations 1996**

19. **Investments, control procedures for**

(1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.

(2) The control procedures are to enable the identification of —

(a) the nature and location of all investments; and

(b) the transactions related to each investment.
19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

(1) In this regulation —

authorised institution means —

(a) an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or

(b) the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;

foreign currency means a currency except the currency of Australia.

(2) When investing money under section 6.14(1), a local government may not do any of the following —

(a) deposit with an institution except an authorised institution;

(b) deposit for a fixed term of more than 12 months;

(c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;

(d) invest in bonds with a term to maturity of more than 3 years;

(e) invest in a foreign currency.

Strategic Implications

Nil

Consultation

Nil

Comment

The worksheet below details the investments held by the Shire as at 30 April 2017:

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<tr>
<th>INSTITUTIONS</th>
<th>SHORT TERM RATING</th>
<th>INVESTMENT TYPE</th>
<th>ACCOUNT NO</th>
<th>TERM</th>
<th>DATE OF TRANSACTION</th>
<th>DATE OF MATURITY</th>
<th>INTEREST RATE</th>
<th>PRINCIPAL</th>
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### INVESTMENT REGISTER

#### 01 FEBRUARY 2017 TO 30 April 2017

#### NATIONAL AUSTRALIA BANK

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<th>ACCOUNT NO</th>
<th>DATE OF MATURITY</th>
<th>INTEREST RATE</th>
<th>OPENING BALANCE</th>
<th>INTEREST EARNED TO 30.04.2017</th>
<th>INVESTMENT TRANSFERS</th>
<th>CLOSING BALANCE 30.04.2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>86-538-7363</td>
<td>Ongoing</td>
<td>Variable</td>
<td>$40,656.41</td>
<td>$230.53</td>
<td>0</td>
<td>$40,886.94</td>
</tr>
<tr>
<td>89-977-1574</td>
<td>16.05.2017</td>
<td>1.75%</td>
<td>$409,475.52</td>
<td>$1,678.39</td>
<td>$350,0000</td>
<td>$61,153.91</td>
</tr>
<tr>
<td>24-831-4222</td>
<td>Ongoing</td>
<td>Variable</td>
<td>$51,251.03</td>
<td>$240.55</td>
<td>0</td>
<td>$51,517.81</td>
</tr>
<tr>
<td>77-142-8128</td>
<td>30.06.2017</td>
<td>2.52%</td>
<td>$153,109.12</td>
<td>$2,276.93</td>
<td>0</td>
<td>$157,378.40</td>
</tr>
<tr>
<td>89-972-5236</td>
<td>16.05.2017</td>
<td>1.75%</td>
<td>$448,595.14</td>
<td>$7,670.06</td>
<td>0</td>
<td>$456,265.20</td>
</tr>
<tr>
<td>14-662-6305</td>
<td>30.06.2017</td>
<td>2.52%</td>
<td>$1,013,656.59</td>
<td>$28,264.64</td>
<td>0</td>
<td>$1,041,921.23</td>
</tr>
</tbody>
</table>

#### Voting Requirements

Simple Majority

#### OFFICER RECOMMENDATION

**Investments as at 30 April 2017**

That the Investment Report as at 30 April 2017 be received.

Moved: Seconded: Motion put and carried/lost
11.4 ADMINISTRATION

11.4.1 Report on Matters Outstanding as at 26 May 2017

<table>
<thead>
<tr>
<th>Author</th>
<th>Dominic Carbone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Declared</td>
<td>No interest to disclose</td>
</tr>
<tr>
<td>Date</td>
<td>16 May 2017</td>
</tr>
<tr>
<td>Attachments</td>
<td>Nil</td>
</tr>
</tbody>
</table>

Matter for Consideration

That Council note the report on outstanding matters.

Background

The report is compiled from resolutions of Council relating to reports presented to Council, Notice of Motions, and Urgent Business.

Statutory Environment

Nil

Business Implications

Nil

Consultation

Nil

Comment

Matters outstanding are detailed below with comments in relation to status.

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>ITEM REFERENCE</th>
<th>RESOLUTION</th>
<th>CURRENT STATUS</th>
</tr>
</thead>
</table>
| 16 Dec 16    | Closure of Noongal Homestead Access Road | 1. Initiates the closure of Noongal Road in accordance with Section 58 of the Land Administration Act 1997.  
2. Advertise for the proposed road closure for 35 days and seek comments from providers of public utility services and the general public.  
3. Following the public advertising period, considers the proposal in light of any objections or if no objections are received the matter be referred to the Minister for Lands for implementation.  
4. Inform the owners of Noongal Station that all costs associated with the closure and amalgamation including advertising will be at their own expense. | Owners of Noongal Station have verbally advised that they do not wish to proceed with the closure of Noongal Road. Waiting on written confirmation. |
<table>
<thead>
<tr>
<th>Date</th>
<th>Item</th>
<th>Resolution</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>22 Jan 16</td>
<td>2014-2015 Budget-Imposition of Rates and Minimum Proposal Requiring Ministerial Approval</td>
<td>That Council: 1./ Make application to the State Administrative Tribunal in accordance with Section 6.82 of the Local Government Act 1995 to have the following rates quashed: GRV-Town Vacant Land Minimum $600 UV-Mining/Mining Tenement 35:75 c UV-Exploration/Mining Prospecting 18:99 c 2./ The Department of Local Government and Communities be advised of (1) above.</td>
<td>Letter received from Dept. Local Government on 12th May. Under delegated authority from the Minister for Local Government the Shire’s request to impose differential general rates that are more than twice the lowest rate has been approved. Matter is subject to a report in this agenda.</td>
</tr>
<tr>
<td>18 Aug 16</td>
<td>Establishment of an Emergency Services Training Centre in Yalgoo.</td>
<td>That Council engage the services of a suitable consultant to undertake a review of the Business Case for the construction of a Volunteer Emergency Services Training and Operations Centre/VESTOC in Yalgoo</td>
<td>Consultant yet to be engaged. To be followed up.</td>
</tr>
<tr>
<td>27 Oct 16</td>
<td>Employees Collective Enterprise Agreement</td>
<td>Council resolved to authorise CEO to obtain necessary approvals.</td>
<td>The EBA is being reviewed by WALGA to reflect State legislation. The final document has been received and will be distributed to staff for comment and voting.</td>
</tr>
<tr>
<td>16 Dec 16 &amp; 26 Feb 17</td>
<td>Closure of Thoroughfare Adjacent to Lots 27, 25, 23 and 19 Gibbons Street, Yalgoo</td>
<td>Proceed with the proposal for the closure of the lane-way located at the rear of Lots 27, 25, 23, 21 and 19 Gibbons Street; Yalgoo. Chief Executive Officer initiate the process as outlined in the report.</td>
<td>Advice from URBIS received. Letters sent out to all land owners on 12th April 2017 advising of current status (scope of works and fees - URBIS). Waiting on response from all land owners.</td>
</tr>
<tr>
<td>24 Feb 17</td>
<td>Purchase of Lots 134 &amp; 135 Piesse Street, Yalgoo</td>
<td>That Council give consideration to the purchase of Lots 134 &amp; 135 Piesse Street, Yalgoo, and to make an offer not exceeding $2,000.00 each, to the owner of Matzin Capital Pty Ltd</td>
<td>Council offer accepted. Authorisation of expenditure incorporated in 2016-2017 Budget Review. Council at the meeting on 28 April 2017 authorised the affixing of the Common Seal. CEO is awaiting confirmation of a settlement date</td>
</tr>
<tr>
<td>Date</td>
<td>Item</td>
<td>Description</td>
<td>Status</td>
</tr>
<tr>
<td>-----------</td>
<td>----------------------------------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>----------------------------------</td>
</tr>
<tr>
<td>31 Mar 17</td>
<td>Under-taking a Review of the Shire of Yalgoo Policies</td>
<td>That the CEO under-take a review of the Shire Policies over the next three months.</td>
<td>In Progress</td>
</tr>
</tbody>
</table>
| 28 April 17 | Rating Exemption – Murchison Region Aboriginal Corporation            | Advise the MRAC that the following properties are considered rateable.  
91 Henty St, Yalgoo  
52 Campbell Street, Yalgoo  
83 Milligan Street, Yalgoo  
29 Selwyn Street, Yalgoo  
25 Henty Street, Yalgoo  
92 Henty Street, Yalgoo  
87 Milligan Street, Yalgoo  
On the basis that the land is not used for charitable purposes where the land is used for the purpose of raising funds to be used for charitable purposes. | Letter sent out to Murchison Region Aboriginal Corporation on 9th May 2017 advising of Council’s resolution. |
| 28 April 17 | Rezoning of Lot 65 and Lot 66 from Public Purpose Reserve to Residential | Allocate $12,000 in the 2017-18 Draft Annual Budget for the purpose of initiating a scheme amendment for the rezoning of Lot 65 and Lot 66 from Public Purpose Reserve to Residential. | To be incorporated in the 2017-18 Draft Annual Budget. |

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION**

**Report on Matters Outstanding as at 26 May 2017**


Moved:  
Seconded:  
Motion put and carried/lost
11.4.2 Report on Disposal of Depot Fuel Tank

Author: Dominic Carbone
Interest Declared: No interest to disclose
Date: 18 May 2017
Attachments P Photographs
General P Offer received from Great Southern Fuel Supplies

Matter for Consideration

That council approve the sale of a 53,000 litre above ground fuel tank located at the Shire depot that is deemed surplus to requirements.

Statutory Environment

Local Government Act 1995

Section 3.58. Disposing of property

(1) In this section —
   dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
   property includes the whole or any part of the interest of a local government in property, but
does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —
   (a) the highest bidder at public auction; or
   (b) the person who at public tender called by the local government makes what is, in the
   opinion of the local government, the most acceptable tender, whether or not it is the
   highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before
    agreeing to dispose of the property —
    (a) it gives local public notice of the proposed disposition —
        (i) describing the property concerned; and
        (ii) giving details of the proposed disposition; and
        (iii) inviting submissions to be made to the local government before a date to be
        specified in the notice, being a date not less than 2 weeks after the notice is
        first given; and
    (b) it considers any submissions made to it before the date specified in the notice and, if
        its decision is made by the council or a committee, the decision and the reasons for it are
        recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
    (a) the names of all other parties concerned; and
    (b) the consideration to be received by the local government for the disposition; and
    (c) the market value of the disposition —
        (i) as ascertained by a valuation carried out not more than 6 months before the
            proposed disposition; or
        (ii) as declared by a resolution of the local government on the basis of a
            valuation carried out more than 6 months before the proposed disposition
            that the local government believes to be a true indication of the value at the
            time of the proposed disposition.

(5) This section does not apply to —
    (a) a disposition of an interest in land under the Land Administration Act 1997
        section 189 or 190; or
    (b) a disposition of property in the course of carrying on a trading undertaking as
        defined in section 3.59; or
(c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
(d) any other disposition that is excluded by regulations from the application of this section.

Local Government (Functions and General) Regulations 1996

Reg 30. Dispositions of property excluded from Act s. 3.58

(1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.

(2) A disposition of land is an exempt disposition if —

(a) the land is disposed of to an owner of adjoining land (in this paragraph called the *transferee*) and —
   (i) its market value is less than $5 000; and
   (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;

Or

(b) the land is disposed of to a body, whether incorporated or not —
   (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
   (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body’s transactions;

Or

(c) the land is disposed of to —
   (i) the Crown in right of the State or the Commonwealth; or
   (ii) a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or
   (iii) another local government or a regional local government;

Or

(d) it is the leasing of land to an employee of the local government for use as the employee’s residence; or

(e) it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land; or

(f) it is the leasing of land to a person registered under the *Health Practitioner Regulation National Law (Western Australia)* in the medical profession to be used for carrying on his or her medical practice; or

(g) it is the leasing of residential property to a person.

(2a) A disposition of property is an exempt disposition if the property is disposed of within 6 months after it has been —

(a) put out to the highest bidder at public auction, in accordance with section 3.58(2)(a) of the Act, but either no bid is made or any bid made does not reach a reserve price fixed by the local government; or

(b) the subject of a public tender process called by the local government, in accordance with section 3.58(2)(b) of the Act, but either no tender is received or any tender received is unacceptable; or
(c) the subject of State-wide public notice under section 3.59(4) of the Act, and if the business plan referred to in that notice described the property concerned and gave details of the proposed disposition including —
(i) the names of all other parties concerned; and
(ii) the consideration to be received by the local government for the disposition; and
(iii) the market value of the disposition as ascertained by a valuation carried out not more than 12 months before the proposed disposition.

(2b) Details (see section 3.58(4) of the Act) of a disposition of property under subregulation (2a) must be made available for public inspection for at least 12 months from the initial auction or tender, as the case requires.

(3) A disposition of property other than land is an exempt disposition if —
(a) its market value is less than $20 000; or
(b) the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than $75 000.

Register of Delegation

Delegation 2.3 Disposal of Assets

Introduction
Disposing of property is required to be accessible to the public, or if to be direct to a person, by public notice.

Objective
To permit the disposal of surplus and other items of minimal value from the Shire’s premises and control.

Statutory context
Local Government Act –
- s.3.58 – Disposing of property
Function and General Regulations –
- r.30 – Dispositions of property to which s.3.58 does not apply

Formal record
Records of submissions received and offers accepted.

Delegation by CEO
N/A

History
Adopted – 17 April 2008
Amended – 17 September 2009
Amended – 23 June 2011, C2011-0619
Reviewed – 22 April 2016 (no change)
Reviewed – 26 May 2017 (no change)

Delegation Statement
1. The CEO is authorised to dispose of assets by offering them for public sale, and to accept the most advantageous offer in the following circumstances –
   a) Assets with a written down value less than $5,000 (individually or collectively) –
      - assets that are surplus to requirements, unused, damaged or impounded
   b) Assets with a written down value of $5,000 or more (individually or collectively) –
- if outright disposal of the asset with a written down value less than $40,000, and is disclosed in Budget
- if the “income” from the asset being disposed of, is to be used as part of consideration for the acquisition of a new asset, and both disposal and acquisition is disclosed in Budget –
  - subject to the asset not being available to the purchaser until such time as the new asset is available for Shire use

2. This delegation is not applicable to –
   - disposal of land
   - disposal of an asset where it forms part of tender consideration

---

Business Implications
Nil

Consultation
Nil

Comment
The fuel tank is located at the Shire depot and is deemed surplus to requirements. An offer to purchase the tank has been received from Great Southern Fuel Supplies amounting to $3,000 plus GST. An inspection of the Shire of Yalgoo Asset Register reveals that the 53,000 litre above ground tank is not recorded and because of its age the written down value is deemed to be nil.

Pursuant to Section 3.58 (2) and (3) a local government can dispose of property in the following manner:
- The highest bidder at a public auction
- The most acceptable tender
- By giving local public notice of the proposed disposition

Regulation 30(3) of the Local Government (Functions and General) Regulations 1996 exempts the Shire from disposing of the property as detailed above if:
- If the value of the property is less than $20,000

The Shire’s Delegations 2.3 – Disposal of Assets authorises the CEO to dispose of any assets by offering them for public sale and to accept the most advantageous offer where the written down value of the property is less than $5,000 and are surplus to requirements, unused, damaged or impounded.

Council is requested to give consideration to the offer received from Great Southern Fuel Supplies and approve the sale.

Voting Requirements
Simple Majority

OFFICER RECOMMENDATION

Report on Disposal of Depot Fuel Tank

That Council:
Accept the offer received from Great Southern Fuel Supplies for the purchase of the 53,000 litre above ground fuel tank located at the Shire depot.

Moved:                                      Seconded:                     Motion put and carried/lost
11.4.3 Report on Australian Local Government Association National Assembly

<table>
<thead>
<tr>
<th>Author:</th>
<th>Dominic Carbone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Declared:</td>
<td>No interest to disclose</td>
</tr>
<tr>
<td>Date:</td>
<td>18 May 2017</td>
</tr>
<tr>
<td>Attachments</td>
<td>P National General Assembly of Local Government 2017 Brochure</td>
</tr>
</tbody>
</table>

**Matter for Consideration**

That Council grant approval for the Shire President and CEO to attend the Australian Local Government Association National Assembly to be held from 18 - 21 June 2017 at the National Convention Centre, Canberra.

**Background**

Present Shire President Cr Neil Grinham advised Council at its Ordinary Meeting held on 28th April of his invitation to attend the Australian Local Government Association National Assembly and a Report for consideration at the Ordinary Council Meeting to be held in May 2017.

**Statutory Environment**

Shire Policy Manual

3.2 Conference and Training – Attendance and Expenses

Item 7.

There is an automatic disposition against interstate and overseas conferences and training. These will only be approved where there is clear and undisputed direct benefit (not simply relevance) to matters affecting the Shire of Yalgoo. The Council may consider registration fees, accommodation costs and incidentals, but will not reimburse or cover travel costs except as specified in this Policy and its Schedules.

7.3 Credit Card Facilities

Item 7. Rewards/Bonus Points

Where the corporate cards carry rewards in Bonus Points, usually to encourage the use of the card by the issuing institution these rewards or points will be accumulated in the name of the Shire of Yalgoo. The CEO will decide how these points are to be utilised and may include a charitable, social, or sporting contribution. Under no circumstances will rewards or bonus points be redeemable for an Officer’s private benefit.

**Financial Implications**

The total is an estimate.

| Flights | $1,400.00 x 1 Utilize FF Points | $1,400.00 |

The Shire has accumulated 34,367 Qantas frequent flyer points utilizing these points will reduce the cost of flights by 50%
Registration Fees $1,029.00 x 2 $2,058.00
Accommodation $1,250.00 x 2 $2,500.00
($250.00 per night x 5)
Meals $500.00 x 2 $1,000.00
($100.00 per day x 2)

Total $6,958.00

Consultation
Nil

Comment
The 2017 NGA will be held from 18 - 21 June at the National Convention Centre, Canberra.

The NGA represents a unique opportunity for leading Australian companies to connect with over 800 delegates from councils across Australia.

The NGA is the premiere event in the local government calendar and is an opportunity for key local government representatives to debate issues of national significance, hear from political and academics speakers as well as to develop policy and fiscal strategy for the coming year.

Local government plays a significant role in the national economy and councils play critical roles in their local economies.

The NGA provides an important opportunity for the sector to unite and build on the work of the ALGA Board and State and Territory Local Government Associations strengthen the contribution that local government makes.

This year’s National General Assembly (NGA) ‘Building Tomorrow’s Communities’ goes to the heart of the role of local government.

It is important that the CEO attend the National Assembly so that he is abreast of current partnerships at all levels of government, private and not for profit sectors that are shaping the future – particularly for rural and remote locations.

Voting Requirements
Simple Majority

OFFICER RECOMMENDATION

Report on Australian Local Government Association National Assembly

That Council:

Approve/ Not Approve Shire President Cr Neil Grinham and CEO to attend Australian Local Government Association National Assembly from 18 - 21 June 2017 at the National Convention Centre, Canberra.

Moved: Seconded: Motion put and carried/lost
11.4.4 Report on Review of Delegations

Author: Dominic Carbone
Interest Declared: No interest to disclose
Date: 17 May 2017
Attachments P Reviewed Register of Delegations
General

Matter for Consideration
That Council review the obligations to the Chief Executive Officer and employee.

Background
The Delegations were last reviewed on 22 April 2016. Council is required to review the Delegation at least once every year.

Statutory Environment

*Local Government Act 1995*
Section 5.46 (2)
At least once every financial year, delegations under this Division are to be reviewed by the delegator.

Strategic Implication
Maintaining proper governance and administration of local government.

Consultation
Nil

Comment
As previously mentioned Council last reviewed Delegations on 22 April 2016 however it’s required to undertake the task at least once every financial year.

A review of the Delegations has been undertaken and amended accordingly in line with legislative amendments and change in position of officers and employees.

The delegations are summarised below:

<table>
<thead>
<tr>
<th>Delegation No.</th>
<th>Delegation</th>
<th>Amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.1</td>
<td>Use of Common Seal.</td>
<td>Deletion of Delegation by CEO</td>
</tr>
<tr>
<td>2.2</td>
<td>Tenders.</td>
<td>No change</td>
</tr>
<tr>
<td>2.3</td>
<td>Disposal of Assets</td>
<td>No change</td>
</tr>
<tr>
<td>2.4</td>
<td>Creditor Payment</td>
<td>To allow the Finance Administration Officer to prepare schedule of accounts paid and payable.</td>
</tr>
<tr>
<td>2.5</td>
<td>Investment of Surplus Funds</td>
<td>No change</td>
</tr>
<tr>
<td>2.6</td>
<td>Write-off of minor outstanding accounts.</td>
<td>No change</td>
</tr>
<tr>
<td>2.7</td>
<td>Planning consent</td>
<td>No change</td>
</tr>
<tr>
<td>Delegation No.</td>
<td>Delegation</td>
<td>Amendments</td>
</tr>
<tr>
<td>---------------</td>
<td>------------------------------------------------</td>
<td>-----------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>2.8</td>
<td>Appointment of authorised officers</td>
<td>Change; to schedule 2.8(a) officers exercising statutory authority of Council for EHO due to Public Health Act 2016 coming into force.</td>
</tr>
<tr>
<td>2.9</td>
<td>Firefighting – Emergency plant hire</td>
<td>Deletion of delegations to Deputy CEO and Projects Executive by CEO and change of officers title from Works Supervisor to Foreman</td>
</tr>
<tr>
<td>3.1</td>
<td>Alteration to Restricted and Prohibited burning periods.</td>
<td>No change</td>
</tr>
<tr>
<td>3.2</td>
<td>Environmental Health Officer.</td>
<td>Changes to meet the requirements of the new Act – Public Health Act 2016</td>
</tr>
<tr>
<td>3.3</td>
<td>Delegations under food act 2008 to the Environmental Health Officer.</td>
<td>Change to applicable Legislations Health</td>
</tr>
<tr>
<td>3.4</td>
<td>Building Control</td>
<td>No change</td>
</tr>
<tr>
<td>4.1</td>
<td>Employment and Management of staff</td>
<td>Deletion of CEO’s delegation to Co-ordinator Governance and Technical Services</td>
</tr>
<tr>
<td>5</td>
<td>Appointment of authority officer</td>
<td>Change to reference new act – Public Health Act 2016</td>
</tr>
<tr>
<td>6.1</td>
<td>Media Releases.</td>
<td>No change</td>
</tr>
</tbody>
</table>

For full details of changes, refer to Delegations register.

Voting Requirements
Absolute Majority

OFFICER RECOMMENDATION

Report on Review of Delegations

That Council:

1) Adopt the Delegations contained in the Register of Delegations attached to this report;

2) Subject to (1) above inform in writing of delegations conferred to the CEO pursuant to Section 5.42 of the Local Government Act 1995; and

3) Subject to (2) above to inform in writing delegations conferred to Shire employees pursuant to Section 5.44 of the Local Government Act 1995.

Moved: Seconded: Motion put and carried/lost by Absolute Majority
11.4.5 Report on Pay Rates for Election Officers

Author: Dominic Carbone
Interest Declared: No interest to disclose
Date: 18 May 2017
Attachments: P Wages and Salaries Schedule

Matter for Consideration
For Council to adopt the pay rates for the Returning Officer, Presiding Officers and Poll Clerk for the Extraordinary Local Government Election which will be held on Saturday 10th June 2017.

Background
The CEO received a formal resignation from Cr Percy Lawson on 16 December 2016.

Statutory Environment
Local Government Act 1995
Section 4.8 Extraordinary elections

(1) If the office of a councillor or of an elector mayor or president becomes vacant under section 2.32 an election to fill the office is to be held.

(2) An election is also to be held under this section if section 4.57 or 4.58 so requires.

(3) An election under this section is called an extraordinary election.

Financial Implications
Election expenses are budgeted for.

Consultation
Nil

Comment
The Shire is to conduct an in-person election on Saturday 10th June 2017.

Council is required to confirm the pay rates for officers engaged for the elections being the Returning Officer, two Presiding Officers and the Polling Clerk.

It is recommended Council adopt the pay rates.

The calculated method advised, as detailed by the Local Government Officers Award, states as follows:

18.1 Persons engaged by a respondent on duties associated with the conducting of a ballot of ratepayers shall be subject to the provisions of this clause in lieu of all other provisions contained in this award.
18.2.1 Polling Clerk

Level 3

$43,568/1976 = $20.048 \times 1.50\% \text{ (Penalty Loading)} = \$33.07/\text{hr}

18.2.2 Presiding Officer

Level 4

$46,639/1976 = $23.603 \times 1.50\% \text{ (Penalty Loading)} = \$35.40/\text{hr}

18.2.4 Returning Officer

(1) Where there are less than 10,000 electors on the electoral roll appropriate to the ballot.

Level 7

$56,554/1976 = $28.62 \times 1.50\% \text{ (Penalty Loading)} = \$42.93/\text{hr}

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Report on Pay Rates for Election Officers

That Council adopt the pay rates for the officers engaged for the Local Government Extraordinary Election being the Returning Officer @ $42.93/hr, two Presiding Officers @ $35.40/hr and the Polling Clerk @ $33.07/hr.

Moved: Seconded: Motion put and carried/lost
11.4.7 Report on Bi-Monthly Community Development Officer Program

Author: Silvio Brenzi
Interest Declared: No interest to disclose
Date: 10 May 2017
Attachments NIL

Matter for Consideration
That Council receive the Bi-Monthly Community Development Program Report.

Background
At the Ordinary Council Meeting held on 27th January 2017 the following resolution was adopted.

That the Chief Executive Officer have the Community Development Officer prepare bi-monthly reports to Council on what activities have been held in town, the outcomes and what future events are proposed.

Statutory Environment
Nil

Financial Implications
Nil

Consultation
Nil

Comment
The Community Development Officer report is as follows.

Report May, June 2017

The Children’s Environment & Health Report Card Project

A Submission November 2016 for Injury prevention (Adopt a Helmet program). This program won the Category award in Public Health for 2016.

ANZAC Day

30+ participants attended for the dawn ceremony by the Shire memorial Wall. BBQ breakfast was served with families engaging with Station Pastoral Owners, Prospectors and local service providers yarning over a coffee, this was very successful.

Tidy towns Submission 2017

Categories:
- General Appearance
- Environment Education
- Environmental Sustainability
• Community Action & Well-Being
• Heritage & Culture
• Litter prevention and Waste management
• Young Legends

• We have entered submissions for the above 7 categories involving the majority of service providers and community members in Yalgoo.
• Centacare are utilizing the space outside the Community Hall to create a Nature Play area for the community children, adults including Station and Pastoral Owners.
• Shire workers have been assisting with man power and machinery to move sand, earth and rocks to help create a garden for the nature play area.
• MEEDAC staff has requested to participate with a submission to cover the Young Legends category.
• The children will be included in the litter around town this Sunday 21st May, and a week before the Judge’s come to Yalgoo which is on the 29th June.
• Families have come into the Nature Play area to assist in gardening, watering the vegetables and painting old concrete drainage pipes for footings and decoration.
• The majority of materials used have either been recycled from the local tip or what has been left around the bush collected by the children and Centacare staff.
• This year more local residents are involved in creating gardens at the MEEDAC office, Community Hall, cleaning gardens and lawns for the Elderly and community service projects.
• The community are seeing the benefits of their work and are proud to show every one the work and gardens.

**Grams Family Day Nukara Farm 2017**

• 22 participants attended the GRAMS Family day at Nukara farm, Children showed a high level of respect and represented Yalgoo. A picnic lunch was prepared and, everyone received free T-shirts and hats from GRAMS on entrance into the park. Tamihana won the raffle of food and meat voucher for $350.00 This was donated back to Centacare to utilize for food for the school holiday program for all the children here in Yalgoo.

We would like to thank the Shire for allowing us to use the bus for the day.

**April School Holiday program 17th to the 28th**

• With football starting up again, less number attend the school holiday program over the two week period of holidays.
• Mothers attend the program, creating arts and craft during the morning session, following the baking program in the afternoon.
• The children have shown that they can participate in programs with the parents/care givers in a respectful manner. This has been achieved through teaching team work and respect.
• There are a couple of children that need reminding of dis-respectful behaviour, and the parents are aware that we are here to support them to help discipline bad behaviour with rules and boundaries put in place.
• The main program for the school holidays was painting and gardening in the Nature Play area getting it ready for the 2017 Tidy Towns competition.

**Volunteers Day event 14th May 2017**

• This was a day to celebrate all the wonderful volunteers we have in Yalgoo, with over 60 participants attending
Tamihana distributed certificates to all the wonderful volunteers acknowledging the endless work they do for the Yalgoo community.

- Activities kept the children busy out side the Community Hall through out the day, playing football, crocket, and cricket. Babies on the bouncy castle also had a great time.
- The women’s group have been preparing food over two days building up to the event.
- The men’s group went out to hunt for Malu on the Saturday and bought for the ladies to prepared cutting and preparing the meat up for stew, patties and kababs.
- Youth who are completing their community service by cleaning the outside of the Community Hall are making it safe for the children to play.
- Elders and mothers were spoilt on Mothers Day having their own table set up just for them, This made our Seniors feel special on the day
- Adults to enjoyed watching a movie during lunchtime.
- Mothers Day raffle was been drawn on the day. 1st prize going to Gail Trenfield-Congratulations
- Local Police Officer Briggs took photos of the event

The atmosphere through out the day was one of fun, laughter and friendships being made.

Thank you to Centacare and the Shire of Yalgoo for a great day.

**Submission for funding for Reconciliation Week & MABO day 27th May 2017 3rd June**

- A submitted for funding for the amount of $5,000 to put towards the even has been made with Department of the Prime Minister and Cabinet at [www.dpmc.gov.au](http://www.dpmc.gov.au)
- Two artists at the MEEDAC office have offered to run the Artwork Shop with the children from Monday the 29th May to Thursday the 1st June 2017. Both artists will create designs for T-shirts to be made up and given out to all participants attending the work shop. This will be funded by a successful grant as above
- On the Friday 02 June we have Mike and Leone from Floral Creations, running the work-shop in the morning from 10 am to 2pm. Following that we have a late BBQ lunch and a MABO movie to finish the day.
  This is the first time this event has been run here in Yalgoo Township!

Next report due on the 17th July 2017

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION**

**Report on Bi-Monthly Community Development Officer Program**

That Council:

Receives the Bi-Monthly Community Development Officer Program Report.

Moved: Seconded: Motion put and carried/lost
12. NOTICE OF MOTIONS

12.1 PREVIOUS NOTICE RECEIVED

13. URGENT BUSINESS

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.0 STATUTORY ENVIRONMENT – MEETING CLOSED TO THE PUBLIC

Councillors are obliged to maintain the confidentiality of matters discussed when the meeting is closed. Fines of up to $10,000 or two years imprisonment apply to certain offences relating to misuse of information.

The following legislative extracts were downloaded from www.auslii.edu.au on 8 November 2010.

Local Government Act 1995

s5.23. Meetings generally open to the public

(1) Subject to subsection (2), the following are to be open to members of the public —

(a) all council meetings; and
(b) all meetings of any committee to which a local government power or duty has been delegated.

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

(a) a matter affecting an employee or employees;
(b) the personal affairs of any person;
(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
(e) a matter that if disclosed, would reveal —
(i) a trade secret;
(ii) information that has a commercial value to a person; or
(iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
(f) a matter that if disclosed, could be reasonably expected to —
(i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
(ii) endanger the security of the local government’s property; or
(iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;

(g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and

(h) such other matters as may be prescribed.

(3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

s5.92 Access to information by council, committee members

(1) A person who is a council member or a committee member can have access to any information held by the local government that is relevant to the performance by the person of any of his or her functions under this Act or under any other written law.

(2) Without limiting subsection (1), a council member can have access to —

(a) all written contracts entered into by the local government; and

(b) all documents relating to written contracts proposed to be entered into by the local government.

s5.93. Improper use of information

A person who is a council member, a committee member or an employee must not make improper use of any information acquired in the performance by the person of any of his or her functions under this Act or any other written law —

(a) to gain directly or indirectly an advantage for the person or any other person; or

(b) to cause detriment to the local government or any other person. Penalty: $10 000 or imprisonment for 2 years.

Local Government (Rules of Conduct) Regulations 2007

s6. Use of information

(1) In this regulation —

closed meeting means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;

confidential document means a document marked by the CEO to clearly show that the information in the document is not to be disclosed;

non-confidential document means a document that is not a confidential document.

(2) A person who is a council member must not disclose —

(a) information that the council member derived from a confidential document; or

(b) information that the council member acquired at a closed meeting other than information derived from a non-confidential document.

(3) Subregulation (2) does not prevent a person who is a council member from disclosing information —

(a) at a closed meeting; or

(b) to the extent specified by the council and subject to such other conditions as the council determines; or

(c) that is already in the public domain; or

(d) to an officer of the Department; or

(e) to the Minister; or

(f) to a legal practitioner for the purpose of obtaining legal advice; or

(g) if the disclosure is required or permitted by law.
14.1 MATTERS OF CONFIDENTIAL NATURE

15. NEXT MEETING

The next Ordinary Meeting of Council is due to be held in the Council Chambers in Gibbons Street on 30 June 2017 commencing at 11.00 am.

16. MEETING CLOSURE

There being no further business the President closed the meeting at pm.