



# AGENDA

## For the Ordinary Council Meeting

To be held on the 30<sup>th</sup> January 2026

### Notice of Meeting

The next Ordinary Council Meeting for the Shire of Yalgo will be held on Friday 30<sup>th</sup> January 2026 in the Council Chambers, 37 Gibbons Street Yalgo, commencing at 10:30am.



**Ian Holland**

CHIEF EXECUTIVE OFFICER

19<sup>th</sup> January 2026

Glenn Boyes ACEO

Disclaimer: The Shire of Yalgo gives notice to members of the public that any decisions made at the meeting, can be revoked, pursuant to the Local Government Act 1995. Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

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**1 DECLARATION OF OPENING**

The Shire President welcomed those in attendance and declared the meeting open at.

**2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

In accordance with section 14 of the Local Government (Administration) Regulations 1996 “Meetings held by electronic means in public health emergency or state of emergency (Act s. 5.25(1)(ba))”, the President to declare that this Meeting may take place via instantaneous communication. All Councillors and staff are to be available either via telephone (teleconference) or in person.

**President**

**Deputy President**

**Councilors**

**Chief Executive Officer**

**Deputy CEO**

**Executive Assistant**

**Works Foreman**

**APOLOGIES**

**LEAVE OF ABSENCE**

**3 DISCLOSURE OF INTERESTS**

Councillors and Officers are reminded of the requirements of s5.65 of the Local Government Act 1995, to verbally disclose any interest during the meeting before the matter is discussed or to provide in writing the nature of the interest to the CEO before the meeting.

## 4 PUBLIC QUESTION TIME

## **REONSES TO QUESTIONS TAKEN ON NOTICE**

## **QUESTIONS TAKEN WITHOUT NOTICE**

## 5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

## 6 NOTICE OF MATTERS TO BE DISCUSSED BEHIND CLOSED DOORS

## 7 APPLICATIONS FOR LEAVE OF ABSENCE

## 8 ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

## 9 CONFIRMATION OF MINUTES

## 9.1 Minutes of the Ordinary Council Meeting – 19<sup>th</sup> December 2025

## OFFICERS RECOMMENDATION

That the minutes of the Council Meeting held on the 19<sup>th</sup> December 2025, as attached, be confirmed as a true and correct record.

## COUNCIL RESOLUTION

Moved: Seconded:

That the minutes of the Council Meeting held on the 19<sup>th</sup> December 2025, as attached, be confirmed as a true and correct record.

**CARRIED:**

**10 MINUTES OF COMMITTEE MEETINGS**

**11 TECHNICAL REPORTS**

**11.1 ADMINISTRATION REPORT**

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	22 January 2026
<b>Reporting Officer:</b>	Glenn Boyes – Deputy CEO
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	Nil

**SUMMARY**

That Council receive the Administration Report to 31 December 2025.

**COMMENT**

The 2022/23 and 2023/24 annual reports are expected to be finalised in February once the OAG staff are back from holidays. We have received the management letters and sent back our comments. A lot of work has already been done on the items by previous employees but there is still work we need to do on upgrading our processes and policies.

A key area for review in the audit management letters was procurement. We have reviewed the procurement policy and found it to be very restrictive. For example, employees need to obtain 2 quotes for purchases between \$1,000 and \$9,999. Typical purchases which fall into this range are catering for events, consulting work, utility bills, cleaning supplies, basic maintenance work etc. We plan to review this policy over the coming months to increase the thresholds to align with current costs.

The 24/25 audit starts in February which the OAG stated would conclude by 31 March 2026. The 25/26 interim audits are supposed to start around this time so we are not sure how it will all come together.

The new accounting software is progressing, and we expect to be switching to the records keeping system on 28/01/26. The process will continue throughout the year. We have discussed continuing the old software for one more year to ensure a smooth and accurate transition to the new software. This is due to the difficulties experienced in the last transition in May 2022. This should allow the Shire to be back up to date with audits timelines in 2026.

We haven't received or followed up on the scope of works for our Risk Analysis and Mitigation Plan. We still plan to prepare the document but have been busy with other work. The RTR Yalgoo North Rd project includes work which will form part of the plan, e.g. sealing floodways.

**OFFICERS RECOMMENDATION**

That Council receive the Administration Report to 31 December 2025.

## 11.2 TECHNICAL SERVICES REPORT

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	22 January 2026
<b>Reporting Officer:</b>	Luke O'Shaughnessy – Works Foreman
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	Nil

### SUMMARY

That Council receive the Technical Services Report to 31 December 2025.

### COMMENT

#### Road Construction

- R2R Ninghan RD culvert / profiling and North RD flood mitigation
- Preparing for grid installation on Mowawa RD
- RTR projects investigated and 24/25 and 25/26 projects to be submitted soon

#### Road Maintenance

- Morawa Rd shoulders and drains complete
- Preparing for heavy maintenance grading for 2025/2026

#### Other – Yalgoo

- Town Hall renovations ongoing. Anthony still helping
- 21A Cambell St Paving
- Digital sign board installed and commissioned by TMT Electrical
- Stonemason completed work at the old church.

#### Other – Paynes Find

- General clean and tidy of the tip

#### Staff

- No staff movements

#### Upcoming Projects for 2026

- Ninghan RD Culvert and profiling old spots potholes on Ninghan RD
- Flood mitigation on North RD V-Drains and reshape current road profile
- CCTV program
- Rekeying all shire assets and houses
- Town revamp mulching / Signage around the caravan PK and town clean up
- Railway rear of building being completed next month

#### OFFICERS RECOMMENDATION

That Council receive the Technical Services Report to 31 December 2025.

## 12 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH REPORTS

### 13 FINANCIAL REPORTS

#### 13.1 LIST OF ACCOUNTS

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	22 January 2026
<b>Reporting Officer:</b>	Glenn Boyes – Deputy CEO
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	List of Accounts

#### SUMMARY

The attached list of accounts paid during the month of December 2025, under Delegated Authority, is provided for Council's information and endorsement.

#### COMMENT

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and to record those accounts in the minutes of the meeting.

#### STATUTORY ENVIRONMENT

Local Government Act 1995

#### 6.10 Financial Management regulations

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
  - I. The municipal fund; and
  - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

#### 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
  - I. The payee's name; and
  - II. The amount of the payment; and
  - III. The date of the payment; and
  - IV. Sufficient information to identify the transaction.
2. A list of accounts for approval to be paid is to be prepared each month showing –
  - a. For each account which requires council authorisation in that month
    - i. The payee's name; and
    - ii. The amount of the payment; and
    - iii. Sufficient information to identify the transaction; and

- b. The date of the meeting of the council to which the list is to be presented.
3. A list prepared under sub regulation (1) or (2) is to be –
  - a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - b. Recorded in the minutes of that meeting.

**13A. Payments by employees via purchasing cards**

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment;
  - (d) sufficient information to identify the payment.
- (2) A list prepared under sub regulation (1) must be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**POLICY/FINANCIAL IMPLICATIONS**

NIL

**VOTING REQUIREMENT**

Simple Majority

**OFFICERS RECOMMENDATION**

That Council receive the list of accounts paid during December 2025 totalling \$1,523,061.39 from the municipal bank accounts.

## List of Accounts Paid

### Credit Cards

December 2025

#### CEO Credit Card

#	Reference	Date	Supplier	Description	Amount	Bank	Type
1	DD6143.1	02/11/25	Adobe Software	3 x monthly subscriptions to Adobe software	(113.98)	1	CSH
2	DD6143.1	13/11/25	Microsoft	Microsoft Co-Pilot monthly subscription	(33.00)	1	CSH
3	DD6143.1	23/11/25	Starlink	2 x Starlink monthly subscription for Yalgoo and Paynes Find	(160.00)	1	CSH
4	DD6143.1	23/11/25	Remarkable	Remarkable monthly subscription for CEO pad	(5.14)	1	CSH
5	DD6143.1	29/11/25	Bendigo Bank	Bendigo Bank card fee	(4.00)	1	CSH
					<b>(316.12)</b>		

#### DCEO Credit Card (for office use)

#	Reference	Date	Supplier	Description	Amount	Bank	Type
6	DD6134.1	02/11/25	Yalgoo General Store	Food for Halloween and office supplies	(331.34)	1	CSH
7	DD6134.1	05/11/25	Yalgoo Hotel	Refreshments for Melbourne Cup	(222.00)	1	CSH
8	DD6134.1	06/11/25	Yalgoo General Store	Refreshments for Melbourne Cup	(79.20)	1	CSH
9	DD6134.1	08/11/25	Yalgoo General Store	Refreshments for Depot	(136.90)	1	CSH
10	DD6134.1	08/11/25	Yalgoo General Store	Refreshments for Admin	(24.00)	1	CSH
11	DD6134.1	15/11/25	Yalgoo General Store	Refreshments for Bingo	(187.35)	1	CSH
12	DD6134.1	15/11/25	Yalgoo General Store	Refreshments for Bingo	(8.90)	1	CSH
13	DD6134.1	21/11/25	Yalgoo General Store	Refreshments for Admin, Depot and Fire Shed	(136.30)	1	CSH
14	DD6134.1	22/11/25	Yalgoo General Store	Refreshments for Admin	(7.90)	1	CSH
15	DD6134.1	27/11/25	Yalgoo General Store	Refreshments for Admin and Depot	(161.30)	1	CSH
16	DD6134.1	29/11/25	Bendigo Bank	Bendigo Bank card fee	(4.00)	1	CSH
					<b>(1,299.19)</b>		

**List of Accounts Paid**  
**Direct Debit and Bpay**  
**December 2025**

#	Reference	Date	Supplier	Description	Amount	Bank	Type
17	9	31/12/25	NAB	Bank Fees NAB	(10.00)	3	FEE
18	94	31/12/25	Bendigo Bank	Bank Fees Bendigo	(487.06)	1	FEE
19	DD6168.1	02/12/25	Telstra Corporation Ltd	Mobile phone charges for 25/11/25 - 24/12/25	(1,908.82)	1	CSH
20	DD6118.1	10/12/25	Horizon Power	Electricity charges for Shire properties from 20/09/25 - 21/11/25	(13,116.72)	1	CSH
21	DD6119.1	10/12/25	Horizon Power	Street light charges for November 2025	(1,074.53)	1	CSH
22	DD6130.1	10/12/25	Municipal Fund	Superannuation and Pay for Pay Run #153 24/11/2025 - 07/12/2025	(75,368.80)	1	CSH
23	DD6149.1	22/12/25	Municipal Fund	Pay Run #154 (8/12/25 - 21/12/25)	(50,559.76)	1	CSH
24	DD6148.1	19/12/25	Municipal Fund	Superannuation Payment for Pay Run #154 (8/12/25 - 21/12/25)	(14,069.81)	1	CSH
25	DD6153.1	31/12/25	Tourism Council WA Ltd	2025-2026 membership renewal for Tourist Park accreditation	(275.00)	1	CSH
					<b>(156,870.50)</b>		

**List of Accounts Paid**

**EFT**

**December 2025**

#	Reference	Date	Supplier	Description	Amount	Bank	Type
26	EFT3659	03/12/25	Kieran Thomas Payne	Members fees for November 2025	(1,407.55)	1	CSH
27	EFT3660	03/12/25	Angus Troup Nichols	Members fees for November 2025	(626.68)	1	CSH
28	EFT3661	03/12/25	Raelene Kroon	Members fees for November 2025	(816.82)	1	CSH
29	EFT3662	04/12/25	Paywise Pty Ltd	Novated Lease payment for payrun #152	(1,912.10)	1	CSH
30	EFT3663	04/12/25	Winc Australia Pty Limited	3 x boxes of Tork hand towels, 4kg tub of urinal deodorant blocks and other cleaning supplies for Admin	(692.41)	1	CSH
31	EFT3664	04/12/25	Veolia Environmental Services	Outstanding bill payment for waste collection from March 2024	(2,807.37)	1	CSH
32	EFT3665	04/12/25	Team Global Express	Freight on library books to State Library	(134.06)	1	CSH
33	EFT3666	04/12/25	DFES	2025/26 ESL 2nd quarter contribution	(6,706.80)	1	CSH
34	EFT3667	04/12/25	Murchison Club Hotel	Accommodation for CEO while attending Cue Parliament	(600.00)	1	CSH
35	EFT3668	04/12/25	McDonalds Wholesalers	Biscuits for units, cleaning products and drinks for resale at the Caravan Park	(315.50)	1	CSH
36	EFT3669	04/12/25	Access Electrical Contracting	Replace air con duct covers at Railway Building	(1,001.00)	1	CSH
37	EFT3670	04/12/25	The Rigters Group	Salads for Bingo Night on 13/11/25	(15.96)	1	CSH
38	EFT3671	04/12/25	Living Emporium - Geraldton	Prizes for Bingo Night on 13/11/25	(2,960.29)	1	CSH
39	EFT3672	04/12/25	Geraldton Mower & Repair	1 x FS 131-Z Bull Bar Brushcutter for Caravan Park	(899.10)	1	CSH
40	EFT3673	04/12/25	Geraldton Toyota	Supply and install tub liner and cover kit on P1000 - Toyota Hilux YA 1000	(7,140.39)	1	CSH
41	EFT3674	04/12/25	Pemco Diesel Pty Ltd	Replace washer bottle and pumps on P638 Cat Loader YA 853	(2,626.22)	1	CSH
42	EFT3675	04/12/25	Rowe Contractors	Final payment for RRG Ninghan Rd widening from SLK 30-37	(380,531.29)	1	CSH

**List of Accounts Paid**

**EFT (Continued)**

**December 2025**

#	Reference	Date	Supplier	Description	Amount	Bank	Type
43	EFT3676	04/12/25	Cekas Asset Maintenance	Renovations to Town Hall from 17/11/25 - 21/11/25	(3,980.97)	1	CSH
44	EFT3677	04/12/25	Corsign	Various road signs for the LRCI Ninghan Rd sealing works	(1,668.70)	1	CSH
45	EFT3678	04/12/25	Integrated ICT	Monthly managed IT service for November 2025	(1,292.50)	1	CSH
46	EFT3679	04/12/25	MessageMedia	SMS messaging service for November 2025	(140.14)	1	CSH
47	EFT3680	04/12/25	Fleet Complete Australia	Vehicle tracking charges for November 2025	(569.94)	1	CSH
48	EFT3681	04/12/25	Country Wide Fridge Lines	Freight on Town Hall materials and signs for LRCI Ninghan Rd sealing works	(775.81)	1	CSH
49	EFT3682	04/12/25	ATOM Supply	Digitizing Shire logo to embroid Shire work clothes	(84.26)	1	CSH
50	EFT3683	04/12/25	Bitutek Pty Ltd	LRCI Ninghan Rd sealing works from SLK 0.21 - 4.25 and RRG sealing works from SLK 30.0 - 37.0	(507,978.56)	1	CSH
51	EFT3684	04/12/25	Url Networks Pty Ltd	Monthly VoIP phone charges for November 2025	(96.83)	1	CSH
52	EFT3685	04/12/25	Cekas Asset Maintenance	Renovations to Town Hall from 24/11/25 - 27/11/25	(5,151.17)	1	CSH
53	EFT3686	04/12/25	Astro Synthetic Surfaces	Supply and install Astro synthetic turf at Tennis Court	(54,385.10)	1	CSH
54	EFT3687	11/12/25	Leisk Hydraulics Pty Ltd	Replace toilet at 14 Weekes St, supply and install septic pump at Caravan Park and supply and install mixer tap and roof valve at Town Hall	(5,082.00)	1	CSH
55	EFT3688	11/12/25	Pemco Diesel Pty Ltd	Major service including parts and full seal replacement on P638 - Cat 950M Loader	(14,473.73)	1	CSH
56	EFT3689	11/12/25	Pool & Spa Mart	2 x 8kg bags of Balance Protect and test strips for Water Park	(151.47)	1	CSH
57	EFT3690	11/12/25	Central Regional Tafe	TAFE training course on multiple plant for Outside Crew	(10,664.26)	1	CSH
58	EFT3691	11/12/25	Cekas Asset Maintenance	Renovations to Town Hall from 01/12/25 - 05/12/2025	(4,267.91)	1	CSH
59	EFT3692	11/12/25	Integrated ICT	Monthly managed IT service for November 2025	(711.44)	1	CSH
60	EFT3693	11/12/25	LG Best Practices	Assistance with creditors and debtors for November 2025	(8,184.00)	1	CSH

**List of Accounts Paid**

**EFT (Continued)**

**December 2025**

#	Reference	Date	Supplier	Description	Amount	Bank	Type
61	EFT3694	11/12/25	MessageMedia	SMS messaging service for December 2025	(135.96)	1	CSH
62	EFT3695	11/12/25	Pivotel Satellite Pty Limited	Satellite phone charges from 01/12/25 - 31/12/25	(291.00)	1	CSH
63	EFT3696	11/12/25	Datacom Solutions	EasiPay Payroll Services for September 2025	(302.66)	1	CSH
64	EFT3697	11/12/25	Rowe Contractors	Final payment for RRG Ninghan Rd widening from SLK 37-41	(162,794.13)	1	CSH
65	EFT3698	11/12/25	Lo-Go Appointments	Recruitment fees to employ Accountant	(6,600.00)	1	CSH
66	EFT3699	21/12/25	E Metals Ltd	Rates refund for assessment A2191 E20/00976 Mining Tenement	(476.74)	1	CSH
67	EFT3700	21/12/25	Bunnings Building Supplies	5 x privacy screens for 12 Weekes St and 5 x lattice screens and shade cloth for 18B Shamrock Rd	(4,387.56)	1	CSH
68	EFT3701	21/12/25	Natrat DC Pty Ltd	Catering for staff Christmas party on 19/12/25	(3,201.00)	1	CSH
69	EFT3702	21/12/25	Paywise Pty Ltd	Payrun #153 novated lease payment for CEO	(1,912.10)	1	CSH
70	EFT3703	21/12/25	Refuel Australia	Fuel usage for November 2025	(17,956.05)	1	CSH
71	EFT3704	21/12/25	Marketforce	Advertising lease of EV Charging Station at Caravan Park	(411.86)	1	CSH
72	EFT3705	21/12/25	MT Magnet Meats	BBQ meats for Halloween sausage sizzle	(391.00)	1	CSH

**List of Accounts Paid**

**EFT (Continued)**

**December 2025**

#	Reference	Date	Supplier	Description	Amount	Bank	Type
73	EFT3706	21/12/25	Pemco Diesel Pty Ltd	Install new diesel transfer pump on fuel pod	(1,121.35)	1	CSH
74	EFT3707	21/12/25	Abrolhos Steel	6 lengths of 50 x 50 x 2mm for garage doors at Caravan Park House	(495.66)	1	CSH
75	EFT3708	21/12/25	McDonalds Wholesalers	Various items for resale at Caravan Park	(1,426.25)	1	CSH
76	EFT3709	21/12/25	Shire Of Mt Magnet	EHO contracting services from 24/11/25 - 25/11/25	(3,234.00)	1	CSH
77	EFT3710	21/12/25	Cekas Asset Maintenance	Renovations to Town Hall from 06/12/25 - 12/12/2025	(8,441.72)	1	CSH
78	EFT3711	21/12/25	Midwest Windscreens	Supply and fit windscreen to P4076 - Community Bus	(990.00)	1	CSH
79	EFT3712	21/12/25	Hersey's Safety Pty Ltd	4 x dust pans, 2 x squeegees, 25 x cutting and 10 x grinding discs for Depot	(528.00)	1	CSH
80	EFT3713	21/12/25	Mitchell & Brown Retravision	240L Hisense hybrid upright freezer for Caravan Park	(750.00)	1	CSH
81	EFT3714	21/12/25	Siteminder Limited	Little Hotelier subscription for October 2025	(29.10)	1	CSH
82	EFT3715	21/12/25	Access Electrical Contracting	Supply and install aircon at 1 Stanley St	(2,123.00)	1	CSH
83	EFT3716	21/12/25	Aprilla Grids	2 x 8m stock grids for Yalgoo North Rd and Morawa Rd	(57,294.60)	1	CSH
84	EFT3717	21/12/25	Country Wide Fridge Lines	Freight on safety equipment and road signs for Depot	(500.46)	1	CSH
85	EFT3718	21/12/25	Open Systems Technology	Charges for the implementation of the new records software for November 2025	(7,625.75)	1	CSH
86	EFT3719	21/12/25	AIT Specialists Pty Ltd	Calculate Fuel Tax Credit lodgement for November 2025	(312.02)	1	CSH
87	EFT3720	21/12/25	Canine Control	Ranger services on 16/12/25	(1,530.38)	1	CSH
88	EFT3721	21/12/25	Winc Australia Pty Limited	Photocopier charges for 17/11/25 - 15/12/25	(930.16)	1	CSH
89	EFT3722	21/12/25	Cekas Asset Maintenance	Renovations to Town Hall from 13/12/25 - 19/12/2025	(8,812.39)	1	CSH

**List of Accounts Paid**

**EFT (Continued)**

**December 2025**

#	Reference	Date	Supplier	Description	Amount	Bank	Type
90	EFT3723	21/12/25	Bai Communications Pty Ltd	Electricity charges for TV/Radio Tower from 20/09/25 to 21/11/25	(219.45)	1	CSH
91	EFT3724	21/12/25	OTR Tyres	Supply and fit tyre on P3080 - Cat Grader	(1,717.65)	1	CSH
92	EFT3725	21/12/25	Richard Jarvis	Reimbursement for paint and brushes for doorframe at Caravan Park house	(95.38)	1	CSH
93	EFT3726	21/12/25	The Rigters Group	Catering for Seniors Christmas lunch on 16/12/25	(615.34)	1	CSH
94	EFT3727	21/12/25	Southern Cross Broadband	Internet service for January 2026	(550.00)	1	CSH
95	EFT3728	21/12/25	Syed Hussain	Travel reimbursement from Perth to Yalgoo to attend interview	(642.08)	1	CSH
96	EFT3729	21/12/25	Kelly Sheldrick	Travel reimbursement to conduct bat survey at Jokers Tunnel	(218.62)	1	CSH
97	EFT3730	21/12/25	ATOM Supply	4 x embroidered hi-vis shirts for employee	(261.67)	1	CSH
98	EFT3731	21/12/25	Battery Mart	ACDelco battery for P624 - Forklift	(199.06)	1	CSH
99	EFT3732	21/12/25	Canine Control	Ranger services on 11/12/25	(1,530.38)	1	CSH
100	EFT3733	21/12/25	Yalgoo Hotel Motel	Meals for Cekas Asset Maintenance from 25/10/25 - 14/11/25	(1,392.60)	1	CSH
101	EFT3734	21/12/25	Kmart - Geraldton	2 x graduation packs for 2025	(132.40)	1	CSH
102	EFT3735	21/12/25	Mitchell & Brown Retravision	Westinghouse 54cm freestanding oven for 43 Gibbons St	(1,398.00)	1	CSH
103	EFT3736	21/12/25	Kieran Thomas Payne	Members fees for December 2025	(1,251.17)	1	CSH
104	EFT3737	21/12/25	Angus Troup Nichols	Members fees for December 2025	(903.10)	1	CSH
105	EFT3738	21/12/25	Raelene Kroon	Members fees for December 2025	(527.67)	1	CSH
106	EFT3739	21/12/25	Raul Valenzuela	Members fees for December 2025	(1,598.67)	1	CSH
107	EFT3740	21/12/25	Tamisha Hodder	Members fees for December 2025 and ICT allowances for October and November 2025	(1,111.01)	1	CSH

**List of Accounts Paid****EFT (Continued)****December 2025**

#	Reference	Date	Supplier	Description	Amount	Bank	Type
108	EFT3741	21/12/25	Construction Training Fund	BCITF Levy for DP25-01 Gullewa Camp	(200.00)	1	CSH
109	EFT3742	21/12/25	Pemco Diesel Pty Ltd	Full service, replace mirrors and other minor repairs on P1IHN876 - Paynes Find Fire Truck	(10,641.60)	1	CSH
110	EFT3743	21/12/25	Kmart - Geraldton	Presents for the community Christmas party on 17/12/25	(1,979.00)	1	CSH
111	EFT3744	21/12/25	Safe Roads WA	Seal boundary grid approach on Yalgoo-Morawa Rd	(11,533.50)	1	CSH
<hr/>							
<b>(1,364,575.58)</b>							

**Total Accounts Paid**

CEO Credit Card	(316.12)
DCEO Credit Card (for office use)	(1,299.19)
Direct Debit and Bpay	(156,870.50)
EFT	<b>(1,364,575.58)</b>
	<b>(1,523,061.39)</b>

## 13.2 INVESTMENT REPORT

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	22 January 2026
<b>Reporting Officer:</b>	Glenn Boyes – Deputy CEO
<b>Disclosure of Interest:</b>	NIL
<b>Attachments:</b>	Investment Register

### SUMMARY

That Council receive the investment report as at 31 December 2025.

### COMMENT

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

### STATUTORY ENVIRONMENT

*Local Government Act 1995.*

6.14 Power To Invest.

Local Government (Financial Management) Regulations 1996

19 Investments, control procedures for

19C Investment of money, restrictions on (Act s6.14(2)(a)

Shire Delegated Authority

### POLICY/FINANCIAL IMPLICATIONS

Nil

### VOTING REQUIREMENT

Simple Majority

### OFFICERS RECOMMENDATION

That Council Receive the Investment Report as at 31 December 2025.

Shire of Yalgoo  
Investment Register  
2025 - 2026

Month  
Interest Earned  
31 Dec 2025  
1,603.64

Reserve #	Description	Opening	Interest	Dec-25	Transfers In	Transfers Out	Closing
9673101	Employee Entitlement (Leave) Reserve	56,747.13	91.00	0.00	0.00	(56,838.13)	0.00
9673201	Plant Replacement Reserve	854,911.53	1,371.00	0.00	0.00	(856,282.53)	0.00
9673301	Sports Complex Reserve	110,328.89	177.00	0.00	0.00	(110,505.89)	0.00
9673401	Buildings Construction Reserve	186,878.17	300.00	0.00	0.00	(187,178.17)	0.00
9673501	Yalgoo Ninghan Road Reserve	1,059,393.96	4,844.04	842.00	0.00	0.00	1,065,080.00
9673601	Buildings Maintenance Reserve	141,953.71	228.00	0.00	0.00	(142,181.71)	0.00
9673801	Community Amenities Reserve	312,804.53	502.00	0.00	0.00	(313,306.53)	0.00
9673901	HCP Reserve	163,273.44	262.00	0.00	0.00	(163,535.44)	0.00
9674001	Yalgoo Morawa Road Reserve	335,250.39	1,586.61	281.00	0.00	0.00	337,118.00
9674201	Office Equipment & ICT Reserve	4,199.62	6.00	0.00	0.00	(4,205.62)	0.00
9674301	Natural Disaster Triggerpoint Reserve	14,749.63	24.00	0.00	0.00	(14,773.63)	0.00
9674404	General Purpose Reserve	0.00	1,799.94	480.64	0.00	1,848,807.65	1,851,088.23
		3,240,491.00	11,191.59	1,603.64	0.00	0.00	3,253,286.23

Reference	Amount	Bank	Interest at			
			Opening	Interest	Maturity	Total
5307005	2,500,000.00	Bendigo	28/11/2025	4.15%	31/03/2026	34,962.33
						34,962.33
	2,500,000.00					

### 13.3 MONTHLY FINANCIAL STATEMENTS

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	22 January 2026
<b>Reporting Officer:</b>	Glenn Boyes – Deputy CEO
<b>Disclosure of Interest:</b>	NIL
<b>Attachments:</b>	Monthly Report

#### SUMMARY

The Financial Statements for the month ended 31 December 2025 is presented to Council in accordance with *Regulation 34 of the Local Government (Financial Management) Regulations 1996*.

#### COMMENT

The Financial Statements for the period ending 31 December 2025 includes the following statements and notes:

- Statement of Financial Activity
- Statement of Financial Position
- Net Funding Position
- Cash Position
- Reserves
- Receivables
- Asset Disposals
- Capital Acquisitions
- Rates
- Grants, Subsidies and Contributions
- Variance Reporting

#### STATUTORY ENVIRONMENT

Local Government Act 1995 - Section 6.4

Local Government (Financial Management) Regulations 1996 - Regulation 34

#### POLICY/FINANCIAL IMPLICATIONS

The adoption of the Statements of Financial Activity is retrospective. Accordingly, the financial implications associated with adopting this are nil.

#### VOTING REQUIREMENT

Simple Majority

#### RISK IMPLICATIONS

The Financial Activity report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

To mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and Management reporting and a quarterly process to monitor financial performance against budget estimates.

Materiality reporting thresholds have been established by Council of \$10,000 and 10% for budget operating and capital items to alert management prior to there being irreversible impacts.

It should be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud.

The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the control of the CEO as laid out in the *Local Government (Financial Management) Regulations 1996 regulation 5*, seek to mitigate the possibility of this occurring.

These controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

### **OFFICERS RECOMMENDATION**

That Council receive the Statement of Financial Activity for the period ended 31 December 2025 in accordance with *Regulation 34 of the LGFM Regs 1996*.



## SHIRE OF YALGOO

### MONTHLY FINANCIAL REPORT

**For the Period Ending 31 December 2025**

*Local Government Act 1995  
Local Government (Financial Management) Regulations 1996*

**Shire of Yalgoo**  
**Statement of Financial Activity**  
For the Period Ending 31 December 2025

	Note	Annual Budget	YTD Budget	YTD Actual	Var*	Var*
		\$	\$	\$	\$	%
Opening Surplus / (Deficit)	1	7,136,089	7,136,089	7,264,514		
<b>Operating Revenue</b>						
Rates	7	3,312,501	3,318,008	3,309,752	(8,256)	(0%)
Grants, Subsidies and Contributions	8(a)	4,921,000	1,074,981	1,139,849	64,868	6%
Fees and Charges	9(a)	306,220	160,294	185,659	25,365	16%
Interest Earnings	9(b)	51,000	25,494	25,850	356	1%
Other Revenue	9(c)	35,500	19,737	23,552	3,815	19%
Profit on Asset Disposals	5	244,500	122,250	85,183	(37,067)	(30%)
		<b>8,870,721</b>	<b>4,720,764</b>	<b>4,769,847</b>		
<b>Operating Expenditure</b>						
Employee Costs	10(a)	(2,496,030)	(1,207,848)	(946,977)	260,871	(22%)
Materials and Contracts	10(b)	(5,368,710)	(1,205,563)	(1,129,176)	76,387	(6%)
Utility Charges	10(c)	(119,550)	(59,724)	(40,505)	19,219	(32%)
Depreciation	10(d)	(1,325,400)	(662,634)	(2,468,654)	(1,806,020)	273%
Insurance	10(e)	(260,000)	(129,954)	(233,744)	(103,790)	80%
Other Expenditure	10(f)	(179,500)	(89,718)	(70,574)	19,144	(21%)
Loss on Asset Disposals	5	(39,900)	(19,950)	(657)	19,293	(97%)
		<b>(9,789,090)</b>	<b>(3,375,391)</b>	<b>(4,890,286)</b>		
<b>Excluded Non-cash Activities</b>						
Depreciation		1,325,400	662,634	2,468,654		
(Profit) / Loss on Asset Disposals		<b>(204,600)</b>	<b>(102,300)</b>	<b>(84,527)</b>		
<b>Net Amount from Operating Activities</b>		<b>202,431</b>	<b>1,905,707</b>	<b>2,263,688</b>		
<b>Capital Revenue and Expenditure</b>						
Grants, Subsidies and Contributions	8(b)	1,900,450	950,220	796,004	(154,216)	(16%)
Proceeds from Disposal of Assets	5	403,000	201,498	199,753	(1,745)	(1%)
Land and Buildings	6(a)	(1,030,000)	(514,980)	(702,482)	(187,502)	36%
Plant and Equipment	6(b)	(951,000)	(475,500)	(246,460)	229,040	(48%)
Furniture and Equipment	6(c)	(30,000)	(15,000)	0	15,000	(100%)
Road Infrastructure	6(d)	(2,185,000)	(1,092,480)	(1,523,825)	(431,345)	39%
Other Infrastructure	6(e)	(235,000)	(117,492)	(85,999)	31,493	(27%)
<b>Net Amount from Capital Activities</b>		<b>(2,127,550)</b>	<b>(1,063,734)</b>	<b>(1,563,010)</b>		
<b>Financing Revenue and Expenditure</b>						
Transfers from Reserves	3	5,177,461	5,177,461	1,848,808	(3,328,653)	(64%)
Transfers to Reserves	3	<b>(1,343,229)</b>	<b>(1,343,229)</b>	<b>(1,861,603)</b>	<b>(518,374)</b>	39%
<b>Net Amount from Financing Activities</b>		<b>3,834,232</b>	<b>3,834,232</b>	<b>(12,795)</b>		
<b>Closing Surplus / (Deficit)</b>	1	<b>9,045,202</b>	<b>11,812,294</b>	<b>7,952,396</b>		

\* - the material variance adopted by Council for 2025 - 2026 is \$10,000 and 10% whichever is greater.

**Shire of Yalgoo**  
**Statement of Financial Position**  
**As at 31 December 2025**

	31 Dec 25	30 Jun 25
	\$	\$
<b>Current Assets</b>		
Cash and Cash Equivalents	1,948,214	1,930,864
Cash Reserves	3,253,286	3,240,491
Rates Receivables	557,491	118,274
Other Receivables	6,003,627	6,184,403
	<hr/> <b>11,762,619</b>	<hr/> <b>11,474,032</b>
<b>Non-current Assets</b>		
Receivables and Other Assets	36,801	36,801
Property, Plant and Equipment	13,940,347	13,534,440
Infrastructure	86,991,950	87,422,970
	<hr/> <b>100,969,097</b>	<hr/> <b>100,994,211</b>
<b>Total Assets</b>	<hr/> <b>112,731,716</b>	<hr/> <b>112,468,243</b>
<b>Current Liabilities</b>		
Trade and Other Liabilities	(176,849)	(334,015)
Income Received in Advance	(76,005)	(58,735)
Contract Liabilities	0	(276,004)
Employee Related Provisions	(304,082)	(300,274)
	<hr/> <b>(556,936)</b>	<hr/> <b>(969,027)</b>
<b>Non-current Liabilities</b>		
Employee Related Provisions	(75,704)	(75,704)
	<hr/> <b>(75,704)</b>	<hr/> <b>(75,704)</b>
<b>Total Liabilities</b>	<hr/> <b>(632,640)</b>	<hr/> <b>(1,044,731)</b>
<b>Net Assets</b>	<hr/> <b>112,099,076</b>	<hr/> <b>111,423,511</b>
<b>Equity</b>		
Accumulated Surplus	(43,770,455)	(43,107,686)
Cash Reserves	(3,253,286)	(3,240,491)
Revaluation Surplus	(65,075,334)	(65,075,334)
	<hr/> <b>(112,099,076)</b>	<hr/> <b>(111,423,511)</b>

**Shire of Yalgoo**  
**Statement of Cash Flows**  
For the Period Ending 31 December 2025

**Cash Flows from Operating Activities**

**Receipts**

	YTD Actual \$
Rates	2,887,795
Grants, subsidies and contributions	1,160,303
Fees and charges	385,050
Interest	25,850
Other revenue	23,552
GST receipts	0
	<b>4,482,551</b>

**Payments**

Employee costs	(977,929)
Materials and contracts	(1,233,082)
Utility charges	(40,505)
Insurance	(233,744)
Other expenditure	(70,574)
GST payments	(57,559)
	<b>(2,613,393)</b>

**Net cash provided by (used in) operating activities**

**1,869,158**

**Cash Flows from Investing Activities**

Capital grants, subsidies and contributions	520,000
Proceeds from sale of property, plant and equipment	199,753
Purchase of property, plant and equipment	(948,942)
Purchase of infrastructure	(1,609,825)
<b>Net cash provided by (used in) investing activities</b>	<b>(1,839,014)</b>

**Cash Flows from Financing Activities**

Proceeds/(Payments) from financial assets at amortised cost	(12,795)
<b>Net cash provided by (used in) financing activities</b>	<b>(12,795)</b>

**Net increase / (decrease) in cash held**

Cash at beginning of year	17,350
<b>Cash and cash equivalents at the end of the period</b>	<b>1,948,214</b>

**Shire of Yalgoo**  
**Notes to the Statement of Financial Activity**  
For the Period Ending 31 December 2025

**1. Financial Position**

	<b>31 Dec 25</b>	<b>30 Jun 25</b>
<b>Current Assets</b>	<b>\$</b>	<b>\$</b>
Cash and Cash Equivalents	1,948,214	1,930,864
Cash Reserves	3,253,286	3,240,491
Rates Receivables	557,491	118,274
Other Receivables	6,003,627	6,184,403
	<b>11,762,619</b>	<b>11,474,032</b>
<b>Current Liabilities</b>		
Trade and Other Liabilities	(176,849)	(334,015)
Income Received in Advance	(76,005)	(334,738)
Contract Liabilities	0	0
Employee Related Provisions	(304,082)	(300,274)
	<b>(556,936)</b>	<b>(969,027)</b>
Less: Cash Reserves	(3,253,286)	(3,240,491)
<b>Net Funding Position</b>	<b>7,952,396</b>	<b>7,264,514</b>

**2. Cash and Financial Assets**

	As at 31 Dec 25	Interest Rate %	Maturity Date
<b>(a) Cash and Cash Equivalents</b>			
<b>Unrestricted</b>			
Municipal Account	1,830,708	0.95%	N/A
Cash on Hand	808	N/A	N/A
	<b>1,831,516</b>		
<b>Restricted</b>			
Municipal Account	116,698	0.95%	N/A
Reserves Cash	753,286	0.95%	N/A
Reserves Term Deposit	2,500,000	4.15%	31 Mar 26
	<b>3,369,984</b>		
<b>Total Cash and Cash Equivalents</b>	<b>5,201,500</b>		

**(b) Trust Funds**

There are currently no funds held in Trust.

**Shire of Yalgoo**  
**Notes to the Statement of Financial Activity**  
For the Period Ending 31 December 2025

**3. Cash Reserves**

<b>YTD Actual</b>	<b>Balance 01 Jul 25</b>	<b>Transfer from</b>	<b>Interest Received</b>	<b>Transfer to</b>	<b>Balance 31 Dec 25</b>
	\$	\$	\$	\$	\$
Employee Entitlement (Leave) Reserve	56,747	(56,838)	91	0	0
Plant Replacement Reserve	854,912	(856,283)	1,371	0	0
Sports Complex Reserve	110,329	(110,506)	177	0	0
Buildings Construction Reserve	186,878	(187,178)	300	0	0
Yalgoo Ninghan Road Reserve	1,059,394	0	6,447	0	1,065,841
Buildings Maintenance Reserve	141,954	(142,182)	228	0	0
Community Amenities Reserve	312,805	(313,307)	502	0	0
HCP Reserve	163,273	(163,535)	262	0	0
Yalgoo Morawa Road Reserve	335,250	0	1,587	0	336,837
Office Equipment and ICT Reserve	4,200	(4,206)	6	0	0
Natural Disaster Triggerpoint Reserve	14,750	(14,774)	24	0	0
General Purpose	0	0	1,800	1,848,808	1,850,608
	<b>3,240,491</b>	<b>(1,848,808)</b>	<b>12,795</b>	<b>1,848,808</b>	<b>3,253,286</b>

**4. Receivables**

<b>Rates Receivable</b>	<b>31 Dec 25</b>	<b>General Receivables</b>	<b>31 Dec 25</b>
	\$		\$
Current	468,695	Current	0
Previous Year	36,636	30 Days	0
Second Previous Year	25,962	60 Days	21,163
Third Previous Year or Greater	26,198	90+ Days	8,574
	<b>557,491</b>		<b>29,737</b>

**5. Disposal of Assets**

<b>Plant and Equipment</b>	<b>Annual Budget Profit</b>	<b>Annual Budget Loss</b>	<b>YTD Proceeds on Disposal</b>	<b>YTD Actual Profit</b>	<b>YTD Actual Loss</b>
	\$	\$	\$	\$	\$
John Deere Grader	150,000	0	0	0	0
Mitsubishi Pajero	13,000	0	30,000	7,016	0
Hino Truck - Works Manager	0	(22,000)	88,396	9,243	0
Toyota Single Cab Ute (YA 894)	0	(17,000)	0	0	0
Toyota Single Cab Ute (YA 804)	11,500	0	0	0	0
Hino Dual Cab Truck - Road Crew	22,000	0	31,691	21,297	0
Cement Truck	15,000	0	13,070	13,070	0
Cement Batching Plant	30,000	0	34,557	34,557	0
Kubota Generator	0	(900)	2,039	0	(657)
Airman Trailer Mounted Generator	2,000	0	0	0	0
2 x Framed Water Pumps	1,000	0	0	0	0
	<b>244,500</b>	<b>(39,900)</b>	<b>199,753</b>	<b>85,183</b>	<b>(657)</b>

**Shire of Yalgoo**  
**Notes to the Statement of Financial Activity**  
For the Period Ending 31 December 2025

**6. Capital Acquisitions**

<b>(a) Land and Buildings</b>	<b>Annual Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>Var</b>	<b>Var %</b>	<b>Explanation of Variance and Project Update</b>
Yalgoo Hotel / Pub	\$ 650,000	\$ 324,996	\$ 535,000	\$ 210,004	65%	Additional funds for some minor renovations and repairs
Town Hall	250,000	124,998	160,074	35,076	28%	Internal painting, windows, doors and trims 70% complete. Toilets 50% complete. 2 coats to do externally and landscaping
Staff Housing	80,000	39,990	7,408	(32,582)	(81%)	Staff fencing complete. Not other work done
Fireproof Storage Shed	50,000	24,996	0	(24,996)	(100%)	Not started
	<b>1,030,000</b>	<b>514,980</b>	<b>702,482</b>			
<b>(b) Plant and Equipment</b>						
Grader	500,000	250,000	0	(250,000)	(100%)	Not purchased
12T Excavator	160,000	80,000	0	(80,000)	(100%)	Not purchased
Hino Dual Cab Truck (Road Crew)	110,000	55,000	99,845	44,845	82%	Cost less than expected. Budget profile
Toyota SR Dual Cab Ute (Road / Fire)	73,000	36,500	65,317	28,817	79%	Cost less than expected. Budget profile
Toyota SR5 Dual Cab Ute (WM)	68,000	34,000	70,983	36,983	109%	Final cost more than expected. Budget profile
Other Town and Road Equipment	40,000	20,000	10,315	(9,685)	(48%)	Spitwater washer purchased to date
	<b>951,000</b>	<b>475,500</b>	<b>246,460</b>			
<b>(c) Furniture and Equipment</b>						
Internet / Conference / Admin Monitor	30,000	15,000	0	(15,000)	(100%)	Not purchased
	<b>30,000</b>	<b>15,000</b>	<b>0</b>			

Shire of Yalgoo

Notes to the Statement of Financial Activity

For the Period Ending 31 December 2025

6. Capital Acquisitions (Continued)

(d) Road Infrastructure	Annual Budget	YTD Budget	YTD Actual	Var \$	Var %	Explanation of Variance and Project Update
Regional Roads Group	\$ 900,000	\$ 450,000	\$ 902,244	\$ 452,244	100%	Final widening to completed at end of January. Additional 1km of road widened
Roads to Recovery	600,000	300,000	26,043	(273,957)	(91%)	Road works to commence in February
LRCI - Yalgoo Ninghan Rd Sealing	440,000	220,000	483,490	263,490	120%	Completed in December. Budget profile
Other Road Construction - Council	150,000	75,000	0	(75,000)	(100%)	No work done yet
LRCI - Morawa - Yalgoo Rd Grids	60,000	29,990	70,699	40,709	136%	Completed in December. Budget profile
Grids and Seal Approaches	35,000	17,490	41,349	23,859	136%	Morawa Rd grid to be installed in January
	<b>2,185,000</b>	<b>1,092,480</b>	<b>1,523,825</b>			
<b>(e) Other Infrastructure</b>						
CCTV and WiFi Network	150,000	75,000	0	(75,000)	(100%)	Planning and quoting commenced
Tennis Court	80,000	39,996	85,999	46,003	115%	Completed. Budget profile
Paynes Find Entry Statements	5,000	2,496	0	(2,496)	(100%)	Not started
	<b>235,000</b>	<b>117,492</b>	<b>85,999</b>			
<b>Total Capital Expenditure</b>	<b>4,431,000</b>	<b>2,215,452</b>	<b>2,558,767</b>			

**Shire of Yalgoo**  
**Notes to the Statement of Financial Activity**  
For the Period Ending 31 December 2025

**7. Rating Information**

	Rate in	Rateable Value	Number of Properties	Annual Budget Revenue	YTD Actual Revenue	Var \$	Var %
<b>General Rates</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>
GRV - Townsites Improved	0.087121	392,673	37	34,210	34,210	0	0%
GRV - Townsites Improved Vacant	0.087121	0	0	0	0	0	0%
GRV - Mining Infrastructure	0.330944	1,473,400	8	487,612	487,613	1	0%
UV - Mining / Mining Tenements	0.355968	7,003,999	146	2,493,200	2,493,200	(0)	(0%)
UV - Exploration / Prospecting	0.234058	1,483,112	220	347,134	347,134	0	0%
UV - Pastoral / Rural	0.076843	937,583	23	72,047	72,047	(0)	(0%)
				<b>3,434,203</b>	<b>3,434,203</b>		
<b>Minimum Payment</b>							
GRV - Townsites Improved	300	2,654	3	900	900	0	0%
GRV - Townsites Improved Vacant	300	1,810	14	4,200	4,200	0	0%
GRV - Mining Infrastructure	300	44	1	300	300	0	0%
UV - Mining / Mining Tenements	300	3,785	7	2,100	2,100	0	0%
UV - Exploration / Prospecting	300	80,359	98	29,400	29,400	0	0%
UV - Pastoral / Rural	300	9,996	8	2,400	2,400	0	0%
				<b>39,300</b>	<b>39,300</b>		
<b>Total General and Minimum Rates</b>				<b>3,473,503</b>	<b>3,473,503</b>		
<b>Other Rate Revenue</b>							
Rates Written-off				(10,003)	(1,784)	8,219	(82%)
Discounts				(155,999)	(161,667)	(5,668)	4%
Interim and Back Rates				5,000	(300)	(5,300)	(106%)
<b>Total Funds Raised from Rates</b>				<b>3,312,501</b>	<b>3,309,752</b>		

**Explanation of Variance**

YTD Budget	3,318,008
YTD Actual	3,309,752
Variance \$	8,256
Variance %	(0%)

The variance is caused by the budget profile for interim and back rates, write-offs and discounts

**Shire of Yalgoo**  
**Notes to the Statement of Financial Activity**  
For the Period Ending 31 December 2025

**8. Grants, Subsidies and Contributions**

**(a) Operating Revenue**

	Annual Budget	YTD Budget	YTD Actual	Var \$	Var %	Explanation of Variance
	\$	\$	\$	\$	%	
Financial Assistance Grant - General	1,050,000	525,000	640,724	115,724	22%	Higher than expected
Financial Assistance Grant - Roads	375,000	187,500	205,951	18,451	10%	Higher than expected
Bush Fire grants	38,000	18,996	25,665	6,669	35%	
Event Contributions	5,000	2,496	9,545	7,049	282%	
Road Use Agreement - 29 Metals	120,000	60,000	0	(60,000)	(100%)	Mine pays end of year
Road Use Agreement - Rothsay Deflector	80,000	39,996	18,373	(21,623)	(54%)	Lower than expected so far
Flood Damage reimbursements	3,000,000	0	0	0	0%	
MRWA Direct Road grant	229,000	228,999	229,282	283	0%	
Healthy Community Projects grant - Silverlake	4,000	1,998	1,000	(998)	(50%)	
Fuel Tax Credits	20,000	9,996	9,310	(686)	(7%)	
	<b>4,921,000</b>	<b>1,074,981</b>	<b>1,139,849</b>			

**(b) Capital Revenue**

	Annual Budget	YTD Budget	YTD Actual	Var \$	
	\$	\$	\$	\$	
LRCIP funding	260,000	130,002	196,004	66,002	51% Audit to complete
Lotterywest Town Hall grant	20,450	10,224	0	(10,224)	(100%) Recognised in 24/25
Regional Roads Group	520,000	259,998	600,000	340,002	131% Fully received. Budget amount and profile
Roads to Recovery	1,100,000	549,996	0	(549,996)	(100%) Projects uploaded. Part payment received once for expenditure report submitted
	<b>1,900,450</b>	<b>950,220</b>	<b>796,004</b>		

**Shire of Yalgoo**  
**Notes to the Statement of Financial Activity**  
For the Period Ending 31 December 2025

**9. Operating Revenue**

**(a) Fees and Charges**

COA	Description	Annual	YTD	YTD	Var	Var	Explanation of Variance
		Budget	Budget	Actual			
3030120	RATES - Instalment Admin Fee	2,000	996	3,960	2,964	298%	
3030121	RATES - Account Enquiry Charges	500	246	227	(19)	(8%)	
3030220	GEN PUR - Charges - Photocopying / Faxing	0	0	6	6	0%	
3050221	ANIMAL - Animal Registration Fees	250	120	250	130	108%	
3050240	ANIMAL - Fines and Penalties	740	366	0	(366)	(100%)	
3070421	HEALTH - Health Regulatory Licenses	180	90	0	(90)	(100%)	
3090101	STF HOUSE - Staff Rental Reimbursements	18,250	9,120	8,800	(320)	(4%)	
3090235	OTH HOUSE - Other Income	25,200	12,600	8,036	(4,564)	(36%)	
3100120	SAN - Domestic Refuse Collection Charges	11,000	11,000	12,625	1,625	15%	
3100200	SAN OTH - Commercial Collection Charge	3,500	3,500	3,850	350	10%	
3100321	SEW - Septic Tank Inspection Fees	500	246	0	(246)	(100%)	
3100623	PLAN - Fees & Charges	2,000	996	0	(996)	(100%)	
3100720	COM AMEN - Cemetery Fees	3,000	1,500	1,327	(173)	(12%)	
3100723	COM AMEN - Community Bus Fees	1,000	498	0	(498)	(100%)	
3110120	HALLS - Town Hall Hire	0	0	0	0	0%	
3110321	REC - Core Stadium Hire	500	246	73	(173)	(70%)	
3110324	REC - Mens Shed Hire Fees	200	96	73	(23)	(24%)	
3110620	HERITAGE - Sale of History Books	100	48	15	(33)	(68%)	
3110720	OTH CUL - Sales Arts and Cultural Centre	500	246	0	(246)	(100%)	
3110721	OTH CUL - Chapel and Museum Fees	250	120	86	(34)	(29%)	
3130221	TOUR - Caravan Park Tourism Sales	50	24	0	(24)	(100%)	
3130222	TOUR - Caravan Park Chalet Revenue	140,000	69,996	35,398	(34,598)	(49%)	Budget profile
3130223	TOUR - Caravan Park Shop Sales	5,000	2,496	1,638	(858)	(34%)	
3130224	TOUR - Prospecting Permits	1,000	498	205	(293)	(59%)	
3130225	TOUR - Caravan Park Camp Site Fees	60,000	30,000	85,709	55,709	186%	Budget profile
3130228	TOUR - Tourism Sales	0	0	74	74	0%	
3130320	BUILD - Fees & Charges (Licences)	500	246	100	(146)	(59%)	
3140120	PRIVATE - Private Works Income	30,000	15,000	23,208	8,208	55%	Higher than expected due to Charles Darwin works
		<b>306,220</b>	<b>160,294</b>	<b>185,659</b>			

**Shire of Yalgoo**  
**Notes to the Statement of Financial Activity**  
For the Period Ending 31 December 2025

**9. Operating Revenue (Continued)**

**(b) Interest Earnings**

COA	Description	Annual	YTD	YTD	Var	Var	Explanation of Variance
		Budget	Budget	Actual			
3030145	RATES - Penalty Interest Received	15,000	7,500	5,845	(1,655)	(22%)	
3030146	RATES - Instalment Interest Received	6,000	3,000	4,325	1,325	44%	
3030245	GEN PUR - Interest Earned - Reserves	20,000	9,996	12,795	2,799	28%	
3030246	GEN PUR - Interest Earned - Municipal	10,000	4,998	2,885	(2,113)	(42%)	
		<b>51,000</b>	<b>25,494</b>	<b>25,850</b>			

**(c) Other Revenue**

3030122	RATES - Reimbursement of Debt Collection	2,700	1,350	0	(1,350)	(100%)
3050502	ESL BFB - Admin Fee/Commission	4,000	3,999	4,000	1	0%
3070701	OTH HEALTH - Reimbursements	2,000	1,002	0	(1,002)	(100%)
3110702	OTH CUL - Commissions	500	246	0	(246)	(100%)
3130235	TOUR - Other Income Relating to Tourism	10,000	4,998	0	(4,998)	(100%)
3120502	LICENSING - Transport Commissions	4,500	2,250	1,285	(965)	(43%)
3130302	BUILD - Commissions - BSL & CTF	300	150	0	(150)	(100%)
3130835	OTH ECON - Sundry Revenue (No GST)	0	0	8,691	8,691	0% Include in budget review
3140201	ADMIN - Reimbursements	2,500	1,248	0	(1,248)	(100%)
3140401	POC - Reimbursements	3,000	1,500	412	(1,088)	(73%)
3140235	ADMIN - Other Administration Income	6,000	2,994	9,164	6,170	206%
		<b>35,500</b>	<b>19,737</b>	<b>23,552</b>		

**(d) Profit on Asset Disposals**

3120390	PLANT - Profit on Disposal of Assets	244,500	122,250	85,183	(37,067)	(30%) Timing of disposals
		<b>244,500</b>	<b>122,250</b>	<b>85,183</b>		

Shire of Yalgoo  
 Notes to the Statement of Financial Activity  
 For the Period Ending 31 December 2025

10. Operating Expenditure

(a) Employee Costs

COA	Description	Annual Budget	YTD Budget	YTD Actual	Var \$	Var %	Explanation of Variance
2050165	FIRE - Maintenance/Operations	0	0	(977)	(977)	0%	
2050189	FIRE - Building Maintenance	0	0	(289)	(289)	0%	
2090189	STF HOUSE - Building Maintenance	(10,000)	(4,998)	(4,427)	571	(11%)	
2100117	SAN - General Tip Maintenance	(3,000)	(1,500)	(1,511)	(11)	1%	
2100711	COM AMEN - Cemetery Maintenance	(2,500)	(1,248)	(663)	585	(47%)	
2100789	COM AMEN - Public Conveniences Mtce	(40,000)	(19,998)	(10,204)	9,794	(49%)	Expenditure less than expected
2110189	HALLS - Town Halls Maintenance	(4,000)	(1,998)	(5,525)	(3,527)	177%	
2110300	REC - Employee Costs	0	0	0	0	0%	
2110360	REC - Recreation Grounds Maintenance	(111,400)	(55,698)	(49,780)	5,918	(11%)	
2110365	REC - Parks & Gardens Maintenance	0	0	0	0	0%	
2110389	REC - Other Rec Building Maintenance	(57,000)	(28,500)	(33,387)	(4,887)	17%	
2110689	HERITAGE - Building Maintenance	(1,800)	(900)	(380)	520	(58%)	
2110700	OTH CUL - Community Events	(166,020)	(83,004)	(66,389)	16,615	(20%)	Timing of events
2110789	OTH CUL - Building Maintenance	(7,000)	(3,498)	(1,261)	2,237	(64%)	
2120211	ROADM - Road Maintenance	(300,000)	(150,000)	(69,423)	80,577	(54%)	Expenditure less than expected
2120215	ROADM - Roads to Recovery RTR	(150,000)	(75,000)	0	75,000	(100%)	Not started
2120221	ROADM - Road Maintenance Flood Damage	(40,000)	0	0	0	0%	
2120236	ROADM - Street Trees and Watering	(1,200)	(600)	0	600	(100%)	
2120288	ROADM - Depot Building Operations	(27,200)	(13,596)	(39)	13,557	(100%)	Expenditure less than expected
2120289	ROADM - Depot Building Maintenance	(3,500)	(1,746)	(66,923)	(65,177)	3,733%	Investigate expenditure and review in mid year budget
2120504	LICENSING - Training & Development	(500)	(246)	0	246	(100%)	
2120665	AERO - Airstrip & Grounds Maintenance	(6,000)	(3,000)	(1,337)	1,664	(55%)	
2120689	AERO - Building Maintenance	(7,000)	(3,498)	(631)	2,867	(82%)	
2130200	TOUR - Employee Costs	(152,570)	(76,278)	(67,164)	9,114	(12%)	Expenditure less than expected
2130213	TOUR - Jokers Tunnel Maintenance	(750)	(372)	(960)	(588)	158%	
2130214	TOUR - Yalgoo Lookout Maintenance	(500)	(246)	0	246	(100%)	
2130266	TOUR - Caravan Park General Maintenance	0	0	0	0	0%	
2130267	TOUR - Caravan Park General Operation	(3,500)	(1,746)	(98)	1,648	(94%)	
2130289	TOUR - Building Maintenance	(20,000)	(9,996)	(5,090)	4,906	(49%)	
2130855	OTH ECON - Community Bus	(1,000)	(498)	0	498	(100%)	
2140187	PRIVATE - Other Expenses	(7,000)	(3,498)	(4,231)	(733)	21%	

Shire of Yalgoo  
 Notes to the Statement of Financial Activity  
 For the Period Ending 31 December 2025

10. Operating Expenditure (Continued)

(a) Employee Costs (Continued)

COA	Description	Annual	YTD	YTD	Var	Var	Explanation of Variance
		Budget	Budget	Actual			
2140200	ADMIN - Employee Costs	(748,500)	(374,244)	(329,919)	44,325	(12%)	Expenditure less than expected
2140202	ADMIN - Superannuation	(137,000)	(68,496)	(50,413)	18,083	(26%)	Expenditure less than expected
2140204	ADMIN - Training & Development	0	0	(400)	(400)	0%	
2140206	ADMIN - Fringe Benefits Tax (FBT)	(40,000)	(19,998)	(8,352)	11,646	(58%)	Budget profile. Timing of payments
2140208	ADMIN - Other Employee Expenses	0	0	(5,631)	(5,631)	0%	
2140209	ADMIN - Travel & Accommodation	0	0	0	0	0%	
2140263	ADMIN - Courses Seminars & Conference	(15,000)	(7,500)	(221)	7,279	(97%)	
2140289	ADMIN - Building Maintenance	(20,000)	(9,996)	(2,950)	7,046	(70%)	
2140300	PWO - Employee Costs	(322,280)	(161,130)	(83,862)	77,268	(48%)	Expenditure less than expected
2140304	PWO - Training & Development	(20,000)	(9,996)	(7,975)	2,021	(20%)	
2140308	PWO - Other Employee Expenses	(3,500)	(1,746)	(3,560)	(1,814)	104%	
2140309	PWO - Travel & Accommodation	(3,500)	(1,746)	(1,259)	487	(28%)	
2140323	PWO - Sick Pay	(28,600)	(14,298)	(13,980)	318	(2%)	
2140324	PWO - Annual Leave	(108,800)	(54,396)	(47,812)	6,584	(12%)	
2140325	PWO - Public Holidays	(65,000)	(32,496)	(6,487)	26,009	(80%)	Expenditure less than expected
2140328	PWO - Supervision	(40,000)	(19,998)	(27,742)	(7,744)	39%	
2140330	PWO - OHS and Toolbox Meetings	0	0	(347)	(347)	0%	
2140344	PWO - Superannuation	(175,000)	(87,498)	(66,437)	21,061	(24%)	Expenditure less than expected
2140362	PWO - Asset Management	0	0	0	0	0%	
2140400	POC - Internal Plant Repairs	(1,500)	(750)	(8,715)	(7,965)	1,062%	
Multiple	Allocations	356,090	198,102	109,776	(88,326)	(45%)	Allocations less than expected
		(2,496,030)	(1,207,848)	(946,977)			

## 10. Operating Expenditure (Continued)

## (b) Materials and Contracts

COA	Description	Annual	YTD	YTD	Var	Var	Explanation of Variance
		Budget	Budget	Actual			
2030112	RATES - Valuation Expenses	(7,500)	(3,750)	(196)	3,554	(95%)	
2030113	RATES - Title/Company Searches	(500)	(246)	0	246	(100%)	
2030114	RATES - Debt Collection Expenses	(5,000)	(2,496)	(499)	1,997	(80%)	
2030152	RATES - Consultants	(60,000)	(30,000)	(10,760)	19,240	(64%)	Expenditure less than expected
2030187	RATES - Other Expenses Relating To Rates	(500)	(246)	0	246	(100%)	
2040101	MEMBERS - Conferences/Accommodation	(20,000)	(10,002)	(16,801)	(6,799)	68%	
2040104	MEMBERS - Training & Development	(21,500)	(10,746)	0	10,746	(100%)	No training done
2040116	MEMBERS - Election Expenses	(20,000)	(9,996)	0	9,996	(100%)	
2040141	MEMBERS - Subscriptions & Publications	(28,000)	(28,000)	(25,992)	2,008	(7%)	
2040184	MEMBERS - Receptions & Refreshments	0	0	0	0	0%	
2040187	MEMBERS - Other Expenses	(5,000)	(2,496)	(1,418)	1,078	(43%)	
2040193	MEMBERS - Receptions & Refreshments	(11,500)	(5,748)	(3,477)	2,271	(40%)	
2050109	FIRE - Travel & Accommodation	0	0	(666)	(666)	0%	
2050113	FIRE - Fire Prevention and Planning	0	0	(2,053)	(2,053)	0%	
2050117	FIRE - CESM	(27,500)	(13,746)	(3,936)	9,810	(71%)	
2050165	FIRE - Maintenance/Operations	(24,120)	(12,060)	(1,846)	10,214	(85%)	Expenditure less than expected
2050189	FIRE - Building Maintenance	0	0	(323)	(323)	0%	
2050266	ANIMAL - Contract Ranger Services	(42,000)	(21,000)	(16,765)	4,235	(20%)	
2050269	ANIMAL - Sterilisation Program.	(5,000)	(2,496)	(5,802)	(3,306)	132%	
2050287	ANIMAL - Other Expenditure	(1,000)	(498)	0	498	(100%)	
2070411	HEALTH - Contract EHO	(18,000)	(9,000)	(17,528)	(8,528)	95%	
2070412	HEALTH - Analytical Expenses	(1,000)	(498)	(377)	121	(24%)	
2070487	HEALTH - Other Expenses	(1,000)	(498)	0	498	(100%)	
2070554	PEST - Mosquito Control Expenses	(3,500)	(1,746)	0	1,746	(100%)	
2070766	OTH HEALTH - Dental Services Expenses	(500)	(246)	0	246	(100%)	
2080254	OTHER ED - Community Development Fund	(2,280)	(1,140)	0	1,140	(100%)	
2090189	STF HOUSE - Building Maintenance	(70,500)	(35,244)	(53,488)	(18,244)	52%	Fencing work not capitalised
2100111	SAN - Waste Collection	(40,000)	(19,998)	(15,312)	4,686	(23%)	
2100117	SAN - General Tip Maintenance	(4,000)	(2,004)	(2,100)	(96)	5%	
2100118	SAN - Purchase of Bins (Sulo and Other)	(2,000)	(996)	0	996	(100%)	
2100211	SAN OTH - Waste Collection	0	0	0	0	0%	
2100650	PLAN - Contract Town Planning	(5,000)	(2,496)	0	2,496	(100%)	
2100652	PLAN - Consultants	(2,000)	(996)	0	996	(100%)	
2100711	COM AMEN - Cemetery Maintenance	(2,500)	(1,254)	(3,127)	(1,873)	149%	
2100789	COM AMEN - Public Conveniences Mtce	(5,000)	(2,496)	(3,147)	(651)	26%	

Shire of Yalgo  
**Notes to the Statement of Financial Activity**  
For the Period Ending 31 December 2025

**10. Operating Expenditure (Continued)**

**(b) Materials and Contracts (Continued)**

COA	Description	Annual	YTD	YTD	Var	Var	Explanation of Variance
		Budget	Budget	Actual			
2110188	HALLS - Town Halls Operations	0	0	0	0	0%	
2110189	HALLS - Town Halls Maintenance	(7,000)	(3,498)	(1,524)	1,974	(56%)	
2110360	REC - Recreation Grounds Maintenance	(23,250)	(11,616)	(2,420)	9,196	(79%)	Expenditure less than expected
2110365	REC - Parks & Gardens Maintenance	0	0	0	0	0%	
2110389	REC - Other Rec Building Maintenance	(40,500)	(20,244)	(17,704)	2,540	(13%)	
2110465	TV RADIO - Re-Broadcasting Maintenance	(6,000)	(3,000)	(1,900)	1,100	(37%)	
2110516	LIBRARY - Postage and Freight	(700)	(348)	(171)	177	(51%)	
2110587	LIBRARY - Other Expenses	(1,500)	(750)	(10)	740	(99%)	
2110689	HERITAGE - Building Maintenance	(11,750)	(5,868)	(2,554)	3,314	(56%)	
2110700	OTH CUL - Community Events	(94,050)	(47,022)	(74,800)	(27,778)	59%	Fund Day. Budget profile
2110717	OTH CUL - Seniors Teas	(6,000)	(3,000)	(105)	2,895	(97%)	
2110725	OTH CUL - Festival & Events	0	0	0	0	0%	
2110741	OTH CUL - Subscriptions & Memberships	0	0	0	0	0%	
2110789	OTH CUL - Building Maintenance	(2,500)	(1,248)	(1,420)	(172)	14%	
2120212	ROADM - Road Maintenance	(200,000)	(99,996)	(145,653)	(45,657)	46%	Seal repairs on Ninghan and Morawa Roads and gravel pushup for North Road
2120215	ROADM - Roads to Recovery RTR	(50,000)	(24,996)	0	24,996	(100%)	Not started
2120221	ROADM - Road Maintenance Flood Damage	(3,000,000)	0	(54,800)	(54,800)	0%	2 claims paid to Core to be submitted to DFES
2120231	ROADM - Small Plant and Equipment	(50,000)	(24,996)	(9,036)	15,960	(64%)	Expenditure less than expected
2120236	ROADM - Street Trees and Watering	(2,500)	(1,248)	0	1,248	(100%)	
2120237	ROADM - Signs Repaired /Replaced	(2,500)	(1,248)	0	1,248	(100%)	
2120239	ROADM - Vegetation & Weed Control	(5,000)	(2,496)	0	2,496	(100%)	
2120242	ROADM - Roman Expenses	(8,500)	(4,248)	(8,366)	(4,118)	97%	
2120252	ROADM - Consultants	(110,000)	(54,996)	(82,778)	(27,782)	51%	Talis Consulting. Budget profile
2120289	ROADM - Depot Building Maintenance	(11,750)	(5,868)	(8,462)	(2,594)	44%	
2120516	LICENSING - Postage and Freight	(500)	(246)	0	246	(100%)	
2120665	AERO - Airstrip & Grounds Maintenance	0	0	(3,224)	(3,224)	0%	
2120687	AERO - Other Expenses	(1,500)	(750)	0	750	(100%)	
2120689	AERO - Building Maintenance	(1,000)	(498)	0	498	(100%)	
2130211	TOUR - Tourism Promotion	(67,350)	(33,672)	(31,333)	2,340	(7%)	
2130213	TOUR - Jokers Tunnel Maintenance	(2,000)	(996)	(219)	777	(78%)	
2130214	TOUR - Yalgo Lookout Maintenance	(1,000)	(498)	0	498	(100%)	

## 10. Operating Expenditure (Continued)

## (b) Materials and Contracts (Continued)

COA	Description	Annual	YTD	YTD	Var	Var	Explanation of Variance
		Budget	Budget	Actual			
2130265	TOUR - Maintenance/Operations	0	0	0	0	0%	
2130267	TOUR - Caravan Park General Operation	(66,500)	(33,246)	(13,556)	19,690	(59%)	Expenditure less than expected
2130289	TOUR - Building Maintenance	(5,000)	(2,496)	(268)	2,228	(89%)	
2130296	TOUR - Healthy Community Projects	0	0	0	0	0%	
2130640	ECON DEV - Advertising & Promotion	(5,000)	(2,496)	(250)	2,246	(90%)	
2130810	OTH ECON - Motor Vehicle Expenses	0	0	(6,975)	(6,975)	0%	Was posting to Balance Sheet. Assign budget in review
2130856	OTH ECON - Commercial Property Lease	0	0	(3,096)	(3,096)	0%	
2140187	PRIVATE - Other Expenses	(2,000)	(996)	0	996	(100%)	
2140201	ADMIN - Salaries & Wages	0	0	0	0	0%	
2140204	ADMIN - Training & Development	(5,200)	(2,592)	(87)	2,505	(97%)	
2140205	ADMIN - Recruitment	(5,000)	(2,496)	(6,642)	(4,146)	166%	
2140209	ADMIN - Travel & Accommodation	(15,000)	(7,500)	0	7,500	(100%)	Actuals allocated below to 2140263
2140215	ADMIN - Printing and Stationery	(6,000)	(3,000)	(3,536)	(536)	18%	
2140216	ADMIN - Postage and Freight	(3,000)	(1,494)	(300)	1,194	(80%)	
2140217	ADMIN - Computer Maintenance	(83,000)	(41,496)	(25,342)	16,154	(39%)	Expenditure less than expected
2140220	ADMIN - Communication Expenses	0	0	(584)	(584)	0%	
2140223	ADMIN - Bank Charges	(7,000)	(3,498)	(3,538)	(40)	1%	
2140226	ADMIN - Office Equipment Mtce	(30,000)	(27,501)	(31,297)	(3,796)	14%	
2140227	ADMIN - Records Management	(20,000)	(9,996)	0	9,996	(100%)	Not started
2140229	ADMIN - Software Licencing	(60,000)	(60,000)	(46,780)	13,220	(22%)	Budget profile for IT Vision
2140240	ADMIN - Advertising and Promotion	(2,000)	(996)	(374)	622	(62%)	
2140241	ADMIN - Subscriptions and Memberships	(3,000)	(1,500)	(16,027)	(14,527)	968%	Councilconnect not in WALGA cost now
2140252	ADMIN - Consultants	(117,000)	(58,494)	(60,773)	(2,279)	4%	
2140263	ADMIN - Courses Seminars & Conference	0	0	(11,021)	(11,021)	0%	Budget is in 2140204 above
2140264	ADMIN - License & Permits	(1,500)	(750)	(36)	714	(95%)	
2140265	ADMIN - Maintenance/Operations	(5,000)	(2,496)	0	2,496	(100%)	
2140279	ADMIN - Telephone & Internet	(75,000)	(37,500)	(20,633)	16,867	(45%)	Reduced internet bills with new provider
2140284	ADMIN - Audit Fees	(150,000)	(75,000)	0	75,000	(100%)	Not paid yet
2140285	ADMIN - Legal Expenses	(300,000)	(150,000)	(125,191)	24,809	(17%)	Tracking budget. Timing of invoices
2140287	ADMIN - Other Expenses	(7,000)	(3,492)	(445)	3,047	(87%)	
2140289	ADMIN - Building Maintenance	(25,000)	(12,498)	(6,206)	6,292	(50%)	
2140304	PWO - Training & Development	(20,000)	(9,996)	(10,841)	(845)	8%	
2140305	PWO - Recruitment	(5,000)	(2,496)	(3,850)	(1,354)	54%	

## 10. Operating Expenditure (Continued)

## (b) Materials and Contracts (Continued)

COA	Description	Annual	YTD	YTD	Var	Var	Explanation of Variance
		Budget	Budget	Actual			
2140307	PWO - Protective Clothing	(15,000)	(7,500)	(9,139)	(1,639)	22%	
2140309	PWO - Travel & Accommodation	(7,500)	(3,750)	(1,197)	2,553	(68%)	
2140316	PWO - Postage and Freight	(500)	(246)	0	246	(100%)	
2140330	PWO - OHS and Toolbox Meetings	(30,000)	(14,994)	(13,914)	1,080	(7%)	
2140362	PWO - Asset Management	0	0	0	0	0%	
2140364	PWO - Satellite Phone & Tracking Expenses	(12,000)	(6,000)	(4,705)	1,295	(22%)	
2140387	PWO - Other Expenses	(5,000)	(2,496)	(418)	2,078	(83%)	
2140401	POC - Blades & Tynes	(10,000)	(4,998)	0	4,998	(100%)	
2140411	POC - External Parts & Repairs	(140,000)	(69,996)	(81,467)	(11,471)	16%	Plant servicing back log higher than expected
2140412	POC - Fuels and Oils	(205,000)	(102,498)	(72,433)	30,066	(29%)	Expenditure less than expected
2140413	POC - Tyres and Tubes	(30,000)	(15,000)	(1,189)	13,811	(92%)	Expenditure less than expected
2140415	POC - Tools and Supplies	(10,000)	(4,998)	(7,379)	(2,381)	48%	
2140416	POC - Licences/Registrations	(15,000)	(7,500)	(11,541)	(4,041)	54%	
2140418	POC - Minor Tools and Equipment	(5,000)	(2,496)	(509)	1,987	(80%)	
Multiple	Plant Recoveries (exc Capex)	282,740	176,418	104,455	(71,963)	(41%)	Allocations less than expected
		(5,368,710)	(1,205,563)	(1,129,176)			

## (c) Utility Charges

2050189	FIRE - Building Maintenance	0	0	(487)	(487)	0%	
2090189	STF HOUSE - Staff Housing Building Mtce	(34,500)	(17,238)	(9,826)	7,412	(43%)	
2100789	COM AMEN - Public Conveniences Mtce	(3,500)	(1,746)	(1,053)	693	(40%)	
2110189	HALLS - Town Halls and Public Bldg Mtce	(550)	(270)	(1,577)	(1,307)	484%	
2110360	REC - Recreation Grounds Maintenance	(7,250)	(3,618)	(587)	3,031	(84%)	
2110388	REC - Building Operations	0	0	0	0	0%	
2110389	REC - Other Rec Facilities Building Mtce	(15,200)	(7,596)	(4,909)	2,687	(35%)	
2110689	HERITAGE - Building Maintenance	(4,050)	(2,022)	(584)	1,438	(71%)	
2120234	ROADM - Street Lighting	(12,000)	(6,000)	(4,988)	1,012	(17%)	
2120289	ROADM - Depot Building Maintenance	(4,850)	(2,424)	(3,630)	(1,206)	50%	
2130267	TOUR - Caravan Park General Operation	(30,000)	(14,994)	(1,203)	13,791	(92%)	Expenses allocated below to 2130289
2130289	TOUR - Building Maintenance	(1,000)	(498)	(9,849)	(9,351)	1,878%	Allocate above to 2130267
2140280	ADMIN - Water	(1,500)	(750)	0	750	(100%)	
2140289	ADMIN - Building Maintenance	(5,150)	(2,568)	(1,812)	756	(29%)	
		(119,550)	(59,724)	(40,505)			

Shire of Yalgoo  
 Notes to the Statement of Financial Activity  
 For the Period Ending 31 December 2025

10. Operating Expenditure (Continued)

(d) Depreciation

2040192 MEMBERS - Depreciation	(500)	(246)	(931)	(685)	279%
2050192 FIRE - Depreciation	(1,700)	(846)	(3,166)	(2,320)	274%
2050292 ANIMAL - Depreciation	(100)	(48)	(186)	(138)	288%
2050392 OLOPS - Depreciation	(800)	(396)	(1,490)	(1,094)	276%
2070692 PREV OTH - Depreciation	(1,500)	(750)	(2,794)	(2,044)	273%
2090192 STF HOUSE - Depreciation	(40,200)	(20,100)	(74,875)	(54,775)	273% Fix in budget review. Asset Register clean up to do
2090292 OTH HOUSE - Depreciation	(4,600)	(2,298)	(8,568)	(6,270)	273%
2100792 COM AMEN - Depreciation	(21,500)	(10,746)	(40,045)	(29,299)	273% Fix in budget review. Asset Register clean up to do
2110192 HALLS - Depreciation	(14,500)	(7,242)	(27,007)	(19,765)	273% Fix in budget review. Asset Register clean up to do
2110392 REC - Depreciation	(75,900)	(37,944)	(141,369)	(103,425)	273% Fix in budget review. Asset Register clean up to do
2110692 HERITAGE - Depreciation	(10,500)	(5,244)	(19,557)	(14,313)	273% Fix in budget review. Asset Register clean up to do
2110792 OTH CUL - Depreciation	(91,300)	(45,648)	(170,053)	(124,405)	273% Fix in budget review. Asset Register clean up to do
2120292 ROADM - Depreciation	(640,100)	(320,046)	(1,192,233)	(872,187)	273% Road valuation. Fix in budget review
2120692 AERO - Depreciation	(24,600)	(12,294)	(45,819)	(33,525)	273% Fix in budget review. Asset Register clean up to do
2130292 TOUR - Depreciation	(85,100)	(42,540)	(158,505)	(115,965)	273% Fix in budget review. Asset Register clean up to do
2140292 ADMIN - Depreciation	(35,500)	(17,748)	(66,121)	(48,373)	273% Fix in budget review. Asset Register clean up to do
2140492 POC - Depreciation	(277,000)	(138,498)	(515,933)	(377,435)	273% Fix in budget review. Asset Register clean up to do
	<b>(1,325,400)</b>	<b>(662,634)</b>	<b>(2,468,654)</b>		

(e) Insurance

2040130 MEMBERS - Insurance Expenses	(1,000)	(498)	(1,000)	(502)	101%
2050130 FIRE - Insurance Expenses	(3,200)	(1,596)	(3,172)	(1,576)	99%
2050189 FIRE - Building Maintenance	(2,000)	(996)	(1,358)	(362)	36%
2090189 STF HOUSE - Staff Housing Building Mtce	(15,000)	(7,500)	(12,359)	(4,859)	65%
2100117 SAN - General Tip Maintenance	0	0	(158)	(158)	0%
2100123 SAN - Refuse Site Maintenance - Yalgoo	(500)	(246)	(500)	(254)	103%
2100711 COM AMEN - Cemetery Maintenance	(500)	(246)	(500)	(254)	103%
2100789 COM AMEN - Public Conveniences Mtce	(1,000)	(498)	(1,174)	(676)	136%

**Shire of Yalgoo**  
**Notes to the Statement of Financial Activity**  
For the Period Ending 31 December 2025

**10. Operating Expenditure (Continued)**

**(e) Insurance (Continued)**

COA	Description	Annual	YTD	YTD	Var	Var	Explanation of Variance
		Budget	Budget	Actual			
2110189	HALLS - Town Halls and Public Bldg Mtce	(10,000)	(4,998)	(10,097)	(5,099)	102%	
2110360	REC - Recreation Grounds Maintenance	(2,000)	(996)	(2,797)	(1,801)	181%	
2110389	REC - Other Rec Facilities Building Mtce	(15,000)	(7,500)	(18,541)	(11,041)	147%	Budget profile
2110487	TV RADIO - Other Expenses	(500)	(246)	(147)	99	(40%)	
2110689	HERITAGE - Building Maintenance	(6,000)	(3,000)	(4,232)	(1,232)	41%	
2110789	OTH CUL - Building Maintenance	(3,000)	(1,500)	(1,054)	446	(30%)	
2120289	ROADM - Depot Building Maintenance	(5,000)	(2,496)	(3,996)	(1,500)	60%	
2120665	AERO - Airstrip & Grounds Maintenance	(3,000)	(1,500)	(2,135)	(635)	42%	
2120689	AERO - Building Maintenance	0	0	(4,002)	(4,002)	0%	
2130213	TOUR - Jokers Tunnel Maintenance	0	0	(38)	(38)	0%	
2130267	TOUR - Caravan Park General Operation	(2,000)	(996)	(2,000)	(1,004)	101%	
2130289	TOUR - Building Maintenance	(9,000)	(4,500)	(4,814)	(314)	7%	
2130602	ECON DEV - Fuel Station Maintenance	(500)	(246)	0	246	(100%)	
2140230	ADMIN - Insurance Expenses (Other)	(54,800)	(27,396)	(55,412)	(28,016)	102%	Budget profile
2140289	ADMIN - Building Maintenance	(9,000)	(4,500)	(4,963)	(463)	10%	
2140417	POC - Insurance Expenses	(117,000)	(58,500)	(99,294)	(40,794)	70%	Budget profile
		<b>(260,000)</b>	<b>(129,954)</b>	<b>(233,744)</b>			

**(f) Other Expenditure**

2040109	MEMBERS - Members Travel and Accom	(19,000)	(9,498)	(5,730)	3,768	(40%)	
2040111	MEMBERS - Presidents Allowance	(15,500)	(7,746)	(1,644)	6,102	(79%)	
2040112	MEMBERS - Deputy Presidents Allowance	(4,000)	(1,998)	(1,233)	765	(38%)	
2040113	MEMBERS - Members Sitting Fees	(35,000)	(17,496)	(6,516)	10,980	(63%)	Some forms not received. Expenditure less than expected
2040114	MEMBERS - Communications Allowance	(21,000)	(10,500)	(8,458)	2,042	(19%)	
2040129	MEMBERS - Donations to Community Groups	(2,000)	(996)	(100)	896	(90%)	
2040194	MEMBERS - Contribution to Murchison Zone	(3,500)	(1,746)	0	1,746	(100%)	
2130101	RURAL - Contribution - Southern Rangelands	(10,000)	(4,998)	0	4,998	(100%)	
2130112	RURAL - Dog Bounty	(2,000)	(996)	0	996	(100%)	
2130165	RURAL - MRVC	(55,000)	(27,498)	(46,027)	(18,529)	67%	Budget profile
2130187	RURAL - Other Expenses	(10,000)	(4,998)	0	4,998	(100%)	
2130289	TOUR - Building Maintenance	(2,500)	(1,248)	(866)	382	(31%)	
		<b>(179,500)</b>	<b>(89,718)</b>	<b>(70,574)</b>			

**Shire of Yalgoo**  
**Notes to the Statement of Financial Activity**  
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**10. Operating Expenditure (Continued)**

**(g) Loss on Asset Disposals**

COA	Description	Annual	YTD	YTD	Var	Var	<b>Explanation of Variance</b>
		Budget	Budget	Actual			
2120391	PLANT - Loss on Disposal of Assets	\$ (39,900)	\$ (19,950)	\$ (657)	\$ 19,293	(97%)	Timing of disposals
		<b>(39,900)</b>	<b>(19,950)</b>	<b>(657)</b>			

## 14 ADMINISTRATION REPORTS

### 14.1 GENERAL REPORT

Applicant:	Shire of Yalgoo
Date:	19/01/2026
Reporting Officer:	Glenn Boyes - Acting CEO
Disclosure of Interest:	NIL
Attachments:	NIL

### SUMMARY

That Council consider the Acting Chief Executive Officers general operation report.

### COMMENT

The pub and restaurant will open in January and into early February sporadically. The first opening day is 23/01/26.

The kitchen and bar will initially open as follows:

Kitchen	12pm – 8pm
Bar	12pm – late (they will close early if everyone has gone home)

We are hoping for them to settle into a full time opening schedule by mid-February.

The 2026 WALGA Aboriginal Elected Member Roundtable will be held at the WALGA office on Tuesday 17 March from 1:30pm to 6:00pm. This is an opportunity for Aboriginal Elected Members to network with each other and with WALGA. This will be followed by the 2026 Aboriginal Engagement Forum to be held on Wednesday 18 March from 8:30am to 4:00pm at Kings Park.

The community Christmas and staff party were held in the week before the break. Both events went well and people enjoyed themselves. The next event is Australia Day which will be held on 23/01/26 at the Rage Cage from 10am.

The school holiday program has been going well especially the trips to the pool. Elisha has been running the program most days of the week. The Shire has received three letters Yalgoo kids have

It is the hot season again so make sure you travel with lots of water and let people know when you leave and arrive to stay safe.

### STATUTORY ENVIRONMENT

Local Government Act 1995

### POLICY/FINANCIAL IMPLICATIONS

NIL

### VOTING REQUIREMENT

Simple Majority

### OFFICERS RECOMMENDATION

That Council receive the Acting Chief Executive Officers General Report.

14.2 LONG SERVICE LEAVE CASH OUT

Applicant:	Shire of Yalgoo
Date:	22 January 2026
Reporting Officer:	Glenn Boyes – Acting CEO
Disclosure of Interest:	NIL
Attachments:	NIL

**SUMMARY**

That Council consider cashing out long service leave for the Chief Executive Officer.

**COMMENT**

Under the regulations, employees are entitled to 13 weeks long service leave after 10 years of service. Long service leave is transferable between local governments as long as certain conditions are met. The CEO met these conditions when he moved to the Shire and commenced employment. Therefore, he is now entitled to his long service leave.

The CEO has requested to cash out eight (8) weeks long service leave with a remaining five (5) weeks leave still owing to him.

**STATUTORY ENVIRONMENT**

Local Government Act 1995

Local Government (Long Service Leave) Regulations 2024

**POLICY/FINANCIAL IMPLICATIONS**

Nil

**VOTING REQUIREMENT**

Simple Majority

**OFFICERS RECOMMENDATION**

That Council approves eight (8) weeks long service leave to be cashed out to the CEO in the next payrun.

14.3 RATES WRITE-OFF – A581 – 34 CAMPBELL STREET

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	22 January 2026
<b>Reporting Officer:</b>	Glenn Boyes – Acting CEO
<b>Disclosure of Interest:</b>	NIL
<b>Attachments:</b>	NIL

**SUMMARY**

That Council consider refunding the rates payment made by W. Jones and writing-off the outstanding balances on A581 – 34 Campbell Street.

**COMMENT**

W. Jones purchased the block in early 2025 from Development WA along with materials such as fencing. His intention was to build a home on the lot. After purchasing the block, it was discovered the land was contaminated and Development WA purchased the block back (the Shire has not confirmed the land was contaminated). Unfortunately, the process took until late 2025 and rates were raised before the settlement went through. W. Jones has asked if Council would consider refunding the \$169.66 rate payment he made on 07/01/26.

Rates were raised on 30/09/25 for all Shire properties including A581. It is proposed that the \$408.00 raised and the \$7.50 interest incurred up until January 2026 is written off as W. Jones had to sell the property back to Development WA. The image below shows the property was transferred back to the State Government on 17/11/2025.

**Transaction Details**

Document Number	Q659980
Document Type	Transfer
Date of Execution	17/11/2025
Restrictive Covenant	No
Purchaser's Caveat	No
Easement	No
Share	No
Adjudicated	No
Sellers	JONES, WILLIAM BENEDICT
Buyers	WESTERN AUSTRALIAN LAND AUTHORITY

**STATUTORY ENVIRONMENT**

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

*Rates and Charges (Rebates and Deferments) Act 1992*

**POLICY / FINANCIAL IMPLICATIONS**

This will not have a significant impact on projected 2025 – 2026 income.

**VOTING REQUIREMENTS**

Absolute Majority

**OFFICERS RECOMMENDATION**

That Council refund the \$169.66 to W. Jones and write-off the \$408.00 in rates and \$7.50 in interest on property A581 – 34 Campbell Street.

14.4 SUNDY DEBTOR WRITE-OFF – MAURICE BLACKBURN LAWYERS

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	22 January 2026
<b>Reporting Officer:</b>	Glenn Boyes – Acting CEO
<b>Disclosure of Interest:</b>	NIL
<b>Attachments:</b>	NIL

**SUMMARY**

That Council consider writing off the recovery of legal fees relating to the subpoena from Maurice Blackburn Lawyers ref: 151738.

**COMMENT**

The Shire was subpoenaed for information relating to matter reference number 151738 by Maurice Blackburn Lawyers. The Shire engaged Civic Legal to provide advice on the subpoena while preparing the documents requested by the lawyers.

Maurice Blackburn have paid the Shire for the work preparing the documents but have not paid the cost for engaging our own lawyers for advice. Therefore, it is proposed to write-off the \$3,146.00 raised for the legal advice the Shire incurred from requesting advice from our lawyers.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995*

**POLICY / FINANCIAL IMPLICATIONS**

This will not have a significant impact on projected 2025 – 2026 income.

**VOTING REQUIREMENTS**

Absolute Majority

**OFFICERS RECOMMENDATION**

That Council write-off the \$3,146.00 raised for the legal advice the Shire incurred from requesting advice from our lawyers related to the subpoena from Maurice Blackburn Lawyers ref: 151738.

14.5 MELENBYNE STATION PLANNING APPLICATION – **LATE ITEM**

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	22 January 2026
<b>Reporting Officer:</b>	Glenn Boyes – Acting CEO
<b>Disclosure of Interest:</b>	NIL
<b>Attachments:</b>	NIL

**15 NOTICE OF MOTIONS**

**16 URGENT BUSINESS**

**17 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

**18 NEXT MEETING**

The next Ordinary Meeting of Council is due to be held in the Yalgoo Council Chamber on Friday 27<sup>th</sup> February 2026 commencing at 10:30am.

**19 MEETING CLOSURE**

There being no further business the Shire President declared the Ordinary meeting closed at.

**PUBLIC QUESTION TIME - FOR INFORMATION PURPOSES ONLY**

The Shire of Yalgoo welcomes community participation during public question time of Council Meetings. The following is a summary of s5.24 of the Local Government Act 1995, the Local Government (Administration) Regulations 1996 and Shire Policy, to provide a guide for public question time.

To enable a prompt and detailed response to questions, members of the public are requested to lodge questions in writing to the Chief Executive Officer at least two days prior to a Council meeting. This can be done:

- a. In person at the Shire of Yalgoo Office, 37 Gibbons St, Yalgoo
- b. By emailing the Executive Support Officer s
- c. By phoning the Executive Support Officer (08) 9962 8042

When registering a question members of the public will be required to provide the following for record keeping and response:

- a. Name, Address, Contact Number and Name of Organisation representing (if any)
- b. A written copy of the question to be asked at Public Question Time

It is recommended to arrive at the Council Meeting 15 minutes to commencement if you have not registered a question in advance.

The presiding Member will open Public Question Time where appropriate and, if necessary, provide a brief summary of the rules, regulations and procedures of Public Question Time.

1. The person asking the question is to state their name prior to asking the question.
2. Questions are to be directed through the chair, with the Presiding Member having the discretion of accepting or rejecting a question and the right to nominate a Councillor or Officer to answer.
3. In order to provide an opportunity for the greatest portion of the gallery to take advantage of question time, questions are to be as succinct as possible. Any preamble to questions should therefore be minimal and no debating of the issue between the Gallery, Councillors or Officers is permissible.
4. Where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response.
5. Questions which are considered inappropriate; offensive or otherwise not in good faith; duplicates or variations of earlier questions; relating to the personal affairs or actions of Council members or employees; will be refused by the Presiding Member as 'out of order' and will not be recorded in the minutes.
6. Questions from members of the public that do not comply with the Rules of Question Time or do not abide by a ruling from the Presiding Member, or where the member of the public behaves in a manner in which they are disrespectful of the Presiding Member or Council, or refuse to abide by any reasonable

direction from the Presiding Member, will be ruled 'out of order' and the question will not be recorded in the minutes.

7. Answers to questions provided in good faith, however, unless reasonable prior written notice of the question is given, answers should not be relied upon as being totally comprehensive.
8. The priority for asking questions shall be firstly 'questions on which written notice has been given prior to the meeting' (that is, prior to 12 noon on the day immediately preceding the meeting) and secondly, 'questions from the floor'.
9. Public Question Time is set for a maximum period of 15 minutes, and will terminate earlier should no questions be forthcoming.
10. There are circumstances where it may be necessary to place limits on the asking of questions to enable all members of the public a fair and equitable opportunity to participate in Public Question Time. In these events the Presiding Member will apply the most appropriate limit for the circumstance. Generally each member of the public shall be provided a maximum two minutes time limit in the first instance, in which to ask a maximum of two questions (whether these are submitted 'in writing' or 'from the floor'). A question may include a request for the tabling of documents where these are relevant to an issue before Council.
11. Should there be time remaining on the initial period for Public Question Time (i.e. 15 minutes) after all members of the public have posed their initial allotment of two questions, the Presiding Member will then allow members of the public to sequentially (in accordance with the register) ask further questions (with necessary limits in place as discussed above if required) until the initial period for Public Question Time has expired.
12. Any extension to the initial period for Public Question Time is to be limited to a period that will allow sufficient time for any remaining members of the public to ask their initial allotment of two questions.
13. Where a question (compliant to these rules) is raised and is unable to be answered at the meeting, the question shall be 'taken on notice' with an answer being given at the next appropriate Council Meeting.
14. Where a member of the public submitting a question is not physically present at the meeting, those questions will be treated as an item of correspondence and will be answered in the normal course of business (and not be recorded in the minutes).

**MATTERS FOR WHICH THE MEETING MAY BE CLOSED- FOR INFORMATION PURPOSES ONLY**

Councillors are obliged to maintain the confidentiality of matters discussed when the meeting is closed.

The following legislative extracts were downloaded from [www.legislation.wa.gov.au](http://www.legislation.wa.gov.au) on 7 July 2021.

**Local Government Act 1995**

**s5.23. Meetings generally open to the public**

(1) Subject to subsection (2), the following are to be open to members of the public —

- (a) all council meetings; and
- (b) all meetings of any committee to which a local government power or duty has been delegated.

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
  - (i) a trade secret; or
  - (ii) information that has a commercial value to a person; or
  - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
- (f) a matter that if disclosed, could be reasonably expected to —
  - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
  - (ii) endanger the security of the local government's property; or
  - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;

and

- (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and
- (h) such other matters as may be prescribed.

(3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

**s5.92 Access to information by council, committee members**

- (1) A person who is a council member or a committee member can have access to any information held by the local government that is relevant to the performance by the person of any of his or her functions under this Act or under any other written law.
- (2) Without limiting subsection (1), a council member can have access to —
  - (a) all written contracts entered into by the local government; and
  - (b) all documents relating to written contracts proposed to be entered into by the local government.

**s5.93. Improper use of information**

A person who is a council member, a committee member or an employee must not make improper use of any information acquired in the performance by the person of any of his or her functions under this Act or any other written law —

- (a) to gain directly or indirectly an advantage for the person or any other person; or
- (b) to cause detriment to the local government or any other person. Penalty: \$10 000 or imprisonment for 2 years.

**Local Government (Model Code of Conduct) Regulations 2021**

**s.21 Disclosure of Information**

(1) In this clause —

**closed meeting** means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;

**confidential document** means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;

**document** includes a part of a document;

**non-confidential document** means a document that is not a confidential document.

(2) A council member must not disclose information that the council member —

- (a) derived from a confidential document; or
- (b) acquired at a closed meeting other than information derived from a non-confidential document.

(3) Subclause (2) does not prevent a council member from disclosing information —

- (a) at a closed meeting; or
- (b) to the extent specified by the council and subject to such other conditions as the council determines; or
- (c) that is already in the public domain; or
- (d) to an officer of the Department; or
- (e) to the Minister; or
- (f) to a legal practitioner for the purpose of obtaining legal advice; or
- (g) if the disclosure is required or permitted by law.

**ATTENDANCE - FOR INFORMATION PURPOSES ONLY**

**Local Government Act 1995**

**S2.25 Disqualification for failure to attend meetings**

- (1) A council may, by resolution, grant leave of absence, to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister, unless all of the meetings are within a period of 3 months.
- (3A) Leave is not to be granted in respect of —
  - (a) a meeting that has concluded; or
  - (b) the part of a meeting before the granting of leave.
- (3) The granting of the leave, or refusal to grant the leave and reasons for that refusal, is to be recorded in the minutes of the meeting.
- (4) A member who is absent, without obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council, unless all of the meetings are within a 2 month period.
- (5A) If a council holds 3 or more ordinary meetings within a 2 month period, and a member is absent without leave throughout each of those meetings, the member is disqualified if he or she is absent without leave throughout the ordinary meeting of the council immediately following the end of that period.
- (5) The non attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council —
  - (a) if no meeting of the council at which a quorum is present is actually held on that day; or
  - (b) if the non attendance occurs —
    - (i) while the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5); or
    - (ii) while proceedings in connection with the disqualification of the member have been commenced and are pending; or
    - (iii) while the member is suspended under section 5.117(1)(a)(iv) or Part 8; or
    - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending.
- (6) A member who before the commencement of the Local Government Amendment Act 2009 section 5 was granted leave during an ordinary

meeting of the council from which the member was absent is to be taken to have first obtained leave for the remainder of that meeting.

### **Urgent Business**

General business will not be admitted to Council. In cases of urgency or other special circumstances, where a matter cannot or should not be deferred until the next meeting, urgent items may, with the consent of a majority of Elected Members present, be heard and dealt with. Any such business shall be in the form of a clear motion, and the President may require such a motion to be written and signed by the Councillor or officer proposing the motion or recommendation.

### **Deputations**

Persons wishing to appear before Council or a Committee as a deputation should apply to the CEO at least one week before the date of the meeting, specifying the purpose of the deputation and the number of persons in the deputation. Deputations may be permitted at the discretion of the Presiding Member or by a resolution of the Council or Committee (as the case may not be). Not more than two members of a deputation may address the Council or Committee, except to answer questions from members of the Council or Committee.

A motion was moved by Cr\_\_\_\_\_ and seconded by Cr\_\_\_\_\_ to adjourn the meeting for lunch/a break and to reconvene at \_\_\_\_\_ am/pm