



# MINUTES

## For the Ordinary Council Meeting

Held on the 19<sup>th</sup> December 2025



**Ian Holland**

CHIEF EXECUTIVE OFFICER

19<sup>th</sup> December 2025

**Disclaimer:**

The Shire of Yalgoo gives notice to members of the public that any decisions made at the meeting, can be revoked, pursuant to the Local Government Act 1995. Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

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## Minutes – Ordinary Council Meeting – Friday 19<sup>th</sup> December 2025

### 1 **DECLARATION OF OPENING**

The Shire President welcomed those in attendance and declared the meeting open at 11.30am.

### 2 **ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

In accordance with section 14 of the Local Government (Administration) Regulations 1996 “Meetings held by electronic means in public health emergency or state of emergency (Act s. 5.25(1)(ba))”, the President to declare that this Meeting may take place via instantaneous communication. All Councillors and staff are to be available either via telephone (teleconference) or in person.

**President** Cr Raul Valenzuela

**Deputy President** Cr Kieran Payne

**Councillors** Cr Angus Nichols  
Cr Tamisha Hodder  
Cr Raelene Kroon

**Chief Executive Officer** Ian Holland

**Deputy CEO** Glenn Boyes

**Executive Assistant** Diane Hodder

**Works Foreman** Luke O’Shaughnessy

**APOLOGIES** NIL

**LEAVE OF ABSENCE** NIL

### 3 **DISCLOSURE OF INTERESTS**

Councillors and Officers are reminded of the requirements of s5.65 of the Local Government Act 1995, to verbally disclose any interest during the meeting before the matter is discussed or to provide in writing the nature of the interest to the CEO before the meeting.

Cr Raelene Kroon declared a financial interest in Item 17.1 Enterprise Bargaining Agreement.

**4 PUBLIC QUESTION TIME**

NIL

**REPONSES TO QUESTIONS TAKEN ON NOTICE**

NIL

**QUESTIONS TAKEN WITHOUT NOTICE**

NIL

**5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

NIL

**6 NOTICE OF MATTERS TO BE DISCUSSED BEHIND CLOSED DOORS**

17.1 Enterprise Bargaining Agreement

**7 APPLICATIONS FOR LEAVE OF ABSENCE**

Cr Nichols has requested a leave of absence for March 2026 Ordinary Council Meeting.

**8 ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**

Date	Location	Meeting	Attendance
10 December 2025	Shire of Mt Magnet	MRVC Meeting	Cr Kieran Payne Cr Angus Nichols
16 December 2025	Yalgoo	Seniors Christmas Lunch	Cr Raul Valenzuela
17 December 2025	Yalgoo	School Concert & Children’s Christmas Function	Cr Raul Valenzuela Cr Kieran Payne

**9 CONFIRMATION OF MINUTES**

9.1 Minutes of the Ordinary Council Meeting – 28<sup>th</sup> November 2025

**OFFICERS RECOMMENDATION**

That the minutes of the Council Meeting held on the 28<sup>th</sup> November 2025, as attached, be confirmed as a true and correct record.

**COUNCIL RESOLUTION – C2025-12-01**

Moved: Cr Kieran Payne                      Seconded: Cr Angus Nichols

That the minutes of the Council Meeting held on the 28<sup>th</sup> November 2025, as attached, be confirmed as a true and correct record.

**CARRIED: 5/0**

Motion Carried unopposed by: Cr Valenzuela, Cr Nichols, Cr Payne, Cr Hodder & Cr Kroon.

**10 MINUTES OF COMMITTEE MEETINGS**

NIL

**11 TECHNICAL REPORTS**

**11.1 ADMINISTRATION REPORT**

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	11 December 2025
<b>Reporting Officer:</b>	Glenn Boyes – Deputy CEO
<b>Disclosure of Interest:</b>	NIL
<b>Attachments:</b>	NIL

**SUMMARY**

That Council receive the Administration Report as of 30 November 2025.

**COMMENT**

The OAG still hasn't started the audits yet. We won't start until next year close to the time we should be starting our 25/26 interim audit. Next year our focus will be on implementing the new accounting system which will make it harder to complete the audits. Hopefully soon they will provide a roadmap on how they expect to catch up.

The Shire collects a small voluntary gold coin donation from tourists to access the museum and chapel. On average we would collect a \$2 - \$3 donation. It is estimated to cost at least \$7.00 to collect, process and bank the donation. It is recommended to stop collecting the donation and focus on tourism activities and attractions that keep people in town for a longer period with the goal of spending more at local businesses.

We are hoping to receive a proposed scope of works for our Risk Analysis and Mitigation Plan for the road network. Our network, based on road usage, is similar to Cue and Mount Magnet. The table below shows how much each Shire collects in Rates and Federal Grants compared to the size of its road network in kilometres. To align with Cue and Mount Magnet, the Shire would need to halve the size of its network. Yalgoo is similar to Sandstone and receives more funds per kilometre compared to Murchison but their road networks have less traffic. This is only a basic comparison of our network but shows the need for us to complete and analysis.

Shire	Fed Grants and Rates	KM Road	\$ / KM	Yalgoo Equivalent KMs	% Increase / Decrease	Action
Yalgoo	5,016,853	1,270	3,950			
Cue	4,484,408	792	5,662	886	(30%)	Decrease network
Magnet	4,401,041	647	6,802	738	(67%)	Decrease network
Murchison	5,661,515	2,230	2,539	1,976	109%	Increase network
Sandstone	3,334,598	902	3,697	1,357	4%	Same network

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### OFFICERS RECOMMENDATION

That Council receive the Administration Report as of 30 November 2025

COUNCIL RESOLUTION – C2025-12-02

Moved: Cr Kieran Payne                      Seconded: Cr Raelene Kroon

That Council receive Administration Report as of 30 November 2025

CARRIED: 5/0

Motion Carried unopposed by: Cr Valenzuela, Cr Nichols, Cr Payne, Cr Hodder & Cr Kroon.

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### 11.2 TECHNICAL SERVICES REPORT

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	11 December 2025
<b>Reporting Officer:</b>	Luke O'Shaughnessy – Works Foreman
<b>Disclosure of Interest:</b>	NIL
<b>Attachments:</b>	NIL

#### SUMMARY

That Council receive the Technical Services Report as at the 30 November 2025

#### COMMENT

##### Road Construction

- Sealing of Ninghan Road completed early December
- Rowe completed boxing out on Ninghan Road
- Boundary grid under LRCI complete. Next grid to be completed next year
- RTR projects investigated and 24/25 and 25/26 projects to be submitted soon

##### Road Maintenance

- Morawa Rd ongoing
- Preparing for heavy maintenance grading for 2025/2026

##### Other – Yalgoo

- Town Hall renovations ongoing. Anthony still helping
- Major depot clean up finished

##### Other – Paynes Find

- General clean and tidy of the tip

##### Staff

- No staff movements

#### OFFICERS RECOMMENDATION

That Council receive the Technical Services Report as of 30 November 2025.

#### COUNCIL RESOLUTION – C2025-12- 03

Moved: Cr Kieran Payne                      Seconded: Cr Angus Nichols

That Council receive the Technical Services Report as of 30 November 2025.

CARRIED: 5/0

Motion Carried unopposed by: Cr Valenzuela, Cr Nichols, Cr Payne, Cr Hodder & Cr Kroon.

**12 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH REPORTS**  
NIL

**13 FINANCIAL REPORTS**

13.1 LIST OF ACCOUNTS

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	11 December 2025
<b>Reporting Officer:</b>	Glenn Boyes – Deputy CEO
<b>Disclosure of Interest:</b>	NIL
<b>Attachments:</b>	List of Accounts

**SUMMARY**

The attached list of accounts paid during the month of November 2025, under Delegated Authority, is provided for Council's information and endorsement.

**COMMENT**

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and to record those accounts in the minutes of the meeting.

**STATUTORY ENVIRONMENT**

Local Government Act 1995

6.10 Financial Management regulations

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
  - I. The municipal fund; and
  - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
  - I. The payee's name; and
  - II. The amount of the payment; and
  - III. The date of the payment; and
  - IV. Sufficient information to identify the transaction.
2. A list of accounts for approval to be paid is to be prepared each month showing –
  - a. For each account which requires council authorisation in that month
    - i. The payee's name; and
    - ii. The amount of the payment; and
    - iii. Sufficient information to identify the transaction; and



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- b. The date of the meeting of the council to which the list is to be presented.
3. A list prepared under sub regulation (1) or (2) is to be –
  - a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - b. Recorded in the minutes of that meeting.

### 13A. Payments by employees via purchasing cards

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment;
  - (d) sufficient information to identify the payment.
- (2) A list prepared under sub regulation (1) must be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

### **POLICY/FINANCIAL IMPLICATIONS**

NIL

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICERS RECOMMENDATION**

That Council receive the list of accounts paid during November 2025 totalling \$545,988.25 from the municipal bank accounts.

#### COUNCIL RESOLUTION – C2025-12-04

Moved: Cr Kieran Payne

Seconded: Cr Angus Nichols

That Council receive the list of accounts paid during November 2025 totalling \$545,988.25 from the municipal bank accounts.

CARRIED: 5/0

Motion Carried unopposed by: Cr Valenzuela, Cr Nichols, Cr Payne, Cr Hodder & Cr Kroon.

**List of Accounts Paid**  
**Credit Cards**  
**November 2025**

**CEO Credit Card**

#	Reference	Date	Supplier	Description	Amount	Bank	Type
1	DD6088.1	02/10/25	Adobe Software	3 x monthly subscriptions to Adobe software for October 2025	(113.98)	1	CSH
2	DD6088.1	07/10/25	Quay Perth	Accommodation and meals at Quay Hotel for President while attending the Road Safety conference	(981.13)	1	CSH
3	DD6088.1	12/10/25	Microsoft	Monthly subscription for CEO to Microsoft Co-pilot for October 2025	(33.00)	1	CSH
4	DD6088.1	24/10/25	Starlink	2 x Starlink monthly subscriptions for October 2025	(160.00)	1	CSH
5	DD6088.1	24/10/25	Remarkable	Monthly subscription to Remarkable software for October 2025	(5.14)	1	CSH
6	DD6088.1	30/10/25	Bendigo Bank	Card fee for October 2025	(4.00)	1	CSH
					<b>(1,297.25)</b>		

**DCEO Credit Card (for office use)\***

#	Reference	Date	Supplier	Description	Amount	Bank	Type
7	DD6088.1	01/10/25	Department of Transport	Registration for YA 778 - Expiry 30/06/2026	(179.45)	1	CSH
8	DD6088.1	01/10/25	Department of Transport	Registration for YA 898 - Expiry 30/06/2026	(179.45)	1	CSH
9	DD6088.1	31/10/25	Yalgoo General Store	Refreshments for community events	(1,086.35)	1	CSH
10	DD6088.1	31/10/25	Yalgoo General Store	Refreshments for Admin	(343.55)	1	CSH
11	DD6088.1	31/10/25	Yalgoo General Store	Refreshments for Council meetings and Grants Commission meeting	(246.70)	1	CSH
12	DD6088.1	31/10/25	Yalgoo General Store	Meals for Murdoch University Vet Program	(243.20)		
13	DD6088.1	04/10/25	Department of Communities	Working With Children's Check renewal - DCEO	(87.00)	1	CSH
14	DD6088.1	04/10/25	Department of Transport	Plate change before sale for P643 - Hino Truck (YA 453)	(32.00)	1	CSH
15	DD6088.1	04/10/25	Department of Transport	Plate changed before sale for P632 - Mitsubishi Pajero (YA 0)	(32.00)	1	CSH
16	DD6088.1	09/10/25	Scantek Solutions	ID Verification for President related to purchasing Yalgoo Hotel through Peter Groom Settlements	(30.80)	1	CSH
17	DD6088.1	09/10/25	Capral Aluminium	28 lengths of assorted aluminium angle for the Town Hall	(1,088.71)	1	CSH

**List of Accounts Paid**  
**Credit Cards**  
**November 2025**

**DCEO Credit Card (for office use) (Continued)\***

#	Reference	Date	Supplier	Description	Amount	Bank	Type
18	DD6088.1	10/10/25	Yalgoo Hotel	Accommodation for Karloo Rockers at Funday	(572.00)	1	CSH
19	DD6088.1	11/10/25	JB Cuisine	Lunch for Ambulance Officers while attending Funday	(40.00)	1	CSH
20	DD6088.1	11/10/25	Ibis Styles	Accommodation for Brian Hawkins on supply run	(294.00)	1	CSH
21	DD6088.1	23/10/25	Spotlight	Halloween decorations	(40.00)	1	CSH
22	DD6088.1	23/10/25	Harvey Norman	Samsung 2TB portable storage device for Admin	(349.00)	1	CSH
23	DD6088.1	23/10/25	Kmart	Halloween decorations	(48.80)	1	CSH
24	DD6088.1	23/10/25	Bunnings	Halloween decorations	(181.00)	1	CSH
25	DD6088.1	23/10/25	Bunnings	Bosch 125mm Angle Grinder for Depot	(125.00)	1	CSH
26	DD6088.1	25/10/25	Pan Pacific	Meals and parking for Luke O'Shaughnessy while attending Roads Conference	(364.80)	1	CSH
27	DD6088.1	25/10/25	Pan Pacific	Meals for Raul Valenzuela while attending Roads Conference	(233.38)	1	CSH
28	DD6088.1	29/10/25	Richmond Rolling Solutions	14 x adjustable feet for the Town Hall kitchen benches	(333.91)	1	CSH
29	DD6088.1	30/10/25	Bendigo Bank	Monthly card fee	(4.00)	1	CSH
30	DD6090.1	23/10/25	Shire of Yalgoo	Top up balance for DCEO Credit Card	<u>3,000.00</u>	1	CSH
					<b>(3,135.10)</b>		

\* - Total credit card transaction equalled \$6,135.10 for the month. The total shown includes a \$3,000 transfer to top up the credit card

**List of Accounts Paid**  
**Direct Debit and Bpay**  
**November 2025**

#	Reference	Date	Supplier	Description	Amount	Bank	Type
31	7	30/11/25	Fee - Bank Fees	Bank Fees NAB	(10.00)	3	FEE
32	92	30/11/25	Fee - Bank Fees	Bank Fees Bendigo	(1,312.62)	1	FEE
33	DD6057.1	05/11/25	Horizon Power	Street Light Charges for October 2025	(1,110.37)	1	CSH
34	DD6065.1	05/11/25	Telstra Corporation Ltd	October 2025 - Telstra Invoice	(7,170.90)	1	CSH
35	DD6071.1	11/11/25	Shire of Yalgoo	Superannuation Paid in Pay Run #151 - 11/11/2025	(14,092.31)	1	CSH
36	DD6072.1	12/11/25	Shire of Yalgoo	Pay Run #151 - (27/10/2025 - 09/11/2025)	(52,461.80)	1	CSH
37	DD6091.1	26/11/25	Shire of Yalgoo	Payrun #152 (10/11/2025 to 23/11/2025) and Superannuation Paid for Payrun # 152 (10/11/2025 to 23/11/2025)	(67,119.90)	1	CSH
					<b>(143,277.90)</b>		

**List of Accounts Paid****EFT****November 2025**

<b>#</b>	<b>Reference</b>	<b>Date</b>	<b>Supplier</b>	<b>Description</b>	<b>Amount</b>	<b>Bank</b>	<b>Type</b>
38	EFT3569	05/11/25	BOC Limited	Container Service 28/9/2025 - 28/10/2025	(131.61)	1	CSH
39	EFT3570	05/11/25	GG Pumps & Electrical	Franklin Sub Pump FPS-4A 10TS-21 including installation	(1,726.65)	1	CSH
40	EFT3571	05/11/25	Pemco Diesel Pty Ltd	2025 Toyota Hilux SR5 Dual Cab (YA 1000) - Light bar, spot light and long range fuel tank installed	(3,774.10)	1	CSH
41	EFT3572	05/11/25	Cekas Asset Maintenance	Yalgoo Town Hall Restorations - 27/10/2025 - 31/10/2025	(3,412.75)	1	CSH
42	EFT3573	05/11/25	Midwest Windscreens	Supply and fit new Windscreen to 2019 Toyota Hilux Rego: YA804	(1,120.00)	1	CSH
43	EFT3574	05/11/25	Mitchell & Brown Retravisio	Household Electrical goods - Toaster and Sandwich press	(104.00)	1	CSH
44	EFT3575	05/11/25	Paynes Find Road House and Tavern	5 nights accommodation for employee while doing private works for Charles Darwin Reserve	(1,385.00)	1	CSH
45	EFT3576	05/11/25	Pemco Diesel Pty Ltd	Service for 2022 Toyota Hilux - Parks & Gardens	(843.91)	1	CSH
46	EFT3577	05/11/25	Murchison Earthmoving	10 hrs excavator hire for cleaning up Rubbish Tip	(2,310.00)	1	CSH
47	EFT3578	05/11/25	Cekas Asset Maintenance	Construction Works at Yalgoo Town Hall	(2,671.65)	1	CSH
48	EFT3579	05/11/25	Corsign	Traffic Management Signs for Roadworks	(3,597.00)	1	CSH
49	EFT3580	05/11/25	Midwest Safety & Training Pty Ltd	Staff health and safety representative course on 13/10/25	(880.00)	1	CSH
50	EFT3581	10/11/25	Water Corporation	Water charges for all Shire properties from 21/08/25 - 24/10/25	(3,278.91)	1	CSH
51	EFT3582	12/11/25	Integrated ICT	Managed IT service for October 2025	(755.99)	1	CSH
52	EFT3583	12/11/25	Message4U Pty Ltd	Communication Expenses - monthly access fee 01/10/25 - 31/10/25	(126.50)	1	CSH
53	EFT3584	12/11/25	Fleet Complete Australia	Vehicle Tracking - Iridium Failover 01/10/2025 - 31/10/2025	(569.94)	1	CSH
54	EFT3585	12/11/25	S & J Glass Pty Ltd	Staff Housing - 13 (Lot 6) Henty St - supply and install sliding door	(4,646.00)	1	CSH

**List of Accounts Paid**  
**EFT (Continued)**  
**November 2025**

#	Reference	Date	Supplier	Description	Amount	Bank	Type
55	EFT3586	12/11/25	Battery Mart	Batteries - Toyota Hilux P930 1IEE 930 & Water Pumps at Turkeys Nest	(528.09)	1	CSH
56	EFT3587	12/11/25	Winc Australia	ADMIN - Braille Sign Access Toilet	(228.86)	1	CSH
57	EFT3588	12/11/25	Veolia Environmental Services	Domestic & Commercial Waste Collection - October 2025	(3,302.51)	1	CSH
58	EFT3589	12/11/25	Mcdonalds Wholesalers	Community Events - Halloween – Cakes, Community Events - Halloween various items, Community Events - Halloween drinks and lollies and Caravan Park - stock order October 2025	(1,235.40)	1	CSH
59	EFT3590	12/11/25	St John Ambulance WA	Attendance of Ambulance for the Family Fun Day held 10 October 2025	(792.00)	1	CSH
60	EFT3591	12/11/25	Shire Of Mt Magnet	EHO Contracting Services - 1,27,28 October 2025	(5,659.50)	1	CSH
61	EFT3592	12/11/25	Bai Communications Pty Ltd	TV Radio broadcasting recovery 22/7/2025 to 19/9/2025	(189.85)	1	CSH
62	EFT3593	12/11/25	Cloud Payment Group	Debt Collection Expenses - Agents Service fee - WA Regional	(429.00)	1	CSH
63	EFT3594	12/11/25	Url Networks Pty Ltd	Admin Phones - October 1/10/2025 - 31/10/2025	(104.53)	1	CSH
64	EFT3595	12/11/25	Yalgoo Hotel Motel	Meals and Accommodation for EHO - 1 night 27/10/2025, Catering for Grants Commission Meeting on 29/10/2025, Reimbursement of insurance paid for the Yalgoo Hotel by previous owner and Salads for Melbourne Cup lunch on 04/11/2025	(3,781.76)	1	CSH
65	EFT3596	12/11/25	Integrated ICT	Managed Service Onboarding - October 2025	(2,640.00)	1	CSH
66	EFT3597	12/11/25	Raelene Kroon	Refund of 2025 Councillor Nomination bond	(100.00)	1	CSH
67	EFT3598	12/11/25	ATOM Supply	Sanitary Supplies for Public Toilets	(363.48)	1	CSH
68	EFT3599	12/11/25	Bridged Group Pty Ltd	Monthly Sophos Agreement for November 2025	(165.00)	1	CSH
69	EFT3600	12/11/25	Canine Control	Ranger Services on 06/11/25	(1,530.38)	1	CSH
70	EFT3601	12/11/25	Civic Legal	Legal Expenses for Matter No. 151605	(4,029.55)	1	CSH
71	EFT3602	12/11/25	Winc Australia Pty Limited	4 x cartons of toilet tissue for Public Toilets	(272.32)	1	CSH
72	EFT3603	12/11/25	Tamisha Hodder	Refund of 2025 Councillor Nomination bond	(100.00)	1	CSH

**List of Accounts Paid**  
**EFT (Continued)**  
**November 2025**

#	Reference	Date	Supplier	Description	Amount	Bank	Type
73	EFT3604	12/11/25	Mullewa Farm Supplies	40L x Bifenthrin pesticide, screws and extension cord for Depot	(880.24)	1	CSH
74	EFT3605	12/11/25	Helen Smith	Animal Sterilisation Program from 21/10/25 - 22/10/25	(5,483.50)	1	CSH
75	EFT3606	13/11/25	Talis Consultants	Road Asset Revaluation for 24/25. Project Number: TAMP25026 Final Valuation report and Digital Imagery	(17,319.45)	1	CSH
76	EFT3607	13/11/25	Pool & Spa Mart	Chemicals for the Water Park	(54.60)	1	CSH
77	EFT3608	13/11/25	Winc Australia	4 x Boxes of Coffee, 2 x Cartons of Hand Towel and other cleaning supplies for Admin and Ladies Bathroom Sign for Caravan Park	(486.82)	1	CSH
78	EFT3609	13/11/25	Yalgoo Hotel Motel	Accommodation and Meals for EHO for 25th - 27th of August 2025, Accommodation and Meals for EHO 30th September 2025, Meals and Refreshments for Carey Right Track July - September 2025, Meals for PEMCO - 16 October 2025, Catering for Tuesday 21 October - Vet Program, Catering - Vet program - Monday 20 October and Tuesday 21 October 2025, Council Meeting Lunch Friday 24 October 2025 - Meals & Refreshments and Meals for P. Cekanauskas and Crew - September 01/09/25 - 30/09/25, October 01/10/25 - 22/10/25	(4,533.70)	1	CSH
79	EFT3610	13/11/25	I.T. Vision Software	IT Vision Annual Subscription 25/26	(51,458.03)	1	CSH
80	EFT3611	13/11/25	Mitchell & Brown Retravisoin	Caravan Park - Panasonic 32L Inverter Microwave	(298.00)	1	CSH
81	EFT3612	14/11/25	Aprilla Grids	2 x 8m grids for Morawa-Yalgoo Rd	(18,451.40)	1	CSH
82	EFT3613	14/11/25	Trophy Brothers Pty Ltd T/AS Geraldton Trophy Centre	Engrave honour board plate for Cr Kroon and White acrylic desk plaque for Cr Kroon	(180.00)	1	CSH
83	EFT3614	14/11/25	Datacom Solutions	EasiPay Payroll Services - October 2025	(151.33)	1	CSH
84	EFT3615	14/11/25	Abrolhos Steel	2 x 40mm x 2mm square tubing for 21B Campbell St fencing	(125.28)	1	CSH

**List of Accounts Paid**  
**EFT (Continued)**  
**November 2025**

#	Reference	Date	Supplier	Description	Amount	Bank	Type
85	EFT3616	14/11/25	Midwest Windscreens	Supply and fit new Windscreen to 2023 Toyota Hilux Rego: 1IEE929	(1,085.00)	1	CSH
86	EFT3617	14/11/25	Hersey's Safety Pty Ltd	Stinga gloves, safety glasses, sunscreen, 2 x grease kits and other materials for Depot	(2,650.47)	1	CSH
87	EFT3618	14/11/25	Local Government Professionals Australia WA	2025 LG Pro Annual State Conference for Deputy CEO	(1,640.00)	1	CSH
88	EFT3619	14/11/25	Paywise Pty Ltd	Novated Lease payroll deduction in payrun #150	(1,912.10)	1	CSH
89	EFT3620	14/11/25	Access Electrical Contracting	Replace switchboard and install new RCD's at Museum	(1,537.58)	1	CSH
90	EFT3621	14/11/25	F.V.S. Fire Pty Ltd	6 monthly fire equipment inspection for Paynes Find	(357.50)	1	CSH
91	EFT3622	14/11/25	Leisk Hydraulics Pty Ltd	Replace cistern at Depot toilet, plumb kitchen at Town Hall, install vandal proof taps at Public Toilet and repair retic at Railway Building	(3,635.50)	1	CSH
92	EFT3623	14/11/25	Pemco Diesel Pty Ltd	Repair water pump belt on P660 - JD Grader	(1,694.35)	1	CSH
93	EFT3624	14/11/25	Cekas Asset Maintenance	Renovations to Town Hall from 03/11/25 - 07/11/25	(4,515.51)	1	CSH
94	EFT3625	14/11/25	Hersey's Safety Pty Ltd	7 x water coolers, 5L x vinyl reviver and other materials for Depot	(695.75)	1	CSH
95	EFT3626	14/11/25	Bronwyn Bourne	Refund bonds paid for Men Shed hire on 01/11/25	(1,560.00)	1	CSH
96	EFT3627	14/11/25	Success Venture Pty Ltd T/AS Pan Pacific Perth	Accommodation for employee while at Road conference from 19/10/25 - 22/10/25 and Accommodation for Shire President while attending Roads conference from 19/10/25 - 22/10/25	(2,080.00)	1	CSH
97	EFT3628	14/11/25	Civic Legal	Legal expenses related to matter number 151698	(47,080.00)	1	CSH
98	EFT3629	14/11/25	Refuel Australia	Monthly Fuel Usage - October 2025	(11,087.05)	1	CSH
99	EFT3630	14/11/25	Landgate	25/26 annual subscription to SLIP cadastre imagery	(2,991.20)	1	CSH
100	EFT3631	14/11/25	Pivotel Satellite	Satellite and Spot tracking charges for November 2025	(311.00)	1	CSH
101	EFT3632	17/11/25	Paywise Pty Ltd	Novated Lease payroll deduction in payrun #151	(1,912.10)	1	CSH



**List of Accounts Paid**  
**EFT (Continued)**  
**November 2025**

#	Reference	Date	Supplier	Description	Amount	Bank	Type
102	EFT3633	20/11/25	LG Best Practices	Assistance with creditors, debtors and payroll for October 2025 and Monthly rates services for October 2025	(4,092.00)	1	CSH
103	EFT3634	20/11/25	Asset Valuation Advisory	Insurance and market rent valuation for Yalgoo Hotel	(7,920.00)	1	CSH
104	EFT3635	20/11/25	Chanelle Hawkins	Refund of Bond for hire of Core Stadium on 09/06/25	(150.00)	1	CSH
105	EFT3636	20/11/25	Glenn Boyes	Reimbursement for accommodation and meal with attending the LG Pro Conference	(731.26)	1	CSH
106	EFT3637	20/11/25	Southern Cross Broadband Pty Ltd	Internet service for 14 August - 30 September 2025, Internet service for November 2025 and Internet service for December 2025	(1,925.00)	1	CSH
107	EFT3638	20/11/25	Outback Grave Markers Inc	Plaques for the Old Pioneer, Paynes Find and Fields Find Cemeteries	(3,440.00)	1	CSH
108	EFT3639	20/11/25	Derrys Hawkins	Reimburse purchase of meat for the Bingo Night on 13/11/25	(311.00)	1	CSH
109	EFT3640	20/11/25	Canine Control	Ranger Services on 14/11/25	(1,530.38)	1	CSH
110	EFT3641	20/11/25	Core Business Australia	AGRN1021 DRFAWA J1082 Claim 31 March-June 2025 and AGRN1021 DRFAWA J1082 Claim 32 July - Sept 2025	(60,280.00)	1	CSH
111	EFT3642	20/11/25	Gearing Butchers	Meat for the Murdoch University Vet Program BBQ on 22/10/25	(162.71)	1	CSH
112	EFT3643	20/11/25	IPEC Pty Ltd	Freight on library books	(54.43)	1	CSH
113	EFT3644	20/11/25	Shire of Perenjori	CESM shared costs for July - September 2025	(4,474.60)	1	CSH

**List of Accounts Paid**  
**EFT (Continued)**  
**November 2025**

#	Reference	Date	Supplier	Description	Amount	Bank	Type
114	EFT3645	21/11/25	Beachlands Plumbing Pty Ltd	Repair water meters at Admin and Gibbons St house, install tap at Railway Station and test sewer pump at Caravan Park	(3,584.12)	1	CSH
115	EFT3646	21/11/25	Access Electrical Contracting	Replace 5 sensor lights at Old Museum and Gaol	(940.50)	1	CSH
116	EFT3647	21/11/25	Hydestarz Pty Ltd	2.7mm and 3.3mm whipper snipper cord for Depot	(310.20)	1	CSH
117	EFT3648	21/11/25	Pemco Diesel Pty Ltd	Replace leaf springs with load springs on P929 - Toyota Hilux, Fit GPS Tracker to P066 - Toyota Dual Cab Hilux, Remove Kevrex Crane from old Hino Dual Cab and fit to new Hino Dual Cab and Vehicle service on P891 - Cat Skip Steer Loader	(10,205.77)	1	CSH
118	EFT3649	21/11/25	Pool & Spa Mart	3 x starver phosphate remover, 750 x photometer test tabs and other materials for the Water Park, Quickcheck Strips for Water Park and 15L x liquid acid and 15L x chlorine for Water Park	(815.50)	1	CSH
119	EFT3650	21/11/25	Cekas Asset Maintenance	Renovations to Town Hall from 10/11/25 - 14/11/25	(5,032.51)	1	CSH
120	EFT3651	28/11/25	Paywise Pty Ltd	GST variance on all Paywise and Fleet Network invoices paid on Novated Lease	(4,731.55)	1	CSH
121	EFT3652	28/11/25	Open Systems Technology Pty Ltd	Implementation of new Records software and project management	(18,224.25)	1	CSH
122	EFT3653	28/11/25	Caiti's Home Catering	Catering for the Community Christmas Party on 17/12/25	(2,013.00)	1	CSH
123	EFT3654	28/11/25	Pemco Diesel Pty Ltd	Service on P930 Toyota Hilux - 1IEE 930, Service on P665 Paynes Find Hilux - YA 884 and Service on P1000 SR5 Hilux - YA 1000	(2,461.76)	1	CSH
124	EFT3655	28/11/25	Winc Australia Pty Limited	Photocopier charges for 22/09/2025 - 20/10/2025, 5L x oven and grill cleaner for Admin and Photocopier charges for 20/10/2025 - 17/11/2025	(984.76)	1	CSH

**List of Accounts Paid**

**EFT (Continued)**

**November 2025**

<b>#</b>	<b>Reference</b>	<b>Date</b>	<b>Supplier</b>	<b>Description</b>	<b>Amount</b>	<b>Bank</b>	<b>Type</b>
125	EFT3656	28/11/25	Yalgoo Hotel Motel	Refreshments for Toolbox Meeting at Depot	(139.00)	1	CSH
126	EFT3657	28/11/25	Mullewa Farm Supplies	Turbo 400 hand held spray gun for Depot	(185.00)	1	CSH
127	EFT3658	28/11/25	Safe Roads WA	Patching defects on Morawa - Yalgoo Rd	(20,625.00)	1	CSH
					<u>(398,278.00)</u>		

**Total Accounts Paid**

CEO Credit Card	(1,297.25)
DCEO Credit Card (for office use)	(3,135.10)
Direct Debit and Bpay	(143,277.90)
EFT	(398,278.00)
	<u>(545,988.25)</u>

## Minutes – Ordinary Council Meeting – Friday 19<sup>th</sup> December 2025

### 13.2 INVESTMENT REPORT

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	11 December 2025
<b>Reporting Officer:</b>	Glenn Boyes – Deputy CEO
<b>Disclosure of Interest:</b>	NIL
<b>Attachments:</b>	Investment Register

#### **SUMMARY**

That Council receive the investment report as at 30 November 2025.

#### **COMMENT**

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995.*

6.14 Power To Invest.

Local Government (Financial Management) Regulations 1996

19 Investments, control procedures for

19C Investment of money, restrictions on (Act s6.14(2)(a))

Shire Delegated Authority

#### **POLICY/FINANCIAL IMPLICATIONS**

Nil

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICERS RECOMMENDATION**

That Council Receive the Investment Report as at 30 November 2025.

#### **COUNCIL RESOLUTION – C2025-12-05**

Moved: Cr Kieran Payne

Seconded: Cr Raelene Kroon

That Council Receive the Investment Report as at 30 November 2025.

**CARRIED: 5/0**

Motion Carried unopposed by: Cr Valenzuela, Cr Nichols, Cr Payne, Cr Hodder & Cr Kroon.

Shire of Yalgoo  
**Investment Register**  
 2025 - 2026

Month 30 Nov 2025  
 Interest Earned 1,794.12

Reserve #	Description	Opening	Opening Interest	Nov-25 Interest	Transfers In	Transfers Out	Closing*
9673101	Employee Entitlement (Leave) Reserve	56,747.13	91.00	0.00	0.00	(56,838.13)	0.00
9673201	Plant Replacement Reserve	854,911.53	1,371.00	0.00	0.00	(856,282.53)	0.00
9673301	Sports Complex Reserve	110,328.89	177.00	0.00	0.00	(110,505.89)	0.00
9673401	Buildings Construction Reserve	186,878.17	300.00	0.00	0.00	(187,178.17)	0.00
9673501	Yalgoo Ninghan Road Reserve	1,059,393.96	3,902.04	942.00	0.00	0.00	1,064,238.00
9673601	Buildings Maintenance Reserve	141,953.71	228.00	0.00	0.00	(142,181.71)	0.00
9673801	Community Amenities Reserve	312,804.53	502.00	0.00	0.00	(313,306.53)	0.00
9673901	HCP Reserve	163,273.44	262.00	0.00	0.00	(163,535.44)	0.00
9674001	Yalgoo Morawa Road Reserve	335,250.39	1,272.61	314.00	0.00	0.00	336,837.00
9674201	Office Equipment & ICT Reserve	4,199.62	6.00	0.00	0.00	(4,205.62)	0.00
9674301	Natural Disaster Triggerpoint Reserve	14,749.63	24.00	0.00	0.00	(14,773.63)	0.00
9674404	General Purpose Reserve	0.00	1,261.82	538.12	0.00	1,848,807.65	1,850,607.59
		<u>3,240,491.00</u>	<u>9,397.47</u>	<u>1,794.12</u>	<u>0.00</u>	<u>0.00</u>	<u>3,251,682.59</u>

\* - \$2,500,000 was transferred to the Muni account on 28/11/25. It was then rolled into a Reserves Term Deposit on 01/12/25.

### 13.3 MONTHLY FINANCIAL STATEMENTS

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	11 December 2025
<b>Reporting Officer:</b>	Glenn Boyes – Deputy CEO
<b>Disclosure of Interest:</b>	NIL
<b>Attachments:</b>	Monthly Report

#### **SUMMARY**

The Financial Statements for the month ended 30 November 2025 is presented to Council in accordance with *Regulation 34 of the Local Government (Financial Management) Regulations 1996*.

#### **COMMENT**

The Financial Statements for the period ending November 2025 includes the following statements and notes:

- Statement of Financial Activity
- Statement of Financial Position
- Net Funding Position
- Cash Position
- Reserves
- Receivables
- Asset Disposals
- Capital Acquisitions
- Rates
- Grants, Subsidies and Contributions
- Variance Reporting

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 - Section 6.4

Local Government (Financial Management) Regulations 1996 - Regulation 34

#### **POLICY/FINANCIAL IMPLICATIONS**

The adoption of the Statements of Financial Activity is retrospective. Accordingly, the financial implications associated with adopting this are nil.

#### **VOTING REQUIREMENT**

Simple Majority

#### **RISK IMPLICATIONS**

The Financial Activity report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

To mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and Management reporting and a quarterly process to monitor financial performance against budget estimates.

## Minutes – Ordinary Council Meeting – Friday 19<sup>th</sup> December 2025

Materiality reporting thresholds have been established by Council of \$10,000 and 10% for budget operating and capital items to alert management prior to there being irreversible impacts.

It should be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud.

The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the control of the CEO as laid out in the *Local Government (Financial Management) Regulations 1996 regulation 5*, seek to mitigate the possibility of this occurring.

These controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

### OFFICERS RECOMMENDATION

That Council receive the Statement of Financial Activity for the period ended 30 November 2025 in accordance with *Regulation 34 of the LGFM Regs 1996*.

#### COUNCIL RESOLUTION – C2025-12-06

Moved: Cr Kieran Payne

Seconded: Cr Tamisha Hodder

That Council receive the Statement of Financial Activity for the period ended 30 November 2025 in accordance with *Regulation 34 of the LGFM Regs 1996*.

CARRIED: 5/0

Motion Carried unopposed by: Cr Valenzuela, Cr Nichols, Cr Payne, Cr Hodder & Cr Kroon.



# **SHIRE OF YALGOO**

## **MONTHLY FINANCIAL REPORT**

**For the Period Ending 30 November 2025**



Shire of Yalgoo  
**Statement of Financial Activity**  
For the Period Ending 30 November 2025

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Opening Surplus / (Deficit)	1	7,136,089	7,136,089	7,264,514		
<b>Operating Revenue</b>						
Rates	7	3,312,501	3,318,924	3,309,752	(9,172)	(0%)
Grants, Subsidies and Contributions	8(a)	4,921,000	933,984	1,132,958	198,974	21%
Fees and Charges	9(a)	306,220	135,995	168,802	32,807	24%
Interest Earnings	9(b)	51,000	21,245	22,005	760	4%
Other Revenue	9(c)	35,500	17,114	19,958	2,844	17%
Profit on Asset Disposals	5	244,500	101,875	0	(101,875)	(100%)
		<b>8,870,721</b>	<b>4,529,137</b>	<b>4,653,476</b>		
<b>Operating Expenditure</b>						
Employee Costs	10(a)	(2,496,030)	(1,006,535)	(668,551)	337,984	(34%)
Materials and Contracts	10(b)	(5,368,710)	(983,794)	(1,094,718)	(110,924)	11%
Utility Charges	10(c)	(119,550)	(49,770)	(27,419)	22,351	(45%)
Depreciation	10(d)	(1,325,400)	(552,195)	(552,260)	(65)	0%
Insurance	10(e)	(260,000)	(108,295)	(1,527)	106,768	(99%)
Other Expenditure	10(f)	(179,500)	(74,765)	(16,126)	58,639	(78%)
Loss on Asset Disposals	5	(39,900)	(16,625)	0	16,625	(100%)
		<b>(9,789,090)</b>	<b>(2,791,979)</b>	<b>(2,360,601)</b>		
<b>Excluded Non-cash Activities</b>						
Depreciation		1,325,400	552,195	552,260		
(Profit) / Loss on Asset Disposals		(204,600)	(85,250)	0		
<b>Net Amount from Operating Activities</b>		<b>202,431</b>	<b>2,204,103</b>	<b>2,845,135</b>		
<b>Capital Revenue and Expenditure</b>						
Grants, Subsidies and Contributions	8(b)	1,900,450	791,850	240,000	(551,850)	(70%)
Proceeds from Disposal of Assets	5	403,000	167,915	199,753	31,838	19%
Land and Buildings	6(a)	(1,030,000)	(429,150)	(668,229)	(239,079)	56%
Plant and Equipment	6(b)	(951,000)	(396,250)	(236,538)	159,712	(40%)
Furniture and Equipment	6(c)	(30,000)	(12,500)	0	12,500	(100%)
Road Infrastructure	6(d)	(2,185,000)	(910,395)	(893,727)	16,668	(2%)
Other Infrastructure	6(e)	(235,000)	(97,910)	(85,714)	12,196	(12%)
<b>Net Amount from Capital Activities</b>		<b>(2,127,550)</b>	<b>(886,440)</b>	<b>(1,444,456)</b>		
<b>Financing Revenue and Expenditure</b>						
Transfers from Reserves	3	5,177,461	5,177,461	1,848,808	(3,328,653)	(64%)
Transfers to Reserves	3	(1,343,229)	(1,343,229)	(1,859,999)	(516,770)	38%
<b>Net Amount from Financing Activities</b>		<b>3,834,232</b>	<b>3,834,232</b>	<b>(11,192)</b>		
<b>Closing Surplus / (Deficit)</b>	1	<b>9,045,202</b>	<b>12,287,984</b>	<b>8,654,001</b>		

\* - the material variance adopted by Council for 2025 - 2026 is \$10,000 and 10% whichever is greater.

**Shire of Yalgoo**  
**Statement of Financial Position**  
**As at 30 November 2025**

	<b>30 Nov 25</b>	<b>30 Jun 25</b>
<b>Current Assets</b>	<b>\$</b>	<b>\$</b>
Cash and Cash Equivalents	2,978,524	1,930,864
Cash Reserves	3,251,683	3,240,491
Rates Receivables	627,168	118,274
Other Receivables	6,372,048	6,184,403
	<b>13,229,422</b>	<b>11,474,032</b>
<b>Non-current Assets</b>		
Receivables and Other Assets	36,801	36,801
Property, Plant and Equipment	14,439,208	13,534,440
Infrastructure	88,402,411	87,422,970
	<b>102,878,419</b>	<b>100,994,211</b>
<b>Total Assets</b>	<b>116,107,841</b>	<b>112,468,243</b>
<b>Current Liabilities</b>		
Trade and Other Liabilities	(751,172)	(334,015)
Income Received in Advance	(68,737)	(58,735)
Contract Liabilities	(276,004)	(276,004)
Employee Related Provisions	(227,825)	(300,274)
	<b>(1,323,738)</b>	<b>(969,027)</b>
<b>Non-current Liabilities</b>		
Employee Related Provisions	(75,704)	(75,704)
	<b>(75,704)</b>	<b>(75,704)</b>
<b>Total Liabilities</b>	<b>(1,399,442)</b>	<b>(1,044,731)</b>
<b>Net Assets</b>	<b>114,708,399</b>	<b>111,423,511</b>
<b>Equity</b>		
Accumulated Surplus	(46,381,383)	(43,107,686)
Cash Reserves	(3,251,683)	(3,240,491)
Revaluation Surplus	(65,075,334)	(65,075,334)
	<b>(114,708,399)</b>	<b>(111,423,511)</b>

**Shire of Yalgoo**  
**Statement of Cash Flows**  
**For the Period Ending 30 November 2025**

	YTD Actual
<b>Cash Flows from Operating Activities</b>	
<b>Receipts</b>	
Rates	2,810,875
Grants, subsidies and contributions	1,153,412
Fees and charges	33,652
Interest	22,005
Other revenue	19,958
GST receipts	0
	<u>4,039,902</u>
<b>Payments</b>	
Employee costs	(775,759)
Materials and contracts	(624,300)
Utility charges	(27,419)
Insurance	(1,527)
Other expenditure	(16,126)
GST payments	(91,464)
	<u>(1,536,596)</u>
<b>Net cash provided by (used in) operating activities</b>	<u>2,503,307</u>
<b>Cash Flows from Investing Activities</b>	
Capital grants, subsidies and contributions	240,000
Proceeds from sale of property, plant and equipment	199,753
Purchase of property, plant and equipment	(904,767)
Purchase of infrastructure	(979,441)
<b>Net cash provided by (used in) investing activities</b>	<u>(1,444,456)</u>
<b>Cash Flows from Financing Activities</b>	
Proceeds/(Payments) from financial assets at amortised cost	(11,192)
<b>Net cash provided by (used in) financing activities</b>	<u>(11,192)</u>
<b>Net increase / (decrease) in cash held</b>	1,047,659
Cash at beginning of year	1,930,864
<b>Cash and cash equivalents at the end of the period</b>	<u><u>2,978,524</u></u>

Shire of Yalgoo  
Notes to the Statement of Financial Activity  
For the Period Ending 30 November 2025

1. Financial Position

	30 Nov 25	30 Jun 25
<b>Current Assets</b>	<b>\$</b>	<b>\$</b>
Cash and Cash Equivalents	2,978,524	1,930,864
Cash Reserves	3,251,683	3,240,491
Rates Receivables	627,168	118,274
Other Receivables	6,372,048	6,184,403
	<u>13,229,422</u>	<u>11,474,032</u>
<b>Current Liabilities</b>		
Trade and Other Liabilities	(751,172)	(334,015)
Income Received in Advance	(68,737)	(334,738)
Contract Liabilities	(276,004)	0
Employee Related Provisions	(227,825)	(300,274)
	<u>(1,323,738)</u>	<u>(969,027)</u>
Less: Cash Reserves	(3,251,683)	(3,240,491)
<b>Net Funding Position</b>	<u><u>8,654,001</u></u>	<u><u>7,264,514</u></u>

2. Cash and Financial Assets

(a) Cash and Cash Equivalents

	As at 30 Nov 25	Interest Rate	Maturity Date
<b>Unrestricted</b>	<b>\$</b>	<b>%</b>	
Municipal Account	2,591,700	0.00% - 0.95%	N/A
Cash on Hand	1,391	N/A	N/A
	<u>2,593,090</u>		
<b>Restricted</b>			
Municipal Account	385,433	0.00% - 0.95%	N/A
Reserves Cash	3,251,683	0.95%	N/A
	<u>3,637,116</u>		
<b>Total Cash and Cash Equivalents</b>	<u><u>6,230,206</u></u>		

(b) Trust Funds

There are currently no funds held in Trust.

**Shire of Yalgoo**  
**Notes to the Statement of Financial Activity**  
**For the Period Ending 30 November 2025**

**3. Cash Reserves**

	Balance 01 Jul 25	Transfer from	Interest Received	Transfer to	Balance 30 Nov 25
YTD Actual	\$	\$	\$	\$	\$
Employee Entitlement (Leave) Reserve	56,747	(56,838)	91	0	0
Plant Replacement Reserve	854,912	(856,283)	1,371	0	0
Sports Complex Reserve	110,329	(110,506)	177	0	0
Buildings Construction Reserve	186,878	(187,178)	300	0	0
Yalgoo Ninghan Road Reserve	1,059,394	0	4,844	0	1,064,238
Buildings Maintenance Reserve	141,954	(142,182)	228	0	0
Community Amenities Reserve	312,805	(313,307)	502	0	0
HCP Reserve	163,273	(163,535)	262	0	0
Yalgoo Morawa Road Reserve	335,250	0	1,587	0	336,837
Office Equipment and ICT Reserve	4,200	(4,206)	6	0	0
Natural Disaster Triggerpoint Reserve	14,750	(14,774)	24	0	0
General Purpose	0	0	1,800	1,848,808	1,850,608
	<b>3,240,491</b>	<b>(1,848,808)</b>	<b>11,192</b>	<b>1,848,808</b>	<b>3,251,683</b>

**4. Receivables**

	30 Nov 25		30 Nov 25
Rates Receivable	\$	General Receivables	\$
Current	537,317	Current	20,000
Previous Year	37,309	30 Days	21,163
Second Previous Year	25,977	60 Days	5,428
Third Previous Year or Greater	26,565	90+ Days	3,146
	<b>627,168</b>		<b>49,737</b>

**5. Disposal of Assets**

	Annual Budget Profit	Annual Budget Loss	YTD Proceeds on Disposal	YTD Actual Profit*	YTD Actual Loss*
Plant and Equipment	\$	\$	\$	\$	\$
John Deere Grader	150,000	0	0	0	0
Mitsubishi Pajero	13,000	0	30,000	0	0
Hino Truck - Works Manager	0	(22,000)	88,396	0	0
Toyota Single Cab Ute (YA 894)	0	(17,000)	0	0	0
Toyota Single Cab Ute (YA 804)	11,500	0	0	0	0
Hino Dual Cab Truck - Road Crew	22,000	0	31,691	0	0
Cement Truck	15,000	0	13,070	0	0
Cement Batching Plant	30,000	0	34,557	0	0
Kubota Generator	0	(900)	2,039	0	0
Airman Trailer Mounted Generator	2,000	0	0	0	0
2 x Framed Water Pumps	1,000	0	0	0	0
	<b>244,500</b>	<b>(39,900)</b>	<b>199,753</b>	<b>0</b>	<b>0</b>

\* - Asset Register still closed until audit complete. Profit and Loss on Disposal will be calculated once opened.

Shire of Yalgoo  
Notes to the Statement of Financial Activity  
For the Period Ending 30 November 2025

6. Capital Acquisitions

(a) Land and Buildings

	Annual Budget	YTD Budget	YTD Actual	Var \$	Var %	Explanation of Variance and Project Update
	\$	\$	\$	\$	%	
Yalgoo Hotel / Pub	650,000	270,830	535,000	264,170		98% Additional funds for some minor renovations
Town Hall	250,000	104,165	125,159	20,994		20% Storeroom completed. Stairs installed. Second coat and sanding underway externally
Staff Housing	80,000	33,325	7,263	(26,062)	(78%)	Staff fencing complete. Not other work done
Fireproof Storage Shed	50,000	20,830	(527)	(21,357)	(103%)	Accrual from 24/25. Reverse out
Other Buildings	0	0	1,334	1,334	0%	Incorrect timesheet. Need to reverse
	<b>1,030,000</b>	<b>429,150</b>	<b>668,229</b>			

(b) Plant and Equipment

Grader	500,000	208,333	0	(208,333)	(100%)	Not purchased
12T Excavator	160,000	66,667	0	(66,667)	(100%)	Not purchased
Hino Dual Cab Truck (Road Crew)	110,000	45,833	99,845	54,012	118%	Budget profile and under budget
Toyota SR Dual Cab Ute (Road / Fire)	73,000	30,417	65,317	34,900	115%	Budget profile and under budget
Toyota SR5 Dual Cab Ute (WM)	68,000	28,333	61,061	32,728	116%	Budget profile and under budget
Other Town and Road Equipment	40,000	16,667	10,315	(6,352)	(38%)	
	<b>951,000</b>	<b>396,250</b>	<b>236,538</b>			

(c) Furniture and Equipment

Internet / Conference / Admin Monitor	30,000	12,500	0	(12,500)	(100%)	Not purchased
	<b>30,000</b>	<b>12,500</b>	<b>0</b>			

Shire of Yalgoo  
Notes to the Statement of Financial Activity  
For the Period Ending 30 November 2025

6. Capital Acquisitions (Continued)

(d) Road Infrastructure

	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var \$	Var %	Explanation of Variance and Project Update
Regional Roads Group	900,000	374,995	408,312	33,317		9% Most work completed in December. Final seal work to be done in January
Roads to Recovery	600,000	250,000	0	(250,000)	(100%)	Work to start in 2026
LRCI - Yalgoo Ninghan Rd Sealing	440,000	183,333	431,382	248,049	135%	Completed in December. Budget profile
Other Road Construction - Council	150,000	62,500	(2,681)	(65,181)	(104%)	Journal to be raised to reallocate 24/25 accruals. Budget profile
LRCI - Morawa - Yalgoo Rd Grids	60,000	24,992	39,058	14,066	56%	Completed in December. Budget profile
Grids and Seal Approaches	35,000	14,575	17,656	3,081	21%	Yalgoo Morawa Rd grid filled in ready to be installed next year
	<b>2,185,000</b>	<b>910,395</b>	<b>893,727</b>			

(e) Other Infrastructure

CCTV and WiFi Network	150,000	62,500	0	(62,500)	(100%)	No work done yet
Tennis Court	80,000	33,330	85,714	52,384	157%	Completed. Budget profile
Paynes Find Entry Statements	5,000	2,080	0	(2,080)	(100%)	Not started
	<b>235,000</b>	<b>97,910</b>	<b>85,714</b>			

Total Capital Expenditure

	<b>4,431,000</b>	<b>1,846,205</b>	<b>1,884,209</b>			
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Shire of Yalgoo  
Notes to the Statement of Financial Activity  
For the Period Ending 30 November 2025

7. Rating Information

	Rate in \$	Rateable Value \$	Number of Properties \$	Annual Budget Revenue \$	YTD Actual Revenue \$	Var \$	Var %	Explanation of Variance
<b>General Rates</b>								
GRV - Townsites Improved	0.087121	392,673	37	34,210	34,210	0	0%	
GRV - Townsites Improved Vacant	0.087121	0	0	0	0	0	0%	
GRV - Mining Infrastructure	0.330944	1,473,400	8	487,612	487,613	1	0%	
UV - Mining / Mining Tenements	0.355968	7,003,999	146	2,493,200	2,493,200	(0)	(0%)	
UV - Exploration / Prospecting	0.234058	1,483,112	220	347,134	347,134	0	0%	
UV - Pastoral / Rural	0.076843	937,583	23	72,047	72,047	(0)	(0%)	
				<b>3,434,203</b>	<b>3,434,203</b>			
<b>Minimum Payment</b>								
GRV - Townsites Improved	300	2,654	3	900	900	0	0%	
GRV - Townsites Improved Vacant	300	1,810	14	4,200	4,200	0	0%	
GRV - Mining Infrastructure	300	44	1	300	300	0	0%	
UV - Mining / Mining Tenements	300	3,785	7	2,100	2,100	0	0%	
UV - Exploration / Prospecting	300	80,359	98	29,400	29,400	0	0%	
UV - Pastoral / Rural	300	9,996	8	2,400	2,400	0	0%	
				<b>39,300</b>	<b>39,300</b>			
<b>Total General and Minimum Rates</b>				<b>3,473,503</b>	<b>3,473,503</b>			
<b>Other Rate Revenue</b>								
Rates Written-off				(10,003)	(1,784)	8,219	(82%)	
Discounts				(155,999)	(161,667)	(5,668)	4%	
Interim and Back Rates				5,000	(300)	(5,300)	(106%)	
<b>Total Funds Raised from Rates</b>				<b>3,312,501</b>	<b>3,309,752</b>			
YTD Budget	3,318,924							
YTD Actual	3,309,752							
Variance \$	9,172							
Variance %	(0%)							

The variance is caused by the budget profile.



**Shire of Yalgoo**  
**Notes to the Statement of Financial Activity**  
**For the Period Ending 30 November 2025**

**8. Grants, Subsidies and Contributions**

**(a) Operating Revenue**

	<b>Annual Budget \$</b>	<b>YTD Budget \$</b>	<b>YTD Actual \$</b>	<b>Var \$</b>	<b>Var %</b>	<b>Explanation of Variance</b>
Financial Assistance Grant - General	1,050,000	437,500	640,724	203,224	46%	Higher than expected
Financial Assistance Grant - Roads	375,000	156,250	205,951	49,701	32%	Higher than expected
Bush Fire grants	38,000	15,830	25,665	9,835	62%	Higher than expected
Event Contributions	5,000	2,080	4,545	2,465	119%	
Road Use Agreement - 29 Metals	120,000	50,000	0	(50,000)	(100%)	Mine pays end of year
Road Use Agreement - Rothsay Deflector	80,000	33,330	18,373	(14,957)	(45%)	Lower than expected so far
Flood Damage reimbursements	3,000,000	0	0	0	0%	
MRWA Direct Road grant	229,000	228,999	229,282	283	0%	
Healthy Community Projects grant - Silverlake	4,000	1,665	1,000	(665)	(40%)	
Fuel Tax Credits	20,000	8,330	7,419	(911)	(11%)	
	<b>4,921,000</b>	<b>933,984</b>	<b>1,132,958</b>			

**(b) Capital Revenue**

	<b>Annual Budget \$</b>	<b>YTD Budget \$</b>	<b>YTD Actual \$</b>	<b>Var \$</b>	<b>Var %</b>	<b>Explanation of Variance</b>
LRCIP funding	260,000	108,335	0	(108,335)	(100%)	Audit to complete
Lotterywest Town Hall grant	20,450	8,520	0	(8,520)	(100%)	Recognised in 24/25
Regional Roads Group	520,000	216,665	240,000	23,335	11%	Progressing. Budget profile
Roads to Recovery	1,100,000	458,330	0	(458,330)	(100%)	Projects to be uploaded soon
	<b>1,900,450</b>	<b>791,850</b>	<b>240,000</b>			

Shire of Yalgoo  
Notes to the Statement of Financial Activity  
For the Period Ending 30 November 2025

9. Operating Revenue

(a) Fees and Charges

COA	Description	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var \$	Var %	Explanation of Variance
3030120	RATES - Instalment Admin Fee	2,000	830	3,825	2,995	361%	
3030121	RATES - Account Enquiry Charges	500	205	182	(23)	(11%)	
3030220	GEN PUR - Charges - Photocopying / Faxing	0	0	6	6	0%	
3050221	ANIMAL - Animal Registration Fees	250	100	250	150	150%	
3050240	ANIMAL - Fines and Penalties	740	305	0	(305)	(100%)	
3070421	HEALTH - Health Regulatory Licenses	180	75	0	(75)	(100%)	
3090101	STF HOUSE - Staff Rental Reimbursements	18,250	7,600	7,700	100	1%	
3090235	OTH HOUSE - Other Income	25,200	10,500	8,036	(2,464)	(23%)	
3100120	SAN - Domestic Refuse Collection Charges	11,000	11,000	12,625	1,625	15%	
3100200	SAN OTH - Commercial Collection Charge	3,500	3,500	3,850	350	10%	
3100321	SEW - Septic Tank Inspection Fees	500	205	0	(205)	(100%)	
3100623	PLAN - Fees & Charges	2,000	830	0	(830)	(100%)	
3100720	COM AMEN - Cemetery Fees	3,000	1,250	1,327	77	6%	
3100723	COM AMEN - Community Bus Fees	1,000	415	0	(415)	(100%)	
3110120	HALLS - Town Hall Hire	0	0	73	73	0%	
3110321	REC - Core Stadium Hire	500	205	0	(205)	(100%)	
3110324	REC - Mens Shed Hire Fees	200	80	73	(7)	(9%)	
3110620	HERITAGE - Sale of History Books	100	40	15	(25)	(61%)	
3110720	OTH CUL - Sales Arts and Cultural Centre	500	205	0	(205)	(100%)	
3110721	OTH CUL - Chapel and Museum Fees	250	100	86	(14)	(14%)	
3130221	TOUR - Caravan Park Tourism Sales	50	20	0	(20)	(100%)	
3130222	TOUR - Caravan Park Chalet Revenue	140,000	58,330	29,444	(28,886)	(50%)	Budget profile
3130223	TOUR - Caravan Park Shop Sales	5,000	2,080	1,638	(442)	(21%)	
3130224	TOUR - Prospecting Permits	1,000	415	205	(210)	(51%)	
3130225	TOUR - Caravan Park Camp Site Fees	60,000	25,000	76,087	51,087	204%	Budget profile
3130228	TOUR - Tourism Sales	0	0	74	74	0%	
3130320	BUILD - Fees & Charges (Licences)	500	205	100	(105)	(51%)	
3140120	PRIVATE - Private Works Income	30,000	12,500	23,208	10,708	86%	Higher than expected due to Charles Darwin works
		<b>306,220</b>	<b>135,995</b>	<b>168,802</b>			

Shire of Yalgoo  
Notes to the Statement of Financial Activity  
For the Period Ending 30 November 2025

9. Operating Revenue (Continued)

(b) Interest Earnings

COA	Description	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var \$	Var %	Explanation of Variance
3030145	RATES - Penalty Interest Received	15,000	6,250	4,478	(1,772)	(28%)	
3030146	RATES - Instalment Interest Received	6,000	2,500	4,268	1,768	71%	
3030245	GEN PUR - Interest Earned - Reserves	20,000	8,330	11,192	2,862	34%	
3030246	GEN PUR - Interest Earned - Municipal	10,000	4,165	2,067	(2,098)	(50%)	
		<b>51,000</b>	<b>21,245</b>	<b>22,005</b>			

(c) Other Revenue

3030122	RATES - Reimbursement of Debt Collection	2,700	1,125	0	(1,125)	(100%)	
3050502	ESL BFB - Admin Fee/Commission	4,000	3,999	4,000	1	0%	
3070701	OTH HEALTH - Reimbursements	2,000	835	0	(835)	(100%)	
3110702	OTH CUL - Commissions	500	205	0	(205)	(100%)	
3130235	TOUR - Other Income Relating to Tourism	10,000	4,165	0	(4,165)	(100%)	
3120502	LICENSING - Transport Commissions	4,500	1,875	1,167	(708)	(38%)	
3130302	BUILD - Commissions - BSL & CTF	300	125	0	(125)	(100%)	
3130835	OTH ECON - Sundry Revenue (No GST)	0	0	5,215	5,215	0%	
3140201	ADMIN - Reimbursements	2,500	1,040	0	(1,040)	(100%)	
3140401	POC - Reimbursements	3,000	1,250	412	(838)	(67%)	
3140235	ADMIN - Other Administration Income	6,000	2,495	9,164	6,669	267%	
		<b>35,500</b>	<b>17,114</b>	<b>19,958</b>			

(d) Profit on Asset Disposals

3120390	PLANT - Profit on Disposal of Assets	244,500	101,875	0	(101,875)	(100%)	Asset Register not open. Timing of disposals
		<b>244,500</b>	<b>101,875</b>	<b>0</b>			

Shire of Yalgoo  
Notes to the Statement of Financial Activity  
For the Period Ending 30 November 2025

10. Operating Expenditure

(a) Employee Costs

COA	Description	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var \$	Var %	Explanation of Variance
2050165	FIRE - Maintenance/Operations	0	0	(977)	(977)	0%	
2050189	FIRE - Building Maintenance	0	0	(176)	(176)	0%	
2090189	STF HOUSE - Building Maintenance	(10,000)	(4,165)	(2,674)	1,491	(36%)	
2100117	SAN - General Tip Maintenance	(3,000)	(1,250)	(1,511)	(261)	21%	
2100711	COM AMEN - Cemetery Maintenance	(2,500)	(1,040)	(527)	513	(49%)	
2100789	COM AMEN - Public Conveniences Mtce	(40,000)	(16,665)	(8,077)	8,588	(52%)	
2110189	HALLS - Town Halls Maintenance	(4,000)	(1,665)	(5,412)	(3,747)	225%	
2110300	REC - Employee Costs	0	0	(333)	(333)	0%	
2110360	REC - Recreation Grounds Maintenance	(111,400)	(46,415)	(41,386)	5,029	(11%)	
2110365	REC - Parks & Gardens Maintenance	0	0	(157)	(157)	0%	
2110389	REC - Other Rec Building Maintenance	(57,000)	(23,750)	(29,392)	(5,642)	24%	
2110689	HERITAGE - Building Maintenance	(1,800)	(750)	(244)	506	(67%)	
2110700	OTH CUL - Community Events	(166,020)	(69,170)	(55,070)	14,100	(20%)	Timing of events
2110725	OTH CUL - Festival & Events	0	0	757	757	0%	Need to journal out to events account
2110789	OTH CUL - Building Maintenance	(7,000)	(2,915)	(1,170)	1,745	(60%)	
2120211	ROADM - Road Maintenance	(300,000)	(125,000)	(63,865)	61,135	(49%)	Expenditure less than expected
2120215	ROADM - Roads to Recovery RTR	(150,000)	(62,500)	0	62,500	(100%)	Not started
2120221	ROADM - Road Maintenance Flood Damage	(40,000)	0	0	0	0%	
2120236	ROADM - Street Trees and Watering	(1,200)	(500)	0	500	(100%)	
2120288	ROADM - Depot Building Operations	(27,200)	(11,330)	(39)	11,291	(100%)	Expenditure less than expected
2120289	ROADM - Depot Building Maintenance	(3,500)	(1,455)	(47,874)	(46,419)	3,190%	Investigate expenditure and review in mid year budget
2120504	LICENSING - Training & Development	(500)	(205)	0	205	(100%)	
2120665	AERO - Airstrip & Grounds Maintenance	(6,000)	(2,500)	(1,141)	1,359	(54%)	
2120689	AERO - Building Maintenance	(7,000)	(2,915)	(496)	2,419	(83%)	
2130200	TOUR - Employee Costs	(152,570)	(63,565)	(53,504)	10,061	(16%)	Expenditure less than expected
2130213	TOUR - Jokers Tunnel Maintenance	(750)	(310)	(902)	(592)	191%	
2130214	TOUR - Yalgoo Lookout Maintenance	(500)	(205)	0	205	(100%)	
2130266	TOUR - Caravan Park General Maintenance	0	0	(98)	(98)	0%	
2130267	TOUR - Caravan Park General Operation	(3,500)	(1,455)	0	1,455	(100%)	
2130289	TOUR - Building Maintenance	(20,000)	(8,330)	(4,389)	3,941	(47%)	
2130855	OTH ECON - Community Bus	(1,000)	(415)	0	415	(100%)	
2140187	PRIVATE - Other Expenses	(7,000)	(2,915)	(4,231)	(1,316)	45%	

Shire of Yalgoo  
Notes to the Statement of Financial Activity  
For the Period Ending 30 November 2025

10. Operating Expenditure (Continued)

(a) Employee Costs (Continued)

COA	Description	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var \$	Var %	Explanation of Variance
2140200	ADMIN - Employee Costs	(748,500)	(311,870)	(208,537)	103,333	(33%)	Expenditure less than expected
2140202	ADMIN - Superannuation	(137,000)	(57,080)	(41,984)	15,096	(26%)	Expenditure less than expected
2140204	ADMIN - Training & Development	0	0	(400)	(400)	0%	
2140206	ADMIN - Fringe Benefits Tax (FBT)	(40,000)	(16,665)	(8,352)	8,313	(50%)	
2140208	ADMIN - Other Employee Expenses	0	0	(5,631)	(5,631)	0%	
2140209	ADMIN - Travel & Accommodation	0	0	(35)	(35)	0%	
2140263	ADMIN - Courses Seminars & Conference	(15,000)	(6,250)	(221)	6,029	(96%)	
2140289	ADMIN - Building Maintenance	(20,000)	(8,330)	(2,825)	5,505	(66%)	
2140300	PWO - Employee Costs	(322,280)	(134,275)	(44,316)	89,959	(67%)	Expenditure less than expected
2140304	PWO - Training & Development	(20,000)	(8,330)	(7,975)	355	(4%)	
2140308	PWO - Other Employee Expenses	(3,500)	(1,455)	(2,532)	(1,077)	74%	
2140309	PWO - Travel & Accommodation	(3,500)	(1,455)	(1,259)	196	(13%)	
2140323	PWO - Sick Pay	(28,600)	(11,915)	(11,309)	606	(5%)	
2140324	PWO - Annual Leave	(108,800)	(45,330)	(11,335)	33,995	(75%)	Payroll software setup incorrectly
2140325	PWO - Public Holidays	(65,000)	(27,080)	(6,487)	20,593	(76%)	Payroll software setup incorrectly
2140328	PWO - Supervision	(40,000)	(16,665)	(19,546)	(2,881)	17%	
2140330	PWO - OHS and Toolbox Meetings	0	0	(347)	(347)	0%	
2140344	PWO - Superannuation	(175,000)	(72,915)	(55,141)	17,774	(24%)	Expenditure less than expected
2140362	PWO - Asset Management	0	0	(863)	(863)	0%	
2140400	POC - Internal Plant Repairs	(1,500)	(625)	(7,603)	(6,978)	1,116%	
Multiple	Allocations	356,090	165,090	91,035	(74,055)	(45%)	Allocations less than expected
		<b>(2,496,030)</b>	<b>(1,006,535)</b>	<b>(668,551)</b>			

Shire of Yalgoo  
Notes to the Statement of Financial Activity  
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10. Operating Expenditure (Continued)

(b) Materials and Contracts

COA	Description	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var \$	Var %	Explanation of Variance
2030112	RATES - Valuation Expenses	(7,500)	(3,125)	(196)	2,929	(94%)	
2030113	RATES - Title/Company Searches	(500)	(205)	0	205	(100%)	
2030114	RATES - Debt Collection Expenses	(5,000)	(2,080)	(499)	1,581	(76%)	
2030152	RATES - Consultants	(60,000)	(25,000)	(8,640)	16,360	(65%)	Expenditure less than expected
2030187	RATES - Other Expenses Relating To Rates	(500)	(205)	0	205	(100%)	
2040101	MEMBERS - Conferences/Accommodation	(20,000)	(8,330)	(16,392)	(8,062)	97%	
2040104	MEMBERS - Training & Development	(21,500)	(8,955)	0	8,955	(100%)	
2040116	MEMBERS - Election Expenses	(20,000)	(8,330)	0	8,330	(100%)	
2040141	MEMBERS - Subscriptions & Publications	(28,000)	(23,335)	(23,192)	143	(1%)	
2040184	MEMBERS - Receptions & Refreshments	0	0	(1,350)	(1,350)	0%	
2040187	MEMBERS - Other Expenses	(5,000)	(2,080)	(1,418)	662	(32%)	
2040193	MEMBERS - Receptions & Refreshments	(11,500)	(4,790)	(2,127)	2,663	(56%)	
2050109	FIRE - Travel & Accommodation	0	0	(666)	(666)	0%	
2050113	FIRE - Fire Prevention and Planning	0	0	(2,053)	(2,053)	0%	
2050117	FIRE - CESM	(27,500)	(11,455)	(3,936)	7,519	(66%)	
2050165	FIRE - Maintenance/Operations	(24,120)	(10,050)	(1,610)	8,440	(84%)	
2050189	FIRE - Building Maintenance	0	0	(323)	(323)	0%	
2050266	ANIMAL - Contract Ranger Services	(42,000)	(17,500)	(13,982)	3,518	(20%)	
2050269	ANIMAL - Sterilisation Program.	(5,000)	(2,080)	(5,802)	(3,722)	179%	
2050287	ANIMAL - Other Expenditure	(1,000)	(415)	0	415	(100%)	
2070411	HEALTH - Contract EHO	(18,000)	(7,500)	(14,417)	(6,917)	92%	
2070412	HEALTH - Analytical Expenses	(1,000)	(415)	(377)	38	(9%)	
2070487	HEALTH - Other Expenses	(1,000)	(415)	0	415	(100%)	
2070554	PEST - Mosquito Control Expenses	(3,500)	(1,455)	0	1,455	(100%)	
2070766	OTH HEALTH - Dental Services Expenses	(500)	(205)	0	205	(100%)	
2080254	OTHER ED - Community Development Fund	(2,280)	(950)	0	950	(100%)	
2090189	STF HOUSE - Building Maintenance	(70,500)	(29,370)	(46,653)	(17,283)	59%	Fencing work not capitalised
2100111	SAN - Waste Collection	(40,000)	(16,665)	(7,881)	8,784	(53%)	
2100117	SAN - General Tip Maintenance	(4,000)	(1,665)	(2,100)	(435)	26%	
2100118	SAN - Purchase of Bins (Sulo and Other)	(2,000)	(830)	0	830	(100%)	
2100211	SAN OTH - Waste Collection	0	0	(4,879)	(4,879)	0%	
2100650	PLAN - Contract Town Planning	(5,000)	(2,080)	0	2,080	(100%)	
2100652	PLAN - Consultants	(2,000)	(830)	0	830	(100%)	
2100711	COM AMEN - Cemetery Maintenance	(2,500)	(1,045)	(3,127)	(2,082)	199%	
2100789	COM AMEN - Public Conveniences Mtce	(5,000)	(2,080)	(2,790)	(710)	34%	

Shire of Yalgoo  
Notes to the Statement of Financial Activity  
For the Period Ending 30 November 2025

10. Operating Expenditure (Continued)

(b) Materials and Contracts (Continued)

COA	Description	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var \$	Var %	Explanation of Variance
2110188	HALLS - Town Halls Operations	0	0	(352)	(352)	0%	
2110189	HALLS - Town Halls Maintenance	(7,000)	(2,915)	(1,524)	1,391	(48%)	
2110360	REC - Recreation Grounds Maintenance	(23,250)	(9,680)	(2,200)	7,480	(77%)	
2110365	REC - Parks & Gardens Maintenance	0	0	(220)	(220)	0%	
2110389	REC - Other Rec Building Maintenance	(40,500)	(16,870)	(16,091)	779	(5%)	
2110465	TV RADIO - Re-Broadcasting Maintenance	(6,000)	(2,500)	(1,701)	799	(32%)	
2110516	LIBRARY - Postage and Freight	(700)	(290)	(49)	241	(83%)	
2110587	LIBRARY - Other Expenses	(1,500)	(625)	(10)	615	(98%)	
2110689	HERITAGE - Building Maintenance	(11,750)	(4,890)	(2,554)	2,336	(48%)	
2110700	OTH CUL - Community Events	(94,050)	(39,185)	(61,537)	(22,352)	57%	Fund Day. Budget profile
2110717	OTH CUL - Seniors Teas	(6,000)	(2,500)	(105)	2,395	(96%)	
2110725	OTH CUL - Festival & Events	0	0	(2,988)	(2,988)	0%	
2110741	OTH CUL - Subscriptions & Memberships	0	0	(2,800)	(2,800)	0%	
2110789	OTH CUL - Building Maintenance	(2,500)	(1,040)	(1,420)	(380)	37%	
2120212	ROADM - Road Maintenance	(200,000)	(83,330)	(145,653)	(62,323)	75%	Seal repairs on Ninghan and Morawa Roads and gravel pushup for North Road
2120215	ROADM - Roads to Recovery RTR	(50,000)	(20,830)	0	20,830	(100%)	Not started
2120221	ROADM - Road Maintenance Flood Damage	(3,000,000)	0	(54,800)	(54,800)	0%	2 claims paid to Core to be submitted to DFES
2120231	ROADM - Small Plant and Equipment	(50,000)	(20,830)	(9,036)	11,794	(57%)	Expenditure less than expected
2120236	ROADM - Street Trees and Watering	(2,500)	(1,040)	0	1,040	(100%)	
2120237	ROADM - Signs Repaired /Replaced	(2,500)	(1,040)	0	1,040	(100%)	
2120239	ROADM - Vegetation & Weed Control	(5,000)	(2,080)	0	2,080	(100%)	
2120242	ROADM - Roman Expenses	(8,500)	(3,540)	0	3,540	(100%)	
2120252	ROADM - Consultants	(110,000)	(45,830)	(82,778)	(36,948)	81%	Talis Consulting. Budget profile
2120289	ROADM - Depot Building Maintenance	(11,750)	(4,890)	(8,287)	(3,397)	69%	
2120516	LICENSING - Postage and Freight	(500)	(205)	0	205	(100%)	
2120665	AERO - Airstrip & Grounds Maintenance	0	0	(3,224)	(3,224)	0%	
2120687	AERO - Other Expenses	(1,500)	(625)	0	625	(100%)	
2120689	AERO - Building Maintenance	(1,000)	(415)	0	415	(100%)	
2130165	RURAL - MRVC	0	0	(46,027)	(46,027)	0%	Budget is Other Expenditure
2130211	TOUR - Tourism Promotion	(67,350)	(28,060)	(31,333)	(3,273)	12%	
2130213	TOUR - Jokers Tunnel Maintenance	(2,000)	(830)	0	830	(100%)	
2130214	TOUR - Yalgoo Lookout Maintenance	(1,000)	(415)	0	415	(100%)	

Shire of Yalgoo  
Notes to the Statement of Financial Activity  
For the Period Ending 30 November 2025

10. Operating Expenditure (Continued)

(b) Materials and Contracts (Continued)

COA	Description	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var \$	Var %	Explanation of Variance
2130265	TOUR - Maintenance/Operations	0	0	(93)	(93)	0%	
2130267	TOUR - Caravan Park General Operation	(66,500)	(27,705)	(7,966)	19,739	(71%)	Expenditure less than expected
2130289	TOUR - Building Maintenance	(5,000)	(2,080)	(268)	1,812	(87%)	
2130296	TOUR - Healthy Community Projects	0	0	(355)	(355)	0%	
2130640	ECON DEV - Advertising & Promotion	(5,000)	(2,080)	0	2,080	(100%)	
2130810	OTH ECON - Motor Vehicle Expenses	0	0	(3,499)	(3,499)	0%	Was posting to Balance Sheet. Assign budget in review
2130856	OTH ECON - Commercial Property Lease	0	0	(2,885)	(2,885)	0%	
2140187	PRIVATE - Other Expenses	(2,000)	(830)	0	830	(100%)	
2140201	ADMIN - Salaries & Wages	0	0	(3,764)	(3,764)	0%	
2140204	ADMIN - Training & Development	(5,200)	(2,160)	(87)	2,073	(96%)	
2140205	ADMIN - Recruitment	(5,000)	(2,080)	0	2,080	(100%)	
2140209	ADMIN - Travel & Accommodation	(15,000)	(6,250)	(3,691)	2,559	(41%)	
2140215	ADMIN - Printing and Stationery	(6,000)	(2,500)	(3,536)	(1,036)	41%	
2140216	ADMIN - Postage and Freight	(3,000)	(1,245)	(300)	945	(76%)	
2140217	ADMIN - Computer Maintenance	(83,000)	(34,580)	(24,312)	10,268	(30%)	Expenditure less than expected
2140220	ADMIN - Communication Expenses	0	0	(460)	(460)	0%	
2140223	ADMIN - Bank Charges	(7,000)	(2,915)	(3,033)	(118)	4%	
2140226	ADMIN - Office Equipment Mtce	(30,000)	(27,084)	(30,822)	(3,738)	14%	Computers purchased. Budget profile
2140227	ADMIN - Records Management	(20,000)	(8,330)	0	8,330	(100%)	
2140229	ADMIN - Software Licencing	(60,000)	(25,000)	(46,780)	(21,780)	87%	Budget profile for IT Vision
2140240	ADMIN - Advertising and Promotion	(2,000)	(830)	0	830	(100%)	
2140241	ADMIN - Subscriptions and Memberships	(3,000)	(1,250)	(15,645)	(14,395)	1,152%	Councilconnect not in WALGA cost now
2140252	ADMIN - Consultants	(117,000)	(48,745)	(44,473)	4,272	(9%)	
2140263	ADMIN - Courses Seminars & Conference	0	0	(7,159)	(7,159)	0%	
2140264	ADMIN - License & Permits	(1,500)	(625)	(36)	589	(94%)	
2140265	ADMIN - Maintenance/Operations	(5,000)	(2,080)	0	2,080	(100%)	
2140279	ADMIN - Telephone & Internet	(75,000)	(31,250)	(20,133)	11,117	(36%)	Reduced internet bills with new provider
2140284	ADMIN - Audit Fees	(150,000)	(62,500)	0	62,500	(100%)	Not paid yet
2140285	ADMIN - Legal Expenses	(300,000)	(125,000)	(125,191)	(191)	0%	
2140287	ADMIN - Other Expenses	(7,000)	(2,910)	(330)	2,581	(89%)	
2140289	ADMIN - Building Maintenance	(25,000)	(10,415)	(5,799)	4,616	(44%)	
2140304	PWO - Training & Development	(20,000)	(8,330)	(177)	8,153	(98%)	
2140305	PWO - Recruitment	(5,000)	(2,080)	(3,850)	(1,770)	85%	



Shire of Yalgoo  
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For the Period Ending 30 November 2025

10. Operating Expenditure (Continued)

(b) Materials and Contracts (Continued)

COA	Description	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var \$	Var %	Explanation of Variance
2140307	PWO - Protective Clothing	(15,000)	(6,250)	(8,902)	(2,652)	42%	
2140309	PWO - Travel & Accommodation	(7,500)	(3,125)	(1,197)	1,928	(62%)	
2140316	PWO - Postage and Freight	(500)	(205)	0	205	(100%)	
2140330	PWO - OHS and Toolbox Meetings	(30,000)	(12,495)	(13,885)	(1,390)	11%	
2140362	PWO - Asset Management	0	0	(8,366)	(8,366)	0%	
2140364	PWO - Satellite Phone & Tracking Expenses	(12,000)	(5,000)	(4,528)	472	(9%)	
2140387	PWO - Other Expenses	(5,000)	(2,080)	(91)	1,989	(96%)	
2140401	POC - Blades & Tynes	(10,000)	(4,165)	0	4,165	(100%)	
2140411	POC - External Parts & Repairs	(140,000)	(58,330)	(56,017)	2,313	(4%)	
2140412	POC - Fuels and Oils	(205,000)	(85,415)	(56,109)	29,306	(34%)	Expenditure less than expected
2140413	POC - Tyres and Tubes	(30,000)	(12,500)	(1,189)	11,311	(90%)	Expenditure less than expected
2140415	POC - Tools and Supplies	(10,000)	(4,165)	(6,078)	(1,913)	46%	
2140416	POC - Licences/Registrations	(15,000)	(6,250)	(11,541)	(5,291)	85%	
2140418	POC - Minor Tools and Equipment	(5,000)	(2,080)	0	2,080	(100%)	
Multiple	Plant Recoveries (exc Capex)	282,740	147,015	66,925	(80,090)	(54%)	Allocations less than expected
		<b>(5,368,710)</b>	<b>(983,794)</b>	<b>(1,094,718)</b>			

(c) Utility Charges

2050189	FIRE - Building Maintenance	0	0	(318)	(318)	0%	
2090189	STF HOUSE - Staff Housing Building Mtce	(34,500)	(14,365)	(7,784)	6,581	(46%)	
2100789	COM AMEN - Public Conveniences Mtce	(3,500)	(1,455)	(674)	781	(54%)	
2110189	HALLS - Town Halls and Public Bldg Mtce	(550)	(225)	(748)	(523)	232%	
2110360	REC - Recreation Grounds Maintenance	(7,250)	(3,015)	(133)	2,882	(96%)	
2110388	REC - Building Operations	0	0	(196)	(196)	0%	
2110389	REC - Other Rec Facilities Building Mtce	(15,200)	(6,330)	(2,786)	3,544	(56%)	
2110689	HERITAGE - Building Maintenance	(4,050)	(1,685)	(381)	1,304	(77%)	
2120234	ROADM - Street Lighting	(12,000)	(5,000)	(4,011)	989	(20%)	
2120289	ROADM - Depot Building Maintenance	(4,850)	(2,020)	(1,588)	432	(21%)	
2130267	TOUR - Caravan Park General Operation	(30,000)	(12,495)	(1,203)	11,292	(90%)	Expenses allocated to 2130289
2130289	TOUR - Building Maintenance	(1,000)	(415)	(6,518)	(6,103)	1,471%	Allocate to 2130267
2140280	ADMIN - Water	(1,500)	(625)	0	625	(100%)	
2140289	ADMIN - Building Maintenance	(5,150)	(2,140)	(1,078)	1,062	(50%)	
		<b>(119,550)</b>	<b>(49,770)</b>	<b>(27,419)</b>			

Shire of Yalgoo  
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10. Operating Expenditure (Continued)

(d) Depreciation

2040192 MEMBERS - Depreciation	(500)	(205)	(208)	(3)	2%
2050192 FIRE - Depreciation	(1,700)	(705)	(708)	(3)	0%
2050292 ANIMAL - Depreciation	(100)	(40)	(42)	(2)	4%
2050392 OLOPS - Depreciation	(800)	(330)	(333)	(3)	1%
2070692 PREV OTH - Depreciation	(1,500)	(625)	(625)	(0)	0%
2090192 STF HOUSE - Depreciation	(40,200)	(16,750)	(16,750)	(0)	0%
2090292 OTH HOUSE - Depreciation	(4,600)	(1,915)	(1,917)	(2)	0%
2100792 COM AMEN - Depreciation	(21,500)	(8,955)	(8,958)	(3)	0%
2110192 HALLS - Depreciation	(14,500)	(6,035)	(6,042)	(7)	0%
2110392 REC - Depreciation	(75,900)	(31,620)	(31,626)	(6)	0%
2110692 HERITAGE - Depreciation	(10,500)	(4,370)	(4,375)	(5)	0%
2110792 OTH CUL - Depreciation	(91,300)	(38,040)	(38,042)	(2)	0%
2120292 ROADM - Depreciation	(640,100)	(266,705)	(266,713)	(8)	0%
2120692 AERO - Depreciation	(24,600)	(10,245)	(10,250)	(5)	0%
2130292 TOUR - Depreciation	(85,100)	(35,450)	(35,459)	(9)	0%
2140292 ADMIN - Depreciation	(35,500)	(14,790)	(14,792)	(2)	0%
2140492 POC - Depreciation	(277,000)	(115,415)	(115,419)	(4)	0%
	<b>(1,325,400)</b>	<b>(552,195)</b>	<b>(552,260)</b>		

(e) Insurance

2040130 MEMBERS - Insurance Expenses	(1,000)	(415)	0	415	(100%)
2050130 FIRE - Insurance Expenses	(3,200)	(1,330)	0	1,330	(100%)
2050189 FIRE - Building Maintenance	(2,000)	(830)	0	830	(100%)
2090189 STF HOUSE - Staff Housing Building Mtce	(15,000)	(6,250)	0	6,250	(100%)
2100123 SAN - Refuse Site Maintenance - Yalgoo	(500)	(205)	0	205	(100%)
2100711 COM AMEN - Cemetery Maintenance	(500)	(205)	0	205	(100%)
2100789 COM AMEN - Public Conveniences Mtce	(1,000)	(415)	0	415	(100%)
2110189 HALLS - Town Halls and Public Bldg Mtce	(10,000)	(4,165)	0	4,165	(100%)
2110360 REC - Recreation Grounds Maintenance	(2,000)	(830)	0	830	(100%)
2110389 REC - Other Rec Facilities Building Mtce	(15,000)	(6,250)	0	6,250	(100%)
2110487 TV RADIO - Other Expenses	(500)	(205)	0	205	(100%)
2110689 HERITAGE - Building Maintenance	(6,000)	(2,500)	0	2,500	(100%)
2110789 OTH CUL - Building Maintenance	(3,000)	(1,250)	0	1,250	(100%)
2120289 ROADM - Depot Building Maintenance	(5,000)	(2,080)	0	2,080	(100%)
2120665 AERO - Airstrip & Grounds Maintenance	(3,000)	(1,250)	0	1,250	(100%)
2130267 TOUR - Caravan Park General Operation	(2,000)	(830)	0	830	(100%)
2130289 TOUR - Building Maintenance	(9,000)	(3,750)	0	3,750	(100%)
2130602 ECON DEV - Fuel Station Maintenance	(500)	(205)	0	205	(100%)

Shire of Yalgoo  
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10. Operating Expenditure (Continued)

COA	Description	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var \$	Var %	Explanation of Variance
2140230	ADMIN - Insurance Expenses (Other)	(54,800)	(22,830)	(1,527)	21,303	(93%)	Insurance to be journalled
2140289	ADMIN - Building Maintenance	(9,000)	(3,750)	0	3,750	(100%)	
2140417	POC - Insurance Expenses	(117,000)	(48,750)	0	48,750	(100%)	Insurance to be journalled
		<b>(260,000)</b>	<b>(108,295)</b>	<b>(1,527)</b>			
<b>(f) Other Expenditure</b>							
2040109	MEMBERS - Members Travel and Accom	(19,000)	(7,915)	(4,128)	3,787	(48%)	
2040111	MEMBERS - Presidents Allowance	(15,500)	(6,455)	(822)	5,633	(87%)	
2040112	MEMBERS - Deputy Presidents Allowance	(4,000)	(1,665)	(822)	843	(51%)	
2040113	MEMBERS - Members Sitting Fees	(35,000)	(14,580)	(4,025)	10,555	(72%)	Some forms not received. Expenditure less than expected
2040114	MEMBERS - Communications Allowance	(21,000)	(8,750)	(5,542)	3,208	(37%)	
2040129	MEMBERS - Donations to Community Groups	(2,000)	(830)	(100)	730	(88%)	
2040194	MEMBERS - Contribution to Murchison Zone	(3,500)	(1,455)	0	1,455	(100%)	
2130101	RURAL - Contribution - Southern Rangelands	(10,000)	(4,165)	0	4,165	(100%)	
2130112	RURAL - Dog Bounty	(2,000)	(830)	0	830	(100%)	
2130165	RURAL - MRVC	(55,000)	(22,915)	0	22,915	(100%)	Posted as Materials and Contracts
2130187	RURAL - Other Expenses	(10,000)	(4,165)	0	4,165	(100%)	
2130289	TOUR - Building Maintenance	(2,500)	(1,040)	(688)	352	(34%)	
		<b>(179,500)</b>	<b>(74,765)</b>	<b>(16,126)</b>			
<b>(g) Loss on Asset Disposals</b>							
2120391	PLANT - Loss on Disposal of Assets	(39,900)	(16,625)	0	16,625	(100%)	Asset Register not open. Timing of disposals
		<b>(39,900)</b>	<b>(16,625)</b>	<b>0</b>			

13.4 PROPOSAL TO LEASE A PORTION OF THE CARAVAN PARK OFFICE

Applicant:	Shire of Yalgoo
Date:	11 December 2025
Reporting Officer:	Glenn Boyes – Deputy CEO
Disclosure of Interest:	NIL
Attachments:	NIL

**SUMMARY**

That Council consider a proposal to lease a section of the Yalgoo Caravan Park office for usage as a Gift Shop

**COMMENT**

A proposal has been received from the Shire's Caravan Park Manager (CPM) to use part of the office as a Gift Shop. The office will be shared between the Shire for managing the park and the CPM to sell gifts, including a small selection of food and drinks similar to the current offering. It is proposed to increase the offering of gifts sold to tourists.

The Shire currently sells food and drinks from the office earning approximately \$5,000 per year in revenue (not including costs) and estimates about 20% of the sales are gifts. The shop provides an option for guests who arrive late or on weekends and cannot purchase food and drink from the General Store because it is closed.

The Shire would continue to manage the park and collect fees from bays, units, chalets and the laundry facilities. The CPM would collect fees from the sale of gifts, refreshments and Yalgoo merchandise.

The proposed disposition is to share the office space at 11 Gibbons Street – Yalgoo Caravan Park Reserve for \$200 per year.

Council agrees, based on the NRMA market rent valuation of \$2,200 for 90m<sup>2</sup>, that the proposed disposition is under \$20,000 in accordance with S30(3) of the Local Government (Functions and General) Regulations 1996 and is exempt from Section 3.58 of the Local Government Act.

**STATUTORY ENVIRONMENT**

Local Government Act 1995 – Section 3.58

(1) In this section —

**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;

**property** includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to:

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

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(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

(a) the names of all other parties concerned; and

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

(5) This section does not apply to —

(a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or

(b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or

(c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or

(d) any other disposition that is excluded by regulations from the application of this section.

Local Government (Functions and General) Regulations 1996

30. Dispositions of property excluded from Act s. 3.58

(2) A disposition of land is an exempt disposition if —

(e) it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land; or

(3) A disposition of property other than land is an exempt disposition if —

(a) its market value is less than \$20 000; or

(b) the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75 000.

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### **POLICY/FINANCIAL IMPLCATIONS**

NIL

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICERS RECOMMENDATION**

That Council agrees the disposition is exempt from section 3.58 of the Local Government Act 1995 and the shared office space can be provided to the current Caravan Park Manager for \$200 per year.

### **COUNCIL RESOLUTION – C2025-12-07**

Moved: Cr Angus Nichols

Seconded: Cr Kieran Payne

That Council agrees the disposition is exempt from section 3.58 of the Local Government Act 1995 and the shared office space can be provided to the current Caravan park Manager for \$200 per year.

CARRIED: 5/0

Motion Carried unopposed by: Cr Valenzuela, Cr Nichols, Cr Payne, Cr Hodder & Cr Kroon.

## 14 ADMINISTRATION REPORTS

### 14.1 GENERAL REPORT

Applicant:	Shire of Yalgoo
Date:	10/12/2025
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	Health Minister Response

#### SUMMARY

That Council consider the Chief Executive Officers general operation report.

#### COMMENT

##### Christmas Holiday Closure

Under Shire Policy and in line with previous years the Shire Administration Office will be closing from 4pm Friday 19<sup>th</sup> December 2025 and reopening Monday 5<sup>th</sup> January 2025.

##### Ministerial Correspondence

Please see attached a response received from the Minister for Health.

##### Yalgoo Hotel

Negotiations continue with prospective operators. The number of interested parties has increased since the advertising of expressions of interest. It has been difficult for Administration to progress this process while Council and community members make public comment. It is anticipated that an advertisement of a proposed disposal (via lease) will be published on administrations return to the office.

##### External CEO Movements December

9<sup>th</sup> Dec – Mt Magnet GeoRegion Workshop

#### STATUTORY ENVIRONMENT

Local Government Act 1995

#### POLICY/FINANCIAL IMPLCATIONS

NIL

#### VOTING REQUIREMENT

Simple Majority

#### OFFICERS RECOMMENDATION

That Council receive the Chief Executive Officers General Report.

#### COUNCIL RESOLUTION – C2025-12-08

Moved: Cr Angus Nichols

Seconded: Cr Tamisha Hodder

That Council receive the Chief Executive Officers General Report.

CARRIED: 5/0

Motion Carried unopposed by: Cr Valenzuela, Cr Nichols, Cr Payne, Cr Hodder & Cr Kroon.



**Hon Meredith Hammat MLA  
Minister for Health; Mental Health**

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Our Ref: 85-03630

Mr Ian Holland  
Chief Executive Officer  
Shire of Yalgoo

Via email: [ceo@yalgoo.wa.gov.au](mailto:ceo@yalgoo.wa.gov.au)

Dear Mr Holland

Thank you for your correspondence of 16 September 2025 to the Minister for Health regarding health matters in the Shire of Yalgoo. The Minister has asked that I respond on her behalf.

Both the WA Country Health Service and North Metropolitan Health Service recognise the difficulties accessing services in remote and regional Western Australia, and are committed to working with local partners, to identify solutions.

The Patient Assisted Travel Scheme provides support for travel to specialist care, including hospital-based dental procedures noting that routine dental visits are not currently eligible. We acknowledge the difficulties faced by families without access to private transport and continue to advocate for improved access and flexibility in service delivery across the region. For further information please don't hesitate to contact the Patient Assisted Travel Scheme Mullewa office on 08 9961 6200 or via email [PATS.Mullewa@health.wa.gov.au](mailto:PATS.Mullewa@health.wa.gov.au).

WA Country Health Service continues to stand alongside the community, supporting emergency response through services such as the WA Country Health Service Emergency Telehealth Service and the Acute Patient Transport Coordination team. Emergency aeromedical evacuations from Yalgoo are delivered by the Royal Flying Doctors Service, with coordination and support provided by the WA Country Health Service Command Centre. All patient transfers across the state are managed according to clinical priority. If a patient's condition changes, their priority is reassessed. This process is coordinated closely with the above stakeholders to ensure timely and appropriate care.

Occasionally, patients may remain at the Yalgoo Nursing Post after hours while awaiting aeromedical transfer. Consequently, in these cases standard operating hours may be temporarily affected particularly when overnight care is required. During this time, patients receive ongoing clinical support from WA Country Health Service telehealth clinical specialists and teams. As you have noted, service continuity coordination on these occasions is clearly communicated to stakeholders via the WA Country Health Service Midwest Mount Magnet health service that supports the Yalgoo Nursing Post.



Yalgoo residents have access to a range of healthcare services designed to support their ongoing health and wellbeing. General Practice medical care is available through monthly General Practitioner clinics provided by the Geraldton Regional Aboriginal Medical Service, as well as fortnightly clinics delivered by the Royal Flying Doctor Service.

Thank you for your thoughtful comments regarding the nurse at the Yalgoo Nursing Post. Our Government deeply values the dedication and compassion of our health services staff, whose commitment has a meaningful impact on residents and visitors providing high quality care to the community, including vital emergency support.

WA Country Health Service Geraldton Community Health provides school health, child health, and immunisation services to Yalgoo on a referral basis, with recent outreach visits conducted in May 2025. I can confirm that two Community Health nurses visited Yalgoo over two days on 8-9 September 2025 and planning is currently underway for visits in 2026.

All children aged 0 to 4 years listed on the Electronic Birth Register are either up to date with care or have been contacted for follow-up. Due to low birth rates and limited school enrolments in Yalgoo, many families access services in nearby towns such as Mullewa or Geraldton.

Dental services for the Yalgoo community are coordinated by North Metropolitan Health Service which continues to face workforce recruitment challenges despite regional incentives. WA Country Health Service supports oral health education and screening initiatives. The expansion of preventative oral health programs including improved access to fluoridated toothpaste has been identified as a valuable suggestion and will be explored further. Dental Health Services (DHS) is the largest provider of public dental services in Western Australia. Unfortunately, dental services are experiencing ongoing challenges with recruitment of clinical staff across Australia. Dental Health Services has been unable to appoint a full complement of clinical staff to the Murchison Dental Service in 2025, however recruitment efforts are ongoing.

WA Country Health Service has implemented several strategies to support the recruitment and retention of health staff, including targeted advertising, recruitment pools, financial incentives and relocation support. Clinical Nurse positions in Cue and Yalgoo have been reclassified to improve attraction and retention in these locations.

I acknowledge the ongoing need to improve staff housing and workplace conditions and WA Country Health Service continues to collaborate with key stakeholders to address these barriers. I understand the Shire of Yalgoo has generously constructed and leased a new residence to the WA Country Health Service, which has been very well received and greatly appreciated. In addition, recent upgrades to a WA Country Health Service owned residence in Yalgoo including enhancements to safety features, furnishings, and general maintenance have further improved its suitability for supporting overnight health workers delivering services to the community.

I understand that Jody Rolston, WA Country Health Service's Operations Manager for Midwest Murchison, spoke with you on 1 October 2025, about the recruitment progress for the Yalgoo Nursing Post nurse, as well as her plans for a site visit in November 2025 and to meet with you in person.

WA Country Health Service supports initiatives that encourage regional health careers and welcomes collaboration with local governments to identify opportunities for community-based incentives. Suggestions such as promoting regional lifestyle benefits and leveraging local tourism opportunities are appreciated and will be considered in future recruitment campaigns.

The Western Australian Government remains committed to improving health service access and outcomes for the Yalgoo community and welcome continued dialogue with local stakeholders.

In relation to Breastscreen WA the mobile units visit more than 100 country towns every two years with the schedule mapped out well in advance. The mobiles do not visit Yalgoo but do visit Mount Magnet and Mullewa as part of this schedule and previously residents of Yalgoo came to Mullewa on the shire bus and were screened for a mammogram. Breastscreen Western Australia would be willing to block out appointments and engage with the Yalgoo community to deliver this again when they visit Mullewa on 4-6 May 2026.

St John WA provides vital ambulance services throughout the Murchison region, including Yalgoo, with dedicated volunteers at the heart of local sub centres. The commitment and dedication of these volunteers ensures access to emergency care is available when it is needed most.

People living with cardiovascular and other chronic conditions are supported through the Integrated Chronic Disease Care program, coordinated by WA Primary Health Alliance. This program includes outreach visits, currently scheduled twice a year, with the next visit planned for next month. While these visits were previously held every two months, the frequency has been currently adjusted in response to lower referral numbers. When non acute cardiac care and support is required, local General Practitioners can provide referrals ensuring patients receive timely telehealth consultations with cardiac specialists.

Dental Health Services continues to actively recruit to vacant dental officer positions (including the Murchison position) and investigate the availability of Perth-based Dental Health Services staff, as well as suitable agency dentists who are willing and available to deploy to regional locations. The Dental Health Services have made significant efforts to address vacant positions by raising the profile of the recruitment of all dental vocational groups, dentists, oral health therapists and dental clinic assistants, including:

- The creation of bespoke recruitment videos (local and international versions) for use in state, national and international job advertisements which includes iconic WA holiday destinations aimed at interstate and international dentists.
- Use of promotional booths at significant dental events and congresses across Australia to engage with attendees and create interest in working for Dental Health Services.
- Instigation of a successful Dental Officer Graduate Development Program that has attracted seven new dental graduates to Dental Health Services in 2025.
- Use of employment platforms including JobsWA, Seek and Indeed.

- Engagement with recruitment agencies to source suitably qualified and appropriately experienced clinical locums to assist with vacancy management in locations with reduced dental services.
- The introduction of an incentive payment in regional locations including Murchison.

Following a 2021 Labor Government Election Commitment, a new WA Country Health Service Meekatharra Hospital is planned, which will include a new Dental Health Services dental clinic. Dental Health Services is also in the process of commissioning a new design dental van for use in regional locations, including Murchison stopping points. The van will be made available for regional deployments after testing in metropolitan locations is concluded later in 2025.

The Guidelines for the use of fluorides in Australia were released in 2020 (utilising national and international evidence) and are followed in every Australian jurisdiction. Salt fluoridation is not contained in the Guideline and is not used as a public health measure in Australia. As per the Guidelines, Australia focuses on community water fluoridation. In those locations where fluoridated water is not yet available, the use of fluoridated toothpastes as part of home oral health care is promoted.

I have been advised that Dental Health Services has met with the Deputy Chief Executive of the Meekatharra Shire and is seeking to engage with other leaders of the Murchison Shires to investigate areas of mutual assistance, to enable more effective dental services.

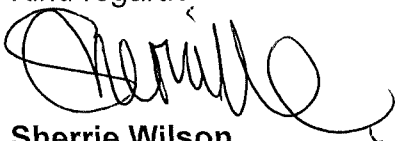
Dental Health Services continue to investigate service provision recommencement and is looking to progress a service into Meekatharra and Mount Magnet prior to the end of 2025. Service visits to Yalgoo, Sandstone and Cue are being planned for the first half of 2026. In the interim, patients seeking public dental care can access that care at the nearest general and school public dental services, which are located in the town of Geraldton. Geraldton General Dental Clinic can be contacted for appointments on 08 9956 8790.

Recently, WA Country Health Service Midwest Community Health nurses completed training in the "Lift the Lip" oral health screening technique, which helps identify early signs of dental decay in children. Referrals for further assessment and care are initiated as required.

As the state lead agency for declared heatwaves we acknowledge the impact of extreme heat on physical activity and overall health. While infrastructure such as swimming pools or gyms fall under the responsibility of local government, the WA Country Health Service supports initiatives that promote safe physical activity and preventative health. WA Health continues to welcome opportunities to collaborate with local governments to explore and support health-promoting infrastructure.

Thank you for bringing these matters to the Minister's attention. I trust this information will be of assistance.

Kind regards,



**Sherrie Wilson**  
**CHIEF OF STAFF**

15 DEC 2025

## Minutes – Ordinary Council Meeting – Friday 19<sup>th</sup> December 2025

### 14.2 Annual Leave Application

Applicant:	Shire of Yalgoo
Date:	10/12/2025
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council consider annual leave for the Chief Executive Officer.

#### **COMMENT**

Annual Leave during the office closure 5-6 days annual leave while remaining on call back to work 5-9th January.

Annual Leave with the DCEO Acting from the 12th to the 30th January plus a cash out of 38 hours of annual leave. Appointed under existing Shire Policy.

This leaves 55 hours of Annual Leave accrued plus 13 weeks of Long Service Leave eligibility.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLCATIONS**

NIL

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICERS RECOMMENDATION**

That Council:

1. approves the described annual leave for the Chief Executive Officer during the Christmas closure and from the 12/1/2026 to the 30/1/2026 inclusive; and
2. approves a cash out of 38 hours of annual leave.

#### **COUNCIL RESOLUTION – C2025-12-09**

Moved: Cr Angus Nichols

Seconded: Cr Kieran Payne

That Council:

1. approves the described annual leave for the Chief Executive Officer during the Christmas closure and from the 12/01/2026 to the 30/01/2026 inclusive; and
2. approves a cash out of 38 hours of annual leave.

**CARRIED: 5/0**

Motion Carried unopposed by: Cr Valenzuela, Cr Nichols, Cr Payne, Cr Hodder & Cr Kroon.

## Minutes – Ordinary Council Meeting – Friday 19<sup>th</sup> December 2025

### 14.3 Extraordinary Election

Applicant:	Shire of Yalgoo
Date:	14/12/2025
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	Cost Estimate WAIRC

#### **SUMMARY**

That Council consider a cost Estimate from the WAIRC.

#### **COMMENT**

A proposal has been received from the WA Electoral Commission to hold an extraordinary election for the filling of a vacant seat.

A cost Estimate is provided for consideration.

Discussions had previously been held with the Electoral Commission as to availability in March 2026 which is why an election date had not previously been set.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLCATIONS**

##### 4.8. Extraordinary elections

- (1) If the office of a councillor or of an elector mayor or president becomes vacant under section 2.32, an election to fill the office is to be held, except if the vacancy is filled under Schedule 4.1A or 4.1B.
- (2) An election is also to be held under this section if section 4.57 or 4.58 so requires.
- (3) An election under this section is called an extraordinary election. [Section 4.8 amended: No. 2 of 2012 s. 10; No. 11 of 2023 s. 25.]

##### 4.9. Election day for extraordinary election

- (1) Any poll needed for an extraordinary election is to be held on a day decided on and fixed — (a) by the mayor or president, in writing, if a day has not already been fixed under paragraph (b); or (b) by the council at a meeting held within one month after the vacancy occurs, if a day has not already been fixed under paragraph (a).
- (2) The election day fixed for an extraordinary election is to be a day that allows enough time for the electoral requirements to be complied with but, unless the Electoral Commissioner approves or section 4.10(b) applies, it cannot be later than 4 months after the vacancy occurs.
- (3) If at the end of one month after the vacancy occurs an election day has not been fixed, the CEO is to notify the Electoral Commissioner and the Electoral Commissioner is to — (a) fix a day for the holding of the poll that allows enough time for the electoral requirements to be complied with; and (b) advise the CEO of the day fixed.

**VOTING REQUIREMENT**

Simple Majority

**OFFICERS RECOMMENDATION**

That Council:

1. Declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2026 extraordinary election, together with any other elections or polls which may be required;
2. Decide, in accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the election will be as a Postal election.

**COUNCIL RESOLUTION – C2025-12-10**

Moved: Cr Kieran Payne

Seconded: Cr Angus Nichols

That Council:

1. Declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2026 extraordinary election, together with any other elections or polls which may be required;
2. Decide, in accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the election will be as a Postal election.

**CARRIED: 5/0**

Motion Carried unopposed by: Cr Valenzuela, Cr Nichols, Cr Payne, Cr Hodder & Cr Kroon.



Mr Ian Holland  
Chief Executive Officer  
Shire of Yalgoo  
PO Box 40  
YALGOO WA 6635

Dear Mr Holland,

### **Cost Estimate Letter: 2026 Local Government Extraordinary Election**

The Western Australian Electoral Commission (WAEC) is pleased to provide you with the cost estimate for the delivery of your local government extraordinary election to be held on 26 March 2026. This is providing you make a declaration under the *Local Government Act 1995* for the WA Electoral Commission to deliver your election.

#### **Cost estimate**

The WAEC has estimated the cost to conduct your Council's extraordinary election in 2026 at approximately \$10,000 (ex GST).

This cost has been based on the following assumptions:

- The method of election will be postal
- 1 Councillor vacancy
- 90 electors
- response rate of approximately 60%
- appointment of a local Returning Officer
- count to be conducted at your office using CountWA.

#### **Cost methodology**

The WA Electoral Commission estimates the costs of running the election under four categories:

- Envelopes, printing and postage
- Returning Officer costs
- Processing and results
- WAEC costs

For individual local governments the exact division of costs may differ slightly, as the cost categories are determined by applying the following variables:

- Envelopes, printing and postage, and WAEC costs are determined by the number of electors in your local government
- Processing and results is determined by the expected response rate for your election
- Returning Officer costs are determined by the complexity of the election for the Returning Officer.

## Variations to the final costs for your Council

The WA Electoral Commission conducts elections on the basis of full accrual cost recovery, in accordance with the *Local Government (Elections) Regulations 1997*. This means if the actual costs to conduct the election are less or greater than what we have estimated, the final cost may differ from the estimate we have provided.

We aim to keep additional costs at a minimum, however examples of where cost increases may arise include:

- A Returning Officer is selected that is not local to your area
- You select Australia Post Priority Service for the lodgement of your election package
- Casual staff are required for the issuing of Replacement Election Packages;
- Casual staff are required to assist the Returning Officer on election day or with the count.
- Unanticipated cost increases from our suppliers

## Service commitment

The WA Electoral Commission is committed to conducting elections impartially, effectively, efficiently and professionally.

Following each election event, we review our performance and identify ways to improve our service delivery. If you have any suggestions for improvements we can make to deliver your election, your feedback is welcome at all times.

## Next steps

If you wish to accept this cost estimate and proceed with the WA Electoral Commission delivering this election, please follow the specific steps that must be taken under the *Local Government Act 1995*, which are summarised in the attached flow chart (Attachment A).

As outlined in the flow chart, please advise us in writing as soon as practicable that you accept to take this cost estimate to Council, so I can provide you with my written agreement to conduct the election in a sperate letter. Both the Cost Estimate letter, and the Written Agreement letter then need to be taken to Council for a decision.

Please reach out to Phil Richards, Manager Election Events, if you have any queries, at [lgelections@waec.wa.gov.au](mailto:lgelections@waec.wa.gov.au) .

Yours sincerely,



Rebecca Hamilton  
**ACTING DEPUTY ELECTORAL COMMISSIONER**  
3 December 2025



## Minutes – Ordinary Council Meeting – Friday 19<sup>th</sup> December 2025

### 14.4 Roads to Recovery Funding

Applicant:	Shire of Yalgoo
Date:	15/12/2025
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council consider Yalgoo North Road use of Roads to Recovery Funding.

#### **COMMENT**

For the remainder of the financial year it is proposed that the Shire Works Crew be engaged to carry out resilience and improvement works on the Yalgoo North Road. This marks a change from previous years where R2R funding has been used in conjunction with other funding sources to progress the sealing/widening of Yalgoo-Ningham Road and Morawa-Yalgoo Road often utilising contractors.

Another component of these budgeted and available funds will be used to reconstruct a failing section of Culverts on the Yalgoo-Ningham Road.

It is anticipated that drainage improvements, asset renewal, sheeting, floodway sealing and/or concreting will all be introduced across the first 15km of the road.

Future Regional Road Group and Road Use Agreement Funding is anticipated to maintain the ongoing pace of road widening on the Shires sealed roads next financial year. An approved Regional Road Group project will widen the remaining sections of Morawa-Yalgoo Road immediately north of Barnong-Wuraga Road.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLCATIONS**

NIL

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICERS RECOMMENDATION**

That Council endorse Federal Roads to Recovery Funding being used on the Yalgoo North Road and Yalgoo-Ningham Road.

#### **COUNCIL RESOLUTION – C2025-12-11**

Moved: Cr Angus Nichols

Seconded: Cr Tamisha Hodder

That Council endorse Federal Roads to Recovery Funding being used on the Yalgoo North Road and Yalgoo-Ningham Road.

CARRIED: 5/0

Motion Carried unopposed by: Cr Valenzuela, Cr Nichols, Cr Payne, Cr Hodder & Cr Kroon.

## Minutes – Ordinary Council Meeting – Friday 19<sup>th</sup> December 2025

### 14.5 RATES WRITE-OFF – YALGOO HOTEL AND VACANT LAND

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	12 December 2025
<b>Reporting Officer:</b>	Glenn Boyes – Deputy CEO
<b>Disclosure of Interest:</b>	NIL
<b>Attachments:</b>	NIL

#### **SUMMARY**

That Council consider the outstanding rates plus accrued interest owing on Assessments A560 Lot 61 – 64 Gibbons Street (Yalgoo Hotel) and A588 Lot 47 Campbell Street (Vacant Land) to be written-off.

#### **COMMENT**

The Shire purchased the land and buildings associated with the Yalgoo Hotel along with the vacant block on Campbell Street. Under delegated authority it was offered as part of the purchase to write-off the remaining rates.

The write-off amounts are \$3,905.73 for A560 (Yalgoo Hotel) and \$410.95 for A588 (Vacant Land).

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995.*

*Local Government (Financial Management) Regulations 1996*

*Rates and Charges (Rebates and Deferments) Act 1992*

#### **POLICY/FINANCIAL IMPLICATIONS**

This will not have a significant impact on projected 2025 – 2026 rates income.

#### **VOTING REQUIREMENT**

Absolute Majority

#### **OFFICERS RECOMMENDATION**

That Council write-off the outstanding debt on Assessments A560 Lot 61 – 64 Gibbons Street (Yalgoo Hotel) and A588 Lot 47 Campbell Street (Vacant Land) which was purchased by the Shire.

#### **COUNCIL RESOLUTION – C2025-12-12**

Moved: Cr Kieran Payne

Seconded: Cr Raelene Kroon

That Council write-off the outstanding debt on Assessments A560 Lot 61 – 64 Gibbons Street (Yalgoo Hotel) and A588 Lot 47 Campbell Street (Vacant Land) which was purchased by the Shire.

CARRIED: 5/0

Motion Carried unopposed by: Cr Valenzuela, Cr Nichols, Cr Payne, Cr Hodder & Cr Kroon.



## **Minutes – Ordinary Council Meeting – Friday 19<sup>th</sup> December 2025**

Cr Kroon returned to the meeting at 12.12pm.

Executive Assistant Diane Hodder returned to the meeting at 12.12pm

DCEO Glenn Boyes returned to the meeting at 12.12pm

Works foreman Luke O'Shaughnessy returned to the meeting at 12.12pm.

### **18 NEXT MEETING**

The next Ordinary Meeting of Council is due to be held in the Yalgoo Council Chamber on Friday 30<sup>th</sup> January 2026 commencing at 10:30am.

### **19 MEETING CLOSURE**

There being no further business the Shire President declared the Ordinary meeting closed at 12.18pm.