



AGENDA

For the Ordinary Council Meeting

To be held on the 24th October 2025

Notice of Meeting

The next Ordinary Council Meeting for the Shire of Yalgoo will be held on Wednesday 24th October 2025 in the Council Chambers, 37 Gibbons Street Yalgoo, commencing at 10:30am.



A handwritten signature in blue ink, appearing to read "Ian Holland".

Ian Holland

CHIEF EXECUTIVE OFFICER

20th October 2025

Disclaimer:

The Shire of Yalgoo gives notice to members of the public that any decisions made at the meeting, can be revoked, pursuant to the Local Government Act 1995. Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

Agenda – Ordinary Council Meeting – Friday 24th October 2025

Contents

1	DECLARATION OF OPENING	3
2	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE.....	5
3	DISCLOSURE OF INTERESTS	6
4	PUBLIC QUESTION TIME	7
5	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	7
6	NOTICE OF MATTERS TO BE DISCUSSED BEHIND CLOSED DOORS	7
7	APPLICATIONS FOR LEAVE OF ABSENCE	7
8	ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED	7
9	CONFIRMATION OF MINUTES.....	7
9.1	Minutes of the Ordinary Council Meeting – 29 th August 2025	7
9.2	Minutes of the Special Council Meeting – 24 th September 2025.....	7
10	MINUTES OF COMMITTEE MEETINGS	8
11	TECHNICAL REPORTS.....	12
11.2	TECHNICAL SERVICES REPORT	12
12	DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH REPORTS	15
13	FINANCIAL REPORTS	15
13.1	LIST OF ACCOUNTS	15
13.2	INVESTMENT REPORT	17
13.3	MONTHLY FINANCIAL STATEMENTS.....	18
14	ADMINISTRATION REPORTS	20
14.7	7.9 PURCHASING POLICY – NATURAL DISASTER Error! Bookmark not defined.	
14.8	YALGOO FAMILY FUN DAY 2025 REPORT	32
15	NOTICE OF MOTIONS	35
16	URGENT BUSINESS	35
17	MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	35
18	NEXT MEETING	35
19	MEETING CLOSURE.....	35

Agenda – Ordinary Council Meeting – Friday 24th October 2025

1 DECLARATION OF OPENING

The Chief Executive Officer (CEO) welcomed those in attendance and declared the meeting open at ____ am.

Sincere appreciation is extended to outgoing Councillors for their contribution to the district. Cr Stan Willock and Cr Gail Trenfield did not renominate for a further term.

SWEARING IN OF COUNCILLORS

In accordance with section 2.29 of the Local Government Act 1995 and Regulation 13 of the Local Government (Constitution) Regulations 1998 a person elected to the position of a Councillor must make a declaration of office prior to being able to act in that office.

The CEO will conduct the swearing in of Councillors elected at the Ordinary Local Government Elections, Saturday 18th of October 2025. The Shire received two (2) nomination for three (3) positions.

Declarations are also to be completed during this process as per the Local Government (Constitution) Regulations 1998.

Form 7

I, _____ (name) , of _____ (residential address having been elected to the office of Councillor of the Shire of Yalgoo declare that I take the office upon myself and will duly, faithfully, honestly, and with integrity, fulfil the duties of the office for the people in the district according to the best of my judgement and ability, and will observe the code of conduct adopted by the Shire of Yalgoo under section 5.104 of the Local Government Act 1995.

I, _____ (name) , of _____ (residential address having been elected to the office of Councillor of the Shire of Yalgoo declare that I take the office upon myself and will duly, faithfully, honestly, and with integrity, fulfil the duties of the office for the people in the district according to the best of my judgement and ability, and will observe the code of conduct adopted by the Shire of Yalgoo under section 5.104 of the Local Government Act 1995.

Before a person authorized under Oaths, Affidavits and Statutory Declarations Act 2005 being the Chief Executive Officer or Deputy Chief Executive Officer of the Shire of Yalgoo.

Agenda – Ordinary Council Meeting – Friday 24th October 2025

Local Government Act 1995

2.29. Declaration

- (1) A person elected as an elector mayor or president or as a councillor has to make a declaration in the prescribed form before acting in the office.
- (2) A person elected by the council as mayor, president, deputy mayor or deputy president has to make a declaration in the prescribed form before acting in the office.
- (3) A declaration required by this section is to be taken or made before a prescribed person.
- (4) A person who acts in an office contrary to this section commits an offence.
Penalty for this subsection: imprisonment for 12 months and a fine of \$12 000.

Local Government (Constitution) Regulations 1998

13. Oaths, affirmations and declarations (s. 2.29, 2.42)

- (1) For the purposes of sections 2.29 and 2.42 — [(a), (b) deleted] (c) the form of declaration for a mayor, president, deputy mayor, deputy president or councillor is that in Form 7; (d) the form of declaration for a commissioner is that in Form 8.
- (2) A declaration required by section 2.29 to be made by a person elected as a mayor or president is to be made before — (a) the immediate predecessor of the person in the office of mayor or president; or (b) an authorised person.
- (3) A declaration required by section 2.29 to be made by a person elected as a councillor, deputy mayor or deputy president is to be made before an authorised person.
- (4) A declaration required by section 2.42 to be made by a person appointed as a commissioner is to be made before an authorised person.
- (5) In this regulation — authorised person means a person before whom a statutory declaration can be made under the Oaths, Affidavits and Statutory Declarations Act 2005.

ELECTION OF SHIRE PRESIDENT/DEPUTY PRESIDENT

The CEO to call for nominations for the position of Shire President.

The Department of Local Government, Industry Regulation and Safety has prepared a Schedule 2.3 Election Spreadsheet to assist with preference vote counts.

The results of the election of the local government President and Deputy President is required to be declared to the Minister for Local Government in Form 20 via the Department.

The Shire President is to be sworn in before acting in their position.

Agenda – Ordinary Council Meeting – Friday 24th October 2025

Form 7

I, _____ (name) , of _____ (residential address having been elected to the office of Shire President of the Shire of Yalgoo declare that I take the office upon myself and will duly, faithfully, honestly, and with integrity, fulfil the duties of the office for the people in the district according to the best of my judgement and ability, and will observe the code of conduct adopted by the Shire of Yalgoo under section 5.104 of the Local Government Act 1995.

Deputy Shire President

The Shire President is to call for nominations of the Deputy President.

I, _____ (name) , of _____ (residential address having been elected to the office of Deputy Shire President of the Shire of Yalgoo declare that I take the office upon myself and will duly, faithfully, honestly, and with integrity, fulfil the duties of the office for the people in the district according to the best of my judgement and ability, and will observe the code of conduct adopted by the Shire of Yalgoo under section 5.104 of the Local Government Act 1995.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

In accordance with section 14 of the Local Government (Administration) Regulations 1996 “Meetings held by electronic means in public health emergency or state of emergency (Act s. 5.25(1)(ba))”, the President to declare that this Meeting may take place via instantaneous communication. All Councillors and staff are to be available either via telephone (teleconference) or in person.

President

Deputy President

Councillors

Chief Executive Officer	Ian Holland
Deputy CEO	Glenn Boyes
Executive Assistant	Diane Hodder
Works Foreman	Luke O'Shaughnessy

APOLOGIES

LEAVE OF ABSENCE

NIL

3 DISCLOSURE OF INTERESTS

Councilors and Officers are reminded of the requirements of s5.65 of the Local Government Act 1995, to verbally disclose any interest during the meeting before the matter is discussed or to provide in writing the nature of the interest to the CEO before the meeting.

Agenda – Ordinary Council Meeting – Friday 24th October 2025

4 PUBLIC QUESTION TIME

REPONSES TO QUESTIONS TAKEN ON NOTICE

QUESTIONS TAKEN WITHOUT NOTICE

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Federal Member for Durack – Hon Mellisa Price

6 NOTICE OF MATTERS TO BE DISCUSSED BEHIND CLOSED DOORS

7 APPLICATIONS FOR LEAVE OF ABSENCE

8 ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

9 CONFIRMATION OF MINUTES

9.1 Minutes of the Ordinary Council Meeting – 29th August 2025

OFFICERS RECOMMENDATION

That the minutes of the Council Meeting held on the 29th August 2025, as attached, be confirmed as a true and correct record.

9.2 Minutes of the Special Council Meeting – 24th September 2025

OFFICERS RECOMMENDATION

That the minutes of the Special Meeting held on the 24th September 2025, as attached, be confirmed as a true and correct record.

10 MINUTES OF COMMITTEE MEETINGS

Appointment of Committee Members, Delegates and Positions

Development Assessment Panel members are by Ministerial appointment following council nomination, with compulsory training required. Members of this committee are not put forward for re-nomination. A Department of Planning, Lands and Heritage Circular describing nominations and training has been provided.

Delegates of Committees and Representatives to external bodies should be aware of the policies and reference documents guiding the operation of those groups including the processes for electing a chair or delegate.

Where a Councillor is not the appointed representative their attendance request should be considered under 1.14b Attendance at Events or a decision of Council.

Organisation or Committee	Previous Delegates
External – Murchison Regional Vermin Council	Cr Stanley Willock Cr Tamisha Hodder
External - Murchison Country Zone of WALGA	Cr Raul Valenzuela Cr Stanley Willock
External - Mid West Regional Road Group	Cr Raul Valenzuela Cr Stanley Willock
External - Murchison Sub Group of the MWRRG	Cr Raul Valenzuela Cr Stanley Willock
External - Gunduwa Conservation Association (EGRCA)	Cr Stan Willock Cr Tamisha Hodder
External - Development Assessment Panel	Cr Gail trenfield Cr Raul Valenzuela Alternate Cr Tamisha Hodder Alternate Cr Stanley Willock

Agenda – Ordinary Council Meeting – Friday 24th October 2025

Organisation or Committee

Delegates

The Murchison Regional Vermin Council is a regional local government as described by the Local Government Act 1995.

External – Murchison Regional Vermin Council

Cr

Cr

External - Murchison Country Zone of WALGA

Cr

Cr

WALGA information is presented regarding zone delegates.

External - Mid West Regional Road Group

Cr

Cr

External - Murchison Sub Group of the MWRRG

Cr

Cr

External - Gunduwa Conservation Association (EGRCA)

Cr

Cr

External - Development Assessment Panel

Cr

Cr

Alternate Cr

Alternate Cr

External - Mid-West Local Government Emergency Management Network (MWLGEMN) – LEMC Chair

Local Emergency Management Committee

LEMC Chair Cr

LEMC Deputy Chair Cr

These appointments do not limit officer attendance - appointed by the CEO

Agenda – Ordinary Council Meeting – Friday 24th October 2025

Shire of Yalgoo Audit and Risk Committee

All Councillors

Council will be provided with a separate report in November for the recruitment of independent members including the Chair/Presiding Member required under the Local Government Amendment Act 2024.

Appointment of Chief Bushfire Control Officer

Ian Holland

Deputy Bushfire Control Officer

David Rocke

Fire Control Officer

Gail Pilmoor

Fire Control Officer

Richard Ryan (CESM)

Fire Control Officer

Jim McNamarra

CEO Performance Committee

All Councillors who have completed the required WALGA Training as per shire policy. Presiding Member and Deputy Presiding Member to be the Shire President and Deputy Shire President respectively.

External - Murchison Executive Group

CEO

STATUTORY ENVIRONMENT

Local Government Act 1995

Bush Fires Act 1954

POLICY/FINANCIAL IMPLCATIONS

Governance Policy 1.6

1. Council nominates individuals to the external organisations or committees listed in the table below at the first meeting following an Ordinary Election or from time to time as required.
2. Nominations as Council representatives to external organisations are to be reviewed at the first meeting following the ordinary Local Government elections, and new nominations to be delegates until the meeting following the next ordinary Local Government elections, subject to the provisions of the Local Government Act.
3. Should a representative or deputy representative resign their nomination or become disqualified to continue as a Councillor, their nomination lapses immediately, and Council will decide a new nomination at the next meeting.
4. Subject to the Constitution or Policies of the Organisation, if precedence needs to be determined due to unavailability or for some other reason, the order of priority will be:

Agenda – Ordinary Council Meeting – Friday 24th October 2025

- a) Council's nominated representative/s
- b) Council's nominated deputy representative/s
- c) President
- d) Deputy President
- f) Councillors or the CEO as determined by the President

VOTING REQUIREMENT

Absolute Majority

OFFICERS RECOMMENDATION

That Council accepts the Appointments to Organisations and Committees including the appointment of Presiding Members and Deputy Presiding Members.

11 TECHNICAL REPORTS

11.2 TECHNICAL SERVICES REPORT

Applicant:	Shire of Yalgoo
Date:	15 October 2025
Reporting Officer:	Luke Works Foreman
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council receive the Technical Services Report as at the 30 September 2025

COMMENT

Road Construction

- Sealing of Ninghan road to commence on 17 Nov
- Rowe to start boxing out in Oct
- Grids to arrive in Oct and install in Nov

Road Maintenance

- Maintenance grading Dalgaranga Road
- Preparing for heavy maintenance grading for 2025/2026
- Installed culvert on Dalgaranga Road
- Grade tracks in Charles Darwin reserve in Oct

Other Infrastructure

- Nill

Parks, Reserves and Properties

- Nill

4.1 Art & Culture Centre

- Nill

4.2 Community Town Hall

- Kitchen tiling commenced.
- Exterior painting will commence shortly.
- Insulation installed in office area.
- Vermin proofing is installed around the eaves of the building.
- Door and window architraves are ordered and ready for installation
- Painting the cornice and walls are ongoing.
- Quoting floors to get sanded and coated.
- Removing fence and getting emergency door sized and quoted.

4.3 Community Town Oval

- Nil

4.4 Community Park, Gibbons Street

- General gardening maintenance conducted on a weekly basis mowing, pruning and watering.

4.5 Community Park, Shamrock Street

- General gardening maintenance conducted on a weekly basis – Mowing, pruning & watering.

4.6 Water Park

- Geraldton pool and spa mart to do annual inspection in the second week of Oct.

4.7 Yalgoo Caravan Park

- General gardening maintenance and repairs conducted on a weekly basis – Mowing, pruning & watering.

4.8 Paynes Find Tip

- General clean & tidy.

4.9 Railway Station

- Painting front veranda and doors. Repairs to footings.
- Amenities finished and are open.

4.10 Staff Housing

- NIL.

4.11 Yalgoo Rubbish Tip

- Pushed over on a weekly basis.

4.12 Yalgoo & Paynes Find Airstrip

- Paynes Find Airstrip – checked and all good.
- Yalgoo Airstrip – checked and all good.

5. Staff

- We are looking to expand the organisation structure to include two maintenance and construction officers. One will be an existing employee and the other will be a new hire.

Agenda – Ordinary Council Meeting – Friday 24th October 2025

6. Purchasing

OFFICERS RECOMMENDATION

That Council receive the Technical Services Report as of 30 September 2025.

12 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH REPORTS
NIL

13 FINANCIAL REPORTS

13.1 LIST OF ACCOUNTS

Applicant:	Shire of Yalgoo
Date:	15 October 2025
Reporting Officer:	Glenn Boyes – Deputy CEO
Disclosure of Interest:	NIL
Attachments:	List of Accounts

SUMMARY

The attached list of accounts paid during the month of September 2025, under Delegated Authority, is provided for Council's information and endorsement.

COMMENT

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and to record those accounts in the minutes of the meeting.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.10 Financial Management regulations

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
 - I. The municipal fund; and
 - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. The date of the payment; and
 - IV. Sufficient information to identify the transaction.
2. A list of accounts for approval to be paid is to be prepared each month showing –

Agenda – Ordinary Council Meeting – Friday 24th October 2025

- a. For each account which requires council authorisation in that month
 - i. The payee's name; and
 - ii. The amount of the payment; and
 - iii. Sufficient information to identify the transaction; and
 - b. The date of the meeting of the council to which the list is to be presented.
- 3. A list prepared under sub regulation (1) or (2) is to be –
 - a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - b. Recorded in the minutes of that meeting.

13A. Payments by employees via purchasing cards

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment;
 - (d) sufficient information to identify the payment.
- (2) A list prepared under sub regulation (1) must be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY/FINANCIAL IMPLICATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receive the schedule of accounts paid during September 2025 as listed covering Credit Card transactions, direct debits including payroll and EFT's totalling \$428,770.75 from the municipal bank accounts.

Agenda – Ordinary Council Meeting – Friday 24th October 2025

13.2 INVESTMENT REPORT

Applicant:	Shire of Yalgoo
Date:	15 October 2025
Reporting Officer:	Glenn Boyes – Deputy CEO
Disclosure of Interest:	NIL
Attachments:	Investment Register

SUMMARY

That Council receive the investment report as at 30 September 2025.

COMMENT

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

STATUTORY ENVIRONMENT

Local Government Act 1995.

6.14 Power To Invest.

Local Government (Financial Management) Regulations 1996

19 Investments, control procedures for

19C Investment of money, restrictions on (Act s6.14(2)(a))

Shire Delegated Authority

POLICY/FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council Receive the Investment Report as at 30 September 2025.

COUNCIL RESOLUTION

Moved: Cr

Seconded: Cr

That Council Receive the Investment Report as at 30 September 2025.

CARRIED:

Agenda – Ordinary Council Meeting – Friday 24th October 2025

13.3 MONTHLY FINANCIAL STATEMENTS

Applicant:	Shire of Yalgoo
Date:	15 October 2025
Reporting Officer:	Glenn Boyes – Deputy CEO
Disclosure of Interest:	NIL
Attachments:	Monthly Report

SUMMARY

The Financial Statements for the month ended 30 September 2025 is presented to Council in accordance with *Regulation 34 of the Local Government (Financial Management) regulations 1996*.

COMMENT

The Financial Statements for the period ending September 2025 includes the following statements and notes:

- Statement of Financial Activity
- Statement of Financial Position
- Net Funding Position
- Cash Position
- Reserves
- Receivables
- Asset Disposals
- Capital Acquisitions
- Rates
- Grants, Subsidies and Contributions
- Variance Reporting

STATUTORY ENVIRONMENT

Local Government Act 1995 - Section 6.4

Local Government (Financial Management) Regulations 1996 - Regulation 34

POLICY/FINANCIAL IMPLICATIONS

The adoption of the Statements of Financial Activity is retrospective. Accordingly, the financial implications associated with adopting this are nil.

VOTING REQUIREMENT

Simple Majority

RISK IMPLICATIONS

The Financial Activity report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

To mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and Management reporting and a quarterly process to monitor financial performance against budget estimates.

Agenda – Ordinary Council Meeting – Friday 24th October 2025

Materiality reporting thresholds have been established by Council of \$10,000 and 10% for budget operating and capital items to alert management prior to there being irreversible impacts.

It should be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud.

The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the control of the CEO as laid out in the *Local Government (Financial Management) Regulations 1996 regulation 5*, seek to mitigate the possibility of this occurring.

These controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

OFFICERS RECOMMENDATION

That Council receive the Statement of Financial Activity for the period ended 30 September 2025 in accordance with *Regulation 34 of the Local Government (Financial Management) Regulations 1996*.

14 ADMINISTRATION REPORTS

14.1 GENERAL REPORT

Applicant:	Shire of Yalgoo
Date:	16/10/2025
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	Draft Letter – Minister for Local Government Email – Minister for Health

SUMMARY

That Council consider the Chief Executive Officers general operation report.

COMMENT

Caretaker Period

During the first caretaker period for WA Local Government the development and management of the process has resulted in significant confusion. Upon declaration of the results at the close of nominations the Shire of Yalgoo was no longer under caretaker provisions. The Department however provided an exemption to the caretaker provisions for adoption of the Annual 2025/26 Budget. The Department hotline had previously advised that adoption of the budget was possible during the caretaker provisions but would not provide that advice in writing after multiple follow up emails. Outgoing Councillors then also have the ability to make major decisions until the 18th of October calling into question the need and utility of the caretaker provisions in the first place.

Morawa Ag College Donation

Under Shire Policy, Administration has provided a \$100 donation to the Western Australian College of Agriculture Morawa to support their Aboriginal Education Achievement Award. Use of Core Stadium at no cost has also been extended to Pia Primary School so they can join Yalgoo Primary School for joint activities.

Grants Commission Hearing

Shire of Yalgoo Councillors, staff and the wider community are encouraged to attend a hearing of the WA Local Government Grants Commission who will be at the Shire Offices from 10:00am on Wednesday the 29th of October 2025. The Commission and Shire will present on Financial Assistance Grants. This Federal Funding comprises approximately 50% of the Shires yearly operating revenue.

Local Emergency Management Committee

Delegates and other Councillors are encouraged to attend the next LEMC meeting to be held on Tuesday 4th of November 2025 in the Yalgoo Council Chambers at 10:00am.

Core Stadium Audit

Core Stadium has been recently inspected and is considered as a suitable location for the Department of Communities to active as an evacuation center.

Agenda – Ordinary Council Meeting – Friday 24th October 2025

Councillor Training

A short workshop on Councillor Training is proposed to be held prior to the start of the Ordinary November Meeting. New and returning Councillors will be required to undertake mandatory training as per the Local Government Act 1995. This is provided by the Western Australian Local Government Association (WALGA) via an online 5 module course. Additional training on meeting procedures, act amendments and ceo recruitment and performance are other professional development options that Council will be able to discuss and prioritize. Meeting Procedure training has been offered by the Shire of Cue on Saturday 22nd November alongside Cue Parliament.

International Year of Rangelands and Pastoralists 2026

The Shire President and Chief Executive Officer attended the launch of the International Year of the Pastoralist during the Perth Royal show. Federal and State politicians were in attendance along with members of the Southern Rangelands Pastoral Alliance. To contribute to this information sharing and recognition initiative it is proposed that the Shire of Yalgoo engage with local stations to create a primary production barbeque meet towards the end of summer.

Regional Road Group

The first RRG meeting with Main Roads WA since the Shire elections will take place in Geraldton on the 14th November 2025. This meeting will make decisions regarding future State Government to Local Government Road Funding and approve 2026 road projects submitted by the Zone.

Murchison Country Zone of WALGA

Cue Parliament will take place on Friday the 21st November 2025. Invitations have been extended to a number of parties including the Minister for the Mid West who was unable to visit Yalgoo due to Local Government Week conflicts for Councillors. Should new or additional Councillors who are not delegates wish to attend this forum a Council motion authorizing accommodation and travel would be appropriate.

Firearms – Commencement of Voluntary Buyback Scheme Corporate Licenses

The WA Government has expanded a voluntary buyback scheme to include corporate licenses. Shire usage of firearms is not a regular occurrence, however it is not proposed that existing stock be sold to the State without benefit to ratepayers. These tools become essential in times of biosecurity crisis and animal management including welfare. It would be impractical and unsafe for staff to euthanize multiple cattle or sheep injured in a motor vehicle accident or as a result of biosecurity concerns. It is for this reason that the Shire will continue to maintain its corporate license and stock.

Advocacy Correspondence - Rating of Mining Licenses and Dental Services

Support is sought from Council regarding correspondence proposed to be sent to the Minister for Local Government and the members of the Western Australian Legislative Council. Prior Health related correspondence is also attached.

Agenda – Ordinary Council Meeting – Friday 24th October 2025

Cost of Living Early Rates Discount

The Annual Budget includes a cost of living discount for the Townsites and Pastoral / Rural rating categories. The discount was designed to apply to ratepayers who reside in the Shire and are within these categories. We have reviewed the categories and found some ratepayers do not reside in the Shire. For example, the discount will be applied to the telecommunication tower. The discount will be applied to all ratepayers in these categories for 25/26. In future years, the wording in the Annual Budget will refer to those who reside in the Shire and are within these categories.

Managing Gifts, Benefits and Hospitality

Office of the Auditor General reports on Local Government Management of Purchasing Cards were tabled in Parliament earlier this year. In response the Department of Local Government, Industry Regulation and Safety is calling on local governments to review existing codes of conduct and develop new policies to address this if required. If Councillors have any concerns regarding past or proposed expenditure for travel, alcohol, meals, entertainment and gifts please raise them with Administration.

Clearing Permit CPS 11147/1 – Western Queen Pty Ltd

A response was provided on behalf of the local government to the effect that clearing should not be granted and commence as there is no option for minerals to be exported from the site via heavy vehicles. Road usage and local governments should not be the final stakeholder process for a commercial activity as early engagement can typically address these issues. A clearing area of 205ha on Meeka station was open for submissions from the 5th to the 26th of September 2025.

External CEO Movements October

International Year of Rangelands and Pastoralists

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLICATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receive the Chief Executive Officers General Report.

Agenda – Ordinary Council Meeting – Friday 24th October 2025

14.2 Water Corporation – Tank Expansion

Applicant:	Shire of Yalgoo
Date:	13/10/2025
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	

SUMMARY

That Council consider supporting, a second water tank be constructed on the town common by Water Corporation.

COMMENT

Water Corporation are seeking to construct a new water tank for extra storage to service the township of Yalgoo. They will need to acquire land west of the current town tank on Reserve 6936 Lot 189 on Plan 240151 – plan attached.

Reserve 6936 (expansion area) is a crown reserve under management order to Shire of Yalgoo.

Water Corporation are seeking consent from the Shire for the excision of approx. 20x18m² from the reserve to further expand on water availability for Yalgoo.

This proposal will improve redundancy and reduce the occurrences of water being shipped out from Geraldton. It may also provide for an increase in capacity for Shire or private gardens and residences.

Administration will continue to stress the need for alterations that reduce water temperature in summer.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council support the Water Corporation proposal to expand the Water Corporation footprint on Reserve 6936 to include space for a second water tank.

Agenda – Ordinary Council Meeting – Friday 24th October 2025

14.3 Zone Item – November Cue Parliament

Applicant:	Shire of Yalgoo
Date:	13/10/2025
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council through the Murchison Country Zone of WALGA call upon the Office of the Auditor General to conduct a performance audit of Recovery and Resilience management of the Disaster Recovery Funding Arrangements WA (DRFAWA).

COMMENT

The Office of the Auditor General provides the following with respect to Performance Audits: *“Performance audits assess the efficiency and effectiveness of entity activities, services and programs. These audits can also identify instances of waste, legislative non-compliance, examples of good practice and make practical recommendations for improvement. Topics are selected by the Auditor General following an exhaustive process which may also include requests for audits from Parliament, the government or the broader community.”*

The Independent Review of Commonwealth Disaster Funding (also known as the Colvin Review) provides some 47 recommendations for top down improvements of the Disaster Recovery Funding Arrangements. What these Federal reviews do not do is benchmark Western Australia’s management of this process against other states or ensure that the State is acting in the best interests of both the Commonwealth and the people they serve.

An individual only has to look to media coverage and community sentiment in the aftermath of tropical cyclones, storms and bushfires to understand that this process could better serve all communities. Available information regarding Cyclone Seroja is that only 10-25% of a committed total of over \$100m made it out of government to support regional WA. This large promise and limited expenditure in the affected communities coincided with the Recovery and Resilience Department increase in staff size be approximately 1000%. Residents in the Pilbara are still uncertain about the recovery of their roads some 8 months after Cyclone Zelia and land managers have made it onto the ABC describing how difficult applications for assistance are.

It is for that reason that Administration proposes to seek sector support calling for a performance audit of the Department of Fire and Emergency Services Recovery and Resilience management of the Disaster Recovery Funding Arrangements.

It is anticipated that this will occur at a zone level and a draft item will be circulated to Councillors in the lead up to the November Cue Parliament.

STATUTORY ENVIRONMENT

Local Government Act 1995

Agenda – Ordinary Council Meeting – Friday 24th October 2025

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council support an item be presented to the Murchison Country Zone of WALGA seeking sector support for a performance audit of Recovery and Resilience management of the Disaster Recovery Funding Arrangements WA.

Agenda – Ordinary Council Meeting – Friday 24th October 2025

14.4 State Heritage Application – Weradjaminda Homestead

Applicant:	Notice of Motion – Cr Nichols
Date:	13/10/2025
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council consider a Motion proposed by Councillor Nichols to apply for the Weradjaminda Homestead to be included on the State Heritage Register.

COMMENT

An item calling for the Shire to excise/purchase and invest in the structure was previously unsuccessful.

This motion calls for a Heritage Application to be submitted for the structure that exists on Bunnawarra Station at the intersection of Morawa-Yalgoo Road and the entry to the Stations current homestead.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council apply to the Department of Planning, Lands and Heritage for the inclusion of the Weradjaminda Homestead on the State Heritage Register.

Agenda – Ordinary Council Meeting – Friday 24th October 2025

14.5 Lease of Caravan Park - NRMA

Applicant:	Shire of Yalgoo
Date:	13/10/2025
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NRMA Lease

SUMMARY

That Council consider a lease of a of a portion of 11 Gibbons Street Yalgoo for use by NRMA as an electric vehicle charging station.

COMMENT

At the Ordinary August Meeting a detailed report on this proposal resulted in the following resolution:

COUNCIL RESOLUTION - C2025-08-10

Moved: Cr Stanley Willock Seconded: Cr Angus Nichols

That Council agrees to give local public notice of this proposed disposition calling for public submissions as per the requirements of section 3.58 part 3 of the Local Government Act 1995.

CARRIED: 6/0

From the 3/10/2025 to the 20/10/2025 a local public notice invited submissions on a proposed lease of the northeastern section of Lot 200 DP 191385 for use as an electric vehicle charging station (approximately 80 square meters) at the Yalgoo Caravan Park Reserve. No submissions were received.

The Shire has the power to lease this reserve for up to 21 years. A proposed lease has been provided by NRMA Electric Highways Pty Ltd and is provided confidentially to Councillors.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council accepts the proposed lease of a portion of 11 Gibbons Street, Yalgoo and delegates its execution to the Shire President and Chief Executive Officer.

Agenda – Ordinary Council Meeting – Friday 24th October 2025

14.6 Councillor Devices

Applicant:	Shire of Yalgoo
Date:	13/10/2025
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council consider the write off of Ipads used by retired Councillors Trenfield and Willock.

COMMENT

Under Organisational Policy 1.12 retiring Councillors have the option to purchase equipment supplied at its written down value or \$250 whichever is the greater.

Retiring Councillors have not sought repair or replacement of their devices which have severely depreciated and in some cases are no longer supported by software updates making them unsuitable for Council use.

It is proposed that the two retiring Councillors be able to keep their devices, which have been in use for at least 7-8 years, at no cost.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Absolute Majority

OFFICERS RECOMMENDATION

That Council waive the \$250 purchase cost under policy 1.12 for Councillor iPads purchased by Gail Trenfield and Stanley Willock.

Agenda – Ordinary Council Meeting – Friday 24th October 2025

14.7 Organisational Structure

Applicant:	Shire of Yalgoo
Date:	13/10/2025
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	Organizational Structure

SUMMARY

That Council consider a change to the Shires Organisational Structure.

COMMENT

A proposal described in the Works Managers general report is to be considered, providing a dedicated pair of employees for town and building maintenance.

The proposed Organizational Structure is attached. Wages will be absorbed by ongoing maintenance and capital projects that have primarily been outsourced in the past.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Absolute Majority

OFFICERS RECOMMENDATION

That Council adopts the as presented organizational structure.

Agenda – Ordinary Council Meeting – Friday 24th October 2025

14.8 Yalgoo Hotel

Applicant:	Shire of Yalgoo
Date:	13/10/2025
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	

SUMMARY

That Council seek a valuation to enable the advertising of a proposed lease of the Yalgoo Hotel.

COMMENT

Settlement was completed on 16 October 2025 and the Shire of Yalgoo is now the owner of the Yalgoo Hotel.

Expressions of interest were sought for lease/management and from that an onsite inspection and discussions have been held with the operators of the Paynes Find Roadhouse.

Local Public Notice of this proposal is required for two weeks before Council can consider the proposal and any submissions. Existing valuations are now 10 months old and do not include a rental figure.

It is suggested for continuity in the short term that an agreement be put in place with the outgoing owner providing access by the Shire to carry out work and inspections while allowing the business to continue operating in the short term.

Dispositions of property excluded from Act s. 3.58

(e) it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land; or

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council:

1. seek a rental valuation for the Yalgoo Hotel so as to advertise a proposed long term lease;
2. authorise the advertising of a proposal once that valuation has been received so that the proposal and any submissions can be considered by Council; and

Agenda – Ordinary Council Meeting – Friday 24th October 2025

3. delegate to the CEO the drafting and execution of a short term agreement with the outgoing owner of the Yalgoo Hotel for limited (not exclusive) use of the facility for 1-2 months.

Agenda – Ordinary Council Meeting – Friday 24th October 2025

14.9 YALGOO FAMILY FUN DAY 2025 REPORT

Applicant:	Shire of Yalgoo
Date:	13 October 2025
Reporting Officer:	Elisha Hodder Community Development Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council receive the Community Development Officer's Report relating to the Family Fun Day.

COMMENT

On Friday, 10 October 2025, the Shire of Yalgoo hosted a Family Fun Day,

The event started at 10am, with numbers gradually growing. A head count was done showing at least 47 children and 37 adults by 11.30am. Towards 3pm we had approximately 62 children and leading up to 5pm before the band began an estimated total of 86 adults attended the event coming and going throughout the day and evening.

This Year we have had one sponsor which was Capricorn Metals, Mt Gibson Gold Mining, sponsoring \$5,000 which brought our budget to \$35,000 to host this event.

An expression of interest was posted on social media (Facebook) where we only received a small number of interests wanting and willing to attend our event, which were

Karloo Rockers, Westcoast Concert Sound and Midwest Sound and Lighting, who works alongside the Karloo Rockers, Lizzy Robinson who is an Artist in Geraldton and had visited Yalgoo a few times conducting Art Workshops, Jo Franklin was the Face Painter and JB Cuisine the Food Van.

Monsterball Amusements is a regular visitor to Yalgoo suppling the Waterslide, Bouncy Castle, bucking bull and mini games. DJ Rev has also visited Yalgoo events in the past.

We had the Yalgoo St Johns Ambulance team on standby, the Yalgoo Hotel Motel offered use of their power for the Food Van, Yalgoo General Store made sure we had supplies for the Tea and Coffee Stand. Derrys Hawkins put up a cake stand, and Michelle Hodder had a dessert stand.

Dessert Blue Connect and Geraldton Regional Aboriginal Medical Servies (GRAMS - TIS) Tacking Indigenous Smoking team put up an information stand and held mini craft activities along with Capricorn Metals.

Positive verbal feedback was given during the day and evening from locals along with suggestions for future events being held in Gibbons Street Park like nighttime lighting and more shade areas.

Please see table below of costs related to the Family Fun Day, amounts listed exclude GST. I was also informed that employee wages were not included in this

Agenda – Ordinary Council Meeting – Friday 24th October 2025

event's budget which will bring the grand total to \$44,939.45, meaning we are over budget \$9,939.45.

SUPPLIER	ITEM	Cost
Monster Ball Amusement	Water Slide, Bouncy Castle Etc.	\$8,627.27
St Johns	Ambulance	\$720.00
Karloos Rockers	Band	\$3,000.00
Lizzy Robinson	Art Table	\$2,290.00
DJ Rev	Entertainment	\$6,800.00
Facepainting Magic	Face Painter	\$745.45
Yalgoo General Store	Free Tea & Coffee Stan	\$286.00
Yalgoo General Store	Water for Employees	\$29.55
Yalgoo Hotel Motel	2 x rooms	\$520.00
JB Cuisine	Food Van	\$1,818.18
Michelle Hodder	Meals Supplied to Band Members	\$123.00
Midwest Concert Sound & Lighting	Band Sound	\$4,980.00
Wages	Employee's (estimated)	\$15,000.00
Subtotal		\$44,939.45
Grand Total	Subtotal	\$44,939.45
SPONSORSHIP INCOME		
Shire of Yalgoo		\$30,000.00
Mt Gibson		5,000
	TOTAL INCOME	\$35,000.00
	Balance	-\$9,939.45

Agenda – Ordinary Council Meeting – Friday 24th October 2025

STATUTORY ENVIRONMENT

Local Government Act 1995.

POLICY/FINANCIAL IMPLICATIONS

Annual Budget

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council Receive the Community Development Officer's Report relating to the Yalgoo Family Fun Day 2025.

COUNCIL RESOLUTION

Moved: Cr

Seconded: Cr

That Council Receive the Community Development Officer's Report relating to the Yalgoo Family Fun Day 2025.

CARRIED:

Agenda – Ordinary Council Meeting – Friday 24th October 2025

15 NOTICE OF MOTIONS

16 URGENT BUSINESS

17 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

18 NEXT MEETING

The next Ordinary Meeting of Council is due to be held in the Yalgoo Council Chamber on Friday 28th November 2025 commencing at 10:30am.

19 MEETING CLOSURE

There being no further business the Shire President declared the Ordinary meeting closed at.

PUBLIC QUESTION TIME - FOR INFORMATION PURPOSES ONLY

The Shire of Yalgoo welcomes community participation during public question time of Council Meetings. The following is a summary of s5.24 of the Local Government Act 1995, the Local Government (Administration) Regulations 1996 and Shire Policy, to provide a guide for public question time.

To enable a prompt and detailed response to questions, members of the public are requested to lodge questions in writing to the Chief Executive Officer at least two days prior to a Council meeting. This can be done:

- a. In person at the Shire of Yalgoo Office, 37 Gibbons St, Yalgoo
- b. By emailing the Executive Support Officer s
- c. By phoning the Executive Support Officer (08) 9962 8042

When registering a question members of the public will be required to provide the following for record keeping and response:

- a. Name, Address, Contact Number and Name of Organisation representing (if any)
- b. A written copy of the question to be asked at Public Question Time

It is recommended to arrive at the Council Meeting 15 minutes to commencement if you have not registered a question in advance.

The presiding Member will open Public Question Time where appropriate and, if necessary, provide a brief summary of the rules, regulations and procedures of Public Question Time.

1. The person asking the question is to state their name prior to asking the question.
2. Questions are to be directed through the chair, with the Presiding Member having the discretion of accepting or rejecting a question and the right to nominate a Councillor or Officer to answer.
3. In order to provide an opportunity for the greatest portion of the gallery to take advantage of question time, questions are to be as succinct as possible. Any preamble to questions should therefore be minimal and no debating of the issue between the Gallery, Councillors or Officers is permissible.
4. Where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response.
5. Questions which are considered inappropriate; offensive or otherwise not in good faith; duplicates or variations of earlier questions; relating to the personal affairs or actions of Council members or employees; will be refused by the Presiding Member as 'out of order' and will not be recorded in the minutes.
6. Questions from members of the public that do not comply with the Rules of Question Time or do not abide by a ruling from the Presiding Member, or where the member of the public behaves in a manner in which they are disrespectful

Agenda – Ordinary Council Meeting – Friday 24th October 2025

of the Presiding Member or Council, or refuse to abide by any reasonable direction from the Presiding Member, will be ruled 'out of order' and the question will not be recorded in the minutes.

7. Answers to questions provided in good faith, however, unless reasonable prior written notice of the question is given, answers should not be relied upon as being totally comprehensive.
8. The priority for asking questions shall be firstly 'questions on which written notice has been given prior to the meeting' (that is, prior to 12 noon on the day immediately preceding the meeting) and secondly, 'questions from the floor'.
9. Public Question Time is set for a maximum period of 15 minutes, and will terminate earlier should no questions be forthcoming.
10. There are circumstances where it may be necessary to place limits on the asking of questions to enable all members of the public a fair and equitable opportunity to participate in Public Question Time. In these events the Presiding Member will apply the most appropriate limit for the circumstance. Generally each member of the public shall be provided a maximum two minutes time limit in the first instance, in which to ask a maximum of two questions (whether these are submitted 'in writing' or 'from the floor'). A question may include a request for the tabling of documents where these are relevant to an issue before Council.
11. Should there be time remaining on the initial period for Public Question Time (i.e. 15 minutes) after all members of the public have posed their initial allotment of two questions, the Presiding Member will then allow members of the public to sequentially (in accordance with the register) ask further questions (with necessary limits in place as discussed above if required) until the initial period for Public Question Time has expired.
12. Any extension to the initial period for Public Question Time is to be limited to a period that will allow sufficient time for any remaining members of the public to ask their initial allotment of two questions.
13. Where a question (compliant to these rules) is raised and is unable to be answered at the meeting, the question shall be 'taken on notice' with an answer being given at the next appropriate Council Meeting.
14. Where a member of the public submitting a question is not physically present at the meeting, those questions will be treated as an item of correspondence and will be answered in the normal course of business (and not be recorded in the minutes).

MATTERS FOR WHICH THE MEETING MAY BE CLOSED- FOR INFORMATION PURPOSES ONLY

Councillors are obliged to maintain the confidentiality of matters discussed when the meeting is closed.

The following legislative extracts were downloaded from www.legislation.wa.gov.au on 7 July 2021.

Local Government Act 1995

s5.23. Meetings generally open to the public

(1) Subject to subsection (2), the following are to be open to members of the public —

- (a) all council meetings; and
- (b) all meetings of any committee to which a local government power or duty has been delegated.

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person,

where the trade secret or information is held by, or is about, a person other than the local government; and

- (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or

Agenda – Ordinary Council Meeting – Friday 24th October 2025

- (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
and
 - (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

s5.92 Access to information by council, committee members

- (1) A person who is a council member or a committee member can have access to any information held by the local government that is relevant to the performance by the person of any of his or her functions under this Act or under any other written law.
- (2) Without limiting subsection (1), a council member can have access to —
- (a) all written contracts entered into by the local government; and
 - (b) all documents relating to written contracts proposed to be entered into by the local government.

s5.93. Improper use of information

A person who is a council member, a committee member or an employee must not make improper use of any information acquired in the performance by the person of any of his or her functions under this Act or any other written law —

- (a) to gain directly or indirectly an advantage for the person or any other person; or
- (b) to cause detriment to the local government or any other person. Penalty: \$10 000 or imprisonment for 2 years.

Local Government (Model Code of Conduct) Regulations 2021

s.21 Disclosure of Information

(1) In this clause —

closed meeting means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;

confidential document means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;

document includes a part of a document;

non-confidential document means a document that is not a confidential document.

(2) A council member must not disclose information that the council member —

(a) derived from a confidential document; or

(b) acquired at a closed meeting other than information derived from a non-confidential document.

(3) Subclause (2) does not prevent a council member from disclosing information —

(a) at a closed meeting; or

(b) to the extent specified by the council and subject to such other conditions as the council determines; or

(c) that is already in the public domain; or

(d) to an officer of the Department; or

(e) to the Minister; or

(f) to a legal practitioner for the purpose of obtaining legal advice; or

(g) if the disclosure is required or permitted by law.

ATTENDANCE - FOR INFORMATION PURPOSES ONLY

Local Government Act 1995

S2.25 Disqualification for failure to attend meetings

- (1) A council may, by resolution, grant leave of absence, to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister, unless all of the meetings are within a period of 3 months.
- (3A) Leave is not to be granted in respect of —
 - (a) a meeting that has concluded; or
 - (b) the part of a meeting before the granting of leave.
- (3) The granting of the leave, or refusal to grant the leave and reasons for that refusal, is to be recorded in the minutes of the meeting.
- (4) A member who is absent, without obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council, unless all of the meetings are within a 2 month period.
- (5A) If a council holds 3 or more ordinary meetings within a 2 month period, and a member is absent without leave throughout each of those meetings, the member is disqualified if he or she is absent without leave throughout the ordinary meeting of the council immediately following the end of that period.
- (5) The non attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council —
 - (a) if no meeting of the council at which a quorum is present is actually held on that day; or
 - (b) if the non attendance occurs —
 - (i) while the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5); or
 - (ii) while proceedings in connection with the disqualification of the member have been commenced and are pending; or
 - (iiia) while the member is suspended under section 5.117(1)(a)(iv) or Part 8; or
 - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending.

Agenda – Ordinary Council Meeting – Friday 24th October 2025

- (6) A member who before the commencement of the Local Government Amendment Act 2009 section 5 was granted leave during an ordinary meeting of the council from which the member was absent is to be taken to have first obtained leave for the remainder of that meeting.

Urgent Business

General business will not be admitted to Council. In cases of urgency or other special circumstances, where a matter cannot or should not be deferred until the next meeting, urgent items may, with the consent of a majority of Elected Members present, be heard and dealt with. Any such business shall be in the form of a clear motion, and the President may require such a motion to be written and signed by the Councillor or officer proposing the motion or recommendation.

Deputations

Persons wishing to appear before Council or a Committee as a deputation should apply to the CEO at least one week before the date of the meeting, specifying the purpose of the deputation and the number of persons in the deputation. Deputations may be permitted at the discretion of the Presiding Member or by a resolution of the Council or Committee (as the case may not be). Not more than two members of a deputation may address the Council or Committee, except to answer questions from members of the Council or Committee.

A motion was moved by Cr_____ and seconded by Cr_____ to adjourn the meeting for lunch/a break and to reconvene at _____am/pm