



Disability Access and Inclusion Plan (DAIP) Progress Report 2024-2025

Reporting period: 1 July 2024 – 30 June 2025

The *Disability Services Act 1993* requires public authorities to:

- develop and implement a Disability Access and Inclusion Plan (DAIP).
- report annually on the progress made in achieving the seven DAIP outcomes.

Please submit your completed DAIP Progress Report 2024-2025 (in Word format only) to StateDisabilityStrategy@communities.wa.gov.au by **4.30pm, Wednesday 16 July 2025**.

PUBLIC AUTHORITY DETAILS

Public Authority Name	Shire of Yalgoo
Contact Person	Ian Holland
Position Title	Chief Executive Officer
Email	ceo@yalgoo.wa.gov.au
Phone	99628042
Date DAIP lodged with Department of Communities	7/07/2024
Date DAIP published on public authority's website	7/07/2024
Website link for published DAIP	
Has your public authority taken all practical measures to ensure its DAIP is implemented by relevant agents and contractors?	Choose an item.

Completing Sections 1-7

Sections 1-7 require public authorities to list the **actions** implemented against each of the seven DAIP outcomes. DAIPs can list strategies only, or both strategies and actions. Where your DAIP includes Strategies only, the DAIP actions will be in an implementation plan, action plan or other internal working document.

What is a Strategy and what is an Action?

A **strategy** is a broad direction or approach to be taken to achieve a desired outcome.

An **action** is the activity, project or program delivered to achieve a strategy. An action is not the individual tasks, checklists or steps to complete the action.

DAIP examples:

1. Strategies only: [City of Mandurah](#) and [Department of Treasury](#)
OR
2. Strategies and actions: [City of Perth](#) and [Child and Adolescent Health Service](#).

To complete the tables in Sections 1-7:

- Column 1 – Strategy Number
 - Enter the number of your DAIP Strategy (text is not required).
- Column 2 – DAIP Action
 - Copy and paste the action wording from your DAIP, internal working document, operational or implementation plan.
- Column 3 - SDS outcome:
 - select one State Disability Strategy outcome from 1 – 15. Refer to State Disability Strategy Outcomes Guide (provided with this template) to identify the most appropriate outcome.
- Progress status select from:
 - **To be commenced:** the action is not scheduled to start yet.
 - **In progress:** the action is underway or is incorporated into business as usual.
 - **Completed:** the action has been implemented and completed.
 - **Not progressed:** the action has been delayed or is discontinued.

SECTION 1: DAIP OUTCOME 1 – SERVICES AND EVENTS

People with disability have the same opportunities as other people to access the services and events of a public authority.

QUESTION			ANSWER
<p>Did your authority organise events in 2024-2025 that positively impacted community attitudes towards people with disability? If yes, indicate the event:</p> <p><input type="checkbox"/> International Day of People with Disability <input type="checkbox"/> Other: List events</p> <p>Events that contribute to positive community attitude change are those that:</p> <ul style="list-style-type: none"> • Raise the profile of people with disability. • Facilitate community interaction between the general public and people with disability. • Incorporate explicit disability awareness activities. For example: an Auslan choir, wheelchair basketball, sensory room. 			Choose an item.
DAIP Strategy No.	DAIP ACTION	SDS OUTCOME	PROGRESS STATUS
	Reviewed: March 2024	Choose an item.	In Progress
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.

SECTION 2: DAIP OUTCOME 2 – BUILDINGS AND FACILITIES

People with disability have the same opportunities as other people to access the buildings and facilities of a public authority.

DAIP Strategy No.	DAIP ACTION	SDS OUTCOME	PROGRESS STATUS
	As Above	Choose an item.	Completed
	our buildings are all compliant with disability (Town Hall nearly done, Railway completed, and the arts centre, Core Stadium & Public Amenities all have disability access and toilet access.)	Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.

		Choose an item.	Choose an item.
		Choose an item.	Choose an item.

SECTION 3: DAIP OUTCOME 3 – INFORMATION

People with disability receive information from a public authority in a format that enables them to access the information as readily as other people.

QUESTION			ANSWER
Does your authority have accessible formats of your Disability Access and Inclusion Plan? Accessible formats include: accessible word and pdf versions, audio, Easy Read.			Choose an item.
DAIP Strategy No.	DAIP ACTION	SDS OUTCOME	PROGRESS STATUS
	Improve community awareness that Shire information is available in alternative formats upon request (such as large print)	Choose an item.	In Progress
	Improve staff awareness of accessible information needs and how to obtain information in other formats	Choose an item.	In Progress
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.

SECTION 4: DAIP OUTCOME 4 – SERVICE QUALITY

People with disability receive the same level and quality of service from the staff of a public authority as other people receive.

QUESTION			ANSWER
Did your authority deliver training in 2024-2025 that improved staff capacity to respond positively to people with disability? If yes, what type of training was provided: <input checked="" type="checkbox"/> Disability awareness <input type="checkbox"/> Disability awareness refresher <input type="checkbox"/> Other: List For Other: Examples include: disability confident recruiter, Auslan, Easy Read.			Yes
DAIP Strategy No.	DAIP ACTION	SDS OUTCOME	PROGRESS STATUS
	Improve staff awareness of disability and access issues and improve skills to provide good services to people with disability	Choose an item.	In Progress

	Improve the awareness of new staff about disability, access and inclusion issues.	Choose an item.	To be commenced
	When required, the Shire will seek expert advice from the disability field on how to meet the access needs of people with disabilities.	Choose an item.	In Progress
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.

SECTION 5: DAIP OUTCOME 5 – COMPLAINTS

People with disability have the same opportunities as other people to make complaints to a public authority.

DAIP Strategy No.	DAIP ACTION	SDS OUTCOME	PROGRESS STATUS
	The Shire will review current grievance mechanisms to ensure that they are accessible for people with disabilities and are acted upon.	Choose an item.	In Progress
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.

SECTION 6: DAIP OUTCOME 6 – CONSULTATION

People with disability have the same opportunities as other people to participate in any public consultation by a public authority.

QUESTION			ANSWER
<p>Does your authority have a DAIP advisory, reference or working group with members who have lived experience of disability?</p> <p>A DAIP advisory, reference or working group is one whose purpose is to:</p> <ul style="list-style-type: none"> • Shape your public authority’s access and inclusion initiatives. • Raise the profile of access and inclusion within your public authority. • Influence change in policy and practices relating to access and inclusion. 			Yes
DAIP Strategy No.	DAIP ACTION	SDS OUTCOME	PROGRESS STATUS
	Ensure that any consultation is held at an accessible location.	Choose an item.	In Progress
	Ensure people with disabilities are provided with an opportunity to comment on access to Shire services.	Choose an item.	In Progress
	Improve community awareness about the consultation process in place by advertising through various media and using all avenues of information dissemination.	Choose an item.	In Progress
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.

SECTION 7: DAIP OUTCOME 7 – EMPLOYMENT

People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.

QUESTION			ANSWER
Local Government: How many elected members disclose they have disability?			0
State Government: Does your authority have a government board/s?			YES
If yes, how many board members disclose they have a disability?			0
DAIP Strategy No.	DAIP ACTION	SDS OUTCOME	PROGRESS STATUS
	Review all employment documentation to ensure that they do not discriminate against people with disabilities.	Choose an item.	In Progress
	Include an equal employment opportunity notice when advertising positions.	Choose an item.	In Progress

		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.
		Choose an item.	Choose an item.

SECTION 8: ACHIEVEMENTS

- Select three achievements – the third must be an achievement from either DAIP Outcome 3, 4, 5, or 6.
- Limit the achievement description to 150 words maximum.
- Achievements must demonstrate at least one of the following:
 - Resulted in positive change: what happened and what changed.
 - Innovation: implemented or created something new to address a need, gap or solve a problem.

Improvement in disability access and inclusion practice. For example: building project progressing from minimum standards to application of universal design principles.

Outcomes: where change has been measured. For example: increased awareness, satisfaction, knowledge, confidence.

Photos

- Insert a maximum of two photos per achievement.
- Only submit photos where permission to publish the image has been obtained.
- Photos should be in jpeg format and be a minimum of 300 dpi.

ACHIEVEMENT 1 (maximum word count: 150)	Photos (max. 2)
Achievement is from DAIP Outcome: Choose an item.	
Photos: <input type="checkbox"/> Permission to publish confirmed <input type="checkbox"/> Minimum 300 dpi	

<p>Achievement:</p>	
<p>ACHIEVEMENT 2 (maximum word count: 150)</p>	<p>Photos (max. 2)</p>
<p>Achievement is from DAIP Outcome: Choose an item.</p>	
<p>Photos: <input type="checkbox"/> Permission to publish confirmed <input type="checkbox"/> Minimum 300 dpi</p>	
<p>Achievement:</p> <p>Outcomes: where change has been measured. For example: increased awareness, satisfaction, knowledge, confidence</p> <p>Communications with the community on their needs, aspirations and expectations through consultative means.</p>	
<p>ACHIEVEMENT 3 (maximum word count: 150)</p>	<p>Photos (insert max. 2)</p>
<p>Achievement is from DAIP Outcome: Choose an item.</p>	
<p>Photos: <input type="checkbox"/> Permission to publish confirmed <input type="checkbox"/> Minimum 300 dpi</p>	

<p>Achievement: Improvement in disability access and inclusion practice. For example: building project progressing from minimum standards to application of universal design principles</p> <p>Grant applied for and granted – upgrade of the historical building (known as the Town Hall) to be compliant with disability access for ingress, egress, and bathroom facilities.</p> <p>Project nearing completion.</p>	
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SECTION 9: DAIP ACTIONS IN DIGITAL FORM

If your public authority produced video or social media clips to promote and demonstrate the impact of any of your DAIP actions or activities – please include hyperlinks below.

DAIP stories in digital form

<p>Did your authority produce video or social media clips on any DAIP actions/activities in 2024-2025?</p>	<p>NO</p>
<p>If yes, please provide hyperlinks to digital content if publicly available online.</p>	
<p>Hyperlink 1:</p>	
<p>Hyperlink 2:</p>	
<p>Hyperlink 3:</p>	

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