



# AGENDA

## For the Ordinary Council Meeting

To be held on the 4<sup>th</sup> June 2025

### Notice of Meeting

The next Ordinary Council Meeting for the Shire of Yalgoo will be held on Wednesday 4<sup>th</sup> June 2025 in the Council Chambers, 37 Gibbons Street Yalgoo, commencing at 2:00pm.



**Ian Holland**

CHIEF EXECUTIVE OFFICER

30<sup>th</sup> May 2025

#### Disclaimer:

The Shire of Yalgoo gives notice to members of the public that any decisions made at the meeting, can be revoked, pursuant to the Local Government Act 1995. Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

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## **Agenda – Ordinary Council Meeting – Wednesday 4<sup>th</sup> June 2025**

### **1 DECLARATION OF OPENING**

The Shire President welcomed those in attendance and declared the meeting open at.

### **2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

In accordance with section 14 of the Local Government (Administration) Regulations 1996 “Meetings held by electronic means in public health emergency or state of emergency (Act s. 5.25(1)(ba))”, the President to declare that this Meeting may take place via instantaneous communication. All Councillors and staff are to be available either via telephone (teleconference) or in person.

**President**

**Councillors**

**Chief Executive Officer**

**Deputy CEO**

**Executive Assistant**

**APOLOGIES**

**LEAVE OF ABSENCE**

### **3 DISCLOSURE OF INTERESTS**

Councillors and Officers are reminded of the requirements of s5.65 of the Local Government Act 1995, to verbally disclose any interest during the meeting before the matter is discussed or to provide in writing the nature of the interest to the CEO before the meeting.

## **Agenda – Ordinary Council Meeting – Wednesday 4<sup>th</sup> June 2025**

### **4 PUBLIC QUESTION TIME**

#### **REPONSES TO QUESTIONS TAKEN ON NOTICE**

#### **QUESTIONS TAKEN WITHOUT NOTICE**

### **5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

### **6 NOTICE OF MATTERS TO BE DISCUSSED BEHIND CLOSED DOORS**

17.1 – Expressions of Interest – Lease of Property

### **7 APPLICATIONS FOR LEAVE OF ABSENCE**

### **8 ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**

### **9 CONFIRMATION OF MINUTES**

9.1 Minutes of the Ordinary Council Meeting – 2<sup>nd</sup> May 2025

### **OFFICERS RECOMMENDATION**

That the minutes of the Council Meeting held on the 2<sup>nd</sup> May 2025 as attached be confirmed as a true and correct record.

**10 MINUTES OF COMMITTEE MEETINGS**

**11 TECHNICAL REPORTS**

**11.1 CAPITAL PROGRESS REPORT**

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	08 May 2025
<b>Reporting Officer:</b>	Charlie Brown - Consultant
<b>Disclosure of Interest:</b>	NIL
<b>Attachments:</b>	Capital Expenditure Report

**SUMMARY**

To receive the Progress Report on the 2024/25 Capital Works Program to 30 April 2025.

**BACKGROUND**

The Shire in its 2024/2025 Annual Budget has allocated the sum of \$6,275,999 for the acquisition of capital assets and the undertaking of infrastructure works.

**COMMENT**

The Capital Projects detailed in the attached report are projects incorporated in the 2024/2025 Annual Budget.

**STATUTORY ENVIRONMENT**

NIL

**POLICY/FINANCIAL IMPLICATIONS**

To deliver the Capital Works Program within budgeted allocations.

**VOTING REQUIREMENT**

Simple Majority

**OFFICERS RECOMMENDATION**

That Council receive the Progress Report on the Capital Works Program as at 30 April 2025.

## Agenda – Ordinary Council Meeting – Wednesday 4<sup>th</sup> June 2025

Prog	SP	COA	Job	Description	Current Budget	YTD Actual	< 10%	11% to 20%	21% to 30%	31% to 40%	41% to 50%	51% to 60%	61% to 70%	71% to 80%	81% to 90%	91% to 100%	> 100%
05	0501	4050130		FIRE - Plant & Equipment (Capital)													
05	0501	4050130	4500	Dfes Tank	\$35,000.00	\$57,087.61											163%
05	0503	4050330		OLOPS - Plant & Equipment (Capital)	\$250,000.00	\$0.00	0%										
09	0901	4090110		STF HOUSE - Building (Capital)													
09	0901	4090110	BC020	Staff Housing - 1 (Lot 27) Stanley St - Building (Capital)	\$0.00	\$7,638.32											
10	1007	4100711		COM AMEN Anthropology Report Cemetery	\$35,000.00	\$0.00	0%										
10	1007	4100730		COM AMEN - Plant & Equipment (Capital)													
10	1007	4100730	8022	2Nd Hand 12 Seater Bus	\$50,000.00	\$0.00	0%										
11	1101	4110110		HALLS - Building (Capital)													
11	1101	4110110	BC002	Yalgoo Hall - Building (Capital)	\$300,000.00	\$173,172.41						58%					
11	1103	4110309		REC - Other Rec Land (Capital)	\$150,000.00	\$35,733.55			24%								
11	1103	4110310		REC - Other Rec Facilities Building (Capital)													
11	1103	4110310	BC006		\$45,000.00	\$41,898.99										93%	
11	1103	4110310	BC015		\$0.00	\$97.43											
11	1103	4110310	BC040		\$0.00	\$68.01											
11	1103	4110370		REC - Infrastructure Parks & Gardens (Capital)													
11	1103	4110370	BC039	Tennis Court (Capital)	\$100,000.00	\$0.00	0%										
11	1103	4110370	PC010	Water Treatment Railway Bore	\$100,000.00	\$0.00	0%										
11	1103	4110370	PC006	Water Treatment Railway Bore	\$0.00	\$90.33											
12	1201	4120110		ROADC - Building (Capital)													
12	1201	4120110	BC005	Works Depot (Capital)	\$200,000.00	\$64,831.26				32%							
12	1201	4120110	BC043	Depot Storage Shed	\$50,000.00	\$0.00	0%										
12	1201	4120110	BC044	Shed For Community Buses	\$45,000.00	\$0.00	0%										
12	1201	4120140		ROADC - Roads Built Up Area - Sealed - Council Funded													
12	1201	4120140	RC003	Campbell St (Capital)	\$0.00	\$749.03											
12	1201	4120140	RC050	Plesse Street	\$100,000.00	\$18,520.00		19%									
12	1201	4120140	RC075	Paynes Find Town Rd (Capital)	\$150,000.00	\$0.00	0%										
12	1201	4120141		ROADC - Roads Outside BUA - Sealed - Council Funded													
12	1201	4120141	LRC008	Lrci - Yalgoo Ninghan Road	\$592,977.00	\$46,081.96	8%										
12	1201	4120141	LRC076	Lrci - Morawa - Yalgoo Rd	\$60,000.00	\$0.00	0%										
12	1201	4120141	RC076	Lrci - Morawa - Yalgoo Rd	\$0.00	\$749.03											
12	1201	4120141	RC008	Yalgoo - Ninghan Rd (Capital)	\$785,000.00	\$11,284.74	1%										
12	1201	4120143		ROADC - Roads Outside BUA - Formed - Council Funded													
12	1201	4120143	RC009	Yalgoo North Rd (Capital)	\$0.00	\$1,498.08											
12	1201	4120143	RC056	Joker Mine Rd (Capital)	\$40,000.00	\$0.00	0%										
12	1201	4120143	RC077	Paynes Find - Thundelarra Rd (Capital)	\$50,000.00	\$0.00	0%										
12	1201	4120145		ROADC - Roads Outside BUA - Sealed - Roads to Recovery													
12	1201	4120145	R2R008	Yalgoo - Ninghan Rd (R2R)	\$664,022.00	\$11,960.00	2%										
12	1201	4120147		ROADC - Roads Outside BUA - Formed - Roads to Recovery													
12	1201	4120147	R2R010	Gabyon - Tardie Rd (R2R)	\$0.00	\$749.04											
12	1201	4120149		ROADC - Roads Outside BUA - Sealed - Regional Road Group													
12	1201	4120149	RRG008	Yalgoo - Ninghan Rd (Rrg)	\$450,000.00	\$0.00	0%										
12	1201	4120151		ROADC - Roads Outside BUA - Formed - Regional Road Group													
12	1201	4120151	RRG085	Rubbish Tip Rd (Rrg)	\$0.00	\$735.70											
12	1201	4120153	BS008	Yalgoo - Ninghan Rd (Black Spot)	\$0.00	\$8,906.73											
12	1201	4120153	BS076		\$0.00	\$6,097.03											
12	1201	4120155		ROADC - Roads Outside BUA - Formed - Black Spot													
12	1201	4120155	BS009	Yalgoo North Rd (Black Spot)	\$0.00	\$10,762.60											
12	1201	4120157	RFD008	Yalgoo - Ninghan Rd - Flood Damage	\$0.00	\$815.50											
12	1201	4120158		ROADC - Roads Outside BUA - Gravel - Flood Damage													
12	1201	4120158	RFD012	Paynes Find - Sandstone Rd - Flood Damage	\$0.00	\$292.28											
12	1201	4120159		ROADC - Roads Outside BUA - Formed - Flood Damage													

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Prog	SP	COA	Job	Description	Current Budget	YTD Actual	< 10%	11% to 20%	21% to 30%	31% to 40%	41% to 50%	51% to 60%	61% to 70%	71% to 80%	81% to 90%	91% to 100%	> 100%
12	1201	4120159	RFD009	Yalgoo North Rd - Flood Damage	\$0.00	\$2,335.80											
12	1201	4120159	RFD025	Marandalgo Rd - Flood Damage	\$0.00	\$474.96											
12	1201	4120159	RFD026	Ningham Rd - Flood Damage	\$0.00	\$2,472.20											
12	1201	4120159	RFD027	Mt Gibson Rd - Flood Damage	\$0.00	\$23,775.50											
12	1201	4120159	RFD048	Thundelarra Rd - Flood Damage	\$0.00	\$85.24											
12	1201	4120159	RFD082	Tardie - Yuin Rd - Flood Damage	\$0.00	\$376.40											
12	1201	4120166	DC009		\$0.00	\$1,484.73											
12	1201	4120190		ROADC - Infrastructure Other (Capital)													
12	1201	4120190	6000	Tourist Projects As Per Plan	\$50,000.00	\$0.00	0%										
12	1201	4120190	ES001	Paynes Find Entry Statement	\$19,000.00	\$0.00	0%										
12	1201	4120190	FS001	Various Flood Stabilisation & Mitigation	\$100,000.00	\$0.00	0%										
12	1201	4120190	SL001	Street Lighting	\$50,000.00	\$0.00	0%										
12	1203	4120330		PLANT - Plant & Equipment (Capital)													
12	1203	4120330	8002	Slasher With Catcher	\$35,000.00	\$31,045.46									89%		
12	1203	4120330	8005	Grader	\$450,000.00	\$0.00	0%										
12	1203	4120330	8010	Box Top Trailer	\$10,000.00	\$0.00	0%										
12	1203	4120330	8011	Sat Phones & Vehicle Tracking	\$10,000.00	\$4,723.64					47%						
12	1203	4120330	8017	Cranes X 3	\$15,000.00	\$0.00	0%										
12	1203	4120330	8021	Drop Deck Float	\$150,000.00	\$0.00	0%										
12	1203	4120330	8023	Pole Mounted Camera	\$20,000.00	\$0.00	0%										
13	1301	4130130		RURAL - Plant & Equipment (Capital)	\$60,000.00	\$0.00	0%										
13	1302	4130210		TOUR - Building (Capital)													
13	1302	4130210	8C007	Caravan Park (Capital)	\$0.00	\$2,220.45											
13	1302	4130290		TOUR - Infrastructure Other (Capital)	\$200,000.00	\$5,650.00	3%										
13	1306	4130610		ECON DEV - Building (Capital)	\$500,000.00	\$0.00	0%										
14	1402	4140230		ADMIN - Plant and Equipment (Capital)													
14	1402	4140230	8012	Motor Vehicle (Rav4 Replace)	\$70,000.00	\$0.00	0%										
14	1402	4140230	8013	Motor Vehicle (Mfin)	\$50,000.00	\$0.00	0%										
14	1402	4140230	8014	Computer Hardware System Upgrades & Phone Replace	\$135,000.00	\$0.00	0%										
14	1402	4140230	8015	Conference Equipment	\$35,000.00	\$0.00	0%										
14	1402	4140230	8016	External Monitor Display	\$25,000.00	\$0.00	0%										
14	1402	4140290		ADMIN - Infrastructure Other (Capital)	\$40,000.00	\$0.00	0%										
					\$6,275,999.00	\$574,464.01	9%										

**11.2 TECHNICAL SERVICES REPORT AS OF 29<sup>th</sup> MAY 2025**

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	29 May 2025
<b>Reporting Officer:</b>	Darren Hawkins Acting Works Foreman
<b>Disclosure of Interest:</b>	NIL
<b>Attachments:</b>	NIL

**SUMMARY**

That Council receive the Technical Services Report as at the 29<sup>th</sup> May 2025

**COMMENT**

**Road Construction and Capital**

- NIL

**Road Maintenance**

- Dalgaranga Road – re-sheet corners.

**Other Infrastructure**

- Yalgoo/Golden Grove Road – replaced guideposts.

**Parks, Reserves and Properties**

**4.1 Art & Culture Centre**

- General gardening maintenance carried out.

**4.2 Community Town Hall**

- Renovations are still ongoing.

**4.3 Community Town Oval**

- General gardening maintenance carried out.

**4.4 Community Park, Gibbons Street**

- General gardening maintenance conducted on a weekly basis mowing, pruning and watering.

**4.5 Community Park, Shamrock Street**

- General gardening maintenance conducted on a weekly basis – Mowing, pruning & watering.



**4.6 *Water Park***

- Closed.

**4.7 *Yalgoo Caravan Park***

- General gardening maintenance conducted on a weekly basis – Mowing, pruning & watering.

**4.8 *Paynes Find Tip***

- General clean & tidy.

**4.9 *Railway Station***

- Painting front veranda.
- Repairs to amenities ongoing.

**4.10 *Staff Housing***

- NIL.

**4.11 *Yalgoo Rubbish Tip***

- Pushed over on a weekly basis.

**4.12 *Yalgoo & Paynes Find Airstrip***

- Paynes Find Airstrip – checked and all good.
- Yalgoo Airstrip – checked and all good.

**5. Staff**

- NIL.

**6. Purchasing**

- NIL.

**STATUTORY ENVIRONMENT**

NIL

**POLICY/FINANCIAL IMPLICATIONS**

To deliver the Capital Works Program within budgeted allocations.

**VOTING REQUIREMENT**

Simple Majority

**OFFICERS RECOMMENDATION**

That Council receive the Technical Services Report as of 29<sup>th</sup> May 2025.

**12 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH REPORTS**  
NIL

**13 FINANCIAL REPORTS**

**13.1 LIST OF ACCOUNTS**

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	8 May 2025
<b>Reporting Officer:</b>	Charlie Brown - Consultant
<b>Disclosure of Interest:</b>	NIL
<b>Attachments:</b>	Accounts Paid April 2025

**SUMMARY**

The attached list of accounts paid during the month of April 2025, under Delegated Authority, is provided for Council's information and endorsement.

**COMMENT**

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and to record those accounts in the minutes of the meeting.

**STATUTORY ENVIRONMENT**

Local Government Act 1995

**6.10 Financial Management regulations**

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
  - I. The municipal fund; and
  - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

**13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.**

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
  - I. The payee's name; and
  - II. The amount of the payment; and
  - III. The date of the payment; and

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- IV. Sufficient information to identify the transaction.
- 2. A list of accounts for approval to be paid is to be prepared each month showing –
  - a. For each account which requires council authorisation in that month –
    - I. The payee's name; and
    - II. The amount of the payment; and
    - III. Sufficient information to identify the transaction; and
  - b. The date of the meeting of the council to which the list is to be presented.
- 3. A list prepared under sub regulation (1) or (2) is to be –
  - a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - b. Recorded in the minutes of that meeting.

### **13A. Payments by employees via purchasing cards**

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment;
  - (d) sufficient information to identify the payment.
- (2) A list prepared under sub regulation (1) must be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

### **POLICY/FINANCIAL IMPLICATIONS**

NIL

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICERS RECOMMENDATION**

That Council receive the schedule of accounts paid during April 2025 as listed covering EFT's directly debited payments, Credit Card Payments and wages as numbered and totalling \$1,184,447.94 from the Shire of Yalgoo's Municipal Bank Accounts.

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### List of Accounts Due & Submitted to Council April 2025

Chq/EFT	Date	Name	Description	Amount
EFT2966	02-04-2025	Down South Timber Company Pty Ltd as Trustee for Down South Timber Company Unit Trust T/a M.C. Civil Contractors	Flood Damage Works Claim #8 AGRN 1021	-789765.24
EFT2967	03-04-2025	Helen St George Cooper	Reimbursement - Payment for Display Cabinets for Shire of Yalgoo Museum	-500.00
EFT2968	03-04-2025	Withers & Associates Pty Ltd	First Stage - District Health Plan - Phase 5A - Public Health Act 2016	-4125.00
EFT2969	03-04-2025	ATOM Supply	Cleaning Materials for Shire Buildings and Caravan Park	-437.19
EFT2970	03-04-2025	Battery Mart	3 x Batterys S95D31RHD - YA809	-597.17
EFT2971	03-04-2025	Dominic Carbone & Associates	Consultancy Services - February 2025	-1237.50
EFT2972	03-04-2025	Sun City Print	1000 x SoY Heritage Tourist Brochures	-778.80
EFT2973	03-04-2025	Local Government Works Association	Yearly Membership to LGWA	-100.00
EFT2974	03-04-2025	Cekas Asset Maintenance	Repair and Retile Toilet & Shower at Railway Station on PO 11798	-10745.00
EFT2975	03-04-2025	I.T. Vision Software Pty Ltd (t/a Readytech)	Rate Services - EOM February 2025	-5862.78
EFT2976	03-04-2025	Midwest Windscreens	Replacement windscreen on 1IEE930	-1095.00
EFT2977	03-04-2025	Siteminder Limited	Demand Plus - February 2025	-54.00
EFT2978	03-04-2025	Beachlands Plumbing Pty Ltd	Water Testing at Water Park & Plumbing jobs @ Shire Properties	-2473.57
EFT2979	03-04-2025	West Coast Auto Smash Repairs	YA805 repairs to bumper as per Quote 8195	-828.81
EFT2980	03-04-2025	TKPH Pty Ltd t/as OTR Tyres	Tyres for Vehicle YA 329	-1804.00
EFT2981	03-04-2025	Battery Mart	Airstrip Lighting - Paynes Find Airstrip	-1255.75
EFT2982	03-04-2025	BOC Limited	Oxygen and Assorted Gas Supply - March 2025	-128.03
EFT2983	03-04-2025	Bridged Group Pty Ltd	Monthly Billing for March 2025	-346.50
EFT2984	03-04-2025	Geraldton Mower & Repair Specialist	Items for Parks & Gardens	-351.40
EFT2985	03-04-2025	Pemco Diesel Pty Ltd	Repairs and service, parts for YA860	-11972.95

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Chq/EFT	Date	Name	Description	Amount
EFT2986	03-04-2025	Pool & Spa Mart	Chemicals for the Water Park	-284.90
EFT2987	03-04-2025	Winc Australia Pty Limited	Assorted Stationery and Cleaning Supplies	-2240.59
EFT2988	03-04-2025	Lo-Go Appointments	Contracting Services - H St George Cooper - W.E. 15/03/2025	-6739.00
EFT2989	03-04-2025	The Taylor Wanklyn Family Trust	Freight Services - Geraldton to Yalgoo	-27.50
EFT2990	04-04-2025	Fleet Complete Australia Pty Ltd	Iridium Failover - March 2025	-569.94
EFT2991	04-04-2025	Canine Control	Ranger Services - Thurs 27th Feb	-3060.76
EFT2992	04-04-2025	Datacom Solutions (AU) Pty Ltd	February 2025 - Easi Payroll Services	-151.33
EFT2993	04-04-2025	McDonalds Wholesalers	Assorted Items for Resale at Caravan Park Shop	-703.70
EFT2994	04-04-2025	Cleverpatch Pty Ltd	Art & Craft Supplies - easter competition, art centre workshops, plus freight	-1210.70
EFT2995	04-04-2025	Geraldton T.V. & Radio	Set Box Top and leads as quoted	-690.00
EFT2996	04-04-2025	Lo-Go Appointments	Contracting Services - K MacClure W.E 22/02/2025	-14900.45
EFT2997	04-04-2025	Hersey's Safety Pty Ltd	Assorted OHS and Workshop Consumables for the Depot	-1531.33
EFT2998	04-04-2025	Local Government Professionals Australia WA	Registration for Raul Valenzuela - Finance for Non- Financial People 10th April 2025	-980.00
EFT2999	04-04-2025	The Taylor Wanklyn Family Trust	Freight from Geraldton to Yalgoo	-27.50
EFT3000	04-04-2025	WA Local Government Association (WALGA)	Walga Aboriginal Engagement Forum 2024	-380.00
EFT3001	04-04-2025	Cekas Asset Maintenance	Railway Shower & Toilet Renovations on PO 11798	-1275.00
EFT3002	08-04-2025	FleetNetwork	Payroll Deductions/Contributions	-1497.28
EFT3003	08-04-2025	Message4U Pty Ltd t/as Sinch MessageMedia	Monthly Access Fees - April 2025	-119.90
EFT3004	08-04-2025	Fleet Complete Australia Pty Ltd	Iridium Failover - April 2025	-569.94
EFT3005	08-04-2025	Geraldton Ceramic Centre	Retile Shower & Toilet at Railway Station	-423.26
EFT3006	08-04-2025	Bunnings Building Supplies Pty Ltd	Flowers for Anzac Day Memorial	-155.60
EFT3007	08-04-2025	David Rocke	Reimbursement for Cleaning Supplies	-136.30
EFT3008	08-04-2025	Refuel Australia	Fuel Usage - March 2025	-15864.94
EFT3009	08-04-2025	GG Pumps & Electrical Pty, The Trustee for KM & GL Maver Trust	Replacement Bore pump for Oval	-1416.00

## Agenda – Ordinary Council Meeting – Wednesday 4<sup>th</sup> June 2025

Chq/EFT	Date	Name	Description	Amount
EFT3010	08-04-2025	PaynesFind Road House & Tavern	Accommodation for Council Meeting in Paynes Find 27.03/2025	-2006.50
EFT3011	08-04-2025	Pivotel Satellite Pty Limited	Satellite and Spot Tracking Charges for March 2025	-204.86
EFT3012	08-04-2025	Cloud Payment Group	Debt Collection Expenses - March 2025	-1452.21
EFT3013	08-04-2025	FleetNetwork	Payroll Deductions/Contributions	-1392.64
EFT3014	08-04-2025	G.J. Tomkies & V.J. Tomkies t/as G.T. Movers W.A.	Freight Charges from Yalgoo to Perth	-110.00
EFT3015	08-04-2025	Bridged Group Pty Ltd	Monthly Billing - March 2025	-346.50
EFT3016	08-04-2025	Canine Control	Ranger Services - Wed 26th March	-1530.38
EFT3017	08-04-2025	Civic Legal	Legal Fees - December 2024	-3732.15
EFT3018	08-04-2025	Geraldton Toyota	110,000KM Service of YA 800	-538.36
EFT3019	08-04-2025	Veolia Environmental Services	Commercial & Domestic Waste Collection - February 2025	-3225.11
EFT3020	08-04-2025	Datacom Solutions (AU) Pty Ltd	March 2025 - Easi Payroll Services	-151.33
EFT3021	08-04-2025	Wurth Australia Pty Ltd	Various Items for the Works Depot	-1431.57
EFT3022	08-04-2025	McDonalds Wholesalers	Assorted Items for Resale at Carvan Park	-854.60
EFT3023	08-04-2025	Lo-Go Appointments	Contracting Services - H St George Cooper W.E 29/03/2025	-3369.50
EFT3024	08-04-2025	URL Networks Pty Ltd	Fees for March 2025	-112.56
EFT3025	16-04-2025	Kieran Thomas Payne	CR Fees March 2025	-673.39
EFT3026	16-04-2025	Angus Troup Nichols	CR Fees March 2025	-1061.51
EFT3027	16-04-2025	Gail Trenfield	CR Fees March 2025	-851.17
EFT3028	16-04-2025	McDonalds Wholesalers	Goods - On Sale Caravan Park	-711.34
EFT3029	16-04-2025	Lo-Go Appointments	Recruitment DCEO	-5026.25
EFT3030	16-04-2025	Shire Of Mt Magnet	Building & Health Consultant Fees March 2025	-4735.50
EFT3031	16-04-2025	Cekas Asset Maintenance	Capital Works Progress - Railway Station	-4370.00
EFT3032	24-04-2025	G.J. Tomkies & V.J. Tomkies t/as G.T. Movers W.A.	Freight from Perth to Yalgoo	-115.50
EFT3033	24-04-2025	Holiday Inn West Perth	Accommodation and Meals for Conference in Perth	-1142.00
EFT3034	24-04-2025	Charles Brown	February and March 2025 Statements	-990.00
EFT3035	24-04-2025	Canine Control	Ranger Services - 6.4.25	-1530.38

## Agenda – Ordinary Council Meeting – Wednesday 4<sup>th</sup> June 2025

Chq/EFT	Date	Name	Description	Amount
EFT3036	24-04-2025	Civic Legal	Legal Fees	-744.54
EFT3037	24-04-2025	Dominic Carbone & Associates	Consultancy Service - March 2025	-220.00
EFT3038	24-04-2025	Landgate	Valuation Expenses - M2025/04	-155.00
EFT3039	24-04-2025	Lo-Go Appointments	Contracting Services - H St George Cooper WE 05.04.2025	-3369.50
EFT3040	24-04-2025	Cekas Asset Maintenance	Renovations to the Railway Station Toilet and Shower on PO 11798	-2662.50
EFT3041	24-04-2025	Bai Communications Pty Ltd	Re Broadcasting Maintenance / Operations - Bi-Monthly expenditure - November 24 to January 25	-246.28
EFT3042	24-04-2025	TKPH Pty Ltd t/as OTR Tyres	Service and Fit Tyres on YA 1614	-1038.40
EFT3043	24-04-2025	Pool & Spa Mart	Chemicals for the Water Park	-397.30
EFT3044	24-04-2025	Winc Australia Pty Limited	Cleaning Products	-88.28
EFT3045	24-04-2025	West Coast Seafood	Seafood for 1st Prize Easter Raffle 2025	-151.00
EFT3046	24-04-2025	Murchison Club Hotel	Accommodation for Cue Parliament	-300.00
EFT3047	24-04-2025	Shire of Perenjori	CESM Shared Costs - January - March 2025	-5386.88
EFT3048	24-04-2025	Siteminder Limited	Demand Plus - March 2025	-48.00
EFT3049	24-04-2025	Veolia Environmental Services	Residential and Commercial Collections - September 2024	-758.66
EFT3050	29-04-2025	Helen St George Cooper	Reimbursement - Seniors Morning Tea - 15.04.25 & Cake Stands for Mother's Day 2025	-173.20
EFT3051	29-04-2025	Lo-Go Appointments	Corporate Services - Contractor WE 12.04.25	-6384.31
EFT3052	29-04-2025	Cekas Asset Maintenance	Progress Payment #14 - Railway Ablutions on PO 11798	-9561.88
EFT3053	29-04-2025	Bai Communications Pty Ltd	Power Recovery Charges to 31.03.25	-245.26
EFT3054	29-04-2025	Infinity Skate	Skateboard Workshop on 17 April 2025	-600.00
DD5635.1	09-04-2025	Horizon Power	Street Light Charges for March 2025	-1048.39
DD5637.1	09-04-2025	Telstra Corporation Ltd	Monthly Telstra Invoice	-7945.81
DD5638.1	09-04-2025	Horizon Power	January - March 2025 Electricity Usage	-16723.07
DD5647.1	18-04-2025	Telstra Corporation Ltd	Trackers to 01/04/25	-1149.50



## Agenda – Ordinary Council Meeting – Wednesday 4<sup>th</sup> June 2025

Chq/EFT	Date	Name	Description	Amount
DD5648.1	18-04-2025	Telstra Corporation Ltd	Telstra Phone Charges Services and Equipment to 24 April 25	-9452.63
DD5657.1	14-04-2025	Bank of Bendigo Credit Card	Credit Card Usage for March 2025	-566.83
DD5665.1	30-04-2025	National Australia Bank	NAB Account Fees 30/04/2025	-10.00
DD5666.1	01-04-2025	Bendigo Bank	Bendigo Bank Transaction Fees 01/04/25	-14.43
DD5666.2	09-04-2025	Bendigo Bank	Bendigo Bank Fees 09/04/2025	-3.45
DD5666.3	16-04-2025	Shire of Yalgoo Municipal Fund	Pay Run #129	-62243.38
DD5666.4	16-04-2025	Bendigo Bank	Bendigo Bank Fees 16/04/2025	-5.40
DD5666.5	16-04-2025	Department of Transport	Dept of Transport Transaction 16/04/2025	-46.85
DD5666.6	17-04-2025	Shire of Yalgoo Municipal Fund	Superannuation Pay Run # 130	-353.84
DD5666.7	22-04-2025	Bendigo Bank	Tyro Fees March 2025	-257.17
DD5666.8	29-04-2025	Shire of Yalgoo Municipal Fund	Superannuation Pay Run #131	-11304.19
DD5666.9	29-04-2025	Bendigo Bank	Bendigo Bank Fees 29/04/2025	-2.70
DD5666.10	30-04-2025	Bendigo Bank	Bendigo Bank Fees 30/04/2025	-4.65
DD5666.11	30-04-2025	Shire of Yalgoo Municipal Fund	Pay Run # 131	-45531.03
DD5666.12	02-04-2025	Shire of Yalgoo Municipal Fund	Pay Run #128	-64116.76
DD5666.13	02-04-2025	Bendigo Bank	Bendigo Bank Fees 02/04	-4.20
DD5666.14	04-04-2025	Bendigo Bank	Bendigo Bank Fees 04/04/2025	-3.45
DD5666.15	07-04-2025	Bendigo Bank	Bendigo Bank Fees 07/04/2025	-1.80
DD5666.16	09-04-2025	Department of Transport	Dept. of Transport Transaction 09/04/2025	-47.50
				-
				1184447.94

**13.2 INVESTMENT REPORT**

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	08 April 2025
<b>Reporting Officer:</b>	Charlie Brown - Consultant
<b>Disclosure of Interest:</b>	NIL
<b>Attachments:</b>	Investment Register

**SUMMARY**

That Council receive the investment report as at 30 April 2025.

**COMMENT**

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995.*

6.14 Power To Invest.

Local Government (Financial Management) Regulations 1996

19 Investments, control procedures for

19C Investment of money, restrictions on (Act s6.14(2)(a))

Shire Delegated Authority

**POLICY/FINANCIAL IMPLICATIONS**

**VOTING REQUIREMENT**

Simple Majority

**OFFICERS RECOMMENDATION**

That Council Receive the Investment Report as at 30 April 2025.

**13.3 MONTHLY FINANCIAL STATEMENTS AS AT 30 APRIL 2024**

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	08 April 2025
<b>Reporting Officer:</b>	Charlie Brown - Consultant
<b>Disclosure of Interest:</b>	NIL
<b>Attachments:</b>	Page: 1-21 Statement of Financial Activity Page: 22-40 Detailed Schedules Page: 41-43 Variances at Sub Program Level Page: 44 Rates Levied

**SUMMARY**

The Statement of Financial Activity report for the month ended 30 April 2025 is presented to council in accordance with *Regulation 34 of the Local Government (Financial Management) regulations 1996*.

**COMMENT**

**Income and Expenditure Variance Operating.**

As at 30 April 2025, year to date revenue from operating activities is down by 49.33% against budget, largely due to Grant Funding not being received as anticipated, and expenditure from operating activities down by 5.99% against budget.

Further explanation of Variances at Sub Program Level can be seen in the attached and the detailed look at individual COA or Job numbers can also be seen.

**STATUTORY ENVIRONMENT**

Local Government Act 1995 - Section 6.4

Local Government (Financial Management) Regulations 1996 - Regulation 34

**POLICY/FINANCIAL IMPLICATIONS**

The adoption of the Statements of Financial Activity is retrospective. Accordingly, the financial implications associated with adopting this are nil.

**VOTING REQUIREMENT**

Simple Majority

**RISK IMPLICATIONS**

The Financial Activity report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

To mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and Management reporting and a quarterly process to monitor financial performance against budget estimates.

Materiality reporting thresholds have been established by council of \$10,000 and 10% for budget operating and capital items to alert management prior to there being irreversible impacts.

## **Agenda – Ordinary Council Meeting – Wednesday 4<sup>th</sup> June 2025**

It should be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud.

The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the control of the CEO as laid out in the *Local Government (Financial Management) Regulations 1996 regulation 5*, seek to mitigate the possibility of this occurring.

These controls are set in place to provide daily, weekly and monthly checks to ensure that the integrity of the data provided is reasonably assured.

### **OFFICERS RECOMMENDATION**

That Council receive the Statement of Financial Activity for the period ended 30 April 2025 in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996.

## Agenda – Ordinary Council Meeting – Wednesday 4<sup>th</sup> June 2025

### 13.4 Differential Rates 2025/2026 Proposed Rates and Minimums and Objects and Reasons

Applicant:	Shire of Yalgoo
Date:	30 May 2025
Reporting Officer:	Ian Holland
Disclosure of Interest:	NIL
Attachments:	Rating Strategy and Objects & Reasons

#### Summary

That council endorse the 2025/2026 Rating Strategy and Objects and Reasons

#### Background

It is proposed to impose Differential Rates for the year ending 30 June 2026 under the various rating Categories within the Shire of Yalgoo.

Under section 6.33 (3) of the *Local Government Act 1995*, a Local Government is not, without the approval of the Minister, to impose a differential rate which is more than twice the lowest differential rate imposed by it.

With the differential General Rate being proposed in the 2024/2025 rating strategy and the Object and Reasons, the Council falls under the umbrella of this section of the Act. Accordingly, Ministerial approval is required and the proposal to implement must be advertised for a period of not less than 21 days with any submissions received subsequently being presented to council for consideration.

#### Comment

Factors such as the growth of the Shire, legal challenges to amenity, recoverability of disaster funding, need for additional resources to meet growth demands, the rising cost of labor and materials, the increased burden on the Local Government on accommodation, roads, government mediation and objection fees, previous rate increases approved, and the perception of the affordability of a reasonable rate increase are some of the factors taken into account when considering the percentage by which rates in the dollar and minimum rates can be increased.

#### 2025/2026 Proposed Differential Rates

The proposed Differential Rates for each rating category are as follows.

Land Category	Rate in \$	Minimum Payment
GRV Townsite Improved	8.3088	\$300
GRV Townsite Vacant	8.3088	\$300
GRV Mining Infrastructure	31.5618	\$300
UV Mining Tenements	33.9488	\$300
UV Exploration/Prospecting	22.3221	\$300
UV Pastoral Rural	7.3286	\$300

The proposed rates for 2025/2026 represent a 3% increase over the 2024/2025 actuals. This is in line with Councils Long Term Financial Plan.

## **Statutory Environment**

### ***Local Government Act 1995***

#### **1.7. Local public notice**

Where under this Act local public notice of a matter is required to be given, notice of the matter must be —

- (a) published on the official website of the local government concerned in accordance with the regulations; and
- (b) given in at least 3 of the ways prescribed for the purposes of this section.

#### **6.36. Local government to give notice of certain rates.**

- (1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.
- (2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).
- (3) A notice referred to in subsection (1) —
  - (a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency; and
  - (b) is to contain —
    - (i) details of each rate or minimum payment the local government intends to impose; and
    - (ii) an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and
    - (iii) any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed;
- and
- (c) is to advise electors and ratepayers that the document referred to in subsection (3A) —
  - (i) may be inspected at a time and place specified in the notice; and
  - (ii) is published on the local government's official website.

## **Agenda – Ordinary Council Meeting – Wednesday 4<sup>th</sup> June 2025**

- (3A) The local government is required to prepare a document describing the objects of, and reasons for, each proposed rate and minimum payment and to publish the document on the local government's official website.
- (4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.
- (5) Where a local government —
  - (a) in an emergency, proposes to impose a supplementary general rate or specified area rate under section 6.32(3)(a); or
  - (b) proposes to modify the proposed rates or minimum payments after considering any submissions under subsection (4),  
  
it is not required to give local public notice of that proposed supplementary general rate, specified area rate, modified rate or minimum payment.

### ***Local Government (Administration) Regulations 1996***

#### **3A. Requirements for local public notice (Act s. 1.7)**

- (1) For the purposes of section 1.7(a), notice of a matter must be published on the local government's official website for —
  - (a) the period specified in or under the Act in relation to the notice; or
  - (b) if no period is specified in relation to the notice — a period of not less than 7 days.
- (2) For the purposes of section 1.7(b), each of the following ways of giving notice of a matter is prescribed —
  - (a) publication in a newspaper circulating generally in the State;
  - (b) publication in a newspaper circulating generally in the district;
  - (c) publication in 1 or more newsletters circulating generally in the district;
  - (d) publication on the official website of the Department or another State agency, as appropriate having regard to the nature of the matter and the persons likely to be affected by it, for —
    - (i) the period specified in or under the Act in relation to the notice; or
    - (ii) if no period is specified in relation to the notice — a period of not less than 7 days;
  - (e) circulation by the local government by email, text message or similar electronic means, as appropriate having regard to the nature of the matter and the persons likely to be affected by it;
  - (f) exhibition on a notice board at the local government offices and each local government library in the district for —
    - (i) the period specified in or under the Act in relation to the notice; or

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(ii) if no period is specified in relation to the notice — a period of not less than 7 days;

(g) posting on a social media account administered by the local government for —

(i) the period specified in or under the Act in relation to the notice; or

(ii) if no period is specified in relation to the notice — a period of not less than 7 days.

### Strategic Implications

The Local Government is to ensure that it raises enough rates to generate the revenue required to fund it's operating and capital expenditure commitments.

### Policy Implications

There are no Policy implications as a result of this report

### Financial Implications

After taking into consideration all other sources of income, Council is required to raise sufficient rates to meet its total expenditure commitments, however, it is allowed to adopt a budget that has a deficit or a surplus that doesn't exceed 10% plus or minus of its rates revenue.

### Voting Requirements

Simple Majority

## OFFICERS RECOMMENDATION

*That Council:*

- 1. Endorse the Differential Rating – Objects and Reasons for the 2025/2026 rating year as presented.*
- 2. Endorse the following proposed Differential General Rates Categories, Rate in the Dollar and Minimum amounts for the Shire of Yalgoo for the 2025/2026 financial year.*

<i>Land Category</i>	<i>Rate in \$</i>	<i>Minimum Payment</i>
<i>GRV Townsite Improved</i>	8.3088	<i>\$300</i>
<i>GRV Townsite Vacant</i>	8.3088	<i>\$300</i>
<i>GRV Mining Infrastructure</i>	31.5618	<i>\$300</i>
<i>UV Mining Tenements</i>	33.9488	<i>\$300</i>
<i>UV Exploration/Prospecting</i>	22.3221	<i>\$300</i>
<i>UV Pastoral Rural</i>	7.3286	<i>\$300</i>

- 3. Endorse a public notice and consultation process on the proposed Differential General Rates and General Minimum Rates.*
  - Statewide and Local public notice as per the requirements of section 6.36 of the Local Government Act 1995*
  - Individual ratepayer consultation of all ratepayers in general rates categories with less than 30 ratepayers.*



## 14 ADMINISTRATION REPORTS

### 14.1 GENERAL REPORT

Applicant:	Shire of Yalgoo
Date:	28/05/2025
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	Letter – Office of Hon Hannah Beazley MLA

#### SUMMARY

That Council consider the Chief Executive Officers general operation report.

#### COMMENT

##### **Councillor Renumeration**

Band 4 Local Governments are now eligible to provide Superannuation to Councillors if the Council decides to “opt in” to the arrangement. A discussion will be scheduled in the lead up to the 2025/26 Budget. In addition to this change the Salaries and Allowances Tribunal has released a 2025 update.

##### **Fire Season**

Fire Control Officers will be attending a Forum at the Bushfire Centre of Excellence from the 11<sup>th</sup> to the 13<sup>th</sup> June 2025. As a result of non mining and pastoral related activity outside the Yalgoo Townsite an update of the Shires Firebreak Order will be provided to Council prior to the 1<sup>st</sup> of October 2025 (Bush Fires Act 1954). The Shire and Bush Fire Brigades are assisting with a number of controlled burns throughout the Shire in June and the Paynes Find BFB have requested an administration increase in the 2025/26 annual budget to cover volunteer costs.

##### **Jokers Tunnel**

FIJV have decided that the request for compensation that they requested is unreasonable and will continue to challenge the Shires objection in the Wardens Court. A survey regarding the future of the site is currently available and the overwhelming response is for Jokers Tunnel to be protected.

##### **PetsWA**

In the correspondence attached, the Department of Local Government and Seisma Pty Ltd have ended the contract for the development of a Centralised Registration System. This comes after the vast majority of local governments have data cleansed and manually altered the format of their cat and dog records at the expense of ratepayers.

##### **Murchison GeoRegion**

Great Aussie Road Trips featuring the Murchison Region has recently been released on Foxtel and a number of other platforms.

##### **DRFAWA**

DFES have again requested an extension for the provision of the Shires AGRN962 & AGRN1021 applications under Freedom of Information, an application submitted in January 2025. Administration with the assistance of Civic Legal continue to work with

## **Agenda – Ordinary Council Meeting – Wednesday 4<sup>th</sup> June 2025**

the Department of Fire and Emergency Service on an amicable solution for the Shires claims.

### **Valuations**

The Shire has recently amended the rates record for a number of tenements that have never existed within the Shire of Yalgoo and issued refunds. In one case it took over 3 years for an updated survey to be lodged with DEMIRS and relayed to Landgate. Ratepayers (particularly mining tenements) will be asked to check the data held by DEMIRS and how it relates to their Shire of Yalgoo rates notice. The Shire of Yalgoo does not currently have the resources to carry out data assurance activities for the information provided by these two State Government Agencies/Entities.

### **Mining**

A DEMIRS application exists for Golden Grove to expand/amend its clearing permit CPS 9046\_2. Comment was recently provided to DWER regarding a Deflector expansion of its waste water output.

Former State Battery Investigation – The Department of Planning Lands and Heritage have released a preliminary site investigation to the Shire which shows that residual tailings may contain arsenic concentrations exceeding allowable health limits. A report will be provided to Council as DPLH continue their investigation of these battery sites.

### **Yalgoo-Ninghan Road**

Administration will seek quotes from WALGA preferred suppliers for the sealing of the southern Yalgoo-Ninghan Truck bay and surrounding floodways to meet the expenditure deadline for LRCIP funding. An extension has been sought to carry Regional Road Group funds through to 2025/26.

### **Dental Services**

Administration will write to the new Minister for Health seeking a solution to the lack of primary school dental services, a key State Government responsibility that has not been met in 2024 or 2025 for local and neighbouring primary schools.

### **External CEO Movements May**

TBA

### **STATUTORY ENVIRONMENT**

Local Government Act 1995

### **POLICY/FINANCIAL IMPLCATIONS**

NIL

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICERS RECOMMENDATION**

That Council receive the Chief Executive Officers General Report.

**14.2 BUDGET AMENDMENT – Community Events**

Applicant:	Shire of Yalgoo
Date:	29/05/2025
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

**SUMMARY**

That Council endorse a budget amendment to affect a minor change in account purpose.

**COMMENT**

Sport, Art and Community event funding has been granularly itemized in the 2024/25 Budget.

The following amounts have been budgeted and (utilised) from the following accounts as at the 16/5/2025:

Healthy Communities Accounts	\$21,528 (spent \$17,576.49)
Festival and Events (other Culture)	\$80,000 (spent \$56,765.89 +\$15,000)
Community Development Fund	\$2500 (spent \$0)
Community Arts	\$20,000 (spent \$384.56)

It is proposed that the remaining \$34,300 be confirmed as available for the following community events in the last month of the 2024/25 financial year:

Marlu/Yalgoo Football Clinic (potential attendance by AFL players and surrounding towns)

Art Workshop  
NAIDOC Event  
Seniors Morning Tea's

**POLICY/FINANCIAL IMPLCATIONS**

NIL

**VOTING REQUIREMENT**

Absolute Majority

**OFFICERS RECOMMENDATION**

That Council accepts a budget amendment for the following 4 accounts - Healthy Communities Account, Festival and Events (other Culture), Community Development Fund & Community Arts allowing the remaining balances of all accounts to be used for the described Community Activities.

**14.3 WRITE OFF – RATES – A238 – ABM Resources Operations Pty Ltd**

<b>Applicant:</b>	Shire of Yalgoo
<b>Date:</b>	28 May 2025
<b>Reporting Officer:</b>	H St. George Cooper – Corporate Services
<b>Disclosure of Interest:</b>	NIL
<b>Attachments:</b>	NIL

**SUMMARY**

That Council consider Assessment A238, Mining Tenement M59/00106 ownership by a now defunct Company, ABM Resources Operations Pty Ltd for rates plus accrued interest owing, be written off.

**COMMENT**

Historically, this tenement was obtained prior to 2022 by ABM Resources Operations Pty Ltd.

With changeover from Ozone to Synergy, staff turnover and third-party rating contractors, the tenement remained unchallenged for payment until sent to Debt Collection.

On investigation by Council's Debt Collection agency earlier this year, it was found that the Company has deregistered and the mining tenement forfeited. On the Shire's Debt collecting agency advise, it is prudent to close the matter rather than accruing further debt on the tenement.

As the Company is no longer trading and it is an unsecured debt, Council is now requested to consider writing off the outstanding amount of \$2616.60 plus any accrued interest on A238, being Mining Tenement M59/00106.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995.*

*Local Government (Financial Management) Regulations 1996*

*Rates and Charges (Rebates and Deferments) Act 1992*

**POLICY/FINANCIAL IMPLICATIONS**

This will not have a significant impact on projected 2024 – 2025 rates income.

**VOTING REQUIREMENT**

Absolute Majority

**OFFICERS RECOMMENDATION**

That Council write off the outstanding debt on Assessment A238 being Mining Tenement M59/00106, given that the Company (ABM Resources Operations Pty Ltd) is no longer registered, the Tenement has been forfeited, the Director/s are unable to be located and it is an unsecured debt.

**15 NOTICE OF MOTIONS**

**16 URGENT BUSINESS**

**17 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

17.1 – Expressions of Interest – Lease of Property

**18 NEXT MEETING**

**OFFICERS RECOMMENDATION**

That Council consider postponing the June 27<sup>th</sup> 2025 Ordinary Meeting due to ALGA Annual General Meeting attendance by two Councillors and the Chief Executive Officer. Date nominated - \_\_/07/2025.

The next Ordinary Meeting of Council is due to be held in the Council Chambers, Gibbons Street Yalgoo on \_\_\_\_\_ commencing at 10.30am.

**19 MEETING CLOSURE**

There being no further business the Shire President declared the Ordinary meeting closed at.

**PUBLIC QUESTION TIME - FOR INFORMATION PURPOSES ONLY**

The Shire of Yalgoo welcomes community participation during public question time of Council Meetings. The following is a summary of s5.24 of the Local Government Act 1995, the Local Government (Administration) Regulations 1996 and Shire Policy, to provide a guide for public question time.

To enable a prompt and detailed response to questions, members of the public are requested to lodge questions in writing to the Chief Executive Officer at least two days prior to a Council meeting. This can be done:

- a. In person at the Shire of Yalgoo Office, 37 Gibbons St, Yalgoo
- b. By emailing the Executive Support Officer [pa@yalgoo.wa.gov.au](mailto:pa@yalgoo.wa.gov.au)
- c. By phoning the Executive Support Officer (08) 9962 8042

When registering a question members of the public will be required to provide the following for record keeping and response:

- a. Name, Address, Contact Number and Name of Organisation representing (if any)
- b. A written copy of the question to be asked at Public Question Time

It is recommended to arrive at the Council Meeting 15 minutes to commencement if you have not registered a question in advance.

The presiding Member will open Public Question Time where appropriate and, if necessary, provide a brief summary of the rules, regulations and procedures of Public Question Time.

1. The person asking the question is to state their name prior to asking the question.
2. Questions are to be directed through the chair, with the Presiding Member having the discretion of accepting or rejecting a question and the right to nominate a Councillor or Officer to answer.
3. In order to provide an opportunity for the greatest portion of the gallery to take advantage of question time, questions are to be as succinct as possible. Any preamble to questions should therefore be minimal and no debating of the issue between the Gallery, Councillors or Officers is permissible.
4. Where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response.
5. Questions which are considered inappropriate; offensive or otherwise not in good faith; duplicates or variations of earlier questions; relating to the personal affairs or actions of Council members or employees; will be refused by the Presiding Member as 'out of order' and will not be recorded in the minutes.
6. Questions from members of the public that do not comply with the Rules of Question Time or do not abide by a ruling from the Presiding Member, or where the member of the public behaves in a manner in which they are disrespectful

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of the Presiding Member or Council, or refuse to abide by any reasonable direction from the Presiding Member, will be ruled 'out of order' and the question will not be recorded in the minutes.

7. Answers to questions provided in good faith, however, unless reasonable prior written notice of the question is given, answers should not be relied upon as being totally comprehensive.
8. The priority for asking questions shall be firstly 'questions on which written notice has been given prior to the meeting' (that is, prior to 12 noon on the day immediately preceding the meeting) and secondly, 'questions from the floor'.
9. Public Question Time is set for a maximum period of 15 minutes, and will terminate earlier should no questions be forthcoming.
10. There are circumstances where it may be necessary to place limits on the asking of questions to enable all members of the public a fair and equitable opportunity to participate in Public Question Time. In these events the Presiding Member will apply the most appropriate limit for the circumstance. Generally each member of the public shall be provided a maximum two minutes time limit in the first instance, in which to ask a maximum of two questions (whether these are submitted 'in writing' or 'from the floor'). A question may include a request for the tabling of documents where these are relevant to an issue before Council.
11. Should there be time remaining on the initial period for Public Question Time (i.e. 15 minutes) after all members of the public have posed their initial allotment of two questions, the Presiding Member will then allow members of the public to sequentially (in accordance with the register) ask further questions (with necessary limits in place as discussed above if required) until the initial period for Public Question Time has expired.
12. Any extension to the initial period for Public Question Time is to be limited to a period that will allow sufficient time for any remaining members of the public to ask their initial allotment of two questions.
13. Where a question (compliant to these rules) is raised and is unable to be answered at the meeting, the question shall be 'taken on notice' with an answer being given at the next appropriate Council Meeting.
14. Where a member of the public submitting a question is not physically present at the meeting, those questions will be treated as an item of correspondence and will be answered in the normal course of business (and not be recorded in the minutes).

**MATTERS FOR WHICH THE MEETING MAY BE CLOSED- FOR INFORMATION PURPOSES ONLY**

Councillors are obliged to maintain the confidentiality of matters discussed when the meeting is closed.

The following legislative extracts were downloaded from [www.legislation.wa.gov.au](http://www.legislation.wa.gov.au) on 7 July 2021.

**Local Government Act 1995**

**s5.23. Meetings generally open to the public**

(1) Subject to subsection (2), the following are to be open to members of the public —

- (a) all council meetings; and
- (b) all meetings of any committee to which a local government power or duty has been delegated.

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
  - (i) a trade secret; or
  - (ii) information that has a commercial value to a person; or
  - (iii) information about the business, professional, commercial or financial affairs of a person,

where the trade secret or information is held by, or is about, a person other than the local government; and

- (f) a matter that if disclosed, could be reasonably expected to —
  - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
  - (ii) endanger the security of the local government's property; or



- (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;  
and
  - (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and
  - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

**s5.92 Access to information by council, committee members**

- (1) A person who is a council member or a committee member can have access to any information held by the local government that is relevant to the performance by the person of any of his or her functions under this Act or under any other written law.
- (2) Without limiting subsection (1), a council member can have access to —
- (a) all written contracts entered into by the local government; and
  - (b) all documents relating to written contracts proposed to be entered into by the local government.

**s5.93. Improper use of information**

A person who is a council member, a committee member or an employee must not make improper use of any information acquired in the performance by the person of any of his or her functions under this Act or any other written law —

- (a) to gain directly or indirectly an advantage for the person or any other person; or
- (b) to cause detriment to the local government or any other person. Penalty: \$10 000 or imprisonment for 2 years.

**Local Government (Model Code of Conduct) Regulations 2021**

**s.21 Disclosure of Information**

(1) In this clause —

**closed meeting** means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;

**confidential document** means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;

**document** includes a part of a document;

**non-confidential document** means a document that is not a confidential document.

(2) A council member must not disclose information that the council member —

(a) derived from a confidential document; or

(b) acquired at a closed meeting other than information derived from a non-confidential document.

(3) Subclause (2) does not prevent a council member from disclosing information —

(a) at a closed meeting; or

(b) to the extent specified by the council and subject to such other conditions as the council determines; or

(c) that is already in the public domain; or

(d) to an officer of the Department; or

(e) to the Minister; or

(f) to a legal practitioner for the purpose of obtaining legal advice; or

(g) if the disclosure is required or permitted by law.

**ATTENDANCE - FOR INFORMATION PURPOSES ONLY**

**Local Government Act 1995**

**S2.25 Disqualification for failure to attend meetings**

- (1) A council may, by resolution, grant leave of absence, to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister, unless all of the meetings are within a period of 3 months.
- (3A) Leave is not to be granted in respect of —
  - (a) a meeting that has concluded; or
  - (b) the part of a meeting before the granting of leave.
- (3) The granting of the leave, or refusal to grant the leave and reasons for that refusal, is to be recorded in the minutes of the meeting.
- (4) A member who is absent, without obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council, unless all of the meetings are within a 2 month period.
- (5A) If a council holds 3 or more ordinary meetings within a 2 month period, and a member is absent without leave throughout each of those meetings, the member is disqualified if he or she is absent without leave throughout the ordinary meeting of the council immediately following the end of that period.
- (5) The non attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council —
  - (a) if no meeting of the council at which a quorum is present is actually held on that day; or
  - (b) if the non attendance occurs —
    - (i) while the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5); or
    - (ii) while proceedings in connection with the disqualification of the member have been commenced and are pending; or
    - (iiia) while the member is suspended under section 5.117(1)(a)(iv) or Part 8; or
    - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending.

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- (6) A member who before the commencement of the Local Government Amendment Act 2009 section 5 was granted leave during an ordinary meeting of the council from which the member was absent is to be taken to have first obtained leave for the remainder of that meeting.

### **Urgent Business**

General business will not be admitted to Council. In cases of urgency or other special circumstances, where a matter cannot or should not be deferred until the next meeting, urgent items may, with the consent of a majority of Elected Members present, be heard and dealt with. Any such business shall be in the form of a clear motion, and the President may require such a motion to be written and signed by the Councillor or officer proposing the motion or recommendation.

### **Deputations**

Persons wishing to appear before Council or a Committee as a deputation should apply to the CEO at least one week before the date of the meeting, specifying the purpose of the deputation and the number of persons in the deputation. Deputations may be permitted at the discretion of the Presiding Member or by a resolution of the Council or Committee (as the case may not be). Not more than two members of a deputation may address the Council or Committee, except to answer questions from members of the Council or Committee.

A motion was moved by Cr\_\_\_\_\_ and seconded by Cr\_\_\_\_\_ to adjourn the meeting for lunch/a break and to reconvene at \_\_\_\_\_am/pm