



# MINUTES

## For the Ordinary Council Meeting

Held on the 26<sup>th</sup> May 2023



**Ian Holland**

CHIEF EXECUTIVE OFFICER

26<sup>th</sup> May 2023

**Disclaimer:**

The Shire of Yalgoo gives notice to members of the public that any decisions made at the meeting, can be revoked, pursuant to the Local Government Act 1995. Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

## Contents

1	DECLARATION OF OPENING .....	4
2	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE.....	4
3	DISCLOSURE OF INTERESTS .....	5
4	PUBLIC QUESTION TIME .....	5
5	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS .....	5
6	NOTICE OF MATTERS TO BE DISCUSSED BEHIND CLOSED DOORS .....	5
7	APPLICATIONS FOR LEAVE OF ABSENCE .....	5
8	ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED .....	5
10	REPORTS OF COMMITTEE MEETINGS .....	6
11.1	CAPITAL PROGRESS REPORT .....	6
11.2	TECHNICAL SERVICES REPORT AS OF 19 <sup>TH</sup> MAY 2023 .....	11
12	DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH REPORTS .....	13
13	FINANCIAL REPORTS .....	13
13.1	LIST OF ACCOUNTS .....	13
13.2	INVESTMENTS AS AT 30 <sup>th</sup> APRIL 2023 .....	23
13.3	FINANCIAL ACTIVITY STATEMENT AS AT 30 APRIL 2023 .....	25
14	ADMINISTRATION REPORTS .....	26
14.1	Southern Rangelands Pastoral Alliance (SRPA) .....	26
14.2	ABM Resources Rates Write Off.....	28
14.3	Yalgoo Dog Control.....	29
14.4	Councillor attendance at Event/Training .....	31
14.5	Yalgoo Primary School Proposals.....	33
14.6	Yalgoo Arts and Cultural Centre Operation and Sales.....	35
14.7	Variety Club Bash Event.....	38
14.8	Plant Replacement Schedule – 4WD.....	39
14.9	Implementation of Rating on Miscellaneous Licenses (L) .....	41
14.10	Annual Report and Annual Electors Meeting .....	43
14.11	Report to the Minister of Local Government on Significant Audit Findings 2020/21.....	45
14.12	Appointment of Fire Control Officers.....	49
14.13	Attendance at ALGA .....	51
15	NOTICE OF MOTIONS .....	52
16	URGENT BUSINESS .....	52

**Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023**

17	MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	52
18	NEXT MEETING .....	52
19	MEETING CLOSURE.....	52

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### 1 **DECLARATION OF OPENING**

The Deputy Shire President welcomed those in attendance and declared the meeting open at 10.12am.

### 2 **ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

In accordance with section 14 of the Local Government (Administration) Regulations 1996 “Meetings held by electronic means in public health emergency or state of emergency (Act s. 5.25(1)(ba))”, the President to declare that this Meeting may take place via instantaneous communication. All Councillors and staff are to be available either via telephone (teleconference) or in person.

#### **Councillors**

Cr Gail Trenfield  
Cr Tamisha Hodder  
Cr Gail Simpson  
Cr Raul Valenzuela  
Cr Stanley Willock

#### **Chief Executive Officer**

Ian Holland

#### **Executive Assistant**

Diane Hodder

#### **APOLOGIES**

Cr Gregory Payne

#### **LEAVE OF ABSENCE**

**ATTENDANCE:** 10.13am Cr Tamisha Hodder left the meeting.

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### 3 DISCLOSURE OF INTERESTS

Councilors and Officers are reminded of the requirements of s5.65 of the Local Government Act 1995, to verbally disclose any interest during the meeting before the matter is discussed or to provide in writing the nature of the interest to the CEO before the meeting.

Cr Gail Trenfield & Cr Gail Simpson declared a financial interest in Item 14.5 – Yalgoo Primary School Proposals.

### 4 PUBLIC QUESTION TIME

NIL

### REPONSES TO QUESTIONS TAKEN ON NOTICE

NIL

### QUESTIONS TAKEN WITHOUT NOTICE

NIL

### 5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Alli Taylor - Geo Tourism Presentation

Olivia Carroll - Citizenship Ceremony

### 6 NOTICE OF MATTERS TO BE DISCUSSED BEHIND CLOSED DOORS

7.1 CEO performance review and novated lease.

### 7 APPLICATIONS FOR LEAVE OF ABSENCE

NIL

### 8 ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

Cr Raul Valenzuela – Local Government Road Safety Vanguard's Forum.

*ATTENDANCE: 10.15am Cr Tamisha Hodder re-joined the meeting.*

### 9 CONFIRMATION OF MINUTES

9.1 MINUTES OF THE ORDINARY COUNCIL MEETING – 28<sup>th</sup> April 2023

### RECOMMENDATION

That the minutes of the Council Meeting held on the 28<sup>th</sup> April 2023 as attached be confirmed as a true and correct record.

#### COUNCIL RESOLUTION – C2023-05-01

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That the minutes of the Council Meeting held on the 28<sup>th</sup> April 2023 as attached be confirmed as a true and correct record.

CARRIED: 5/0

## 10 REPORTS OF COMMITTEE MEETINGS

NIL

### 10.1 Annual Electors Meeting

Discussions for the next Annual Electors Meeting venue resulted in requests to be held at Core Stadium.

#### COUNCIL RESOLUTION – C2023-05-02

Moved: Cr Raul Valenzuela

Seconded: Cr Gail Simpson

That Council moved a motion to hold the Annual Electors Meeting at Core Stadium.

CARRIED: 5/0

## 11 TECHNICAL REPORTS

### 11.1 CAPITAL PROGRESS REPORT

Applicant:	Shire of Yalgoo
Date:	16 May 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

To receive the Progress Report on the 2022/23 Capital Works Program.

#### **BACKGROUND**

The Shire in its 2022-23 Annual Budget has allocated the sum of \$4,386,844 for the acquisition of capital assets and the undertaking of infrastructure works.

#### **COMMENT**

The Capital Projects detailed below are projects incorporated in the 2022-23 Annual Budget.

#### **STATUTORY ENVIRONMENT**

NIL

#### **POLICY/FINANCIAL IMPLCATIONS**

To deliver the Capital Works Program within budgeted allocations.

#### **VOTING REQUIREMENT**

Simple Majority

**OFFICERS RECOMMENDATION**

That Council receive the Progress Report on the Capital Works Program as at 30<sup>th</sup> April 2023.

COUNCIL RESOLUTION – C2023-05-03

Moved: Cr Raul Valenzuela

Seconded: Cr Gail Simpson

That Council receive the Progress Report on the Capital Works Program as at 30<sup>th</sup> April 2023.

CARRIED: 5/0

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### CAPITAL WORKS PROGRAMME

The following assets and works are budgeted to be acquired or undertaken during the year:

		2022-23 ANNUAL BUDGET	2022-23 APRIL ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
<b><u>By Program</u></b>					The CEO to provide a verbal update on the status of the capital projects as at 30 April 2023
<b>Governance</b>					
000000-Admin Computers Hardware, System Upgrade and Telephone Replacement	F & E	10,000	13,666	(3,666)	In progress
000000-External Monitor Display	F & E	21,602		21,602	
000000-Tables and Chairs	F & E	5,000		5,000	
000000-Landscape - Admin Office	Other	40,000		40,000	
<b>Law Order Public Safety</b>					
<b>Housing</b>					
000000-Other Housing - Nurse Accommodation	L & B	420,000	297,840	122,160	In progress
000000-Other Housing - Second Hand House in a Box		0	32,404		
<b>Communities Amenities</b>					
<b>Recreation and Culture</b>					
000000 - Community Hall Renovations	L & B	350,000	149,051	200,949	In progress
000000-Core Stadium Exercise Equipment, Seating and BBQ area improvements	F & E	22,000		22,000	
000000- Community Heritage Buildings Renewals - LRCI Grant 2022-23	L & B	227,220	90,291	136,929	In progress
000000- Resurface Rage Cage, Tennis and Basketball Courts	L & B	98,000	28,930	69,070	In progress
000000- Stadium Relocate Fence	Recreation	47,077		47,077	
Mower	P & E	35,000		35,000	

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

The following assets and works are budgeted to be acquired or undertaken during the year:

		2022-23 ANNUAL BUDGET	2022-23 APRIL ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
<b><u>By Program</u></b>					
<b>Law Order &amp; Public Safety</b>					
000000- Light Tanker	P & E	239,000		239,000	The CEO to provide a verbal update on the status of the capital projects as at 30 April 2023
<b>Transport</b>					
000000- Machinery Shed Depot Concrete Floor Bays	L & B	27,000		27,000	
000000- Storage Shed Depot	L & B	16,000		16,000	
000000-Skidsteer	P & E	86,000	75,835	10,165	Complete
000000- Multi Tyre Roller	P & E	220,000	176,000	44,000	Complete
000000- Genset	P & E	20,000	11,339	8,661	
000000- Dual Cab Utility	P & E	40,000		40,000	
000000-Works Foreman Utility	P & E	75,000		75,000	
000000-Traffic Light Pair	P & E	32,000	33,525	(1,525)	Complete
000000- Prime Mover	P & E	325,000	9,091	315,909	In progress
000000- Works Forklift	P & E	50,000	25,338	24,662	Complete
000000- Trailer Side Tipper	P & E	240,000	9,091	230,909	In progress
000000-Utility	P & E	32,000		32,000	
000000-Utility Work Crew	P & E	40,000		40,000	
000000-Satelite Phones and Vehicle Tracking	P & E	10,000		10,000	
000000- Street Lighting	Other	22,000		22,000	
000000- Paynes Find Entry Statements	Other	18,652		18,652	
<b>ROADS TO RECOVERY GRANTS</b>					
000000- Yalgoo/Ninghan Road - Seal to width 4m	Roads	377,293		377,293	
<b>RRG SPECIAL GRANT RD WORKS</b>					
000000- Yalgoo/Ninghan Road - Seal to width 4m LRCI \$446,000 RRG \$300,000	Roads	746,000		746,000	

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

The following assets and works are budgeted to be acquired or undertaken during the year:

		2022-23 ANNUAL BUDGET	2022-23 APRIL ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
<b><u>By Program</u></b>					The CEO to provide a verbal update on the status of the capital projects as at 30 April 2023
<b>MUNICIPAL FUND</b>					
000000- Morawa Yalgoo Road Culvert, Floodway and Shoulder	Roads	80,000		80,000	
000000-Tourism Projects as per Plan	Roads	35,000		35,000	
000000-Floodway Stabalisation and Flood Mitigation	Roads	100,000		100,000	
000000- Fixed Road and Wayfinding Signage LRCI Grant 2022-23	Roads	15,000		15,000	
000000- Jokers Tunnel Sealed Floodway and Improved Access LRCI Grant 2022-23	Roads	80,000		80,000	
000000- Sealing Outside primary School LRCI Grant 2022-23	Roads	40,000		40,000	
000000- Sealing Paynes Find Pioneer Cemetery LRCI Grant 2022-23	Roads	10,000		10,000	
<b>Economic Services</b>					
000000-Caravan Park - 2 Self Contained Accommodation Units	L & B	25,000	31,347	(6,347)	completed overspent
000000-Caravan Park - Commercial Washing Machine and Dryer	F & E	40,000		40,000	
000000-Caravan Park -Awning over BBQ Facility	L & B	10,000		10,000	
<b>Other Property and Services</b>					
000000-Solar Panel - Shire Buildings	L & B	60,000		60,000	
		<b>4,386,844</b>	<b>983,747</b>	<b>3,435,500</b>	

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### 11.2 TECHNICAL SERVICES REPORT AS OF 19<sup>TH</sup> MAY 2023

Applicant:	Shire of Yalgoo
Date:	19 May 2023
Reporting Officer:	Craig Holland Works Manager
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council receive the Technical Services Report as at the 19<sup>th</sup> May 2023.

#### **COMMENT**

##### **Road Construction and Capital**

- Yalgoo Ninghan Road – Road Building by Rowe Contractors

##### **Road Maintenance**

- Yalgoo North Road maintenance grading and rebuilding of sections, removing silt
- Pindathuna Road maintenance grading.

##### **Plant and other infrastructure maintenance**

- YA840 – Carried our service
- YA499 – Carried out service
- YA809 – new drive tyres fitted
- Gen Set serviced

##### **Parks, Reserves and Properties**

###### ***4.1 Railway Station***

- Building maintenance ongoing.

###### ***4.2 Staff Housing***

- New units arrived.

###### ***4.3 Yalgoo Rubbish Tip***

- Tip head pushed over on a weekly basis.

###### ***4.4 Yalgoo & Paynes Find Airstrip***

- Paynes Find Airstrip – checked and all good.
- Yalgoo Airstrip – some weed spraying done.

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### 5. Purchasing

- Tractor ordered for genset.
- 22 Ton LH concrete ordered for floodways.

### 6. Staff

- Khian Hill completed driver training and now has his MC licence.
- Full day Fire Fighter training.

## STATUTORY ENVIRONMENT

NIL

## POLICY/FINANCIAL IMPLCATIONS

To deliver the Capital Works Program within budgeted allocations.

## VOTING REQUIREMENT

Simple Majority

## OFFICERS RECOMMENDATION

That Council receive the Technical Services Report as of 19<sup>th</sup> May 2023.

COUNCIL RESOLUTION – C2023-05-04

Moved: Cr Raul Valenzuela      Seconded: Cr Stan Willock

That Council receive the Technical Services Report as of 19<sup>th</sup> May 2023.

CARRIED: 5/0

**12 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH REPORTS**  
NIL

**13 FINANCIAL REPORTS**

**13.1 LIST OF ACCOUNTS**

Applicant:	Shire of Yalgoo
Date:	16 May 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

**SUMMARY**

Council approval is sought for the payments made in the period 1<sup>st</sup> April 2023 to 30<sup>th</sup> April 2023 as detailed in the List of Accounts below.

**COMMENT**

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and to record those accounts in the minutes of the meeting.

**STATUTORY ENVIRONMENT**

Local Government Act 1995

**6.10 Financial Management regulations**

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
  - I. The municipal fund; and
  - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
  1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
    - I. The payee's name; and

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

- II. The amount of the payment; and
  - III. The date of the payment; and
  - IV. Sufficient information to identify the transaction.
2. A list of accounts for approval to be paid is to be prepared each month showing –
- a. For each account which requires council authorisation in that month –
    - I. The payee’s name; and
    - II. The amount of the payment; and
    - III. Sufficient information to identify the transaction; and
  - b. The date of the meeting of the council to which the list is to be presented.
3. A list prepared under subregulation (1) or (2) is to be –
- a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - b. Recorded in the minutes of that meeting.

### **POLICY/FINANCIAL IMPLCATIONS**

NIL

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICERS RECOMMENDATION**

That Council approve the list of accounts paid for the period 1<sup>st</sup> April 2023 to 30<sup>th</sup> April 2023 amounting to \$468,227.73 and the list be recorded in the minutes.

**ATTENDANCE:** 11.04am Cr Gail Trenfield re-joined the meeting.

**ATTENDANCE:** 11.05am Cr Gail Trenfield re-joined the meeting.

#### COUNCIL RESOLUTION – C2023-05-05

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That Council approve the list of accounts paid for the period 1<sup>st</sup> April 2023 to 30<sup>th</sup> April 2023 amounting to \$468,227.73 and the list be recorded in the minutes.

CARRIED: 5/0

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

Shire of Yalgoo					
List of Accounts Paid and Payable					
	Cheque /EFT No	Date	Name	Invoice Description	Amount \$
1	32	20/04/2023	Horizon Power	Electricity - Shire Properties	14,563.38
2	33	20/04/2023	Horizon Power	Electricity - Shire Properties	10,140.98
3	34	20/04/2023	Pivotel Satellite Pty Limited	Satellite Phones Fees	302.00
4	35	20/04/2023	Horizon Power	Electricity - 48 Gibbons Street	3,546.34
5	37	24/04/2023	Horizon Power	Electricity - Shire Properties	849.37
6	EFT889	04/04/2023	Services Australia - Child Support (Darren Hawkins)	Payroll Deductions/Contributions	678.92
7	EFT890	04/04/2023	Services Australia - Child Support (Darren Hawkins)	Payroll Deductions/Contributions	400.00
8	EFT891	04/04/2023	E & MJ Rosher	Parts -Kubota nut tapper	17.50
9	EFT892	04/04/2023	Kennards Hire Pty Ltd	Plant Hire - prop for doorway at Railway Station building	30.40
10	EFT893	04/04/2023	ATOM Supply	Hydration squeeze pops	123.43
11	EFT894	04/04/2023	Dominic Carbone & Associates	Financial and Admin Consultancy Services	3,657.50
12	EFT895	04/04/2023	Refuel Australia	Grease -Mobilux Ep 2 24x450 gram	667.48
13	EFT896	04/04/2023	Pemco Diesel Pty Ltd	80,000km service and change brake fluid	806.41
14	EFT897	04/04/2023	Trevor Field	Reimbursement - hydration squeeze pops	43.25

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### Shire of Yalgoo List of Accounts Paid and Payable

	<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Amount \$</b>
15	EFT898	04/04/2023	Luscombe Syndicate	Water Refresh Milk Full Cream	153.92
16	EFT899	04/04/2023	Prompt Safety Solutions	Consultancy Fees - Quarterly OSH Service	2,420.00
17	EFT900	04/04/2023	Digga West & Earthparts WA	Replacement brush -Gutter broom	129.80
18	EFT901	04/04/2023	Professional PC Support	Consultant Fees -Site Visit Phone System	1,045.00
19	EFT902	04/04/2023	Top Iron Pty Ltd	Rates Refund	335.62
20	EFT903	04/04/2023	Western Communications	Server room communication cabinets -relabel cables and tidy up	4,978.42
21	EFT904	04/04/2023	Wellington Electrical	Electrical Repairs - Admin office light	271.03
22	EFT905	04/04/2023	Peter Andrew Wiltshire	Rates Refund	137.07
23	EFT906	05/04/2023	Sandalwood Downs	Candle and Soap Making Workshop held Sunday 16 April 2023	2,100.00
24	EFT907	06/04/2023	Refuel Australia	Fuel Charge 31 March 2023	30,744.02
25	EFT908	06/04/2023	Nick Stevenson	Refurbish Stonework at Railway Station	5,500.00
26	EFT909	20/04/2023	Water Corporation	Water Consumption - 26 Gibbons (Water Park)	1,800.02
27	EFT921	20/04/2023	Luscombe Syndicate	Assorted goods for resale - Caravan Park Shop	1,517.37

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

<b>Shire of Yalgoo</b>				
<b>List of Accounts Paid and Payable</b>				
<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Amount \$</b>
28 EFT922	24/04/2023	Gero Cool Airconditioning & Refrigeration	Staff Housing - Air Conditioners	6,021.95
29 EFT923	24/04/2023	Beaurepaire	Repairs YA453	643.84
30 EFT924	24/04/2023	Bunnings Building Supplies Pty Ltd	Supplies for Museum Maintenance	168.99
31 EFT925	24/04/2023	Geraldton Toyota	110000Km Service - YA1000	412.08
32 EFT926	24/04/2023	Paper Plus Office National	HUB USB 3.0 4 Port Mini Black	27.30
33 EFT927	24/04/2023	Pemco Diesel Pty Ltd	Cat YA807 Service	4,354.07
34 EFT928	24/04/2023	IPEC Pty Ltd (Toll Global Express)	Freight Charges	64.32
35 EFT929	24/04/2023	Hersey'S Safety Pty Ltd	Linemarking Machine (second hand), white line mark paint	1,757.69
36 EFT930	24/04/2023	Mullewa Farm Supplies	1kg Poacher and slimline scales	480.70
37 EFT931	24/04/2023	Integrated ICT	Wi-Fi Network Maintenance - March 2023	176.00
38 EFT932	24/04/2023	Kennards Hire Pty Ltd	Plant Hire- Prop (No2) 2M-3.4 (RED)	30.40
39 EFT933	24/04/2023	Beaurepaire	Plant NO. -YAO 4 x new tyres & wheel alignment	1,513.12
40 EFT934	24/04/2023	BOC Limited	Monthly container service – March 2023	128.42

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### Shire of Yalgoo List of Accounts Paid and Payable

	<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Amount \$</b>
41	EFT935	24/04/2023	Bridged Group Pty Ltd	IT Support Charges – April 2023	346.50
42	EFT936	24/04/2023	Canine Control	Ranger Services - April 2023	1,386.72
43	EFT937	24/04/2023	Civic Legal	Legal Fees	1,272.04
44	EFT938	24/04/2023	Dominic Carbone & Associates	Financial and Admin Consultancy Services - March 2023	8,882.50
45	EFT939	24/04/2023	Veolia Environmental Services	Refuse Collection - March 2023	4,399.91
46	EFT940	24/04/2023	Westrac Equipment Pty Ltd	Plant Purchase -Caterpillar 2022 236D3 Skid Steer Loader	83,418.50
47	EFT941	24/04/2023	Young Motors Pty Ltd	30,000 & 45,000Km service on YAO	850.00
48	EFT942	24/04/2023	Diane Hodder	Reimbursement - YA805 - Fuel expense	60.89
49	EFT943	24/04/2023	Datacom Solutions (AU) Pty Ltd	Ozone Software Licence Fees - Monthly Fee	205.17
50	EFT944	24/04/2023	Darren Long Consulting	Financial Consultancy December 2022	5,857.50
51	EFT945	24/04/2023	Red Earth Marketing	2022-2023 Tourism Promotion Contribution	5,500.00
52	EFT946	24/04/2023	Geraldton Tv & Radio	Decoders - Caravan Park	650.00
53	EFT947	24/04/2023	Shire of Sandstone	Maintenance Grade October 2022 - Paynes Find- Sandstone Road	5,500.00
54	EFT948	24/04/2023	Modular WA	Progress Payment -Unit A & B (21) Campbell Street, Yalgoo	91,380.00

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### Shire of Yalgoo List of Accounts Paid and Payable

	<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Amount \$</b>
55	EFT949	24/04/2023	Gaye Dennison	Reimbursement - Ink Cartridges for Photocopier	158.70
56	EFT950	24/04/2023	Australian Taxation Office	Jan-Mar 2023 BAS	49,727.16
57	EFT951	24/04/2023	Bunnings Building Supplies Pty Ltd	Tarp for Arts Centre	144.40
58	EFT952	24/04/2023	David Rocke	Paynes Find Community Centre - Cleaning	270.00
59	EFT953	24/04/2023	Gail Trenfield	Council Meeting Fees and Allowances - March 2023	541.67
60	EFT954	24/04/2023	PaynesFind Roadhouse & Tavern	Council Meeting - March 2023 - Refreshments, Accommodation - Paynes Find	1,265.90
61	EFT955	24/04/2023	Spotlight P/L	Arts Centre Supplies for Workshop 16.04.23	1,013.00
62	EFT956	24/04/2023	Ocean Centre Hotel	Accommodation - CDO - Conference	461.00
63	EFT957	24/04/2023	Batavia Furniture & Bedding	Queen Bed & Mattress Unit 4 Caravan Park	1,337.00
64	EFT958	24/04/2023	Infinity Skate	6-hour Skateboard workshop	550.00
65	EFT959	24/04/2023	Mitchell & Brown Communications	Security Monitoring PSTN - Quarter	170.50
66	EFT960	24/04/2023	Uniforms@work	Uniforms - Staff	175.78
67	EFT961	24/04/2023	Superannuation Clearance Account	Superannuation Contributions - Payrun#45	11,743.01

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

Shire of Yalgoo					
List of Accounts Paid and Payable					
Cheque /EFT No	Date	Name	Invoice Description		Amount \$
68	EFT962	24/04/2023	Shire of Yalgoo Municipal Fund	Superannuation Contribution - Pay Run #46	11,162.21
69	EFT963	24/04/2023	Central Regional TAFE	Cert 2 in Workplace skills - Delta Hawkins	1,038.20
70	EFT964	24/04/2023	Australian Services Union	Payroll Deductions/Contributions	77.70
71	EFT965	28/04/2023	Integrated ICT	Wi-Fi Maintenance – April 2023	176.00
72	EFT966	28/04/2023	Kennards Hire Pty Ltd	Plant Hire -Prop (No. 2) 2M - 3.4M (RED) - Railway Station	30.40
73	EFT967	28/04/2023	Bill Eddy	Refund - Cancellation of accommodation - Caravan Park	245.00
74	EFT968	28/04/2023	G.C. Smith	Purchase -second hand house in a box	30,000.00
75	EFT969	28/04/2023	A.B.C. Containers	Freight Charges- Second Hand House in a Box from Lesmurdie to Yalgoo	2,403.50
76	EFT970	28/04/2023	Bridged Group Pty Ltd	Xstream Protection & Webserver Protection	5,980.15
77	EFT971	28/04/2023	Canine Control	Ranger Services - April 2023	2,773.44
78	EFT972	28/04/2023	Raul. Valenzuela	Council Meeting Fees and Allowances - March 2023	645.67
79	EFT973	28/04/2023	Stanley Willock	Council Meeting Fees and Allowances - March 2023	907.88
80	EFT974	28/04/2023	Shire of Perenjori	Contribution -CESM Shared Costs - Jan to March 2023	3,823.04

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### Shire of Yalgoo

#### List of Accounts Paid and Payable

	<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Amount \$</b>
81	EFT975	28/04/2023	Meekatharra School of The Air Parents & Citizens Assoc INC	Donation	750.00
82	EFT976	28/04/2023	Lo-Go Appointments	Contracting Services - Corporate Services Officer - Lo-Go	6,394.00
83	EFT977	28/04/2023	Midwest Windscreens	YA800 - Excess to Insurance Claim - Supply & Fit new Windscreen	300.00
84	EFT978	28/04/2023	Ian Holland	Reimbursement - Purchase of Cafe Tables and Dining Chairs - Core Stadium	143.30
85	EFT979	28/04/2023	Nick Stevenson	Progress Payment - Railway Station Repairs	2,200.00
86	DD666.1	30/04/2023	Tanya Henkel	Preparation of Shire of Yalgoo Heritage Management Local Planning Policy	11,000.00
87	DD666.2	30/04/2023	Geraldton Party Hire	3 x Shades- Sports Festival March 2023	660.00
88	DD666.3	30/04/2023	Geraldton Toyota	36 month/60,000Km service YA800	611.07
89	DD666.4	30/04/2023	Itvision	Altus Payroll Training - 2 x Staff	2,337.50
90	DD666.5	30/04/2023	Jason Signmakers	Muster Point Signs	130.42
91	DD666.6	30/04/2023	Siteminder Limited	Caravan Park Service - March 2023	13.50

**Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023**

**Shire of Yalgoo**

**List of Accounts Paid and Payable**

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Amount \$</b>
92 DD666.7	30/04/2023	North Metropolitan Tafe	Course Fees: R Hodder	1,000.00
93 DD666.8	30/04/2023	URL Networks Pty Ltd	Admin Office - Phone Bill March 2023	119.34
94 DD666.9	30/04/2023	Market Creations Agency Pty Ltd	Balance of Website Build Project	3,299.45
<b>REPORT TOTALS</b>				<b>468,227.73</b>

	<b>Bank Name</b>	
1	<b>Municipal Bank</b>	
<b>TOTAL</b>		<b>468,227.73</b>

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### 13.2 INVESTMENTS AS AT 30<sup>th</sup> APRIL 2023

Applicant:	Shire of Yalgoo
Date:	16 May 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council receive the investments report as at 30<sup>th</sup> April 2023.

#### **COMMENT**

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

6.14 Power To Invest

Local Government (Financial Management) Regulations 1996

19 Investments, control procedures for

19C Investment of money, restrictions on (Act s6.14(2)(a))

Shire Delegated Authority

#### **POLICY/FINANCIAL IMPLCATIONS**

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICERS RECOMMENDATION**

That the Investment Report as at 30<sup>th</sup> April 2023 be received.

#### **COUNCIL RESOLUTION – C2023-05-06**

Moved: Cr Gail Simpson

Seconded: Cr Raul Valenzuela

That the Investment Report as at 30<sup>th</sup> April 2023 be received.

**CARRIED: 5/0**

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

This Worksheet details the investments held by the Shire as at 30<sup>th</sup> April 2023.

### SHIRE OF YALGOO CASH HOLDINGS AS AT 30<sup>th</sup> APRIL 2023

INSTITUTIONS	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N°	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
<b>MUNICIPAL FUND</b>								
Note Balance as per Bank Statement								
NAB	N/A	Operating a/c	50-832-4540	Ongoing	N/A	N/A	Variable	\$1,902,010.45
BENDIGO	N/A	Operating a/c	171336274	Ongoing	N/A	N/A	Variable	\$1,571,041.76
BENDIGO	N/A	Saving	171336282	Ongoing	N/A	N/A	Variable	\$25,248.75
NAB	N/A	Short Term Investment	24-831-4222	Ongoing	N/A	N/A	Variable	\$52,499.94
<b>TOTAL</b>								<b>\$3,550,800.90</b>

<b>RESERVE FUNDS</b>								
Bendigo	N/A	Term Deposit	4236181	100 days	22.03.2023	30.06.2023	4.00%	\$174,198.46
Bendigo	N/A	Term Deposit	4236184	100 days	22.03.2023	30.06.2023	4.00%	\$485,669.56
Bendigo	N/A	Term Deposit	4236180	100 days	22.03.2023	30.06.2023	4.00%	\$1,167,980.50
Bendigo	N/A	Term Deposit	4236179	100 days	22.03.2023	30.06.2023	4.00%	\$333,878.20
<b>TOTAL</b>								<b>\$2,161,726.72</b>

<b>INVESTMENT REGISTER</b>						
<b>01 JULY 2022 TO 30 APRIL 2023</b>						
<b>NATIONAL AUSTRALIA BANK</b>						
ACCOUNT N°	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARN TO 30.04.2023	INVESTMENT TRANSFERS	CLOSING BALANCE 30.04.2023
171336282	Ongoing	Variable	\$25,086.22	\$162.53	0	\$25,248.75
24-831-4222	Ongoing	Variable	\$52,142.14	\$357.80	0	\$52,499.94
4236184	30.06.2023	4.00%	\$474,180.09	\$11,489.47	0	\$485,669.56
4236180	30.06.2023	4.00%	\$1,140,349.62	\$27,630.88	0	\$1,167,980.50
4236181	30.06.2023	4.00%	\$170,077.95	\$4,120.51	0	\$174,198.46
4236179	30.06.2023	4.00%	\$325,979.65	\$7,898.55	0	\$333,878.20

13.3 FINANCIAL ACTIVITY STATEMENT AS AT 30 APRIL 2023

Applicant:	Shire of Yalgoo
Date:	16 May 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	Statement of Comprehensive Income Financial Activity Statement Summary of Current Assets and Current Liabilities Statement of Current Financial Position Detailed Worksheet Supplementary Financial Reports – Reserve & Loan

**SUMMARY**

Adoption of the Monthly Financial Statements for the period 1<sup>st</sup> July 2022 to the 30<sup>th</sup> April 2023.

**COMMENT**

Local Governments are required to prepare monthly reports.

**STATUTORY ENVIRONMENT**

Local Government Act 1995 - Section 6.4

Local Government (Financial Management) Regulations 1996 - Regulation 34

**POLICY/FINANCIAL IMPLCATIONS**

2.4 Material Variance

Provision of timely accounting information informs Council of the financial status and affairs of the local government.

**VOTING REQUIREMENT**

Simple Majority

**OFFICERS RECOMMENDATION**

That Council adopts the Financial Activity Statement for the period ended 30<sup>th</sup> April 2023.

**COUNCIL RESOLUTION – C2023-05-07**

Moved: Cr Raul Valenzuela

Seconded: Cr Tamisha Hodder

That Council adopts the Financial Activity Statement for the period ended 30<sup>th</sup> April 2023.

**CARRIED: 5/0**

## 14 ADMINISTRATION REPORTS

### 14.1 Southern Rangelands Pastoral Alliance (SRPA)

Applicant:	Shire of Yalgoo
Date:	17/05/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	Letter received 20/04/2023 from the SRPA

#### **SUMMARY**

That Council consider a request for support received from the Southern Rangelands Pastoral Alliance.

#### **COMMENT**

The Shire of Yalgoo contributed \$13,000 to the SRPA during the 2022/23 Financial Year. Another request has been received for funding in the 2023/24 year.

The Shire significantly contributes to pastoral incentives and activities with funding towards fencing and dog programs far exceeding the income received from the sector. This does not take into account other local government responsibilities such as road maintenance, disaster response or governance functions. With this being the case, it is important that the SRPA make a concerted effort to seek operational funding from other levels of government and industry.

In light of the above comments the SRPA have brought grant funding and investment into the region as evidenced by the projects described in their attached letter. Contributing ratepayer funds to the short term activation of this industry body is beneficial provided further work is done to operate self sustainably.

It is proposed that Council provide in principal support for an inclusion of \$10,000 in the 2023/24 budget as a donation towards the operation of the Southern Rangelands Pastoral Alliance.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLCATIONS**

NIL

#### **VOTING REQUIREMENT**

Absolute Majority

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### OFFICERS RECOMMENDATION

That Council support a \$10,000 donation to the Southern Rangelands Pastoral Alliance pending the adoption of the 2023/24 Annual Budget.

#### COUNCIL RESOLUTION – C2023-05-08

Moved: Cr Raul Valenzuela

Seconded: Cr Gail Simpson

That Council support a \$10,000 donation to the Southern Rangelands Pastoral Alliance pending the adoption of the 2023/24 Annual Budget.

CARRIED: 5/0

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### 14.2 ABM Resources Rates Write Off

Applicant:	Shire of Yalgoo
Date:	17/05/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council consider the following rates adjustment.

#### **COMMENT**

Administration has not been able to recover the following rates which have been outstanding for a significant amount of time. As they are unrecoverable it is suggested that they be written off.

An amount of \$2286.31 is outstanding for Assessment 238. M59/00106 was forfeited in December 2015 and interest has continued to be applied to an amount outstanding at that time. The arrears were not dealt with during the transition to Ozone however significant work has been carried out to clean up the rate record now that it has been imported into Synergysoft.

The company and ABN listed were cancelled in 2018 and a significant portion of the amount shown is due to interest. Debt recovery is therefore impractical and likely result in further unrecoverable expenditure.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLCATIONS**

NIL

#### **VOTING REQUIREMENT**

Absolute Majority

#### **OFFICERS RECOMMENDATION**

That Council write off the outstanding balance of \$2286.31 for Assessment 238.

#### **COUNCIL RESOLUTION – C2023-04-09**

Moved: Cr Raul Valenzuela

Seconded: Cr Tamisha Hodder

That Council write off the outstanding balance of \$2286.31 for Assessment 238.

CARRIED: 5/0

14.3 Yalgoo Dog Control

Applicant:	Shire of Yalgoo
Date:	17/05/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

**SUMMARY**

That Council consider a proposal for a dog control program.

**COMMENT**

Once appropriate signage has arrived and been installed at public locations and administration has advertised locally, the CEO will authorize a large number of Shire Staff and contractors under the Dog Act 1976 to issue infringements. The first week of this will take place in June and every effort will be made to provide a week of verbal warnings. Where possible a photo will be obtained of the offending dog and owner that has received the verbal warning.

This appointment of Authorised Persons will be carried out under Section 9.10 of the Local Government Act 1995. The Chief Executive Officer will not issue infringements as a different officer is required should there be grounds to withdraw an infringement.

Authorised Persons can ask for the name and address of an individual allegedly committing an offence. If the individual refuses to provide a name and address the authorised person will contact the police.

Video evidence from the Shires CCTV network and photos will be used to demonstrate that a dog is off a leash in a public place and not controlled. Further infringements will also be issued for other offences such as a lack of microchip or registration.

An infringement will then be issued to the person liable for the control of the dog.

person liable for the control of the dog means each of the following —

- (a) the registered owner of the dog; or
- (b) the owner of the dog; or
- (c) the occupier of any premises where the dog is ordinarily kept or ordinarily permitted to live; or
- (d) a person who has the dog in his possession or under his control, but does not include —
- (e) a veterinarian, or a person acting on a veterinarian's behalf, in the course of the veterinarian's professional practice; or
- (f) a police officer or other person acting under a statutory duty or in the administration of this Act;

All infringements will describe the following as found in the Dog Regulations 2013.

*If you do not pay the modified penalty within 28 days, you may be prosecuted or enforcement action may be taken under the Fines, Penalties and Infringement Notices Enforcement Act 1994. Under that Act, some or all of the following action may be taken — your driver's licence may be suspended, your vehicle licence may*

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

*be suspended or cancelled, you may be disqualified from holding or obtaining a driver's licence or vehicle licence, your vehicle may be immobilised or have its number plates removed, your details may be published on a website, your earnings or bank accounts may be garnished, and your property may be seized and sold.*

If the modified penalty is not paid a final demand letter will be served before the individuals details are provided to the Fines Enforcement Register.

At significant operational expense Shire Administration will conduct this process as a priority for 2 weeks beginning in June.

### **STATUTORY ENVIRONMENT**

Local Government Act 1995

### **POLICY/FINANCIAL IMPLCATIONS**

NIL

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICERS RECOMMENDATION**

That Council accepts an intensive 2 week infringement program related to dogs not contained on private property.

### **COUNCIL RESOLUTION – C2023-05-10**

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That Council accepts an intensive 2 week infringement program related to dogs not contained on private property.

CARRIED: 5/0

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### 14.4 Councillor attendance at Event/Training

Applicant:	Shire of Yalgoo
Date:	18/05/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council retrospectively consider Councillor attendance of an event not covered by Shire Policy 1.14b Attendance at Events.

#### **COMMENT**

Cr Valenzuela and Cr Willock both expressed interest in attending a Local Government Road Safety Vanguard's training program from the 9<sup>th</sup> to the 11<sup>th</sup> May at the University of Western Australia.

This program was supported by the West Australian Local Government Association and Main Roads Western Australia and advertised through councilor email addresses. The cost of attendance at this week long training opportunity was covered by the events sponsors. The forum was held just prior to Road Safety Week and only Cr Valenzuela was able to attend.

An original booking was determined as inappropriate by the attendee and a second booking was made that resulted in charges of \$1695.78. Council are also requested to consider travel expenses.

Based on its merits the CEO considers attendance at this event as appropriate for a Councillor and proposes that Council retrospectively cover reasonable accommodation costs. Cr Valenzuela has already reported on outcomes and contacts that arose from the forum. Payment is proposed from the members training account.

As other reasonable accommodation and parking could have been sourced at a lesser rate it is proposed that Council consider covering the expenses listed for accommodation, meals and parking but deliberate on only covering 50% of any request for travel reimbursement.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLCATIONS**

NIL

#### **VOTING REQUIREMENT**

Simple Majority

**OFFICERS RECOMMENDATION**

That Council cover the costs incurred by Cr Valenzuela for attendance at the Local Government Road Safety Vanguard's Forum held in Perth, from the members training account.

**COUNCIL RESOLUTION – C2023-05-11**

Moved: Cr Stanley Willock                      Seconded: Cr Gail Simpson

That Council cover the costs incurred by Cr Valenzuela for attendance at the Local Government Road Safety Vanguard's Forum held in Perth, from the members training account.

CARRIED:5/0

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

Cr Trenfield and Cr Simpson declared a financial interest for item 14.5 and left the meeting.

**ATTENDANCE:** 11.20am Cr Gail Simpson left the meeting.

**ATTENDANCE:** 11.20am Cr Gail Trenfield left the meeting.

### 14.5 Yalgoo Primary School Proposals

Applicant:	Shire of Yalgoo
Date:	18/05/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

### SUMMARY

That Council consider proposals put forward by the Principal of Yalgoo Primary School.

### COMMENT

During the Ordinary April meeting Council received a presentation from the Principal of the Yalgoo Primary School who described multiple projects that could be undertaken in conjunction with the school.

Administration believes that a school timeline would be an outstanding project for the front entrance to Yalgoo Primary School. It could tie quite well into an extended footpath, kerbing and access improvements in the road reserve.

This project will be developed further to blend Shire and School requirements and can tie in with wider signage replacements in town. It is envisaged that Shire investment monetarily or through staff, contractors and volunteers can be budgeted for in the 2023/24 financial year. It is suggested that a small project working group be created including a Councillor and Staff member from the Shire of Yalgoo.

The second proposal on aquaponics requires further details to be provided. From a liability perspective it is not suggested to place bodies of water in public places accessible by the community. The Shire may be able to contribute to a school project that is contained on school grounds and managed by employed staff. Even when fenced water bodies have major safety and liability considerations. Vandalism on extremely warm days is another consideration as seen with the Shires reticulation and public taps. Community benefit could still be achieved with a project operated safety by the school however it is suggested that this not be a publicly accessible Shire project due to insufficient staffing for monitoring and operation.

The third proposal requested the beautification of the road safety area on the Northern portion of the School block adjacent to the Emerald Mine. Provided that signage is authorized by the Education Department stating that a park is accessible by the public Administration does not see an issue with tidying up the area introducing hardy native plants. Ongoing maintenance and watering would have to be agreed to by the school. The Shire has a number of other beautification projects in the works that would take priority over this proposal in the short term.

**STATUTORY ENVIRONMENT**

Local Government Act 1995

**POLICY/FINANCIAL IMPLCATIONS**

NIL

**VOTING REQUIREMENT**

Simple Majority

**OFFICERS RECOMMENDATION**

That Council provide in principal support to the development of a timeline project outside the Yalgoo Primary School and look to include the project in the 2023/24 annual budget.

**COUNCIL RESOLUTION – C2023-05-12**

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That Council provide in principal support to the development of a timeline project outside the Yalgoo Primary School and look to include the project in the 2023/24 annual budget.

**CARRIED: 3/0**

**ATTENDANCE:** 11.25am Cr Gail Simpson re-joined the meeting.

**ATTENDANCE:** 11.25am Cr Gail Trenfield re-joined the meeting.

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### 14.6 Yalgoo Arts and Cultural Centre Operation and Sales

Applicant:	Shire of Yalgoo
Date:	19/05/2023
Reporting Officer:	Elisha Hodder Community Development Officer
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council receive the Art Centre report regarding the operations of the Yalgoo Arts and Cultural Centre.

#### **COMMENT**

The following information stated below indicates all Art Centre operations from the 20<sup>th</sup> October 2022 through to the 19<sup>th</sup> May 2023.

#### **Art Centre Operations**

The Art Centre opening hours have changed, the building will only be open on request, signs have been displayed on the doors for both tourists and artists. Operation and staffing will be reviewed once a new DCEO has been employed.

A count was conducted of the Art Centre Members, I am pleased to say we have 30 Members signed with our Centre.

The Art Centre continues to be utilised for Community purposes, like the Senior's morning tea, which is held in the studio once every month. A Teen Art Club is held every second Wednesdays as a program through the Community Development Officer, Bundiyarra has sought permission to set up their booth for their AEC Enrolment Drive which is being held on Tuesday, 23<sup>rd</sup> May 2023, and a few Tour Buses have requested to drop in for their passengers to have their morning tea or lunch.

#### **Previous Workshops**

A Community Workshop was conducted Painting the Public Toilet Door at Gibbon Street Park along with the help of the School kids and local artist.

A Candle and Soap making workshop was held on the 16<sup>th</sup> April with 8 participants attending.

The Yalgoo Arts and Cultural Centre was invited to conduct 4 Aboriginal Art Session at Golden Grove over April/May, which was a great opportunity for the worker out there, even though we only had 3 people participate and do a painting, the others just came and had a chat and asked questions, but a painting was sold and they have requested we have a catalogue sent out of what is for sale in our gallery..

A Mosaic workshop was held on the 20 & 21<sup>st</sup> May, with 9 participants attending.

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### Upcoming Workshops

June 2023, we have Julie Simpson visiting Yalgoo on Saturday 17<sup>th</sup> June and Sunday 18<sup>th</sup> June with her Don't Drink and Paint Art Workshop.

July 2023, Maree Mark will be in town on Saturday, 15<sup>th</sup> July and Sunday 16<sup>th</sup> July to conduct a creative Clay Art workshop.

August 2023, Crochet with Suzannah which is scheduled for Saturday, 12 August and Sunday 13 August.

September 2023, we have Jill Ansell coming to town to teach Portrait painting which is scheduled for Saturday 16<sup>th</sup> September and Sunday 17<sup>th</sup> September.

### Art Centre Visits

Since the 20<sup>th</sup> October 2022 to the 19 May 2023 the Yalgoo Arts and Cultural Centre has had a very small numbers of visitors with only 4 Local Artists utilising the Centre, 30 Tourist visits and 7 locals who had dropped in for a chat and to get out of the House.

This demonstrates the season nature of the Arts Centre and a possible review of how it operates. As an example the artist gallery in Mullewa is only open during the busier tourist/wildflower season.

### Art Centre Sales

The following table below indicates all art sales from the 20 October 2022 to the 19 May 2023.

#### **YALGOO ART CENTRE SALES FROM THE 20 OCTOBER 2022 TO THE 19 MAY 2023**

Jewellery	Paintings (Acrylics, Water paints and Oil)	Baskets	Cards, Bookmarks & Post Cards	Clothing, Scarves & Masks	Framed Tea Series	Yalgoo Emu Festival Shirts, Hats and Stubbie Holders	Handpainted Mirror, Pots, Bowls & Tea Cups	Cook Book	Rsesin Artwork	Dream Catchers	
\$40.00	\$200.00	\$0.00	\$34.00	\$27.00	\$0.00	\$74.00	\$0.00	\$0.00	\$0.00	\$0.00	\$375.00

Indicating the Art Centre has sold \$375.00 worth of Art.

### **STATUTORY ENVIRONMENT**

Local Government Act 1995

### **POLICY/FINANCIAL IMPLCATIONS**

NIL

### **VOTING REQUIREMENT**

Simple Majority

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### OFFICERS RECOMMENDATION

That Council receive the operation report for the Yalgoo Arts and Culture Centre.

COUNCIL RESOLUTION – C2023-05-13

Moved: Cr Tamisha Hodder

Seconded: Cr Gail Simpson

That Council receive the operation report for the Yalgoo Arts and Cultural Centre.

CARRIED: 5/0

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### 14.7 Variety Club Bash Event

Applicant:	Shire of Yalgoo
Date:	19/05/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council consider a request from volunteer organisers of the Variety Club Bash for a radio operator location and accommodation.

#### **COMMENT**

Between the 8<sup>th</sup> and the 16<sup>th</sup> of September 2023 the Variety Club Bash will be taking place between Merredin and Denham, inclusive of areas within the Shire of Yalgoo.

The Shire has been requested to provide power, toilet facilities and room for a camper and 7m high radio mast. A cost has been requested while noting that the event is run by volunteers at their expense to fundraise for the Variety Club.

Administration proposes to offer the use of core stadium free of charge as a contribution towards this event. A small camper and radio setup would be unobtrusive at the facility and any future events could easily work around this request. If work has concluded early the use of another Shire facility such as the railway station may be appropriate.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLCATIONS**

NIL

#### **VOTING REQUIREMENT**

Absolute Majority

#### **OFFICERS RECOMMENDATION**

That Council authorise the CEO to provide free of charge a suitable Shire facility with ablutions, power and camping in support of the Variety Club Bash from the 8<sup>th</sup> to the 16<sup>th</sup> September 2023.

#### **COUNCIL RESOLUTION – C2023-05-14**

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That Council authorise the CEO to provide free of charge a suitable Shire facility with ablutions, power and camping in support of the Variety Club Bash from the 8<sup>th</sup> to the 16<sup>th</sup> September 2023.

CARRIED: 5/0

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### 14.8 Plant Replacement Schedule – 4WD

Applicant:	Shire of Yalgoo
Date:	19/05/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	Plant Replacement Schedule Amended 2023

#### **SUMMARY**

That Council consider alterations to the Shires Plant Replacement Schedule.

#### **COMMENT**

As a result of reduced capacity during an offroad fire exercise it has been determined that the Shire would operationally benefit from all vehicles and utilities being capable of 4 wheel drive. While this may only be in rare or occasional circumstances the capability would be beneficial from gardening vehicles through to vehicles transporting staff to site.

With the purchase of additional utility water spray units it is sensible that the extra weight be compensated for in different situations. It is also suggested that the Administration pool car be utilised as a road inspection and fire control vehicle. Due to low yearly kilometers the vehicle will be switched for a larger 4WD and have the WAERN bushfire radio installed. This will allow the vehicle to remain diesel and be ready for anyone's use at the Shire Office.

A revision of the Shires Plant Replacement Schedule has been provided.

This results in an additional spending of \$89,000 over the next three years on plant brought forward to 2023/24 where possible and then a \$9000 increase per year after that.

At the beginning of June, Core Business will begin the service levels and gaps analysis for the redevelopment of the Shires broader Asset Management Plan.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLCATIONS**

NIL

#### **VOTING REQUIREMENT**

Simple Majority

**OFFICERS RECOMMENDATION**

That Council adopts the revised Plant Replacement Schedule and provides in principal support to change over all light vehicles to 4WD in the 2023/24 year pending the adoption of the budget.

**COUNCIL RESOLUTION – C2023-05-15**

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That Council adopts the revised Plant Replacement Schedule and provides in principal support to change over all light vehicles to 4WD in the 2023/24 year pending the adoption of the budget.

CARRIED: 5/0

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### 14.9 Implementation of Rating on Miscellaneous Licenses (L)

Applicant:	Shire of Yalgoo
Date:	20/05/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council consider the implementation of rating on Mining Licenses (L).

#### **COMMENT**

In the past most L - Miscellaneous Licenses were considered too small to worry about implementing rating of those properties however some cover a significant number of hectares and in a lot of cases are solely for the use of a mining company with access excluded to pastoralists or other land holders.

Miscellaneous Licenses exist over infrastructure that a mining operation has put in place and is separate to Mining or Exploration Leases. They are often in place for many years and exist over airstrips, pipelines, roads, powerlines, tunnels/bridges and waste ponds.

There are approximately 140 Live and Pending Miscellaneous Licenses existing in the Yalgoo Shire. Even if they receive a minimal valuation the existing minimum rate of \$290 would introduce over \$40,000 to the budget without any retrospective rating. Some licenses cover areas as large as 25,000ha.

The Shires of Murchison and Mt Magnet have had some success in implementing changes in this area of rating. Depending on the resulting valuations this amount could be used to offset any CPI increase or losses in rating revenue.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLCATIONS**

NIL

#### **VOTING REQUIREMENT**

Simple Majority

**OFFICERS RECOMMENDATION**

That Council request valuations from Landgate for Miscellaneous Licenses within the Shire of Yalgoo so that they can be considered with the development of the 2023/24 budget and associated rates modelling.

**COUNCIL RESOLUTION – C2023-05-16**

Moved: Cr Gail Simpson

Seconded: Cr Raul Valenzuela

That Council request valuations from Landgate for Miscellaneous Licenses within the Shire of Yalgoo so that they can be considered with the development of the 2023/24 budget and associated rates modelling.

CARRIED: 5/0

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### 14.10 Annual Report and Annual Electors Meeting

Applicant:	Shire of Yalgoo
Date:	22/05/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	Audit Report and Management Letter 2020/2021 2020/2021 Annual Financial Report – This Report will be circulated prior to the Meeting.

#### **SUMMARY**

To present to Council the Audited Annual Financial Report for 2020/2021.

#### **COMMENT**

The Local Government Act 1995 requires that Council accept the annual report for the financial year no later than 31<sup>st</sup> December of the year ending or no later than two months after the auditors report becomes available if it is not received prior to the 31<sup>st</sup> December.

An exit meeting was held with the Deputy Shire President, OAG representative and AMD representative and the Auditors report was received on the 18<sup>th</sup> April 2023 and submitted to the Minister and Department of Local Government.

The presentation of the Audited Annual Financial Report to the Annual Meeting of Electors must take place within 56 days after its presentation to Council and it is therefore proposed that the Annual Electors Meeting be held prior to the Ordinary June Meeting on the 30<sup>th</sup> June 2023.

Publishing and advertising is also required as described in the officers recommendation.

Local Public Notice requires publishing on the Shires Official Website as well as the following three mediums; social media, local government notice board and circulation by email text message or similar electronic means.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

Local Government (Administration) Regulations 1996

#### **POLICY/FINANCIAL IMPLCATIONS**

NIL

#### **VOTING REQUIREMENT**

Absolute Majority

**OFFICERS RECOMMENDATION**

That Council :

1. Accepts the 2020/2021 Shire of Yalgoo Annual Report pursuant to section 5.54 of the Local Government Act 1995;
2. Authorise the Chief Executive Officer to give local public notice of the availability of the annual report from the 29<sup>th</sup> May 2023 in accordance with section 5.55 of the Local Government Act 1995; and
3. Conduct the Annual Electors Meeting on Friday the 30<sup>th</sup> June 2023 at 9:45am at Core Stadium Yalgoo, by giving at least 14 days local public notice prior to the meeting.

**COUNCIL RESOLUTION – C2023-05-17**

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That Council:

1. Accepts the 2020/2021 Shire of Yalgoo Annual Report pursuant to section 5.54 of the Local Government Act 1995:
2. Authorise the Chief Executive Officer to give local public notice of the availability of the annual report from 29<sup>th</sup> May 2023 in accordance with section 5.55 of the Local Government Act 1995: and
3. Conduct the Annual Electors Meeting on Friday the 30<sup>th</sup> June 2023 at 9.45am at Core Stadium Yalgoo, giving at least 14 days local public notice prior to the meeting.

CARRIED: 5/0

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### 14.11 Report to the Minister of Local Government on Significant Audit Findings 2020/21

Applicant:	Shire of Yalgoo
Date:	22/05/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	Audit Report Opinion and Management Letter 2020/2021

#### **SUMMARY**

That Council accept a report on significant audit findings that will be published on the Shires website and provided to the Minister for Local Government.

#### **COMMENT**

An exit meeting was held with the Deputy Shire President, OAG representative and AMD representative and the Auditors report was received on the 18<sup>th</sup> April 2023 and submitted to the Minister and Department of Local Government. This report resulted in a Disclaimer of Opinion.

Council is required to examine the report of the Auditor and take appropriate action in relation to the matters raised.

The findings identified during the Audit of the Shire of Yalgoo Financial Statements for the year ended 30 June 2021 are stated in the Management letter, together with the response provided by the Chief Executive Officer under the heading of “Management Comment” as provided to the Audit Committee.

The Auditors Report identified the following material/significant matters to be addressed by the Shire of Yalgoo.

(i) The following material matters indicating non-compliance with Part 6 of the Act, the Regulations or applicable financial controls of any other relevant written law were identified during the course of my audit:

a) Changes made to the supplier, employee, debtors and fixed assets masterfiles were not independently reviewed and authorised. This increased the risk of unauthorised changes to key information, although our audit sampling did not identify any.

b) For seven out of 26 purchases sampled there was no purchase order raised. Additionally, for 36 out of 104 purchases sampled there was insufficient documentation to support the purchase. These practices increase the risk of fraud or favoritism of suppliers, not obtaining value for money in procurement, and inappropriate or unnecessary purchases.

c) All daily banking reconciliations sampled (being 21 instances) were not signed by either the preparer or reviewer (or both). This increases the risk of errors and omissions relating to cash remaining undetected.

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

d) From our review of the financial policy manual there were numerous instances identified where policies were out of date, required further work or did not reflect current practices. Without approved policies and procedures, this may lead to errors, fraud or non-compliance.

e) Management has not updated the asset management plan and long-term financial plan since 2013. As a result the Asset Renewal Funding Ratio for all years presented in the annual financial report as required by section 50(1)(c) of the Local Government (Financial Management) Regulations 1996 is not able to be supported by verifiable information or reasonable assumptions.

f) For 50% of credit card statements for the year (of which, half had no transactions) there was no evidence of independent review. This could result in unauthorised expenditure by the Shire.

g) Reconciliations for Trust accounts, investments, fixed assets, sundry debtors, sundry creditors, rates debtors and rates valuations were not maintained by the Shire for the full year. With key balance sheet accounts not being reconciled to the general ledger on a regular basis there is an increased risk that errors or imbalances will not be detected on a timely basis, which in turn could lead to misstatements in the Shire's financial reporting.

h) Accounting journal entries were processed with no evidence of independent review and approval by a senior staff member for 20% of the journals sampled. Additionally, adequate supporting documentation or commentary was not retained to support journal entries in 10% of the journals sampled. Accounting journals can represent significant adjustments to previously approved accounting transactions and, should therefore be independently reviewed and approved with evidence of this review being retained.

(ii) As a result of the matters described in the Basis for Disclaimer of Opinion section of my report, I am not able to report:

a. Whether there were not any significant adverse trends in the financial position of the Shire.

b. That all required information and explanations were obtained by me.

c. That all audit procedures were satisfactorily completed.

d. That the Asset Consumption Ratio included in the annual financial report was supported by verifiable information and reasonable assumptions.

## **Further Management Comment**

As has been demonstrated and noted improvement has been made since a similar finding for the 2019/20 year. The findings for the 2019/20 year occurred well after this financial year had concluded and it was therefore not possible to bring them to the attention of Council and resource the required changes. Significant effort and resources have been used to develop more robust processes and roll out financial software that allows some of these best practice recommendations to be achieved.

Due to changes in management a significant number of these issues have been practically improved and further changes are being implemented as described by the Management Comments provided to the Audit Committee. Policy reviews and staff training have resulting in improvements to payroll and purchasing authorisations and further policy review will be conducted when operationally achievable.

Findings a & b have been significantly improved with additional staff and software from the introduction of the 2019/20 audit.

Finding c will always be difficult for a regional local government with no banking facilities. Timely banking of cash and following that, its review, is more costly than the amount of cash received. Monthly statements are signed by the preparer and reviewer and no instances were reported of undetected cash or transactions. This being said our informal daily checking has been formalised.

Finding d is currently being resourced. While policies have been presented to Council and adopted they have not been coordinated and merged into a single document.

Finding e - With uncertainty over the past few years relating to Covid-19 and supply chain issues it was not considered effective to renew the Shires Asset Management Plan while forecasting was so volatile. This has now commenced allowing the work to flow through to the review of other integrated strategic plans. With changes proposed to Integrated Reporting under Local Government Act reform it was also not considered financially responsible to externally generate/renew reports that may have become redundant.

Finding f relates to previous management and months where no expenditure was incurred.

External contractors are required to carry out reconciliations of accounts. This are checked monthly and reported to Council. Formal reconciliations are performed where administration believes it is appropriate however we will look to increase their frequency to better meet the requirements of the OAG.

Finding h has significantly improved since the previous audit and we will continue to expand our record keeping and evidence collation in this area.

The Shire of Yalgoo thanks the OAG for their more practical recommendations and will use this and any subsequent audit findings as a way for continuous improvement.

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

With nothing adverse being demonstrated we hope to be at a position in the near future to receive a complete audit that the OAG believes warrants an actual opinion and not a disclaimer of opinion.

### STATUTORY ENVIRONMENT

Local Government Act 1995

#### 7.12A. Duties of local government with respect to audits

- (3) A local government must —
- (aa) examine an audit report received by the local government; and
  - (a) determine if any matters raised by the audit report, require action to be taken by the local government; and
  - (b) ensure that appropriate action is taken in respect of those matters.
- (4) A local government must —
- (a) prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters; and
  - (b) give a copy of that report to the Minister within 3 months after the audit report is received by the local government.
- (5) Within 14 days after a local government gives a report to the Minister under subsection (4) (b), the CEO must publish a copy of the report on the Local governments' official website.

### POLICY/FINANCIAL IMPLCATIONS

NIL

### VOTING REQUIREMENT

Simple Majority

### OFFICERS RECOMMENDATION

That Council adopts the Report on the Audit Management Letter for the financial year ended 30 June 2021 for publication on the Shire Website and forwarding to the Minister for Local Government.

#### COUNCIL RESOLUTION – C2023-05-18

Moved: Cr Raul Valenzuela

Seconded: Cr Gail Simpson

That Council adopts the Report on the Audit Management Letter for the financial year ended 30 June 2021 for publication on the Shire Website and forwarding to the Minister for Local Government.

CARRIED: 5/0

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### 14.12 Appointment of Fire Control Officers

Applicant:	Shire of Yalgoo
Date:	22/05/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council consider the appointments of the Chief Bushfire Control Officer and Fire Control Officers for the Shire of Yalgoo.

#### **COMMENT**

The Shire of Yalgoo appoints most officers and committee members on a biennial basis with delegation 3.1.8 existing for the Chief Executive Officer to appoint persons to be Fire Control Officers for the purposes of the Bush Fires Act 1954.

In this case the Chief Executive Officer seeks to appoint themselves as the Chief Bushfire Control Officer and Council confirmation is requested.

The following are appointments made by the Chief Executive Officer under delegated authority.

Deputy Fire Control Officer for the Yalgoo postcode is Craig Holland

Deputy Fire Control Officer for the Paynes Find postcode is David Rocke

Fire Control Officers and Permit Issuing Officers in order of Seniority:

Ian Holland  
Craig Holland  
David Rocke  
Gail Pilmour  
Richard Ryan

A training day and Yalgoo Brigade AGM was held on Wednesday 17<sup>th</sup> May. 100% of the works crew as well as the CEO and three brigade volunteers participated.

A Paynes Find Brigade AGM will be held in the next few months.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995  
Bushfires Act 1954

#### **POLICY/FINANCIAL IMPLCATIONS**

NIL

#### **VOTING REQUIREMENT**

Absolute Majority

**ATTENDANCE:** 12.03am Cr Gail Trenfield re-joined the meeting.

**ATTENDANCE:** 12.04am Cr Gail Trenfield re-joined the meeting.

**OFFICERS RECOMMENDATION**

That Council appoints the Chief Executive Officer as the Chief Bushfire Control Officer and acknowledges the appointments of Fire Control Officers under delegated authority.

**COUNCIL RESOLUTION – C2023-05-19**

Moved: Cr Raul Valenzuela

Seconded: Cr Tamisha Hodder

That Council appoints the Chief Executive Officer as the Chief Bushfire Control officer and acknowledges the appointments of Fire Control Officers under delegated authority.

CARRIED: 4/1

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### 14.13 Attendance at ALGA

Applicant:	Shire of Yalgoo
Date:	22/05/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council consider another Councillor for attendance at the Australian Local Government Association (ALGA) Conference.

#### **COMMENT**

Shire President Greg Payne has informed Administration that he will no longer be travelling to Canberra to attend the ALGA AGM.

Rather than cancel the booking a minimal fee, if any, can be paid so that another Councillor can attend. Based on the previous drawing of lots and deliberations it has been suggested that this be extended to Cr Valenzuela, however further deliberation by Council is encouraged.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLCATIONS**

NIL

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICERS RECOMMENDATION**

That Council covers costs to allow Cr Valenzuela to attend the Australian Local Government Association Annual General Meeting in Canberra in place of Cr Payne.

#### **COUNCIL RESOLUTION – C2023-05-20**

Moved: Cr Stanley Willock                      Seconded: Cr Tamisha Hodder

That Council covers costs to allow Cr Valenzuela to attend the Australian Local Government Association Annual General meeting in Canberra in place of Cr Payne.

CARRIED: 3/2

## Minutes – Ordinary Council Meeting – Friday 26<sup>th</sup> May 2023

### 15 NOTICE OF MOTIONS

NIL

### 16 URGENT BUSINESS

Gail S – cleanliness of shire vehicle & truck noise on the highway.

*ATTENDANCE: 12.18pm Cr Gail Simpson left the meeting.*

*ATTENDANCE: 12.19pm Cr Gail Simpson re-joined the meeting.*

### 17 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

7.1 CEO performance review and novated lease.

*ATTENDANCE: 12.25pm Diane Hodder left the meeting.*

*ATTENDANCE: 12.26pm Ian Holland left the meeting.*

*ATTENDANCE: 11.35pm Diane Hodder re-joined the meeting.*

*ATTENDANCE: 11.35pm Ian Holland re-joined the meeting.*

### 18 NEXT MEETING

The next Ordinary Council Meeting for the Shire of Yalgoo will be held on Friday 30<sup>th</sup> June 2023 at the Core Stadium, Mitchell Street, Yalgoo commencing at 10:00am.

### 19 MEETING CLOSURE

There being no further business the Deputy Shire President declared the Ordinary Council Meeting closed at 12.36pm.