



MINUTES

For the Ordinary Council Meeting

Held on the 31st March 2023



Ian Holland

CHIEF EXECUTIVE OFFICER

31st March 2023

Disclaimer:

The Shire of Yalgoo gives notice to members of the public that any decisions made at the meeting, can be revoked, pursuant to the Local Government Act 1995. Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

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1 **DECLARATION OF OPENING**

Due to the Shire President and Deputy Shire President being unavailable Councillors determined unanimously that Cr Raul Valenzuela would Chair the Meeting.

Shire Councillor Raul Valenzuela welcomed those in attendance and declared the meeting open at 11.00am.

2 **ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

In accordance with section 14 of the Local Government (Administration) Regulations 1996 “Meetings held by electronic means in public health emergency or state of emergency (Act s. 5.25(1)(ba))”, the President to declare that this Meeting may take place via instantaneous communication. All Councillors and staff are to be available either via telephone (teleconference) or in person.

Councillors

Cr Raul Valenzuela
Cr Stanley Willock
Cr Tamisha Hodder
Cr Gail Simpson

Chief Executive Officer

Ian Holland

Deputy CEO

Thomas Gorman

Executive Assistant

Diane Hodder

OBSERVERS

Dave Rocke
Doug Taylor

APOLOGIES

Cr Gail Trenfield

LEAVE OF ABSENCE

Cr Gregory Payne

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3 DISCLOSURE OF INTERESTS

Councilors and Officers are reminded of the requirements of s5.65 of the Local Government Act 1995, to verbally disclose any interest during the meeting before the matter is discussed or to provide in writing the nature of the interest to the CEO before the meeting.

NIL

4 PUBLIC QUESTION TIME

NIL

REPONSES TO QUESTIONS TAKEN ON NOTICE

NIL

QUESTIONS TAKEN WITHOUT NOTICE

NIL

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

NIL

6 NOTICE OF MATTERS TO BE DISCUSSED BEHIND CLOSED DOORS

NIL

7 APPLICATIONS FOR LEAVE OF ABSENCE

Cr Gregory Payne will not be in attendance at the Ordinary Council meeting 31 March 2023 and has requested a leave of absence for the remainder of the meeting.

8 ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

| Date | Location | Meeting | Attendance |
|-------------|---------------------|----------------|--|
| | Yalgoo Mt Magnet | MEEDAC MWDC | Cr Raul Valenzuela Cr Raul Valenzuela |

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9 CONFIRMATION OF MINUTES

9.1 MINUTES OF THE ORDINARY COUNCIL MEETING – 24th February 2023

RECOMMENDATION

That the minutes of the Council Meeting held on the 24th February 2023 as attached be confirmed as a true and correct record.

COUNCIL RESOLUTION – C2023-03-01

Moved: Cr Stanley Willock Seconded: Cr Tamisha Hodder

That the minutes of the Council Meeting held on the 24th February 2023 as attached be confirmed as a true and correct record.

CARRIED: 4/0

9.2 MINUTES OF THE AUDIT COMMITTEE MEETING – 31st March 2023

That the minutes of the Audit Committee Meeting held on the 31st March 2023 as attached be confirmed as a true and correct record.

COUNCIL RESOLUTION – C2023-03-02

Moved: Cr Stanley Willock Seconded: Cr Tamisha Hodder

That the minutes of the Audit Committee Meeting held on the 31st March 2023 as attached be confirmed as a true and correct record.

CARRIED: 4/0

10 REPORTS OF COMMITTEE MEETINGS

10.1 AUDIT COMMITTEE MEETING HELD 31 MARCH 2023

10.1.1 REPORT ON COMPLIANCE AUDIT RETURN 2022

| | |
|-------------------------|-------------------------------------|
| Applicant: | Shire of Yalgoo |
| Date: | 27 March 2023 |
| Reporting Officer: | Ian Holland Chief Executive Officer |
| Disclosure of Interest: | NIL |
| Attachments: | 2022 COMPLIANCE AUDIT RETURN |

MATTER FOR CONSIDERATION

That Council give consideration to the Compliance Audit Return 2022 and recommend to Council that the Compliance Audit Return be adopted and certified by the President and Chief Executive Officer and a copy to be forwarded to the Department of Local Government Sport and Culture Industries by 31st March 2023.

BACKGROUND

Regulation 14 and 15 of the Local Government (Audit) Regulations 1996 requires that the Council carry out a Compliance Audit for the period 1st January to the 31st December in each year and be submitted to the Executive Director by the 31st March of the following year.

STATUTORY ENVIRONMENT

Local Government Act 1995

7.13. Regulations as to audits

- (i) requiring local governments to carry out, in the prescribed manner and in a form approved by the Minister, an audit of compliance with such statutory requirements as are prescribed whether those requirements are —
- (ii) of a financial nature or not; or
- (iii) under this Act or another written law.

Local Government (Audit) Regulations 1996

14. Compliance audits by local governments

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.

(3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.

- (4) (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
- (5) (a) presented to the council at a meeting of the council; and

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- (6) (b) adopted by the council; and
- (7) (c) recorded in the minutes of the meeting at which it is
- (8) adopted.

15. Compliance audit return, certified copy of etc. to be given to Executive Director

(1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —

- (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
- (b) any additional information explaining or qualifying the compliance audit, is to be submitted to the Executive Director by 31 March next following the period to which the return relates.

(2) In this regulation —

certified in relation to a compliance audit return means signed by —

- (a) the mayor or president; and
- (b) the CEO.

BUSINESS IMPLICATIONS

Nil

CONSULTATION

Nil

COMMENT

The Shire of Yalgoo is required to carry out an Annual Compliance Audit for the period 1st January 2022 to 31st of December 2022. The Compliance Return for 2022 has been completed online on the Department of Local Government Sport and Culture Industries website and is attached for consideration.

The Compliance Return is to be adopted by Council and certified by the President and the Chief Executive Officer along with a copy of the relevant section of the Minutes be forwarded to the Director General by the 31st March 2023

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VOTING REQUIREMENTS

SIMPLE MAJORITY

COUNCIL RECOMMENDATION - C2023-03-03

Moved: Cr Stanley Willock

Second: Cr Gail Simpson

That Council accepts the Compliance Audit return.

CARRIED: 4/0

10.1.2 REPORT ON 2022-23 ANNUAL BUDGET REVIEW

| | |
|--------------------|---|
| Author: | Dominic Carbone |
| Interest Declared: | No interest to disclose |
| Date: | 27 March 2023 |
| Attachments: | Statement of Financial Activities, Statement of Surplus/ Deficit, Statement of Closing Funds, Budget Analysis Worksheets |

Matter for Consideration

That council adopt the 2022-23 Annual Budget Review

Background

Regulation 33A of the Local Government Act (Financial Management) Regulations 1996 requires that a Local Government between 1st February and 31st March in each year carry out a review of its Annual Budget for that year. A copy of the review and the determination is to be provided to the Department of Local Government within 30 days of the adoption of the review.

Council adopted a 10% or \$10,000.00 variance or whatever is the greater for the reporting of material variances identified in the annual budget review

Statutory Environment

33A. Review of budget

(1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.

(2A) The review of an annual budget for a financial year must —

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(a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and

(b) consider the local government's financial position as at the date of the review; and

(c) review the outcomes for the end of that financial year that are forecast in the budget.

(2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.

(3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

*Absolute majority required.

(4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

(a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution*; or

(c) is authorised in advance by the mayor or president in an emergency.

(1a) In subsection (1) —

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

(2) Where expenditure has been incurred by a local government —

(a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and

(b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

Business Implications

Nil

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Consultation

Dominic Carbone

Comment

A review of the Shire's 2022-23 Annual Budget has been undertaken in accordance with the Financial Management Regulations and the following worksheets have been prepared;

| | |
|-----------------------------------|---------------------|
| Statement of Financial Activities | (refer attachments) |
| Statement of Surplus/ Defecate | (refer attachments) |
| Statement of Closing Funds | (refer attachments) |
| Budget analysis Worksheets | (refer attachments) |

- 1) An increase in operating revenue amounting to \$2,895,850 comprising of:

REVENUE

| | |
|--|-------------|
| Decrease in rates levied | (\$61,275) |
| Increase in interim rating | \$395,000 |
| Increase in non payment penalty interest | \$25,000 |
| Decrease in staff housing rental | (\$2,850) |
| Increase in town planning fees | \$4,142 |
| Decrease in grant - CRSFF Resurface Rage Cage, Tennis and Basketball | (\$16,341) |
| Increase in hire charges - Core Stadium | \$1,850 |
| Increase in other revenue - MEEDAC | \$3,000 |
| Decrease in grant - Roads to Recovery - Yalgoo/Nighan Road | (\$377,293) |
| Increase in grant - DFES Flood Damage | \$2,940,795 |
| Increase in Emu Cup Funding | \$6,261 |
| Decrease in caravan park fees and charges | (\$35,000) |
| Increase in private works charges | \$11,188 |
| Increase other minor variances | \$1,373 |
| | <hr/> |
| | \$2,895,850 |
| | <hr/> |

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An increase in operating expenditure amounting to \$2,783,266 comprising
2) of:

EXPENDITURE

| | |
|---|---------------|
| Increase in debt collection costs | (\$10,000) |
| Increase in rates refund | (\$4,000) |
| Decrease in admin. Allocation various programmes | \$106,222 |
| Increase in elected members conference expenses | (\$10,000) |
| Increase in fire prevention expenses | (\$12,500) |
| Decrease in staff housing insurance expenses | \$6,108 |
| Decrease in staff housing repairs and maintenance | \$25,355 |
| Decrease in public conveniences maintenance | \$7,668 |
| Decrease in Shamrock Street Park maintenance | \$11,004 |
| Decrease in railway station building and ground maintenance | \$6,287 |
| Increase in Payne's Find complex maintenance | (\$15,000) |
| Increase in Yalgoo Hub - covered area maintenance | (\$13,345) |
| Increase in Rifle Range - gravel bund improvements | (\$5,000) |
| Decrease in water park maintenance | \$13,017 |
| Increase in community oval pavilion maintenance | (\$15,000) |
| Increase in Anglican Church maintenance | (\$10,000) |
| Decrease in art centre operations and maintenance | (\$17,516) |
| Decrease in heritage and tourism planning and projects | \$60,000 |
| Increase in heritage replacement signs | (\$8,000) |
| Decrease in footpaths/crossover maintenance | \$5,000 |
| Decrease in street trees and watering | \$5,272 |
| Increase in flood damage costs refer grant above | (\$2,940,795) |
| Increase in Payne's Find airstrip maintenance | (\$70,000) |
| Decrease in caravan park operations | \$45,069 |
| Decrease in Yalgoo race track expenses | \$10,000 |
| Decrease in Yalgoo race contributions | \$10,000 |

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| | | |
|----|--|---------------|
| | Decrease in Jokers Tunnel maintenance | \$7,802 |
| | Decrease in Yalgoo Lookout maintenance | \$3,500 |
| | Decrease in consultancy fees building control | \$7,000 |
| | Decrease other minor variances | \$18,586 |
| | | (\$2,783,266) |
| | | |
| 3) | Gain or loss on sale of assets: | |
| | Increase in gain on disposal of assets | \$5,321 |
| | | \$5,321 |
| | | |
| 4) | Furniture and Equipment | |
| | Photocopier - Replacement (new) | (\$35,000) |
| | Minor over expenditure - computer hardware, systems upgrade and phone | (\$5,000) |
| | | (\$40,000) |
| | | |
| 5) | Land and Buildings | |
| | Lighting -Admin Centre (new) | (\$12,000) |
| | Additional expend. on caravan park 2 self contained unit accommodation | (\$6,347) |
| | Caravan Park – Air-conditioners to self contained unit accommodation (new) | (\$8,000) |
| | | (\$26,347) |
| | | |
| 6) | Plant and Equipment | |
| | Over expenditure - traffic lights pair | (\$1,525) |
| | Savings - multi tyred roller | \$44,000 |
| | Savings - forklift | \$24,662 |
| | Over expenditure - works foreman vehicle | (\$30,000) |
| | | \$37,137 |
| | | |

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| | | | |
|-----|--|--|-------------|
| 7) | Roads Infrastructure | | |
| | Gibbons Street Intersection - MRWA Highway design (new) | | (\$20,000) |
| | Less expenditure on roads to recovery -Yalgoo/Nighan rd. grant postponed | | \$377,293 |
| | | | \$357,293 |
| | Infrastructure Recreation | | |
| 8) | Facilities | | |
| | | | \$0 |
| | Infrastructure Other | | |
| | | | \$0 |
| | Reserve | | |
| 10) | Funds | | |
| | Transfer to and from Plant Reserve (new) | | (\$500,000) |
| | | | (\$500,000) |
| 10) | Book Value Of Assets Sold Written Back | | \$21,828 |
| | | | \$21,828 |
| 11) | Surplus Brought Forward | | |
| | Variance to 2021-22 end of year accruals | | \$240,720 |
| | | | \$240,720 |
| | Net Estimated Variance (Surplus) | | \$208,536 |

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Council is requested to give consideration to and adopt the Annual Budget Review and authorise the following expenditure pursuant to Section 6.86 (1)(b) of the Local Government Act 1995.

| | |
|---|-----------|
| - Rifle Range, improvements to gravel bund | \$ 5,000 |
| - Gibbons Street Intersection – MRWA design | \$ 20,000 |
| - Lighting Administration Centre | \$ 12,000 |
| - Photocopier | \$ 35,000 |
| - Air-conditioners Caravan Park self contained units | \$ 8,000 |
| - Net increase in transfer to and from Plant Reserve fund | \$500,000 |

Voting Requirements

Absolute Majority.

COUNCIL RECOMMENDATION - C2023-03-04

Moved: Cr Gail Simpson

Seconded: Cr Tamisha Hodder

That Council adopts the 2022-2023 Annual Budget Review.

Carried: 4/0

11 TECHNICAL REPORTS

11.1 CAPITAL PROGRESS REPORT

| | |
|-------------------------|-----------------|
| Applicant: | Shire of Yalgoo |
| Date: | 9 March 2023 |
| Reporting Officer: | Dominic Carbone |
| Disclosure of Interest: | NIL |
| Attachments: | NIL |

SUMMARY

To receive the Progress Report on the 2022/23 Capital Works Program.

BACKGROUND

The Shire in its 2022-23 Annual Budget has allocated the sum of \$4,386,844 for the acquisition of capital assets and the undertaking of infrastructure works.

COMMENT

The Capital Projects detailed below are projects incorporated in the 2022-23 Annual Budget.

STATUTORY ENVIRONMENT

NIL

POLICY/FINANCIAL IMPLCATIONS

To deliver the Capital Works Program within budgeted allocations.

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receive the Progress Report on the Capital Works Program as at 28th February 2023.

COUNCIL RESOLUTION - C2023-03-05

Moved: Cr Tamisha Hodder

Seconded: Cr Gail Simpson

That Council receive the Progress Report on the Capital Works Program as at 28th February 2023.

CARRIED: 4/0

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CAPITAL WORKS PROGRAMME

The following assets and works are budgeted to be acquired or undertaken during the year:

| | 2022-23 ANNUAL BUDGET | 2022-23 FEBRUARY ACTUAL | VARIANCE FAV (UNFAV) | COMMENTS |
|---|-----------------------------|-------------------------------|----------------------------|---|
| | \$ | YTD \$ | \$ | |
| <u>By Program</u> | | | | The CEO to provide a verbal update on the status of the capital projects as at 31 February 2023 |
| Governance | | | | |
| 000000-Admin Computers Hardware, System Upgrade and Telephone Replacement F & E | 10,000 | 13,666 | (3,666) | In progress |
| 000000-External Monitor Display F & E | 21,602 | | 21,602 | |
| 000000-Tables and Chairs F & E | 5,000 | | 5,000 | |
| 000000-Landscape - Admin Office Other | 40,000 | | 40,000 | |
| Law Order Public Safety | | | | |
| Housing | | | | |
| 000000-Other Housing - Nurse Accommodation L & B | 420,000 | 206,460 | 213,540 | In progress |
| Communities Amenties | | | | |
| Recreation and Culture | | | | |
| 000000 - Community Hall Renovations L & B | 350,000 | 5,110 | 344,890 | In progress |
| 000000-Core Stadium Exercise Equipment, Seating and BBQ area improvements F & E | 22,000 | | 22,000 | |
| 000000- Community Heritage Buildings Renewals - LRCI Grant 2022-23 L & B | 227,220 | 77,235 | 149,985 | In progress |
| 000000- Resurface Rage Cage, Tennis and Basketball Courts L & B | 98,000 | 28,930 | 69,070 | In progress |
| 000000- Stadium Relocate Fence Recreation | 47,077 | | 47,077 | |
| Mower P & E | 35,000 | | 35,000 | |

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The following assets and works are budgeted to be acquired or undertaken during the year:

| | | | | 2022-23 ANNUAL BUDGET | 2022-23 FEBRUARY ACTUAL | VARIANCE FAV (UNFAV) | COMMENTS |
|---|-------|--|--|-----------------------------|-------------------------------|----------------------------|---|
| | | | | \$ | YTD \$ | \$ | |
| By Program | | | | | | | The CEO to provide a verbal update on the status of the capital projects as at 31 February 2023 |
| Law Order & Public Safety | | | | | | | |
| 000000- Light Tanker | P & E | | | 239,000 | | 239,000 | |
| Transport | | | | | | | |
| 000000- Machinery Shed Depot Concrete Floor Bays | L & B | | | 27,000 | | 27,000 | |
| 000000- Storage Shed Depot | L & B | | | 16,000 | | 16,000 | |
| 000000-Skidsteer | P & E | | | 86,000 | | 86,000 | |
| 000000- Multi Tyre Roller | P & E | | | 220,000 | 176,000 | 44,000 | Complete |
| 000000- Genset | P & E | | | 20,000 | | 20,000 | |
| 000000- Dual Cab Utility | P & E | | | 40,000 | | 40,000 | |
| 000000-Works Foreman Utility | P & E | | | 75,000 | | 75,000 | |
| 000000-Traffic Light Pair | P & E | | | 32,000 | 33,525 | (1,525) | Complete |
| 000000- Prime Mover | P & E | | | 325,000 | 9,091 | 315,909 | In progress |
| 000000- Works Forklift | P & E | | | 50,000 | 25,338 | 24,662 | Complete |
| 000000- Trailer Side Tipper | P & E | | | 240,000 | 9,091 | 230,909 | In progress |
| 000000-Utility | P & E | | | 32,000 | | 32,000 | |
| 000000-Utility Work Crew | P & E | | | 40,000 | | 40,000 | |
| 000000-Satelite Phones and Vehicle Tracking | P & E | | | 10,000 | | 10,000 | |
| 000000- Street Lighting | Other | | | 22,000 | | 22,000 | |
| 000000- Paynes Find Entry Statements | Other | | | 18,652 | | 18,652 | |
| ROADS TO RECOVERY GRANTS | | | | | | | |
| 000000- Yalgoo/Ninghan Road - Seal to width 4m | Roads | | | 377,293 | | 377,293 | |
| RRG SPECIAL GRANT RD WORKS | | | | | | | |
| 000000- Yalgoo/Ninghan Road - Seal to width 4m LRCI \$446,000 RRG \$300,000 | Roads | | | 746,000 | | 746,000 | |

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The following assets and works are budgeted to be acquired or undertaken during the year:

| | | 2022-23 ANNUAL BUDGET | 2022-23 FEBRUARY ACTUAL | VARIANCE FAV (UNFAV) | COMMENTS |
|---|-------|-----------------------------|-------------------------------|----------------------------|---|
| | | \$ | YTD \$ | \$ | |
| By Program | | | | | The CEO to provide a verbal update on the status of the capital projects as at 31 February 2023 |
| MUNICIPAL FUND | | | | | |
| 000000- Morawa Yalgoo Road Culvert, Floodway and Shoulder | Roads | 80,000 | | 80,000 | |
| 000000-Tourism Projects as per Plan | Roads | 35,000 | | 35,000 | |
| 000000-Floodway Stabalisation and Flood Mitigation | Roads | 100,000 | | 100,000 | |
| 000000- Fixed Road and Wayfinding Signage LRCI Grant 2022-23 | Roads | 15,000 | | 15,000 | |
| 000000- Jokers Tunnel Sealed Floodway and Impoved Access LRCI Grant 2022-23 | Roads | 80,000 | | 80,000 | |
| 000000- Sealing Outside primary School LRCI Grant 2022-23 | Roads | 40,000 | | 40,000 | |
| 000000- Sealing Paynes Find Poineer Cemetery LRCI Grant 2022-23 | Roads | 10,000 | | 10,000 | |
| Economic Services | | | | | |
| 000000-Caravan Park - 2 Self Contained Accommodation Units | L & B | 25,000 | 31,347 | (6,347) | completed overspent |
| 000000-Caravan Park - Commercial Washing Machine and Dryer | F & E | 40,000 | | 40,000 | |
| 000000-Caravan Park -Awning over BBQ Facility | L & B | 10,000 | | 10,000 | |
| Other Property and Services | | | | | |
| 000000-Solar Panel - Shire Buildings | L & B | 60,000 | | 60,000 | |
| | | 4,386,844 | 615,793 | 3,771,051 | |

11.2 TECHNICAL SERVICES REPORT AS OF 10TH MARCH 2023

| | |
|-------------------------|-----------------------------|
| Applicant: | Shire of Yalgoo |
| Date: | 10 March 2023 |
| Reporting Officer: | Craig Holland Works Manager |
| Disclosure of Interest: | NIL |
| Attachments: | NIL |

SUMMARY

That Council receive the Technical Services Report as at the 10th March 2023.

COMMENT

Road Construction and Capital

- NIL: report

Road Maintenance

- Maintenance grading carried out on Dalgaranga Road, Dalgaranga/Cue Road. Floodways repaired and stabilized on Yalgoo Morawa Road.

Plant and other infrastructure maintenance

- YA453 – Carried our service
- YA804 – Carried out service

Parks, Reserves and Properties

4.1 Art & Culture Centre

- General gardening maintenance carried out.

4.2 Community Town Hall

- Contractors finished removing asbestos

4.3 Community Town Oval

- General gardening maintenance and fertilizing conducted to the oval and core stadium gardens.

4.4 Community Park, Gibbons Street

- General gardening maintenance conducted on a weekly bases mowing, pruning and watering.

4.5 Community Park, Shamrock Street

- General gardening maintenance conducted on a weekly bases mowing, pruning and watering.

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4.6 Water Park

- Damaged soft floor replaced

4.7 Yalgoo Caravan Park

- General gardening maintenance is done every two weeks.

4.8 Paynes Find

- Community Centre Maintenance and Fire Danger Sign installation

4.9 Railway Station

- Rock broken out from Yalgoo Morawa Road near Mellenbye Station turn of and carted back to Yalgoo for repairs to Railway Station Building.

4.10 Yalgoo Nursing Post

- No changes or additions to the nursing post.

4.11 Staff Housing

- Service to air conditioners.

4.12 Yalgoo Rubbish Tip

- Tip head pushed over on a weekly basis.

4.13 Yalgoo & Paynes Find Airstrip

- Paynes Find Airstrip – checked and all good.
- Yalgoo Airstrip – water & compacted sides slashed.

5. Purchasing

- New Gen Set 10KUA with fuel tank.

6. Staff

- Forklift training
- Traffic Management training

STATUTORY ENVIRONMENT

NIL

POLICY/FINANCIAL IMPLCATIONS

To deliver the Capital Works Program within budgeted allocations.

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VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receive the Technical Services Report as of 10th March 2023.

COUNCIL RESOLUTION – C2023-03-06

Moved: Cr Gail Simpson Seconded: Cr Tamisha Hodder

That Council receive the Technical Services Report as of 10th March 2023.

CARRIED: 4/0

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12 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH REPORTS

EHO Dave Hadden to meeting with councilors.

13 FINANCIAL REPORTS

13.1 LIST OF ACCOUNTS

| | |
|-------------------------|-----------------|
| Applicant: | Shire of Yalgoo |
| Date: | 9 March 2023 |
| Reporting Officer: | Dominic Carbone |
| Disclosure of Interest: | NIL |
| Attachments: | NIL |

SUMMARY

Council approval is sought for the payments made in the period 1st February 2023 to 28th February 2023 as detailed in the List of Accounts below.

COMMENT

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and to record those accounts in the minutes of the meeting.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.10 Financial Management regulations

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
 - I. The municipal fund; and
 - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
 - I. The payee's name; and

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- II. The amount of the payment; and
 - III. The date of the payment; and
 - IV. Sufficient information to identify the transaction.
2. A list of accounts for approval to be paid is to be prepared each month showing –
- a. For each account which requires council authorisation in that month –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. Sufficient information to identify the transaction; and
 - b. The date of the meeting of the council to which the list is to be presented.
3. A list prepared under subregulation (1) or (2) is to be –
- a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - b. Recorded in the minutes of that meeting.

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council approve the list of accounts paid for the period 1st February 2023 to 28th February 2023 amounting to \$470,546.56 and the list be recorded in the minutes.

COUNCIL RESOLUTION - C2023-03-07

Moved: Cr Gail Simpson

Seconded: Cr Stanley Willock

That Council approve the list of accounts paid for the period 1st February 2023 to 28th February 2023 amounting to \$470,546.56 and the list be recorded in the minutes.

CARRIED: 4/0

Minutes – Ordinary Council Meeting – Friday 31st March 2023

Shire of Yalgoo List of Accounts Paid and Payable

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | Amount \$ |
|-------------------|------------|-------------------------------|---|--------------|--------------|
| 1 29 | 10/02/2023 | Pivotel Satellite Pty Limited | Satelite Phones - fees and charges | 1 | 151.00 |
| 2 30 | 10/02/2023 | ELGAS | Service Charge | 1 | 158.40 |
| 3 31 | 10/02/2023 | City of Greater Geraldton | Paynes Find Airstrip - Knowledge sharing and inspection | 1 | 1,528.80 |
| 4 32 | 10/02/2023 | Pivotel Satellite Pty Limited | Satelite Phones - fees and charges | 1 | 151.00 |
| 5 33 | 13/02/2023 | Pivotel Satellite Pty Limited | Satelite Phones - fees and charges | 1 | 158.97 |
| 6 EFT737 | 08/02/2023 | Modular WA | Progress Payment -New Units - Lot 53 Unit A Campbell Street | 1 | 91,380.00 |
| 7 EFT738 | 08/02/2023 | Beachlands Plumbing Pty Ltd | Plumbing repairs - unblock toilet | 1 | 1,407.23 |
| 8 EFT739 | 10/02/2023 | Integrated ICT | MAC Address Filtering hardware and software for Point to Point Shire WIFI | 1 | 2,713.04 |
| 9 EFT740 | 10/02/2023 | Kennards Hire Pty Ltd | Generator - 20 KVS - 220051 | 1 | 1,262.40 |
| 10 EFT741 | 10/02/2023 | BOC Limited | Monthly Depot Container Service - January 2023 | 1 | 128.42 |
| 11 EFT742 | 10/02/2023 | Canine Control | Contract Ranger Service | 1 | 2,773.44 |

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Shire of Yalgoo

List of Accounts Paid and Payable

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | Amount |
|----------------|------------|--------------------------------|--|-----------|-----------|
| 12 EFT743 | 10/02/2023 | Five Star Business Equipment & | Office printer repairs - Paper jamming & scanning issues | 1 | 599.50 |
| 13 EFT744 | 10/02/2023 | Market Creations Pty Ltd | Website Design - Refresh | 1 | 16,496.70 |
| 14 EFT745 | 10/02/2023 | Raul. Valenzuela | Council Meeting Fees and Allowances | 1 | 527.67 |
| 15 EFT746 | 10/02/2023 | Tamisha Hodder | Council Meeting Fees and Allowances | 1 | 527.67 |
| 16 EFT747 | 10/02/2023 | Gregory Arthur Payne | Council Meeting Fees and Allowances | 1 | 1,850.98 |
| 17 EFT748 | 10/02/2023 | Stanley Willock | Council Meeting Fees and Allowances | 1 | 2,166.35 |
| 18 EFT749 | 10/02/2023 | Craig Holland | Reimbursement- Sander & Sander Sheats | 1 | 272.90 |
| 19 EFT750 | 10/02/2023 | Gail Simpson | Council Meeting Fees and Allowances | 1 | 291.67 |
| 20 EFT751 | 10/02/2023 | Kick Solutions | New Signage for Caravan Park | 1 | 5,799.00 |
| 21 EFT752 | 10/02/2023 | Cloud Payment Group | Debt Collection Expenses - Rates | 1 | 1,045.00 |

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Shire of Yalgoo

List of Accounts Paid and Payable

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | Amount |
|-------------------|------------|----------------------------|--|--------------|----------|
| 22 EFT753 | 10/02/2023 | Siteminder Limited | Caravan Park - Demand Plus Commission and Service Fee | 1 | 108.32 |
| 23 EFT754 | 10/02/2023 | Peter Andrew Wiltshire | Rates Refund | 1 | 137.07 |
| 24 EFT755 | 10/02/2023 | Lo-Go Appointments | Employment Costs -Temporary CEO | 1 | 2,949.84 |
| 25 EFT756 | 10/02/2023 | Luscombe Syndicate | Caravan Park - stores and goods for resale Water Refresh Twisties chicken Chips chicken Smiths Chips Thins SR CRM CHV Mars Bars Snickers Bar Noodles Mi Goreng Milk Full Cream | 1 | 669.30 |
| 26 EFT757 | 10/02/2023 | Construction Training Fund | Construction Training Fund- Payment of Fees Collected | 1 | 54.54 |

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Shire of Yalgoo

List of Accounts Paid and Payable

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | Amount |
|-------------------|------------|-------------------------------------|--|--------------|-----------|
| 27 EFT758 | 10/02/2023 | Geraldton Mower & Repair Specialist | Parts - Key - flywheel Element air cleaner Belt V type Pulley eng Bolt rotor disc 1 unit oil | 1 | 421.90 |
| 28 EFT759 | 10/02/2023 | Veolia Environmental Services | Rubbish Collection Charges | 1 | 5,499.89 |
| 29 EFT760 | 10/02/2023 | Westrac Equipment Pty Ltd | Parts and Repairs for plant | 1 | 47,401.31 |
| 30 EFT761 | 10/02/2023 | Stanley Willock | Council Meeting Fee | 1 | 236.00 |
| 31 EFT762 | 10/02/2023 | Tourism Council WA Ltd | 2023 Tourism Business - Membership | 1 | 319.00 |
| 32 EFT763 | 10/02/2023 | Craig Holland | White card payment for David Rocke | 1 | 89.10 |
| 33 EFT764 | 10/02/2023 | Matthew Mcsporrان | Replacement of white card | 1 | 44.00 |
| 34 EFT765 | 10/02/2023 | Midwest Lock & Safe | Parts, lock barel | 1 | 804.00 |
| 35 EFT766 | 10/02/2023 | Shire of Mount Magnet | Contribution -Murchison Geotourism Development Project 2022- | 1 | 21,350.00 |

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Shire of Yalgoo

List of Accounts Paid and Payable

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | Amount |
|-------------------|------------|---------------------------------|-------------------------------------|--------------|----------|
| 36 EFT767 | 10/02/2023 | Luscombe Syndicate | Consumables -Towel Xpress Multifold | 1 | 158.03 |
| 37 EFT768 | 10/02/2023 | Mullewa Farm Supplies | Consumables - 500ml measuring jug | 1 | 6.90 |
| 38 EFT769 | 10/02/2023 | Mitchell & Brown Communications | Repairs to office keypad | 1 | 231.00 |
| 39 EFT770 | 10/02/2023 | Gascoyne Resources Limited | Rates Refund | 1 | 3,946.50 |
| 40 EFT771 | 10/02/2023 | Horizon Power | Power charges | 1 | 1,005.56 |
| 41 EFT772 | 10/02/2023 | Horizon Power | Power charges | 1 | 322.89 |
| 42 EFT773 | 10/02/2023 | Horizon Power | Power charges | 1 | 410.38 |
| 43 EFT774 | 10/02/2023 | Horizon Power | Power charges | 1 | 308.46 |
| 44 EFT775 | 10/02/2023 | Horizon Power | Power charges | 1 | 548.05 |
| 45 EFT776 | 10/02/2023 | Horizon Power | Power charges | 1 | 70.69 |

Minutes – Ordinary Council Meeting – Friday 31st March 2023

Shire of Yalgoo

List of Accounts Paid and Payable

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | Amount |
|---------------------------|-------------|-------------------------|--------------------------------------|----------------------|---------------|
| 46 EFT777 | 10/02/2023 | Horizon Power | Power charges | 1 | 2,127.06 |
| 47 EFT778 | 10/02/2023 | Horizon Power | Power Charges -Streetlights | 1 | 918.71 |
| 48 EFT779 | 10/02/2023 | Horizon Power | Power Charges | 1 | 451.31 |
| 49 EFT780 | 10/02/2023 | Horizon Power | Power Charges -Streetlights | 1 | 802.81 |
| 50 EFT781 | 10/02/2023 | Horizon Power | Power Charges | 1 | 8,989.71 |
| 51 EFT782 | 10/02/2023 | Horizon Power | Power Charges - Shire Buildings | 1 | 8,016.55 |
| 52 EFT783 | 10/02/2023 | Horizon Power | Power Charges -Streetlights | 1 | 929.27 |
| 53 EFT784 | 10/02/2023 | Horizon Power | Power Charges | 1 | 426.07 |
| 54 EFT785 | 10/02/2023 | Telstra Corporation Ltd | Telephone Charges - Office | 1 | 10,000.54 |
| 55 EFT786 | 10/02/2023 | Telstra Corporation Ltd | Telephone Charges- Office and Mobile | 1 | 9,930.16 |

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Shire of Yalgoo

List of Accounts Paid and Payable

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | Amount |
|-------------------|------------|----------------------------------|---|--------------|-----------|
| 56 EFT787 | 10/02/2023 | Superannuation Clearance Account | Superannuation Contributions | 1 | 47,893.52 |
| 57 EFT788 | 10/02/2023 | Horizon Power | Power Charges | 1 | 2,978.54 |
| 58 EFT789 | 10/02/2023 | ThinkWater Geraldton | 4x Fire fighting Hoses | 1 | 52.55 |
| 59 EFT790 | 10/02/2023 | Water Corporation | Water use/service charge | 1 | 7,842.97 |
| 60 EFT791 | 13/02/2023 | Telstra Corporation Ltd | Telephone Charges -Office and Mobile | 1 | 8,985.11 |
| 61 EFT792 | 17/02/2023 | Bridged Group Pty Ltd | Monthly IT Support Fee - Febuary 2023 | 1 | 346.50 |
| 62 EFT793 | 17/02/2023 | Canine Control | Contract Ranger Services | 1 | 1,386.72 |
| 63 EFT794 | 17/02/2023 | David Roche | Clean Paynes Find Communiy Centre for RFDS clinic | 1 | 524.15 |
| 64 EFT795 | 17/02/2023 | Dominic Carbone & Associates | Financial and Administration Consultancy Services | 1 | 3,437.50 |
| 65 EFT796 | 17/02/2023 | Refuel Australia | Fuel Charges | 1 | 14,498.32 |

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Shire of Yalgoo

List of Accounts Paid and Payable

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | Amount |
|-------------------|------------|--------------------------------|--|--------------|----------|
| 66 EFT797 | 17/02/2023 | Geraldton Toyota | Carry out 72 months/120,000km service Replace spot lights | 1 | 1,405.23 |
| 67 EFT798 | 17/02/2023 | Great Northern Rural Services. | Sprinkler Parts | 1 | 999.72 |
| 68 EFT799 | 17/02/2023 | Mt Magnet Waste Disposal | Unblock pipe -6 Henty Street Yalgoo | 1 | 825.00 |
| 69 EFT800 | 17/02/2023 | Paper Plus Office National | Stationery - Universal Tablet Cover 10' Black | 1 | 39.95 |
| 70 EFT801 | 17/02/2023 | Pool & Spa Mart | Liquid chlorine Drum Deposit | 1 | 97.60 |
| 71 EFT802 | 17/02/2023 | Wurth Australia Pty Ltd | Glass Cleaner x 2 - 08900241 Active Glass Cleaner x 4 - 089025 Stainless Steel Impact Scraper x 2 - 0714663354 | 1 | 168.36 |
| 72 EFT803 | 17/02/2023 | Incite Security | Security - Quarterly Monitoring Service Fees | 1 | 147.00 |
| 73 EFT804 | 17/02/2023 | Luscombe Syndicate | Consumables -Water, milk and washing powder | 1 | 416.58 |
| 74 EFT806 | 17/02/2023 | Itvision | Consultancy Fees- Process Rate Schedules 2022 | 1 | 6,969.60 |
| 75 EFT807 | 17/02/2023 | Little Hotelier | Software Licence -Little Hotelier +TheBookingButton | 1 | 188.02 |

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Shire of Yalgoo

List of Accounts Paid and Payable

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | Amount |
|-------------------|------------|------------------------------------|---|--------------|-----------|
| 76 EFT808 | 17/02/2023 | Complete Office Supplies Pty Ltd | Stationery and consumables | 1 | 124.39 |
| 77 EFT809 | 17/02/2023 | Professional PC Support | Support Fees -Phone Service Monthlv Instalment | 1 | 475.20 |
| 78 EFT810 | 17/02/2023 | Url Networks Pty Ltd | Administration Office Phone Bill | 1 | 120.22 |
| 79 EFT811 | 17/02/2023 | Australian Taxation Office | PAYG Withholding Discrepancy for 2018-19, 2020-21 and | 1 | 32,497.00 |
| 80 EFT812 | 27/02/2023 | Kennards Hire Pty Ltd | Generator - 20 KVA - 220051 | 1 | 1,262.40 |
| 81 EFT813 | 27/02/2023 | Gero Cool Airconditioning & | Airconditioning service | 1 | 803.00 |
| 82 EFT814 | 27/02/2023 | Bunnings Building Supplies Pty Ltd | Art Materials for Public Toilet Doors | 1 | 1,615.72 |
| 83 EFT815 | 27/02/2023 | Refuel Australia | Ad Blue 15Ltr | 1 | 380.62 |
| 84 EFT816 | 27/02/2023 | Geraldton Toyota | Vehicle Services -Carry out 40000km and 50000km | 1 | 1,545.75 |
| 85 EFT817 | 27/02/2023 | GG Pumps & Electrical Pty Ltd | Parts & Repairs | 1 | 1,845.29 |

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Shire of Yalgoo

List of Accounts Paid and Payable

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | Amount |
|-------------------|------------|--------------------------------|--|--------------|-----------|
| 86 EFT818 | 27/02/2023 | Paper Plus Office National | Kensington suretrack dual wireless mouse | 1 | 78.32 |
| 87 EFT819 | 27/02/2023 | Pemco Diesel Pty Ltd | 140000ks Service | 1 | 2,850.81 |
| 88 EFT820 | 27/02/2023 | Protector Fire Services | Service of Fire Equipment | 1 | 750.09 |
| 89 EFT821 | 27/02/2023 | Totally Workwear Geraldton | Protective Clothing - outside staff Taped drill shirt JBS Tee shirt black med JBS new fit tee black | 1 | 102.53 |
| 90 EFT822 | 27/02/2023 | Westrac Equipment Pty Ltd | Parts & Repairs | 1 | 132.77 |
| 91 EFT823 | 27/02/2023 | Darren Long Consulting | Financial Consultancy Services | 1 | 3,960.00 |
| 92 EFT824 | 27/02/2023 | Department of Planning Lands & | Refund of Unspent Grant - Revitalisation Planning Project | 1 | 17,875.00 |
| 93 EFT825 | 27/02/2023 | Central Regional TAFE | Staff Training - Cert2 in workplace skills - Delta Hawkins | 1 | 1,085.00 |
| 94 EFT826 | 27/02/2023 | Pacific Biologics Pty Ltd | Prolink XR Briquets Bucket of 100 | 1 | 779.45 |

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Shire of Yalgoo

List of Accounts Paid and Payable

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | Amount |
|-----------------------|-------------|--------------------------|--|------------------|---------------|
| 95 EFT827 | 27/02/2023 | Hoist Sales & Hydraulics | Rem-04-V2 4 function remote Fitting Kit | 1 | 2,128.50 |
| 96 EFT828 | 27/02/2023 | Professional PC Support | Support Fees -Phone Service Monthly Instalment | 1 | 93.50 |
| 97 EFT829 | 27/02/2023 | Nick Stevenson | Refurbish Stonework at Yalgoo Railway building | 1 | 6,600.00 |
| 98 EFT830 | 27/02/2023 | Astro Synthetic Surfaces | CSRFF Grant Project - Clean and Repairs of Softfall Yalgoo Rage Cage | 1 | 31,823.00 |
| 99 EFT831 | 28/02/2023 | Sports First Geraldton | Basketball Portable System Mellenium Net1 | 1 | 1,340.00 |

REPORT TOTALS

470,546.56

TOTAL

| Bank Name | Amount |
|---------------------|-------------------|
| 1 Municipal Bank | 470,546.56 |
| TOTAL | 470,546.56 |

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13.2 INVESTMENTS AS AT 28TH FEBRUARY 2023

| | |
|-------------------------|-----------------|
| Applicant: | Shire of Yalgoo |
| Date: | 9 March 2023 |
| Reporting Officer: | Dominic Carbone |
| Disclosure of Interest: | NIL |
| Attachments: | NIL |

SUMMARY

That Council receive the investments report as at 28th February 2023.

COMMENT

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.14 Power To Invest

Local Government (Financial Management) Regulations 1996

19 Investments, control procedures for

19C Investment of money, restrictions on (Act s6.14(2)(a))

Shire Delegated Authority

POLICY/FINANCIAL IMPLCATIONS

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That the Investment Report as at 28th February 2023 be received.

COUNCIL RESOLUTION - C2023-03-08

Moved: Cr Gail Simpson

Seconded: Cr Tamisha Hodder

That the Investment Report as at 28th February 2023 be received.

CARRIED: 4/0

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This Worksheet details the investments held by the Shire as at 28th February 2023.

SHIRE OF YALGOO CASH HOLDINGS AS AT 28th FEBRUARY 2023

| INSTITUTIONS | SHORT TERM RATING | INVESTMENT TYPE | ACCOUNT N° | TERM | DATE OF TRANSACTION | DATE OF MATURITY | INTEREST RATE | PRINCIPAL |
|------------------------------------|-------------------|-----------------------|-------------|---------|---------------------|------------------|---------------|-----------------------|
| MUNICIPAL FUND | | | | | | | | |
| Note Balance as per Bank Statement | | | | | | | | |
| NAB | N/A | Operating a/c | 50-832-4540 | Ongoing | N/A | N/A | Variable | \$1,897,500.63 |
| BENDIGO | N/A | Operating a/c | 171336274 | Ongoing | N/A | N/A | Variable | \$2,339,576.95 |
| BENDIGO | N/A | Saving | 171336282 | Ongoing | N/A | N/A | Variable | \$25,202.99 |
| NAB | N/A | Short Term Investment | 24-831-4222 | Ongoing | N/A | N/A | Variable | \$52,392.24 |
| TOTAL | | | | | | | | \$4,314,672.81 |

| RESERVE FUNDS | | | | | | | | |
|----------------------|-----|--------------|---------|---------|------------|------------|-------|-----------------------|
| Bendigo | N/A | Term Deposit | 4236181 | 90 days | 22.12.2022 | 22.03.2023 | 3.55% | \$172,686.86 |
| Bendigo | N/A | Term Deposit | 4236184 | 90 days | 22.12.2022 | 22.03.2023 | 3.55% | \$481,455.18 |
| Bendigo | N/A | Term Deposit | 4236180 | 90 days | 22.12.2022 | 22.03.2023 | 3.55% | \$1,157,845.39 |
| Bendigo | N/A | Term Deposit | 4236179 | 90 days | 22.12.2022 | 22.03.2023 | 3.55% | \$330,980.98 |
| TOTAL | | | | | | | | \$2,142,968.41 |

| INVESTMENT REGISTER | | | | | | |
|---|------------------|---------------|-----------------|-----------------------------|----------------------|----------------------------|
| 01 JULY 2022 TO 28 FEBRUARY 2023 | | | | | | |
| NATIONAL AUSTRALIA BANK | | | | | | |
| ACCOUNT N° | DATE OF MATURITY | INTEREST RATE | OPENING BALANCE | INTEREST EARN TO 28.02.2023 | INVESTMENT TRANSFERS | CLOSING BALANCE 28.02.2023 |
| 171336282 | Ongoing | Variable | \$25,086.22 | \$116.77 | 0 | \$25,202.99 |
| 24-831-4222 | Ongoing | Variable | \$52,142.14 | \$250.10 | 0 | \$53,392.24 |
| 4236184 | 22.03.2023 | 3.55% | \$474,180.09 | \$7,275.09 | 0 | \$481,455.18 |
| 4236180 | 22.03.2023 | 3.55% | \$1,140,349.62 | \$17,495.77 | 0 | \$1,157,845.39 |
| 4236181 | 22.03.2023 | 3.55% | \$170,077.95 | \$2,608.91 | 0 | \$172,686.86 |
| 4236179 | 22.03.2023 | 3.55% | \$325,979.65 | \$5,001.33 | 0 | \$330,980.98 |

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13.3 FINANCIAL ACTIVITY STATEMENT AS AT 28 FEBRUARY 2023

| | |
|-------------------------|---|
| Applicant: | Shire of Yalgoo |
| Date: | 9 March 2023 |
| Reporting Officer: | Dominic Carbone |
| Disclosure of Interest: | NIL |
| Attachments: | Statement of Comprehensive Income Financial Activity Statement Summary of Current Assets and Current Liabilities Statement of Current Financial Position Detailed Worksheet Supplementary Financial Reports – Reserve & Loan |

SUMMARY

Adoption of the Monthly Financial Statements for the period 1st July 2022 to the 28th February 2023.

COMMENT

Local Governments are required to prepare monthly reports.

STATUTORY ENVIRONMENT

Local Government Act 1995 - Section 6.4

Local Government (Financial Management) Regulations 1996 - Regulation 34

POLICY/FINANCIAL IMPLCATIONS

2.4 Material Variance

Provision of timely accounting information informs Council of the financial status and affairs of the local government.

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council adopts the Financial Activity Statement for the period ended 28th February 2023.

COUNCIL RESOLUTION - C2023-03-09

Moved: Cr Gail Simpson

Seconded: Cr Tamisha Hodder

That Council adopts the Financial Activity Statement for the period ended 28th February 2023.

CARRIED: 4/0

14 ADMINISTRATION REPORTS

14.1 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PHASE 4

| | |
|-------------------------|-------------------------------------|
| Applicant: | Shire of Yalgoo |
| Date: | 21/03/2023 |
| Reporting Officer: | Ian Holland Chief Executive Officer |
| Disclosure of Interest: | NIL |
| Attachments: | NIL |

SUMMARY

That Council consider projects for the fourth phase of Local Roads and Community Infrastructure funding.

COMMENT

The Shire of Yalgoo has recently been notified that eligible projects in Phases 1 – 3 may continue construction through to June 2024. This negates the need to reevaluate projects such as the Jokers Tunnel road as support for land tenure may be possible within the delivery window.

Council are requested to suggest projects for Phase 4 with a total allocation of \$414,110. Ideas provided to administration can be costed and put forward with the 2023/24 draft budget.

This extension means current Heritage Building Improvements can continue and construction on the Yalgoo-Ningham Road has the option to continue past June if weather becomes an issue.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council seeks community feedback to inform the projects put forward for Phase 4 of the Federal Local Roads and Community Infrastructure Program.

COUNCIL RESOLUTION – C2023-03-10

Moved: Cr Stanley Willock

Seconded: Cr Tamisha Hodder

That Council seeks community feedback to information the projects put forward for Phase 4 of the Federal Roads and Community Infrastructure Program.

CARRIED: 4/0

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14.2 AUSTRALIAN LOCAL GOVERNMENT ACCOCIATION ANNUAL GENERAL MEETING

| | |
|-------------------------|---|
| Applicant: | Shire of Yalgoo |
| Date: | 22/03/2023 |
| Reporting Officer: | Ian Holland Chief Executive Officer |
| Disclosure of Interest: | NIL |
| Attachments: | https://alga.com.au/events/national-general-assembly-2023/ |

SUMMARY

That Council consider attendance at the Australian Local Government Association (ALGA) Annual General Meeting in Canberra.

COMMENT

Last year the Shire President and Chief Executive Officer found attendance at the ALGA Conference to be beneficial for both professional development as well as discussing issues and best practice with similar local governments in other states and territories. There are many topics and operational areas that local government exist in that are not part of the State Governments responsibilities.

Neighbouring shires such as Cue and Meekatharra are likely to be sending delegates and it is suggested that the Shire of Yalgoo join their delegation to Parliament and the conference.

It is proposed that the Chief Executive Officer and Shire President attend and be accompanied by 2 other councilors chosen by consensus or randomly if no consensus is easily identifiable. So as to maintain existing professional development and councilor travel cost spending, it is sensible that these councilors not attend the 2023 WA Local Government Association Conference.

It is proposed that Council put forward a motion to the AGM concerning telecommunication response times and the disconnect felt at a grass roots level with federally overseen telecommunications providers.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council:

1. Authorise the Shire President and Chief Executive Officer to attend the June 2023 Australian Local Government Association Annual General Meeting in Canberra.
2. Nominate two councilors to attend the June 2023 Australian Local Government Association Annual General Meeting in Canberra and authorize their conference attendance costs; and
Cr Tamisha Hodder & Cr Gail Simpson
3. Agrees that the Councilors nominated in part 2 will not be attending the 2023 Western Australian Local Government Association Conference and AGM.

COUNCIL RESOLUTION – C2023-03-11

Moved: Cr Gail Simpson

Seconded: Cr Tamisha Hodder

That Council:

1. Authorise the Shire President and Chief Executive Officer to attend the June 2023 Australian Local Government Association Annual General Meeting in Canberra.
2. Nominate two councilors to attend the June 2023 Australian Local Government Association Annual General Meeting in Canberra and authorize their conference attendance costs; and
Cr Tamisha Hodder & Cr Gail Simpson.
3. Agrees that the Councilors nominated in part 2 will not be attending the 2023 Western Australian Local Government Association Conference and AGM.

CARRIED: 4/0

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14.3 LOCAL GOVERNMENT ELECTIONS – DEFERRED FROM FEBRUARY 2023

| | |
|-------------------------|---|
| Applicant: | Shire of Yalgoo |
| Date: | 17/02/2023 |
| Reporting Officer: | Ian Holland Chief Executive Officer |
| Disclosure of Interest: | NIL |
| Attachments: | Western Australian Electoral Commission Estimate Letter |

SUMMARY

That Council determine the format used to conduct the 2023 Ordinary Council Elections.

COMMENT

Due to legislation requiring an absolute majority for the passing of this motion the quorum of three out of six elected members present at the February 2023 Ordinary Meeting deferred this item, so that it could be considered by the required number of Councillors.

A cost estimate has been received from the Western Australian Electoral Commission (WAEC) to carry out a WAEC managed postal vote process for the 2023 Shire of Yalgoo Ordinary Council Elections.

Over the next few months the Shire and WAEC will be advertising key dates for ensuring that details are correct on the electoral roll. This advertising will also inform businesses and other relevant landholders the process required to nominate directors.

Some changes are likely to occur between now and October with the State Government set to introduce a form of preferential voting as part of reforms to the Local Government Act 1995. If the WAEC is not engaged it has been suggested that we will still require access to their portal to carry out the count at a minimal cost.

The previous WAEC run postal election received positive feedback from the Shires more remote ratepayers. If nominations are received for the number of vacancies an election is not required.

STATUTORY ENVIRONMENT

Local Government Act 1995 - 4.61(2)

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Absolute Majority

OFFICERS RECOMMENDATION

That Council make provision in the 2023/24 budget to engage the Western Australian Electoral Commission to conduct the Shire of Yalgoo 2023 Ordinary Local Government Election as a postal ballot.

COUNCIL RESOLUTION – C2023-03-12

Moved: Cr Gail Simpson Seconded: Cr Stanley Willock

That Council make provision in the 2023/24 budget to engage the Western Australian Electoral Commission to conduct the Shire of Yalgoo 2023 Ordinary Local Government Election as a postal ballot.

CARRIED: 4/0

14.4 LEAVE REQUEST

| | |
|-------------------------|-------------------------------------|
| Applicant: | Shire of Yalgoo |
| Date: | 22/03/2023 |
| Reporting Officer: | Ian Holland Chief Executive Officer |
| Disclosure of Interest: | NIL |
| Attachments: | NIL |

SUMMARY

That Council consider annual leave for the Chief Executive Officer.

COMMENT

The Chief Executive Officer requests Annual Leave from the 3rd to the 7th July inclusive. As per existing Shire policy an Acting CEO may not need to be appointed however should a suitable Officer be identified they will be appointed under existing policies.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council grants annual leave to the Chief Executive Officer from the 3rd to the 7th July 2023.

COUNCIL RESOLUTION – C2023-03-13

Moved: Cr Gail Simpson Seconded: Cr Tamisha Hodder

That Council grant annual leave to the Chief Executive Officer from the 3rd to the 7th July 2023.

CARRIED: 4/0

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14.5 BUNNAWARRA HOMESTEAD CROWN LAND ENQUIRY

| | |
|-------------------------|-------------------------------------|
| Applicant: | Shire of Yalgoo |
| Date: | 23/03/2023 |
| Reporting Officer: | Ian Holland Chief Executive Officer |
| Disclosure of Interest: | NIL |
| Attachments: | NIL |

SUMMARY

That Council consider a Crown Land Enquiry over the stone residence on Morawa-Yalgoo Road, Bunnawarra Station.

COMMENT

It has been suggested that the Shire look to protect the remaining structure on Morawa-Yalgoo Road as a tourist attraction. The preservation of this building would help to preserve pastoral and other significant history in the region.

Should funding be available the partial restoration of this building will be considered. There are also safety aspects of the loose stone and it is known that members of the public regularly stop to take photos and view the site.

Should the current lessee and pastoral lands board be in agreeance administration will seek the creation of a reserve and management order for approximately 10,000m² around the ruins.



STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

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VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council authorizes the Chief Executive Officer to liaise with the Department of Planning Lands and Heritage and the Pastoral Lands Board for future management rights of the stone residence on the intersection of Bunnawarra Road and Morawa-Yalgoo Road.

COUNCIL RESOLUTION – C2023-03-14

Moved: Cr Gail Simpson

Seconded: Cr Tamisha Hodder

That Council authorizes the Chief Executive Officer to liaise with the Department of Planning and Heritage and the Pastoral Lands Board for future management rights of the stone residence on the intersection of Bunnawarra Road and Morawa-Yalgoo Road

LOST: 2/2

Opposed by Cr Stanley Willock & Cr Gail Simpson

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14.6 PROPOSED EXCISION OF LOT 134 ON DEPOSITED PLAN 92001 – HORIZON POWER ENERGY GENERATION FACILITY

| | |
|-------------------------|-------------------------------------|
| Applicant: | Shire of Yalgoo |
| Date: | 24/03/2023 |
| Reporting Officer: | Ian Holland Chief Executive Officer |
| Disclosure of Interest: | NIL |
| Attachments: | NIL |

SUMMARY

That Council give further consideration to the partial revocation of the Shire Management Order for an 11 Hectare portion of Reserve 6201.

COMMENT

At the May 2022 Ordinary Meeting Council passed the following motion:

COUNCIL RESOLUTION – C2022-05-08

Moved: Cr Raul Valenzuela Seconded: Cr Stanley Willock

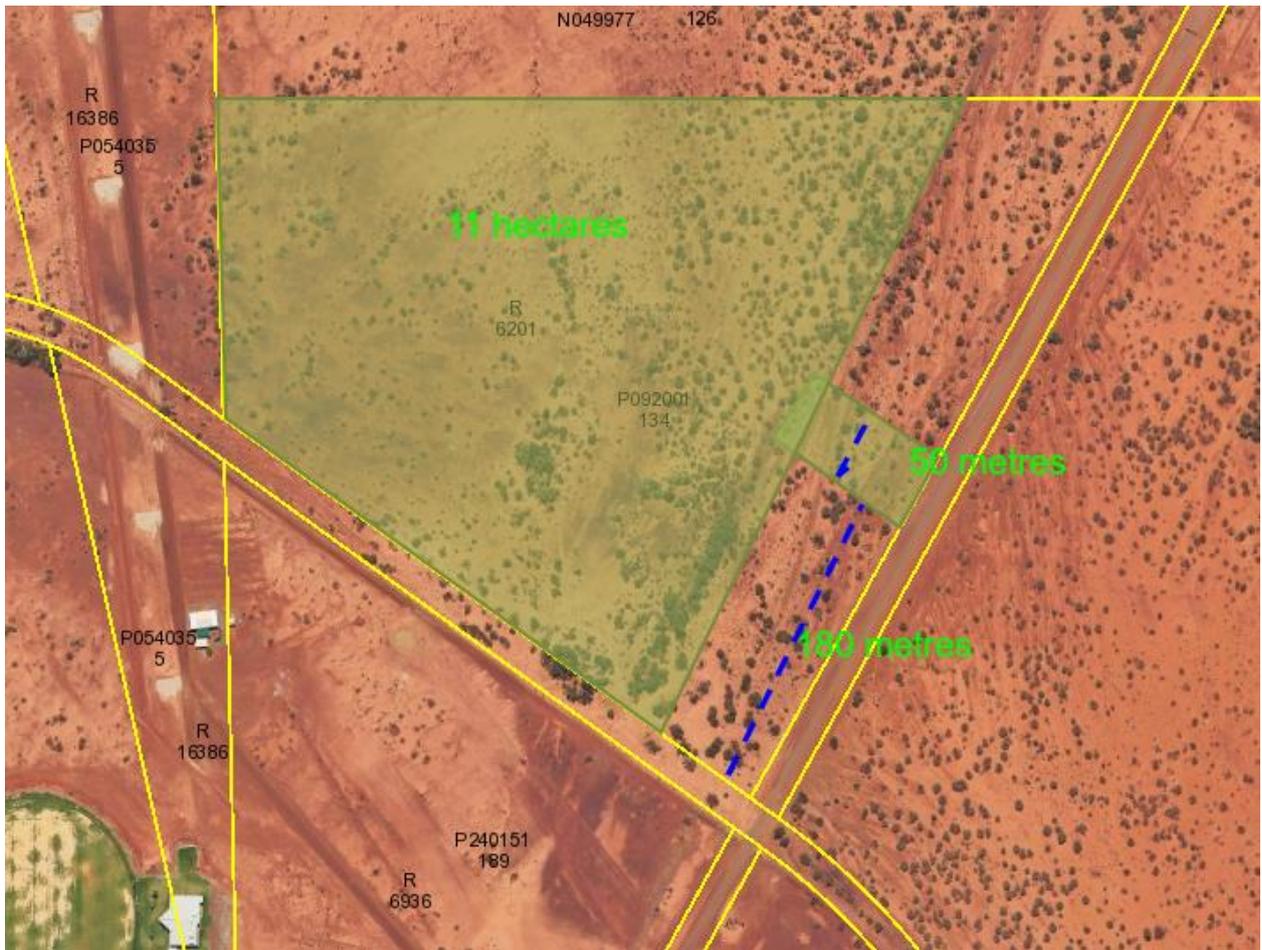
That Council:

1. supports a Crown Land Enquiry by Regional Power Corporation (trading as Horizon Power) for the portion of Reserve 6201, Lot 134 on Deposited Plan 92001, west of the Yalgoo North Road Reserve for a purpose such as public utility – renewable energy facility, noting that should the enquiry be successful the Shire revokes its management order over that portion of the reserve.
2. delegates to the Chief Executive Officer comments on the LGAs behalf regarding contamination, planning and any other relevant proposals.

CARRIED: 5/0

Horizon Power have since determined that an access corridor will be required for vehicles and powerlines. The Shire would like to retain a significant portion of land adjacent to the Yalgoo North Road so as to maintain and improve drainage into the future. The diagram on the following page depicts the suggested inclusion on land to be included in this application.

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STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council:

1. supports a Crown Land Enquiry by Regional Power Corporation (trading as Horizon Power) for the portion of Reserve 6201 (depicted above), Lot 134 on Deposited Plan 92001, west of the Yalgoo North Road Reserve for a purpose such as public utility – renewable energy facility, noting that should the enquiry be successful the Shire revokes its management order over that portion of the reserve.
2. delegates to the Chief Executive Officer any further dealings on this matter on behalf of the Shire of Yalgoo.

COUNCIL RESOLUTION – C2023-03-15

Moved: Cr Stanley Willock

Seconded: Cr Gail Simpson

That Council:

1. supports a Crown Land Enquiry by Regional Power Corporation (trading as Horizon Power) for the portion of Reserve 6201 (depicted above), Lot 134 on Deposited Plan 92001, west of the Yalgoo North Road Reserve for a purpose such as public utility – renewable energy facility, noting that should the enquiry be successful the Shire revokes its management order over that portion of the reserve.
2. delegates to the Chief Executive Officer any further dealings on this matter on behalf of the Shire of Yalgoo.

CARRIED: 4/0

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14.7 AUSTRALIAN FIRE DANGER RATING SYSTEM

| | |
|-------------------------|-------------------------------------|
| Applicant: | Shire of Yalgoo |
| Date: | 24/03/2023 |
| Reporting Officer: | Ian Holland Chief Executive Officer |
| Disclosure of Interest: | NIL |
| Attachments: | NIL |

SUMMARY

That Council consider writing to the Local Emergency Management Committee and the Department of Fire and Emergency Services (DFES) regarding Fire Danger Ratings for the district.

COMMENT

It has been extremely noticeable that after changes came into effect in September 2022 the Fire Danger Ratings for the district have not been reflective of the perceived danger on the ground.

No Total Fire Bans have been issued for the Shire of Yalgoo this summer 2022/2023 and the Fire Danger Rating has not moved above moderate even on days that are extremely windy with dry lightning and temperatures well above 40 degrees.

We have been notified that modelling for the Gascoyne Inland is based on Acacia Woodlands which consider high trees and very low ground cover. Considering the last 2 wildflower seasons have been above average there is a significant amount of dry undergrowth in the summer months and this allows fire to spread easily without wind.

Further information was sought from Ian Comben the Midwest Area Officer from DFES. Statistics show a significant drop from 18 Total Fire Bans last year to 0 this year. With changing weather patterns it is extremely important that the Bureau of Meteorology and DFES consider on ground differences in vegetation. Areas to the East with often times more sparse vegetation have been classed as higher threat for most of summer.

It is proposed that Council authorize the Chief Executive Officer to contact Murchison Shire and the Upper Gascoyne prior to submitting photographic evidence and a request for higher rating considerations in this district.

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STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council authorizes the Chief Executive Officer write to the Department of Fire and Emergency Services and other relevant agencies to request that higher fire danger ratings and more total fire bans be considered based on locally provided information.

ATTENDANCE: 12.35pm Cr Raul Valenzuela left the meeting.

ATTENDANCE: 12.36pm Cr Gail Raul Valenzuela returned the meeting.

COUNCIL RESOLUTION – C2023-03-16

Moved: Cr Gail Simpson

Seconded: Cr Tamisha Hodder

That Council authorizes the Chief Executive Officer write to the Department of Fire and Emergency Services and other relevant agencies to request that higher fire danger ratings and more total fire bans be considered based on locally provided information.

CARRIED: 4/0

14.8 SECOND HAND HOUSING KIT

| | |
|-------------------------|-------------------------------------|
| Applicant: | Shire of Yalgoo |
| Date: | 25/03/2023 |
| Reporting Officer: | Ian Holland Chief Executive Officer |
| Disclosure of Interest: | NIL |
| Attachments: | NIL |

SUMMARY

That Council consider the purchase of an unused and container packed kit home.

COMMENT

The Shire of Yalgoo has been offered a flat pack kit home at a reduced rate. The owner is required to remove the sea container it is housed in and no longer has a use for the kit.

The design of the house was originally used in the 2020 to 2021 tender for nursing housing which unfortunately did not attract a builder.

The Shire is in possession of architectural designs and engineering certification for the kit build. Administration is unsure of the cost to assemble the property and involve a builder.

An offer of \$30,000 dollars has been suggested. Even if assembly costs are \$150,000 this will be comparable to current modular builds. The building has a footprint of approximately 60m².

Storage in Yalgoo is not a concern. Should Council see benefit in this purchase for a future project the Chief Executive Officer will conduct further due diligence and price comparisons.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Absolute Majority

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OFFICERS RECOMMENDATION

That Council allocates \$35,000 from the 2022/23 Budget Review Surplus for the purchase and transport of a housing kit from a private owner “as is where is” and authorizes the Chief Executive Officer to purchase the second hand product should it present value for money.

COUNCIL RESOLUTION – C2023-03-17

Moved: Cr Gail Simpson

Seconded: Cr Tamisha Hodder

That Council allocates \$35,000 from the 2022/23 Budget Review Surplus for the purchase and transport of a housing kit from a private owner “as is where is” and authorizes the Chief Executive Officer to purchase the second hand product should it present value for money.

CARRIED: 4/0

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14.9 Late Item - REQUEST FOR QUOTE YALGOO-NINGHAN ROAD

| | |
|-------------------------|-------------------------------------|
| Applicant: | Shire of Yalgoo |
| Date: | 30/03/2023 |
| Reporting Officer: | Ian Holland Chief Executive Officer |
| Disclosure of Interest: | NIL |
| Attachments: | Tabled Quotes |

SUMMARY

That Council consider responses received for the construction of approximately 6.5km of road sealing on Yalgoo-Ninghan Road.

COMMENT

At the Ordinary February 2023 Meeting Council resolved to seek quotes from WALGA Preferred Suppliers for the construction of approximately 6.5km of road sealing on Yalgoo-Ninghan Road. Quotes from panel suppliers are exempt from a legislated tender process.

The WALGA eQuotes portal was used and the RFX reached a significant number of contractors. Of those contractors complete responses were received from:

Red Dust Holdings

Rowe Contractors

Service Stream

After assessment administration believes that Rowe Contractors is the best value for money and all options are available for Council consideration.

As the proposed contract amount is over the budget amount by \$34,000 it is suggested that Council fund the difference from the Jokers Tunnel Local Roads and Community Infrastructure Phase 3 funding. Until ownership officially changes and engagement is carried out for an easement the project should not proceed.

Applications in preceding years for Regional Road Group Funding and other grant based funding have led to this reallocation of funds for the past few years due to market volatility.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Absolute Majority

OFFICERS RECOMMENDATION

That Council:

1. Apply to the Department of Infrastructure to transfer \$40,000 from the Jokers Tunnel LRCIP Phase 3 project to the Yalgoo-Ningham Road project;
2. Accepts the reallocation of \$40,000 from the Jokers Tunnel LRCIP Phase 3 to the Yalgoo-Ningham Road Project in the 2022/23 Budget to cover the project cost; and
3. Accepts the quote from Rowe Contractors for the Sealing of Yalgoo-Ningham Road.

COUNCIL RESOLUTION – C2023-03-18

Moved: Cr Gail Simpson

Seconded: Cr Stanley Willock

That Council:

1. Apply to the Department of Infrastructure to transfer \$40,000 from the Jokers Tunnel LRCIP Phase 3 project to the Yalgoo-Ningham Road project;
2. Accepts the reallocation of \$40,000 from the Jokers Tunnel LRCIP Phase 3 to Yalgoo-Ningham Road project in the 2022/23 Budget to cover the project costs; and
3. Accepts the quote from Rowe Contractors for the Sealing of Yalgoo-Ningham Road.

CARRIED: 4/0

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14.10 Late Item – WRITE OFF RATES INTEREST

| | |
|-------------------------|-------------------------------------|
| Applicant: | Shire of Yalgoo |
| Date: | 30/03/2023 |
| Reporting Officer: | Ian Holland Chief Executive Officer |
| Disclosure of Interest: | NIL |
| Attachments: | NIL |

SUMMARY

That Council consider the following minor rates adjustment.

COMMENT

During the change over from the Ozone Financial System to the ITVision Synergysoft financial software the incorrect address was listed against a few properties during a data merge. As a result Rates Notices A1906 & A1928 were sent to an old address, these were not returned to the Shire.

While overdue rates were being checked this error was picked up and as a result Warriedar Mining did not receive a notice until after the due date. As a result administration is requesting that interest raised against these assessments be written off. Late interest was charge for this period as of \$291.81 for A1906 and \$7.66 for A1928.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Absolute Majority

OFFICERS RECOMMENDATION

That Council write off penalty interest amounts of \$291.81 and \$7.66 for A1906 and A1928 respectively.

COUNCIL RESOLUTION – C2023-03-19

Moved: Cr Gail Simpson Seconded: Cr Stanley Willock

That Council write off penalty interest amounts of \$291.81 and \$7.66 for A1906 and A1928 respectively.

CARRIED: 4/0

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15 NOTICE OF MOTIONS

NIL

16 URGENT BUSINESS

NIL

17 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

NIL

18 NEXT MEETING

The next Ordinary Meeting of Council is due to be held in the Council Chambers, Gibbons Street Yalgoo on Friday 28th April 2023 commencing at 10.00am.

19 MEETING CLOSURE

There being no further business the Deputy Shire President declared the Ordinary Council Meeting closed at 12.55pm.