



Shire of Yalgoo
37 Gibbons St
YALGOO WA 6635

Caravan Park Operator



Just six hours north of Perth, or two hours east of Geraldton, Yalgoo is the ideal place to start your outback adventure and develop your career.

Experience the Outback in this historic town that is full of character, with turn-of-the-century buildings and a rich gold mining heritage. Yalgoo was founded in the 1890s with the discovery of alluvial gold, and there are plenty of reminders of the town's wild gold rush days, including the railway station, cemetery, Monsignor Hawes - the convent chapel, Jokers Tunnel and the Court House Museum.

This position works 10 days per fortnight with required weekend work described in the Shire of Yalgoo Union Industrial Agreement 2021.

Some additional benefits of working for the Shire include:

- Generous overtime provision
- Up to 20% superannuation
- 20 Annual Leave days per annum
- Subsidised housing is negotiable
- Career and training opportunities

The Shire of Yalgoo is seeking a dedicated individual for full time work as our Caravan Park Operator.

Key accountabilities:

- Present a friendly and professional attitude to park users
- Cleaning and Maintaining the Yalgoo Caravan Park to a high standard
- Deliver excellent customer service and provide a positive booking experience
- Follow Caravan and Camping Regulations and carry out advertising and Tourism Accreditation within a budget

Duties are varied but will involve:

- Daily cleaning of chalets, ablutions, laundry and camper's kitchen
- Pursue local tourism opportunities and provide information or resources to travellers and holiday makers
- General sanitation – Bin collection and dump point cleaning
- Maintaining the general appearance of the park – tidying paths and grassed areas, painting site numbers and managing reticulation
- Managing and developing the booking system and booking experience for room and site accommodation. Little Hotelier experience is desirable

Physical fitness for cleaning and gardening are appropriate for this role and a C licence is desirable. Initiative and honesty are key requirements for cash handling and small business administration.

Information packages can be obtained from the Shire of Yalgoo office on 08 9962 8042 or by emailing dceo@yalgoo.wa.gov.au Further enquiries regarding the position may be directed to the Deputy CEO, Thomas Gorman on 9962 8042. Applications addressing the selection criteria will be accepted until 8am Monday, 23rd May 2022.

Thomas Gorman
Deputy Chief Executive Officer