



AGENDA  
FOR THE ORDINARY MEETING  
OF COUNCIL  
TO BE HELD IN  
THE COUNCIL CHAMBERS, YALGOO  
ON FRIDAY, 29 NOVEMBER 2019  
COMMENCING 11.00 AM



# SHIRE OF YALGOO

## NOTICE OF ORDINARY COUNCIL MEETING

THE NEXT ORDINARY MEETING OF COUNCIL WILL BE HELD IN THE YALGOO COUNCIL CHAMBERS, YALGOO ON FRIDAY 29 NOVEMBER 2019 COMMENCING AT 11.00 AM.

**John Read**

Acting Chief Executive Officer



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Agenda for the Ordinary Meeting of the Yalgoo Shire Council,  
To be held in the Council Chambers, Yalgoo  
On Friday, 1 November 2019 commencing at 10.00 am.

**PLEASE TURN OFF ALL MOBILE PHONES PRIOR TO THE COMMENCEMENT OF THE MEETING**

## **1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

## **2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

MEMBERS

STAFF

GUESTS

OBSERVERS

LEAVE OF  
ABSENCE

APOLOGIES

## **3. DISCLOSURE OF INTERESTS**

Disclosures of interest made before the Meeting.



## **8. CONFIRMATION OF MINUTES**

### **8.0 ORDINARY COUNCIL MEETING**

#### **BACKGROUND**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

#### **VOTING REQUIREMENTS**

Simple majority

<b>OFFICER RECOMMENDATION</b>		
<b><u>MINUTES OF THE ORDINARY MEETING</u></b>		
That the Minutes of the Ordinary Council Meeting held on 1 November 2019 be confirmed as a true and correct record of proceedings.		
<b>Moved:</b>	<b>Seconded:</b>	<b>Motion put and carried / lost</b>

## **9. REPORTS OF COMMITTEE MEETINGS**

## **10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS/Other Matters**

### **10.0 INFORMATION ITEMS**

Sharing of operational information on items that are not confidential, do not require a decision and do not meet the definition of matters for which the meeting may be closed under section 5.23 of the Local Government Act (e.g.: matters affecting employee/s or the personal affairs of any person).

#### **10.1 Presentation by Sally Dighton – Introduction to EON Foundation**

Sally Dighton will give a brief presentation to Council regarding the EON Foundation at 11.00 am. Sally is the Projects Manager for the Midwest / Murchison Region for EON Foundation.

## **11. MATTERS FOR DECISION**

### **11.0 MATTERS BROUGHT FORWARD**

## **11.0 11.1 TECHNICAL SERVICES**

### **11.1.1 PROGRESS REPORT ON THE CAPITAL WORKS PROGRAM 2019-20**

<b>Author:</b>	<b>John Read, Acting CEO</b>
<b>Interest Declared:</b>	<b>No interest to disclose</b>
<b>Date:</b>	<b>18 November 2019</b>
<b>Attachments</b>	<b>Nil</b>

#### **MATTER FOR CONSIDERATION**

To receive the Progress Report on the 2019-2020 Capital Works Program.

#### **BACKGROUND**

The Shire in adopting its 2019-2020 Annual Budget has allocated funds amounting to \$2,140,054 for the purpose of acquiring capital assets and undertaking infrastructure works.

#### **STATUTORY ENVIRONMENT**

Nil

#### **STRATEGIC IMPLICATIONS**

Timely delivering of the various capital projects which will deliver the objectives of the Community Strategic Plan.

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

To deliver the Capital Works Program within the budgeted allocations.

#### **CONSULTATION**

Nil

#### **COMMENT**

The Capital Works Projects for the 2019-2020 financial year are detailed be:



**CAPITAL WORKS PROGRAMME 2019-20**

The following assets and works are budgeted to be acquired or undertaken during the year:

		2019-20 ANNUAL BUDGET	2019-20 OCTOBER ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
<b><u>By Program</u></b>					The CEO to provide a verbal update on the status of the capital projects as at 31 OCTOBER 2019
<b>Governance</b>					
000000-Admin Computers Hardware and System Upgrade	F & E	40,000	0	40,000	
000000-Admin Upgrade Cabling Fibre	F & E	10,000	0	10,000	
000000-External Monitor Display	F & E	40,000	0	40,000	
000000-Admin Airconditioners	F & E	0	5,418	(5,418)	
000000-Admin Fire Proof Safe	F & E	11,000	0	11,000	
000000-Admin Centre New Front Doors including Notice Board	L & B	6,000	0	6,000	
000000-Admin Centre Front Rails	L & B	2,500	0	2,500	
000000- Motor Vehicle RAV4	P & E	44,000	0	44,000	
000000- Motor Vehicle Fortunner	P & E	44,000	0	44,000	
<b>Housing</b>					
000000-Staff Housing - Solar Panels	L & B	66,000	0	66,000	

The following assets and works are budgeted to be acquired or undertaken during the year:

		2019-20 ANNUAL BUDGET	2019-20 OCTOBER ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
<b><u>By Program</u></b>					The CEO to provide a verbal update on the status of the capital projects as at 31 OCTOBER 2019
<b>Recreation and Culture</b>					
000000 - Community Hall Renovations	L & B	100,000	0	100,000	
000000- Kabota ride On Mower	P & E	24,500	22,580	1,920	Purchase Complete
000000- Motor Vehicle Works Hilux	P & E	30,000	0	30,000	
000000-Art Centre Camers,Lockers,Bookcase	F & E	4,500	0	4,500	
000000- Sports Complex - Kerb , Seal and Footpath to School	Recreation	90,000	0	90,000	
<b>Transport</b>					
000000- Machinery Shed Depot Concrete Floor 2 Bays	L & B	39,000	0	39,000	
000000- Ice Machine Depot	P & E	2,500	0	2,500	
000000- Prime Mover	P & E	267,000	0	267,000	
000000- Backhoe	P & E	180,000	0	180,000	
000000- Truck Cab Crew	P & E	73,000	0	73,000	
000000- Fuel Tank	P & E	2,100	0	2,100	
000000- Deisel Air Compressor	P & E	3,200	0	3,200	
000000- Paynes Find Public Toilets	Other	63,656	0	63,656	
<b>ROADS TO RECOVERY GRANTS</b>					
000000- Yalgoo/Morawa Road - Widen to 7m	Roads	377,293	116,250	261,043	Job in progress
<b>RRG SPECIAL GRANT RD WORKS</b>					
000000- Yalgoo/Ninghan Road - Seal to width 4m	Roads	300,000	90,000	210,000	Job in progress
<b>MUNICIPAL FUND</b>					
000000- Sandford River Crossing	Roads	25,000	0	25,000	

The following assets and works are budgeted to be acquired or undertaken during the year:

	2019-20 ANNUAL BUDGET	2019-20 OCTOBER ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
	\$	YTD \$	\$	
<b>By Program</b>				The CEO to provide a verbal update on the status of the capital projects as at 31 OCTOBER 2019
<b>Economic Services</b>				
000000-Caravan Park - Disabled Toilets Chairs and Rails L & B	2,900	0	2,900	
000000-Caravan Park - Upgrade Water and Power Supply L & B	30,000	0	30,000	
000000-Caravan Park - 2 Self Contained Accommodation Units L & B	253,797	0	253,797	
000000- Shelter and Seating Jokker Tunnel L & B	4,054	0	4,054	
000000- Shelter and Visitors Board at Railway Station L & B	4,054	0	4,054	
	<b>2,140,054</b>	<b>234,248</b>	<b>1,905,806</b>	

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION**

**PROGRESS REPORT ON THE CAPITAL WORKS PROGRAM 2019 - 2020**

**That Council receive the Progress Report on the Capital Works Program 2019 – 2020 as at 31 October 2019.**

**Moved:**

**Second:**

**Motion put and Carried/lost:**

**11.1.2 TECHNICAL SERVICES MONTHLY REPORT As Of The 20 November 2019**

<b>Author:</b>	<b>Ray Pratt, Works Foreman</b>
<b>Interest Declared:</b>	<b>No interest to disclose</b>
<b>Date:</b>	<b>20 November 2019</b>
<b>Attachments</b>	<b>Nil</b>

**MATTER FOR CONSIDERATION**

That Council receives the Technical Services Monthly Report as at 20 November 2019.

**BACKGROUND**

Nil

**STATUTORY ENVIRONMENT**

Nil

**STATUTORY IMPLICATIONS**

Nil

**CONSULTATION**

Nil

**COMMENT**

**1 ROAD CONSTRUCTION – CAPITAL**

Yalgoo Ninghan Road – Justin Rowe has started 5km earthworks for sealing.  
 Yalgoo Morawa Road – Justin Rowe has started 7.5km earthworks for sealing.

**2 ROAD MAINTENANCE - OPERATIONS**

**2.1 Works as of 20 November 2019**

Grading done to the following roads

- Ninghan Road, Wagga Muralgarra Road, Warriedar Road, Burnabinmah Road, Badja Road, Yalgoo North Road.
- Verge grading completed along the Yalgoo Morawa Road
- Rock armoured several floodways along the Yalgoo Morawa Road
- Removed grid along the Badja Woolshed Road.

**3 OTHER INFRASTRUCTURE MAINTENANCE**

**3.1 Plant and Equipment**

- Isuzu Crew Cab went to panel beaters to fix damages after hitting a kangaroo.
- Batching Plant, Air Compressor, Cement Truck and CAT Grader had batteries replaced.
- Foreman’s Ute YA 1000 received its 50,000km services
- Admin Vehicle YA805 received its 50,000km services.
- Multi Tyre Roller had steering hoses ect replaced by Westrac
- Admin Vehicle YA805 went to panel beaters to fix damages after hitting a kangaroo.

**3.2 Buildings**

**3.2.1 Ellis Construction**

Repaired windows and doors at the Museum, repaired fences at 18A Shamrock Street and Community Park on Shamrock Street, plus he fixed the plumbing at 18 Shamrock Street.

**3.3 Town Street**

- Gardeners had cleaned the town streets.

**4 PARKS AND RESERVES**

**4.1 Art & Culture Centre**

- General Gardening Maintenance are conducted to the Arts and Culture Centre Gardens

**4.2 Community Town Oval**

- General Gardening Maintenance are conducted to the Town Oval and Core Stadium Gardens, retic checked to make sure there working.
- Earthworks have commenced for the road and car park.

**4.3 Community Park, Gibbons Street**

- General Gardening Maintenance conducted on a weekly bases, Mowing, Pruning and watering.
- New grass has been planted in bare areas throughout the park.

**4.4 Community Park, Shamrock Street**

- General Gardening Maintenance conducted on a weekly bases, Mowing, Pruning and watering.
- New fence has been installed.

**4.5 Water Park**

- Maintenance is conducted to the water park daily and all testing are completed once a week.
- More Acid and Chlorine was purchased.

**4.6 Yalgoo Caravan Park**

- No changes or additions to the Caravan Park, general Gardening maintenance is done every two weeks.

**4.7 Yalgoo & Paynes Find Rubbish Tip**

- Inspected Tip for relocation and new fencing at Paynes Find.
- Pushed up rubbish at the Yalgoo Rubbish Tip.

**4.8 Railway Station**

- No changes or additions to the Railway Station, besides general Gardening maintenance.

#### **4.9 Yalgoo Nursing Post**

- No changes or additions to the Nursing Post, besides general Gardening maintenance.

### **5 INFRASTRUCTURE - CAPITAL**

#### **5.1 Rifle Range**

- Distance Signs made for each shooting mound eg; 100m – 800m.

### **6 PRIVATE WORKS**

#### **Mt Wittenoom Station**

- Picked up Backhoe from York and delivered to Mt Wittenoom Station.

### **7 PURCHASING**

- A New Backhoe purchased from Westrac and delivered to Yalgoo
- A new Zero Turn Mower was purchased from Rosher and delivered to Yalgoo.

### **8 STAFF**

#### **8.1 Training & Licences**

- Nil

### **VOTING REQUIREMENTS**

Simple Majority

#### **OFFICER RECOMMENDATION**

#### **TECHNICAL SERVICES MONTHLY REPORT AS OF THE 20 NOVEMBER 2019**

**That Council:**

**Receive the Technical Services report as at 20 November 2019.**

**Moved:**

**Seconded:**

**Motion put and carried:**

## 11.2 DEVELOPMENT PLANNING AND ENVIRONMENTAL HEALTH

### 12. 11.3 FINANCE

#### 11.3.1 ACCOUNTS FOR PAYMENT SEPTEMBER 2019

<b>Author:</b>	<b>Dominic Carbone</b>
<b>Interest Declared:</b>	<b>No interest to disclose</b>
<b>Date:</b>	<b>18 November 2019</b>
<b>Attachments</b>	<b>Nil</b>

#### MATTER FOR CONSIDERATION

Council approve the Accounts for Payment list for the period 1 October 2019 to 31 October 2019 as detailed in the report below.

#### BACKGROUND

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and such to be recorded in the minutes of the meeting.

#### STATUTORY ENVIRONMENT

*Local Government Act 1995*

##### 6.10 *Financial Management regulations*

Regulations may provide for –

- a. The security and banking of money received by a local government’ and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
  - I. The municipal fund; and
  - II. The trust fund, of a local government.

#### Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO’s duties as to etc.

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
  - I. The payee’s name; and
  - II. The amount of the payment; and
  - III. The date of the payment; and
  - IV. Sufficient information to identify the transaction.
2. A list of accounts for approval to be paid is to be prepared each month showing –
  - a. For each account which requires council authorisation in that month –
    - I. The payee’s name; and
    - II. The amount of the payment; and
    - III. Sufficient information to identify the transaction; and



- b. The date of the meeting of the council to which the list is to be presented.
3. A list prepared under subregulation (1) or (2) is to be –
  - a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - b. Recorded in the minutes of that meeting.

**STRATEGIC IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Nil

**COMMENT**

The list of accounts paid for the period 1 October 2019 to 31 October 2019 are as follow

_ID	Creditor's Name	Cheque Date	Invoice Details	Total Amount Due
1015*2020	Beaurepaires	11/10/2019	TYRE REPAIRS	975.68
1024*2020	Canine Control	11/10/2019	Ranger Service 3 October 2019	1,089.00
1028*2020	Civic Legal	11/10/2019	Legal Fees -Transfer of Land	2,473.35
1044*2020	Rocke, David	11/10/2019	Cleaning of Paynes Find Community Centre	775.00
1056*2020	Five Star Business Equipment & Comms	11/10/2019	Photocopier Maintenance	630.21
1068*2020	GERALDTON TROPHY CENTRE	11/10/2019	MEDALS ,ST,2ND,3RD: EMU FESTIVAL 5 OCTOBER 2019	30.00
1089*2020	K9 K10 ELECTRICAL WA	11/10/2019	Admin Centre - Security Alarm Monitoring	170.32
1139*2020	Lawson, PERCY (SENIOR)	11/10/2019	Council Meeting Fee 29.09.2019	236.00
1153*2020	Pratt, Ray	11/10/2019	Reimbursements -Sundry items for Art Centre & Caravan Park	171.77
1157*2020	Redwave Media Pty Ltd	11/10/2019	ADVERTISING FOR THE YALGOO EMU FESTIVAL	440.00
1171*2020	WINC AUSTRALIA PTY LIMITED	11/10/2019	Office Supplies, Workshop Consumables	1,945.07
1174*2020	Sun City Plumbing	11/10/2019	Plumbing Repairs -Blocked Drains & Leaking Taps - Stanley Street Unit	1,498.20
1175*2020	Sun City Print	11/10/2019	Business Cards - Helen , Receipt Books -caravan park	405.00
1179*2020	The funk Factory	11/10/2019	BRASS BAND ENTERTAINMENT FOR EMU FESTIVAL 5 OCTOBER AND PERCUSSION INSTRUMENT MAKING WORKSHOP	13,200.00
1184*2020	Totally Workwear Geraldton	11/10/2019	TREVOR FIELD - WORK UNIFORM	602.38
1234*2020	DATACOM SOLUTIONS (AU) PTY LTD	11/10/2019	TRAINING AND ASSISTANCE TO STAFF WITH RAISING OF RATES NOTICES	5,087.50
1235*2020	ELLIS & SONS CONSTRUCTION	11/10/2019	Museum/Court House Repairs	14,300.00
1255*2020	TOLL TRANSPORT PTY LTD	11/10/2019	Freight Charges - Parts	22.00
1260*2020	CONSTRUCTION TRAINING FUND	11/10/2019	BCITF Levy Payment	231.75
1277*2020	REILLY & CO	11/10/2019	Consultancy -Event Management Coordination	9,342.92
1290*2020	ZEN EVENTS & PHOTOGRAPHY SERVICES	11/10/2019	PHOTOGRAPHY SERVICE FOR EMU FESTIVAL 5 OCTOBER 2019, RISK MANAGEMENT PLAN: EMU FESTIVAL 5 OCTOBER 2019	2,241.60
1311*2020	HODDER, TAMISHA	11/10/2019	Council Meeting Fee - 27.09.2019	245.25
1339*2020	SUN CITY BATTERIES	11/10/2019	Purchases- 2 X CB NX120-7 N7022	401.40
1391*2020	REDI HIRE SOLUTIONS	11/10/2019	EQUIPMENT HIRE FOR EMU FESTIVAL	345.00
1418*2020	INCITE SECURITY	11/10/2019	Depot - Service Visit	121.00

_ID	Creditor's Name	Cheque Date	Invoice Details	Total Amount Due
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1458*2020	ROWE CONTRACTORS	11/10/2019	Contractor Payments- RRG Yalgoo - Ninghan Road Works, R2R Yalgoo - Morawa Road Works	226,875.00
1464*2020	PRIME MEDIA GROUP LTD	11/10/2019	ADVERTISING FOR EMU FESTIVAL	3,300.00
1520*2020	CLEANPAK SOLUTIONS	11/10/2019	Sundry Items for Yalgoo Emu Festival 5 October 2019	103.94
1556*2020	LJW SOLUTIONS	11/10/2019	GUTTER CLEANING OF SHIRE OFFICE, MUSEUM BUILDINGS	1,200.00
1557*2020	DENNISON, GAYE	11/10/2019	Reimbursements -Work related expense	61.38
1569*2020	DIRECT HEATING & COOLING	11/10/2019	Admin Centre - Repairs to Air Conditioner	4,352.00
1572*2020	PICKETT, CRAIG	11/10/2019	ENTERTAINMENT FOR EMU FESTIVAL 5 OCTOBER 2019	1,800.00
1573*2020	ZAP CIRCUS	11/10/2019	WORKSHOP & PERFORMANCE EMU FESTIVAL 5 OCTOBER 2019	4,457.20
1575*2020	WA WILDLIFE DISPLAYS	11/10/2019	REPTILE DISPLAY: EMU FESTIVAL 5 OCTOBER 2019	1,710.00
1581*2020	YARNS R US	11/10/2019	Regional Arts & Community Consultation	330.00
1582*2020	HODDER, TAMISHA (SHIRE)	11/10/2019	Council Meeting Fees - 27.09.2019	282.42
1585*2020	SOTIROFF, P & JM	11/10/2019	COACH HIRE EMU FESTIVAL 5 OCTOBER 2019	1,452.00
1056*2020	Five Star Business Equipment & Comms	17/10/2019	Photocopier Maintenance	310.77
1064*2020	REFUEL AUSTRALIA	17/10/2019	September 2019 Fuel Charges	15,289.69
1065*2020	Geraldton Mower & Repair Specialist	17/10/2019	CHAINS	405.20
1066*2020	Geraldton Party Hire	17/10/2019	MECHANICAL SURFBOARD & BOUNCY CASTLE HIRE	4,306.00
1073*2020	Great Northern Rural Services.	17/10/2019	GARDEN SUPPLIES	430.98
1093*2020	LGISWA	17/10/2019	LGIS Insurance - Instalment 2	64,060.07
1101*2020	Marketforce	17/10/2019	Adverisingt for Disposal of CEO Vehicle	326.22
1104*2020	McIntosh & Son	17/10/2019	PARTS AS PER QUOTE 394814	514.94
1108*2020	Midwest Chemical & Paper	17/10/2019	SUNDRY SUPPLIES CARAVAN PARK	145.85
1137*2020	PaynesFind Road House & Tavern	17/10/2019	Council Meeting Morning Tea & Lunch held 27 September2019	311.10
1171*2020	WINC AUSTRALIA PTY LIMITED	17/10/2019	2019/20 Dairy	67.53
1174*2020	Sun City Plumbing	17/10/2019	Back Flow Valve Test	310.00
1184*2020	Totally Workwear Geraldton	17/10/2019	CRAIG HOLLAND - WORK UNIFORM , 10X ESKY JUG 5L, WORK BOOT CLARET 10	484.04
1191*2020	Veolia Environmental Services	17/10/2019	Rubbish Collection Service	5,111.43

_ID	Creditor's Name	Cheque Date	Invoice Details	Total Amount Due
1199*2020	WestCoast SeaFood	17/10/2019	Refreshmentsd -MORNING TEA FOR COUNCIL MEETINGS	253.00
1203*2020	Westside Painting Service	17/10/2019	Exterior painting of 6 Unit	19,800.00
1240*2020	Westrac Equipment Pty Ltd	17/10/2019	1X OK3654B - CT630A "B" SERVICE, POWER STEERING HOSES, REPAIR MACHINE	5,128.20
1245*2020	TYREPOWER GERALDTON	17/10/2019	BF GOODRICH ALL TERAİN LT 285 / 70 R17 TYRES	875.29
1251*2020	Atyeo's Environmental Health Services PL	17/10/2019	Consultancy Fees - EHO	5,350.48
1264*2020	PINPOINT CLEANING SOLUTIONS	17/10/2019	Monthly Clean to Shire Buildings - September 2019	2,640.00
1277*2020	REILLY & CO	17/10/2019	Artwork design - School Holiday Program, PA Hire for Football Carnival Emu Festival, Design of Event Program Yalgoo Emu Festival , Social Media Posts, Flyers Emu Festival, Reimbursement on Expenses Emu Festival, Event Management Emu Festival	17,471.79
1294*2020	DFES	17/10/2019	2019/20 ESL Income for Local Government	1,848.00
1339*2020	SUN CITY BATTERIES	17/10/2019	1X NP 95D3IL (N7022L) NEUTON POWER BATTERY FOR YA5, WORKSHOP CONSUMMABLES	856.15
1372*2020	DARREN LONG CONSULTING	17/10/2019	Consultancy Fees -Bank Reconciliation	3,905.00
1470*2020	WA COLLEGE OF AGRICULTURE MORAWA	17/10/2019	Education Award Donation	75.00
1489*2020	CLEVERPATCH	17/10/2019	ART SUPPLIES FOR ART CENTRE	35.59
1578*2020	COUNTRY CLUB INTERNATIONAL	17/10/2019	9 X PA0730-075 PAR AIDE REGULATION FIBREGLASS GOLF	1,604.12
1579*2020	CLEANAWAY	17/10/2019	WHEELIE BINS	1,020.00
1588*2020	WARRIGAL MINING	17/10/2019	Rates Refund	575.95
TOTAL				456,416.73

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION**

**ACCOUNTS FOR PAYMENT OCTOBER 2019**

That Council approve the list of accounts paid for the period 1 October 2019 to 31 October 2019 amounting to \$456,416.73 and the list be recorded in the Minutes.

**Moved:**

**Seconded:**

**Motion put and carried / lost**

### 11.3.2 INVESTMENTS AS AT 31 OCTOBER 2019

<b>Author:</b>	<b>Dominic Carbone</b>
<b>Interest Declared:</b>	<b>No interest to disclose</b>
<b>Date:</b>	<b>18 November 2019</b>
<b>Attachments</b>	<b>Nil</b>

#### MATTER FOR CONSIDERATION

That Council receive the Investment Report as at 31 October 2019.

#### BACKGROUND

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

#### STATUTORY ENVIRONMENT

Local Government Act 1995

6.14. Power to invest

(1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962* Part III.

(2A) A local government is to comply with the regulations when investing money referred to in subsection (1).

(2) Regulations in relation to investments by local governments may —

(a) make provision in respect of the investment of money referred to in subsection (1); and

[(b) *deleted*]

(c) prescribe circumstances in which a local government is required to invest money held by it;

and

(d) provide for the application of investment earnings; and

(e) generally provide for the management of those investments.

Local Government (Financial Management) Regulations 1996

19. Investments, control procedures for

(1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.

(2) The control procedures are to enable the identification of —

(a) the nature and location of all investments; and

(b) the transactions related to each investment.

#### 19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

(1) In this regulation —

**authorised institution** means —

(a) an authorised deposit-taking institution as defined in the *Banking Act 1959* (Commonwealth) section 5; or

(b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

**foreign currency** means a currency except the currency of Australia.

(2) When investing money under section 6.14(1), a local government may not do any of the following —

(a) deposit with an institution except an authorised institution;

(b) deposit for a fixed term of more than 12 months;

(c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;

(d) invest in bonds with a term to maturity of more than 3 years;

(e) invest in a foreign currency.

**STRATEGIC IMPLICATIONS**

Nil

**CONSULTATION**

Nil

**COMMENT**

The worksheet below details the investments held by the Shire as at 31 October 2019.

SHIRE OF YALGOO CASH HOLDINGS AS AT 31 OCTOBER 2019								
INSTITUTIONS	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N <sup>o</sup>	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
<b>MUNICIPAL FUND</b>								
Note Balance as per Bank Statement								
NAB	N/A	Operating a/c	50-832-4520	Ongoing	N/A	N/A	Variable	\$3,002,997.07
NAB	N/A	Cash Maximiser	86-538-7363	Ongoing	N/A	N/A	Variable	\$41,323.07
NAB	N/A	Term Deposit	89-977-1574	2 months 30 day	23.09.2019	23.12.2019	1.68%	\$64,637.15
NAB	N/A	Short Term Investment	24-831-4222	Ongoing	N/A	N/A	Variable	\$52,091.36
<b>TOTAL</b>								<b>\$3,161,048.65</b>

RESERVE FUNDS								
NAB	N/A	Term Deposit	97-511-4454	3 months	23.09.2019	23.12.2019	1.68%	\$167,458.55
NAB	N/A	Term Deposit	89-972-5236	3 months	23.09.2019	23.12.2019	1.68%	\$464,837.71
NAB	N/A	Term Deposit	11-186-3992	3 months	23.09.2019	23.12.2019	1.68%	\$1,117,882.28
<b>TOTAL</b>								<b>\$1,750,178.54</b>

TRUST								
NAB	N/A	Trust a/c	50-832-4559	Ongoing	N/A	N/A	Variable	\$25,038.51
<b>TOTAL</b>								<b>\$25,038.51</b>

INVESTMENT REGISTER						
01 OCTOBER 2019 TO 31 OCTOBER 2019						
NATIONAL AUSTRALIA BANK						
ACCOUNT N <sup>o</sup>	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNED TO 31.10.2019	INVESTMENT TRANSFERS	CLOSING BALANCE 31.10.2019
86-538-7363	Ongoing	Variable	\$41,307.37	\$15.70	0	\$41,323.07
89-977-1574	23.12.2019	1.68%	\$64,336.35	\$320.80	0	\$64,657.15
24-831-4222	Ongoing	Variable	\$52,071.54	\$19.84	0	\$52,091.36
97-511-4454	23.12.2019	1.68%	\$166,627.70	\$830.85	0	\$167,458.55
89-972-5236	23.12.2019	1.68%	\$462,531.39	\$2,306.32	0	\$464,837.71
11-186-3992	23.12.2019	1.68%	\$1,112,335.83	\$5,546.45	0	\$1,117,882.28

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION**

**INVESTMENTS AS AT 31 OCTOBER 2019**

**That the Investment Report as at 31 October 2019 be received.**

**Moved:**

**Seconded:**

**Motion put and carried/lost**



### 11.3.3 FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED THE 31 OCTOBER 2019

<b>Author:</b>	<b>Dominic Carbone</b>
<b>Interest Declared:</b>	<b>No interest to disclose</b>
<b>Date:</b>	<b>18 November 2019</b>
<b>Attachments</b>	<ul style="list-style-type: none"> <li>• <b>Statement of Comprehensive Income ending the 31 October 2019;</b></li> <li>• <b>Financial Activity Statement; ending 31 October 2019;</b></li> <li>• <b>Summary of Current Assets and Current Liabilities as of 31 October 2019;</b></li> <li>• <b>Statement of Current Financial Position as at 31 October 2019;</b></li> <li>• <b>Detailed worksheets;</b></li> <li>• <b>Other Supplementary Financial Reports:</b> <ul style="list-style-type: none"> <li>○ <b>Reserve Funds;</b></li> <li>○ <b>Loan Funds;</b></li> <li>○ <b>Trust Fund</b></li> </ul> </li> </ul>

#### MATTER FOR CONSIDERATION

Adoption of the Monthly Financial Statements.

#### BACKGROUND

The Local Government Act and Regulations require local governments to prepare monthly reports containing the information that is prescribed.

#### STATUTORY ENVIRONMENT

*Local Government Act 1995*

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

*Local Government (Financial Management) Regulations 1996*

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
  - (b) budget estimates to the end of month to which the statement relates;
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
  - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

#### STRATEGIC IMPLICATIONS

Provision of timely accounting information to inform Council of the financial status and financial affairs of the local government.

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue, and overall results against budget targets.

**POLICY IMPLICATIONS**

2.4 Material Variance

**FINANCIAL IMPLICATIONS**

The Financial Activity Statements reflect the financial situation of the Shire as at year to date.

**CONSULTATION**

Nil

**COMMENT**

The Shire prepares the monthly financial statements in the statutory format along with the other supplementary financial reports comprising of:

- Statement of Comprehensive Income;
- Statement of Financial Position;
- Reserve Funds;
- Loan Funds; and
- Trust Fund.

The areas where material variances have been experienced (10% or \$10,000 above or below budget) are commented on in the material variance column.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION**

**R34 (1) FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED THE 31 OCTOBER 2019.**

**That Council:**

**Adopts the Financial Activity Statement for the period ended 31 October 2019.**

**Moved:**

**Seconded:**

**Motion put and carried/lost**

## 11.4 ADMINISTRATION

### 11.4.1 REPORT ON MATTERS OUTSTANDING AS AT 22 NOVEMBER 2019

<b>Author:</b>	<b>John Read, Acting CEO</b>
<b>Interest Declared:</b>	<b>No interest to disclose</b>
<b>Date:</b>	<b>22 November 2019</b>
<b>Attachments</b>	<b>Nil</b>

#### MATTER FOR CONSIDERATION

That Council note the report on outstanding matters.

#### BACKGROUND

The report is compiled from resolutions of Council relating to reports presented to Council, Notice of Motions, and Urgent Business.

#### STATUTORY ENVIRONMENT

Nil

#### BUSINESS IMPLICATIONS

Nil

#### CONSULTATION

Nil

#### COMMENT

Matters outstanding are detailed below with comments in relation to status.

MATTERS OUTSTANDING			
MEETING DATE	ITEM REFERENCE	RESOLUTION	CURRENT STATUS
31 Mar 17	Under-taking a Review of the Shire of Yalgoo Policies	That the CEO under-take a review of the Shire Policies over the next three months	Matter considered at the June 2019 Meeting Consultants advised of that no amendments were required.  Consultants are finalising documents for the December Meeting for council to adopt.

<b>MATTERS OUTSTANDING</b>			
<b>MEETING DATE</b>	<b>ITEM REFERENCE</b>	<b>RESOLUTION</b>	<b>CURRENT STATUS</b>
31 January 2019  31 May 2019	House Safety of Lot 220, 82 Piesse Street Yalgoo	That Council Requests the CEO to investigate the safety of the house owed by Timothy Simpson and Gloria Merry at lot 220, 82 Piesse Street, Yalgoo.  Council accepted the report of the EHO and requested the CEO and EHO to meet with the owner to address the problem areas	Further inspections planned with EHO.
31 May 2019	Review of Draft Shire of Yalgoo Employee Orientation and Human Resources Manual	That the Shire Consultants LG People and Culture Workforce and Management Services be advised on any changes	Included in item 1 above.
26 July 2019	New Road Access and Public Benefit Agreement	CEO Draft new road access and Public Agreement (PBA) with Top Iron at their expense for Council to approve.	Top Iron have received the letter detailing our requirements and council decision.
27 September 2019	Paynes Find Landfill Site Upgrade	CEO prepare a report on costs associated with the Landfill site's upgrade.	Quote from Andrew McSporran accepted to fence the perimeter of the gazetted Rubbish Tip area, Shire clearing fence line and dig exploratory dig holes with backhoe to determine best pit location a dozer or excavator will then be engaged to dig the new pit. Total cost of fencing and new pit estimated at \$20,000.00
27 September 2019	Paynes Find Public Toilet Facility	CEO to obtain quotations for the new toilet facility at the Paynes Find Community Centre	Quote from Ellis Construction accepted and within budget, Roy Brands drawing plans of the building.

**VOTING REQUIREMENTS**

Simple Majority

<b>OFFICER RECOMMENDATION</b>		
<b><u>REPORT ON MATTERS OUTSTANDING AS AT 22 NOVEMBER 2019</u></b>		
<b>That Council:</b>		
<b>Receives Report N<sup>o</sup> 11.4.1 Report on Matters Outstanding as at 22 November 2019.</b>		
<b>Moved:</b>	<b>Seconded:</b>	<b>Motion put and carried / lost</b>

**11.4.2 DONATION – WHEATBELT CHRISTIAN FELLOWSHIP**

<b>Author:</b>	<b>John Read, Acting Chief Executive Officer</b>
<b>Interest Declared:</b>	<b>No interest to disclose</b>
<b>Date:</b>	<b>18 November 2019</b>
<b>Attachments</b>	<b>Yalgoo Primary School Principal &amp; Rev Geoff’s Letter</b>

**MATTER FOR CONSIDERATION**

That Council approved a donation of \$5,000.00 towards the Wheatbelt Christian Fellowship in appreciation of the good volunteer work carried out fortnightly by Rev Geoff van Schie for the Yalgoo Primary School students.

**BACKGROUND**

Wheatbelt Christian Fellowship, through Rev Geoff van Schie, provides a free service to all primary schools in the Murchison region including Yalgoo for the past four years. Rev Geoff visits Yalgoo every fortnight delivering teachings to our primary school students, which teachings are highly valued. His lessons involve teaching respect, compassion, history, art, singing, etc. Rev Geoff’s letter requesting support and Yalgoo Primary School Principal’s letter of support are attached to the agenda. Cr Trenfield also supports a donation being made.

**STATUTORY ENVIRONMENT**

Local Government Act 1995

**STRATEGIC IMPLICATIONS**

Rev Geoff’s teachings are entirely consistent with the values etc. outlined in the Shire’s Community strategic Plan.

**CONSULTATION:**

Nil

**COMMENT**

It would appear that this request is worthy of support.

**VOTING REQUIREMENTS**

Simple Majority

<b>OFFICER RECOMMENDATION</b>		
<b>DONATION – WHEATBELT CHRISTIAN FELLOWSHIP</b>		
<b>That the Shire of Yalgoo donate \$5,000.00 towards the Wheatbelt Christian Fellowship in appreciation of the good volunteer work carried out fortnightly by Rev Geoff van Schie for the Yalgoo Primary School students.</b>		
<b>Moved:</b>	<b>Seconded:</b>	<b>Motion put and carried</b>

**11.4.3 INTRODUCTION TO EON FOUNDATION - PRESENTATION - 11.00aAM**

<b>Author:</b>	<b>John Read, Acting CEO</b>
<b>Interest Declared:</b>	<b>No interest to disclose</b>
<b>Date:</b>	<b>12 November 2019</b>
<b>Attachments</b>	<b>Nil</b>

**MATTER FOR CONSIDERATION**

That Council thank Sally Dighton for her presentation regarding the EON Foundation and its work in various communities.

**BACKGROUND**

Nil

**STATUTORY ENVIRONMENT**

Nil

**STRATEGIC IMPLICATIONS**

The Council’s Community Strategic Plan encourages community development and cohesiveness, which are encouraged by the activities promoted and implemented by the EON Foundation.

**CONSULTATION**

Brendin Flannigan, Department of Communities

**COMMENT**

Sally, Dighton, EON Project Manager, Mid-West/Murchison will be giving Council a presentation regarding an Introduction to EON Foundation at 11.00am.

Presentation topics include:	Our Vision
Why We do What We Do	The EON Thriving Communities Program
Where We Operate	Our Impact
Yalgoo	How you Can Help

**VOTING REQUIREMENTS**

Simple Majority

<b>OFFICER RECOMMENDATION</b>		
<b>INTRODUCTION TO EON FOUNDATION - PRESENTATION</b>		
That Council thank Sally Dighton, Project Manager Mid West/Murchison, for her presentation regarding the EON Foundation and its work in various communities.		
<b>Moved:</b>	<b>Seconded:</b>	<b>Motion put and carried</b>

#### 11.4.4 MRVC ESTABLISHMENT AGREEMENT AND DEED OF RETIRING MUNICIPALITY

<b>Author:</b>	<b>John Read, Acting CEO</b>
<b>Interest Declared:</b>	<b>No interest to disclose</b>
<b>Date:</b>	<b>14 November 2019</b>
<b>Attachments</b>	<b>MRVC Establishment Agreement &amp; Deed of Retiring Municipality</b>

#### MATTER FOR CONSIDERATION

That Council agree with the MRVC’s proposed Establishment Agreement, Deed of Retiring Municipality and Deed of Withdrawal with the exception that the draft Establishment Agreement be amended to incorporate member contributions to operating expenditure and capital assets as follows:

Shire of Mount Magnet 30%; Shire of Cue 30%; Shire of Sandstone 10% and Shire of Yalgoo 30%

#### BACKGROUND

The MRVC at its Ordinary Meeting of Council held on 13 March 2018 adopted the following resolution.

“That Council

(1) Accepts the Shire of Meekatharra terms of withdrawal as detailed in the report.

(2) The Chief Executive Officer be authorized to prepare the necessary documentation and approval to effect the withdrawal of the Shire of Meekatharra from the Murchison Regional Vermin Council”.

The Draft Establishment Agreement has been reviewed by the MRVC Solicitors Civic Legal and also reviewed the Draft Deed of Retiring Municipality prepared by the Shire of Meekatharra’s solicitors. Both copies attached together with a copy of a report presented at the MRVC Special Meeting of Council held on 27 August 2019.

The MRVC at its meeting held on 27 August 2019 adopted the following resolution. That Council:

(3) Inform Civic Legal to amend the Establishment Agreement to incorporate the following contributions to operating expenditure and capital assets.

Shire of Cue	24.675%
Shire of Mount Magnet	27.104%
Shire of Sandstone	9.058%
Shire of Yalgoo	39.163%
Total:	100.00%

(4) Request Civic Legal to review the Deed of Retiring Municipality.

(5) Provide the final drafts of the Establishment Agreement, Deed of Withdrawal and Deed of Retiring Municipality Shire of Meekatharra to the MRVC Member Local Governments for comment and approval.

In accordance with part (3) of the resolution the MRVC Member Local Governments are requested to review the deeds, make comment and approve. The level of financial contributions set, have been calculated on the basis of the current contributions excluding the Shire of Meekatharra.

Comments and approval of the attached Draft Deeds is requested from the Shire of Yalgoo so that the agreements can be executed.

#### STATUTORY ENVIRONMENT

The Constitution of the MRVC and the Local Government Act 1995 in reference to Regional Councils.

#### STRATEGIC IMPLICATIONS

Nil

**CONSULTATION**

Dominic Carbone, CEO of MRVC

**COMMENT**

In the interests of fairness however, I recommend that Council advise the MRVC to give consideration to amending the draft Establishment Agreement to incorporate the contributions to operating expenditure and capital assets being the same percentage with respect to Mount Magnet, Cue and Yalgoo Shires. That is:

Shire of Cue	30%
Shire of Mount Magnet	30%
Shire of Sandstone	10%
Shire of Yalgoo	30%
Total:	100%

**VOTING REQUIREMENTS**

Simple Majority

<b>OFFICER RECOMMENDATION</b>		
<b>MRVC ESTABLISHMENT AGREEMENT AND DEED OF RETIRING MUNICIPALITY</b>		
<b>That Council agree with the MRVC’s proposed Establishment Agreement, Deed of Retiring Municipality and Deed of Withdrawal with the exception that the draft Establishment Agreement be amended to incorporate member contributions to operating expenditure and capital assets as Shire of Mount Magnet 30%; Shire of Cue 30%; Shire of Sandstone 10% and Shire of Yalgoo 30%.</b>		
<b>.Moved:</b>	<b>Seconded:</b>	<b>Motion put and carried:</b>



### 11.4.5 RATING MINING INFRASTRUCTURE

<b>Author:</b>	<b>John Read, Acting Chief Executive Officer</b>
<b>Interest Declared:</b>	<b>No interest to disclose</b>
<b>Date:</b>	<b>14 November, 2019</b>
<b>Attachments:</b>	<b>Nil</b>

#### MATTER FOR CONSIDERATION

That following receiving the indicative valuations (Gross Rental Values) and the Technical Land Descriptions of the various rateable mining infrastructure located within the Shire of Yalgoo from Landgate, the Chief Executive Officer:

1. advise the mining companies affected of the Shire’s intention to rate mining infrastructure, the indicative rates that will apply (subject to approval from the Minister for Local Government); and
2. request the Department of Local Government to formally gazette the Technical Land Descriptions of the mining infrastructure rateable areas and;
3. seek formal approval From the Minister for Local Government to rate the mining infrastructure.

#### BACKGROUND

Council at its last meeting held 1/11/2019 resolved the following:

<p><b><u>GROSS RENTAL VALUE RATING OF MINING INFRASTRUCTURE</u></b></p> <p><b>That Council approve in principle, subject to obtaining in due course the necessary approvals from the Minister for Local Government, the Gross Rental Valuation (GRV) rating of all mining infrastructure within the Shire of Yalgoo and instructs the Acting Chief Executive Officer to progress matters in this regard.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
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#### STATUTORY ENVIRONMENT

Sections 6.28(1), 6.29, 6.92(1), 6.29(2), 6.33(3) of the Local Government Act 1995

#### STRATEGIC IMPLICATIONS

Council and its administration have a responsibility under the Local Government Act 1995 to provide services, facilities and infrastructure for the betterment of its ratepayers and communities. Such responsibility extends to good financial management including the acquisition of assets and human resources to provide and maintain such infrastructure and professional services for the betterment and enjoyment of its ratepayers and communities. This responsibility is entirely consistent with the Shire of Yalgoo’s Community Strategic Plan and its Corporate Business Plan.

The additional rating income will greatly assist the Shire of Yalgoo meet its strategic objectives.

#### CONSULTATION

Stephen Fern, Principal Valuer, Valuations and Property Analytics, Landgate.

#### COMMENT

Within the Shire of Yalgoo, as best I can ascertain, the following mining projects have rateable mining infrastructure:

- Mount Gibson Iron Limited’s mining infrastructure – GPS coordinates: 29 degrees 36’ 29.51” S; 117 degrees 9’ 02.04” E
- Extension Hill Pty Limited’s mining infrastructure – GPS Coordinates: 29 degrees 34’ 27.28” S; 117 degrees 06’ 45.04” S

- EMR Golden Grove’s mining infrastructure – GPS Coordinates: 28 degrees 47’ 03.46” S; 116 degrees 56’ 15.14” E
- Minjar Gold Pty Limited’s mining infrastructure – GPS Coordinates: 28 degrees 48’ 54.04 S; 116 degrees 55’ 37.62 E
- Silver Lake Resources Limited’s Deflector Mine - mining infrastructure – GPS Coordinates: 28 degrees 39’ 14.51” S; 116 degrees 23’ 03.54 E

These details, along with full contact details at each project, have been forwarded to Landgate. Stephen Fern, Principal Valuer, Valuations and Property Analytics at Landgate is progressing the determination of indicative GRV valuations. Following these being determined, the Shire will then be in a position to calculate indicative rates. Mr Fern will also be determining the Technical Land Descriptions of the rateable infrastructure. Consultation by the Acting CEO with the mining companies concerned will follow, along with Landgate carrying out on-site inspections of the infrastructure to determine formal valuations. Any formal objections raised by mining companies affected will require the Shire’s response and the Minister for Local Government’s consideration. The Shire will then request the Department of Local Government to formally gazette the Technical Land Descriptions of the rateable areas followed by the Shire formally applying for approval of the Minister for Local Government to rate the mining infrastructure . Part of the process will be determining when the rating will apply from, subject to Ministerial approval. Retrospective rating from 1/7/2019 or 1/1/2020 may be possible, depending on the timeframe of Landgate determining formal valuations and of course obtaining Ministerial approval.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION**

**RATING MINING INFRASTRUCTURE**

1. That Council authorises the Acting Chief Executive Officer to
  - A advise the mining companies affected of the Shire’s intention to rate mining infrastructure, the indicative rates that will apply (subject to approval from the Minister for Local Government); and
  - B. Request the Department of Local Government to formally gazette the Technical Land Descriptions of the mining infrastructure rateable areas and;
  - C. seek formal approval from the Minister for Local Government to rate the mining infrastructure.
2. That the Acting CEO undertakes (1), (2) and (3) above upon receiving the indicative valuations (Gross Rental Values) and the Technical Land Descriptions of the various rateable mining infrastructure located within the Shire of Yalgoo from Landgate.

**Moved:**

**Seconded:**

**Motion put and carried:**

### 11.4.6 REGIONAL AIRSTRIPS UPGRADE GRANT

<b>Author:</b>	<b>John Read, Acting Chief Executive Officer</b>
<b>Interest Declared:</b>	<b>No interest to disclose</b>
<b>Date:</b>	<b>15 November 2019</b>
<b>Attachments</b>	<b>Nil</b>

#### MATTER FOR CONSIDERATION

That application for a Regional Airstrips Upgrade Grant in respect of the Yalgoo and Paynes Find Airstrips be postponed until the outcome of FIJV’s proposal to develop its magnetite iron ore project is known.

#### BACKGROUND

Council at its meeting held on 1 November 2019 made the following decision in relation to this agenda item:

<b>C2019-1010 REGIONAL AIRSTRIP UPGRADE GRANT</b>
<b>That the Shire’s Acting CEO, in cooperation with Grants Empire, make application for funding from the Regional Airstrip Upgrade grant scheme for the upgrade of both the Yalgoo and Paynes Find airstrips.</b>
<b>Moved: Cr Raul Valenzuela                      Seconded: Cr Gail Trenfield                      Motion put and carried: 6/0</b>

#### STATUTORY ENVIRONMENT

Local Government Act 1995

#### STRATEGIC IMPLICATIONS

Nil

#### CONSULTATION

Bruce Lorimer, Core Business, Tammy King, Grants Empire, Ray Pratt, Works Foreman

#### COMMENT

Since the last Council meeting and in preparation of the grant documentation which closed on 12 November 2019, Core Business presented a Scope of Work and costing. This approximately amounted to \$1.3 million for each airstrip and included the extension of the runway at both ends at Yalgoo. The grant conditions stipulated that 50% of the project cost is to be met by the local government. While administration were planning to have its 50% contribution largely, if not wholly, taken up with in-kind earthwork construction undertaken by Shire employees and plant, it was not expected to be to the extent of Core’s estimated project costs, (approx’ \$2.6 million for both airstrips). The proposal was further complicated by the concern that with the Shire’s workforce undertaking this large amount of non road work, the Shire would not meet its statutory own resource expenditure level on roads, as required by Roads To Recovery federal government funding.

With grant applications closing on 12/11/2019, there was insufficient time to re-cost and redefine the scope of works. It was therefore decided that in view of the likely go ahead of the FIJV iron ore project, who we expect will require the Yalgoo airstrip to be upgraded including seal, it is best and prudent to put the project on hold for the time being. The work completed by Core Business and Grants Empire for this project will be utilised when we are in a position to move forward in the future. The ideal scenario would be for FIJV to fund the upgrade of the Yalgoo airstrip and the Shire with the federal government Regional Airstrips Upgrade grant, upgrade Paynes Find airstrip.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION**

**REGIONAL AIRSTRIPS UPGRADE GRANT**

**That Council postpones application for a Regional Airstrips Upgrade Grant in respect of the Yalgoo and Paynes Find airstrips pending the outcome of FIJV's proposal to develop its magnetite iron ore project.**

**Moved:**

**Second:**

**Motion put and Carried / lost:**

**11.4.7 YALGOO ARTS AND CULTURAL CENTRE - TRAINEESHIP**

<b>Author:</b>	<b>John Read, Acting Chief Executive Officer</b>
<b>Interest Declared:</b>	<b>No interest to disclose</b>
<b>Date:</b>	<b>15 November 2019</b>
<b>Attachments</b>	<b>Nil</b>

**MATTER FOR CONSIDERATION**

That Council receive the CEO’s report regarding the outcome of applications for the Traineeship at the Yalgoo Arts & Cultural Centre resulting in Rhiannon Hodder being appointed.

**BACKGROUND**

Council at its meeting held on 1 November, 2019 resolved to make available an additional \$12,000.00 on its current 2019/20 Budget towards the Yalgoo Arts & Cultural Centre to facilitate the Shire providing a Traineeship for an indigenous Yalgoo local resident to gain experience and formal qualifications in the Centre management.

**STATUTORY ENVIRONMENT**

Local Government Act 1995, Section 6.8

**STRATEGIC IMPLICATIONS**

The Council’s Community Strategic Plan embraces the development of tourism and the provision of arts and cultural amenities within the Shire of Yalgoo.

**CONSULTATION**

Emmaline James, Manager of the Yalgoo Arts and Cultural Centre.

**COMMENT**

The Traineeship was advertised locally closing 4.00pm 15 November, 2019. Only one application was received from Rhiannon Hodder, who is considered a worthy applicant. An appropriate study Course covering the management of arts and cultural centres will be entered into and undertaken by Rhiannon. Rhiannon will be employed as a permanent part time employee, subject to a three month probationary period, working 9.00am to 12 noon Mondays, Tuesdays and Wednesdays each week at the Yalgoo Arts & Cultural Centre. I believe this Traineeship offers a significant opportunity for Rhiannon, a Yalgoo local, to develop a worthwhile and rewarding career in the area that she is most interested in.

**VOTING REQUIREMENTS:** Simple Majority

<b>OFFICER RECOMMENDATION</b>		
<b>YALGOO ARTS AND CULTURAL CENTRE - TRAINEESHIP</b>		
<b>That Council receive the Acting CEO’s report regarding the outcome of applications for the Traineeship at the Yalgoo Arts &amp; Cultural Centre and congratulate Rhiannon Hodder on being the successful applicant, wishing her every success in her career development.</b>		
<b>Moved:</b>	<b>Seconded:</b>	<b>Motion put and carried</b>

**11.4.8 YALGOO CHRISTMAS EVENT 2019**

<b>Author:</b>	<b>John Read, Acting Chief Executive Officer</b>
<b>Interest Declared:</b>	<b>No interest to disclose</b>
<b>Date:</b>	<b>15 November 2019</b>
<b>Attachments</b>	<b>Nil</b>

**MATTER FOR CONSIDERATION**

That Council receive the Acting CEO’s report regarding the Yalgoo Christmas Event for 2019 incorporating Carols on the Grass.

**BACKGROUND**

Traditionally the Shire of Yalgoo provides the Yalgoo community with a Christmas event incorporating Santa giving presents to locally resident children.

**STATUTORY ENVIRONMENT**

Local Government Act 1995

**STRATEGIC IMPLICATIONS**

The Shire’s Community Strategic Plan embraces and encourages events being held such as the Christmas function which promotes community cohesiveness.

**CONSULTATION**

Nil

**COMMENT**

The 2019 Christmas event will incorporate a new Carols on the Grass event where the entire community from very young to elderly can enjoy singing Christmas Carols with candles and music (guitar and vocals) provided by John Read, Acting CEO. The Christmas function also incorporates a sausage sizzle and Santa arriving in the fire truck handing out presents to children up to primary school age. The event is sponsored by the Shire of Yalgoo, Horizon Power (\$1,000) and EMR Golden Grove (\$2,000).

**VOTING REQUIREMENTS**

Simple Majority

<b>OFFICER RECOMMENDATION</b>		
<b>YALGOO CHRISTMAS EVENT 2019</b>		
<b>That Council receive the Acting CEO’s report regarding the Yalgoo Christmas event for 2019 incorporating Carols on the Grass.</b>		
<b>Moved:</b>	<b>Seconded:</b>	<b>Motion put and carried</b>

### 11.4.9 STRUCTURE – ARTS, CULTURE AND COMMUNITY DEVELOPMENT

<b>Author:</b>	<b>John Read, Acting Chief Executive Officer</b>
<b>Interest Declared:</b>	<b>No interest to disclose</b>
<b>Date:</b>	<b>25 November 2019</b>
<b>Attachments</b>	<b>Emmaline James’ Report</b>

#### MATTER FOR CONSIDERATION

That Council endorse the CEO’s proposed structure for services relating to Arts, Culture and Community Development for the Shire of Yalgoo.

#### BACKGROUND

Jodi Reilly & Co was engaged to provide community development services for the Shire of Yalgoo. Jodi withdrew her services effective 12 November 2019.

#### STATUTORY ENVIRONMENT

Local Government Act 1995

#### STRATEGIC IMPLICATIONS

The Shire’s Community Strategic Plan specifically encourages the employment of aboriginal trainees in the areas of arts, culture and community development.

#### CONSULTATION

Emmaline James, Manager, Yalgoo Arts & Cultural centre.

#### COMMENT

With Jodi Reilly withdrawing her services, consideration has been given to how best the Shire provides community development services in the future. This change has prompted administration to reconsider the role of community development and how services provided can be most effective. Community development is not about providing a child sitting service during school holidays, which responsibility lies with parents. Community development is more aligned to conducting events and providing valued services that encourage community cohesiveness to all residents of the Shire from very young to elderly.

Emmaline James, Manager of Yalgoo Arts & Cultural Centre, has been working closely with the North Midlands Project and its offer to provide services to the Shire of Yalgoo. These services are expected to dovetail and compliment community development services as well as arts and cultural services. In speaking with Sean Fletcher, CEO, Shire of Carnamah, he described North Midland’s service to Carnamah as visionary, very innovative and its networking exceptional. He advised that their service delivery to children is excellent with parents getting involved. Sean advised that families from neighbouring towns have moved to Carnamah so their children can be a part of the North Midland Projects offered.

Emmaline has offered to work fulltime overseeing the management of the Arts & Cultural Centre as well as overseeing Community Development Services including mentoring a local indigenous Trainee Community Development Officer. I believe this structure would work well, with the plan that Emmaline retires from the role in 18 months to two years when the two Trainees (Trainee – Arts & Culture Centre management and Trainee – Community Development) are ready to take on the roles autonomously.

It is considered that the cost of implementing this new structure will cost no more than the previous arrangement with Reilly & Co.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION**

**STRUCTURE – ARTS, CULTURE & COMMUNITY DEVELOPMENT**

**That Council endorse the Acting CEO’s proposed structure for the Shire of Yalgoo’s services relating to Arts, Culture and Community Development.**

**Moved:**

**Seconded:**

**Motion put and carried:**



## 13. NOTICE OF MOTIONS

### 12.1 PREVIOUS NOTICE RECEIVED

## 14. URGENT BUSINESS

## 15. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

### 15.0 STATUTORY ENVIRONMENT – MEETING CLOSED TO THE PUBLIC

Councillors are obliged to maintain the confidentiality of matters discussed when the meeting is closed. Fines of up to \$10,000 or two years imprisonment apply to certain offences relating to misuse of information.

The following legislative extracts were downloaded from [www.auslii.edu.au](http://www.auslii.edu.au) on 8 November 2010.

#### Local Government Act 1995

##### s5.23. Meetings generally open to the public

- (1) Subject to subsection (2), the following are to be open to members of the public —
  - (a) all council meetings; and
  - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
  - (a) a matter affecting an employee or employees;
  - (b) the personal affairs of any person;
  - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
  - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
  - (e) a matter that if disclosed, would reveal —
    - (i) a trade secret;
    - (ii) information that has a commercial value to a person; or
    - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
  - (f) a matter that if disclosed, could be reasonably expected to —
    - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
    - (ii) endanger the security of the local government's property; or
    - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
  - (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971 ; and
  - (h) such other matters as may be prescribed.

- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

**s5.92 Access to information by council, committee members**

- (1) A person who is a council member or a committee member can have access to any information held by the local government that is relevant to the performance by the person of any of his or her functions under this Act or under any other written law.
- (2) Without limiting subsection (1), a council member can have access to —
- (a) all written contracts entered into by the local government; and
  - (b) all documents relating to written contracts proposed to be entered into by the local government.

**s5.93. Improper use of information**

A person who is a council member, a committee member or an employee must not make improper use of any information acquired in the performance by the person of any of his or her functions under this Act or any other written law —

- (a) to gain directly or indirectly an advantage for the person or any other person; or
- (b) to cause detriment to the local government or any other person. Penalty: \$10 000 or imprisonment for 2 years.

**Local Government (Rules of Conduct) Regulations 2007**

**s6. Use of information**

- (1) In this regulation —  
 closed meeting means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;  
 confidential document means a document marked by the CEO to clearly show that the information in the document is not to be disclosed;  
 non-confidential document means a document that is not a confidential document.
- (2) A person who is a council member must not disclose —
- (a) information that the council member derived from a confidential document; or
  - (b) information that the council member acquired at a closed meeting other than information derived from a non-confidential document.
- (3) Subregulation (2) does not prevent a person who is a council member from disclosing information —
- (a) at a closed meeting; or
  - (b) to the extent specified by the council and subject to such other conditions as the council determines; or
  - (c) that is already in the public domain; or
  - (d) to an officer of the Department; or
  - (e) to the Minister; or
  - (f) to a legal practitioner for the purpose of obtaining legal advice; or
  - (g) if the disclosure is required or permitted by law.

**16. NEXT MEETING**

The next Ordinary Meeting of Council is due to be held at the Council Chambers, Yalgoo on Thursday 19 December 10.00 am.

**17. MEETING CLOSURE**

There being no further business, the President declared the Ordinary meeting closed at .....

