



UNCONFIRMED MINUTES
OF THE
SPECIAL MEETING OF COUNCIL
HELD IN THE
COUNCIL CHAMBERS, YALGOO
ON TUESDAY, 11 DECEMBER 2018
COMMENCING AT 10.00 AM





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CONTENTS

- 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS2
- 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE2
- 3. DISCLOSURE OF INTERESTS.....2
- 4. PUBLIC QUESTION TIME3
 - 1.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE.....3
 - 1.2 QUESTIONS WITHOUT NOTICE3
- 6. BUSINESS AS NOTIFIED.....3
 - 6.0 Purpose of Meeting3
 - 6.1 Report on Audit Exit Meeting3
 - S2018-1201 Report on Exit Audit Meeting4
- 7. MEETING CLOSURE.....4



Minutes of the Special Meeting of the Yalgoo Shire Council,
held in the Council Chambers, 37 Gibbons Street, Yalgoo,
on Tuesday, 11 December 2018 commencing at 10.00 am

PLEASE TURN OFF ALL MOBILE PHONES PRIOR TO THE COMMENCEMENT OF THE MEETING

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

President Cr Joanne Kanny open the Special Meeting of Council at 10.00 am

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS	Cr Joanne Kanny, Shire President Cr Gail Trenfield Cr Tamisha Hodder
STAFF	Silvio Brenzi, Chief Executive Officer Elisha Hodder, Executive Assistant
GUESTS	Nil
OBSERVERS	Nil
LEAVE OF ABSENCE	Nil
APOLOGIES	Cr Gregory Payne, Deputy President Cr Robert Grinham Cr Percy Lawson

3. DISCLOSURE OF INTERESTS

Disclosures of interest made before the Meeting.
Nil

4. PUBLIC QUESTION TIME

1.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE

Nil

1.2 QUESTIONS WITHOUT NOTICE

Nil

6. BUSINESS AS NOTIFIED

6.0 Purpose of Meeting

That Council at its meeting on the 30 November 2018 resolved to call a special meeting of council to be held on Tuesday 11 December 2018. For the purpose of giving consideration to the following matter

- Audit Exit Meeting

6.1 Report on Audit Exit Meeting

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	26 November 2018
Attachments:	

Matter for Consideration

That the Committee give consideration to matters raised by the Auditors in relation to the 2017-18 Annual Financial Statement.

Background

As part of the Audit requirements the Council is required to meet with the Auditors at least once a year. A teleconference has been arranged for Tuesday 11 December 2018 at 11.00 am.

Statutory Environment

Nil

Business Implications

Business Implications

Nil

Consultation

RSM Australia

Comment

A meeting with the Shires Auditors, RSM Australia has been arranged for Tuesday 11 December 2018 at 11.00 am via teleconferencing.

The Auditors have indicated that their report will be issued prior to the meeting.

Voting Requirements

Simple Majority

Director David Wall of RSM, Travis Bate of RSM and Yusoof Ariff of the Office of the Auditor General joined the meeting via telephone link up.

Yusoof Ariff of the Office of the Auditor General gave a quick introduction to the Audit process.

Director David Wall from RSM ran through the Audit Closing report.

Cr Gail Trenfield asked a questions relating to item 5.1.1 Key Risks of the Closing Audit Report as to what can be done to not be at risk.

David Wall of RSM explained to Cr Trenfield little things like purchase transactions and not having evidence of approvals and overall controls of expenditure would be the main area.

OFFICER RECOMMENDATION / COUNCIL DECISION

S2018-1201 Report on Exit Audit Meeting

The Council

Accepts the report from RSM of the Audit Closing report.

Moved: Cr Gail Trenfield

Seconded: Cr Tamisha Hodder

Motion put and carried: 3/0

7. MEETING CLOSURE

There being no further business, the President declared the Ordinary meeting closed at 10.28 am

DECLARATION

These minutes were confirmed at the Ordinary Council Meeting held on the _____.

Signed: _____

Person presiding at the meeting at which these minutes were confirmed.