



UNCONFIRMED MINUTES  
OF THE ORDINARY MEETING  
OF COUNCIL  
HELD IN THE COUNCIL CHAMBERS, YALGOO  
ON 28 JULY 2017  
COMMENCING AT 11.00 AM



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Minutes of the Ordinary Meeting of the Yalgoo Shire Council,  
held in the Council Chambers, 37 Gibbons Street, Yalgoo,  
on 28 July 2017, commencing at 11.15 am.

**PLEASE TURN OFF ALL MOBILE PHONES PRIOR TO THE COMMENCEMENT OF THE MEETING**

### **1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Shire President Neil Grinham declared the Ordinary Meeting open at 11.15am

With the consensus of all councillors the Ordinary Meeting was adjourned at 11.16am and reopened at 11.41am.

### **2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

|                  |  |
|------------------|--|
| MEMBERS          | Cr Neil Grinham, Shire President<br>Cr Raul Valenzuela, Deputy Shire President<br>Cr Robert Grinham<br>Cr Gail Trenfield<br>Cr Joanne Kanny<br>Cr Greg Payne |
| STAFF            | Silvio Brenzi, CEO<br>Karen Malloch, PA  |
| GUESTS           |  |
| OBSERVERS        |  |
| LEAVE OF ABSENCE |  |
| APOLOGIES        |  |

### **3. DISCLOSURE OF INTERESTS**

Disclosures of interest made before the Meeting.

Nil

**4. PUBLIC QUESTION TIME**

**4.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE**

Nil

**4.2 QUESTIONS WITHOUT NOTICE**

Nil

**5. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

s5.23.(2)(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

CR Greg Payne has applied for a leave of absence for the Ordinary Council Meeting on 25<sup>th</sup> August 2017. CR Gail Trenfield has notified Council of possible application for leave of absence for the Ordinary Council Meeting on 25<sup>th</sup> August 2017 and will advise CEO accordingly.

**7. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**

**7.0 MEETINGS ATTENDED BY ELECTED MEMBERS**

| Date                       | Details   | Attended with whom                           |
|----------------------------|---|--|
| 17 <sup>th</sup> June 2017 | ALGA – National General Assembly  | President Neil Grinham and CEO Silvio Brenzi |
| 18 <sup>th</sup> June 2017 | Meeting with Fiona Nash – Regional Development  | President Neil Grinham and CEO Silvio Brenzi |
| 19 <sup>th</sup> June 2017 | Meeting with Melissa Price – Employment , Education & Health  | President Neil Grinham and CEO Silvio Brenzi |
| 28 <sup>th</sup> June 2017 | Meeting with East Arnhem Land representatives, Cairns<br>4 <sup>th</sup> National Indigenous Economic Development Forum | President Neil Grinham and CEO Silvio Brenzi |
| 28 <sup>th</sup> June 2017 | Meeting with CEO North Queensland Cowboys<br>4 <sup>th</sup> National Indigenous Economic Development Forum             | President Neil Grinham and CEO Silvio Brenzi |
| 29 <sup>th</sup> June 2017 | Meeting with CEO – LGIS   | President Neil Grinham and CEO Silvio Brenzi |
| 30 <sup>th</sup> June 2017 | IPAA Excellence Award Ceremony, Perth   | President Neil Grinham and CEO Silvio Brenzi |
| 30 <sup>th</sup> June 2017 | Meeting with Anthony Quahe, Civic Legal, Perth  | President Neil Grinham and CEO Silvio Brenzi |
| 21 <sup>st</sup> July 2017 | CESM Meeting, Yalgoo  | President Neil Grinham and CEO Silvio Brenzi |

## **8. CONFIRMATION OF MINUTES**

### **8.1 ORDINARY COUNCIL MEETING**

#### **Background**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

#### **Voting Requirements**

Simple majority

#### **OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2017-0701** Minutes of the Ordinary Meeting

That the Minutes of the Ordinary Council Meeting held on 30 June 2017 be confirmed.

Moved: CR Raul Valenzuela

Seconded: CR Bob Grinham

Motion put and carried 6/0

### **8.2 SPECIAL COUNCIL MEETING**

#### **Background**

Minutes of the Special Meeting of Council held on Monday 17<sup>th</sup> July have previously been circulated to all Councillors.

#### **Voting Requirements**

Simple majority

#### **OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2017-0702** Minutes of the Special Meeting

That the Minutes of the Special Council Meeting held on 17<sup>th</sup> July 2017 be confirmed.

Moved: CR Raul Valenzuela

Seconded: CR Greg Payne

Motion put and carried 6/0

## 9. REPORTS OF COMMITTEE MEETINGS

### 9.1 Report on 2017-18 Draft Annual Budget

|                    |                         |
|--------------------|-------------------------|
| Author:            | Dominic Carbone         |
| Interest Declared: | No interest to disclose |
| Date:              | 21 July 2017            |
| Attachments        | Nil                     |

#### Matter for Consideration

That the finance committee give consideration to the Draft Annual Budget that excludes the surplus/deficit to be carried forward and recommend accordingly to Council for endorsement.

#### Background

Council is in the process of preparing the 2017-18 Annual Budget and in May 2017, considered items of capital expenditure for inclusion in the proposed budget.

#### Statutory Environment

*Local Government Act 1995*

*Section 6.2 Local Government to prepare Annual Budget.*

#### Strategic Implications

The 2017-18 Draft Annual Budget has taken into account the needs detailed in the Shire’s Strategic Community Plan (SCP), the Corporate Business Plan (CBP), and the Long Term Financial Plan (LTFP) when determining items for inclusion in the proposed budget.

#### Comment

Attached is a draft of the 2017-18 Annual Budget comprising of the Rate Setting Statement and detailed worksheets for the Finance Committee consideration.

In preparing the Budget worksheets, external and internal influences have been taken into account as well as a review of the Shire’s operations and services to be provided. Economic efficiencies like the contracting out of cleaning services will provide savings and increasing the revenue sources of the Caravan Park via the installation of vending machines.

Please note that the surplus/deficit is yet to be incorporated.

#### Voting Requirements

Simple Majority

#### FINANCE COMMITTEE RECOMMENDATION/COUNCIL DECISION

##### C2017-0703 Report on the 2017-18 Draft Annual Budget

That the Finance Committee recommends to Council that the items of revenue and expenditure detailed in the work sheets attached to this report be incorporated in the 2017-18 Draft Annual Budget with the following amendments:

**\$15,000 for Men’s Shed upgrade with further clarification prior to budget adoption.**

Moved: CR Bob Grinham      Seconded: CR Greg Payne

Motion put and carried 6/0



## **10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS/Other Matters**

### **10.0 INFORMATION ITEMS**

Sharing of operational information on items that are not confidential, do not require a decision and do not meet the definition of matters for which the meeting may be closed under section 5.23 of the Local Government Act (e.g.: matters affecting employee/s or the personal affairs of any person).

#### **ADJOURNMENT: Lunch 12.24pm – 1.06pm.**

*The Shire President, Cr Neil Grinham adjourned the Ordinary Council Meeting at 12.24pm for lunch.*

*Ordinary Council Meeting reopened at 1.06pm.*

*Returning to the meeting were:*

*Silvio Brenzi (CEO)*

*Cr Neil Grinham, Shire President*

*Cr Raul Valenzuela, Deputy Shire President*

*Cr Robert Grinham,*

*Cr Joanne Kanny,*

*Cr Gail Trenfield,*

*Cr Greg Payne,*

#### **10.1** CEO Silvio Brenzi advised Council that he has been summoned for Jury Duty on 14<sup>th</sup> August

## 11. MATTERS FOR DECISION

### 11.0 MATTERS BROUGHT FORWARD

#### 11.1 TECHNICAL SERVICES

##### 11.1.1 Progress Report on the Capital Works Program 2016 - 2017

|                    |                         |
|--------------------|-------------------------|
| Author:            | Dominic Carbone         |
| Interest Declared: | No interest to disclose |
| Date:              | 22 July 2017            |
| Attachments        | Nil                     |

#### Matter for Consideration

To receive the Progress Report on the 2016 – 2017 Capital Works Program.

#### Background

The Shire in adopting its 2016 – 2017 Annual Budget has allocated funds amounting to \$3,182,204 for the purpose of acquiring capital assets and undertaking infrastructure works.

#### Statutory Environment

Nil

#### Strategic Implications

Timely delivering of the various capital projects which will deliver the objectives of the Community Strategic Plan.

#### Policy Implications

Nil

#### Financial Implications

To deliver the Capital Works Program within the budgeted allocations.

#### Consultation

Nil

#### Comment

The Capital Works Projects for the 2016-2017 financial year are detailed below:

**CAPITAL WORKS PROGRAMME 2016-17**

The following assets and works are budgeted to be acquired or undertaken during the year:

| PROJECTS COMPLETED   | 2016-17 ANNUAL BUDGET | 2016-17 BUDGET REVIEW | 2016-17 JULY-JUNE ACTUAL | VARIANCE FAV (UNFAV) | COMMENTS  |
|--|-----------------------|-----------------------|--------------------------|----------------------|---|
|  | \$                    | \$                    | YTD \$                   | \$                   |   |
| 000000 - Admin Centre - Renovation of Storage Room to Office Space       | L & B<br>0            | 320                   | 320                      | 0                    | The CEO to provide a verbal update on the status of the capital projects as at 30 June 2017 |
| 000000 - Council Chamber - Improvements                                  | F & E<br>5,000        | 5,302                 | 5,302                    | 0                    |   |
| 000000 - Admin Centre - New Front Reception Counter                      | L & B<br>8,140        | 8,140                 | 8,140                    | 0                    |   |
| 000000 - Admin Centre - Internal Painting                                | L & B<br>15,000       | 13,455                | 13,455                   | 0                    |   |
| 000000 - Motor Vehicle - CEO   | P & E<br>90,000       | 86,698                | 87,345                   | (647)                |   |
| C175001 - Mobile Phones HCP and Caravan Park                             | F & E<br>0            | 2,160                 | 2,160                    | 0                    |   |
| C175002 - Mobile Phone CGTS  | F & E<br>0            | 1,368                 | 1,368                    | 0                    |   |
| C175203 - Laptop HP Spectre CEO  | F & E<br>0            | 2,599                 | 2,599                    | 0                    |   |
| C175205 - Telephone System - Office                                      | F & E<br>0            | 12,055                | 11,265                   | 790                  |   |
| C175102 - Staff Housing - 3 Storage Shed                                 | L & B<br>17,400       | 17,710                | 17,710                   | 0                    |   |
| 000000 - Staff Housing - 6 Henty Street Replace Carpet with Floor Boards | L & B<br>7,000        | 6,042                 | 6,042                    | 0                    |   |
| 000000 - Staff Housing - 8 Henty Street Colorbond Fence Front            | L & B<br>3,000        | 1,111                 | 1,111                    | 0                    |   |
| C175101 - Mobile Ablution Block  | L & B<br>15,000       | 11,066                | 11,067                   | (1)                  |   |
| C175110 - Furniture - Hall Lotterywest                                   | F & E<br>0            | 4,282                 | 4,896                    | (614)                |   |
| C165233 - Community Hall - Detailed Plan for Renovations                 | L & B<br>10,000       | 5,308                 | 5,308                    | 0                    |   |
| 000000 - Kubota Utility Parks  | P & E<br>28,000       | 27,965                | 27,965                   | 0                    |   |
| 000000 - Truck 3 Tonne Parks   | P & E<br>64,000       | 57,390                | 57,390                   | 0                    |   |
| 000000 - Replace Playground Equipment - Shamrock Park                    | Recreation<br>45,000  | 45,000                | 36,440                   | 8,560                |   |
| 000000 - Trailer Float Reconditioning                                    | P & E<br>30,000       | 29,813                | 29,813                   | 0                    |   |
| 000000 - Mobile Batching Plant   | P & E<br>68,700       | 74,300                | 74,300                   | 0                    |   |
| 000000 - 3qm Agitator Truck Second Hand                                  | P & E<br>35,000       | 27,727                | 27,727                   | 0                    |   |
| 000000 - Motor Vehicle Works Foreman                                     | P & E<br>75,000       | 68,823                | 68,823                   | 0                    |   |
| 000000 - Works Truck   | P & E<br>92,000       | 82,970                | 82,970                   | 0                    |   |
| 000000 - Yalgoo/Ninghan Road - Shoulder Binding                          | Roads<br>180,000      | 180,000               | 177,438                  | 2,562                |   |
| 000000 - Yalgoo/Ninghan Road - Seal                                      | Roads<br>212,310      | 0                     | 0                        | 0                    |   |
| C165106 - Yalgoo/Ninghan Road - Reform and Resheet to 8M Wide SIK 25-32  | Roads<br>322,564      | 322,564               | 320,040                  | 2,524                |   |
| C165105 - Yalgoo/North Road - Reform and Resheet                         | Roads<br>142,350      | 347,869               | 358,439                  | (10,570)             |   |
| 000000 - Caravan Park Washing Machine Replacement                        | F & E<br>0            | 2,450                 | 2,450                    | 0                    |   |
| C175104 - Shade Structure Caravan Park                                   | L & B<br>2,520        | 2,520                 | 2,520                    | 0                    |   |
| 000000 - Caravan Park Sealing of Rammed Earth Walls                      | L & B<br>15,000       | 12,000                | 12,000                   | 0                    |   |
| 000000 - Caravan Park Auto Reticulation System                           | L & B<br>30,000       | 32,133                | 21,510                   | 10,623               |   |
| 000000 - Entry Road Sheeting Jokers Tunnel                               | Other<br>15,000       | 24,003                | 24,003                   | 0                    |   |
| C175103 - Admin Centre - Covered Area Carpark                            | L & B<br>11,000       | 12,020                | 12,020                   | 0                    |   |
| 000000 - Council Chamber Chairs Replacement                              | F & E<br>10,000       | 8,000                 | 5,473                    | 4,527                |   |
| 000000 - Staff Housing - Power to 3 Storage Sheds                        | L & B<br>8,000        | 8,000                 | 10,567                   | (2,567)              |   |
| C175112 - Furniture - Art Centre Lotterywest                             | F & E<br>0            | 15,430                | 0                        | 15,430               |   |
| 000000 - Yalgoo/Morawa Road - Reseal Program                             | Roads<br>5,255        | 5,255                 | 0                        | 5,255                |   |
| 000000 - Shelter and Seating Jokers Tunnel                               | L & B<br>15,000       | 15,000                | 10,946                   | 4,054                |   |

|  |            |                  |                  |                  |                |  |
|--|------------|------------------|------------------|------------------|----------------|--|
| 000000 - Shelter and Visitors Board at Railway Station               | L & B      | 15,000           | 15,000           | 10,946           | 4,054          | Project completed balance to be carried forward for signage  |
| 000000 - Land Purchases lot 134 and 135 Piesse Street                | Other      | 0                | 4,000            | 3,085            | 915            | Project completed minor savings                              |
| 000000 - New Fence - Shamrock Park                                   | Recreation | 5,000            | 5,000            | 4,445            | 555            | Project completed minor savings                              |
| 000000 - 2 Replacement Irrigation Pumps                              | Recreation | 8,000            | 8,000            | 10,624           | (2,624)        | Project completed overspent                                  |
| 000000 - Ninghan Homestead Road Floodway Crossover                   | Roads      | 20,000           | 20,000           | 0                | 20,000         | Completed charged to operating                               |
| 000000 - Caravan Park Multiple Store Shelving                        | F & E      | 1,200            | 1,200            | 0                | 1,200          | Completed charged to operating                               |
| 000000 - Ablution Block Depot  | L & B      | 20,000           | 20,000           | 16,000           | 4,000          | Project completed  |
| 000000 - Electric Boundary Fence Depot                               | L & B      | 45,500           | 45,500           | 53,680           | (8,180)        | Project completed overspent                                  |
| 000000 - Yalgoo/Morawa Road - Widen                                  | L & B      | 400,000          | 612,302          | 611,920          | 382            | Project completed  |
| 000000 - Staff Housing - 19b Stanley Street Floorboards, Skylight    | Roads      | 4,500            | 4,500            | 4,279            | 221            | Project completed minor savings                              |
| 000000 - Warne River Crossover                                       | Roads      | 20,000           | 20,000           | 0                | 20,000         | Completed charged to operating                               |
| 000000 - Staff Housing - 75 Weekes Street Landscaping                | L & B      | 5,000            | 5,000            | 0                | 5,000          | Completed charged to operating                               |
| 000000 - Staff Housing - 8 Henty Street Landscaping                  | L & B      | 5,000            | 5,000            | 0                | 5,000          | Completed charged to operating                               |
| <b>PROJECTS IN PROGRESS</b>  |            |                  |                  |                  |                |  |
| 000000 - Arts and Crafts Building                                    | L & B      | 381,837          | 381,837          | 341,349          | 40,488         | In progress balance to carried forward                       |
| C175113 - Furniture - Day Care Centre Lotterywest                    | F & E      | 0                | 15,596           | 0                | 15,596         | In progress balance to carried forward                       |
| 000000 - Community and Youth Centre CLGF 2012-13 Unspent             | L & B      | 44,222           | 44,222           | 0                | 44,222         | In progress balance to carried forward                       |
| 000000 - Paynes Find Solar Lights                                    | Other      | 0                | 60,000           | 48,000           | 12,000         | In progress balance to carried forward                       |
| 000000 - Admin Centre - Refurbish Morning Tea / Public Meeting Room  | F & E      | 5,000            | 5,000            | 0                | 5,000          | In progress balance to carried forward                       |
| 000000 - CCTV - Yalgoo Town site                                     | F & E      | 60,248           | 60,248           | 0                | 60,248         | In progress balance to carried forward                       |
| <b>PROJECTS YET TO BE FINALISED</b>                                  |            |                  |                  |                  |                |  |
| 000000 - Staff Housing - 19b Stanley Street Security Screens         | L & B      | 2,000            | 2,000            | 0                | 2,000          | Funds provided in 2017-18 Budget                             |
| 000000 - Admin Centre - Records Fit Cool Room Panel to Sea Container | L & B      | 16,800           | 16,800           | 0                | 16,800         | Requires further investigation balance to be carried forward |
| 000000 - Staff Housing - 2 Units 17 Shamrock Street                  | L & B      | 0                | 86,350           | 0                | 86,350         | Funds to be carried forward 2017-18 subject to grant funding |
| 000000 - Community/School Oval Shared Use Development                | Recreation | 400,000          | 150,000          | 0                | 150,000        | Funds to be carried forward 2017-18 subject to grant funding |
| 000000 - Paynes Find Beautification                                  | Other      | 78,658           | 18,658           | 0                | 18,658         | Project yet to commence balance to be carried forward        |
| 000000 - Paynes Find Airstrip Fence                                  | Other      | 45,000           | 45,000           | 0                | 45,000         | Project yet to commence balance to be carried forward        |
| 000000 - Caravan Park Sealing of Parking Bays and Driveways          | L & B      | 22,000           | 22,000           | 0                | 22,000         | Project yet to commence balance to be carried forward        |
|  |            | <b>3,182,204</b> | <b>3,254,061</b> | <b>2,645,250</b> | <b>608,811</b> |  |

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2017-0704**    Progress Report on the Capital Works Program 2016 - 2017

**That Council receive the Progress Report on the Capital Works Program 2016 – 2017 as at June 2017.**

**Moved: CR Bob Grinham**

**Seconded: CR Raul Valenzuela**

**Motion put and carried 6/0**

## 11.2 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH

Nil

## 11.3 FINANCE

### 11.3.1 Accounts for Payment June 2017

|                    |                         |
|--------------------|-------------------------|
| Author:            | Dominic Carbone         |
| Interest Declared: | No interest to disclose |
| Date:              | 22 July 2017            |
| Attachments        | Nil                     |

#### Matter for Consideration

Council approve the Accounts for Payment list for the period 1 June 2017 to 30 June 2017 as detailed in the report below.

#### Background

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and such to be recorded in the minutes of the meeting.

#### Statutory Environment

##### *Local Government Act 1995*

##### *6.10 Financial Management regulations*

Regulations may provide for –

- a. The security and banking of money received by a local government’ and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
  - I. The municipal fund; and
  - II. The trust fund, of a local government.

#### **Local Government (Financial Management) Regulations 1996**

13. Payments from municipal fund or trust fund by CEO, CEO’s duties as to etc.
  1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
    - I. The payee’s name; and
    - II. The amount of the payment; and
    - III. The date of the payment; and
    - IV. Sufficient information to identify the transaction.
  2. A list of accounts for approval to be paid is to be prepared each month showing –
    - a. For each account which requires council authorisation in that month –
      - I. The payee’s name; and
      - II. The amount of the payment; and
      - III. Sufficient information to identify the transaction; and
    - b. The date of the meeting of the council to which the list is to be presented.
  3. A list prepared under subregulation (1) or (2) is to be –

- a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
- b. Recorded in the minutes of that meeting.

**Strategic Implications**

Nil

**Financial Implications**

Nil

**Consultation**

Nil

**Comment**

The list of accounts paid for the period 1 June 2017 to 30 June 2017 are as follows:

SHIRE OF YALGOO - LIST OF ACCOUNTS PAID AND PAYABLE FOR THE PERIOD 1 JUNE 2017 TO 30 JUNE 2017

| DATE PAID  | PAYEE                                  | PARTICULARS  | AMOUNT \$ |
|------------|--|--|-----------|
| 01/06/2017 | Australian Taxation Office             | L0137 · PAYG Tax Payable   | 4,841.00  |
| 01/06/2017 | Beaurepaires                           | E144010 · Tyres & Tubes - YA840  | 29.26     |
| 01/06/2017 | BOQ Asset Finance & Leasing Pty Ltd    | E145060 · Photocopier Rental   | 329.50    |
| 01/06/2017 | Bunnings Building Supplies Pty Ltd     | Workshop Consumables   | 360.48    |
| 01/06/2017 | Burgess & Sons Consulting              | E145085 · Consultancy  | 500.00    |
| 01/06/2017 | Canine Control                         | E052015 · Animal Ranger Expenses   | 929.50    |
| 01/06/2017 | Corporate Image Solutions Australia    | E132003 · Office Equip Mtce - Caravan Park House                         | 2,392.00  |
| 01/06/2017 | Courier Australia                      | E145040 · Postage and Freight  | 24.00     |
| 01/06/2017 | DFES                                   | L01258 · FESA Liability  | 1,391.60  |
| 01/06/2017 | Gail Trenfield.                        | Members Meeting Fees and Communications Allowance                        | 645.67    |
| 01/06/2017 | Joanne Kanny                           | Members Meeting Fees, Communications Allowance and Travelling            | 465.12    |
| 01/06/2017 | Learning Discovery Pty Ltd             | E115015 · Library Expenses   | 260.00    |
| 01/06/2017 | Linaire Hodge.                         | E132118 · HCP Project Activity Expenses                                  | 196.94    |
| 01/06/2017 | Mick Davey Butchers                    | E132118 · HCP Project Activity Expenses                                  | 150.00    |
| 01/06/2017 | Murchison Club Hotel                   | E145065 · Travel & Accommodation, Members Expenses                       | 447.00    |
| 01/06/2017 | National General Assembly of LG        | Conference Expenses - President & CEO                                    | 2,968.00  |
| 01/06/2017 | Neil Grinham                           | Meeting Fees, Communications, Travelling and Presidents Allowance        | 2,638.49  |
| 01/06/2017 | Raul. Valenzuela                       | Meeting Fees, Communications and Deputy Presidents Allowance             | 1,977.49  |
| 01/06/2017 | Robert Grinham                         | Meeting Fees, Communications, Travelling and Deputy Presidents Allowance | 863.49    |
| 01/06/2017 | RSM Australia                          | Allowance  | 5,814.47  |
| 01/06/2017 | Silvio Brenzi                          | E145080 · Audit Fees   | 107.40    |
| 01/06/2017 | Social Innovations Pty Ltd             | E145077 · Vehicle Expenses - YALGOOCEO                                   | 2,640.00  |
| 01/06/2017 | Totally Work Wear Canning Vale         | Consultancy, Emu Cup Funding   | 249.90    |
| 01/06/2017 | Truck Centre(WA) Pty Ltd               | E145020 - Staff Uniforms   | 450.87    |
| 01/06/2017 | Uniform Fashions                       | E144015 · Parts & Repairs - YA795  | 251.00    |
| 01/06/2017 | Veolia Environmental Services          | E145020 · Staff Uniforms   | 4,005.94  |
| 01/06/2017 | Westrac Equipment Pty Ltd              | Household and Commercial Refuse Collection                               | 450.34    |
| 01/06/2017 | Wurth Australia Pty Ltd                | E144015 · Parts & Repairs - YA424  | 172.27    |
| 01/06/2017 | Yalgoo General Store                   | E144052 · Workshop Consumables   | 695.22    |
| 08/06/2017 | Payroll                                | Supplies HCP Project Activity Expenses, Refreshments and Staff Amenities | 38,487.32 |
| 16/06/2017 | Sanford Settlements                    | Various  | 3,084.76  |
| 19/06/2017 | Atyee Environmental Health Services PL | C175801 · Purchase of Lot 33 & 35 Piesse St                              | 3,733.75  |
| 19/06/2017 | Austral Mercantile Collection Pty Ltd  | EHO and Building Control Consultancy                                     | 7,953.01  |
|            |  | E031020 · Debt Collection Costs  |           |



| DATE PAID  | PAYEE                               | PARTICULARS                                       | AMOUNT \$ |
|------------|-------------------------------------|---|-----------|
| 19/06/2017 | Battery Mart                        | E144015 · Parts & Repairs - YA787                 | 171.60    |
| 19/06/2017 | Bunnings Building Supplies Pty Ltd  | Housing Expenses, Workshop Consumables            | 140.46    |
| 19/06/2017 | C & S Automotive Repairs            | E145075 · Vehicle Expenses- YA 0                  | 860.86    |
| 19/06/2017 | Charmaine Simpson                   | Art & Craft Workshop                              | 500.00    |
| 19/06/2017 | Civic Legal                         | E145090 · Legal Expenses                          | 3,928.10  |
| 19/06/2017 | Cockburn Cement Ltd                 | E122055 · Rural Road Maintenance                  | 6,886.00  |
| 19/06/2017 | Concept Media Pty Ltd               | E132007 · Tourism Promotion                       | 440.00    |
| 19/06/2017 | Corporate Image Solutions Australia | Office Equip Mtce, Caravan Park House expenses    | 2,411.90  |
| 19/06/2017 | Courier Australia                   | A01101 · Unrestricted Municipal Bank              | 282.70    |
| 19/06/2017 | David Roche                         | E113020 · Paynes Find Complex Expenses            | 67.50     |
| 19/06/2017 | Dominic Carbone & Associates        | E145085 · Consultancy                             | 6,765.00  |
| 19/06/2017 | Ellis & Sons Constructions          | C175120 · Floorboards/Skylight-19bStanley         | 4,279.00  |
| 19/06/2017 | Executive Media Pty Ltd             | E132007 · Tourism Promotion                       | 950.00    |
| 19/06/2017 | Geoff Sherlock                      | Wild Dog Bounty Scheme                            | 200.00    |
| 19/06/2017 | Geraldton Fuel Company              | E144005 · Fuel & Oil                              | 16,609.96 |
| 19/06/2017 | Geraldton Toyota                    | Parts & Repairs - YA840, YALGOOCEO Vehicle        | 1,535.61  |
| 19/06/2017 | Holcim (Australia) Pty Ltd          | E122055 · Rural Road Maintenance                  | 1,982.87  |
| 19/06/2017 | Ideal Floral Creations              | Floral Workshop                                   | 1,700.00  |
| 19/06/2017 | J & K Hopkins                       | C175206 · Council Chambers Chairs                 | 6,021.00  |
| 19/06/2017 | Jacksons Drawing Supplies Pty Ltd   | Art Supplies                                      | 561.23    |
| 19/06/2017 | K9 Electrical                       | Security Alarm Monitoring - Hall, Railway Station | 445.50    |
| 19/06/2017 | Landgate                            | E031010 · Valuation Expenses                      | 716.40    |
| 19/06/2017 | Margaret E Simpson                  | Art & Craft Workshop                              | 500.00    |
| 19/06/2017 | Marketforce                         | E145035 · Advertising                             | 1,986.33  |
| 19/06/2017 | Midwest Fire & Safety               | Various - Service to Fire extinguishers           | 1,662.68  |
| 19/06/2017 | Novus Autoglass Midwest             | E145077 · Vehicle Expenses - YALGOOCEO            | 418.50    |
| 19/06/2017 | Parker Aluminium Windows            | E107010 · Public Conveniences                     | 1,122.00  |
| 19/06/2017 | Paynes Find Road House & Tavern     | Accommodation and Meals                           | 467.20    |
| 19/06/2017 | Pemco Diesel Pty Ltd                | E144015 · Parts & Repairs - YA465, YA807, YA795   | 1,448.15  |
| 19/06/2017 | Protector Fire Services             | Various - Service to Fire extinguishers           | 356.29    |
| 19/06/2017 | Ray Pratt                           | Reimbursement                                     | 58.81     |
| 19/06/2017 | Reckon Pty Ltd                      | E145055 · Computer Mtce/Support Licence           | 225.00    |
| 19/06/2017 | Reilly & Co                         | Design & Supply Shirts for Reconciliation Week    | 1,732.50  |
| 19/06/2017 | Right 4 The Road                    | Inspection Fee - YA415                            | 155.15    |
| 19/06/2017 | Shire of Cue                        | E145085 · Consultancy                             | 403.96    |
| 19/06/2017 | Snap Printing                       | E145045 · Printing & Stationery                   | 594.59    |

| DATE PAID  | PAYEE                                 | PARTICULARS  | AMOUNT \$  |
|------------|---------------------------------------|--|------------|
| 19/06/2017 | Staples Australia Pty Limited         | Office Equip Mtce, HCP Project Activity Expenses, Staff Amenities, Printing & Stationery | 2,272.03   |
| 19/06/2017 | Sun City Print                        | E132005 · Caravan Park Expenditure   | 346.10     |
| 19/06/2017 | Think Water Geraldton                 | E113004 · Shamrock St Park   | 788.10     |
| 19/06/2017 | Urbis Pty Ltd                         | E106005 · TP Scheme Expenses   | 903.76     |
| 19/06/2017 | W & E Rowe Contractors                | Rural Road Maintenance, R2R Yalgoo/Morawa Road   | 31,603.00  |
| 19/06/2017 | WA Caravan & Camping                  | E132007 · Tourism Promotion  | 745.00     |
| 19/06/2017 | WA Institute of Public Administration |  |            |
| 19/06/2017 | Aus                                   | 2017 Achievement Awards - President, Ceo and Datacom                                     | 610.00     |
| 19/06/2017 | The Block makers                      | E113004 · Shamrock St Park   | 1,160.50   |
| 20/06/2017 | Badja Family Trust                    | E131299 · Wild Dog Bounty Scheme   | 110.00     |
| 20/06/2017 | Neil Grinham                          | Members Meeting Fee, Members Travelling  | 529.88     |
| 22/06/2017 | Payroll                               | Various  | 38,276.26  |
| 23/06/2017 | Beaurepaires                          | E107015 · Community Bus Expenses - YA415   | 759.16     |
| 23/06/2017 | Bunnings Building Supplies Pty Ltd    | C175112 · Yalgoo Art Centre  | 60.96      |
| 23/06/2017 | Courier Australia                     | Freight Charges  | 46.70      |
| 23/06/2017 | Crowe's Electrical                    | Housing Expenses - R & M, Caravan Park Maintenance                                       | 3,401.02   |
| 23/06/2017 | Department of Commerce                | L01255 · BRB Levy Liability  | 498.95     |
| 23/06/2017 | Geraldton Toyota                      | E132119 · HCP Vehicle YA800  | 372.15     |
| 23/06/2017 | Great Northern Rural Services.        | Hose Fittings  | 80.03      |
| 23/06/2017 | Judith Hill.                          | E132118 · HCP Project Activity Expenses  | 389.95     |
| 23/06/2017 | Marketforce                           | E041050 · Election Expenses  | 1,166.48   |
| 23/06/2017 | Patience Sandland Pty Ltd             | C175207 · Playground Equipment   | 1,584.00   |
| 23/06/2017 | Protector Fire Services               | E051010 · Fire Vehicles Expenses - YA898   | 101.15     |
| 23/06/2017 | RAMM Software Pty Ltd                 | E122056 · Roman Expenses Road System   | 2,970.00   |
| 23/06/2017 | Right 4 The Road                      | Inspection Fee - YA415   | 155.15     |
| 23/06/2017 | Shire of Yalgoo                       | E132118 · HCP Project Activity Expenses  | 160.00     |
| 23/06/2017 | Spotlight P/L                         | E132118 · HCP Project Activity Expenses  | 1,284.08   |
| 23/06/2017 | Stanley Willock                       | Nomination Deposit Refund  | 80.00      |
| 23/06/2017 | Winter Sun Hotel                      | E041299 · Accommodation/Travel - President   | 143.50     |
| 29/06/2017 | Quadrio Earthmoving Pty Ltd           | C175301 · R2R Yalgoo/Morawa Road Sealing   | 646,800.00 |
| 30/06/2017 | WA Shire Councils Union               | L01334 · WA Councils Union.  | 41.00      |
| 30/06/2017 | Shire of Yalgoo Municipal Fund        | Payroll Deduction to Pay of Debt   | 100.00     |
| 30/06/2017 | Shire of Yalgoo Municipal Fund        | Payroll Deduction to Pay of Debt   | 100.00     |
| 30/06/2017 | Child Support Agency                  | Payroll Deduction to Child Support   | 352.56     |
| 30/06/2017 | AIT Specialists Pty Ltd               | E145085 · Consultancy - Fuel Tax Credits   | 2,568.78   |

| DATE PAID  | PAYEE                                  | PARTICULARS  | AMOUNT \$ |
|------------|--|--|-----------|
| 30/06/2017 | Atyeo Environmental Health Services PL | EHO and Building Control Consultancy                                     | 3,797.00  |
| 30/06/2017 | Austral Mercantile Collection Pty Ltd  | E031020 · Debt Collection Costs  | 306.93    |
| 30/06/2017 | Australian Taxation Office             | L0137 · PAYG Tax Payable   | 14,073.00 |
| 30/06/2017 | Barbra Carnamah.                       | Bus Hire Bond Refund - YA415   | 150.00    |
| 30/06/2017 | BOQ Asset Finance & Leasing Pty Ltd    | E145060 · Photocopier Rental   | 329.50    |
| 30/06/2017 | Canine Control                         | E052015 · Animal Ranger Expenses   | 1,989.00  |
| 30/06/2017 | Courier Australia                      | Tourism Promotion, Members Expenses                                      | 75.30     |
| 30/06/2017 | David Roche                            | E113020 · Paynes Find Complex Expenses                                   | 324.60    |
| 30/06/2017 | Ellis & Sons Constructions             | Yalgoo Hall Expenses, Housing Expenses - R & M                           | 1,342.00  |
| 30/06/2017 | Gail Trenfield.                        | Members Meeting Fees and Communications Allowance                        | 527.67    |
| 30/06/2017 | GNC Quality Precast Geraldton          | E025.6 · Grid Apron Repairs  | 14,300.00 |
| 30/06/2017 | Jason Signmakers                       | E025.10 · Sign Reps/Replace  | 1,265.55  |
| 30/06/2017 | Joanne Kanny                           | Members Meeting Fees, Communications Allowance and Travelling            | 638.57    |
| 30/06/2017 | Market Creations Pty Ltd               | E132007 · Tourism Promotion  | 693.00    |
| 30/06/2017 | Neil Grinham                           | Communications Allowance and Presidents Allowance                        | 1,113.67  |
| 30/06/2017 | Patience Sandilands Pty Ltd            | C175112 · Yalgoo Art Centre  | 792.00    |
| 30/06/2017 | Pemco Diesel Pty Ltd                   | Service to trailer YA1684 and Water Pump Service                         | 3,482.77  |
| 30/06/2017 | Raul. Valenzuela                       | Meeting Fees, Communications, Travelling and Deputy Presidents Allowance | 1,080.92  |
| 30/06/2017 | Robert Grinham                         | Members Meeting Fees, Communications Allowance and Travelling            | 745.49    |
| 30/06/2017 | RSM Australia                          | E145080 · Audit Fees   | 1,455.85  |
| 30/06/2017 | Sun City Plumbing                      | A01101 · Unrestricted Municipal Bank                                     | 4,699.09  |
| 30/06/2017 | Tourism Council WA Ltd                 | E132005 · Caravan Park Expenditure                                       | 289.00    |
| 30/06/2017 | Veolia Environmental Services          | Household and Commercial Refuse Collection                               | 5,007.42  |
| 30/06/2017 | Australian Taxation Office             | E145076 · Admin VRE (FBT)  | 5,504.79  |
| 01/06/2017 | BOC Limited                            | E144052 · Workshop consumables   | 99.80     |
| 01/06/2017 | Horizon Power                          | E091007 · Housing Expenses - Utilities - 74 Weekes Street                | 114.46    |
| 01/06/2017 | Pivotel Satellite Pty Limited          | Various Satellite phones   | 634.00    |
| 01/06/2017 | Telstra Corporation Ltd                | E145110 · Telephone-Internet   | 6,308.22  |
| 01/06/2017 | Water Corporation                      | E091007 · Housing Expenses - Utilities - 19b Stanley Street              | 91.29     |
| 01/06/2017 | Horizon Power                          | E091007 · Housing Expenses - Utilities - 75 Weekes Street                | 215.86    |
| 01/06/2017 | Water Corporation                      | E091007 · Housing Expenses - Utilities                                   | 39.48     |
| 01/06/2017 | Horizon Power                          | E091007 · Housing Expenses - Utilities                                   | 74.48     |
| 01/06/2017 | Water Corporation                      | E091007 · Housing Expenses - Utilities                                   | 383.49    |
| 01/06/2017 | Water Corporation                      | E091007 · Housing Expenses - Utilities                                   | 39.48     |
| 19/06/2017 | BOC Limited                            | E144052 · Workshop consumables   | 340.80    |

| DATE PAID  | PAYEE                                   | PARTICULARS   | AMOUNT \$ |
|------------|---|---|-----------|
| 19/06/2017 | Horizon Power                           | E122011 · Lighting of Streets                                 | 729.11    |
| 19/06/2017 | Pivotel Satellite Pty Limited           | Various Satellite phones                                      | 645.47    |
| 19/06/2017 | Telstra Corporation Ltd                 | E145110 · Telephone-Internet                                  | 6,777.64  |
| 19/06/2017 | Water Corporation                       | E091007 · Housing Expenses - Utilities                        | 91.29     |
| 19/06/2017 | BOC Limited                             | E144052 · Workshop consumables                                | 103.15    |
| 19/06/2017 | Horizon Power                           | Electricity Various Building and Facilities                   | 574.03    |
| 19/06/2017 | Telstra Corporation Ltd                 | E145110 · Telephone-Internet                                  | 179.47    |
| 08/06/2017 | AMP Flexible Lifetime Super             | Super Contributions   | 567.42    |
| 08/06/2017 | Australian Super                        | Super Contributions   | 730.81    |
| 08/06/2017 | Colonial First State                    | Super Contributions   | 493.42    |
| 08/06/2017 | Concept One The Industry                | Super Contributions   | 531.12    |
| 08/06/2017 | Superannuation Fu                       | Super Contributions   | 9,384.44  |
| 08/06/2017 | WA Super                                | Super Contributions   | 613.27    |
| 30/06/2017 | AMP Flexible Lifetime Super             | Super Contributions   | 730.81    |
| 30/06/2017 | Australian Super                        | Super Contributions   | 50.00     |
| 22/06/2017 | Hodder Diane                            | Reimbursement   | 493.42    |
| 30/06/2017 | Colonial First State                    | Super Contributions   | 310.00    |
| 22/06/2017 | St John's Ambulance                     | Refund Over Payment Caravan Park Accommodation                |           |
| 30/06/2017 | Concept One The Industry                | Super Contributions   | 421.95    |
| 22/06/2017 | Superannuation Fu                       | Refund Over Payment Caravan Park Accommodation                | 1,150.00  |
| 30/06/2017 | Geraldton RAMS                          | Super Contributions   | 9,724.17  |
| 30/06/2017 | WA Super                                | Reimbursement for overpayment of accommodation                | 180.00    |
| 22/06/2017 | Core Business Australia Pty Ltd.        | Nomination Deposit Refund                                     | 80.00     |
| 23/06/2017 | Gregory Arthur Payne                    | Rates Refund  | 175.81    |
| 23/06/2017 | Minjar Gold Pty Ltd                     | E132118 · HCP Project Activity Expenses                       | 459.00    |
| 23/06/2017 | Target                                  | E041040 · Refreshments & Receptions                           | 361.00    |
| 23/06/2017 | West Coast Sea Food                     | E132118 · HCP Project Activity Expenses                       | 3,000.00  |
| 30/06/2017 | Cake Base                               | Members Meeting Fees, Communications Allowance and Travelling | 596.97    |
| 30/06/2017 | Gregory Arthur Payne                    | Various Building and Facilities                               | 6,368.49  |
| 30/06/2017 | Water Corporation                       | Merchant Fees   | 336.73    |
| 1/06/2017  | NAB                                     | Transfer to Credit Card                                       | 5,000.00  |
| 7/06/2017  | Credit Card                             |   |           |
| 15/06/2017 | Western Australian Treasury Corporation | Loan 53 repayment   | 10,866.42 |
| 16/06/2016 | Department of Transport                 | Licencing   | 250.15    |
| 20/06/2017 | Department of Transport                 | Licencing   | 29.05     |

| DATE PAID  | PAYEE                                   | PARTICULARS                          | AMOUNT \$    |
|------------|---|--------------------------------------|--------------|
| 23/06/2017 | Department of Transport                 | Licencing                            | 412.50       |
| 28/06/2017 | Shire of Yalgoo                         | Transfer to Trust Fund               | 1,100.00     |
| 28/06/2017 | NAB                                     | Bank Fees                            | 52.99        |
| 28/06/2017 | Western Australian Treasury Corporation | Loan 55 repayment                    | 13,375.93    |
| 30/06/2017 | NAB                                     | Bank Fees                            | 317.46       |
| 30/06/2016 | Western Australian Treasury Corporation | Loan 56 repayment                    | 28,351.70    |
| 30/06/2017 | AIT Specialists Pty Ltd                 | Consultancy - Fuel Tax Credits       | 2,568.78     |
| 30/06/2017 | AMPAC Debt Recovery (WA) Pty Ltd        | E031020 · Debt Collection Costs      | 579.00       |
| 30/06/2017 | Courier Australia                       | Freight Charges                      | 136.09       |
| 30/06/2017 | Fairfax Media Publications Pty Limited  | E132007 · Tourism Promotion          | 218.08       |
| 30/06/2017 | Geraldton Fuel Company                  | E144005 · Fuel & Oil                 | 13,807.35    |
| 30/06/2017 | Holcim (Australia) Pty Ltd              | C175112 · Yalgoo Art Centre          | 1,942.81     |
| 30/06/2017 | Integrity Sampling WA                   | A01101 · Unrestricted Municipal Bank | 2,675.31     |
| 30/06/2017 | Landgate                                | E031010 · Valuation Expenses         | 878.70       |
| 30/06/2017 | Holcim (Australia) Pty Ltd              | C175112 · Yalgoo Art Centre          | 1,942.81     |
| 30/06/2017 | Integrity Sampling WA                   | A01101 · Unrestricted Municipal Bank | 2,675.31     |
| 30/06/2017 | Landgate                                | E031010 · Valuation Expenses         | 878.70       |
| 30/06/2017 | Silvio Brenzi                           | E145070 · Conference Expenses        | 864.96       |
| 30/06/2017 | BOC Limited                             | E144052 · Workshop consumables       | 102.07       |
| 30/06/2017 | Horizon Power                           | Street Lighting                      | 705.59       |
|            |   |                                      | 1,101,071.30 |

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2017-0705     Accounts for Payment June 2017**

That Council approve the list of accounts paid for the period 1 June 2017 to 30 June 2017 amounting to \$1,101,071.30 and the list be recorded in the Minutes.

Moved: CR Raul Valenzuela

Seconded: CR Greg Payne

Motion put and carried 6/0

**11.3.2 Investments as at 30 June 2017**

|                    |                         |
|--------------------|-------------------------|
| Author:            | Dominic Carbone         |
| Interest Declared: | No interest to disclose |
| Date:              | 22 July 2017            |
| Attachments        | Nil                     |

**Matter for Consideration**

That Council receive the Investment Report as at 30 June 2017.

**Background**

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

**Statutory Environment**

**Local Government Act 1995**

**6.14. Power to invest**

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962* Part III.
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
- (2) Regulations in relation to investments by local governments may —
  - (a) make provision in respect of the investment of money referred to in subsection (1); and
  - [(b) *deleted*]
  - (c) prescribe circumstances in which a local government is required to invest money held by it; and
  - (d) provide for the application of investment earnings; and
  - (e) generally provide for the management of those investments.

**Local Government (Financial Management) Regulations 1996**

**19. Investments, control procedures for**

- (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.
- (2) The control procedures are to enable the identification of —
  - (a) the nature and location of all investments; and
  - (b) the transactions related to each investment.

**19C. Investment of money, restrictions on (Act s. 6.14(2)(a))**

- (1) In this regulation —
  - authorised institution** means —
    - (a) an authorised deposit-taking institution as defined in the *Banking Act 1959* (Commonwealth) section 5; or
    - (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;
  - foreign currency** means a currency except the currency of Australia.

- (2) When investing money under section 6.14(1), a local government may not do any of the following –
- (a) deposit with an institution except an authorised institution;
  - (b) deposit for a fixed term of more than 12 months;
  - (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
  - (d) invest in bonds with a term to maturity of more than 3 years;
  - (e) invest in a foreign currency.

**Strategic Implications**

Nil

**Consultation**

Nil

**Comment**

The worksheet below details the investments held by the Shire as at 30 June 2017:

| SHIRE OF YALGOO INVESTMENTS AS AT 30 JUNE 2017 |                   |                       |                        |                     |                     |                  |               |                       |
|--|-------------------|-----------------------|------------------------|---------------------|---------------------|------------------|---------------|-----------------------|
| INSTITUTIONS                                   | SHORT TERM RATING | INVESTMENT TYPE       | ACCOUNT N <sup>o</sup> | TERM                | DATE OF TRANSACTION | DATE OF MATURITY | INTEREST RATE | PRINCIPAL             |
| <b>MUNICIPAL FUND</b>                          |                   |                       |                        |                     |                     |                  |               |                       |
| NAB  | N/A               | Operating a/c         | 50-832-4520            | Ongoing             | N/A                 | N/A              | Variable      | \$1,795,223.28        |
| NAB  | N/A               | Cash Maximiser        | 86-538-7363            | Ongoing             | N/A                 | N/A              | Variable      | \$40,929.28           |
| NAB  | N/A               | Term Deposit          | 89-977-1574            | 1 month<br>14 days  | 30.06.2017          | 13.08.2017       | 1.50%         | \$61,392.89           |
| NAB  | N/A               | Short Term Investment | 24-831-4222            | Ongoing             | N/A                 | N/A              | Variable      | \$51,594.90           |
| <b>TOTAL</b>                                   |                   |                       |                        |                     |                     |                  |               | <b>\$1,949,140.35</b> |
| <b>RESERVE FUNDS</b>                           |                   |                       |                        |                     |                     |                  |               |                       |
| NAB  | N/A               | Term Deposit          | 97-511-445             | 3 months<br>20 days | 30.06.2017          | 20.10.2017       | 2.10%         | \$158,650.69          |
| NAB  | N/A               | Term Deposit          | 89-972-5236            | 90 days             | 30.06.2017          | 28.09.2017       | 2.40%         | \$440,410.11          |
| NAB  | N/A               | Term Deposit          | 11-186-3992            | 3 months<br>20 days | 30.06.2017          | 20.10.2017       | 1.75%         | \$1,050,564.24        |
| <b>TOTAL</b>                                   |                   |                       |                        |                     |                     |                  |               | <b>\$1,649,625.04</b> |
| <b>TRUST</b>                                   |                   |                       |                        |                     |                     |                  |               |                       |
| NAB  | N/A               | Trust a/c             | 50-832-4559            | Ongoing             | N/A                 | N/A              | Variable      | \$21,738.51           |
| <b>TOTAL</b>                                   |                   |                       |                        |                     |                     |                  |               | <b>\$21,738.51</b>    |

| INVESTMENT REGISTER          |                  |               |                 |                             |                      |                            |
|------------------------------|------------------|---------------|-----------------|-----------------------------|----------------------|----------------------------|
| 01 JUNE 2017 TO 30 JUNE 2017 |                  |               |                 |                             |                      |                            |
| NATIONAL AUSTRALIA BANK      |                  |               |                 |                             |                      |                            |
| ACCOUNT N <sup>o</sup>       | DATE OF MATURITY | INTEREST RATE | OPENING BALANCE | INTEREST EARN TO 30.04.2017 | INVESTMENT TRANSFERS | CLOSING BALANCE 31.06.2017 |
| 86-538-7363                  | Ongoing          | Variable      | \$40,656.41     | \$272.87                    | 0                    | \$40,929.28                |
| 89-977-1574                  | 13.08.2017       | 1.50%         | \$409,475.52    | \$1,917.37                  | \$350,0000           | \$61,392.89                |
| 24-831-4222                  | Ongoing          | Variable      | \$51,251.03     | \$343.87                    | 0                    | \$51,594.90                |
| 77-142-8128                  | 20.10.2017       | 2.102%        | \$153,109.12    | \$5,541.57                  | 0                    | \$158,650.69               |
| 89-972-5236                  | 28.09.2017       | 2.40%         | \$448,595.14    | \$9,452.97                  | (\$17,638)           | \$440,410.11               |
| 14-662-6305                  | 20.10.2017       | 1.75%         | \$1,013,656.59  | \$36,907.65                 | 0                    | \$1,050,564.24             |



## **Voting Requirements**

Simple Majority

### **OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2017-0706**    **Investments as at 30 June 2017**

**That the Investment Report as at 30 June 2017 be received.**

**Moved: CR J Kanny**

**Seconded: CR G Trenfield**

**Motion put and carried 6/0**

## 11.4 ADMINISTRATION

### 11.4.1 Report on Matters Outstanding as at 21 June 2017

|                    |                         |
|--------------------|-------------------------|
| Author:            | Dominic Carbone         |
| Interest Declared: | No interest to disclose |
| Date:              | 21 July 2017            |
| Attachments        | Nil                     |

#### Matter for Consideration

That Council note the report on outstanding matters.

#### Background

The report is compiled from resolutions of Council relating to reports presented to Council, Notice of Motions, and Urgent Business.

#### Statutory Environment

Nil

#### Business Implications

Nil

#### Consultation

Nil

#### Comment

Matters outstanding are detailed below with comments in relation to status.

| MATTERS OUTSTANDING   |   |  |  |
|-----------------------|---|--|--|
| MEETING DATE          | ITEM REFERENCE  | RESOLUTION   | CURRENT STATUS   |
| 18 Aug 16             | Establishment of an Emergency Services Training Centre in Yalgoo.           | That Council engage the services of a suitable consultant to undertake a review of the Business Case for the construction of a Volunteer Emergency Services Training and Operations Centre/VESTOC in Yalgoo. | Consultant yet to be engaged. To be followed up. 2017/18 Budget request for funds for preliminary designs.   |
| 27 Oct 16             | Employees Collective Enterprise Agreement.                                  | Council resolved to authorise CEO to obtain necessary approvals.   | The EBA has been reviewed by WALGA to reflect State legislation. The final document has been received, distributed to staff, and voted on. An application will now be made to the Industrial Relations Commission for registration of the EBA. |
| 16 Dec 16 & 26 Feb 17 | Closure of Thoroughfare Adjacent to Lots 27, 25, 23 and 19 Gibbons Street , | Proceed with the proposal for the closure of the lane-way located at the rear of Lots 27, 25, 23, 21 and 19 Gibbons Street; Yalgoo. Chief Executive Officer initiates the process as outlined in the report. | Advice from URBIS received. Letters sent out to all Landowners on 12 <sup>th</sup> April 2017 advising of status (scope of works and fees - URBIS).  |

|              |   |  |  |
|--------------|---|--|--|
|              | Yalgoo.   |  | Waiting on response from all Landowners. Responses received did not support closure.   |
| 31 Mar 17    | Under-taking a Review of the Shire of Yalgoo Policies.                    | That the CEO under-take a review of the Shire Policies over the next three months.   | In Progress. WALGA offering support.   |
| 28 April 17  | Rezoning of Lot 65 and Lot 66 from Public Purpose Reserve to Residential. | Allocate \$12,000 in the 2017-18 Draft Annual Budget for initiating a scheme amendment for the rezoning of Lot 65 and Lot 66 from Public Purpose Reserve to Residential.                                   | Incorporated in the 2017-18 Draft Annual Budget.   |
| 26 May 2017  | Differential Rating 2017-18 Proposed Rates & Minimums.                    | That Council advertise the intention to impose the Proposed Differential Rates and record 21-day submission period.  | Advertisement placed in the West Australian 6 June 2017, Geraldton Guardian 6 June 2017, and Midwest Times 7 June 2017, and is subject of a Report in this Agenda. Complete. |
| 26 May 2017  | Re-allocation of surplus R4R CLGF Grants 2012-13                          | That Council apply to DRD to utilise the unspent \$44,222 for installing shade sails at the Water Park and apply for an extension to FAA to 31.10.2017, and authorise the Capital Expenditure accordingly. | Letter to the Department of Regional Development sent on 31 May 2017. Works underway for completion and final acquittal 31 August 2017.                                      |
| 30 June 2017 | Financial Activity Statements 31 May 2017                                 | Information is supplied in relation to expenditure incurred under the HCP Programme by the CEO at the next meeting to be held on 28 July 2017.   | Matter subject to a Report in this Agenda.   |
| 30 June 2017 | Fees and Allowances for Elected Members.                                  | The Report is deferred to the next Ordinary Council Meeting to be held on 28 July 2017.  | Matter subject to a Report in this Agenda.   |

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2017-0707 Report on Matters Outstanding as at 21 July 2017**

**That Council receives Report N<sup>o</sup> 11.4.1 Report on Matters Outstanding as at 21 July 2017.**

**Moved: CR G Payne**

**Seconded: CR J Kanny**

**Motion put and carried 6/0**

**11.4.2 Report on Fees and Allowances for Elected Members**

|                    |   |
|--------------------|---|
| Author:            | Dominic Carbone   |
| Interest Declared: | No interest to disclose   |
| Date:              | 22 July 2017  |
| Attachments        | Western Australia Salaries and Allowances Act 1975 Determination of the Salaries and Allowances Tribunal for Local Government Chief Executive Officers and Elected Members. |

**Matter for Consideration**

To adopt the allowable elected member’s fees and travel reimbursements to enable Council to set its fees and allowances in preparation of the Draft Annual Budget 2017-18.

**Background**

Council at its Ordinary Meeting held on 30 June 2017 resolved to defer the Report to the 28 July 2017 Meeting for consideration.

Western Australia Salaries and Allowances Act 1975 Determination of the Salaries and Allowances Tribunal for Local Government Chief Executive Officers and Elected Members on 11<sup>th</sup> April 2017, reviewed the fees and allowances for elected members to apply from 1<sup>st</sup> July 2017.

Elected members of a local government are entitled to payment for attending Council, committee and other designated meetings. The President and Deputy President are also entitled to an annual payment for the additional services provided to the local government. Members are also entitled to payment for travel costs to attend these meetings.

The setting of the fees is prescribed in the Local Government Act and Administration Regulations and is reviewed each year by the Salaries and Allowances Tribunal (SAT). The fees and allowances referred to in this item are those approved in the SAT Determination in April 2017. The travel allowances are those set by Local Government Officers (Western Australia) Interim Award 2011.

The setting of fees paid to elected members is part of the budget process and as a practice, elected members are requested to consider the current fees and the permissible fees allowed under the Local Government Act.

Listed below is the determination of meeting fees and allowances from Salaries and Allowances Tribunal in April 2017 for Level 4 local governments and are as follows:

| Meeting   | Minimum | Maximum  | Shire’s Current Fees  |
|---|---------|----------|-----------------------|
| Council meeting / council member  | \$90    | \$236    | \$236                 |
| Council meetings President  | \$90    | \$485    | \$485                 |
| Committee meeting and prescribed meetings – all elected members             | \$45    | \$118    | \$118                 |
| Presidential allowance  | \$508   | \$19,864 | \$9,864               |
| The Deputy President is entitled to 25% of the Presidential allowance       |         |          | \$2,466               |
| Childcare costs are the actual cost per hour or \$25 per hour, whichever is |         |          | \$25 or actual which- |
| ICT Expenses  | \$500   | \$3,500  | \$3,500               |

## Statutory Environment

WA Salaries and Allowances Act 1975 Section 7A and 7B

SAT Determination June 2014 12 April 2017

Local Government Act s5.98

Local Government (Administration) regulations Reg.30, Reg.31, Reg. 32

1. Section 7A of the Salaries and Allowances Act 1975 ('the SA Act') requires the Salaries and Allowances Tribunal ('the Tribunal') at intervals of not more than 12 months, to "inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to chief executive officers of local governments".
2. Section 7B(2) of the SA Act requires the Tribunal, at intervals of not more than 12 months, to inquire into and determine - the amount of fees, or the minimum and maximum amounts of fees, to be paid under the Local Government Act 1995 ('the LG Act') to elected council members for attendance at meetings;

## Travel Expenses

Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind, prescribed in regulation 31(1) of the LG Regulations, is entitled to be reimbursed for the expense to the extent determined as per Clauses 8.2(3) and (5) of the Determination of the Salaries and Allowances Tribunal, for travel costs incurred while driving a privately owned, or leased vehicle based on the same rate contained in Section 30.6 of the Local Government Officers (Western Australia) Interim Award 2011.

The rates are as follows:

| Cents Per Kilometre             | Rate       |
|---------------------------------|------------|
| Purpose – Over 2600cc           | 99.01c /km |
| Purpose – Over 1600cc to 2600cc | 70.87c /km |
| Purpose – 1600cc and under      | 58.37c/km  |

## Comment

Council for the 2016-2017 financial year has adopted the maximum fees for Meeting fees for Councillors, President, and Committee these maximum fees have not changed in the 11 April 2017 review. Therefore Council is only required to review the President and Deputy President allowances as the maximum has not yet been reached, Council is requested to give consideration and adopt Fees and Allowances for Elected members to apply from 1st July 2017 and such allowances to be incorporated in the 2017-18 draft annual budget.

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2017-0708 Report on Allowances for Elected Members**

**That Council:**

1. Sets the following fees and allowances as follows:
 

|   |  |
|---|--|
| Council Meeting fee – elected members                           | \$ 236.00  |
| Council Meeting fee – President                                 | \$ 485.00  |
| Committee Meeting fee – all members                             | \$ 118.00  |
| Presidential allowance  | \$ 10,209.00   |
| Deputy President allowance<br>(25% of the Presidents allowance) | \$ 2,552.25  |
| Childcare Costs reimbursement                                   | \$25 or actual costs per hr which-ever<br>is the lesser                                |
| Information and technology allowance (ICT)                      | \$3,500 per member   |
| Travel expense reimbursement                                    | 99.01c/km over 2600cc<br>70.87c/km over 1600cc to 2600cc<br>58.37c/km 1600cc and under |
  
2. Subject to (1) above the fees and allowances be incorporated in the 2017-18 Annual Budget.

Moved: CR G Payne

Seconded: CR R Grinham

Motion put and carried 6/0

**11.4.3 Differential Rating 2017-18 – Proposed Rates and Minimums**

|                    |                         |
|--------------------|-------------------------|
| Author:            | Dominic Carbone         |
| Interest Declared: | No interest to disclose |
| Date:              | 22 July 2017            |
| Attachments        | Nil                     |

**Matter for Consideration**

Council to give consideration to any submissions received from ratepayers and obtain ministerial approval for the imposing of a differential general rate that is more than twice the lowest differential general rate to be imposed.

**Background**

Council at its meeting held on 26 May 2017 adopted the following resolution:

**C2017-0502 Differential Ratings 2017/2018 – Proposed Rates and Minimums**

That Council adopt the Financial Committee recommendation as follows:

1. Advertise the intention to impose the following differential general rates and minimum payments applying to each of the differential rate categories in accordance with Section 6.36 of the Local Government Act 1995 be placed in the Geraldton Guardian newspaper and the Bulldust.

| Differential General Rate      | Rate in the \$ | Minimum Payment                | Minimum \$ |
|--------------------------------|----------------|--------------------------------|------------|
| GRV – Town site Improved       | 0.07454640     | GRV – Town site Improved       | 270        |
| GRV – Town site Vacant         | 0.07454640     | GRV – Town site Vacant         | 620        |
| UV – Pastoral / Rural          | 0.06575168     | UV – Pastoral / Rural          | 270        |
| UV – Mining / Mining Tenement  | 0.37430250     | UV – Mining / Mining Tenement  | 270        |
| UV – Exploration / Prospecting | 0.19882530     | UV – Exploration / Prospecting | 270        |

2. That the advertisement in (1) above also provide for an invitation for submissions to be made by an elector or a ratepayer for a period of 21 days closing at 4:00 pm on Wednesday 28 June 2017 and detail the time and place where the Shire of Yalgoo Rating Methodology and it’s Differential Rating Model may be inspected and a copy be placed on the Shire’s website.

An advertisement was placed in the West Australian on 6 June 2017, the Geraldton Guardian on 6 June 2017, and the Midwest Times on 7 June, in accordance with the abovementioned resolution.

**Statutory Environment**

Local Government Act 1995

s6.33. Differential general rates

- (3) In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate, which is more than twice the lowest differential general rate imposed by it.

**Financial Implications**

Council is required to raise different rates to meet its total expenditure commitments.

**Consultation**

Nil

**Comment**

No submissions were received during the submission period and closing at 4.00 pm on Wednesday 28 June 2017. As per last year’s approval letter from the Department of Local Government and Communities, the individual ratepayers in the UV Pastoral/Rural category have been sent an email by the CEO together with the Rating Methodology and its Differential Rating Model for comment with a request to provide any submissions by the 27 July 2017. If any submissions are received, they will be provided to Elected Members at the Meeting for consideration.

The Shire proposes to levy the following rates for the differential rating categories “Exploration / Prospecting”, “Mining/Mining Tenement”.

**“UV Exploration/Prospecting” – 19.88253 cents in the dollar.**

The rates levied for this category represents 10% of the total rates to be levied by the Shire. Of the 190 properties, 74 will be levied the minimum rate of \$270 pa and 116 properties will be levied \$1,402.00 pa on average. The rate in the dollar for this category differentiates it from mining tenements and acknowledges that less Shire resources are utilised by this category.

**“UV Mining/Mining Tenement” – 37.43025 cents in the dollar.**

The rates levied for this category represents 84% of the rates to be levied by the Shire. Of the 154 properties, 29 will be levied the minimum rate of \$270 pa and 125 properties will be levied \$11,629 pa on average. The rate in the dollar for this category is comparatively higher when compared to other categories on the basis additional Shire resources are utilised.

Both of the above mentioned categories rates in the dollar exceed the requirements set in Section 6.33(3) of the Local Government Act 1995, that is the rates in the dollar exceed by more than twice the lowest differential general rate of 6.575168 cents for “UV Pastoral/Rural” category. Therefore, approval is required from the Minister before Council can impose the above-mentioned rates in the dollar.

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION****C2017-0709 Differential Rating 2017-18 – Proposed Rates and Minimums**

**That Council:**

1. **Request the CEO to seek approval from the Minister for Local Government to approve the Shire of Yalgoo’s application to impose a rate in the dollar which will result in it being more than twice the lowest differential general rate imposed for the “UV Mining/Mining Tenement” and “UV Exploration/Prospecting” categories, in accordance with section 6.33(3) of the Local Government Act 1995.**

- **UV Mining/Mining Tenement** **37.43025 cents in the dollar**
- **UV Exploration and Prospecting** **19.88253 cents in the dollar**

**Moved: CR R Valenzuela**

**Seconded: CR G Payne**

**Motion put and carried 6/0**

*CR R Valenzuela left the meeting at 3.00pm*

*CR R Valenzuela returned to the meeting at 3.05pm*

*CR R Grinham left the meeting at 3.10pm*

*CR R Grinham returned to the meeting at 3.12pm*



**11.4.4 Healthy Community Programme (HCP) Expenditure for the 2017-2018 Financial Year.**

|                    |                                |
|--------------------|--------------------------------|
| Author:            | Dominic Carbone                |
| Interest Declared: | No interest to disclose        |
| Date:              | 22 July 2017                   |
| Attachments        | Transaction Details by Account |

**Matter for Consideration**

That Council give consideration to the financial information provided in the report for the Healthy Community Programme (HCP).

**Background**

Council at its Ordinary Meeting held on 30 June 2017 resolved in part as follows:

*“That information in relation to expenditure incurred under the HCP Programme is supplied by the CEO at the next meeting to be held on 28 July 2017.”*

**Statutory Environment**

Nil

**Financial Implications**

The funding of the HCP is dependent on the Community Benefit Fund contributions from Mt Gibson Mining - \$40,000 pa and EMR Golden Grove - \$21,600 pa with the balance of funding provided by the Shire.

**Consultation**

Nil

**Comment**

The expenditure for the 2016-17 financial year is summarised below:

| Expenditure                  | Actual            | Budget         | Comment   |
|------------------------------|-------------------|----------------|---|
|                              | \$                | \$             |   |
| Salaries                     | 77,930.21         | 76,719         |   |
| Staff and Training Expenses  | 3,686.90          | 2,500          | Refer attachment  |
| Proposed Activities Expenses | 29,654.07         | 13,000         | Refer attachment for details - includes \$10,000 contribution to Yalgoo races not budgeted. |
| Motor Vehicle Expenses       | 6,098.48          | 4,650          | Refer attachment  |
| Office Equipment / Supplies  | 1581.15           | 1000           | Refer attachment  |
| Camps & Trip Expenses        | 179.99            | 10,000         | Refer attachment  |
| Other activities             | 130.55            | 1000           | Refer attachment  |
| Superannuation               | 0                 | 7288           | Posted to incorrect account – to be adjusted  |
| Office Materials             | 0                 | 1000           |   |
| Sponsored Activities         | 0                 | 5000           |   |
| Accrued Leave Expenses       | 0                 | 2306           | Journal not yet done  |
| <b>Total</b>                 | <b>119,261.35</b> | <b>124,463</b> |   |

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2017-0710 Healthy Community Programme (HCP) Expenditure for the 2017-2018 Financial Year**

**That Council:**

**Receive the Report on the Healthy Community Programme (HCP) expenditure for the 2016-17 financial year.**

**Moved: CR G Payne**

**Seconded: CR R Grinham**

**Motion put and carried 6/0**

**11.4.5 Caravan Park Statistics for the 2016/17 Financial Year**

|                    |  |
|--------------------|--|
| Author:            | Steven Cosgrove  |
| Interest Declared: | No interest to disclose                                |
| Date:              | 20 July 2017   |
| Attachments        | Caravan Park Statistics for the 2016-17 Financial Year |

**Matter for Consideration**

That Council note the statistics on visitors’ numbers at the Yalgoo Caravan Park for the period 1 July 2016 to 30<sup>th</sup> June 2017.

**Background**

Council have requested information on tourists that stay at the Yalgoo Caravan Park and these are to be reported on a quarterly basis. The previous report was taken to Council in April 2017, which detailed the statistics for January February and March 2017.

**Statutory Environment**

Nil

**Financial Implications**

Impact on revenue and expenditure of Caravan Park operations.

**Consultation**

Fiona Newey, Caravan Park Manager .

**Comment**

Given that the next quarterly report due to go to Council covers April, May, and June 2017, it therefore ends the financial year.

The attached worksheet is a summary of the Caravan Park statistics for the financial year of 2016/17.

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2017-0711 Caravan Park Statistics for the 2016/17 Financial Year**

**That Council notes the statistics on visitor numbers using the Yalgoo Caravan Park facilities for the 2016/17 financial year.**

**Moved: CR G Trenfield**

**Seconded: CR J Kanny**

**Motion put and carried 6/0**

## 12. NOTICE OF MOTIONS

### 12.1 PREVIOUS NOTICE RECEIVED

Nil

## 13. URGENT BUSINESS

The President requested that Council give consideration to five Items of Urgent Business presented.

*CR J Kanny left the meeting at 3.32pm*

*CR J Kanny returned to the meeting at 3.34pm*

*CR N Grinham left the meeting at 3.45pm*

*CR N Grinham returned to the meeting at 3.47pm*

*CR G Trenfield left the meeting at 4.04pm*

*CR G Trenfield returned to the meeting at 4.08*

### 13.1 Nominate Blair Bayens for the Regional Achievement & Community Awards 2017

CR R Valenzuela proposed that Council support Mr Blair Bayens, the Mid-West paramedic by nominating him for the Regional Achievement & Community Awards 2017 for his work with St John's in the region.

It was then moved by CR Valenzuela and seconded by CR G Payne:

#### COUNCIL DECISION

##### **C2017-0712 Nominate Blair Bayens for the Regional Achievement & Community Awards 2017**

**That Council support Blair Bayens in nominating him for the Regional Achievement & Community Awards 2017 for his work with St John Ambulance within the region.**

**Moved: CR R Valenzuela**

**Seconded: CR G Payne**

**Motion put and carried 6/0**

### 13.2 Donation of Shire BBQ to the Yalgoo St John Ambulance Sub Centre

The CEO proposed that the Shire BBQ that was removed to accommodate for the erection of the new Arts and Cultural Centre be donated to St Johns for community use at the Yalgoo St John Sub Centre.

It was then moved by CR Jo Kanny and seconded by CR N Grinham:

#### COUNCIL DECISION

##### **C2017-0713 Donation of Shire BBQ to the Yalgoo St John Ambulance Sub Centre**

**That the BBQ removed from the Arts Cultural site be donated to St Johns Ambulance Yalgoo Sub Centre for community use.**

**Moved: CR J Kanny**

**Seconded: CR N Grinham**

**Motion put and carried 6/0**

### 13.3 CESM (Community Emergency Safety Manager) Program

The CEO received correspondence in regard to the CESM Program requesting that Council endorse program for the CEO to sign the required documents.

It was then moved by CR R Valenzuela and seconded by CR G Payne:

#### COUNCIL DECISION

**C2017-0714     Endorse the CESM Program**

**That Council endorses the CESM program for the CEO to sign the required documents.**

**Moved: CR R Valenzuela**

**Seconded: CR G Payne**

**Motion put and carried 6/0**

### 13.4 Murchison Geo-Region

The CEO received correspondence seeking Council to nominate members for the Murchison Geo-Region and endorse the term Murchison Geo-Region for use on the Yalgoo tourist sites in co-operation with other members.

It was then moved by CR R Valenzuela and seconded by CR G Payne:

#### COUNCIL DECISION

**C2017-0715     Murchison Geo-Region**

**That Council:**

- 1.     Nominate Cr G Trenfield and the CEO to be a member of the Murchison Geo-Region Steering Committee and CR J Kanny as Deputy member.**
- 2.     Endorse the term “Murchison Geo-Region” for use on the Yalgoo tourist sites in co-operation with other matters.**

**Moved: CR R Valenzuela**

**Seconded: CR G Payne**

**Motion put and carried 6/0**

### 13.5 Re-schedule September Ordinary Council Meeting

The CEO proposed that the September Ordinary Council Meeting at Paynes Find be re-scheduled to Friday 22<sup>nd</sup> September at 11.00am to be held at the Paynes Find Community Centre and advertised accordingly.

It was then moved by CR R Valenzuela and seconded by CR J Kanny:

#### COUNCIL DECISION

**C2017-0716     Re-schedule September Ordinary Council Meeting**

**That the September Ordinary Council Meeting at Paynes Find be re-scheduled to Friday 22<sup>nd</sup> September 2017 11.00am to be held at Paynes Find Community Centre and advertised accordingly**

**Moved: CR R Valenzuela**

**Seconded: CR G Payne**

**Motion put and carried 6/0**

## 14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

President Neil Grinham put a Motion to go behind closed doors at 4.13pm, Cr Raul Valenzuela moved, Cr G Trenfield seconded. This was put to a vote and carried 6/0.

President Neil Grinham put a Motion to re-open meeting at 4.48pm. CR R Valenzuela moved and CR R Grinham seconded.

### 14.0 STATUTORY ENVIRONMENT – MEETING CLOSED TO THE PUBLIC

Councillors are obliged to maintain the confidentiality of matters discussed when the meeting is closed. Fines of up to \$10,000 or two years imprisonment apply to certain offences relating to misuse of information.

The following legislative extracts were downloaded from [www.auslii.edu.au](http://www.auslii.edu.au) on 8 November 2010.

#### Local Government Act 1995

##### s5.23. Meetings generally open to the public

- (1) Subject to subsection (2), the following are to be open to members of the public —
  - (a) all council meetings; and
  - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
  - (a) a matter affecting an employee or employees;
  - (b) the personal affairs of any person;
  - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
  - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
  - (e) a matter that if disclosed, would reveal —
    - (i) a trade secret;
    - (ii) information that has a commercial value to a person; or
    - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
  - (f) a matter that if disclosed, could be reasonably expected to —
    - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
    - (ii) endanger the security of the local government's property; or
    - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
  - (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971 ; and
  - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

##### s5.92 Access to information by council, committee members

- (1) A person who is a council member or a committee member can have access to any information held by the local government that is relevant to the performance by the person of any of his or her functions under this Act or under any other written law.
- (2) Without limiting subsection (1), a council member can have access to —
  - (a) all written contracts entered into by the local government; and
  - (b) all documents relating to written contracts proposed to be entered into by the local government.

**s5.93. Improper use of information**

A person who is a council member, a committee member or an employee must not make improper use of any information acquired in the performance by the person of any of his or her functions under this Act or any other written law —

- (a) to gain directly or indirectly an advantage for the person or any other person; or
- (b) to cause detriment to the local government or any other person. Penalty: \$10 000 or imprisonment for 2 years.

**Local Government (Rules of Conduct) Regulations 2007**

**s6. Use of information**

- (1) In this regulation —
  - closed meeting means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;
  - confidential document means a document marked by the CEO to clearly show that the information in the document is not to be disclosed;
  - non-confidential document means a document that is not a confidential document.
- (2) A person who is a council member must not disclose —
  - (a) information that the council member derived from a confidential document; or
  - (b) information that the council member acquired at a closed meeting other than information derived from a non-confidential document.
- (3) Subregulation (2) does not prevent a person who is a council member from disclosing information —
  - (a) at a closed meeting; or
  - (b) to the extent specified by the council and subject to such other conditions as the council determines; or
  - (c) that is already in the public domain; or
  - (d) to an officer of the Department; or
  - (e) to the Minister; or
  - (f) to a legal practitioner for the purpose of obtaining legal advice; or
  - (g) if the disclosure is required or permitted by law.

**14.1 Matters of a Confidential Nature**

**14.1.1 Review of Local Laws**

**COUNCIL DECISION**

**C2017-0717 Review of Local Laws**

**That Council authorise the CEO to implement a review of Local Laws.**

**Moved: CR R Grinham**

**Seconded: CR R Valenzuela**

**Motion put and carried 6/0**

**15. NEXT MEETING**

The next Ordinary Meeting of Council is due to be held in the Council Chambers in Gibbons Street on Friday 25 August 2017 commencing at 11.00 am.

**16. MEETING CLOSURE**

There being no further business, the Shire President Neil Grinham declared the Ordinary Meeting closed at 4.49pm.

**DECLARATION**

These minutes were confirmed at the Ordinary Council Meeting to be held.....

Signed: \_\_\_\_\_  
Person presiding at the meeting at which these minutes were confirmed.

