



AGENDA
FOR THE ORDINARY MEETING
OF COUNCIL
TO BE HELD IN
THE COUNCIL CHAMBERS, YALGOO
ON 28 JULY 2017
COMMENCING 11.00 AM



SHIRE OF YALGOO

NOTICE OF ORDINARY COUNCIL MEETING

THE NEXT ORDINARY MEETING OF COUNCIL WILL BE HELD IN THE YALGOO COUNCIL
CHAMBERS, YALGOO ON 28 JULY 2017 COMMENCING AT 11.00 AM.

Silvio Brenzi

Chief Executive Officer



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Agenda for the Ordinary Meeting of the Yalgoo Shire Council,
to be held in the Council Chambers, 37 Gibbons Street, Yalgoo,
on 28 July 2017, commencing at 11.00 am.

PLEASE TURN OFF ALL MOBILE PHONES PRIOR TO THE COMMENCEMENT OF THE MEETING

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS

STAFF

GUESTS

OBSERVERS

LEAVE OF
ABSENCE

APOLOGIES

3. DISCLOSURE OF INTERESTS

Disclosures of interest made before the Meeting.

4.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE

4.2 QUESTIONS WITHOUT NOTICE

5. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

7.0 MEETINGS ATTENDED BY ELECTED MEMBERS

[illegible]

8. CONFIRMATION OF MINUTES

8.1 ORDINARY COUNCIL MEETING

Background

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Voting Requirements

Simple majority

OFFICER RECOMMENDATION

Minutes of the Ordinary Meeting

That the Minutes of the Ordinary Council Meeting held on 30 June 2017 be confirmed.

Moved:	Seconded:	Motion put and carried/lost
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8.2 SPECIAL COUNCIL MEETING

Background

Minutes of the Special Meeting of Council held on Monday 17th July have previously been circulated to all Councillors.

Voting Requirements

Simple majority

OFFICER RECOMMENDATION

Minutes of the Special Meeting

That the Minutes of the Special Council Meeting held on 17th July 2017 be confirmed.

Moved:	Seconded:	Motion put and carried/lost
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9. REPORTS OF COMMITTEE MEETINGS

9.1 Report on 2017-18 Draft Annual Budget

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	21 July 2017
Attachments	
Nil	

Matter for Consideration

That the finance committee give consideration to the Draft Annual Budget that excludes the surplus/deficit to be carried forward and recommend accordingly to Council for endorsement.

Background

Council is in the process of preparing the 2017-18 Annual Budget and in May 2017, considered items of capital expenditure for inclusion in the proposed budget.

Statutory Environment

Local Government Act 1995

Section 6.2 Local Government to prepare Annual Budget.

Strategic Implications

The 2017-18 Draft Annual Budget has taken into account the needs detailed in the Shire's Strategic Community Plan (SCP), the Corporate Business Plan (CBP), and the Long Term Financial Plan (LTFP) when determining items for inclusion in the proposed budget.

Comment

Attached is a draft of the 2017-18 Annual Budget comprising of the Rate Setting Statement and detailed worksheets for the Finance Committee consideration.

In preparing the Budget worksheets, external and internal influences have been taken into account as well as a review of the Shire's operations and services to be provided. Economic efficiencies like the contracting out of cleaning services will provide savings and increasing the revenue sources of the Caravan Park via the installation of vending machines.

Please note that the surplus/deficit is yet to be incorporated.

Voting Requirements

Simple Majority

FINANCE COMMITTEE RECOMMENDATION

Report on the 2017-18 Draft Annual Budget

Committee recommendation to be entered after its meeting on 28 July 2017 at 10.00 am.

Moved:

Seconded:

Motion put and carried/lost

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS/Other Matters

10.0 INFORMATION ITEMS

Sharing of operational information on items that are not confidential, do not require a decision and do not meet the definition of matters for which the meeting may be closed under section 5.23 of the Local Government Act (e.g.: matters affecting employee/s or the personal affairs of any person).

11. MATTERS FOR DECISION

11.0 MATTERS BROUGHT FORWARD

11.1 TECHNICAL SERVICES

11.1.1 Progress Report on the Capital Works Program 2016 - 2017

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	22 July 2017
Attachments	Nil

Matter for Consideration

To receive the Progress Report on the 2016 – 2017 Capital Works Program.

Background

The Shire in adopting its 2016 – 2017 Annual Budget has allocated funds amounting to \$3,182,204 for the purpose of acquiring capital assets and undertaking infrastructure works.

Statutory Environment

Nil

Strategic Implications

Timely delivering of the various capital projects which will deliver the objectives of the Community Strategic Plan.

Policy Implications

Nil

Financial Implications

To deliver the Capital Works Program within the budgeted allocations.

Consultation

Nil

Comment

The Capital Works Projects for the 2016-2017 financial year are detailed below:

CAPITAL WORKS PROGRAMME 2016-17

The following assets and works are budgeted to be acquired or undertaken during the year:

			2016-17 ANNUAL BUDGET	2016-17 BUDGET REVIEW	2016-17 JULY-JUNE ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
			\$		YTD \$	\$	
PROJECTS COMPLETED							The CEO to provide a verbal update on the status of the capital projects as at 30 June 2017
000000- Admin Centre - Renovation of Storage Room to Office Space	L & B		0	320	320	0	Project completed
000000-Council Chamber Improvements	F & E		5,000	5,302	5,302	0	Project completed
000000- Admin Centre - New Front Reception Counter	L & B		8,140	8,140	8,140	0	Project completed
000000- Admin Centre - Internal Painting	L & B		15,000	13,455	13,455	0	Project completed
000000- Motor Vehicle CEO	P & E		90,000	86,698	87,345	(647)	Project completed minor variance
C175001- Mobile Phones HCP and Caravan Park	F & E		0	2,160	2,160	0	Project completed
C175002- Mobile Phone CGTS	F & E		0	1,368	1,368	0	Project completed
C175203- Laptop HP Spectre CEO	F & E		0	2,599	2,599	0	Project completed
C175205 - Telephone System - Office	F & E		0	12,055	11,265	790	Project completed minor variance
C175102-Staff Housing - 3 Storage Shed	L & B		17,400	17,710	17,710	0	Project completed
000000-Staff Housing - 6 Henty street Replace Carpet with Floor Board	L & B		7,000	6,042	6,042	0	Project completed
000000-Staff Housing - 8 Henty street Colorbond Fence Front	L & B		3,000	1,111	1,111	0	Project completed
C175101- Mobile Ablution Block	L & B		15,000	11,066	11,067	(1)	Project completed minor variance
C175110 - Furniture - Hall Lotterywe:	F & E		0	4,282	4,896	(614)	Project completed minor variance
C165233 - Community Hall - Detailed Plan for Renovations	L & B		10,000	5,308	5,308	0	Project completed
000000- Kubota Utility Park	P & E		28,000	27,965	27,965	0	Project completed
000000- Truck 3 Tonne Parks	P & E		64,000	57,390	57,390	0	Project completed
000000- Replace Playground Equipment - Shamrock Park	Recreation		45,000	45,000	36,440	8,560	Project completed with savings
000000- Tailer Float							
Reconditioning	P & E		30,000	29,813	29,813	0	Project completed
000000- Mobile Batching Plant	P & E		68,700	74,300	74,300	0	Project completed
000000- 3qm Agitator Truck Second Hand	P & E		35,000	27,727	27,727	0	Project completed
000000- Motor Vehicle Works Foreman	P & E		75,000	68,823	68,823	0	Project completed
000000- Works Truck	P & E		92,000	82,970	82,970	0	Project completed
000000- Yalgoo/Ninghan Road - Shoulder Binding	Roads		180,000	180,000	177,438	2,562	Project completed minor savings
000000- Yalgoo/Ninghan Road - Seal	Roads		212,310	0	0	0	Project did not go ahead RRG 2017-18
C165106 - Yalgoo/Ninghan Road -Reform and Resheet to 8M Wide Slk 25-3:	Roads		322,564	322,564	320,040	2,524	Project completed minor savings
C165105- Yalgoo/North Road -Reform and Resheet	Roads		142,350	347,869	358,439	(10,570)	Project completed overspent
000000- Caravan Park Washing Machine Replacement	F & E		0	2,450	2,450	0	Project completed
C175104- Shade Structure Caravan Park	L & B		2,520	2,520	2,520	0	Project completed
000000- Caravan Park Sealing of Rammed Earth Walls	L & B		15,000	12,000	12,000	0	Project completed
000000- Caravan Park Auto Reticulation System	L & B		30,000	32,133	21,510	10,623	Project completed savings
000000- Entry Road Sheeting Jokers Tunnel	Other		15,000	24,003	24,003	0	Project completed
C175103- Admin Centre - Covered Area Carpark	L & B		11,000	12,020	12,020	0	Project completed
000000-Council Chamber Chairs Replacement	F & E		10,000	10,000	5,473	4,527	Project completed savings
000000-Staff Housing - Power to 3 Storage Sheds	L & B		8,000	8,000	10,567	(2,567)	Project completed overspent
C175112 - Furniture - Art Centre Lotterywest	F & E		0	15,430		15,430	Project completed not yet invoiced to be carried forward
000000- Yalgoo/Morawa Road - Reseal Program	Roads		5,255	5,255	0	5,255	Project completed no further work required

000000- Shelter and Seating Jokers Tunnel	L & B	15,000	15,000	10,946	4,054	Project completed balance to be carried forward for signage
000000- Shelter and Visitors Board at Railway Station	L & B	15,000	15,000	10,946	4,054	Project completed balance to be carried forward for signage
000000- Land Purchases lot 134 and 135 Piesse Street	Other	0	4,000	3,085	915	Project completed minor savings
000000- New Fence - Shamrock Park	Recreation	5,000	5,000	4,445	555	Project completed minor savings
000000 - 2 Replacement Irrigation Pumps	Recreation	8,000	8,000	10,624	(2,624)	Project completed overspent
000000- Ninghan Homestead Road Floodway Crossover	Roads	20,000	20,000	0	20,000	Completed charged to operating
000000- Caravan Park Multiple Store Shelving	F & E	1,200	1,200	0	1,200	Completed charged to operating
000000- Ablution Block Depot	L & B	20,000	20,000	16,000	4,000	Project completed
000000- Electric Boundary Fence Depot	L & B	45,500	45,500	53,680	(8,180)	Project completed overspent
000000- Yalgoo/Morawa Road - Widening	Roads	400,000	612,302	611,920	382	Project completed
000000-Staff Housing - 19b Stanley Street Floorboards, Gate, Skylight	L & B	4,500	4,500	4,279	221	Project completed minor savings
000000- Warne River Crossover	Roads	20,000	20,000	0	20,000	Completed charged to operating
000000-Staff Housing -75 Weekes Street Landscaping	L & B	5,000	5,000	0	5,000	Completed charged to operating
000000-Staff Housing -8 Henty Street Landscaping	L & B	5,000	5,000	0	5,000	Completed charged to operating
PROJECTS IN PROGRESS						
000000 - Arts and Crafts Building	L & B	381,837	381,837	341,349	40,488	In progress balance to carried forward
C175113 - Furniture - Day Care Centre Lotterywest	F & E	0	15,596		15,596	In progress balance to carried forward
000000 -Community and Youth Centre CLGF 2012-13 Unspent	L & B	44,222	44,222	0	44,222	In progress balance to carried forward
000000- Paynes Find Solar Lights	Other	0	60,000	48,000	12,000	In progress balance to carried forward
000000- Admin Centre - Refurbish Morning Tea / Public Meeting Room	F & E	5,000	5,000	0	5,000	In progress balance to carried forward
000000- CCTV - Yalgoo Town site	F & E	60,248	60,248	0	60,248	In progress balance to carried forward
PROJECTS YET TO BE FINALISED						
000000-Staff Housing - 19b Stanley Street Security Screens	L & B	2,000	2,000	0	2,000	Funds provided in 2017-18 Budget
000000- Admin Centre - Records Fit Cool room Panel to Sea Container	L & B	16,800	16,800	0	16,800	Requires further investigation balance to be carried forward
000000-Staff Housing - 2 Units 17 Shamrock Street	L & B	0	86,350		86,350	Funds to be carried forward 2017-18 subject to grant funding
000000 - Community/ School Oval Shared Use Development	Recreation	400,000	150,000	0	150,000	Funds to be carried forward 2017-18 subject to grant funding
000000- Paynes Find Beautification	Other	78,658	18,658	0	18,658	Project yet to commence balance to be carried forward
000000- Paynes Find Airstrip Fence	Other	45,000	45,000	0	45,000	Project yet to commence balance to be carried forward
000000- Caravan Park Sealing of Parking Bays and Driveways	L & B	22,000	22,000	0	22,000	Project yet to commence balance to be carried forward
		3,182,204	3,254,061	2,645,250	608,811	

Simple Majority

Progress Report on the Capital Works Program 2016 - 2017

That Council receive the Progress Report on the Capital Works Program 2016 – 2017 as at June 2017.

Moved:	Seconded:	Motion put and carried/lost

11.2 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH

Nil

11.3 FINANCE

11.3.1 Accounts for Payment June 2017

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	22 July 2017
Attachments	Nil

Matter for Consideration

Council approve the Accounts for Payment list for the period 1 June 2017 to 30 June 2017 as detailed in the report below.

Background

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and such to be recorded in the minutes of the meeting.

Statutory Environment

Local Government Act 1995

6.10 Financial Management regulations

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
 - I. The municipal fund; and
 - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
 1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. The date of the payment; and
 - IV. Sufficient information to identify the transaction.
 2. A list of accounts for approval to be paid is to be prepared each month showing –
 - a. For each account which requires council authorisation in that month –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. Sufficient information to identify the transaction; and

- b. The date of the meeting of the council to which the list is to be presented.
- 3. A list prepared under subregulation (1) or (2) is to be –
 - a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - b. Recorded in the minutes of that meeting.

Strategic Implications

Nil

Financial Implications

Nil

Consultation

Nil

Comment

The list of accounts paid for the period 1 June 2017 to 30 June 2017 are as follows:

SHIRE OF YALGOO - LIST OF ACCOUNTS PAID AND PAYABLE FOR THE PERIOD 1 JUNE 2017 TO 30 JUNE 2017

DATE PAID	PAYEE	PARTICULARS	AMOUNT \$
01/06/2017	Australian Taxation Office	L0137 · PAYG Tax Payable	4,841.00
01/06/2017	Beaurepaire	E144010 · Tyres & Tubes - YA840	29.26
01/06/2017	BOQ Asset Finance & Leasing Pty Ltd	E145060 · Photocopier Rental	329.50
01/06/2017	Bunnings Building Supplies Pty Ltd	Workshop Consumables	360.48
01/06/2017	Burgess & Sons Consulting	E145085 · Consultancy	500.00
01/06/2017	Canine Control	E052015 · Animal Ranger Expenses	929.50
01/06/2017	Corporate Image Solutions Australia	E132003 · Office Equip Mtce - Caravan Park House	2,392.00
01/06/2017	Courier Australia	E145040 · Postage and Freight	24.00
01/06/2017	DFES	L01258 · FESA Liability	1,391.60
01/06/2017	Gail Trenfield.	Members Meeting Fees and Communications Allowance	645.67
01/06/2017	Joanne Kanny	Members Meeting Fees, Communications Allowance and Travelling	465.12
01/06/2017	Learning Discovery Pty Ltd	E115015 · Library Expenses	260.00
01/06/2017	Linaire Hodge.	E132118 · HCP Project Activity Expenses	196.94
01/06/2017	Mick Davey Butchers	E132118 · HCP Project Activity Expenses	150.00
01/06/2017	Murchison Club Hotel	E145065 · Travel & Accommodation, Members Expenses	447.00
01/06/2017	National General Assembly of LG	Conference Expenses - President & CEO	2,968.00
01/06/2017	Neil Grinham	Meeting Fees, Communications, Travelling and Presidents Allowance	2,638.49
01/06/2017	Raul. Valenzuela	Meeting Fees, Communications and Deputy Presidents Allowance	1,977.49
		Meeting Fees, Communications, Travelling and Deputy Presidents Allowance	863.49
01/06/2017	Robert Grinham	E145080 · Audit Fees	5,814.47
01/06/2017	RSM Australia	E145077 · Vehicle Expenses - YALGOOCEO	107.40
01/06/2017	Silvio Brenzi	Consultancy, Emu Cup Funding	2,640.00
01/06/2017	Social Innovations Pty Ltd	E145020 - Staff Uniforms	249.90
01/06/2017	Totally Work Wear Canning Vale	E144015 · Parts & Repairs - YA795	450.87
01/06/2017	Truck Centre(WA) Pty Ltd	E145020 · Staff Uniforms	251.00
01/06/2017	Uniform Fashions	Household and Commercial Refuse Collection	4,005.94
01/06/2017	Veolia Environmental Services	E144015 · Parts & Repairs - YA424	450.34
01/06/2017	Westrac Equipment Pty Ltd	E144052 · Workshop Consumables	172.27
01/06/2017	Wurth Australia Pty Ltd	Supplies HCP Project Activity Expenses, Refreshments and Staff Amenities	695.22
01/06/2017	Yalgoo General Store.	Various	38,487.32
08/06/2017	Payroll	C175801 · Purchase of Lot 33 & 35 Piesse St	3,084.76
16/06/2017	Sanford Settlements	EHO and Building Control Consultancy	3,733.75
19/06/2017	Atyeo Environmental Health Services PL	E031020 · Debt Collection Costs	7,953.01
19/06/2017	Austral Mercantile Collection Pty Ltd		

DATE PAID	PAYEE	PARTICULARS	AMOUNT \$
19/06/2017	Battery Mart	E144015 · Parts & Repairs - YA787	171.60
19/06/2017	Bunnings Building Supplies Pty Ltd	Housing Expenses, Workshop Consumables	140.46
19/06/2017	C & S Automotive Repairs	E145075 · Vehicle Expenses- YA 0	860.86
19/06/2017	Charmaine Simpson.	Art & Craft Workshop	500.00
19/06/2017	Civic Legal	E145090 · Legal Expenses	3,928.10
19/06/2017	Cockburn Cement Ltd	E122055 · Rural Road Maintenance	6,886.00
19/06/2017	Concept Media Pty Ltd	E132007 · Tourism Promotion	440.00
19/06/2017	Corporate Image Solutions Australia	Office Equip Mtce, Caravan Park House expenses	2,411.90
19/06/2017	Courier Australia	A01101 · Unrestricted Municipal Bank	282.70
19/06/2017	David Rocke	E113020 · Paynes Find Complex Expenses	67.50
19/06/2017	Dominic Carbone & Associates	E145085 · Consultancy	6,765.00
19/06/2017	Ellis & Sons Constructions	C175120 · Floorboards/Skylight-19bStanley	4,279.00
19/06/2017	Executive Media Pty Ltd	E132007 · Tourism Promotion	950.00
19/06/2017	Geoff Sherlock	Wild Dog Bounty Scheme	200.00
19/06/2017	Geraldton Fuel Company	E144005 · Fuel & Oil	16,609.96
19/06/2017	Geraldton Toyota	Parts & Repairs - YA840, YALGOOCEO Vehicle	1,535.61
19/06/2017	Holcim (Australia) Pty Ltd	E122055 · Rural Road Maintenance	1,982.87
19/06/2017	Ideal Floral Creations	Floral Workshop	1,700.00
19/06/2017	J & K Hopkins	C175206 · Council Chambers Chairs	6,021.00
19/06/2017	Jacksons Drawing Supplies Pty Ltd	Art Supplies	561.23
19/06/2017	K9 Electrical	Security Alarm Monitoring - Hall, Railway Station	445.50
19/06/2017	Landgate	E031010 · Valuation Expenses	716.40
19/06/2017	Margaret E Simpson	Art & Craft Workshop	500.00
19/06/2017	Marketforce	E145035 · Advertising	1,986.33
19/06/2017	Midwest Fire & Safety	Various - Service to Fire extinguishers	1,662.68
19/06/2017	Novus Autoglass Midwest	E145077 · Vehicle Expenses - YALGOOCEO	418.50
19/06/2017	Parker Aluminium Windows	E107010 · Public Conveniences	1,122.00
19/06/2017	Paynes Find Road House & Tavern	Accommodation and Meals	467.20
19/06/2017	Pemco Diesel Pty Ltd	E144015 · Parts & Repairs - YA465, YA807, YA795	1,448.15
19/06/2017	Protector Fire Services	Various - Service to Fire extinguishers	356.29
19/06/2017	Ray Pratt	Reimbursement	58.81
19/06/2017	Reckon Pty Ltd	E145055 · Computer Mtce/Support Licence	225.00
19/06/2017	Reilly & Co	Design & Supply Shirts for Reconciliation Week	1,732.50
19/06/2017	Right 4 The Road	Inspection Fee - YA415	155.15
19/06/2017	Shire of Cue	E145085 · Consultancy	403.96
19/06/2017	Snap Printing	E145045 · Printing & Stationery	594.59

DATE PAID	PAYEE	PARTICULARS	AMOUNT \$
19/06/2017	Staples Australia Pty Limited	Office Equip Mtce, HCP Project Activity Expenses, Staff Amenities, Printing & Stationery	2,272.03
19/06/2017	Sun City Print	E132005 · Caravan Park Expenditure	346.10
19/06/2017	Think Water Geraldton	E113004 · Shamrock St Park	788.10
19/06/2017	Urbis Pty Ltd	E106005 · TP Scheme Expenses	903.76
19/06/2017	W & E Rowe Contractors	Rural Road Maintenance, R2R Yalgoo/Morawa Road	31,603.00
19/06/2017	WA Caravan & Camping	E132007 · Tourism Promotion	745.00
	WA Institute of Public Administration		
19/06/2017	Aus	2017 Achievement Awards - President, Ceo and Datacom	610.00
19/06/2017	The Block makers	E113004 · Shamrock St Park	1,160.50
20/06/2017	Badja Family Trust	E131299 · Wild Dog Bounty Scheme	110.00
20/06/2017	Neil Grinham	Members Meeting Fee, Members Travelling	529.88
22/06/2017	Payroll	Various	38,276.26
23/06/2017	Beaurepaires	E107015 · Community Bus Expenses - YA415	759.16
23/06/2017	Bunnings Building Supplies Pty Ltd	C175112 · Yalgoo Art Centre	60.96
23/06/2017	Courier Australia	Freight Charges	46.70
23/06/2017	Crowe's Electrical	Housing Expenses - R & M, Caravan Park Maintenance	3,401.02
23/06/2017	Department of Commerce	L01255 · BRB Levy Liability	498.95
23/06/2017	Geraldton Toyota	E132119 · HCP Vehicle YA800	372.15
23/06/2017	Great Northern Rural Services.	Hose Fittings	80.03
23/06/2017	Judith Hill.	E132118 · HCP Project Activity Expenses	389.95
23/06/2017	Marketforce	E041050 · Election Expenses	1,166.48
23/06/2017	Patience Sandland Pty Ltd	C175207 · Playground Equipment	1,584.00
23/06/2017	Protector Fire Services	E051010 · Fire Vehicles Expenses - YA898	101.15
23/06/2017	RAMM Software Pty Ltd	E122056 · Roman Expenses Road System	2,970.00
23/06/2017	Right 4 The Road	Inspection Fee - YA415	155.15
23/06/2017	Shire of Yalgoo	E132118 · HCP Project Activity Expenses	160.00
23/06/2017	Spotlight P/L	E132118 · HCP Project Activity Expenses	1,284.08
23/06/2017	Stanley Willock	Nomination Deposit Refund	80.00
23/06/2017	Winter Sun Hotel	E041299 · Accommodation/Travel - President	143.50
29/06/2017	Quadrio Earthmoving Pty Ltd	C175301 · R2R Yalgoo/Morawa Road Sealing	646,800.00
30/06/2017	WA Shire Councils Union	L01334 · WA Councils Union.	41.00
30/06/2017	Shire of Yalgoo Municipal Fund	Payroll Deduction to Pay of Debt	100.00
30/06/2017	Shire of Yalgoo Municipal Fund	Payroll Deduction to Pay of Debt	100.00
30/06/2017	Child Support Agency	Payroll Deduction to Child Support	352.56
30/06/2017	AIT Specialists Pty Ltd	E145085 · Consultancy - Fuel Tax Credits	2,568.78

DATE PAID	PAYEE	PARTICULARS	AMOUNT \$
30/06/2017	Atyeo Environmental Health Services PL	EHO and Building Control Consultancy	3,797.00
30/06/2017	Austral Mercantile Collection Pty Ltd	E031020 · Debt Collection Costs	306.93
30/06/2017	Australian Taxation Office	L0137 · PAYG Tax Payable	14,073.00
30/06/2017	Barbra Carnamah.	Bus Hire Bond Refund - YA415	150.00
30/06/2017	BOQ Asset Finance & Leasing Pty Ltd	E145060 · Photocopier Rental	329.50
30/06/2017	Canine Control	E052015 · Animal Ranger Expenses	1,989.00
30/06/2017	Courier Australia	Tourism Promotion, Members Expenses	75.30
30/06/2017	David Rocke	E113020 · Paynes Find Complex Expenses	324.60
30/06/2017	Ellis & Sons Constructions	Yalgoo Hall Expenses, Housing Expenses - R & M	1,342.00
30/06/2017	Gail Trenfield.	Members Meeting Fees and Communications Allowance	527.67
30/06/2017	GNC Quality Precast Geraldton	E025.6 · Grid Apron Repairs	14,300.00
30/06/2017	Jason Signmakers	E025.10 · Sign Reps/Replace	1,265.55
30/06/2017	Joanne Kanny	Members Meeting Fees, Communications Allowance and Travelling	638.57
30/06/2017	Market Creations Pty Ltd	E132007 · Tourism Promotion	693.00
30/06/2017	Neil Grinham	Communications Allowance and Presidents Allowance	1,113.67
30/06/2017	Patience Sandilands Pty Ltd	C175112 · Yalgoo Art Centre	792.00
30/06/2017	Pemco Diesel Pty Ltd	Service to trailer YA1684 and Water Pump Service	3,482.77
		Meeting Fees, Communications, Travelling and Deputy Presidents Allowance	
30/06/2017	Raul. Valenzuela		1,080.92
30/06/2017	Robert Grinham	Members Meeting Fees, Communications Allowance and Travelling	745.49
30/06/2017	RSM Australia	E145080 · Audit Fees	1,455.85
30/06/2017	Sun City Plumbing	A01101 · Unrestricted Municipal Bank	4,699.09
30/06/2017	Tourism Council WA Ltd	E132005 · Caravan Park Expenditure	289.00
30/06/2017	Veolia Environmental Services	Household and Commercial Refuse Collection	5,007.42
30/06/2017	Australian Taxation Office	E145076 · Admin VRE (FBT)	5,504.79
01/06/2017	BOC Limited	E144052 · Workshop consumables	99.80
01/06/2017	Horizon Power	E091007 · Housing Expenses - Utilities - 74 Weekes Street	114.46
01/06/2017	Pivotel Satellite Pty Limited	Various Satellite phones	634.00
01/06/2017	Telstra Corporation Ltd	E145110 · Telephone-Internet	6,308.22
01/06/2017	Water Corporation	E091007 · Housing Expenses - Utilities - 19b Stanley Street	91.29
01/06/2017	Horizon Power	E091007 · Housing Expenses - Utilities - 75 Weekes Street	215.86
01/06/2017	Water Corporation	E091007 · Housing Expenses - Utilities	39.48
01/06/2017	Horizon Power	E091007 · Housing Expenses - Utilities	74.48
01/06/2017	Water Corporation	E091007 · Housing Expenses - Utilities	383.49
01/06/2017	Water Corporation	E091007 · Housing Expenses - Utilities	39.48
19/06/2017	BOC Limited	E144052 · Workshop consumables	340.80

DATE PAID	PAYEE	PARTICULARS	AMOUNT \$
19/06/2017	Horizon Power	E122011 · Lighting of Streets	729.11
19/06/2017	Pivotal Satellite Pty Limited	Various Satellite phones	645.47
19/06/2017	Telstra Corporation Ltd	E145110 · Telephone-Internet	6,777.64
19/06/2017	Water Corporation	E091007 · Housing Expenses - Utilities	91.29
19/06/2017	BOC Limited	E144052 · Workshop consumables	103.15
19/06/2017	Horizon Power	Electricity Various Building and Facilities	574.03
19/06/2017	Telstra Corporation Ltd	E145110 · Telephone-Internet	179.47
08/06/2017	AMP Flexible Lifetime Super	Super Contributions	567.42
08/06/2017	Australian Super	Super Contributions	730.81
08/06/2017	Colonial First State	Super Contributions	493.42
08/06/2017	Concept One The Industry		
08/06/2017	Superannuation Fu	Super Contributions	531.12
08/06/2017	WA Super	Super Contributions	9,384.44
30/06/2017	AMP Flexible Lifetime Super	Super Contributions	613.27
30/06/2017	Australian Super	Super Contributions	730.81
22/06/2017	Hodder Diane	Reimbursement	50.00
30/06/2017	Colonial First State	Super Contributions	493.42
22/06/2017	St John's Ambulance	Refund Over Payment Caravan Park Accommodation	310.00
30/06/2017	Concept One The Industry		
30/06/2017	Superannuation Fu	Super Contributions	421.95
22/06/2017	Geraldton RAMS	Refund Over Payment Caravan Park Accommodation	1,150.00
30/06/2017	WA Super	Super Contributions	9,724.17
22/06/2017	Core Business Australia Pty Ltd.	Reimbursement for overpayment of accommodation	180.00
23/06/2017	Gregory Arthur Payne	Nomination Deposit Refund	80.00
23/06/2017	Minjar Gold Pty Ltd	Rates Refund	175.81
23/06/2017	Target	E132118 · HCP Project Activity Expenses	459.00
23/06/2017	West Coast Sea Food	E041040 · Refreshments & Receptions	361.00
30/06/2017	Cake Base	E132118 · HCP Project Activity Expenses	3,000.00
30/06/2017	Gregory Arthur Payne	Members Meeting Fees, Communications Allowance and Travelling	596.97
30/06/2017	Water Corporation	Various Building and Facilities	6,368.49
1/06/2017	NAB	Merchant Fees	336.73
7/06/2017	Credit Card	Transfer to Credit Card	5,000.00
15/06/2017	Western Australian Treasury Corporation	Loan 53 repayment	10,866.42
16/06/2016	Department of Transport	Licencing	250.15
20/06/2017	Department of Transport	Licencing	29.05

DATE PAID	PAYEE	PARTICULARS	AMOUNT \$
23/06/2017	Department of Transport	Licencing	412.50
28/06/2017	Shire of Yalgoo	Transfer to Trust Fund	1,100.00
28/06/2017	NAB	Bank Fees	52.99
28/06/2017	Western Australian Treasury Corporation	Loan 55 repayment	13,375.93
30/06/2017	NAB	Bank Fees	317.46
30/06/2016	Western Australian Treasury Corporation	Loan 56 repayment	28,351.70
30/06/2017	AIT Specialists Pty Ltd	Consultancy - Fuel Tax Credits	2,568.78
30/06/2017	AMPAC Debt Recovery (WA) Pty Ltd	E031020 · Debt Collection Costs	579.00
30/06/2017	Courier Australia	Freight Charges	136.09
30/06/2017	Fairfax Media Publications Pty Limited	E132007 · Tourism Promotion	218.08
30/06/2017	Geraldton Fuel Company	E144005 · Fuel & Oil	13,807.35
30/06/2017	Holcim (Australia) Pty Ltd	C175112 · Yalgoo Art Centre	1,942.81
30/06/2017	Integrity Sampling WA	A01101 · Unrestricted Municipal Bank	2,675.31
30/06/2017	Landgate	E031010 · Valuation Expenses	878.70
30/06/2017	Holcim (Australia) Pty Ltd	C175112 · Yalgoo Art Centre	1,942.81
30/06/2017	Integrity Sampling WA	A01101 · Unrestricted Municipal Bank	2,675.31
30/06/2017	Landgate	E031010 · Valuation Expenses	878.70
30/06/2017	Silvio Brenzi	E145070 · Conference Expenses	864.96
30/06/2017	BOC Limited	E144052 · Workshop consumables	102.07
30/06/2017	Horizon Power	Street Lighting	705.59
			1,101,071.30

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Accounts for Payment June 2017

That Council approve the list of accounts paid for the period 1 June 2017 to 30 June 2017 amounting to \$1,101,071.30 and the list be recorded in the Minutes.

Moved:

Seconded:

Motion put and carried/lost

11.3.2 Investments as at 30 June 2017

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	22 July 2017
Attachments	Nil

Matter for Consideration

That Council receive the Investment Report as at 30 June 2017.

Background

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

Statutory Environment**Local Government Act 1995****6.14. Power to invest**

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962* Part III.
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
- (2) Regulations in relation to investments by local governments may —
 - (a) make provision in respect of the investment of money referred to in subsection (1); and
 - [(b) *deleted*]
 - (c) prescribe circumstances in which a local government is required to invest money held by it; and
 - (d) provide for the application of investment earnings; and
 - (e) generally provide for the management of those investments.

Local Government (Financial Management) Regulations 1996**19. Investments, control procedures for**

- (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.
- (2) The control procedures are to enable the identification of —
 - (a) the nature and location of all investments; and
 - (b) the transactions related to each investment.

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

- (1) In this regulation —
 - authorised institution** means —
 - (a) an authorised deposit-taking institution as defined in the *Banking Act 1959* (Commonwealth) section 5; or
 - (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;
 - foreign currency** means a currency except the currency of Australia.

- (2) When investing money under section 6.14(1), a local government may not do any of the following —
- (a) deposit with an institution except an authorised institution;
 - (b) deposit for a fixed term of more than 12 months;
 - (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
 - (d) invest in bonds with a term to maturity of more than 3 years;
 - (e) invest in a foreign currency.

Strategic Implications

Nil

Consultation

Nil

Comment

The worksheet below details the investments held by the Shire as at 30 June 2017:

SHIRE OF YALGOO INVESTMENTS AS AT 30 JUNE 2017								
INSTITUTIONS	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N°	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
MUNICIPAL FUND								
NAB	N/A	Operating a/c	50-832-4520	Ongoing	N/A	N/A	Variable	\$1,795,223.28
NAB	N/A	Cash Maximiser	86-538-7363	Ongoing	N/A	N/A	Variable	\$40,929.28
NAB	N/A	Term Deposit	89-977-1574	1 month 14 days	30.06.2017	13.08.2017	1.50%	\$61,392.89
NAB	N/A	Short Term Investment	24-831-4222	Ongoing	N/A	N/A	Variable	\$51,594.90
TOTAL								\$1,949,140.35
RESERVE FUNDS								
NAB	N/A	Term Deposit	97-511-445	3 months 20 days	30.06.2017	20.10.2017	2.10%	\$158,650.69
NAB	N/A	Term Deposit	89-972-5236	90 days	30.06.2017	28.09.2017	2.40%	\$440,410.11
NAB	N/A	Term Deposit	11-186-3992	3 months 20 days	30.06.2017	20.10.2017	1.75%	\$1,050,564.24
TOTAL								\$1,649,625.04
TRUST								
NAB	N/A	Trust a/c	50-832-4559	Ongoing	N/A	N/A	Variable	\$21,738.51
TOTAL								\$21,738.51

INVESTMENT REGISTER						
01 JUNE 2017 TO 30 JUNE 2017						
NATIONAL AUSTRALIA BANK						
ACCOUNT N°	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNED TO 30.04.2017	INVESTMENT TRANSFERS	CLOSING BALANCE 31.06.2017
86-538-7363	Ongoing	Variable	\$40,656.41	\$272.87	0	\$40,929.28
89-977-1574	13.08.2017	1.50%	\$409,475.52	\$1,917.37	\$350,000	\$61,392.89
24-831-4222	Ongoing	Variable	\$51,251.03	\$343.87	0	\$51,594.90
77-142-8128	20.10.2017	2.102%	\$153,109.12	\$5,541.57	0	\$158,650.69
89-972-5236	28.09.2017	2.40%	\$448,595.14	\$9,452.97	(\$17,638)	\$440,410.11
14-662-6305	20.10.2017	1.75%	\$1,013,656.59	\$36,907.65	0	\$1,050,564.24

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Investments as at 30 June 2017

That the Investment Report as at 30 June 2017 be received.

Moved:

Seconded:

Motion put and carried/lost

11.4 ADMINISTRATION

11.4.1 Report on Matters Outstanding as at 21 June 2017

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	21 July 2017
Attachments	Nil

Matter for Consideration

That Council note the report on outstanding matters.

Background

The report is compiled from resolutions of Council relating to reports presented to Council, Notice of Motions, and Urgent Business.

Statutory Environment

Nil

Business Implications

Nil

Consultation

Nil

Comment

Matters outstanding are detailed below with comments in relation to status.

MATTERS OUTSTANDING			
MEETING DATE	ITEM REFERENCE	RESOLUTION	CURRENT STATUS
18 Aug 16	Establishment of an Emergency Services Training Centre in Yalgoo.	That Council engage the services of a suitable consultant to undertake a review of the Business Case for the construction of a Volunteer Emergency Services Training and Operations Centre/VESTOC in Yalgoo	Consultant yet to be engaged. To be followed up. 2017/18 Budget request for funds for preliminary designs.
27 Oct 16	Employees Collective Enterprise Agreement	Council resolved to authorise CEO to obtain necessary approvals.	The EBA has been reviewed by WALGA to reflect State legislation. The final document has been received, distributed to staff, and voted on. An application will now be made to the Industrial Relations Commission for registration of the EBA.
16 Dec 16 & 26 Feb 17	Closure of Thoroughfare Adjacent to Lots 27, 25, 23 and 19	Proceed with the proposal for the closure of the lane-way located at the rear of Lots 27, 25, 23, 21 and 19 Gibbons Street; Yalgoo.	Advice from URBIS received. Letters sent out to all Landowners on 12 th April 2017 advising of status (scope of

	Gibbons Street , Yalgoo	Chief Executive Officer initiates the process as outlined in the report.	works and fees - URBIS). Waiting on response from all Landowners. Responses received did not support closure.
31 Mar 17	Under-taking a Review of the Shire of Yalgoo Policies	That the CEO under-take a review of the Shire Policies over the next three months.	In Progress. WALGA offering support.
28 April 17	Rezoning of Lot 65 and Lot 66 from Public Purpose Reserve to Residential	Allocate \$12,000 in the 2017-18 Draft Annual Budget for initiating a scheme amendment for the rezoning of Lot 65 and Lot 66 from Public Purpose Reserve to Residential.	Incorporated in the 2017-18 Draft Annual Budget.
26 May 2017	Differential Rating 2017-18 Proposed Rates & Minimums	That Council advertise the intention to impose the Proposed Differential Rates and record 21-day submission period.	Advertisement placed in the West Australian 6 June 2017, Geraldton Guardian 6 June 2017, and Midwest Times 7 June 2017, and is subject of a Report in this Agenda. Complete.
26 May 2017	Re-allocation of surplus R4R CLGF Grants 2012-13	That Council apply to DRD to utilise the unsent \$44,222 for installing shade sails at the Water Park and apply for an extension to FAA to 31.10.2017, and authorise the Capital Expenditure accordingly.	Letter to the Department of Regional Development sent on 31 May 2017. Works underway for completion and final acquittal 31 August 2017.
30 June 2017	Financial Activity Statements 31 May 2017	Information is supplied in relation to expenditure incurred under the HCP Programme by the CEO at the next meeting to be held on 28 July 2017.	Matter subject to a Report in this Agenda.
30 June 2017	Fees and Allowances for Elected Members.	The Report is deferred to the next Ordinary Council Meeting to be held on 28 July 2017.	Matter subject to a Report in this Agenda.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Report on Matters Outstanding as at 21 July 2017

That Council receives Report N^o 11.4.1 Report on Matters Outstanding as at 21 July 2017.

Moved:

Seconded:

Motion put and carried/lost

11.4.2 Report on Fees and Allowances for Elected Members

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	22 July 2017
Attachments	Western Australia Salaries and Allowances Act 1975 Determination of the Salaries and Allowances Tribunal for Local Government Chief Executive Officers and Elected Members.

Matter for Consideration

To adopt the allowable elected member's fees and travel reimbursements to enable Council to set its fees and allowances in preparation of the Draft Annual Budget 2017-18.

Background

Council at its Ordinary Meeting held on 30 June 2017 resolved to defer the Report to the 28 July 2017 Meeting for consideration.

Western Australia Salaries and Allowances Act 1975 Determination of the Salaries and Allowances Tribunal for Local Government Chief Executive Officers and Elected Members on 11th April 2017, reviewed the fees and allowances for elected members to apply from 1st July 2017.

Elected members of a local government are entitled to payment for attending Council, committee and other designated meetings. The President and Deputy President are also entitled to an annual payment for the additional services provided to the local government. Members are also entitled to payment for travel costs to attend these meetings.

The setting of the fees is prescribed in the Local Government Act and Administration Regulations and is reviewed each year by the Salaries and Allowances Tribunal (SAT). The fees and allowances referred to in this item are those approved in the SAT Determination in April 2017. The travel allowances are those set by Local Government Officers (Western Australia) Interim Award 2011.

The setting of fees paid to elected members is part of the budget process and as a practice, elected members are requested to consider the current fees and the permissible fees allowed under the Local Government Act.

Listed below is the determination of meeting fees and allowances from Salaries and Allowances Tribunal in April 2017 for Level 4 local governments and are as follows:

Meeting	Minimum	Maximum	Shire's Current Fees
Council meeting / council member	\$90	\$236	\$236
Council meetings President	\$90	\$485	\$485
Committee meeting and prescribed meetings – all elected members	\$45	\$118	\$118
Presidential allowance	\$508	\$19,864	\$9,864
The Deputy President is entitled to 25% of the Presidential allowance			\$2,466
Childcare costs are the actual cost per hour or \$25 per hour, whichever is			\$25 or actual which-
ICT Expenses	\$500	\$3,500	\$3,500

Statutory Environment

WA Salaries and Allowances Act 1975 Section 7A and 7B

SAT Determination June 2014 12 April 2017

Local Government Act s5.98

Local Government (Administration) regulations Reg.30, Reg.31, Reg. 32

1. Section 7A of the Salaries and Allowances Act 1975 ('the SA Act') requires the Salaries and Allowances Tribunal ('the Tribunal') at intervals of not more than 12 months, to "inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to chief executive officers of local governments".
2. Section 7B(2) of the SA Act requires the Tribunal, at intervals of not more than 12 months, to inquire into and determine - the amount of fees, or the minimum and maximum amounts of fees, to be paid under the Local Government Act 1995 ('the LG Act') to elected council members for attendance at meetings;

Travel expenses

Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind, prescribed in regulation 31(1) of the LG Regulations, is entitled to be reimbursed for the expense to the extent determined as per Clauses 8.2(3) and (5) of the Determination of the Salaries and Allowances Tribunal, for travel costs incurred while driving a privately owned, or leased vehicle based on the same rate contained in Section 30.6 of the Local Government Officers (Western Australia) Interim Award 2011.

The rates are as follows:

Cents Per Kilometre	Rate
Purpose – Over 2600cc	99.01c /km
Purpose – Over 1600cc to 2600cc	70.87c /km
Purpose – 1600cc and under	58.37c/km

Comment

Council for the 2016-2017 financial year has adopted the maximum fees for Meeting fees for Councillors, President, and Committee these maximum fees have not changed in the 11 April 2017 review. Therefore Council is only required to review the President and Deputy President allowances as the maximum has not yet been reached, Council is requested to give consideration and adopt Fees and Allowances for Elected members to apply from 1st July 2017 and such allowances to be incorporated in the 2017-18 draft annual budget.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Report on Allowances for Elected Members

That Council

1. Sets the following fees and allowances as follows:

Council Meeting fee – elected members	\$ 236.00
Council Meeting fee – President	\$ 485.00
Committee Meeting fee – all members	\$ 118.00
Presidential allowance	\$
Deputy President allowance (25% of the Presidents allowance)	\$
Childcare Costs reimbursement	\$25 or actual costs per hr which-ever is the lesser
Information and technology allowance (ICT)	\$3,500 per member
Travel expense reimbursement	99.01c/km over 2600cc 70.87c/km over 1600cc to 2600cc 58.37c/km 1600cc and under
2. Subject to (1) above the fees and allowances be incorporated in the 2017-18 Annual Budget.

Moved:

Seconded:

Motion put and carried/lost

11.4.3 Differential Rating 2017-18 – Proposed Rates and Minimums

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	22 July 2017
Attachments	Nil

Matter for Consideration

Council to give consideration to any submissions received from ratepayers and obtain ministerial approval for the imposing of a differential general rate that is more than twice the lowest differential general rate to be imposed.

Background

Council at its meeting held on 26 May 2017 adopted the following resolution:

C2017-0502 Differential Ratings 2017/2018 – Proposed Rates and Minimums

That Council adopt the Financial Committee recommendation as follows:

- 1. Advertise the intention to impose the following differential general rates and minimum payments applying to each of the differential rate categories in accordance with Section 6.36 of the Local Government Act 1995 be placed in the Geraldton Guardian newspaper and the Bulldust.**

Differential General Rate	Rate in the \$	Minimum Payment	Minimum \$
GRV – Town site Improved	0.07454640	GRV – Town site Improved	270
GRV – Town site Vacant	0.07454640	GRV – Town site Vacant	620
UV – Pastoral / Rural	0.06575168	UV – Pastoral / Rural	270
UV – Mining / Mining Tenement	0.37430250	UV – Mining / Mining Tenement	270
UV – Exploration / Prospecting	0.19882530	UV – Exploration / Prospecting	270

- 2. That the advertisement in (1) above also provide for an invitation for submissions to be made by an elector or a ratepayer for a period of 21 days closing at 4:00 pm on Wednesday 28 June 2017 and detail the time and place where the Shire of Yalgoo Rating Methodology and it's Differential Rating Model may be inspected and a copy be placed on the Shire's website.**

An advertisement was placed in the West Australian on 6 June 2017, the Geraldton Guardian on 6 June 2017, and the Midwest Times on 7 June, in accordance with the abovementioned resolution.

Statutory Environment

Local Government Act 1995

s6.33. Differential general rates

- (3)** In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate, which is more than twice the lowest differential general rate imposed by it.

Financial Implications

Council is required to raise different rates to meet its total expenditure commitments.

Consultation

Nil

Comment

No submissions were received during the submission period and closing at 4.00 pm on Wednesday 28 June 2017. As per last year's approval letter from the Department of Local Government and Communities, the individual ratepayers in the UV Pastoral/Rural category have been sent an email by the CEO together with the Rating Methodology and its Differential Rating Model for comment with a request to provide any submissions by the 27 July 2017. If any submissions are received, they will be provided to Elected Members at the Meeting for consideration

The Shire proposes to levy the following rates for the differential rating categories "Exploration / Prospecting", "Mining/Mining Tenement"

"UV Exploration/Prospecting" – 19.88253 cents in the dollar.

The rates levied for this category represents 10% of the total rates to be levied by the Shire. Of the 190 properties, 74 will be levied the minimum rate of \$270 pa and 116 properties will be levied \$1,402.00 pa on average. The rate in the dollar for this category differentiates it from mining tenements and acknowledges that less Shire resources are utilised by this category.

"UV Mining/Mining Tenement" – 37.43025 cents in the dollar.

The rates levied for this category represents 84% of the rates to be levied by the Shire. Of the 154 properties, 29 will be levied the minimum rate of \$270 pa and 125 properties will be levied \$11,629 pa on average. The rate in the dollar for this category is comparatively higher when compared to other categories on the basis additional Shire resources are utilised.

Both of the above mentioned categories rates in the dollar exceed the requirements set in Section 6.33(3) of the Local Government Act 1995, that is the rates in the dollar exceed by more than twice the lowest differential general rate of 6.575168 cents for "UV Pastoral/Rural" category. Therefore, approval is required from the Minister before Council can impose the above-mentioned rates in the dollar

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Differential Rating 2017-18 – Proposed Rates and Minimums

That Council:

1. Considered the submissions received from.....; (if no submissions received delete 1, and 2 below becomes 1.)
2. Request the CEO to seek approval from the Minister for Local Government to approve the Shire of Yalgoo's application to impose a rate in the dollar which will result in it being more than twice the lowest differential general rate imposed for the "UV Mining/Mining Tenement" and "UV Exploration/Prospecting" categories, in accordance with section 6.33(3) of the Local Government Act 1995.
 - UV Mining/Mining Tenement 37.43025 cents in the dollar
 - UV Exploration and Prospecting 19.88253 cents in the dollar

Moved:

Seconded:

Motion put and carried/lost

11.4.4 Healthy Community Programme (HCP) Expenditure for the 2017-2018 Financial Year.

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	22 July 2017
Attachments	Transaction Details by Account

Matter for Consideration

That Council give consideration to the financial information provided in the report for the Healthy Community Programme (HCP).

Background

Council at its Ordinary Meeting held on 30 June 2017 resolved in part as follows:

“That information in relation to expenditure incurred under the HCP Programme is supplied by the CEO at the next meeting to be held on 28 July 2017.”

Statutory Environment

Nil

Financial Implications

The funding of the HCP is dependent on the Community Benefit Fund contributions from Mt Gibson Mining - \$40,000 pa and EMR Golden Grove - \$21,600 pa with the balance of funding provided by the Shire.

Consultation

Nil

Comment

The expenditure for the 2016-17 financial year is summarised below:

Expenditure	Actual	Budget	Comment
	\$	\$	
Salaries	77,930.21	76,719	
Staff and Training Expenses	3,686.90	2,500	Refer attachment
Proposed Activities Expenses	29,654.07	13,000	Refer attachment for details - includes \$10,000 contribution to Yalgoo races not budgeted.
Motor Vehicle Expenses	6,098.48	4,650	Refer attachment
Office Equipment / Supplies	1581.15	1000	Refer attachment
Camps & Trip Expenses	179.99	10,000	Refer attachment
Other activities	130.55	1000	Refer attachment
Superannuation	0	7288	Posted to incorrect account – to be adjusted
Office Materials	0	1000	
Sponsored Activities	0	5000	
Accrued Leave Expenses	0	2306	Journal not yet done
Total	119,261.35	124,463	

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Healthy Community Programme (HCP) Expenditure for the 2017-2018 Financial Year

That Council:

Receive the Report on the Healthy Community Programme (HCP) expenditure for the 2016-17 financial year.

Moved:

Seconded:

Motion put and carried/lost

11.4.5 Caravan Park Statistics for the 2016/17 Financial Year

Author:	Steven Cosgrove
Interest Declared:	No interest to disclose
Date:	20 July 2017
Attachments	Caravan Park Statistics for the 2016-17 Financial Year

Matter for Consideration

That Council note the statistics on visitors' numbers at the Yalgoo Caravan Park for the period 1 July 2016 to 30th June 2017.

Background

Council have requested information on tourists that stay at the Yalgoo Caravan Park and these are to be reported on a quarterly basis. The previous report was taken to Council in April 2017, which detailed the statistics for January February and March 2017.

Statutory Environment

Nil

Financial Implications

Impact on revenue and expenditure of Caravan Park operations.

Consultation

Fiona Newey, Caravan Park Manager

Comment

Given that the next quarterly report due to go to Council covers April, May, and June 2017, it therefore ends the financial year.

The attached worksheet is a summary of the Caravan Park statistics for the financial year of 2016/17.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION**Caravan Park Statistics for the 2016/17 Financial Year**

That Council notes the statistics on visitor numbers using the Yalgoo Caravan Park facilities for the 2016/17 financial year.

Moved:

Seconded:

Motion put and carried/lost

12. NOTICE OF MOTIONS

12.1 PREVIOUS NOTICE RECEIVED

13. URGENT BUSINESS

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.0 STATUTORY ENVIRONMENT – MEETING CLOSED TO THE PUBLIC

Councillors are obliged to maintain the confidentiality of matters discussed when the meeting is closed. Fines of up to \$10,000 or two years imprisonment apply to certain offences relating to misuse of information.

The following legislative extracts were downloaded from www.auslii.edu.au on 8 November 2010.

Local Government Act 1995

s5.23. Meetings generally open to the public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971 ; and

- (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

s5.92 Access to information by council, committee members

- (1) A person who is a council member or a committee member can have access to any information held by the local government that is relevant to the performance by the person of any of his or her functions under this Act or under any other written law.
- (2) Without limiting subsection (1), a council member can have access to —
 - (a) all written contracts entered into by the local government; and
 - (b) all documents relating to written contracts proposed to be entered into by the local government.

s5.93. Improper use of information

A person who is a council member, a committee member or an employee must not make improper use of any information acquired in the performance by the person of any of his or her functions under this Act or any other written law —

- (a) to gain directly or indirectly an advantage for the person or any other person; or
- (b) to cause detriment to the local government or any other person. Penalty: \$10 000 or imprisonment for 2 years.

Local Government (Rules of Conduct) Regulations 2007

s6. Use of information

- (1) In this regulation —
 - closed meeting means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;
 - confidential document means a document marked by the CEO to clearly show that the information in the document is not to be disclosed;
 - non-confidential document means a document that is not a confidential document.
- (2) A person who is a council member must not disclose —
 - (a) information that the council member derived from a confidential document; or
 - (b) information that the council member acquired at a closed meeting other than information derived from a non-confidential document.
- (3) Subregulation (2) does not prevent a person who is a council member from disclosing information —
 - (a) at a closed meeting; or
 - (b) to the extent specified by the council and subject to such other conditions as the council determines; or
 - (c) that is already in the public domain; or
 - (d) to an officer of the Department; or
 - (e) to the Minister; or
 - (f) to a legal practitioner for the purpose of obtaining legal advice; or
 - (g) if the disclosure is required or permitted by law.

15. NEXT MEETING

The next Ordinary Meeting of Council is due to be held in the Community Centre in Paynes Find on Friday 29 September 2017 commencing at 11.00 am.

16. MEETING CLOSURE



General Attachments





Nº 1 1.4.2

ATTACHMENT:

FEES AND ALLOWANCES FOR ELECTED MEMBERS

Western Australia Salaries and Allowances Act 1975 Determination
of the Salaries and Allowances Tribunal for Local Government
Chief Executive Officers and Elected Members.

WESTERN AUSTRALIA
SALARIES AND ALLOWANCES ACT 1975
DETERMINATION OF THE
SALARIES AND ALLOWANCES TRIBUNAL
FOR LOCAL GOVERNMENT
CHIEF EXECUTIVE OFFICERS AND ELECTED MEMBERS
Pursuant to Section 7A and 7B
11 April 2017

PREAMBLE

1. Section 7A of the *Salaries and Allowances Act 1975* ('the SA Act') requires the Salaries and Allowances Tribunal ('the Tribunal') at intervals of not more than 12 months, to "inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to chief executive officers of local governments".
2. Section 7B(2) of the SA Act requires the Tribunal, at intervals of not more than 12 months, to inquire into and determine the amount of:
 - fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* ('the LG Act') to elected council members for attendance at meetings;
 - expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and
 - allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.

CURRENT INQUIRY

3. In discharging its statutory requirement with respect to the remuneration of local government Chief Executive Officers (CEOs) and elected members, the Tribunal has:
 - advertised for public submissions;
 - invited local governments and regional local governments to raise any issues relevant to the remuneration paid to their CEO or to the determination of fees, expenses and allowances for elected council members;
 - met with representatives from local governments including representatives from Christmas and Cocos (Keeling) Islands;

- surveyed local governments and regional local governments as to the remuneration being paid to CEOs and regarding the fees paid to elected council members;
- considered relevant labour market and economic data; and
- sought advice from the Statutory Adviser, Ms Jennifer Mathews, Director General, Department of Local Government and Communities (DLGC).

SUBMISSIONS

4. An advertisement calling for public submissions to the Tribunal's inquiry appeared in *The West Australian* newspaper on 4 March 2017, with a closing date of 24 March 2017.
5. On 17 January 2017, the Tribunal emailed local governments and regional local governments to invite submissions. The Western Australian Local Government Association (WALGA) and the Western Australian division of the Local Government Managers Australia (LGMA) were also invited to make submissions to the inquiry.
6. Local governments were provided with a template submission form to ensure the Tribunal was able to capture data on a broad range of issues including:
 - major growth and development;
 - significant social and economic issues;
 - significant demand to service and support non-resident needs;
 - high impact environmental management issues and responsibilities;
 - greater diversity of services delivered than normally provided by similar sized local governments;
 - recruitment issues;
 - remuneration issues; and
 - other distinguishing features.
7. A total of ten submissions were received from local governments. No submissions were received from members of the public.
8. Aside from those local governments who requested an increase or maintenance in classification, matters raised in the submissions included:
 - amendments to the housing allowance for CEOs; and
 - increases to the rates payable to elected members.
9. The Tribunal considered all feedback received during the course of the inquiry.

SURVEY

10. On 17 January 2017, a survey was provided to local government and regional local governments in order to obtain information relating to the remuneration provided to CEOs and the fees provided to elected members

11. Only four of the 148 local governments failed to respond to the survey, as identified in the determination.

ASSISTANCE FROM STATUTORY ADVISOR

12. The Tribunal sought advice from Ms Jennifer Mathews, Director General, DLGC, who was appointed by the Premier under section 10(4)(c) of the SA Act, to assist the Tribunal in its inquiries into the remuneration of local government and regional local government CEOs and the fees, expenses and allowances for elected members.

CONSIDERATIONS

13. In undertaking this determination, the Tribunal is mindful of the magnitude and complexity of the local government sector. There are 137 local governments, 9 regional local governments in WA, plus the Christmas and Cocos (Keeling) Islands, all of which, in 2015-16 accounted for a total operating and capital expenditure of approximately \$5.5 billion. There are approximately 16,000 Full Time Equivalent (FTE) employees spread across geographic areas ranging from 1.5 square kilometres to 371,696 square kilometres.
14. The Tribunal has considered sections 2.7 to 2.10 and 5.41 of the LG Act which outlines the roles and responsibilities of local governments, councillors, mayors, presidents and their deputies and the functions of local government CEOs.
15. The information received from individual local governments, CEOs and the Statutory Advisor ensures the Tribunal is informed on developments across the sector.

Local Government population, expenditure and staff levels

16. The Tribunal requested and received the following data from the DLGC:
 - Population as at 31 March 2016 (ABS Catalogue 3218.0);
 - Total FTE employees 2015-16;
 - Operating expenditure 2015-16; and
 - Three year averaged capital expenditure (2013-14 to 2015-16).

Labour market and economic data

17. The Tribunal has noted a range of labour market and economic data including projections included in the Government Mid-year financial projections, financial projection statements and the most recent Economic and Fiscal Outlook provided by the Treasurer and Under Treasurer on 6 April 2017.
18. It is apparent when viewing this economic data that the economy of Western Australian is facing some serious economic challenges, including:
 - Increasing government debt;
 - Reducing government revenue;
 - Falling business investment;

- Declining tax and rates base;
- Unemployment and underemployment at high levels;
- WA Average Weekly earnings falling by -0.7% and the Wage Price Index remaining at low levels;
- Increasing economic stress on households.

19. What is clear from reviewing the economic situation is that the community, as a whole, is facing a difficult time and will require some economic sacrifices from all in the community to reverse some of the economic declines and instil confidence back into the economy and community in general.

Band allocation model

20. The Tribunal continues to utilise the four band classification model adopted in its 2012 determination. The model provides for a range of factors to be taken into account including:
- major growth and development;
 - strategic planning, including risk management;
 - infrastructure development and asset management;
 - significant social/economic/environmental issues;
 - significant demand to service and support non-resident needs;
 - diversity of services;
 - community involvement and advocacy;
 - state or national negotiations;
 - operational and managerial requirements;
 - capacity to pay;
 - total expenditure;
 - population; and
 - FTEs.
21. The Tribunal considered all local governments and regional local governments placed near the top or bottom of a band with the potential to change bands, regardless of whether a submission was received. Particular attention was given to those local governments and regional local governments where expenditure, population and/or FTE figures had significantly increased over the 2015-16 financial year. This is based on the range of factors identified under the band allocation model and not just consideration of one or two indicators of growth in isolation. The Tribunal will continue to review the circumstances of regional and remote local governments to ensure that the particular issues relevant to those local governments are accommodated with the band allocation model.
22. The Tribunal emphasises that there is significant room for growth within each band before an increase in classification is warranted. A request for an increase in classification will only be recognised where it is demonstrated that the local government or regional local government has experienced a substantial and sustained increase in work value.

Survey Results

23. The survey shows that the vast majority of CEOs (82%) are remunerated at either the middle (26-74th percentile) or top (above the 75th percentile) of their respective band ranges. Only one local government reported a remuneration package in the bottom 25th percentile of its band range.
24. There are nine local governments and two regional local governments with a Preserved CEO currently remunerating above the determined range. Although Preserved CEOs, as defined by the LG Act, do not fall under the jurisdiction of the Tribunal, Local Governments are reminded that they are required by clause 43(4) of the LG Act to take into account any determination of the Tribunal when renewing a contract of a Preserved CEO.
25. The Tribunal reminds local governments that it is their responsibility to ensure that payments made to CEOs and elected members are within the respective band ranges. The Tribunal notes that a number of local governments self-reported that they had Preserved CEOs when this is not the case. Any payments made outside the scope of the determination for non-Preserved CEOs is in violation of the LG Act and SAA Act.
26. In regards to Elected Members, the responses shows that all local governments provide fees within the bands determined by the Tribunal, as is required. Only one local government reported that it provides no payment to Elected Members.
27. The Tribunal emphasises that any benefit provided by this determination cannot be proscribed, limited or waived by a decision of the local government. Any eligible claim against those entitlements is to be paid in accordance with the applicable financial procedures of the local government. However, individual Members may, acting independently, waive their right to receive fees.
28. Forty-one of the 144 local governments that provided a response remunerate their members with a per meeting fee. Of these forty-one, four were Band 3 local governments, thirty-four were Band 4 local governments and three were regional local governments.

CEO Regional/Isolation Allowance

29. The Regional/Isolation Allowance is available to local governments listed under Part 3 of this determination. The Allowance is discretionary and local governments have the flexibility to determine an appropriate payment not exceeding the maximum annual figure stated.
30. All but one of the eligible local governments responded to the Tribunal's Survey. Of the 52 eligible local governments, 21 did not provide any payment under this allowance and a further 13 provided 50% or less of the allowance. Twenty-nine local governments provided information indicating that they were paying their CEO some form of Regional/Isolation Allowance. Only 9 of these local governments provided the maximum allowance to their CEOs.
31. The Tribunal reminds eligible local governments that although the Regional/Isolation Allowance is additional to the Total Reward Package (TRP), it is to be paid as salary and may

attract the superannuation guarantee. As the superannuation guarantee forms part of a CEO's TRP, caution should be taken to ensure that provision of this allowance does not result in the maximum of the awarded TRP range being exceeded.

Christmas and Cocos Islands

32. Under Section 8H of the *Christmas Island Act 1958* (Cth), Section 8H of the *Cocos (Keeling) Islands Act 1995* (Cth) and the *Indian Oceans Territories (Administration of Laws) Act 1992* (WA) the Commonwealth and State Governments entered into an agreement, with effect from 1 July 2016, such that the Salaries and Allowances Tribunal has the power to determine the remuneration of local government CEOs and the fees, expenses and allowances for local government elected members of the Shires of Christmas Island and Cocos (Keeling) Islands.
33. The Tribunal issued its first determination regarding the Shires of Christmas and Cocos (Keeling) Islands on 27 September 2016. The Tribunal has reviewed the Shires of Christmas and Cocos (Keeling) Islands during the current inquiry.
34. The Tribunal's future inquiries in to the Shires of Christmas and Cocos (Keeling) Islands will be conducted during the annual local government reviews.

Annual review process and provision of data to the Tribunal

35. The Tribunal will continue to request information annually regarding the amounts of fees, expenses and allowances paid to local governments and regional local government elected council members and remuneration provided to CEOs.
36. Local governments and regional local governments are advised to record all figures for each elected member and CEO relevant to each section of the determination.

CONCLUSIONS

37. The Tribunal has determined there will be no increase at this time in the remuneration, fees expenses or allowances ranges provided to CEOs and elected members in light of the serious economic conditions facing Western Australia at this time.
38. The economic conditions will impose on all members of the community some measure of economic restraint. As community leaders, it is incumbent on CEOs and elected members to lead in this respect.
39. The Tribunal notes that a majority of local governments retain the capacity to provide an increase within the current band parameters. While noting that the annual Consumer Price Index for December 2016 (the latest available figures) was 0.5%, each local government must satisfy itself and provide public justification for any increase within their allotted band in the current economic climate.
40. The Tribunal has considered all local governments with potential to change classification by being upgraded or downgraded. In reviewing the classification framework, band allocation model and all other relevant information, the Tribunal has upgraded the Shire of Serpentine-

Jarrahdale from Band 3 to Band 2 and the Shire of Dalwallinu from Band 4 to Band 3. While the Tribunal acknowledges that other local governments have experienced differing levels of growth and increased complexity, it was considered that this growth can be accommodated within their existing band classification.

41. The Tribunal has made no further changes to its determination.
42. The Tribunal reinforces its preference for the reimbursement of actual expenses wherever possible and, accordingly, has maintained the annual allowances for information and communication technology (ICT) and travel and accommodation. Although these annual allowances are to be paid in lieu of reimbursement of such expenses, the Tribunal maintains the fundamental principle that elected council members should not be out of pocket for expenses properly incurred in the fulfilment of their duties and that any expense incurred beyond the annual allowance amount received should continue to be reimbursed in accordance with the LG Regulations.
43. Nothing in this determination shall be interpreted and/or applied in such a manner as to circumvent the intention of the Tribunal to ensure transparency and accountability in the remuneration of Local Government CEOs and the provision of fees, expenses and allowances to elected members.
44. Information on the remuneration of CEOs and elected council members is available to the public under section 5.94 of the LG Act or through the minutes of council meetings.
45. In conclusion, the Tribunal would like to acknowledge those who assisted with this inquiry. Information provided enabled the Tribunal to appreciate the issues impacting various local governments and the sector generally, and also gain feedback regarding the effectiveness of its determinations.

**DETERMINATION FOR LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS
AND ELECTED MEMBERS PURSUANT TO SECTION 7A AND 7B OF THE
*SALARIES AND ALLOWANCES ACT 1975***

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Schedule 1: Local Government Band Allocations**Schedule 2: Local Government Non-respondents****Explanatory Notes**

PART 1: INTRODUCTORY MATTERS

This Part deals with some matters that are relevant to the determination generally.

1.1 Short title

This determination may be cited as the *Local Government Chief Executive Officers and Elected Members Determination No. 1 of 2017*.

1.2 Commencement

This determination comes into operation on 1 July 2017.

1.3 Content and intent

- (1) The remuneration listed in this determination comprises all remuneration as defined under the *Salaries and Allowances Act 1975* as including salary, allowances, fees, emoluments and benefits.
- (2) The determination applies to
 - a. Chief Executive Officers (CEOs);
 - b. Acting Chief Executive Officers; and
 - c. Elected Members
- (3) The remuneration specified in this determination for CEOs is based on a person being appointed to one Local Government CEO position only. In the case of a person being appointed to undertake the duties of more than one CEO position simultaneously, the relevant Local Governments must seek a determination from the Tribunal for the multiple CEO positions held by that person.
- (4) If a Local Government undergoes an amalgamation or a rezoning of Local Government boundaries, the Local Government is required to seek a new determination from the Tribunal.
- (5) This determination provides for the amount of fees, expenses and allowances to be paid or reimbursed under the *Local Government Act 1995* ('the LG Act') Part 5 Division 8 to elected council members. The determination applies to elected council members who are members of the council of a local government. Under the LG Act section 3.66, it also applies to elected council members who are members of the council of a regional local government.

- (6) Where the Tribunal has determined a specific amount for a fee, expense or allowance for elected council members of a local government or regional local government, the amount determined by the Tribunal will be payable to an eligible elected council member.
- (7) Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for elected council members of a local government or regional local government, each local government or regional local government council will set an amount within the relevant range determined and the amount set will be payable to an eligible elected council member.
- (8) The fees, expenses and allowances determined are intended to recognise the responsibilities of elected council members, mayors and presidents of local governments and chairmen of regional local governments and to remunerate them for the performance of the duties associated with their office.

1.4 Terms used

In this determination, unless the contrary intention appears -

chairman means a person who is elected or appointed from among the members of a council of a regional local government as its chairman;

committee meeting means a meeting of a committee of a council where the committee comprises –

- (a) council members only; or
- (b) council members and employees of the local government or regional local government;

council, in relation to:

- (a) a local government, means the council of the local government;
- (b) a regional local government, means the council of the regional local government;

council member, in relation to:

- (a) a local government –
 - (i) means a person elected under the LG Act as a member of the council of the local government; and

(ii) includes the mayor or president of the local government;

(b) a regional local government –

(i) means a person elected under the LG Act as a member of the council of a local government and who is a member of the council of the regional local government; and

(ii) includes the chairman of the regional local government;

LG Regulations means the *Local Government (Administration) Regulations 1996*;

mayor means a council member holding the office of mayor, whether elected by the council from amongst its members or elected by the electors;

president means a council member holding the office of president, whether elected by the council from amongst its members or elected by the electors.

1.5 Pro rata payments

- (1) The Total Remuneration Package specified in this determination for CEOs is based on a person serving in the office on a full-time basis. The relevant range shall be payable on a pro rata basis if the position is undertaken on a part time basis.
- (2) The amount of a person's entitlement to remuneration, annual attendance fee or annual allowance specified in this determination shall be apportioned on a pro rata basis according to the portion of a year that the person holds office.

1.6 Local government band allocations

Unless the contrary intention appears, local governments are allocated in this determination to the bands set out in Schedule 1 of this determination. Regional local governments are allocated to a Band only in regards to CEOs.

PART 2: TOTAL REWARD PACKAGE

This Part deals with the remuneration payable to Chief Executive Officers.

2.1 GENERAL

- (1) Offices listed in this Part have been assigned by the Tribunal to one of four classifications designated Band 1 to Band 4.
- (2) Each classification (Band 1 to Band 4) has a commensurate Total Reward Package (TRP) range.
- (3) Typical components of a TRP include:
 - a. Base salary;
 - b. Annual leave loading;
 - c. Associated FBT accrued (total annual amount of fringe benefits tax paid by the Local Government for all fringe benefits provided to a CEO);
 - d. Association membership fees;
 - e. Attraction/retention allowance, not being provided under Part 3;
 - f. Personal benefit value of the provision of a motor vehicle for private use (if applicable) as defined under Part 5 of this determination;
 - g. Cash bonus and performance incentives;
 - h. Cash in lieu of a motor vehicle;
 - i. Fitness club fees;
 - j. Grooming/clothing allowance;
 - k. Health insurance;
 - l. School fees and/or child's uniform;
 - m. Superannuation (all mandatory and non-mandatory employer superannuation contributions);
 - n. Travel or any other benefit taken in lieu of salary;
 - o. Travel for spouse or any other member of family;

- p. Unrestricted entertainment allowance;
- q. Utilities allowance (any water, power or other utility subsidy provided to the CEO); and
- r. Any other form of payment, in cash or not, in consideration of a reward or benefit of the CEOs duties.

(4) The only exclusions from the TRP are:

- a. The items listed in Parts 3, 4 and 5 of this determination (however, any superannuation guarantee associated with the payment of a Regional/Isolation Allowance and any associated FBT accrued from the provision of a motor vehicle or accommodation are to be included as part of the TRP);
- b. Employer obligations such as professional development (restricted to the CEO), reimbursement for genuine work expenses or the cost of recruitment and relocation expenses; and
- c. Those items that are considered to be a tool of trade by the Local Government (i.e. the equipment needed to undertake the duties of a CEO) and which are not a direct or indirect reward or benefit for the performance of duties as a CEO.

2.2 LOCAL GOVERNMENT CLASSIFICATION

- (1) The ranges of TRP in Table 1 apply where a local government or regional local government has been classified into the relevant band.

Table 1: Local Government band classification – Total Reward Package range

Band	Total Reward Package
1	\$247,896 - \$375,774
2	\$204,455 - \$316,586
3	\$156,356 - \$256,711
4	\$126,956 - \$198,210

- (2) Local Governments have been classified in Schedule 1.

- (3) Regional Local Governments have been classified in Table 2 below.

Table 2: Regional Local Government band classification

Regional Local Government	Band
Bunbury-Harvey Regional Council	4
Eastern Metropolitan Regional Council	2
Mindarie Regional Council	3
Murchison Regional Vermin Council	4
Pilbara Regional Council	4
Rivers Regional Council	3
Southern Metropolitan Regional Council	2
Tamala Park Regional Council	2
Western Metropolitan Regional Council	4

- (4) A person who holds a dual appointment of the CEO of the Shire of Cunderdin and the CEO of the Shire of Tammin, shall be entitled to receive a TRP range from the bottom of Band 4 (\$126,956) to a maximum of \$218,031 (which represents the top of Band 4 plus 10%).

PART 3: REGIONAL/ISOLATION ALLOWANCE

This Part deals with the Regional/Isolation Allowance that may be payable to Chief Executive Officers from Local Governments identified in this Part.

3.1 GENERAL

- (1) Local Governments listed under Table 3 in this Part have access to an amount additional to the Total Reward Package for CEO remuneration in recognition of the regional and isolation factors which may affect the attraction and retention of the CEOs of those Local Governments.
- (2) Local Governments are not required to pay all or any of this amount and the payment of this allowance is at the discretion of the Local Government, albeit within the parameters set by the Tribunal.
- (3) When a Local Government chooses to use all or any of this allowance, the payment of the allowance should be properly justified and applied in a transparent manner.
- (4) When a Local Government chooses to pay all or any of this allowance, it is to be paid to the CEO as salary.

3.2 REGIONAL/ISOLATION ALLOWANCE

Local Governments eligible for the Regional/Isolation Allowance have been classified in Table 3 below.

Table 3: Regional/Isolation Allowance

Local Government	Maximum Regional/Isolation Allowance Per Annum
Ashburton Shire	\$45,000
Broome Shire	\$35,000
Carnamah Shire	\$30,000
Carnarvon Shire	\$30,000
Chapman Valley Shire	\$30,000
Christmas Island Shire	\$80,000
Cocos (Keeling) Islands Shire	\$80,000
Coolgardie Shire	\$30,000
Coorow Shire	\$30,000
Cue Shire	\$40,000
Derby-West Kimberley Shire	\$45,000
Dundas Shire	\$30,000
East Pilbara Shire	\$45,000
Esperance Shire	\$25,000
Exmouth Shire	\$35,000
Geraldton-Greenough City	\$25,000
Halls Creek Shire	\$65,000
Irwin Shire	\$30,000
Jerramungup Shire	\$25,000
Kalgoorlie-Boulder City	\$30,000
Karratha City	\$60,000
Kent Shire	\$10,000
Kondinin Shire	\$10,000
Kulin Shire	\$10,000
Lake Grace Shire	\$10,000
Laverton Shire	\$40,000
Leonora Shire	\$40,000
Meekatharra Shire	\$40,000
Menzies Shire	\$30,000
Merredin Shire	\$10,000
Mingenew Shire	\$30,000
Morawa Shire	\$30,000
Mount Magnet Shire	\$30,000
Mount Marshall Shire	\$10,000

Local Government	Maximum Regional/Isolation Allowance Per Annum
Mukinbudin Shire	\$25,000
Murchison Shire	\$30,000
Narembeen Shire	\$10,000
Ngaanyatjarraku Shire	\$40,000
Northampton Shire	\$30,000
Nungarin Shire	\$10,000
Perenjori Shire	\$30,000
Port Hedland Town	\$60,000
Ravensthorpe Shire	\$30,000
Sandstone Shire	\$30,000
Shark Bay Shire	\$35,000
Three Springs Shire	\$30,000
Upper Gascoyne Shire	\$35,000
Westonia Shire	\$25,000
Wiluna Shire	\$40,000
Wyndham-East Kimberley Shire	\$45,000
Yalgoo Shire	\$30,000
Yilgarn Shire	\$25,000

PART 4: HOUSING ALLOWANCE

This Part deals with the Housing Allowance that may be payable to Chief Executive Officers.

4.1 GENERAL

- (1) In recognition of the need for Local Governments to provide accommodation as a result of a lack of suitable housing or recruitment issues, on either a permanent or temporary basis, Local Governments are able to utilise this allowance as required.
- (2) When a Local Government utilises this allowance, the payment of the allowance should be properly justified and applied in a transparent manner.
- (3) Any accommodation provided under this Part must be located within or adjacent to the Local Government Area within which the CEO is employed.
- (4) Local Governments should tailor the provision of any housing allowance to suit their particular circumstances. This may include the CEO making contributions towards the cost of the accommodation.

4.2 APPLICABLE HOUSING ALLOWANCE

- (1) Where a Local Government owns a property and provides that property to the CEO for accommodation, the value of this accommodation will not be included in the Total Reward Package.
- (2) For reporting purposes, the value of the Local Government owned property shall be valued at the annual Gross Rental Value of the property as determined by the Valuer General.
- (3) Where a Local Government leases accommodation for the use of the CEO, the lease costs will not be included in the Total Reward Package.
- (4) For reporting purposes, the value of the Local Government leased property shall be the annual actual costs of the accommodation lease.

PART 5: MOTOR VEHICLE

This Part deals with the provision of motor vehicles to Chief Executive Officers.

5.1 GENERAL

- (1) For Local Governments listed in Table 3 under Part 3 of this determination, any motor vehicle provided to the CEO by the Local Government is to be considered a tool of trade (i.e. a tool needed to undertake the duties of a CEO in these Local Governments). Any private benefit of the vehicle will not be considered as part of the Total Reward Package.
- (2) For Local Governments not listed in Table 3 under Part 3 of this determination, the private benefit value of any motor vehicle provided to the CEO by the Local Government is to be included in the Total Reward Package.

5.2 PRIVATE BENEFIT VALUE

- (1) The private benefit value of the motor vehicle will be dependent on the type of motor vehicle provided, method of ownership (i.e. Local Government owned or leased), maintenance and running costs, insurance, any applicable luxury car tax and the amount of private use of the vehicle (i.e. non-business use).
- (2) As a general rule, the private benefit value would be based upon the annual costs multiplied by the percentage of private use.
- (3) Local Governments and CEOs will need to come to an agreement on the most appropriate way to record the amount of private use in order to calculate the private benefit value.

PART 6: MEETING ATTENDANCE FEES

This Part deals with fees payable to council members for attendance at council and other meetings

6.1 GENERAL

- (1) Pursuant to section 5.98(1)(b) of the LG Act, a council member who attends a council meeting is entitled to be paid the fee set by the local government or the regional local government within the range determined in section 6.2 of this Part for council meeting attendance fees.
- (2) Pursuant to section 5.98(1)(b) and (2A)(b) of the LG Act, a council member who attends a committee meeting or (at the request of the local government or regional local government) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government within the range determined in section 6.3 of this Part for attending committee meetings or, as the case requires, meetings of that type.
- (3) Each of the following meetings is a type of meeting prescribed in regulation 30(3A) of the LG Regulations -
 - (a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government;
 - (b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government;
 - (c) council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government;
 - (d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting;
 - (e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.
- (4) Pursuant to section 5.99 of the LG Act, a local government or regional local government may decide by an absolute majority that instead of paying council members an attendance fee referred to in section 5.98(1) of the LG Act, it will pay all

council members who attend council or committee meetings a fee set within the range for annual fees determined in section 6.4 of this Part.

- (5) Regulation 30(3C) of the LG Regulations prevents the payment of a fee to a council member for attending a meeting of a type prescribed in regulation 30(3A) of those regulations if –
 - (a) the person who organises the meeting pays the council member a fee for attending the meeting; or
 - (b) the council member is paid an annual fee in accordance with section 5.99 of the LG Act; or
 - (c) the council member is deputising for a council member at a meeting of a regional local government and the member of the regional local government is paid an annual fee in accordance with section 5.99 of the LG Act.
- (6) In determining the fees set out in this Part, the Tribunal has taken into account a range of factors including –
 - (a) the time required to prepare adequately for the meetings including consideration of agenda papers, site visits related to agenda items and consultation with council staff and community members;
 - (b) the role of the council member, mayor or president including, but not limited to, representation, advocacy, and oversight and determination of policy and local legislation;
 - (c) particular responsibilities associated with the types of meetings attended;
 - (d) responsibilities of a mayor, president or chairman to preside over meetings; and
 - (e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model.
- (7) The Tribunal has not determined a specific meeting attendance fee for the purposes of section 5.98(1)(a) or (2A)(a) of the LG Act.

6.2 COUNCIL MEETING ATTENDANCE FEES – PER MEETING

- (1) The ranges of fees in Table 4 and Table 5 apply where a local government or regional local government decides by an absolute majority to pay a council member a fee referred to in section 5.98(1)(b) of the LG Act for attendance at a council meeting.

Table 4: Council meeting fees per meeting – local governments

Band	For a council member other than the mayor or president		For a council member who holds the office of mayor or president	
	Minimum	Maximum	Minimum	Maximum
1	\$609	\$785	\$609	\$1,177
2	\$369	\$576	\$369	\$772
3	\$191	\$406	\$191	\$628
4	\$90	\$236	\$90	\$485

Table 5: Council meeting fees per meeting – regional local governments

	For a council member other than the chairman		For a council member who holds the office of chairman	
	Minimum	Maximum	Minimum	Maximum
All regional local governments	\$90	\$236	\$90	\$485

6.3 COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES – PER MEETING

- (1) The ranges of fees in Table 6 and Table 7 apply where a local government or regional local government decides to pay a council member a fee referred to in –
- (a) section 5.98(1)(b) of the LG Act for attendance at a committee meeting; or
 - (b) section 5.98(2A)(b) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.

Table 6: Committee meeting and prescribed meeting fees per meeting – local governments

For a council member (including the mayor or president)		
Band	Minimum	Maximum
1	\$305	\$392
2	\$184	\$288
3	\$96	\$203
4	\$45	\$118

Table 7: Committee meeting and prescribed meeting fees per meeting – regional local governments

For a council member (including the chairman)		
	Minimum	Maximum
All regional local governments	\$45	\$118

6.4 ANNUAL ATTENDANCE FEES IN LIEU OF COUNCIL MEETING, COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES

- (1) The ranges of fees in Table 8 and Table 9 apply where a local government or regional local government decides by an absolute majority that, instead of paying council members an attendance fee referred to in section 5.98 of the LG Act, it will pay all council members who attend council, committee or prescribed meetings an annual fee.

Table 8: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – local governments

Band	For a council member other than the mayor or president		For a council member who holds the office of mayor or president	
	Minimum	Maximum	Minimum	Maximum
1	\$24,360	\$31,364	\$24,360	\$47,046
2	\$14,718	\$23,000	\$14,718	\$30,841
3	\$7,612	\$16,205	\$7,612	\$25,091
4	\$3,553	\$9,410	\$3,553	\$19,341

Table 9: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – regional local governments

	For a council member other than the chairman		For a council member who holds the office of chairman	
	Minimum	Maximum	Minimum	Maximum
All regional local governments	\$1,777	\$10,455	\$1,777	\$15,682

**PART 7: ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT, CHAIRMAN,
DEPUTY MAYOR, DEPUTY PRESIDENT AND DEPUTY CHAIRMAN**

This Part deals with annual allowances payable to mayors, presidents, chairmen and their deputies, in addition to any entitlement to meeting attendance fees or the reimbursement of expenses.

7.1 GENERAL

- (1) Pursuant to section 5.98(5) of the LG Act, the mayor or president of a local government and the chairman of a regional local government are entitled, in addition to any fees or reimbursement of expenses payable under section 5.98(1) or (2), to be paid the annual allowance set by the local government or regional local government within the range determined in section 7.2 of this Part.
- (2) Pursuant to section 5.98A(1) of the LG Act, a local government or regional local government may decide, by an absolute majority, to pay the deputy mayor or deputy president of the local government, or the deputy chairman of the regional local government, an allowance of up to the percentage that is determined by the Tribunal of the annual allowance to which the mayor or president of the local government, or the chairman of the regional local government, is entitled under section 5.98(5) of the LG Act. That percentage is determined in section 7.3 of this Part. This allowance is in addition to any fees or reimbursement of expenses payable to the deputy mayor, deputy president or deputy chairman under section 5.98 of the LG Act.
- (3) In determining the allowances set out in this Part, the Tribunal has taken into account a range of factors including the following –
 - (a) the leadership role of the mayor, president or chairman;
 - (b) the statutory functions for which the mayor, president or chairman is accountable;
 - (c) the ceremonial and civic duties required of the mayor, president or chairman, including local government business related entertainment;
 - (d) the responsibilities of the deputy mayor, deputy president or deputy chairman when deputising;
 - (e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model;
 - (f) the civic, ceremonial and representation duties particular to the Lord Mayor of Western Australia’s capital city.

7.2 ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT OR CHAIRMAN

- (1) The ranges of allowances in Table 10 apply where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the LG Act.
- (2) The range of allowances in Table 11 apply where a regional local government sets the amount of the annual local government allowance to which a chairman is entitled under section 5.98(5) of the LG Act.
- (3) Despite the provisions of subsection (1), the Perth City Council is to set the amount of the annual local government allowance to which the Lord Mayor is entitled within the range of \$60,900 to \$135,909.

Table 10: Annual allowance for a mayor or president of a local government

For a mayor or president		
Band	Minimum	Maximum
1	\$50,750	\$88,864
2	\$15,225	\$62,727
3	\$1,015	\$36,591
4	\$508	\$19,864

Table 11: Annual allowance for a chairman of a regional local government

For a chairman		
	Minimum	Maximum
All regional local governments	\$508	\$19,864

7.3 ANNUAL ALLOWANCE FOR A DEPUTY MAYOR, DEPUTY PRESIDENT OR DEPUTY CHAIRMAN

- (1) The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent.

PART 8: EXPENSES TO BE REIMBURSED

This Part deals with expenses for which council members are entitled to be reimbursed.

8.1 GENERAL

- (1) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 31(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(1) to (5) of this Part.
- (2) Regulation 31(1) of the LG Regulations prescribes the following kinds of expenses that are to be reimbursed:
 - (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
 - (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.
- (3) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 32(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(6) to (8) of this Part.
- (4) Regulation 32(1) of the LG Regulations prescribes the following kinds of expenses that may be approved by a local government for reimbursement –
 - (a) an expense incurred by a council member in performing a function under the express authority of the local government;
 - (b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and
 - (c) an expense incurred by a council member in performing a function in his or her capacity as a council member.

8.2 EXTENT OF EXPENSES TO BE REIMBURSED

- (1) The extent to which a council member can be reimbursed for rental charges in relation to one telephone and one facsimile machine is the actual expense incurred by the council member.
- (2) The extent to which a council member can be reimbursed for child care costs incurred because of attendance at a meeting referred to in regulation 31(1)(b) of the LG Regulations is the actual cost per hour or \$25 per hour, whichever is the lesser amount.
- (3) The extent to which a council member of a local government can be reimbursed for travel costs referred to in regulation 31(1)(b) of the LG Regulations is:
 - (a) if the person lives or works in the local government district or an adjoining local government district, the actual cost for the person to travel from the person's place of residence or work to the meeting and back; or
 - (b) if the person does not live or work in the local government district or an adjoining local government district, the actual cost, in relation to a journey from the person's place of residence or work and back:
 - (i) for the person to travel from the person's place of residence or work to the meeting and back; or
 - (ii) if the distance travelled referred to in subparagraph (i) is more than 100 kilometres, for the person to travel from the outer boundary of an adjoining local government district to the meeting and back to that boundary.
- (4) The extent to which a council member of a regional local government can be reimbursed for travel costs referred to in regulation 31(1)(b) of the LG Regulations is the actual cost for the person to travel from the person's place of residence or work to the meeting and back.
- (5) For the purposes of subsections (3) and (4), travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate contained in Section 30.6 of the *Local Government Officers' (Western Australia) Interim Award 2011* as at the date of this determination.
- (6) The extent to which a council member can be reimbursed for child care costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is the actual cost per hour or \$25 per hour, whichever is the lesser amount.

- (7) The extent to which a council member can be reimbursed for intrastate or interstate travel and accommodation costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is at the same rate applicable to the reimbursement of travel and accommodation costs in the same or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.
- (8) The extent to which a council member can be reimbursed for any other cost incurred under regulation 32(1) of the LG Regulations is the actual cost upon presentation of sufficient evidence of the cost incurred.

PART 9: ANNUAL ALLOWANCES IN LIEU OF REIMBURSEMENT OF EXPENSES

This Part deals with annual allowances that a local government or regional local government may decide to pay.

9.1 GENERAL

- (1) Pursuant to section 5.99A of the LG Act, a local government or regional local government may decide by absolute majority that instead of reimbursing council members under the LG Act section 5.98(2) for all of a particular type of expense, it will pay all council members, for that type of expense, the annual allowance determined in section 9.2 of this Part or, as the case requires, an annual allowance within the range determined in that section.
- (2) Where a local government or regional local government has decided to pay council members an annual allowance for an expense of a particular type instead of reimbursing expenses of that type under section 5.98(2) of the LG Act, section 5.99A of the LG Act provides for reimbursement of expenses of that type in excess of the amount of the allowance.
- (3) In determining the maximum annual allowance for expenses of a particular type, the Tribunal has taken into account a range of factors including the following:
 - (a) the intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members;
 - (b) the capacity of local governments to set allowances appropriate to their varying operational needs;
 - (c) the particular practices of local governments in the use of information and communication technology (e.g. laptop computers, iPads); and
 - (d) the varying travel requirements of council members in local governments associated with geography, isolation and other factors.

9.2 ANNUAL ALLOWANCES DETERMINED INSTEAD OF REIMBURSEMENT FOR PARTICULAR TYPES OF EXPENSES

- (1) In this section:

ICT expenses means:

- (a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations; or

- (b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations;

travel and accommodation expenses means:

- (a) travel costs, as prescribed by regulation 31(1)(b) of the LG Regulations; or
 - (b) any other expenses that relate to travel or accommodation and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations.
- (2) For the purposes of section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is \$500 and the maximum annual allowance for ICT expenses is \$3,500.
 - (3) For the purposes of section 5.99A(a) of the LG Act, the annual allowance for travel and accommodation expenses is \$50.

SCHEDULE 1: LOCAL GOVERNMENT BAND ALLOCATIONS

Local Government	Band
Albany City	1
Armadale City	1
Ashburton Shire	2
Augusta-Margaret River Shire	2
Bassendean Town	3
Bayswater City	1
Belmont City	1
Beverley Shire	4
Boddington Shire	4
Boyup Brook Shire	4
Bridgetown-Greenbushes Shire	3
Brookton Shire	4
Broome Shire	2
Broomehill-Tambellup Shire	4
Bruce Rock Shire	4
Bunbury City	1
Busselton City	1
Cambridge Town	2
Canning City	1
Capel Shire	3
Carnamah Shire	4
Carnarvon Shire	2
Chapman Valley Shire	4
Chittering Shire	3
Christmas Island Shire	3
Claremont Town	3
Cocos (Keeling) Islands Shire	4
Cockburn City	1
Collie Shire	3
Coolgardie Shire	3
Coorow Shire	4
Corrigin Shire	4
Cottesloe Town	3
Cranbrook Shire	4
Cuballing Shire	4
Cue Shire	4

Local Government	Band
Cunderdin Shire*	4
Dalwallinu Shire	3
Dandaragan Shire	3
Dardanup Shire	3
Denmark Shire	3
Derby-West Kimberley Shire	2
Donnybrook Balingup Shire	3
Dowerin Shire	4
Dumbleyung Shire	4
Dundas Shire	4
East Fremantle Town	3
East Pilbara Shire	2
Esperance Shire	2
Exmouth Shire	3
Fremantle City	1
Gingin Shire	3
Gnowangerup Shire	4
Goomalling Shire	4
Gosnells City	1
Greater Geraldton City	1
Halls Creek Shire	3
Harvey Shire	2
Irwin Shire	3
Jerramungup Shire	4
Joondalup City	1
Kalamunda Shire	2
Kalgoorlie-Boulder City	1
Karratha City	1
Katanning Shire	3
Kellerberrin Shire	4
Kent Shire	4
Kojonup Shire	3
Kondinin Shire	4
Koorda Shire	4
Kulin Shire	4
Kwinana City	1
Lake Grace Shire	4

Local Government		Band
Laverton Shire		3
Leonora Shire		3
Mandurah City		1
Manjimup Shire		3
Meekatharra Shire		3
Melville City		1
Menzies Shire		4
Merredin Shire		3
Mingenew Shire		4
Moora Shire		3
Morawa Shire		4
Mosman Park Town		3
Mount Magnet Shire		4
Mount Marshall Shire		4
Mukinbudin Shire		4
Mundaring Shire		2
Murchison Shire		4
Murray Shire		3
Nannup Shire		4
Narembeen Shire		4
Narrogin Town		3
Nedlands City		2
Ngaanyatjarraku Shire		4
Northam Shire		2
Northampton Shire		4
Nungarin Shire		4
Peppermint Grove Shire		4
Perenjori Shire		4
Perth City		1
Pingelly Shire		4
Plantagenet Shire		3
Port Hedland Town		1
Quairading Shire		4
Ravensthorpe Shire		3
Rockingham City		1
Sandstone Shire		4
Serpentine-Jarrahdale Shire		2

Local Government	Band
Shark Bay Shire	4
South Perth City	2
Stirling City	1
Subiaco City	2
Swan City	1
Tammin Shire*	4
Three Springs Shire	4
Toodyay Shire	3
Trayning Shire	4
Upper Gascoyne Shire	4
Victoria Park Town	2
Victoria Plains Shire	4
Vincent City	2
Wagin Shire	4
Wandering Shire	4
Wanneroo City	1
Waroona Shire	3
West Arthur Shire	4
Westonia Shire	4
Wickepin Shire	4
Williams Shire	4
Wiluna Shire	4
Wongan-Ballidu Shire	4
Woodanilling Shire	4
Wyalkatchem Shire	4
Wyndham-East Kimberley Shire	2
Yalgoo Shire	4
Yilgarn Shire	3
York Shire	3

*Denotes a Shire with a CEO who holds a dual appointment, as per 2.2(4) of this determination.

SCHEDULE 2: LOCAL GOVERNMENT NON-RESPONDENTS

The Tribunal endeavoured to contact the following local governments by email to respond to the Local Government Remuneration survey. No response was received and therefore no remuneration data from these local governments was included in the Tribunal's review:

- City of Bayswater;
- City of Fremantle;
- Shire of Westonia; and
- Southern Metropolitan Regional Council.

It is noted that the City of Bayswater and Shire of Westonia did not respond to the Tribunal's 2016 inquiry into the remuneration for Local Government CEOs. The City of Bayswater also failed to respond to the 2015 inquiry.

Signed on 11 April 2017.

W S Coleman AM
CHAIRMAN

C A Broadbent
MEMBER

B J Moore
MEMBER

SALARIES AND ALLOWANCES TRIBUNAL

EXPLANATORY NOTES

This section does not form part of the determination

1. Entitlements

The entitlement of a council member to a fee, allowance or reimbursement of an expense established under the LG Act, the LG Regulations and this determination, cannot be proscribed, limited or waived by a local government. Any eligible claim against those entitlements is to be paid in accordance with the applicable financial procedures of the local government.

2. Local governments to set amounts within the range determined

Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for members of the council of a local government or a regional local government, each council is to set, by absolute majority, an amount within the relevant range determined and the amount set will be payable to elected council members.

3. Superannuation

Nothing in this determination establishes a liability for the payment of superannuation by local governments. Elected council members are eligible for superannuation payments if their council has resolved unanimously to become an Eligible Local Governing Body (ELGB) pursuant to section 221A and section 221B of the *Income Tax Assessment Act 1936* (Cwlth). Where the council is an ELGB, it is deemed to have an employer/employee relationship with its elected council members and this attracts the application of a number of statutory obligations. Alternative arrangements described in Australian Taxation Office (ATO) Interpretative Decision ATO ID 2007/205 allow for elected council members and councils to agree for whole or part of meeting attendance fees to be paid into a superannuation fund. Where the council is an ELGB, fees for attendance at council, committee and prescribed meetings (whether paid via a per meeting fee or annual allowance) are to be inclusive of any superannuation guarantee liability. This information is not published by way of legal or financial advice.



Nº 1 1.4.4

ATTACHMENT:

Healthy Community Programme (HCP) Expenditure for the 2017-2018 Financial Year

Transaction Details by Account

10:26 AM

23/07/17

Accrual Basis

Shire of Yalgoo
Transaction Detail By Account
 July 2016 through June 2017

Type	Date	Num	Adj	Name	Description	Class	Clr	Split	Debit	Credit	Balance
E13 · ECONOMIC SERVICES.											
E132 · Tourism/Area Promotion											
E132117 · HCP Staff & Training Expenses											
Bill	1/02/2017	00005...		MISC:Shire	Indigenous Mental Health & Wellbeing Forum...	Exp:Mate...		L01215 · SUN...	2,299.00		2,299.00
General Journal	31/03/2017	JH23...				Exp:Mate...		L5000 · Credit ...	1,387.90		3,686.90
Total E132117 · HCP Staff & Training Expenses									3,686.90	0.00	3,686.90
Total E132 · Tourism/Area Promotion									3,686.90	0.00	3,686.90
Total E13 · ECONOMIC SERVICES.									3,686.90	0.00	3,686.90
TOTAL									3,686.90	0.00	3,686.90

10:20 AM

23/07/17

Accrual Basis

Shire of Yalgoo

Transaction Detail By Account

July 2016 through June 2017

Type	Date	Num	Adj	Name	Description	Class	Clr	Split	Debit	Credit	Balance
E13 · ECONOMIC SERVICES.											
E132 · Tourism/Area Promotion											
E132118 · HCP Project Activity Expenses											
Bill	11/07/2016	50724...		MISC:Shire	activity supplies	Exp:Mate...		L01215 · SUN...	479.06		479.06
Bill	5/08/2016	50724...		MISC:Shire	health kits	Exp:Mate...		L01215 · SUN...	206.35		685.41
Bill	11/08/2016	50724...		MISC:Shire	health products for program	Exp:Mate...		L01215 · SUN...	207.27		892.68
Bill	13/09/2016	50724...		MISC:Shire	supplies for school holiday activities	Exp:Mate...		L01215 · SUN...	350.91		1,243.59
Bill	18/10/2016	50724...		MISC:Shire	items for halloween	Exp:Mate...		L01215 · SUN...	381.82		1,625.41
Bill	31/10/2016	Reim...		-MULTIPLE-	food for halloween - 29 October 2016	Exp:Mate...		L01215 · SUN...	122.78		1,748.19
Bill	18/11/2016	01070...		MISC:Shire	santa suit, christmas decorations	Exp:Mate...		L01215 · SUN...	179.37		1,927.56
Bill	24/11/2016	01070...		MISC:Shire	activity supplies	Exp:Mate...		L01215 · SUN...	1,505.40		3,432.96
Bill	24/11/2016	50724...		MISC:Shire	christmas presents	Exp:Mate...		L01215 · SUN...	1,820.91		5,253.87
Bill	5/12/2016	Reim...		MISC:Shire	platters for christmas party	Exp:Mate...		L01215 · SUN...	25.45		5,279.32
Bill	5/12/2016	50724...		MISC:Shire	christmas decorations	Exp:Mate...		L01215 · SUN...	193.64		5,472.96
Bill	6/12/2016	012/16		-MULTIPLE-	reimbursement for half of food for christmas p...	Exp:Mate...		L01215 · SUN...	767.33		6,240.29
Bill	14/12/2016	50724...		MISC:Shire	gift baskets	Exp:Mate...		L01215 · SUN...	172.73		6,413.02
Bill	15/12/2016	8851		MISC:Shire	supplies for activities	Exp:Mate...		L01215 · SUN...	271.66		6,684.68
General Journal	31/12/2016	DH30...			Salaries and wages for period 6.12.16 - 19.12....	Exp:Alloc...		E145005 · Sal...	29.46		6,714.14
General Journal	31/12/2016	DH30...			salaries and wages for period 6.12.16 - 19.12.16	Exp:Alloc...		E145095 · Ad...	40.06		6,754.20
Bill	1/01/2017	8855		MISC:Shire	food supply for school holiday program	Exp:Mate...		L01215 · SUN...	449.95		7,204.15
Bill	6/01/2017	36002...		MISC:Shire	self defence & anti bully program	Exp:Mate...		L01215 · SUN...	2,530.00		9,734.15
Bill	7/01/2017	50724...		MISC:Healthy Com...	fans & dvd's	Exp:Mate...		L01215 · SUN...	245.45		9,979.60
Bill	3/02/2017	Reim...		MISC:Shire	ladies sewing group	Exp:Mate...		L01215 · SUN...	49.25		10,028.85
Bill	13/02/2017	Reim...		MISC:Shire	sewing supplies fir womens group	Exp:Mate...		L01215 · SUN...	88.45		10,117.30
General Journal	28/02/2017	JMH2...				Exp:Othe...		L5000 · Credit ...	698.36		10,815.66
Bill	1/03/2017	2546		MISC:Shire	accommodation for Fairgame	Exp:Mate...		L01215 · SUN...	263.64		11,079.30
Bill	9/03/2017	Donat...		MISC:Shire	Council Donation for the 2017 Races	Exp:Othe...		L01215 · SUN...	10,000.00		21,079.30
Bill	17/03/2017	01070...		MISC:Shire	art supplies	Exp:Mate...		L01215 · SUN...	865.93		21,945.23
Bill	21/03/2017	Reim...		MISC:Shire	-MULTIPLE-	Exp:Mate...		L01215 · SUN...	152.90		22,098.13
Bill	28/03/2017	Reim...		MISC:Shire	project expenses HCP	Exp:Mate...		L01215 · SUN...	123.33		22,221.46
Bill	28/03/2017	90207...		MISC:Admin	paper cup, laminationg pouches	Exp:Mate...		L01215 · SUN...	323.39		22,544.85
Bill	30/03/2017	44		MISC:Shire	entertainment for the Yalgoo Races	Exp:Mate...		L01215 · SUN...	772.73		23,317.58
Bill	1/04/2017	10701...		MISC:Shire	art and craft supplies	Exp:Mate...		L01215 · SUN...	123.41		23,440.99
Bill	1/04/2017	10701...		MISC:Shire	art and craft supplies	Exp:Mate...		L01215 · SUN...	31.77		23,472.76
Bill	4/04/2017	2355/...		MISC:Shire	gazebo, plants and seedlings	Exp:Mate...		L01215 · SUN...	1,330.37		24,803.13
Bill	5/04/2017	8860		MISC:Shire	water for activities	Exp:Mate...		L01215 · SUN...	36.00		24,839.13
Bill	5/04/2017	8869		MISC:Shire	morning tea for womens group	Exp:Mate...		L01215 · SUN...	66.23		24,905.36
Bill	6/04/2017	Reim...		MISC:Shire	supplies for womens group	Exp:Mate...		L01215 · SUN...	35.14		24,940.50
Bill	30/04/2017	50724...		MISC:Shire	project activity expenses	Exp:Mate...		L01215 · SUN...	279.27		25,219.77
Bill	16/05/2017	8863		MISC:Shire	supplies for womens group	Exp:Mate...		L01215 · SUN...	121.07		25,340.84
Bill	26/05/2017	91170		MISC:Shire	Meat-Pork Ribs,Sausages	Exp:Mate...		L01215 · SUN...	150.00		25,490.84
Bill	29/05/2017	90212...		MISC:Hall	-MULTIPLE-	Exp:Mate...		L01215 · SUN...	84.23		25,575.07
Bill	31/05/2017	Reim...		MISC:Shire	-MULTIPLE-	Exp:Mate...		L01215 · SUN...	189.87		25,764.94
Bill	2/06/2017	0278		MISC:Hall	staples	Exp:Mate...		L01215 · SUN...	30.99		25,795.93
Bill	2/06/2017	2418		MISC:Shire	Unit hire for Fairgame	Exp:Mate...		L01215 · SUN...	145.45		25,941.38
Bill	16/06/2017	01070...		MISC:Shire	art and craft supplies	Exp:Mate...		L01215 · SUN...	1,167.35		27,108.73
Bill	16/06/2017	50724...		MISC:Shire	activity expensess	Exp:Mate...		L01215 · SUN...	335.45		27,444.18
Bill	16/06/2017	50724...		MISC:Shire	activity expensess	Exp:Mate...		L01215 · SUN...	81.82		27,526.00
Bill	17/06/2017	0005		MISC:Admin	cake decoration workshop	Exp:Mate...		L01215 · SUN...	3,000.00		30,526.00
Bill	22/06/2017	Reim...		MISC:Shire	candle making kits	Exp:Mate...		L01215 · SUN...	354.50		30,880.50
General Journal	30/06/2017	DH23...			Salaries and wages for period 6.06.17 - 19.06....	Exp:Alloc...		E145005 · Sal...	54.63		30,935.13

10:20 AM

23/07/17

Accrual Basis

Shire of Yalgoo Transaction Detail By Account July 2016 through June 2017

Type	Date	Num	Adj	Name	Description	Class	Clr	Split	Debit	Credit	Balance
General Journal	30/06/2017	DH23...	*		target 12237	Exp:Mate...		E144045 · Lice...		86.46	30,848.67
General Journal	30/06/2017	DH23...	*			Exp:Mate...		A01101 · Unre...		1,194.60	29,654.07
Total E132118 · HCP Project Activity Expenses									30,935.13	1,281.06	29,654.07
Total E132 · Tourism/Area Promotion									30,935.13	1,281.06	29,654.07
Total E13 · ECONOMIC SERVICES.									30,935.13	1,281.06	29,654.07
TOTAL									30,935.13	1,281.06	29,654.07

10:22 AM

23/07/17

Accrual Basis

Shire of Yalgoo
Transaction Detail By Account
 July 2016 through June 2017

Type	Date	Num	Adj	Name	Description	Class	Clr	Split	Debit	Credit	Balance
E13 - ECONOMIC SERVICES.											
E132 - Tourism/Area Promotion											
E132119 - HCP Vehicle YA800											
Bill	4/07/2016	062-1...		PLANT:YA800 HCP ...	rav4	Exp:Insur...		L01215 - SUND...	788.49		788.49
Bill	31/07/2016	July F...		PLANT:YA800 Toyot...	201.62 ltrs diesel	Exp:Mater...		L01215 - SUND...	225.68		1,014.17
Bill	19/08/2016	JC140...		PLANT:YA800 HCP ...	tow ball fitted	Exp:Mater...		L01215 - SUND...	1,116.29		2,130.46
Bill	30/08/2016	80749...		PLANT:YA800 Toyot...	repairs stone chip	Exp:Mater...		L01215 - SUND...	85.50		2,215.96
Bill	31/08/2016	Augus...		PLANT:YA800 Toyot...	335.08 ltrs diesel	Exp:Mater...		L01215 - SUND...	369.90		2,585.86
Bill	29/09/2016	JC140...		PLANT:YA800 HCP ...	Carry out 6 month / 10,000km service	Exp:Mater...		L01215 - SUND...	284.46		2,870.32
Bill	30/09/2016	Sept F...		PLANT:YA800 Toyot...	433.77 ltrs diesel	Exp:Mater...		L01215 - SUND...	499.17		3,369.49
Bill	31/10/2016	Oct Fu...		PLANT:YA800 HCP ...	163.18 ltrs diesel	Exp:Mater...		L01215 - SUND...	182.84		3,552.33
Bill	31/12/2016	Dece...		PLANT:YA800 Toyot...	236.39 ltrs diesel	Exp:Mater...		L01215 - SUND...	279.88		3,832.21
Bill	18/01/2017	9824		PLANT:YA800 Toyot...	excess for repairs	Exp:Mater...		L01215 - SUND...	272.73		4,104.94
Bill	18/01/2017	9825		PLANT:YA800 Toyot...	excess for vehicle repairs	Exp:Mater...		L01215 - SUND...	272.73		4,377.67
Bill	31/01/2017	Jan F...		PLANT:YA800 Toyot...	60.41 ltrs diesel	Exp:Mater...		L01215 - SUND...	73.94		4,451.61
Bill	17/02/2017	JC140...		PLANT:YA800 Toyot...	20,000km service	Exp:Mater...		L01215 - SUND...	442.81		4,894.42
Bill	28/02/2017	Feb F...		PLANT:YA800 Toyot...	196.33 ltrs diesel	Exp:Mater...		L01215 - SUND...	240.75		5,135.17
Bill	31/03/2017	March...		PLANT:YA800 Toyot...	250.57 ltrs diesel	Exp:Mater...		L01215 - SUND...	304.95		5,440.12
Bill	30/04/2017	April F...		PLANT:YA800 HCP ...	-MULTIPLE-	Exp:Mater...		L01215 - SUND...	320.04		5,760.16
Bill	16/06/2017	JC140...		PLANT:YA800 Toyot...	30,000km swevice	Exp:Mater...		L01215 - SUND...	338.32		6,098.48
Total E132119 - HCP Vehicle YA800									6,098.48	0.00	6,098.48
Total E132 - Tourism/Area Promotion									6,098.48	0.00	6,098.48
Total E13 - ECONOMIC SERVICES.									6,098.48	0.00	6,098.48
TOTAL									6,098.48	0.00	6,098.48

10:23 AM

23/07/17

Accrual Basis

Shire of Yalgoo
Transaction Detail By Account
 July 2016 through June 2017

Type	Date	Num	Adj	Name	Description	Class	Cir	Split	Debit	Credit	Balance
E13 · ECONOMIC SERVICES.											
E132 · Tourism/Area Promotion											
E132122 · HCP Office Equipment											
Bill	2/07/2016	P688...		MISC:Community ...	mobile phone account	Exp:Mat...		L01215 · SU...	55.19		55.19
Bill	14/07/2016	9018...		MISC:Hall	2 door cabinet	Exp:Mat...		L01215 · SU...	245.61		300.80
Bill	1/08/2016	P794...		MISC:Community ...	mobile phone account	Exp:Mat...		L01215 · SU...	54.89		355.69
Bill	1/08/2016	9018...		MISC:Admin	wall clock	Exp:Mat...		L01215 · SU...	16.61		372.30
Bill	1/09/2016	P 55...		MISC:Admin	mobile phone account - Lina...	Exp:Mat...		L01215 · SU...	63.80		436.10
Bill	2/10/2016	P108...		MISC:Community ...	mobile phone account	Exp:Mat...		L01215 · SU...	86.39		522.49
Bill	1/11/2016	P877...		MISC:Admin	mobile phone account	Exp:Mat...		L01215 · SU...	56.29		578.78
Bill	2/12/2016	P407...		MISC:Admin	mobile phone account:linaire	Exp:Mat...		L01215 · SU...	70.53		649.31
Bill	6/12/2016	20742		MISC:Centa Care ...	service to fire equipment	Exp:Mat...		L01215 · SU...	88.55		737.86
Bill	1/02/2017	P524...		MISC:Admin	mobile phone account - Lina...	Exp:Mat...		L01215 · SU...	264.66		1,002.52
Bill	1/02/2017	9020...		MISC:Hall	cleaning supplies	Exp:Mat...		L01215 · SU...	277.01		1,279.53
Bill	3/02/2017	0265		MISC:Hall	staples	Exp:Mat...		L01215 · SU...	5.11		1,284.64
Bill	1/04/2017	9020...		MISC:Admin	office supplies	Exp:Mat...		L01215 · SU...	140.91		1,425.55
Bill	1/04/2017	0272		MISC:Admin	staples	Exp:Mat...		L01215 · SU...	94.65		1,520.20
Bill	2/05/2017	P642...		MISC:Admin	mobile phone account	Exp:Mat...		L01215 · SU...	60.95		1,581.15
Total E132122 · HCP Office Equipment									1,581.15	0.00	1,581.15
Total E132 · Tourism/Area Promotion									1,581.15	0.00	1,581.15
Total E13 · ECONOMIC SERVICES.									1,581.15	0.00	1,581.15
TOTAL									1,581.15	0.00	1,581.15

10:29 AM

23/07/17

Accrual Basis

Shire of Yalgoo
Transaction Detail By Account
 July 2016 through June 2017

Type	Date	Num	Adj	Name	Description	Class	Clr	Split	Debit	Credit	Balance
E13 · ECONOMIC SERVICES.											
E132 · Tourism/Area Promotion											
E132131 · HCP Camps and Trip Expenses											
Bill	1/11/2016	664174		MISC:Shire	supplies for camping	Exp:Mat...		L01215 · SU...	179.99		179.99
Total E132131 · HCP Camps and Trip Expenses									179.99	0.00	179.99
Total E132 · Tourism/Area Promotion									179.99	0.00	179.99
Total E13 · ECONOMIC SERVICES.									179.99	0.00	179.99
TOTAL									179.99	0.00	179.99

10:24 AM

23/07/17

Accrual Basis

Shire of Yalgoo
Transaction Detail By Account
 July 2016 through June 2017

Type	Date	Num	Adj	Name	Description	Class	Clr	Split	Debit	Credit	Balance
E13 · ECONOMIC SERVICES.											
E132 · Tourism/Area Promotion											
E132133 · HCP Other Activities											
Bill	6/04/2017	Reimbur...		MISC:Shire	pogo x4	Exp:Mat...		L01215 - SU...	130.55		130.55
Total E132133 · HCP Other Activities									130.55	0.00	130.55
Total E132 · Tourism/Area Promotion									130.55	0.00	130.55
Total E13 · ECONOMIC SERVICES.									130.55	0.00	130.55
TOTAL									130.55	0.00	130.55



Nº 11.4.5

ATTACHMENT:

**CARAVAN PARK STATISTICS FOR THE
2016/17 FINANCIAL YEAR**

YALGOO CARAVAN PARK

OCCUPANCY by Month 01.07.2015 to 30.06.2016													
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
	Occupancy per Site or Unit												
Powered Sites													
Full Rate -	82	119	138	54	19	10	7	13	42	29	59	52	624
Pension Ra	94	77	57	17	11	4	2	4	10	9	21	43	349
Extra Perso	5	9	7	3	2		1	2	4	6	1	2	42
Full Rate - V	3	3	4	4	5	3		6	11	4	10	14	67
Pension Ra	10	3	7	3	2	1			1	2	2	2	33
Extra Person - Week													0
Staff Rate -	8	4	2										14
Unpowered Sites													
Full Rate -	16	26	32	12	10	9	2	4	9	7	33	23	183
Full Rate - Week					1								1
Extra Person - Week													0
Caravan Storage- Night			53	10	8					5		1	77
Units													
Unit ensuit	24	27	34	40	29	30	31	31	32	22	25	15	340
Unit	43	33	16	27	60	11	8	13	14	14	17	32	288

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
	Use of Facilities												
Washing Machine/Dryer per load			52	54	24	13		3	24	17	48	61	296
Showers: n	8	3	10	8					2	1	3	3	38
Extra Power per night					10	5						4	19

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
	Total Number of People using Park												
Customers	607	623	687	339	259	121	52	180	290	187	418	468	4231

YALGOO CARAVAN PARK

				FINANCIAL by Month						01.07.2015 to 30.06.2016								
		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	sub total	Total			
				Financial Occupancy Site or Unit														
	Powered Sites																	
26	26 Full Rate	2132.00	3094.00	3588.00	1404.00	494.00	260.00	182.00	338.00	1092.00	754.00	1534.00	1352.00	16224.00				
19.5	22 Pension Rate	1833.00	1501.50	1191.50	374.00	242.00	88.00	44.00	88.00	220.00	198.00	462.00	946.00	7188.00				
5.5	5.5 Extra Person	27.50	49.50	38.50	16.50	11.00	0.00	5.50	11.00	22.00	33.00	5.50	11.00	231.00	23643.00			
125	135 Full Rate - Week	375.00	375.00	520.00	540.00	675.00	405.00	0.00	810.00	1485.00	540.00	1350.00	1890.00	8965.00				
95	110 Pension Rate - Week	950.00	285.00	770.00	330.00	220.00	110.00	0.00	0.00	110.00	220.00	220.00	220.00	3435.00				
26	26 Extra Person - Week	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
50	50 Staff Only - Week	400.00	200.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	700.00	13100.00			
	Unpowered Sites																	
16.5	18 Full Rate	264.00	429.00	552.00	216.00	180.00	162.00	36.00	72.00	162.00	126.00	594.00	414.00	3207.00				
72	95 Full Rate - Week	0.00	0.00	0.00	0.00	95.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	95.00				
16.5	16.5 Extra Person - Week	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
2	2 Caravan Storge - Night	0.00	0.00	106.00	20.00	16.00	0.00	0.00	0.00	0.00	10.00	0.00	2.00	154.00	3456.00			
	Units																	
130	130 Unit Ensuite	3120.00	3510.00	4420.00	5200.00	3770.00	3900.00	4030.00	4030.00	4160.00	2860.00	3250.00	1950.00	44200.00				
80	80 Unit	3440.00	2640.00	1280.00	2160.00	4800.00	880.00	640.00	1040.00	1120.00	1120.00	1360.00	2560.00	23040.00	67240.00			
	Facilities																	
3	3 Laundry	0.00	0.00	156.00	162.00	72.00	39.00	0.00	9.00	72.00	51.00	144.00	183.00	888.00				
5	5 Showers:non park resident	40.00	15.00	50.00	40.00	0.00	0.00	0.00	0.00	10.00	5.00	15.00	15.00	190.00				
	8 Extra Power per night					80.00	40.00	0.00	0.00	0.00	0.00	0.00	32.00	152.00	1230.00			
	TOTALS	12581.50	12099.00	12772.00	10462.50	10655.00	5884.00	4937.50	6398.00	8453.00	5917.00	8934.50	9575.00		108669.00			

YALGOO CARAVAN PARK

OCCUPANCY by Month 01.07.2016 to 30.06.2017													
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
	Occupancy per Site or Unit												
Powered Sites													
Full Rate - Full	80	173	121	51	7	10	9	4	12	83	70	66	686
Pension Rate	49	122	185	62	5	1	9	2	12	34	62	91	634
Extra Person	2	2	28	14	3	0	1	3	2	6	2	12	75
Full Rate - Week	7	7	11	14	9	6	5	2	6	6	4	6	83
Pension Rate	11	3	0	1	1	0	1	1	0	0	2	8	28
Extra Person - Week													
Staff Rate - Week													
Unpowered Sites													
Full Rate - Full	18	30	60	19	12	4	6	2	7	45	19	19	241
Full Rate - Week			1	2		0	0	0	0	1	0		4
Extra Person - Week						0			0	0			
Caravan Storage- Night		11		9		0	12	0	0	0			32
Units													
Unit ensuite	27	27	60	30	27	16	13	11	22	14	26	35	
Unit	16	95	69	46	19	10	9	5	42	28	44	131	514

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
	Use of Facilities												
Washing Machine	97	107	0	199	20	10	32	11	10	43	58	53	640
Showers: night	3	5	3	49	1	0	1	0	2	2		16	82
Extra Power per night													

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
	Total Number of People using Park												
Customers	552	857	1014	530	218	141	145	76	216	454	449	617	5269

YALGOO CARAVAN PARK

		FINANCIAL by Month										01.07.2016 to 30.06.2017					
		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	sub total	Total		
		Financial Occupancy Site or Unit															
Powered Sites																	
26	Full Rate	2080.00	4498.00	3146.00	1326.00	182.00	260.00	234.00	104.00	312.00	2158.00	1820.00	1716.00	17836.00			
22	Pension Rate	1078.00	2684.00	4070.00	1364.00	110.00	22.00	198.00	44.00	264.00	748.00	1364.00	2002.00	13948.00			
5.5	Extra Person	11.00	11.00	154.00	77.00	16.50	0.00	5.50	16.50	11.00	33.00	11.00	66.00	412.50	32196.50		
		0.00	0.00	0.00													
135	Full Rate - Week	945.00	945.00	1485.00	1890.00	1215.00	810.00	675.00	270.00	810.00	810.00	540.00	810.00	11205.00			
110	Pension Rate - Week	1210.00	330.00	0.00	110.00	110.00	0.00	110.00	110.00	0.00	0.00	220.00	880.00	3080.00			
26	Extra Person - Week	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
50	Staff Only - Week	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14285.00		
		0.00	0.00	0.00													
Unpowered Sites		0.00	0.00	0.00													
18	Full Rate	324.00	540.00	1080.00	342.00	216.00	72.00	108.00	36.00	126.00	810.00	342.00	342.00	4338.00			
95	Full Rate - Week	0.00	0.00	95.00	190.00	0.00	0.00	0.00	0.00	0.00	95.00	0.00	0.00	380.00			
16.5	Extra Person - Week	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
2	Caravan Storge - Night	0.00	22.00	0.00	18.00	0.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00	64.00	4782.00		
		0.00	0.00	0.00													
Units		0.00	0.00	0.00													
130	Unit Ensuite	3510.00	3510.00	7800.00	3900.00	3510.00	2080.00	1690.00	1430.00	2860.00	1820.00	3380.00	4550.00	40040.00			
80	Unit	1280.00	7600.00	5520.00	3680.00	1520.00	800.00	720.00	400.00	3360.00	2240.00	3520.00	10480.00	41120.00	81160.00		
		0.00	0.00	0.00													
Facilities		0.00	0.00	0.00													
3	Laundry	291.00	321.00	0.00	597.00	60.00	30.00	96.00	33.00	30.00	129.00	174.00	159.00	1920.00			
5	Showers:non park resident	15.00	25.00	15.00	245.00	5.00	0.00	5.00	0.00	10.00	10.00	0.00	80.00	410.00			
8	Extra Power per night	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2330.00		
TOTALS		10744.00	20486.00	23365.00	13739.00	6944.50	4074.00	3865.50	2443.50	7783.00	8853.00	11371.00	21085.00		134753.50		