

Heritage Strategy



Shire of Yalgoo

Phone: (08) 9962 8042
Fax: (08) 9962 8020
Email: pa@yalgoo.wa.gov.au
Website: www.yalgoo.wa.gov.au
Produced: By Tanya Henkel in September 2013



©Shire of Yalgoo

CONTENTS

EXECUTIVE SUMMARY	3
LOCAL GOVERNMENT MUNICIPAL INVENTORY.....	4
HERITAGE IN THE LOCAL PLANNING SCHEME	5
STATE REGISTER OF HERITAGE PLACES.....	9
HERITAGE PLACES OWNED BY LOCAL GOVERNMENT	10
Yalgoo Courthouse and Gaol	11
Emerald Hotel Ruins.....	11
Dominican Convent Chapel of St Hyacinth	12
Church of the Holy Trinity	12
Grave Sites	13
Yalgoo Railway Station Fmr	13
Railway Water Tank	14
Railway Dam Fmr	14
Yalgoo Shire Hall	15
Yalgoo Cemetery	15
Field’s Find Cemetery.....	16
Paynes Find Cemetery.....	16
Gullewa Cemetery.....	17
HERITAGE INCENTIVES	18
TRAINING AND EDUCATION.....	19
COMMUNITY ENGAGEMENT	20
ADOPTION, IMPLEMENTATION AND REVIEW OF THE HERITAGE STRATEGY	21
HERITAGE CONTACTS AND SUPPORT	22
APPENDIX 1: GLOSSARY	23
APPENDIX 2: HERITAGE STRATEGY PROGRESS REPORT	

EXECUTIVE SUMMARY

Heritage is based on those aspects of our past that we want to recognise, retain and pass on to future generations. It encompasses many things – the way we live, the traditions we hold dear, our history and values. Heritage is also reflected in the natural and cultural diversity of places and objects that help us to understand our past and our effect on the Australian landscape. Heritage places may evoke special meaning for us as individuals or as a member of a community.

Local Governments, including the Shire of Yalgoo, are responsible for identifying, protecting, promoting and managing the majority of Western Australia’s heritage. The Shire of Yalgoo is home to a rich diversity of heritage places which contribute to a unique sense of place. The *Shire of Yalgoo Heritage Strategy* has been produced in order to provide a summary of the current management of heritage in the district and importantly, to provide a direction for the ongoing and future protection, conservation, management and enhancement of heritage within the Shire.



LOCAL GOVERNMENT MUNICIPAL INVENTORY

The review and update of a Local Government Municipal Inventory of Heritage Places is required under Section 45 of the Heritage of Western Australia Act 1990, which states:

- (1) A local government shall compile and maintain an inventory of buildings within its district which in its opinion are, or may become, of cultural heritage significance.*
- (2) The inventory required by subsection (1) shall be compiled no later than 4 years from the commencement of this Act and shall be –
 - (a) updated annually; and*
 - (b) reviewed every 4 years after compilation.**
- (3) A local government shall provide the Council with a copy of the inventory compiled pursuant to this section.*
- (4) A local government shall ensure that the inventory required by this section is compiled with proper public consultation.*

The Shire of Yalgoo Municipal Inventory of Heritage Places was first compiled in 1995. Containing 26 heritage places, the inventory was adopted by Council on 19 June 1996. An additional place, Warrambo House Fmr, was added to the Municipal Inventory in 2000 as place number 27.

ACTIONS

- Assign a staff member to oversee the day-to-day management of the municipal inventory, including the collation of place information as received.
- Shire staff to investigate utilising the State Heritage Office's on-line database project "Inherit" for ongoing and future digital management of municipal inventory data.
- Initiate a review of the municipal inventory by 2015 and ensure a financial allocation for the review is placed in the Draft 2014/15 Budget.
- Engage the Heritage Adviser to prepare a detailed and Shire specific consultant's brief to ensure the municipal inventory review is targeted to achieve maximum outcomes.
- Following the review, Shire staff to upload the revised municipal inventory onto the Shire's website, replacing the existing 1995 version.

HERITAGE IN THE LOCAL PLANNING SCHEME

Shire of Yalgoo Local Planning Scheme No. 2, 5 October 2011

The following extracts have been taken from the Shire of Yalgoo Local Planning Scheme No. 2 and relate to how heritage matters are to be dealt with under the Scheme within the Yalgoo Local Government Area.

Part 7 – Heritage protection

- 7.1.1 The local government is to establish and maintain a Heritage List to identify those places within the Scheme area which are of cultural heritage significance and worthy of conservation under the provisions of the Scheme, together with a description of each place and the reasons for its entry.
- 7.1.2 In the preparation of the Heritage List the local government is to –
- a) have regard to the municipal inventory prepared by the local government under section 45 of the Heritage of Western Australia Act 1990; and
 - b) include on the Heritage List such of the entries on the municipal inventory as it considers to be appropriate.
- 7.1.3 In considering a proposal to include a place on the Heritage List the local government is to –
- a) notify in writing the owner and occupier of the place and provide them with a copy of the description proposed to be used under clause 7.1.1 and the reasons for the proposed entry;
 - b) invite submissions on the proposal from the owner and occupier of the place within 21 days of the day the notice is served;
 - c) carry out such other consultations as it thinks fit; and
 - d) consider any submissions made and resolve to enter the place on the Heritage List with or without modification or reject the proposal after consideration of the submissions.
- 7.1.4 Where a place is included on the Heritage List, the local government is to give notice of the inclusion to the Commission, the Heritage Council of Western Australia and to the owner and occupier of the place.
- 7.1.5 The local government is to keep a copy of the Heritage List with the Scheme documents for public inspection.
- 7.1.6 The local government may remove or modify the entry of a place on the Heritage List by following the procedures set out in clause 7.1.3.

Note: 1. The purpose and intent of the heritage provisions are –

- a) To facilitate the conservation of places of heritage value; and
 - b) To ensure as far as possible that development occurs with due regard to heritage values.
2. A “place” is defined in Schedule 1 and may include works, buildings and contents of buildings.

7.2 Designation of a heritage area

7.2.1 If, in the opinion of the local government, special planning control is needed to conserve and enhance the cultural heritage significance and character of an area, the local government may, by resolution, designate that area as a heritage area.

7.2.2 The local government is to –

- a) adopt for each heritage area a Local Planning Policy which is to comprise –
 - (i) a map showing the boundaries of the heritage area;
 - (ii) a record of places of heritage significance; and
 - (iii) objectives and guidelines for the conservation of the heritage area;
- b) keep a copy of the Local Planning Policy for any designated heritage area with the Scheme documents for public inspection.

7.2.3 If a local government proposes to designate an area as a heritage area, the local government is to –

- a) notify in writing each owner of land affected by the proposed designation and provide the owner with a copy of the proposed Local Planning Policy for the heritage area;
- b) advertise the proposal by –
 - (i) publishing a notice of the proposed designation once a week for 2 consecutive weeks in a newspaper circulating in the Scheme area;
 - (ii) erecting a sign giving notice of the proposed designation in a prominent location in the area that would be affected by the designation; and
 - (iii) such other methods as the local government considers appropriate to ensure widespread notice of the proposal.
- c) carry out such other consultation as the local government considers appropriate.

7.2.4 Notice of a proposal under clause 7.2.3(b) is to specify –

- a) the area subject of the proposed designation;

- b) where the proposed Local Planning Policy which will apply to the proposed heritage area may be inspected; and
- c) in what form and in what period (being not less than 21 days from the day the notice is published or the sign is erected, as the case requires) submissions may be made.

7.2.5 After the expiry of the period within which submissions may be made, the local government is to –

- a) review the proposed designation in the light of any submissions made; and
- b) resolve to adopt the designation with or without modification, or not to proceed with the designation.

7.2.6 If the local government resolves to adopt the designation, the local government is to forward a copy of the designation to the Heritage Council of Western Australia, the Commission and each owner of land affected by the designation.

7.2.7 The local government may modify or revoke a designation of a heritage area.

7.2.8 Clauses 7.2.3 to 7.2.6 apply, with any necessary changes, to the amendment of a designation of a heritage area.

7.3 Heritage agreements

The local government may, in accordance with the *Heritage of Western Australia Act 1990*, enter into a heritage agreement with an owner or occupier of land or a building for the purpose of binding the land or affecting the use of the land or building insofar as the interest of that owner or occupier permits.

- Note:
1. A heritage agreement may include a covenant intended to run with the land relating to the development or use of the land or any part of the land.
 2. Detailed provisions relating to heritage agreements are set out in the *Heritage of Western Australia Act 1990*.

7.4 Heritage assessment

Despite any existing assessment on record, the local government may require a heritage assessment to be carried out prior to the approval of any development proposed in a heritage area or in respect of a heritage place listed on the Heritage List.

7.5 Variations to Scheme provisions for a heritage place or heritage area

Where desirable to –

- a) Facilitate the conservation of a heritage place entered in the Register of Places under the *Heritage of Western Australia Act 1990* or listed in the Heritage List under clause 7.1.1; or

b) Enhance or preserve heritage values in a heritage area designated under clause 7.2.1,

The local government may vary any site or development requirement specified in the Scheme or the Residential Design Codes by following the procedures set out in clause 5.5.2.

ACTIONS

- As recommended in Part 7 of the Scheme Text (Sections 7.1.1 & 7.1.2), a Heritage List must be prepared taking into account the places in the MI in order to afford local heritage places protection under the TPS. Council to adopt the Municipal Inventory, as amended from time to time, as the Heritage List.
- Council to give consideration to the designation of a Heritage Area encompassing the heritage places associated with, and including, the Yalgoo Railway Station.
- In the event a Yalgoo Railway Station Heritage Area is designated, Council to consider the preparation of Design Guidelines to guide all development within the Heritage Area boundaries.
- Council to prepare a Local Planning Policy for Heritage Conservation and Development to assist the local government in making decisions under the Scheme about heritage places. The LPP should make reference to State Planning Policy 3.5 Historic Heritage Conservation and include application requirements for heritage listed places such as Heritage Impact Statements, Structural Condition Assessments and Archival Recording and Redevelopment Plans in instances of proposed demolitions.
- Planning and Development applications concerning heritage listed places (TPS and/or MI) to be referred to the Heritage Adviser for comment to ensure that Council is informed of heritage impacts in its decision-making process.



STATE REGISTER OF HERITAGE PLACES

At present there are five (5) places entered in the State Register of Heritage Places located within the Shire of Yalgoo and they are as follows:

P2770 Yalgoo Justice Precinct (Courthouse & Gaol)

P2776 Dominican Convent Chapel of St Hyacinth (fmr)

P2778 Yalgoo Railway Station Group (inclusive of railway station, station master's house, & barracks and water tank)

P2785 Melangata Station

P2787 Noongal Station Group

Section 78 of the Heritage of Western Australia Act (1990) requires that all proposed development to a State Registered Place be referred to the Heritage Council of WA for their consideration.

ACTIONS

- Shire staff to ensure that any development applications received for State Registered Places are referred to the Heritage Council of WA for comment.



HERITAGE PLACES OWNED BY LOCAL GOVERNMENT

There are thirteen (13) places listed in the municipal inventory that are under the ownership and/or control and management of the Shire. The Shire should be seen to be following best practice in the conservation of its heritage buildings as well as leading by example in how it manages its heritage assets. To achieve this, the following measures should be addressed:

- **Heritage Listing & Protection:** In the first instance Shire owned heritage places should be clearly identified and assessed through the municipal inventory process, where necessary afforded heritage protection under the Town Planning Scheme and, in cases of very high heritage values, entered in the State Register of Heritage Places.
- **Conservation Management Plans:** These very worthwhile documents establish exactly what is significant about a heritage place and how best to conserve that significance. Significant heritage places in Shire ownership should have a Conservation Plan prepared in order to guide the ongoing conservation of the building in a systematic and prioritised manner. These plans need to be kept up to date and therefore existing Conservation Plans should be checked to see if a review is necessary. In some cases a detailed Schedules of Conservation Works and/or a Maintenance Plan may be sufficient.
- **Interpretation:** The interpretation of places in the public domain is an important aspect of helping both the local community and visitors to Yalgoo achieve a thorough understanding of heritage places and should therefore form part of the strategic heritage aims for the Shire.
- **Resourcing:** Sourcing the necessary funds to adequately maintain, conserve and interpret the Shire's heritage assets needs to be addressed via annual budget allocations and grants programs. Decisions by the Shire about what conservation works to fund, or seek funding for, should be based on detailed and prioritised advice from either a Conservation Plan or a Maintenance Plan, with works supervised by an experienced conservation architect.

Place Name	MI No.	RHP	Conservation Plan Y/N & Date	Condition	Current Use
Yalgoo Courthouse & Gaol	1	P2770	No	Fair	Museum
Emerald Hotel Ruins	5	No	No	Poor	Ruin
Dominical Convent Chapel	9	P2776	Yes – 1998	Good	Chapel/Historic Site
Church of the Holy Trinity	10	No	Yes – 2011	Poor	Not in Use
Grave Sites (Henty St)	11	No	No	Fair	Historic Site
Yalgoo Railway Station Fmr	12	P2778	Yes - 1997	Fair	Sporting & Community Use
Railway Water Tank	13	P2778	No	Good	Historic Site
Railway Dam Fmr	No	No	No	Good	Historic Site
Shire Hall	No	No	No	Fair	Community Hall
Yalgoo Cemetery	No	No	No	Good	Cemetery
Field's Find Cemetery	No	No	No	Fair	Cemetery
Paynes Find Cemetery	No	No	No	Fair	Cemetery
Gullewa Cemetery	No	No	No	Fair	Cemetery

Yalgoo Courthouse and Gaol

Heritage Listings:

Shire of Yalgoo Municipal Inventory - Place No. 1, Management Category 1
State Register of Heritage Places – P2770, Permanent Entry – 1/4/2011

Conservation Plan

No

Condition

Fair

Current Use

Museum



Emerald Hotel Ruins

Heritage Listings:

Shire of Yalgoo Municipal Inventory - Place No. 5, Management Category 2

Conservation Plan

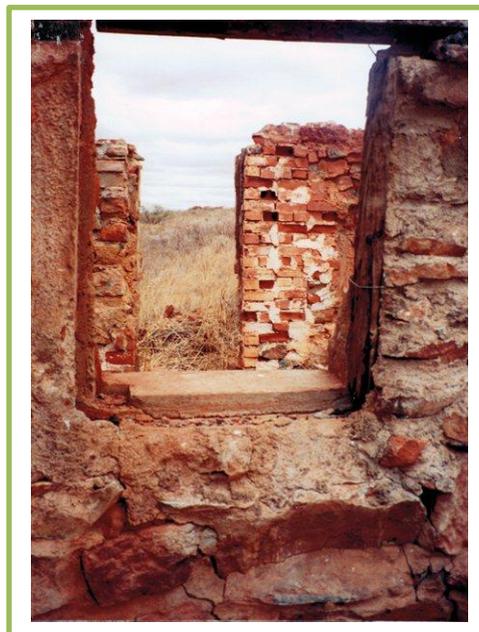
No

Condition

Poor

Current Use

Ruins/
Historic Site



Dominican Convent Chapel of St Hyacinth

Heritage Listings:

Shire of Yalgoo Municipal Inventory - Place No. 9, Management Category 1
State Register of Heritage Places – P2776, Permanent Entry – 11/12/1998

Conservation Plan

Kornweibel, R. & Ian Molyneux Architects, “Convent Chapel of St Hyacinth, Yalgoo an assessment of the cultural significance and a conservation plan for the Shire of Yalgoo, Western Australia”, 1998.

Condition

Good

Current Use

Chapel/
Historic Site



Church of the Holy Trinity

Heritage Listings:

Shire of Yalgoo Municipal Inventory - Place No. 10, Management Category 3

Conservation Plan

Gray, L., “Conservation Management Plan for Anglican Church of the Holy Trinity (fmr), Yalgoo”, for the Shire of Yalgoo, March 2011.

Condition

Poor

Current Use

Not in Use



Grave Sites

Heritage Listings:

Shire of Yalgoo Municipal Inventory - Place No. 11, Management Category 3

Conservation Plan

No

Condition

Fair

Current Use

Historic Site



Yalgoo Railway Station Fmr

Heritage Listings:

Shire of Yalgoo Municipal Inventory - Place No. 12, Management Category 1

State Register of Heritage Places – P2778, Permanent Entry – 11/12/1998

Conservation Plan & Other Heritage Reports

Taylor, J., “Conservation plan for the Yalgoo Railway Station (former), Yalgoo, Western Australia”, prepared for the Shire of Yalgoo, 1997.

Eastman, Poletti, Sherwood Architects, “Yalgoo Railway Station Proposed Restoration Works”, prepared for the Shire of Yalgoo, 2011.

Condition

Fair

Current Use

Sporting &
Community Use



Railway Water Tank

Heritage Listings:

Shire of Yalgoo Municipal Inventory - Place No. 13, Management Category 3

Conservation Plan

No

Condition

Good

Current Use

Historic Site



Railway Dam Fmr

Heritage Listings:

None

Conservation Plan

No

Condition

Good

Use

Historic Site



Yalgoo Shire Hall

Heritage Listings:

None

Conservation Plan

No

Condition

Fair

Current Use

Community Hall



Yalgoo Cemetery

Heritage Listings:

None

Conservation Plan

No

Condition

Good

Current Use

Cemetery



Field's Find Cemetery

Heritage Listings:

None

Conservation Plan

No

Condition

Fair

Current Use

Cemetery



Paynes Find Cemetery

Heritage Listings:

None

Conservation Plan

No

Condition

Fair

Current Use

Cemetery



Gullewa Cemetery

Heritage Listings:

None

Conservation Plan

No

Condition

Fair

Current Use

Cemetery



ACTIONS

- Shire owned heritage places should be afforded the relevant recognition and protection under the Municipal Inventory, the Town Planning Scheme and the State Register of Heritage Places, depending on the level of significance.
- Where necessary, Conservation Management Plans, Schedules of Conservation Works or Maintenance Plans to be prepared for Shire owned heritage places.
- When required, existing Conservation Management Plans to be reviewed, with specific focus on updating the Schedules of Works.
- Council to consider ongoing Budget allocations for the maintenance and conservation of Shire owned heritage assets in accordance with the Community Strategic Plan and the Shire's Integrated Planning Process.
- Investigate interpretive requirements for Shire owned heritage places through measures such as Interpretation Plans, Heritage Trails and Cross-Regional Trails in accordance with the Regional Tourism Strategy currently being developed.
- Source funding to adequately maintain, conserve and interpret the Shire's heritage assets.

HERITAGE INCENTIVES

The Shire of Yalgoo can support and encourage property owners and local community groups to conserve, restore and interpret their heritage places either by continuing to support existing measures, actively implementing current provisions and/or introducing new initiatives.

Heritage Funding

Existing funding programs are available to assist private property owners and community groups with the documentation, restoration and interpretation of their heritage buildings. By promoting the funding sources and assisting with the application process, the Shire can potentially attract heritage grants to the district which can have a positive on-flow in the wider heritage arena.

Variation of Town Planning Scheme Provisions

The Shire of Sandstone Town Planning Scheme No. 1, 2006 (Section 5.6) contains clauses that allow the variation of provisions of the Scheme where its objective is to ensure the conservation of a heritage place. This provision gives the Shire considerable freedom to negotiate a suitable heritage outcome with property owners. It may not only benefit the property owner but also the local community as a heritage place can be conserved and the development potential of the property realised through collaborative and creative planning.

Waiving of Fees for Heritage Listed Places

Depending on the current fee structure employed by the Shire for planning and building applications, it may be worthwhile for the Shire to consider developing a policy to allow for the waiving of planning application fees for heritage listed places. In this way the Shire can constructively support landowners with their efforts to conserve and enhance their heritage buildings.

Heritage Advisory Service

Through the appointment and continued engagement of a Heritage Adviser, the Shire can ensure the provision of expert conservation advice.

ACTIONS

- Promote heritage grants programs and provide assistance to private property owners and community groups with the application process.
- Support the variation of relevant provisions under the Town Planning Scheme to facilitate the conservation of heritage places.
- Consider developing a policy to waive planning application fees to support conservation of heritage buildings.
- Facilitate the provision of expert heritage advice to the Shire through the appointment of a Heritage Adviser.

TRAINING AND EDUCATION

The training of Shire staff and Councillors is important in ensuring the ongoing protection, conservation and enhancement of Yalgoo's heritage places into the future. The Shire can augment its general management of heritage by engaging the services of a Heritage Adviser. Additionally maximising contact with heritage agencies such as the State Heritage Office and the National Trust of Australia (WA) can have positive benefits in terms of access to expert advice, dissemination of information and management of State Registered heritage places. Establishing partnerships with organisations such as the Western Australian Museum and Rail Heritage WA is also recommended.

ACTIONS

- Consider a budget allocation to enlist the services of a Heritage Adviser to provide advice and assistance on a range of heritage issues within the Shire.
- Include 'Heritage' as part of Shire staff and Councillor training, with options including attendance at the annual State Heritage Office Heritage Management and Planning Seminar and an induction workshop facilitated by the Heritage Adviser.
- Encourage good communication and working relationships with heritage agencies and organisations.



COMMUNITY ENGAGEMENT

Effective management of heritage at the local level relies on an informed and engaged community. To achieve this, local residents should be encouraged to enhance their understanding and appreciation of the district's heritage. There are various ways in which local government can work towards this objective.

The draft "Shire of Yalgoo Strategic Community Plan 2013 to 2023" is a ten year plan that sets out the Council's vision, aspirations and objectives, with strategies to achieve them. The Plan recognises the value of cultural heritage with specific recommendations to explore the significance of old mine sites and to seek funding for heritage building restoration (Items 2.1.4 & 5).

The Shire Yalgoo is in partnership with the Shires of Mt Magnet, Cue, Sandstone, Meekatharra, Murchison and Upper Gascoyne to develop a Regional Tourism Strategy. A regional approach with common branding aims to encourage greater visitation to the region. Yalgoo's special heritage places will no doubt feature as an integral attraction in any regional tourism trail.

ACTIONS

- Investigate the establishment of a Heritage Resource Centre at the Shire Library inclusive of a collection of reference material, contact details for heritage specialists and trades, contact information for relevant heritage organisations etc.
- Consider promotional and educational initiatives such as a regular heritage column in the local newsletter ("Bulldust") to be written by the Heritage Adviser and establishing a heritage section on the Shire's website which could include a link to the Shire's Municipal Inventory.
- Shire staff to consider including copies of the Municipal Inventory and Conservation Management Plans for Shire owned heritage assets on the website in PDF format.
- Maintain, upgrade and expand, as required, the Shire's heritage trail network. Establish a signage inventory to document the exact location and condition of all existing signage associated with heritage trails and heritage places in accordance with the Regional Tourism Strategy and the Strategic Community Plan.
- Continue to support regional tourism initiatives, such as the development of a Regional Tourism Strategy, and ensure Yalgoo's natural and cultural heritage places feature as an integral component of such projects.

ADOPTION, IMPLEMENTATION AND REVIEW OF THE HERITAGE STRATEGY

The Shire of Yalgoo Heritage Strategy should be adopted by Council to ensure that the recommendations described are implemented.

Sufficient allocation of resources should be directed to the implementation of the Strategy, inclusive of maintaining current allocations for heritage places and projects and making provision for future investment.

The Heritage Strategy should be reviewed on an annual basis in order to monitor progress and ensure that activities are undertaken according to the priorities. Furthermore, the Strategy should be reviewed in line with the review of the Municipal Inventory, to assess its effectiveness and set new priorities for the future. Ideally the review of both documents should occur within a timeframe no greater than every five (5) years. The review process will help to ensure the Strategy remains a current and effective strategic tool for the Shire to help it protect, conserve and manage its heritage.

A Progress Report has been included in Appendix 2 to record when an activity is commenced as well as when an activity has been completed.



HERITAGE CONTACTS AND SUPPORT

Shire of Yalgoo

Officer Name: Sharon Daishe
Position: Chief Executive Officer
Telephone: (08) 9962 8042
Email: ceo@yalgoo.wa.gov.au
Website: www.yalgoo.wa.gov.au

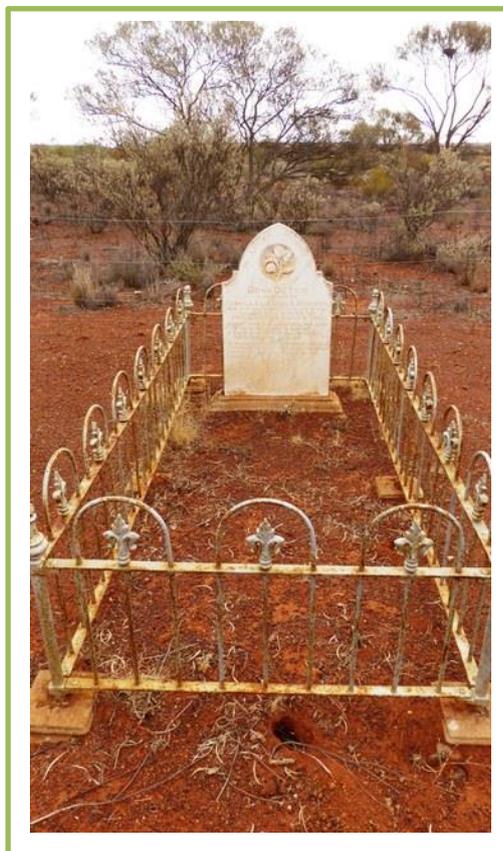
Officer Name: Tanya Henkel
Position: Heritage Adviser
Telephone: (08) 9407 8808
Mobile: 0427 114 030
Email: tanyas@bigpond.com

State Heritage Office

Telephone: (08) 6552 4000
Freecall: 1800 524 000
Address: Bairds Building
491 Wellington Street
Perth
Postal: PO Box 7479
Cloisters Square PO
WA 6850
Email: info@stateheritage.wa.gov.au
Website: www.stateheritage.wa.gov.au

National Trust of Australia (WA)

Telephone: (08) 9321 6088
Facsimile: (08) 324 1571
Address: The Old Observatory
4 Havelock Street
West Perth
Postal: PO Box 1162
West Perth WA 6872
Email: trust@ntwa.com.au
Website: www.nationaltrust.org.au



APPENDIX 1: GLOSSARY

In any specialist field it is sometimes necessary to use terminology that may not be familiar to some people. In addition, some terms and expressions in common usage are interpreted differently by different people. Therefore, for the sake of consistency and a common understanding, this glossary is provided to clarify the meaning given to the most widely used terms.

Burra Charter – This is a document that outlines the main principles and practices that guide the conservation of significant places in Australia. It was prepared by Australia ICOMOS (International Council of Monuments and Sites), and is the widely accepted standard for heritage conservation practice in Australia. Many, but not all, of the terms in this glossary were originally defined in the *Burra Charter*.

Compatible Use – A use which involves no change to the culturally significant fabric, changes which are substantially reversible, or changes which require a minimal impact.

Conservation – Means all the processes of looking after a place so as to retain its cultural significance. It includes maintenance and may, according to circumstances, include preservation, restoration, reconstruction, adaptation and will commonly be a combination of more than one of these.

Conservation Management Plan (CMP or conservation plan) – A document that details how to identify and look after the significant cultural values of a place. Its preparation is a systematic way of considering, recording and monitoring actions and decisions relating to all aspects of managing a place. There are guidelines for the preparation of conservation management plans to ensure that all important matters are considered; refer to James Semple Kerr's *The Conservation Plan* (available as a free download from <http://australia.icomos.org/publications/the-conservation-plan/>).

Cultural Heritage – Something inherited from the past and valued enough today to leave for future generations. This could include buildings, objects, traditions, stories and so on.

Cultural Heritage Significance – Aesthetic, spiritual, historic, scientific or social value for past, present or future generations.

Heritage Place – a site, area or building valued for its cultural heritage significance, together with associated contents and surrounds.

Heritage Act – The *Heritage of Western Australia Act 1990*, as amended from time to time. It is this Act that requires each local government to prepare a Municipal Heritage Inventory.

Heritage Assessment – A systematic assessment that describes a place and its setting and states the significant heritage values of the place based on the criteria outlined in the *Burra Charter*. It is preferable for such assessments to be undertaken by people with relevant experience in this area of expertise.

Heritage Impact Statement – A document that evaluates the likely impact of proposed development on the significance of a heritage place and its setting, and any conservation areas within which it is situated, and outlines measures proposed to mitigate any identified impact.

Interpretation - Is 'a means of communicating ideas and feelings which help people enrich their understanding and appreciation of their world, and their role in it' (Interpretation Australia). Effective interpretation allows visitors to gain a greater understanding of a place based upon its significance.

Management Category – A designation applied to each place included in the Municipal Heritage Inventory that gives guidance as to how the future of that place should be managed by the owner, developer and/or Council.

Maintenance – The continuous protective care of the fabric, contents and setting of the place and is to be distinguished from repair. Repair involves restoration or reconstruction.

Municipal Heritage Inventory – A list of places that, in the opinion of the Council, reflect the cultural heritage of the Shire. It could be thought of as a list of the community's heritage assets, and as with any other kind of assets, it is first necessary to know what they are before they can be properly managed. The Municipal Heritage Inventory (MHI) provides no statutory protection; it simply identifies places of heritage significance within the local government area. All or part of the MHI can be included on the local government authority's Heritage List which is incorporated as part of the town planning scheme and ensures statutory protection.

Precinct – An area defined by the Town Planning Scheme for planning purposes.

Preservation – Maintaining the fabric of the place in its existing state and retarding deterioration.

Reconstruction – Returning a place as nearly as possible to a known earlier state by the introduction of materials (old or new).

Restoration – Returning the EXISTING fabric to a known earlier state by removing accretions or by reassembling existing components without the introduction of new material.

Significance - Means the importance and meaning we place on a landscape, site, building, object, collection or installation in the past, now and in the future. Significance is not absolute. It's about value. Different people value different things at different times in their lives. Values can be personal, family, community, national and/or international. Significance is assessed in terms of:

- historic values
- aesthetic values
- scientific values
- social values
- spiritual values

Statement of Significance – A statement that clearly and concisely sets out the significant heritage values of a place, based on the criteria set out in the Burra Charter.