

AGENDA

FOR THE ORDINARY MEETING

OF COUNCIL

TO BE HELD ON

THURSDAY 19 JULY 2012

Commencing 11.00 am

SHIRE OF YALGOO

NOTICE OF ORDINARY COUNCIL MEETING

THE NEXT ORDINARY MEETING OF COUNCIL WILL BE HELD IN THE COUNCIL CHAMBERS ON THURSDAY 23 AUGUST 2012 COMMENCING AT 11.00 am.

S Daishe

Chief Executive Officer

14 November 2010

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Agenda for the Ordinary Meeting of the Yalgoo Shire Council, to be held in the Council Chambers, 37 Gibbons Street, Yalgoo, on 19 July 2012, commencing at 11.00 am.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS

STAFF

GUESTS

OBSERVERS

LEAVE OF

ABSENCE

APOLOGIES

3. DISCLOSURE OF INTERESTS

Disclosures of interest made before the Meeting

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4.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE

4.2 QUESTIONS WITHOUT NOTICE

5. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Item 14.1 Consideration of a matter affecting an employee 5.23 (2) (a)

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

7.1 PRESIDENT

Date	Details	Attended with whom

7.2 COUNCILLORS

Date	Details	Councillors

8. CONFIRMATION OF MINUTES

8.1 ORDINARY COUNCIL MEETING

Background

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Voting Requirements

Simple majority

OFFICER RECOMMENDATION

Minutes of the Ordinary Meeting

That the Minutes of the Ordinary Council Meeting held on 21 June 2012 be confirmed.

Moved: Seconded: Motion put and carried/lost

9. MINUTES OF COMMITTEE MEETINGS

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS/Other Matters

10.0 INFORMATION ITEMS

Sharing of operational information on items that are not confidential, do not require a decision and do not meet the definition of matters for which the meeting may be closed under section 5.23 of the Local Government Act (eg: matters affecting employee/s or the personal affairs of any person).

10.1 MMG GOLDEN GROVE

Annual Presentation to Council.

11. MATTERS FOR DECISION

11.0 MATTERS BROUGHT FORWARD

11.1 WORKS AND SERVICES

11.1.1 MUTINY GOLD LTD - HAULAGE ROAD

File:

Author: Ron Adams, Project Executive

Interest Declared: No interest to disclose

Date:

Attachments P1 Letter from Mutiny Gold Pty (yellow) P4 Report from Project Executive

P5 Mutiny Gold Overview

Matter for Consideration

Approval of haulage road for Mutiny Gold Ltd at Gullewa Mine

Background

Mutiny Gold Ltd sent a request for authorisation to construct haulage access in road reserve on the Yalgoo Morawa Road.

Refer to attachments for visual of the proposed intersection.

The Shire of Yalgoo is currently constructing a 4 meter seal through this section of road which should be completed by October 2012.

The Project Executive has inspected the intersection in line with the request from Mutiny Gold.

Statutory Environment

Local Government Act 1995

s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

Strategic Implications

Policy Implications

Financial Implications

Cost to design the intersection, and inspection and project management of the works.

Consultation

Comment

Voting Requirements

Simple Majority

Officer Recommendation

Mutiny Gold Ltd - Haulage Road

That:

- 1. Mutiny Gold Pty be advised that council approve the construction of the intersection in principal
- 2. Mutiny Gold Pty enter into a road agreement prior to construction, for the costs associated with the design and project management costs to construct the intersection.
- 3. Final approval to commence construction of intersection after the design has been completed by shire engineers.

Moved:	Seconded:	Motion put and carried/lost

11.2 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH

11.3 FINANCE

11.3.1 Interim Financial Activity Statements and Accounts Paid for the month of June 2012.

File:

Author: Heather Boyd, Deputy CEO Interest Declared: No interest to disclose

Date: 10 July 2012

Attachments (green) P1-19 Interim Financial Activity Statements

P20-26 Interim Balance Sheet

P27 Interim Income Statement Summary by Program

P29 Investment RegisterP30 Rate Debt Collection Report

P31-32 Schedule of Payments

Matter for Consideration

Adoption of the interim monthly financial statements, investment register and schedule of payments.

Background

The Local Government Act and Regulations require local governments to prepare monthly reports containing the information that is prescribed and require the Chief Executive Officer to prepare a list of accounts paid.

Statutory Environment

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996

Reg 13(1)—Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5 and 6 prescribe further details of information to be included in the monthly statement of financial activity.

Strategic Implications

Provision of timely accounting information to inform Council of the financial status and financial affairs of the local government.

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Policy Implications

- 2.1 Capitalisation of Assets
- 2.4 Material Variance

Financial Implications

Payments from Council's Municipal Account as disclosed in the budget or subsequently approved.

Consultation

Shire accountants UHY Haines Norton.

Comment

The Shire utilises the services of accountants UHY Haines Norton to prepare the monthly financial statements in the statutory format and provide general accountancy support and advice.

A copy of the Interim Statement of Financial Performance is included in the financial attachments with the investment register and schedule of payments.

These financial reports represent the information received to 30 June 2012. The reports will be subject to change up until the time of the final audit of the financial statements. Changes will include accruals of invoices received after these reports were prepared, as well as internal journals reallocating income and expenditure within the financial system.

Voting Requirements

Simple Majority

Officer Recommendation

Adoption of the Interim Financial Activity Statements for the month of June 2012.

That Council notes the interim financial statements for the period ending 30 June 2012, as attached.

Moved: Seconded: Motion put and carried/lost

Officer Recommendation

List of accounts paid for the month of June 2012

That Council receives the Schedule of Payments for accounts paid in the month of June 2012.

Moved: Seconded: Motion put and carried/lost

11.4 ADMINISTRATION

11.4.1 Disposal of Firearm

File:

Author: Sharon Daishe, CEO Interest Declared: No interest to disclose

Date: 27 June 2012

Attachments P11 Yalgoo Police – Firearm held at Yalgoo Police Station – Disposal Required

(yellow)

Matter for Consideration

To consider disposing of the firearm currently held at Yalgoo Police Station.

Background

The Shire of Yalgoo previously held a corporate licence to own a .22 Rifle Bolt Repeater. Research shows that the licence for this firearm expired on 27 September 2009.

On 12 January 2009 the Shire purchased a new .22 calibre repeater rifle, Stirling make, serial A1074801. It appears that the Shire has not applied for a licence for this rifle and it has been held at the Yalgoo Police Station since purchase.

The Shire must decide by 25 September 2012 whether to licence, or dispose of, this firearm.

Statutory Environment

Firearms Act 1973

- 16. Licences
 - (1) The licences which may be issued under this Act are —
 - (c) a Corporate Licence, which may be issued in the corporate or trading name of any bank, financial institution, Government department, State instrumentality or other organisation approved by the Commissioner and entitles that organisation to possess the firearms named and identified in that licence, together with ammunition therefor, and, subject to section 16A, authorises that organisation to permit any person to whom subsection (2) applies to possess, carry and use any such firearm or ammunition either
 - (i) on the premises of the organisation; or
 - (ii) in the course of carrying out a function approved by the Commissioner and authorised by that organisation,

in accordance with the terms, restrictions, limitations and conditions applicable to that licence;

Strategic Implications

Nil

Policy Implications

Delegation Statement 2.3 Disposal of Assets:

- 1. The CEO is authorised to dispose of assets by offering them for public sale, and to accept the most advantageous offer in the following circumstances
 - a) Assets with a written down value less than \$5,000 (individually or collectively)
 - assets that are surplus to requirements, unused, damaged or impounded

Note that in this instance the asset must be disposed of to an appropriately licensed person and will not be offered for public sale.

Financial Implications

The nominal value of the disposal is expected to be \$200 or more.

Consultation

- Ranger Ron Adams
- Constable Adrian Comeagain
- Licensed Firearms Dealer Ashley Norwood, Tackleworld, Geraldton (supplier of rifle)

Comment

The Shire employs a contract ranger and the Shire has not required the firearm while it has been in storage at the Police station for three and a half years.

The Shire does not have any policies or procedures for use of the firearm and there is anecdotal evidence that the previous firearm may have been accessed and/or used by persons who did not have a licence that permits them to use a firearm.

As a firearm is potentially a lethal weapon, the Shire has a duty of care and obligations of occupational health and safety to ensure that there are appropriate policies, procedures, induction processes and training in place for licensing, storage, use, maintenance and inspection of the firearm.

As the Shire has little to no evidence of need for the firearm, the administration that would be required does not justify keeping the rifle.

The rifle must be disposed of directly to a licensed firearms dealer who will either purchase the firearm direct or take legal possession of the firearm and sell on consignment. The original supplier is willing to assist with the disposition.

It is recommended that the Shire disposes of the rifle.

Voting Requirements

Simple Majority

Officer Recommendation

Disposal of Firearm

That Council authorises the CEO to dispose of Stirling .22 calibre repeater rifle A1074801 to a licensed firearms dealer (or to consign the firearm to a licensed firearm dealer to sell through the legal channels to a qualified person).

Moved: Seconded: Motion put and carried/lost

11.4.2 Review of Policy 3.8 Complaints

File:

Author: Sharon Daishe, CEO Interest Declared: No interest to disclose

Date: 03 July 2012

Attachments P12 Current policy 3.8 Complaints (yellow) P13 Draft new policy 3.8 Complaints

Matter for Consideration

To consider the Shire's policy for dealing with external complaints.

Background

The Shire has an obligation to deal with complaints in a timely and fair manner and to apply the principals of natural justice to all parties.

A review of the existing complaints shows that whilst it is concise, the language is not always clear, parts are ambiguous and the rights of all parties are not described.

Statutory Environment

Local Government Act 1995

s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

Strategic Implications

Ensure that the Shire has a clear, fair policy to enable complaints to be dealt with promptly and give clarity to the person dealing with the complaint, the complainant, and any person/s against whom a complaint is made.

Policy Implications

Policy 3.8 Complaints

Financial Implications

Nil

Consultation

Deputy CEO Heather Boyd

Comment

A draft amended complaints policy is attached and is recommended for adoption.

(Note that complaints against councillors for minor breaches of the Local Government Act are dealt with separately in accordance with the provisions of the Act refer s5.121, s5.110(6)(b)...)

Voting Requirements

Simple Majority

Officer Recommendation

Review of Shire Policy 3.8 Complaints

That Council formally adopts the draft policy contained in the attachments to replace the existing policy 3.8 Complaints.

Moved: Seconded: Motion put and carried/lost

12. NOTICE OF MOTIONS

12.1 PREVIOUS NOTICE RECEIVED

13. URGENT BUSINESS

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

15. NEXT MEETING

The next Ordinary Meeting of Council is due to be held in the Council Chambers in Gibbons Street on Thursday, 23 August 2012 commencing at 11.00 am.

16. MEETING CLOSURE

Common Acronyms

Acronym	Detail		
AGM	Annual General Meeting		
ASKAP	Australian Square Kilometre Array Pathfinder		
BFS	Bush Fire Service		
CEO	Chief Executive Officer		
CLGF	Country Local Government Fund (Royalties for Regions)		
CSRFF	Community Sporting and Recreation Facilities Fund		
DCEO	Deputy Chief Executive Officer		
DCP	Department of Child Protection		
DEC	Department of Environment and Conservation		
DEMC	District Emergency Management Committee		
DIA	Department of Indigenous Affairs		
DITRDLG	Dept of Infrastructure, Transport, Regional Development & Local Government (Federal)		
DLG	Dept of Local Government		
DPI	Dept for Planning and Infrastructure		
EA	Executive Assistant		
EA	Executive Assistant		
ECC	Emergency Coordination Centre		
ERM	Emergency Risk management		
FAG	Financial Assistance Grant		
FESA	Fire and Emergency Services Authority		
FRS	Fire and Rescue Service		
GRAMS	Geraldton Regional Aboriginal Medical Service		
GTS	Greenfield Technical Services – consulting civil engineers		
НМА	Hazard Management Agency		
ICC	Indigenous Coordination Centre		
ICV	Indigenous Community Volunteers		
ISA	Integrated Service Arrangement – replacing MRWA TNCs in 2011 or 2012		
ISG	Incident Support Group		
LEC	Local Emergency Coordinator		
LEMA	Local Emergency Management Arrangements		
LEMC	Local Emergency Management Committee		
LGMA	Local Government Managers' Association		
LRC	Local Recovery Coordinator		
LRCC	Local Recovery Coordinating Committee		
MCZ	Murchison Country Zone		
MEEDAC	Midwest Employment and Economic Development Aboriginal Corporation		
MRWA	Main Roads WA		
MEG MGM MMG MMGHSRMG MRVC MRWA MWAC MWDC MWIP	Murchison Executive Group (CEOs) Mount Gibson Mining (Extension Hill Haematite) Minerals and Mining Group (Golden Grove Mine) Murchison Mid West Gascoyne Human Services Regional Managers Group Murchison Regional Vermin Council Main Roads WA Municipal Waste Advisory Council Mid West Development Commission Mid West Investment Plan		

Acronym	Detail		
MWRC	Mid West Regional Council – consisting of 7 Shires		
OPR	Oakajee Port and Rail		
PE	Project Executive		
POC	Plant Operating Costs		
PWOC	Public Works Overhead Costs		
R2R	Roads to Recovery (Cmwlth)		
R4R	Royalties for Regions (State)		
RDA	Regional Development Australia		
RDL	Dept of Regional Development and Lands		
RFT	Request for Tender		
RGS	Regional Grant Scheme		
RLCIP	Regional and Local Community Infrastructure Program		
RRG	Regional Roads Group		
ROMAN	Road Management – software system		
SAO	Senior Administration Officer		
SAT	State Administrative Tribunal		
SEC	State Emergency Coordinator		
SEMC	State Emergency Management Committee		
SES	State Emergency Service		
SEWS	Standard Emergency Warning Signal		
SLK	Straight line kilometres		
SOP	Standard Operating Procedure		
SWMP	(Regional) Strategic Waste Management Plan		
TNC	Term Network Contract – from MRWA for State roads maintenance		
TQUAL	Tourism Quality Projects		
VAST	Viewer Access Satellite Television		
WACHS	WA Country Health Service		
WALGA	WA Local Government Association		
WWTP	Waste Water Treatment Plan		

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General Attachments

(Yellow pages)

Referenced in Agenda by Page Number

Date received 22/06/2012. Council Meeting File Ref. July Works 11.3 Finance ABN: 72 101 224 999 CIRCULATE PO Box 284. South Porth WA 6951 29 Charles Street South Perth WA 6151 Roon please report to via agade recorredated. T: +61 8 9368 2722 F: +61 8 9474 3011 E: mgi@mutinygold.com.au W: www.mutinygold.com.au

15th June 2012

Chief Executive Officer Shire of Yalgoo Administration Centre 37 Gibbons Street YALGOO WA 6635

ATTENTION: MS Sharon Daishe

Dear Sharon

RE: GULLEWA GOLD OPERATIONS: REQUEST FOR AUTHORISATION TO CONSTRUCT HAULAGE ACCESS IN ROAD RESERVE – MORAWA YALGOO ROAD

Mutiny Gold Ltd (MYG) proposes to recommence mining operations at the Deflector mine site in 2013. Previous operational haulage occurred along the existing Deflector Haul road to the Morawa-Yalgoo Road, then past the Village to the Mill ROM Pad. The current haulage route has been deemed inappropriate for safe traffic flow and a bypass is proposed that will eliminate heavy haulage past the Village. The proposed new bypass road will require a new access on the western side of the Morawa Yalgoo Road at a point approximately 1100m north of the current Mine access. The access site is located on MYG's Mining Lease M59/49.

Mutiny seeks approval to enter the Morawa-Yalgoo Road Reserve to construct an access entry to the required Shire Standards that will allow ore haulage across the intersection. An application form describing the proposal is attached for your assessment.

Please do not hesitate to contact the undersigned if further information is required in relation to this application.

Yours sincerely

Mr Laurie Mann Project Manager

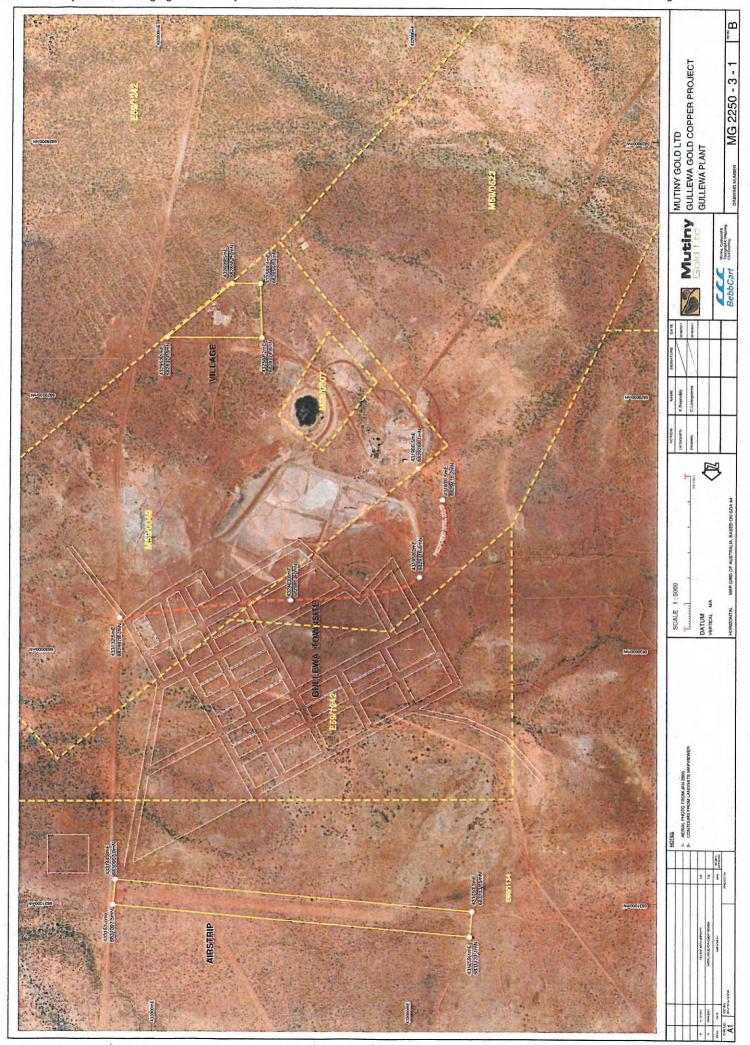
Attachment: Application to Enter Road Reserve and Construct an Access Point



APPLICATION TO	DENTER ROAD RESERVE AI	ND CONSTRUCT AN ACCESS POIN	
COMPANY NAME:	Mutiny Gold Ltd (MYG)	AND MAKE HISTORY	
CONTACT NAME:	Laurie Mann; Brett Hampel		
ADDRESS:	29 Charles Street, South Perth		
CONTACT DETAILS:	PHONE: (08) 9368 2722 FAX: (08) 9474 3011		
EMAIL ADDRESS:	Laurie.mann@mutinygold.com.	au	

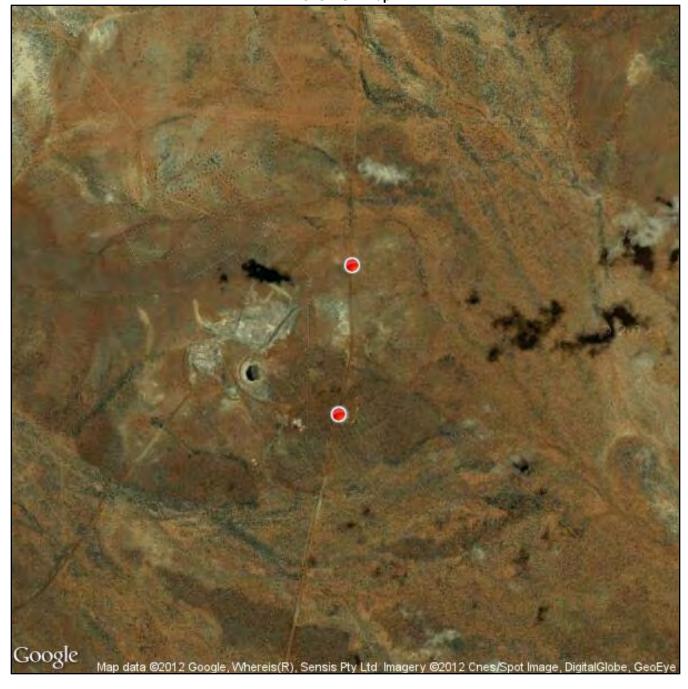
LOCATION DETAILS: S			
ROAD REFERENCE:	Road: Moorawa - Yalgoo SLK:		
ADDRESS:	E: 433132.5		estern side of the road.
DETAILS ON ACCESS	the state of the s		DATE: 15/06/2012
1. ACCESS POINT BUS	INESS TYPE:	1.	Mining haulage of approximately 500Kt/per year
2. MAXIMUM VEHICLE	SIZE:	2.	53.5m
3. HOURS OF OPERATI	ION:	3.	Day light hours only
4. DESIGN STANDARD	S:	4.	Constructed in accordance with Shire requirements
5. CONSTRUCTION CO	MMITMENTS:	5b. 5c. 5d.	exercise the services of the Dial Before You Dig Service (Dial 1100) to prevent damage to any service providers' underground assets. MYG propose to construct the access at right angles to the existing Morawa Yalgoo Road at a point 1100m north of the main Mine access on the western side of the road MYG will install drainage structure(s) to carry runoff across/under the accessway.
6. SIGNAGE REQUIRE	MENTS:	6a. 6b. 6c.	accordance with Australian Standard Manual or Uniform Traffic Devices 1742 and Relevant Parts and Austroads Guidelines, wherever practical. MYG will adopt adequate signing and safety measures during the construction process within 5 metres of the Morawa Yalgoo Road. MYG will install traffic control devices according to the Australian Standards. (W5-22). Signs to be installed 150m either side of the access/cross roads.

6. SIGNAGE REQUIREMENTS continued:	 6e. MYG will install Road Train Entering signs on either side of the intersection on Morawa Yalgoo Road as per AS Drawing 9905-3004. 6f. MYG will request inspections of the signs by the Shire of Yalgoo Works Supervisor at the completion of the works to confirm compliance with the specifications. Any noncompliance will be rectified within seven days. 6g. MYG will provide as requested Certificate of Currency as evidence that appropriate Public Liability Insurance is in place. Insurance to cover the construction period. 6i. MYG will notify the Shire of Yalgoo Road Works Supervisor of the impending works 7 days before any work is carried out within the Road Reserve,
7. MAINTENANCE REQUIREMENTS;	 7a. MYG will maintain the crossover to remain free of debris including mud. 7b. MYG will regularly inspect the culvert and, where necessary, remove debris from entrance to and through culvert. 7c. Any damage to the Moorawa-Yalgoo Road at the crossover will be rectified to the satisfaction of Shire of Yalgoo at Mutiny Gold's expense. 7d. Site signage to remain MYG's property and they will be responsible for their maintenance including their reinstallation should they be knocked over.
8. PROVISION OF INFORMATION:	8a. MYG will forward details of any change of ownership of business utilising access point or change in business type to Shire of Yalgoo within 3 months of any changes.
9. OTHER ENVIRONMENTAL CONDITIONS:	 9a. At the completion of the mining campaign, MYG will arrange a close-out meeting with Shire of Yalgoo. MYG will be required to: Remove any road furniture in the road reserve; Repair any damage to the road pavement attributed to the road train access point operation, and Within a 3 month period of access point becoming defunct, it shall be ripped and rehabilitated.



Mutiny Gold Ltd- Intersection Yalgoo Morawa Road



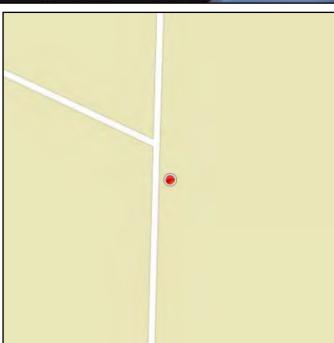




005.JPG



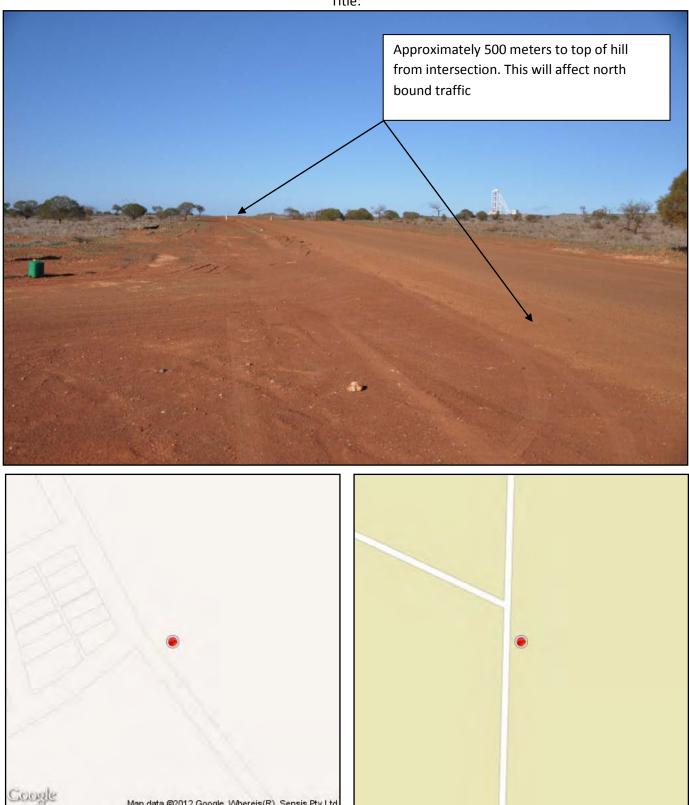




Attributes		
File Name	005.JPG	
Title	Yalgoo Morawa Road – Deflector Road Intersection	
Subject		
Comment	Proposed intersection	
Description		
Tags		
Latitude	S 28° 39' 23"	
Longitude	E 116° 18' 57"	
Time Stamp	7:07:51 PM	
Date Stamp	11/07/2012	
Elevation	1063 ft	

006.JPG

Title:



Map data @2012 Google, Whereis(R), Sensis Pty Ltd

Attributes					
File Name	006.JPG				
Title	Yalgoo Morawa Road – Deflector Road Intersection				
Subject					
Comment	South view from proposed intersection				
Description					
Tags					
Latitude	S 28° 39' 23"				
Longitude	E 116° 18' 57"				
Time Stamp	7:08:00 PM				
Date Stamp	11/07/2012				
Elevation	1050 ft				



Officer In Charge Yalgoo Police Statione Selwyn street Yalgoo 6635. Phone 08 99628032 Fax 08 99628060

SUBJECT: Firearm held at Yalgoo Police Station-Disposal required.

Attn: Ms Sharon DAISHE
Chief Executive Officer
Shire of Yalgoo.

Ref:.Yalgoo seized property Nr 01031011006694/001

Dear Mme;

Please take notice that in accordance with Section 33 of the Firearms Act 1973,I require you within three months of receipt of this letter to dispose of the below mentioned firearm.

Repeater rifle, Stirling make, serial A1074801,.22 calibre.

This may be affected by authorising destruction or, if suitable for licensing, arrangements may be made for it's sale to a Firearm Dealer or other qualified person or complete an application yourself.

Your failure to comply will cause the provisions of the Firearm Act (Section 33) to be invoked whereby the firearm will be disposed by this Department after the time limit specified has expired. The Police will retain the firearm whilst the above-mentioned arrangements are being finalised.

Witnessed 3243

G.M. HUGHES Sgt 5814 Yalgoo Police June 19th ,2012.

3.8 Complaints

Introduction

Objective

History Adopted 25 October 2001

Former Policy 5.6

Amended / confirmed 21 August 2008

Policy Statement

Complaints should be handled in the following manner:

- 1. All complaints should be directed to the Chief Executive Officer of the Shire in the first instance.
- 2. If the Chief Executive Officer is unable to satisfactorily resolve the complaint, the complaint should be directed in writing with the appropriate authority (where applicable).
- 3. In respect of those matters for which there is not an appropriate external appeals process, if the Chief Executive Officer is unable to satisfactory resolve the matter, he or she should invite the complainant to put their complaint in writing for consideration by the Council. The Chief Executive Officer should lay the complaint before the next Council meeting provided the Chief Executive Officer is not of the opinion that
 - (a) The matter raised in the complaint is trivial;
 - (b) The complaint is frivolous or vexations or not made in good faith;
 - (c) The person aggrieved had not a sufficient personal interest in the matter raised in the complaint.
- 4. Where the Chief Executive Officer decides (for one of the reasons stated above) not to lay the complaint before the Council, the Chief Executive Officer is to inform the complaint in writing of his or her decision and at the same time state the reason therefore.
- 5. If the Council makes a decision in relation to a complaint laid before it, the Chief Executive Officer shall inform the complainant of the Council's decision.
- 6. In any case, the Chief Executive Officer shall advise complainants of their right to take their complaints up with the Parliamentary Commissioner for Administrative Investigations (Ombudsman) or other appropriate authority.

- End of Policy

COMMENT

3.8 Complaints

Introduction This policy applies to resolution of disputes arising between an external

person or organisation and the operations of the Shire of Yalgoo or its staff.

Objective All persons affected by the operations of the Shire of Yalgoo are entitled to a

fair and timely procedure for resolution of complaints.

History Adopted Original policy 25 October 2001

Former Policy 5.6

Amended / confirmed 21 August 2008

Reviewed with new policy recommended July 2012

Policy Statement

All persons, whether making a complaint or the subject of a complaint, are entitled to present their case and be heard with respect and courtesy. The laws of natural justice will apply.

Where a complaint is outside the jurisdiction of the Shire or is covered by another process, the complainant will be advised to refer their complaint to the appropriate authority or have the matter dealt with under the appropriate other process. Examples include:

- Complaints against Councillors for minor breaches of the Local Government Act s5.121, s5.110(6)(b).
- Other matters that have in place an existing resolution or appeal procedure through legislation or other instrument – eg: planning and development approvals or
- Internal staff disputes these are covered by the Shire of Yalgoo staff grievance procedures
- Disputes relating to pay and conditions these are covered under the Shire of Yalgoo Comprehensive Enterprise Agreement
- Matters outside the jurisdiction of the Council eg: a criminal or civil law matter.

The Shire may refuse to deal with complaints that are scurrilous or vexatious and may seek advice from the Department of Local Government in such cases.

Procedure for managing complaints

- 1) A complaint must be in writing to be formally considered under this policy. However:
 - a) Where a verbal complaint is made, good customer service dictates that the officer to whom the complaint is made will take reasonable measures to resolve, or refer, the complaint.
 - b) Persons with an unresolved verbal complaint will be advised of their right to lodge a written complaint.
- 2) The CEO is responsible for receiving written complaints and ensuring that the appropriate complaint procedure is followed. The CEO may nominate an appropriate senior officer to deal with some or all complaints.
- 3) All written complaints dealt with under the policy/procedure will be recorded in a register of complaints kept by the CEO.
 - a) A complainant has the right to withdraw the complaint at any time by giving notice in writing and if this occurs, the CEO will not record the matter as a formal complaint.
- 4) The complaint will be acknowledged in writing within 7 days of receipt, with a copy of the Council's complaint policy.

- a) The complainant may be asked to provide further information and/or invited to suggest how they would like the complaint resolved.
- b) If it is unclear whether a matter is a complaint or not, the correspondent will be asked to confirm in writing whether they want the matter to be considered as a formal complaint.
- 5) The complaint will be referred within 14 days of receipt to the other party/ies for comment. The other party/ies will be invited to provide written comment within 14 days of receipt of the request.
- 6) The CEO will consider the information of all parties and may elect to interview the complainant and/or the other party/ies to obtain further details.
- 7) The CEO will take action to satisfactorily resolve the complaint. Any such action should occur within 14 days of receiving the information of all parties.
- 8) The CEO will advise the complainant and other party/ies in writing within 14 days of any decision regarding the complaint, including advising that any party, if not satisfied with the decision, has the right to have the matter further considered by the Council.
 - a) If requested in writing by the complainant or any party, the CEO will present the matter to the next Council meeting for a decision of Council
 - i) The CEO will inform the complainant in writing of any decision made by the Council
 - b) The CEO may decline to place a matter before the Council that in the CEO's opinion is:
 - i) Trivial or of a minor operational nature;
 - ii) Frivolous, vexatious or not made in good faith;
 - iii) The complainant does not have a sufficient personal interest or direct knowledge of the matter raised in the complaint.
- 9) In any case, the Chief Executive Officer shall advise complainant of their right to present their complaint to the Parliamentary Commissioner for Administrative Investigations (Ombudsman) or other appropriate authority.



Finance Attachments

(White pages)

Referenced in Agenda by Page Number

SHIRE OF YALGOO

INTERIM MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 30 JUNE 2012

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Statement of Financial Activity

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Notes to and Forming Part of the Statement

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Supplementary Information

SHIRE OF YALGOO STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2011 TO 30 JUNE 2012

		30 June 2012	30 June 2012 Y-T-D	2011/2012 Annual	Budget to Actual
Operating		Y-T-D Actual	Amended Budget	Amended Budget	Y-T-D
		\$	\$	\$	%
Revenues	1,2				
Governance	,	399	0	0	100.00%
General Purpose Funding		2,978,982	2,751,167	2,751,167	8.28%
Law, Order, Public Safety		257,068	152,005	152,005	69.12%
Health		50,205	73,000	73,000	(31.23%)
Housing		10,868	10,000	10,000	8.68%
Community Amenities		64,801	12,320	12,320	425.98%
Recreation and Culture		22,637	12,250	12,250	84.79%
Transport		3,552,805	3,866,188	3,866,188	(8.11%)
Economic Services		145,340	153,600	153,600	(5.38%)
Other Property and Services		162,638	93,600	93,600	73.76%
		7,245,743	7,124,130	7,124,130	
Expenses	1,2				
Governance		(284,557)	(405,663)	(405,663)	(29.85%)
General Purpose Funding		(279,864)	(281,454)	(281,454)	(0.56%)
Law, Order, Public Safety		(359,749)	(254,264)	(254,264)	41.49%
Health		(63,205)	(81,976)	(81,976)	(22.90%)
Education and Welfare		(162)	(5,200)	(5,200)	(96.88%)
Housing		(279,076)	(252,383)	(252,383)	10.58%
Community Amenities		(157,925)	(201,209)	(201,209)	(21.51%)
Recreation & Culture		(489,573)	(543,724)	(543,724)	(9.96%)
Transport		(3,830,588)	(3,762,971)	(3,762,971)	1.80%
Economic Services		(315,698)	(521,685)	(521,685)	(39.48%)
Other Property and Services		(387,632)	(20,000)	(20,000)	1838.16%
		(6,448,029)	(6,330,529)	(6,330,529)	
Adjustments for Non-Cash					
(Revenue) and Expenditure					
(Profit)/Loss on Asset Disposals	4	(27,772)	23,710	23,710	(217.13%)
Adjustments for employee provisions		(30,351)	0	0	100.00%
Movement in Accrued Interest		(116)	0	0	100.00%
Depreciation on Assets		1,167,931	1,205,489	1,205,489	(3.12%)
Capital Revenue and (Expenditure)					
Purchase Land and Buildings	3	(698,026)	(701,933)	(701,933)	(0.56%)
Purchase Infrastructure Assets - Roads	3	(777,359)	(822,844)	(822,844)	(5.53%)
Purchase Infrastructure Assets - Other	3	(107,268)	(330,348)	(330,348)	(67.53%)
Purchase Plant and Equipment	3	(419,595)	(513,100)	(513,100)	(18.22%)
Purchase Furniture and Equipment	3	(25,596)	(5,500)	(5,500)	365.38%
Proceeds from Disposal of Assets	4	119,818	121,000	121,000	(0.98%)
Repayment of Debentures	5	(32,908)	(26,524)	(26,524)	24.07%
Transfers to Reserves (Restricted Assets)	6	(809,445)	(1,125,790)	(1,125,790)	(28.10%)
Transfers from Reserves (Restricted Assets)	6	496,537	842,313	842,313	(41.05%)
Net Current Assets July 1 B/Fwd	7	648,295	500,687	500,687	29.48%
Net Current Assets Year to Date	7	1,648,522	1,326,236	1,326,236	24.30%
Amount Raised from Rates	8	(1,346,663)	(1,365,475)	(1,365,475)	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF YALGOO

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2011 TO 30 JUNE 2012

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings35 yearsFurniture and Equipment3 to 10 yearsPlant and Equipment5 to 10 years

Sealed roads and streets

clearing and earthworks not depreciated construction/road base 41 years

original surfacing and major re-surfacing

- bituminous seals- asphalt surfaces20 years25 years

Gravel roads

clearing and earthworksnot depreciatedconstruction/road base23 yearsgravel sheet23 years

Formed roads (unsealed)

clearing and earthworks
construction/road base
unformed roads
Footpaths - slab
Sewerage piping
Water supply piping & drainage systems

not depreciated
not depreciated
40 years
100 years
75 years

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2012.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(I) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits) The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF YALGOO

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2011 TO 30 JUNE 2012

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation facilities and services to the members of the Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern other specific functions/activities of the Shire are also recorded here.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

Food quality, pest control and immunisation services.

EDUCATION AND WELFARE

Telecentre Access Point Service.

HOUSING

Provision and maintenance of staff, rental and Joint Venture Housing.

COMMUNITY AMENITIES

Rubbish collection services, operation of tips, noise control, litter control, administration of the town planning scheme, strategic planning, maintenance of the cemetery, public conveniences and town storm water drainage.

RECREATION AND CULTURE

Maintenance of halls, recreation centres and various reserves, operation of libraries, maintenance of cultural heritage assets and TV/radio retransmission services.

TRANSPORT

Construction and maintenance of streets, roads, footpaths, drainage works, lighting of streets, maintenance of the depot and airstrips.

ECONOMIC SERVICES

Regulation and provision of tourism, area promotion, building control, noxious weeds and vermin control.

OTHER PROPERTY & SERVICES

Private works operations, plant repairs and operation costs.

			30 June	2011/2012 Annual
3.	ACQUISITION OF ASSETS		2012 Actual \$	Amended Budget \$
	The following assets have been acquired during the period under review:		Ť	•
	By Program			
	Law, Order, Public Safety			
	Dog Pound	Ю	0	3,000
	Security Lighting Yalgoo Fireshed Apron	10	0 4,988	20,000 5,000
	PF Fire Appliance Bay Facility	LB LB	11,007	0
	Housing			
	48 Gibbons Street	LB	436,876	405,723
	74 Weekes Street	LB	38,526	3,741
	1 Stanley Street (refurb) 16 Shamrock Stret (refurb)	LB	33,823 27,686	40,000 30,000
	Caravan Park F & E	LB FE	1,245	30,000
	16 Shamrock Street (shed)	LB	0	20,000
	Community Amenities			
	Sewage Upgrade Project	Ю	0	52,000
	Water Wise Reticulation Project	10	2,566	2,546
	Cemetery Gazebo Niche Wall etc Recycling Waste Management	10 10	3,531 0	5,000 30,000
	Recreation and Culture			
	Yalgoo Hall (RLCIP and CLGIF)	LB	118,288	129,469
	Tank Payne"s Find Community Centre	LB	1,777	5,500
	Yalgoo Covered Sports Facility	LB	0	28,000
	Pedestrian Maze & Signage	10	0	5,000
	Yalgoo Race Course Fencing Community Park	10 10	1,327 0	5,000 35,000
	Water Play Park	10	516	33,000
	Hall Refurbishment	LB	278	0
	Yalgoo Library Furniture	FE	4,820	0
	Refurbish Parks & Gardens Depot	Ю	7,553	35,000
	Transport		450 400	405.000
	YA-NI Repair & Reseal Black Spot-Sandstone	IR IR	450,196 30,905	425,000 34,032
	Black Spot- Maranalgo	IR IR	40,998	39,000
	Black Spot-YA-NI (carryover)	IR	20,812	20,812
	YA-MO Reform up to 30km	IR	226,239	304,000
	Black Spot- Thundelarra	IR	8,209	0
	GPS/RAMM Camera Equip	PE	3,785	0
	Concrete Truck & batching	PE	69,257	61,500
	Universal Loader (Bobcat)	PE	57,350	58,500
	Flat Drum Roller	PE	165,000	170,000
	Garden Tractor	PE 	25,230	25,000
	Dolly Works Lite	PE	0 37 183	25,000 38,000
	Works Ute Foreman's Ute (2 changeover)	PE PE	37,183 39,691	38,000 76,000
	Gardener's Ute	PE PE	0	25,000
	Sundry Small Plant	PE	9,140	15,000
	Satelite Phones x 5	PE	10,672	11,250
	Yalgoo RADs (carryover)	Ю	17,700	17,700
	Replace Workshop Depot	LB	1,730	10,000
	PF RADs (carryover)	Ю	18,237	18,237

SHIRE OF YALGOO

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2011 TO 30 JUNE 2012

3. ACQUISITION OF ASSETS (Continued) The following assets have been acquired during the period under review:		30 June 2012 Actual \$	2011/2012 Annual Amended Budget \$
By Program			
Economic Services Caravan Park Office/Residence Town Entry Statement Solar Lights Payne's Find Beautification Yalgoo Lookout Caravan Park Redevelopment Caravan Park Electrical	LB 10 10 10 10	23,047 0 4,434 7,385 11,120 32,553	5,000 0 26,865 6,000 44,000
Other Property and Services Laptop Computers CEO Vehicle Coffee Machine Admin Building Garden Refurbishment Admin Offices Aircon Server/ Storeroom Satellite Phone Binder Printer	FE PE IO LB PE PE FE	1,172 0 1,616 346 0 2,287 0 0 16,743	0 0 25,000 25,000 2,000 2,850 2,000 1,000
By Class	=	, ,	
Land and Buildings Infrastructure Assets - Roads Infrastructure Assets - Other Plant and Equipment Furniture and Equipment	LB IR IO PE FE_	698,026 777,359 107,268 419,595 25,596 2,027,844	701,933 822,844 330,348 513,100 5,500 2,373,725

SHIRE OF YALGOO

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2011 TO 30 JUNE 2012

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Net Book Value 30 June 2012 Actual	Sale Proceeds 30 June 2012 Actual	Profit(Loss) 30 June 2012 Actual
Transport Holden Colorado 4x4 - YA899 Holden Colorado 4x4 - YA827 Holden Colorado 4x4 - YA436 Cat Roller	34,786 33,322 23,938 0	25,909 25,455 10,454 58,000	(8,877) (7,867) (13,484) 58,000
	92,046	119,818	27,772

By Class	30 June 2012 Actual	30 June 2012 Actual	Profit(Loss) 30 June 2012 Actual
Plant and Equipment Holden Colorado 4x4 - YA899 Holden Colorado 4x4 - YA827 Holden Colorado 4x4 - YA436 Cat Roller	34,786 33,322 23,938 0	25,909 25,455 10,454 58,000	(8,877) (7,867) (13,484) 58,000
	92,046	119,818	27,772

 Summary
 30 June 2012

 Actual \$

 Profit on Asset Disposals
 58,000

 Loss on Asset Disposals
 (30,228)

 27,772

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

	Principal 1-Jul-11	New Loans	Princ Repayı	•	Principal Outstanding		Interest Repayments	
Particulars			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Housing			·		·			
Loan 53 - 19 a & b Stanley	183,660	0	9,818	9,518	173,842	174,142	12,009	12,034
Loan 55 - 18 c & d Shamrock	234,421	0	18,066	11,980	216,355	222,441	22,296	14,929
Community Amenities								
Loan 54 - Public Toilets	97,344	0	5,024	5,026	92,320	92,318	5,968	6,054
	515,425	0	32,908	26,524	482,517	488,901	40,273	33,017

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

		30 June	2011/2012 Annual
		2012 Actual \$	Amended Budget \$
6.	RESERVES		
	Cash Backed Reserves		
(a)	Leave Reserve		
(-,	Opening Balance	85,994	85,564
	Amount Set Aside / Transfer to Reserve	4,320	3,229
	Amount Used / Transfer from Reserve	(430)_	0
		89,884	88,793
(b)	Plant Reserve		
` '	Opening Balance	194,928	193,953
	Amount Set Aside / Transfer to Reserve	23,083	375,800
	Amount Used / Transfer from Reserve	(976)	(352,000)
		217,035	217,753
(c)	Building Reserve		
(-)	Opening Balance	390,248	388,295
	Amount Set Aside / Transfer to Reserve	183,956	171,829
	Amount Used / Transfer from Reserve	(113,953)	(112,000)
		460,251	448,124
(d)	Yalgoo Ningham Road Reserve		
()	Opening Balance	158,533	157,740
	Amount Set Aside / Transfer to Reserve	152,402	147,724
	Amount Used / Transfer from Reserve	(142,566)	(141,773)
		168,369	163,691
(e)	Sports Complex Reserve		
(0)	Opening Balance	77,049	76,663
	Amount Set Aside / Transfer to Reserve	3,871	2,896
	Amount Used / Transfer from Reserve	(386)	0
		80,534	79,559
(f)	Community Amenities Maintenance Reserve		
(')	Opening Balance	101,726	101,217
	Amount Set Aside / Transfer to Reserve	91,090	84,568
	Amount Used / Transfer from Reserve	(29,509)	(29,000)
		163,307	156,785

		30 June	2011/2012 Annual
6.	RESERVES (Continued)	2012 Actual \$	Amended Budget \$
(a)	HCP Reserve		
(9)	Opening Balance	80	79
	Amount Set Aside / Transfer to Reserve	193,243	190,000
	Amount Used / Transfer from Reserve	(140,000)	(140,000)
		53,323	50,079
(h)	Housing Maintenance Reserve		
	Opening Balance	32,907	32,742
	Amount Set Aside / Transfer to Reserve	72,789	72,153
	Amount Used / Transfer from Reserve	(67,705)	(67,540)
		37,991	37,355
(i)	Yalgoo Morawa Road Reserve		
	Opening Balance	58,510	58,216
	Amount Set Aside / Transfer to Reserve	29,558	27,197
	Amount Used / Transfer from Reserve	(293)	0
		87,775	85,413
(j)	General Roads Reserve		
	Opening Balance	72,370	72,008
	Amount Set Aside / Transfer to Reserve	30,256	27,717
	Amount Used / Transfer from Reserve	(362)	0
		102,264	99,725
(k)	Superannuation Back-Pay Reserve		
	Opening Balance	71,285	70,929
	Amount Set Aside / Transfer to Reserve	3,581	2,677
	Amount Used / Transfer from Reserve	(357)	0
		74,509_	73,606
(I)	Office Equipment Reserve		
	Opening Balance	0	0
	Amount Set Aside / Transfer to Reserve	21,296	20,000
	Amount Used / Transfer from Reserve	21.206	20,000
		21,296	20,000
	Total Cash Backed Reserves	<u>1,556,538</u>	1,520,883

All of the above reserve accounts are supported by money held in financial institutions.

6.

SHIRE OF YALGOO

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2011 TO 30 JUNE 2012

	30 June	2011/2012 Annual
	2012	Amended
	Actual	Budget
. RESERVES (Continued)	\$	\$
Summary of Transfers to Cash Backed Reserves	•	
Transfers to Reserves		
Leave Reserve	4,320	3,229
Plant Reserve	23,083	375,800
Building Reserve	183,956	171,829
Yalgoo Ningham Road Reserve	152,402	147,724
Sports Complex Reserve	3,871	2,896
Community Amenities Maintenance Reserve	91,090	84,568
HCP Reserve	193,243	190,000
Housing Maintenance Reserve	72,789	72,153
Yalgoo Morawa Road Reserve	29,558	27,197
General Roads Reserve	30,256	27,717
Superannuation Back-Pay Reserve	3,581	2,677
Office Equipment Reserve	21,296	20,000
	809,445	1,125,790
Transfers from Reserves		
Leave Reserve	(430)	0
Plant Reserve	(976)	(352,000)
Building Reserve	(113,953)	(112,000)
Yalgoo Ningham Road Reserve	(142,566)	(141,773)
Sports Complex Reserve	(386)	0
Community Amenities Maintenance Reserve	(29,509)	(29,000)
HCP Reserve	(140,000)	(140,000)
Housing Maintenance Reserve	(67,705)	(67,540)
Yalgoo Morawa Road Reserve	(293)	0
General Roads Reserve	(362)	0
Superannuation Back-Pay Reserve	(357)	0
Office Equipment Reserve	0	0
	(496,537)	(842,313)
Total Transfer to/(from) Reserves	312,908	283,477

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

6. RESERVES (Continued)

Leave Reserve

- To be used to fund annual and long service leave requirements.
- The title of the reserve account was changed to better reflect the purpose of the reserve.

Plant Reserve

- To be used for the purchase of major plant.

Building Reserve

- For the replacement of council properties including housing and other properties.

Yalgoo Ningham Road Reserve

- To be used to maintain the sealed road Yalgoo Ningham Road.

Sports Complex Reserve

- For the development of new recreational facilities.

Community Amenities Maintenance Reserves

- For the maintenance of community amenities.

HCP Reserve

- For future community projects operating expenditure.

Housing Maintenance Reserve

- For the maintenance of staff & other housing owned by the Shire.

Yalgoo Morawa Road Reserve

- To be used to maintain the sealed road Yalgoo Ninghan Road.

General Road Reserve

- For the maintenance of grids, etc on roads in the Shire.

Superannuation Back-Pay Reserve

- For the purpose of paying any superannuation back-pay costs.

Office Equipment Reserve

- For the purpose of purchase of new office equipment and the maintenance of existing equipment.

None of the Reserves are expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

	30 June 2012 Actual \$	Brought Forward 1-Jul-11 \$
7. NET CURRENT ASSETS	•	\
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted Cash - Restricted Receivables Inventories	1,872,334 1,556,538 64,426 16,374 3,509,672	696,287 1,243,629 695,188 1,473 2,636,577
LESS: CURRENT LIABILITIES		
Payables and Provisions NET CURRENT ASSET POSITION	(394,496) 3,115,176	(864,888) 1,771,689
Less: Cash - Reserves - Restricted Add: Cash Backed Leave Provisions	(1,556,538) 89,884	(1,243,629) 120,235
NET CURRENT ASSET POSITION	1,648,522	648,295

8. RATING INFORMATION

	Rate in	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Annual Amended Budget \$
Differential General Rate		-						
GRV - Townsites	0.0669	35	287,964	19,265	(5,689)	0	13,576	19,265
UV - Pastoral	0.0590	21	901,251	53,174	0	0	53,174	52,990
UV - Mining Leases	0.2700	124	4,010,322	1,082,787	(1,036)	0	1,081,751	1,082,000
UV - Mining	0.2700	0	0	0	0	0	0	10,000
UV - Prospecting/Exploration	0.1783	132	711,523	126,865	10,733	0	137,598	146,000
UV - Rural	0.0590	1	10,000	590	0	0	590	0
Sub-Totals		313	5,921,060	1,282,680	4,008	0	1,286,688	1,310,255
	Minimum							
Minimum Rates	\$			1	_ 1			
GRV - Improved	240	2	4,155	480	0	0	480	
GRV - Vacant	555	12	407	6,660	0	0	6,660	
UV - Pastoral	240	2	5,454	480	0	0	480	
UV - Mining Leases	240	38	23,447	9,120	1,480	0	10,600	9,120
UV - Mining	240	0	0	0	0	0	0	0
UV - Prospecting/Exploration	240	101	58,469	24,240	2,980	0	27,220	
UV - Rural	240	1	100	240	0	0	240	240
Sub-Totals		156	92,032	41,220	4,460	0	-,	
							1,332,368	1,351,475
Writeoffs								
Ex-Gratia							14,295	14,000
Totals							1,346,663	1,365,475

All land except exempt land in the Shire of Yalgoo is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2011/12 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

9. TRUST FUNDS

Funds held at the end of the reporting period over which the Shire has no control and which are not included in this statement are as follows:

Detail	Balance 1-Jul-11 \$	Amounts Received \$	Amounts Paid (\$)	Balance 30 June \$	
Stamps	52	52	(52)	52	
Bus Bonds	350	0	Ò	350	
Hall Bonds	150	0	0	150	
Yamatjii Hall	150	0	0	150	
Housing Bonds Other	2,618	600	(360)	2,858	
Land Auction Proceeds	2,500	0	0	2,500	
Land Deposits	1,562	0	(1,562)	0	
Library Bonds	25	0	0	25	
Post Office Bonds	30	0	0	30	
BCITF Collections	0	0	0	0	
Unclassified	(209)	0	(52)	(261)	
	7,228		=	5,854	

	Jun 30, 12	Jun 30, 11	\$ Change
ASSETS			
Current Assets			
Chequing/Savings			
A01100 · Cash at Bank	50 000 70	0.40,000,00	504.040.50
A01101 · Unrestricted Municipal Bank	53,988.70	648,299.26	-594,310.56
A01102 · Unrestricted Short Term Investm	1,818,345.13	38,262.34	1,780,082.79
A01106 · Bank Museum Account	0.00	8,722.71	-8,722.71
Total A01100 ⋅ Cash at Bank	1,872,333.83	695,284.31	1,177,049.52
A01110 · Reserved Cash			
A011110 · Housing Maintenance Reserve	37,991.00	32,906.72	5,084.28
A011111 - General Road Reserve	102,263.19	72,369.85	29,893.34
A011112 · Superannuation Back-pay Reserve	74,509.37	71,284.96	3,224.41
A011113 · Office Equipment Reserve Accoun	21,295.92	0.00	21,295.92
A01112 · LSL Reserve Account	89,883.85	85,994.10	3,889.75
A01113 · Yalgoo Ninghan Road Reserve	168,369.10	158,533.04	9,836.06
A01114 · Plant Reserve Account	217,033.82	194,928.07	22,105.75
A01115 · Building Reserve	460,251.27	390,247.69	70,003.58
A01116 · Sport Complex Reserve	80,533.94	77,048.83	3,485.11
A01117 · Community Amenities Maint Res	163,307.61	101,726.16	61,581.45
A01118 · HCP Reserve Account	53,323.43	80.06	53,243.37
A01119 · Yalgoo Morawa Road Reserve	87,775.49	58,509.08	29,266.41
Total A01110 · Reserved Cash	1,556,537.99	1,243,628.56	312,909.43
Total Chequing/Savings	3,428,871.82	1,938,912.87	1,489,958.95
Accounts Receivable			
A01120 · ACCOUNTS RECEIVABLE			
A01122 · Provision for Doubtful Debts	-3,596.60	-3,596.60	0.00
A01120 · ACCOUNTS RECEIVABLE - Other	53,636.07	483,274.07	-429,638.00
Total A01120 · ACCOUNTS RECEIVABLE	50,039.47	479,677.47	-429,638.00
Total Accounts Receivable	50,039.47	479,677.47	-429,638.00
Other Current Assets			
A01107 ⋅ Cash Float Muni			
A011071 ⋅ Cash 4 banking	0.00	845.00	-845.00
A011072 ⋅ Cash Advance	0.00	157.85	-157.85
Total A01107 · Cash Float Muni	0.00	1,002.85	-1,002.85
A01121 · Other Receivables	00.01	12 172 45	12 091 54
A01121 · Other Receivables A01190 · STOCK ON HAND	90.91	13,172.45	-13,081.54
A01193 - Stock ON HAND A01193 - Stock YA 1588	2,544.64	0.00	2,544.64
A01194 - Stock YA 1587	13,139.48	1,041.60	12,097.88
A01196 - Starcash Card - \$25	136.30	0.00	136.30
A01197 · Transfer tank 2	462.90	208.32	254.58
A01198 · Transfer tank 1	0.00	223.20	-223.20
Author Hammi	0.00	220.20	220.20

	Jun 30, 12	Jun 30, 11	\$ Change
A01199 ⋅ Starcash Card - \$50	91.03	0.00	91.03
Total A01190 · STOCK ON HAND	16,374.35	1,473.12	14,901.23
A01200 ⋅ Prepayments	0.00	18,500.00	-18,500.00
Total Other Current Assets	16,465.26	34,148.42	-17,683.16
	,	- 1,11011	,
Total Current Assets	3,495,376.55	2,452,738.76	1,042,637.79
Fixed Assets			
A0151 · Land			
A01512 · At Cost	115,236.56	115,236.56	0.00
Total A0151 · Land	115,236.56	115,236.56	0.00
A0152 · Buildings			
A01521 · Accum.Depn - Buildings	-1,459,039.86	-1,275,664.99	-183,374.87
A01522 · At Cost			
CLB12 · Additions 11-12 Buildings			
C120200 · 48 Gibbons St 11-12	436,876.27	0.00	436,876.27
C120201 · 74 Weekes Street 11-12	38,526.22	0.00	38,526.22
C120202 · 1 Stanley St (Refurb) 11-12	33,822.58	0.00	33,822.58
C120203 · 16 Shamrock St (Refurb) 11-12	27,686.08	0.00	27,686.08
C120205 · Yalgoo Hall (RLCIP & CLGF)11-12	118,287.85	0.00	118,287.85
C120207 · Caravan Park Office/Residence	23,047.15	0.00	23,047.15
C120208 · Replace Workshop Depot	1,730.28	0.00	1,730.28
C120210 · Hall Refurbishment	277.85	0.00	277.85
C120211 · PF Fire Appliance Bay Facility	11,007.25	0.00	11,007.25
C120212 · Yalgoo Fire Shed Apron	4,988.00	0.00	4,988.00
C120617 · Tank Paynes Find Community	1,777.32	0.00	1,777.32
Total CLB12 · Additions 11-12 Buildings	698,026.85	0.00	698,026.85
E180400 · Additions 2010-2011			
E180401 · Health Centre	0.00	683,150.74	-683,150.74
E180403 · Repairs to 17 Shamrock	0.00	22,164.58	-22,164.58
E180407 · Caravan Park house	0.00	54,749.94	-54,749.94
E180410 · 6 Henty St - Driveway	0.00	21,543.11	-21,543.11
E180420 · RLCIP Round 2-Hall Upgrade	0.00	37,505.63	-37,505.63
E180421 · RLCIP Round 3-Hall Upgrade	0.00	19,074.99	-19,074.99
E180430 · Housing-Gibbons Street	0.00	34,009.21	-34,009.21
E180440 · Housing-CLGF	0.00	6,259.00	-6,259.00
Total E180400 · Additions 2010-2011	0.00	878,457.20	-878,457.20
A01522 · At Cost - Other	6,383,717.54	5,505,260.34	878,457.20
Total A01522 · At Cost	7,081,744.39	6,383,717.54	698,026.85
Total A0152 · Buildings	5,622,704.53	5,108,052.55	514,651.98

A0153 · Infrastructure - Roads

	Jun 30, 12	Jun 30, 11	\$ Change
A01531 · Accumulated Depn - Infra	-19,705,620.69	-19,323,566.45	-382,054.24
A01533 · At Cost			
CIR12 · Additions 11-12 Roads			
C120400 · YA-NI Repair & Seal 11-12	450,196.23	0.00	450,196.23
C120401 · Black Spot Sandstone 11-12	30,905.01	0.00	30,905.01
C120402 · Blackspot Maranalgo 11-12	40,998.25	0.00	40,998.25
C120403 · Blackspot YA-NI (Carryover)	20,812.00	0.00	20,812.00
C120404 · YA - MO Reform up to 30kms	226,238.54	0.00	226,238.54
C120405 · Blackspot - Thundelarra Rd	8,208.69	0.00	8,208.69
Total CIR12 · Additions 11-12 Roads	777,358.72	0.00	777,358.72
E169400 · Additions 2010-2011			
E169401 · Yalgoo-Morawa Rd Seal 4km	0.00	115,975.58	-115,975.58
E169402 · Yalgoo-Ninghan Rd Seal 4km	0.00	105,495.91	-105,495.91
E169403 · Yalgoo-Ninghan Rd repair & seal	0.00	42,298.05	-42,298.05
E169404 · Yalgoo-Morawa Rd resheet & form	0.00	149,339.87	-149,339.87
E169405 · Yalgoo-Ninghan Rd resheet/form	0.00	414,418.14	-414,418.14
E169406 · Gt Northern Hwy/Ninghan interse	0.00	28,087.37	-28,087.37
E169407 · Reseal North overtaking lane	0.00	136,377.64	-136,377.64
Total E169400 · Additions 2010-2011	0.00	991,992.56	-991,992.56
A01533 · At Cost - Other	33,609,227.11	32,617,234.55	991,992.56
Total A01533 · At Cost	34,386,585.83	33,609,227.11	777,358.72
Total A0153 - Infrastructure - Roads	14,680,965.14	14,285,660.66	395,304.48
A0154 · Furniture & Equipment			
A01541 - Accumulated Depn - F&E	-379,332.05	-354,203.53	-25,128.52
A01542 · At Cost			
CFE12 · Additions 11-12 F & E			
C120301 · Yalgoo Library Shelves & Furn	4,820.24	0.00	4,820.24
C120302 · Laptop Computers	1,170.45	0.00	1,170.45
C120303 · Coffee Machine	1,616.36	0.00	1,616.36
C120304 · Caravan Park House F & E	1,245.45	0.00	1,245.45
C120516 · Printer	16,743.00	0.00	16,743.00
Total CFE12 · Additions 11-12 F & E	25,595.50	0.00	25,595.50
E180100 · Additions 2010-2011			
E180101 · Laptop computers	0.00	414.55	-414.55
E180105 · Ice Machine	0.00	2,229.84	-2,229.84
E180107 · Caravan Park House F and Eq	0.00	6,392.17	-6,392.17
Total E180100 · Additions 2010-2011	0.00	9,036.56	-9,036.56
A01542 · At Cost - Other	419,103.14	410,066.58	9,036.56
Total A01542 · At Cost	444,698.64	419,103.14	25,595.50
Total A0154 · Furniture & Equipment	65,366.59	64,899.61	466.98
• •	•		

	Jun 30, 12	Jun 30, 11	\$ Change
A0155 · Infrastructure - Other			
A01551 · Accumulated Depn Inf Other	-49,030.86	-18,401.79	-30,629.07
A01552 · At Cost			
CIO12 · Additions 2011-12 Infra Other			
C120103 · Water Wise Reticulation Project	2,565.55	0.00	2,565.55
C120104 · Cemetery Gazebo, Niche Wall etc	3,531.09	0.00	3,531.09
C120107 · Yalgoo Race Course Fencing	1,327.41	0.00	1,327.41
C120109 · Refurbish Park & Garden Depot	7,552.91	0.00	7,552.91
C120110 - Yalgoo RADS (carryover)	17,700.00	0.00	17,700.00
C120111 · PF RADS (Carryover)	18,237.00	0.00	18,237.00
C120113 · Paynes Find BeautificationOS003	4,434.10	0.00	4,434.10
C120114 - Yalgoo Lookout	7,385.47	0.00	7,385.47
C120115 · Caravan Park Redevelopment	11,120.34	0.00	11,120.34
C120116 - Admin Building Garden Refurb.	345.11	0.00	345.11
C120190 - Caravan Park - Electrical	32,553.44	0.00	32,553.44
C120191 - Water Play Park	516.45	0.00	516.45
Total ClO12 - Additions 2011-12 Infra Other	107,268.87	0.00	107,268.87
E180200 - Additions 2010-2011			
E180201 · Dog pound	0.00	9,326.68	-9,326.68
E180202 · ATU relocation & leach drains	0.00	5,097.54	-5,097.54
E180204 · Water play park	0.00	554,964.42	-554,964.42
E180205 · Payne's Find airstrip developme	0.00	79,720.64	-79,720.64
E180206 · Yalgoo airstrip development	0.00	86,624.14	-86,624.14
E180207 · MRVC fence	0.00	10,909.09	-10,909.09
E180208 · Town entry solar lighting	0.00	4,141.00	-4,141.00
E180209 · Archive storage	0.00	2,090.84	-2,090.84
E180210 · Community Park	0.00	24,380.55	-24,380.55
E180211 · Town Water Reticulation	0.00	160,315.19	-160,315.19
E180212 · Judges Box	0.00	11,408.49	-11,408.49
Total E180200 · Additions 2010-2011	0.00	948,978.58	-948,978.58
A01552 · At Cost - Other	1,248,347.34	299,368.76	948,978.58
Total A01552 - At Cost	1,355,616.21	1,248,347.34	107,268.87
Total A0155 · Infrastructure - Other	1,306,585.35	1,229,945.55	76,639.80
A0156 · Plant & Equipment			
A01561 · Accumulated Depn - P&E	-2,650,440.24	-2,237,412.81	-413,027.43
A01562 · At Cost			
CPE12 · Additions 11-12 Plant			
C120500 · GPS/RAMM Camera Equip	3,785.00	0.00	3,785.00
C120501 · Concrete Truck & Batching	69,256.51	0.00	69,256.51
C120502 · Universal Loader (Bobcat)	57,350.00	0.00	57,350.00
C120503 · Flat Drum Roller	165,000.00	0.00	165,000.00
C120504 · Garden Tractor	25,230.00	0.00	25,230.00
C120506 · Works Ute	37,183.26	0.00	37,183.26

	Jun 30, 12	Jun 30, 11	\$ Change
C120507 · Foremans Ute (x 2)	39,690.54	0.00	39,690.54
C120509 · Sundry Small Plant	9,139.80	0.00	9,139.80
C120510 · Satellite Phones x 5	10,671.79	0.00	10,671.79
C120512 · Aircon Server/Storeroom	2,287.39	0.00	2,287.39
Total CPE12 · Additions 11-12 Plant	419,594.29	0.00	419,594.29
E180500 · Additions 2010-2011			
E180501 · CEO car	0.00	76,243.23	-76,243.23
E180502 · Grader	0.00	379,978.00	-379,978.00
E180503 · Self propelled MT roller	0.00	77,032.68	-77,032.68
E180504 · Water tanker	0.00	81,250.00	-81,250.00
E180505 · Compressor	0.00	18,356.97	-18,356.97
E180506 · Backhoe	0.00	221,297.00	-221,297.00
E180508 · Car trailer	0.00	14,170.00	-14,170.00
E180509 · Workscrew dual cab ute	0.00	38,912.77	-38,912.77
E180510 · Foreman dual cab ute	0.00	39,559.68	-39,559.68
E180512 · Gardeners ute	0.00	20,818.17	-20,818.17
E180513 · Centrecare car	0.00	36,354.13	-36,354.13
E180515 · Admin vehicle	0.00	36,357.77	-36,357.77
E180516 · Computer server upgrade	0.00	12,401.21	-12,401.21
E180517 · Pump, Centrifugal 3" (Crommlins	0.00	3,866.64	-3,866.64
Total E180500 · Additions 2010-2011	0.00	1,056,598.25	-1,056,598.25
A01562 · At Cost - Other	4,196,107.65	3,365,272.85	830,834.80
Total A01562 · At Cost	4,615,701.94	4,421,871.10	193,830.84
Total A0156 · Plant & Equipment	1,965,261.70	2,184,458.29	-219,196.59
A0157 · Tools			
A01571 · Accumulated Depn - Tools	-4,573.70	-4,573.70	0.00
A01572 · At Cost	6,250.41	6,250.41	0.00
Total A0157 · Tools	1,676.71	1,676.71	0.00
Total Fixed Assets	23,757,796.58	22,989,929.93	767,866.65
TOTAL ASSETS	27,253,173.13	25,442,668.69	1,810,504.44
LIABILITIES			
Current Liabilities			
Accounts Payable			
L01215 · SUNDRY CREDITORS	216,835.67	635,723.79	-418,888.12
Total Accounts Payable	216,835.67	635,723.79	-418,888.12
Other Current Liabilities			
2200 · Tax Payable	-14,296.14	-183,838.64	169,542.50
L0122 · Employee Entitlements			

	Jun 30, 12	Jun 30, 11	\$ Change
L01225 · Annual Leave	72,864.20	72,864.20	0.00
L01226 · LSL Liability Current	47,371.01	47,371.01	0.00
L01236 · Sick Leave Liability	26,486.00	0.00	26,486.00
Total L0122 · Employee Entitlements	146,721.21	120,235.21	26,486.00
L01221 · Borrowings - Current	28,592.86	26,823.37	1,769.49
L01222 · Accrued Interest	2,449.21	2,565.55	-116.34
L01224 · FBT Payable	0.00	6,399.00	-6,399.00
L01228 · Accrued Expenses	7,339.27	61,448.39	-54,109.12
L01258 · FESA Liability	55.00	0.00	55.00
L01260 · Public Fuel purchase	-24.05	0.00	-24.05
L013 · Payroll Deductions			
2100 · Payroll Reimbursments-HCP	14.07	0.00	14.07
L01237 ⋅ Super	1,952.48	0.00	1,952.48
L0131 · Social Club	-35.00	0.00	-35.00
L0136 · Sundry Debt Repays	288.30	0.00	288.30
L0137 · PAYG Tax Payable	18,435.47	33,203.97	-14,768.50
L0143 · PE Vehicle purchase/share	0.00	5,339.23	-5,339.23
Total L013 · Payroll Deductions	20,655.32	38,543.20	-17,887.88
L014 · Trust Liability			
L01255 ⋅ BRB Levy Liability	-5.50	0.00	-5.50
L0141 ⋅ MLV, MDLs etc Payments	819.35	-20.57	839.92
L0142 · Trust Bonds	2,100.00	2,559.09	-459.09
Total L014 · Trust Liability	2,913.85	2,538.52	375.33
Total Other Current Liabilities	194,406.53	74,714.60	119,691.93
Total Current Liabilities	411,242.20	710,438.39	-299,196.19
Long Term Liabilities			
L01230 · Provision - Employee LSL	24,807.29	24,807.29	0.00
L01710 · Loan Liability	453,923.93	488,601.77	-34,677.84
Total Long Term Liabilities	478,731.22	513,409.06	-34,677.84
TOTAL LIABILITIES	889,973.42	1,223,847.45	-333,874.03
NET ASSETS	26,363,199.71	24,218,821.24	2,144,378.47
EQUITY			
3000 ⋅ Opening Bal Equity	16,267,177.62	16,580,087.06	-312,909.44
3900 · *Retained Earnings	5,243,001.51	4,079,092.07	1,163,909.44
L01900 · Reserved Equity			
L01901 - Revaluation Reserve	1,152,104.11	1,152,104.11	0.00
L01903 · Office Equipment Reserve	21,295.92	0.00	21,295.92
L01905 · Long Service Leave Reserve	89,883.85	85,994.10	3,889.75
L01907 · Plant Reserve	217,033.82	194,928.07	22,105.75

	Jun 30, 12	Jun 30, 11	\$ Change
L01909 · Yal/Ninghan Road Reserve	168,369.10	158,533.04	9,836.06
L01910 · Building Reserve	460,251.27	390,247.69	70,003.58
L01912 · Comm Amenities Maint Reserve	163,307.61	101,726.16	61,581.45
L01913 · Sport Complex Reserve Resrve	80,533.94	77,048.83	3,485.11
L01914 · HCP Reserve	53,323.43	80.06	53,243.37
L01915 · Yalgoo Morawa Road Reserve	87,775.49	58,509.08	29,266.41
L01916 · House Maintenance Reserve	37,991.00	32,906.72	5,084.28
L01917 · General Road Equity	102,263.19	72,369.85	29,893.34
L01918 · Superannuation Back-Pay Reserve	74,509.37	71,284.96	3,224.41
Total L01900 · Reserved Equity	2,708,642.10	2,395,732.67	312,909.43
Net Income	2,144,378.48	1,163,909.44	980,469.04
TOTAL EQUITY	26,363,199.71	24,218,821.24	2,144,378.47

	Jul '11 - Jun 12	YTD Budget	\$ Over Budget	Annual Budget
Rev				
Rates	1,346,663.71	1,365,475.00	-18,811.29	1,365,475.00
Fees & Charges	612,137.64	522,670.00	89,467.64	522,670.00
Grants, Subsidies and Contribut				
Non Op Grants, Subsidies & Contr	1,096,469.00	988,836.00	107,633.00	988,836.00
Operat - Grants, Subsidies & Con	5,314,771.63	5,343,857.00	-29,085.37	5,343,857.00
Total Grants, Subsidies and Contribut	6,411,240.63	6,332,693.00	78,547.63	6,332,693.00
Interest Earnings	103,182.40	100,500.00	2,682.40	100,500.00
Other Revenue	61,180.49	159,100.00	-97,919.51	159,100.00
Profit on Asset Disposal	58,000.00	9,166.00	48,834.00	9,166.00
Total Rev	8,592,404.87	8,489,604.00	102,800.87	8,489,604.00
Exp				
Employee Costs	-1,188,025.12	-2,365,017.00	1,176,991.88	-2,365,017.00
Materials & Contracts	-4,138,593.45	-2,225,858.00	-1,912,735.45	-2,225,858.00
Utilities	-96,565.13	0.00	-96,565.13	0.00
Depreciation	-1,167,931.52	-1,205,489.00	37,557.48	-1,205,489.00
Interest Expense	-40,273.18	-33,567.00	-6,706.18	-33,567.00
Insurance Expense	-174,429.15	-112,433.00	-61,996.15	-112,433.00
Other Expenses	-84,841.70	-355,290.00	270,448.30	-355,290.00
Loss on Sale of Assets	-30,227.88	-32,876.00	2,648.12	-32,876.00
Alloc				
Depn	0.00			
Admin	0.00			
Pdepn	34,985.11			
POC	205,902.47			
PWOH	156,521.56			
Wages	75,451.60			
Total Alloc	472,860.74			
Total Exp	-6,448,026.39	-6,330,530.00	-117,496.39	-6,330,530.00
Unclassified	0.00	0.00	0.00	0.00
AL	2,144,378.48	2,159,074.00	-14,695.52	2,159,074.00

Validity Check for Councillors

Management Reports (Quickbooks export)

The Following amounts must all be the same

2,144,378.48 Balance Sheet Net Income

2,144,378.48 Income Statement Nature and Type Total

2,144,378.48 Income Statement by Program Net Income

#REF! Income Statement Detail Net Income

Statutory Financial Report - as required by legislation

7,245,741.16 Operating Revenues - Other Property and Services

1,346,663.71 Plus amount raised from rates

8,592,404.87 Equals Total Revenue

(6,448,026.39) Less expenses - Other Property and Services

2,144,378.48 Equals net operating surplus/deficit (balances to Qbi)

	Jul '11 - Jun 12	YTD Budget	\$ Over Budget	Annual Budget
Income				
103 - GENERAL PURPOSE FUNDING	4,325,644.62	4,116,641.00	209,003.62	4,116,641.00
104 · GOVERNANCE	398.61			
105 · LAW ORDER & PUBLIC SAFETY	257,067.05	152,005.00	105,062.05	152,005.00
107 · HEALTH	50,205.45	73,000.00	-22,794.55	73,000.00
109 · HOUSING	10,868.21	10,000.00	868.21	10,000.00
110 · COMMUNITY AMENITIES	64,800.81	12,320.00	52,480.81	12,320.00
111 · RECREATION & CULTURE	22,636.91	12,250.00	10,386.91	12,250.00
I12 · TRANSPORT	3,552,805.07	3,866,188.00	-313,382.93	3,866,188.00
113 · ECONOMIC SERVICES	145,340.21	153,600.00	-8,259.79	153,600.00
114 · OTHER PROPERTY & SERVICES	162,637.93	93,600.00	69,037.93	93,600.00
Total Income	8,592,404.87	8,489,604.00	102,800.87	8,489,604.00
Expense				
E03 · GENERAL PURPOSE FUNDING.	279,864.37	281,454.00	-1,589.63	281,454.00
E04 · GOVERNANCE.	284,557.08	405,663.00	-121,105.92	405,663.00
E05 - LAW ORDER & PUBLIC SAFETY.	359,748.66	254,264.00	105,484.66	254,264.00
E06 - EDUCATION & WELFARE.	161.60	5,200.00	-5,038.40	5,200.00
E07 · HEALTH.	63,205.43	81,976.00	-18,770.57	81,976.00
E09 · HOUSING.	279,075.99	252,383.00	26,692.99	252,383.00
E10 · COMMUNITY AMENITIES.	157,924.72	201,209.00	-43,284.28	201,209.00
E11 · RECREATION & CULTURE.	489,572.58	543,724.00	-54,151.42	543,724.00
E12 · TRANSPORT.	3,830,588.23	3,762,971.00	67,617.23	3,762,971.00
E13 · ECONOMIC SERVICES.	315,698.04	521,686.00	-205,987.96	521,686.00
E14 · OTHER PROPERTY & SERVICES.	387,629.69	20,000.00	367,629.69	20,000.00
Total Expense	6,448,026.39	6,330,530.00	117,496.39	6,330,530.00
Income	2,144,378.48	2,159,074.00	-14,695.52	2,159,074.00

Ordinary Council Meeting Agenda Finance Attachments - Page 29 of 32

Shire of Yalgoo investment register as at 30 June 2012

Fund	Institution		Invested	Due	Interest Rate 9	→ On maturity		
Municipal	NAB	Bank	86,450		Up to 2.40			
Municipal	NAB	11 am Maxi A/c	407,345					
Municipal	NAB	Short Term Invest	1,300,000	19/09/2012	4.98%	1,315,963		
Municipal	Suncorp	Short Term Invest	111,000	27/09/2012	5.07%	112,388		
Reserve	NAB	Short Term Invest	444,268	24/05/2012	4.97%	447,897		
Reserve	Suncorp	Short Term Invest	1,108,641	29/10/2012	5.10%	1,127,539		
		_	3,457,703	-				

Ordinary Council Meeting Agenda Finance Attachments - Page 30 of 32

2011-2012	Jul-11	Aug-11		Sep-11	Oct-11	Nov-11	Dec-11		Jan-12	Feb-12	Mar-12		Apr-12	1	May-12		Jun-12
Bal c/f	\$ 27,786	\$ 20,110	\$	1,385,713	\$ 433,398	\$ 303,816	\$ 229,028	\$	199,217	\$ 113,529	\$ 94,551 -\$		8,181 -\$)	13,050 \$		5,908
Rates raised		\$ 1,346,315															
Adjustments	\$ 36	\$ 55,074	-\$	25,295	\$ 3,718	\$ 3,269	\$ 552	-\$	1,944 -	\$ 8,566	\$ 1,101 \$		7,840 \$)	18,959 -\$		1,794
Total Rates	\$ 27,822	\$ 1,421,499	\$	1,360,418	\$ 437,116	\$ 307,085	\$ 229,580	\$	197,273	\$ 104,963	\$ 95,652 -\$		341 \$)	5,908 \$		4,115
Received	\$ 7,712	\$ 35,786	\$	927,020	\$ 133,301	\$ 78,056	\$ 30,364	\$	83,744	\$ 10,412	\$ 103,833 \$		12,709		\$		5,648
Balance outstanding	\$ 20,110	\$ 1,385,713	\$	433,398	\$ 303,816	\$ 229,028	\$ 199,217	\$	113,529	\$ 94,551 -	\$ 8,181 -\$		13,050 \$)	5,908 -\$		1,533
Percentage outstanding		97.1%		30.4%	21.3%	16.0%	14.0%		8.0%	 6.6%	-0.6%	-0.	.9%	0.	4%	-0	0.1%

2010-2011	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	A	r-11	May-11	Jun-11
Bal c/f	\$ 28,328	\$ 27,210	\$ 1,133,635	\$ 463,466	\$ 277,960	\$ 209,455	\$ 218,185	\$ 176,159	\$ 134,875 \$	58	519	\$ 42,639	\$ 33,890
Rates raised		\$ 1,104,778											
Adjustments	\$ 5	\$ 23,557	\$ 989	\$ 1,118	\$ 10,668	\$ 16,185	\$ 10,681	\$ 4,333 -	\$ 842 -\$	4	308	\$ 4,528	\$ 4,324
Total Rates	\$ 28,333	\$ 1,155,545	\$ 1,134,623	\$ 464,584	\$ 288,628	\$ 225,639	\$ 228,866	\$ 180,492	\$ 134,033 \$	54	211	\$ 47,167	\$ 38,214
Received	\$ 1,123	\$ 21,910	\$ 671,158	\$ 186,624	\$ 79,173	\$ 7,454	\$ 52,707	\$ 45,617	\$ 75,515 \$	11	572	\$ 13,277	\$ 10,427
Balance outstanding	\$ 27,210	\$ 1,133,635	\$ 463,466	\$ 277,960	\$ 209,455	\$ 218,185	\$ 176,159	\$ 134,875	\$ 58,519 \$	42	639	\$ 33,890	\$ 27,786
Percentage outstanding		94.1%	38.5%	23.1%	17.4%	18.1%	14.6%	11.2%	4.9%	3.5%		2.8%	2.3%

2009-2010		Jul-09		Aug-09	Sep-09	Oct-09	Nov-09	Dec-09	Jan-10	Feb-10	Mar-10	Apr-10	May-10	Jun-10
Bal c/f	\$	71,343	\$	51,820	\$ 1,045,685	\$ 923,275	\$ 389,631	\$ 328,716	\$ 205,123	\$ 182,903	\$ 135,967	\$ 109,294	\$ 99,427	\$ 31,659
Rates raised			\$	1,018,940										
Adjustments	-\$	335	-\$	1,247	\$ 49	\$ 11,719	\$ 1,890	\$ 1,576	\$ 1,495	\$ 3,934	\$ 1,912	\$ 17,787	\$ 918	\$ 905
Total Rates	\$	71,007	\$	1,069,513	\$ 1,045,733	\$ 934,994	\$ 391,521	\$ 330,291	\$ 206,618	\$ 186,837	\$ 137,879	\$ 127,081	\$ 100,346	\$ 32,564
Received	\$	19,187	\$	23,828	\$ 122,458	\$ 545,363	\$ 62,805	\$ 125,168	\$ 23,715	\$ 50,870	\$ 28,584	\$ 27,654	\$ 68,687	\$ 4,236
Balance outstanding	\$	51,820	\$	1,045,685	\$ 923,275	\$ 389,631	\$ 328,716	\$ 205,123	\$ 182,903	\$ 135,967	\$ 109,294	\$ 99,427	\$ 31,659	\$ 28,328
Percentage outstanding				92.5%	81.6%	34.5%	29.1%	18.1%	16.2%	12.0%	9.7%	8.8%	2.8%	2.5%

	•	il Meeting Agenda		e Attachments - Page 31 c	
nire of Ya	goo Sched	ule of Payments, June 30 2012			
	_		egation, by the Chief Executive Officer from the 1st t		
	_		nember of the Council on Thursday 19th July 2012 ha		e fully
pported	by voucher	s and duly certified invoices with check	ks being carried out as to prices, computations and co	osting.	
aned Chie	of Evecutiv	e Officer Sharon Daishe	Own		
gneu Cine	LACCULIV	e Officer Sharon Daishe	Dante		
Date	Num	Name	Memo	Municipal	Othe
11/06/2012	-	NAB	Bank Charges 1/6	45.62	
12/06/2012		ATOM Supply	74 Weeks Street & Reinstatement Flood Damage	6,127.00	
12/06/2012		Australian Taxation Office	FBT	1,102.77	
12/06/2012		Canine Control	Dog Range Expenses	1,697.86	
12/06/2012		Chem-Safe Australia Pty Ltd	Staff Training	275.00	
12/06/2012		Civic Legal	Legal Expenses	413.14	
12/06/2012		Clohessy Earthmoving & Haulage	Barnong - Wurarga Rd/Ninghan Rd	42,856.00	
2/06/2012		Corporate Express Australia Ltd	Printing & Stationery	229.42	
2/06/2012		Courier Australia	Courier Services	1,286.16	
2/06/2012		Cutting Edges Equipment Parts	Blades & Tynes	5,940.00	
2/06/2012		Delron Cleaning Geraldton	Cleaning Services	535.70	
2/06/2012		Geraldton Fuel Company	Fuel & Oil	20,350.09	
2/06/2012		Get With The Program	Website Development Expenses	659.71	
12/06/2012		Haines Norton Pty Ltd	Accounting Service	6,545.00	
12/06/2012		Hoppys Parts R Us	Vehicle parts	205.65	
12/06/2012		Landgate	Valuation Expenses	444.15	
12/06/2012		Landgate - Midland	Title Searches	96.00	
12/06/2012		Laurence Hodder	Member Allowance	512.64	
12/06/2012		Len Terry.	Member Allowance	1,155.63	
2/06/2012		Loadcell Supplies	Concrete Batching plant	1,650.00	
12/06/2012		M & B Sales Pty Ltd	16 Shamrock/Yalgoo Hall	654.16	
2/06/2012		Metro Hotel	Conference Expenses	1,202.40	
12/06/2012		N & N Carpentry	27 Stanley/16 Shamrock	10,732.80	
2/06/2012		N L D Transport	Community fun day	597.30	
2/06/2012		Netregistry Pty Ltd	Subscriptions	55.00	
2/06/2012		PaynesFind Road House & Tavern	Fire Vehicles Expenses	436.09	
2/06/2012		Rammed Earth by Design Pty Ltd	74 Weekes Street 11-12	13,500.00	
12/06/2012		Reckon Pty Ltd	Subscriptions	680.00	
12/06/2012		Records Archives Historical Management	Consultancy	693.00	
2/06/2012		Sharon Daishe.	Reimbursements	56.00	
12/06/2012		State Records NSW	Consultancy	363.00	
12/06/2012		Terry Iturbide	Members Meeting Fees	1,393.64	
12/06/2012		The DD & CL Harvey Family Trust	Accounting Service	7,271.00	
2/06/2012		WA Local Government Association	Conference Expenses	190.00	
12/06/2012		Western Bros Transport	Barnong - Wurarga Rd	31,020.00	
2/06/2012		Yalgoo Hotel Motel	Refreshments & Receptions	768.10	
2/06/2012		Horizon Power	Lighting of Streets/6 Henty	947.23	
2/06/2012		Pivotel Satellite Pty Limited	Internet/satellite phones	494.00	
12/06/2012	ln	Telstra Corporation Ltd	Staff Housing Expenses	2.212.92	i i

Licencing

Councillor shirts

Superannuation

Pmt to Commander

NAB Connect Fee

Tax Payable

Members Meeting Fees

27 Stanley/16 Shamrock kitchens

678.70 349.00

200.00

436.89

29,298.53

8,501.80

38.79

54.89

56,294.00

12/06/2012 11946

11947

11948

11950

200612-1

200612-1

12/06/2012

12/06/2012

12/06/2012

13/06/2012

19/06/2012

20/06/2012

20/06/2012

20/06/2012

Department of Transport

Commander Australia Limited

Commander Australia Limited

Australian Taxation Office

Geldens

Payroll

Raul. Valenzuela

Vision Super

Cebas Pty Ltd

Date	Num	Name	Memo	nance Attachments - Page 32 c Municipal	Other
21/06/2012	11951	Water Corporation	4 Weeks Street	8,148.00	
25/06/2012	Debit	WA Treasury Corporation	Loan repayment	13,454.95	
25/06/2012	250612hb-1	NAB	Investment with NAB	1,300,000.00	
26/06/2012		Beaurepaires	Tyres & Tubes	165.50	
26/06/2012		BOC Limited	Workshop consumables	179.73	
26/06/2012		Canine Control	Dog Ranger Expenses	848.93	
26/06/2012		Centacare Family Services	Centrecare support	40,425.00	
26/06/2012		Courier Australia	Courier Services	791.88	
26/06/2012		FESA	FESA Liability	1,149.50	
26/06/2012		Fulton Hogan Industries Pty Ltd	Yalgoo - Ninghan Rd	28,701.10	
26/06/2012		Greenfield Technical Services	Engineering consultancy	8,026.44	
26/06/2012		Haines Norton Pty Ltd	Accounting Service	1,705.00	
26/06/2012		Judith Hill.	Admin Relocation Expenses	400.00	
26/06/2012		KJ & MA Crowe	Electrical services	3,593.39	
26/06/2012		Laurence Hodder	Members Meeting Fees	200.00	
26/06/2012		Len Terry.	Members Meeting Fees Members Meeting Fees	524.83	
26/06/2012		National Hotel	S.Daishe - Travel & Accommodation	95.00	
26/06/2012		Neil Grinham	Members Meeting Fees	405.22	
26/06/2012		Northcoast Contractors	74 Weekes Street 11-12/Caravan Park	9,130.00	
26/06/2012			Plumbing Services	1,454.55	
26/06/2012		Sun City Plumbing	-	1,298.96	
		Terry Iturbide	Members Meeting Fees	· · · · · · · · · · · · · · · · · · ·	
26/06/2012		Totally Workware Geraldton	D.Blanquart - Protective Clothing	166.99	
26/06/2012		Truckline	Parts & Repairs	3,588.94	
26/06/2012		Waltons Geraldton	Fire Vehicles Expenses	129.47	
26/06/2012	- · · ·	WA Local Government Association	Staff Training	1,112.34	
26/06/2012	Debit	Horizon Power	Electricity .	6,748.68	-
26/06/2012	Debit	Telstra Corporation Ltd	Internet	79.90	
26/06/2012		Cebas Pty Ltd	27 Stanley/16 Shamrock	4,339.20	
26/06/2012		Safety Signs Service Pty Ltd	Traffic Management Signs	15,260.10	
27/06/2012		Payroll	Payroll	31,547.13	
28/06/2012		Wonthella Woodworks	Refurbishment Council Table	4,700.00	
28/06/2012	11952	Hemisphere Resources	Rates Refunds	25.57	
28/06/2012	11953	Raul. Valenzuela	Members Meeting Fees	200.00	
0/06/2012		Australian Super	Superannuation	381.19	
30/06/2012		WA Shire Councils Union	Union fees	116.40	
30/06/2012		First State Super	Superannuation	2,013.23	
0/06/2012		AMP Flexible Lifetime Super	Superannuation	1,339.18	
80/06/2012		Yalgoo Shire Social Club	Social Club	140.00	
80/06/2012		Murchison Reg Aboriginal Corp	Rent MURAC	540.00	
80/06/2012		Shire of Yalgoo Municipal Fund	Sundry Debt Repays	280.00	
80/06/2012		Prime Super	Superannuation	1,171.08	
30/06/2012		The Industry Superannuation fund	Superannuation	431.40	
80/06/2012		WA Local Govt Superannuation Plan	Superannuation	6,644.52	
0/06/2012	11954	Vision Super	Superannuation	292.34	
80/06/2012	020712-2	WA Treasury Corporation	Interest and principalLoan 55	13,454.95	
30/06/2012	020712-2	NAB	Account Keeping Fees	20.00	
30/06/2012	020712-2	NAB	Account Keeping Fees	36.50	
30/06/2012	020712-4	NAB - credit card	Car Park Fee 31/5	314.20	
30/06/2012	11955	BT Financial Group	Superannuation	27.32	
				1,777,045.39	0.0
				1,777,045.39	