



UNCONFIRMED MINUTES  
OF THE AUDIT COMMITTEE  
HELD ON  
THURSDAY 19 MARCH 2015  
COMMENCING 9:00 AM

## DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Yalgoo for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Yalgoo disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Yalgoo during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Yalgoo. The Shire of Yalgoo warns that anyone who has an application lodged with the Shire of Yalgoo must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Yalgoo in respect of the application.

## CONTENTS

1.	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS .....	2
2.	RECORD OF ATTENDANCE/APOLOGIES .....	2
3.	DISCLOSURE OF INTERESTS.....	3
4.	CONFIRMATION OF MINUTES OF THE AUDIT COMMITTEE .....	3
5.	BUSINESS AS NOTIFIED .....	3
6.	URGENT BUSINESS.....	3
7.	MEETING CLOSURE .....	4



**Minutes of the Audit Committee Meeting**  
 held in the Council Chambers, 37 Gibbons Street, Yalgoo,  
 on Thursday 19 March 2015, commencing at 9:00am.

**Members of the Audit Committee**

*Council has historically nominated all Councillors to be members of the Audit committee. Nominations to the Audit Committee must be by absolute majority.*

*The Shire of Yalgoo audit committee was established by an absolute majority of Council, resolution S2014-0110, following the 2013 general election in accordance with s7.1A of the Act.*

*At the Special Meeting of Council 16 January 2014, resolution S2014-0109 declared all positions on the Audit Committee vacant. Council subsequently appointed, by absolute majority, the following persons as members of the audit committee:*

- *Cr Robert (Bob) Grinham (S2014-0110)*
- *Cr Stanley (Stan) Willock (S2014-0110)*
- *Cr Neil Grinham (S2014-0110)*
- *Cr MR (Raul) Valenzuela (S2014-0110)*
- *Cr Adam Fawkes (S2014-0110)*
- *Cr Percy Lawson (C2014-0505)*

*The term of office is until the next ordinary elections in October 2015.*

*As at 22 May 2014, the members of the Audit Committee are Cr’s N Grinham, R Valenzuela, R Grinham, S Willock, P Lawson and Adam Fawkes.*

*An election was held at the meeting for the office of Presiding Member: Cr Raul Valenzuela was elected. Cr Adam Fawkes was elected to the office of Deputy Presiding Member.*

**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Audit Committee Presiding Member, Raul Valenzuela declared the Audit Committee Meeting open at 10:08am.

**2. RECORD OF ATTENDANCE/APOLOGIES**

**MEMBERS**

- Cr Neil A Grinham, Shire President
- Cr M Raul Valenzuela, Deputy Shire President
- Cr Stanley K Willock

Cr Adam B Fawkes

STAFF Silvio Brenzi, Acting CEO

GUESTS

OBSERVERS

APOLOGIES Cr Robert W Grinham

### **3. DISCLOSURE OF INTERESTS**

Disclosures of interest made before the Meeting

### **4. CONFIRMATION OF MINUTES OF THE AUDIT COMMITTEE**

#### **Background**

Minutes of the Audit Committee meeting held on Thursday 12 November 2014 were previously distributed to members.

#### **Voting Requirements**

Simple majority

#### **OFFICER RECOMMENDATION**

##### **Minutes of the Audit Committee Meeting**

**That the minutes of the Audit Committee meeting held on 12 November 2014, as circulated, be confirmed as a true and correct record of proceedings.**

**Moved: Cr AB Fawkes**

**Seconded: Cr MR Valenzuela**

**Motion put and carried 5/0**

### **5. BUSINESS AS NOTIFIED**

Nil

### **6. URGENT BUSINESS**

Discussion of Draft Audit by RSM Bird Cameron, Geraldton.

**7. MEETING CLOSURE**

There being no further business, the Audit Committee Presiding Member, Raul Valenzuela declared the Audit meeting closed at 10:55am.

**DECLARATION**

These minutes were confirmed by Council at the Audit Meeting held on ..... 2015.

Signed: \_\_\_\_\_  
Person presiding at the meeting at which these minutes were confirmed