

## Shire of Yalgoo

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## CHECKLIST

### Building Permit Application Swimming Pools

#### 1. Forms

- Building Permit Application form; either a certified BA1 form or an uncertified BA2 form. Certified means you have engaged a private Building Surveyor to complete the relevant certificates, uncertified means the Local Authority Building Surveyor will assess and complete the relevant certificates. The duty of the Building Surveyor is to ensure compliance with the relevant building standards, legislative requirements, and town planning matters. See link for forms:

<http://www.buildingcommission.wa.gov.au/building-approvals/forms-guides>

- Water Corporation Approval Stamp - This is currently not required in order to obtain a Building Permit. However, you are strongly advised to contact the Water Corporation to ensure connections are available and for the location of existing water reticulation services. Please visit their website for more information:

<http://watercorporation.com.au/Home/Builders%20and%20developers/Building/Lodge%20a%20building%20application>.

- BA20 or BA20A Form for adjoining property owner's consent where works are proposed that will affect adjoining land. For more information go to WA Building Commission website:

<http://www.buildingcommission.wa.gov.au/consumers/work-affecting-other-land>

#### 2. Fees Payable

All fees are payable at the time of lodging the application.

#### 3. Plans

General note:

Two (2) complete sets of plans, details and specifications must be submitted with your application. All plans and details must be legible, drawn to scale and include a copy of the Certificate of Title containing all details and proof of ownership of the land applicable to the application.

#### Site Plan (minimum scale 1:200)

- Clearly indicate all property boundaries, boundary dimensions and existing buildings.
- Clearly indicate the distance from existing buildings and property boundaries to the proposed pool or spa.
- Locations and heights of stabilised embankments e.g. retaining wall (s).
- Position of Effluent Disposal System (un-sewered areas only), stormwater drains or easements.
- North point.

#### The Following details of existing Development on Adjoining Land:

- The ground levels of the adjoining land in close proximity to the proposed pool or spa.
- Location of neighbouring buildings (distance from boundary).

#### Safety Barrier Details:

- Position of isolation safety barrier fence, gate location and direction of swing.
- Type of floor structure e.g. concrete slab, earth, paving and decking. Drawings and specifications of materials to be used. Where glass is proposed, manufacturers details to comply with Australian Standard AS 1288.

#### 4. Structural Engineering Details for Concrete and Brick Pools

- Structural detail drawings signed by a practicing and registered engineer for structural adequacy. Or Structural Adequacy Certificate for as-built pool signed by practicing and registered engineer.
- A soil classification may be required or requested by the Building Surveyor to confirm foundations and drainage requirements.
- Concrete/ Brickwork specification.
- Footing dimensions.
- Reinforcement size and location.
- Wall thickness.
- Water Proofing details.

#### 5. Swimming Pool Blankets

- An outdoor private swimming pool or spa associated with a Class 1 building must be installed with a Blanket approved by the Smart Approved Watermark Scheme. Can be found on the link provided: <http://www.smartwatermark.org/home/products.asp?mcat=2&scat=8>

#### Contact Details:

**Please contact the Shire for further information or explanation on any matters within.**

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