



**UNCONFIRMED MINUTES**

**OF THE LOCAL EMERGENCY**

**MANAGEMENT COMMITTEE**

**MEETING HELD ON**

**MONDAY 21 MAY 2012**

**AT 11.00AM (ADJOURNED)**

**RESUMED**

**MONDAY 13 AUGUST 2012**

**AT 11.00AM**

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Unconfirmed Minutes of the Yalgoo Local Emergency Management Committee,  
held at the Shire of Yalgoo Railway Sporting Complex  
on Monday 21 May 2012, commencing at 11.00am (adjourned)  
**as resumed 11.00am Monday 13 August 2012**

## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Chairman Mrs Terry Iturbide declared the meeting open at 11:20am.

However, with very few members present and in the absence of FESA personnel Tex McPherson and Rae Edwards, the President declared that all agenda items would be deferred and the meeting would be adjourned.

## 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS	Cr Terry Iturbide	Chairperson (President, Shire of Yalgoo)
	Mr David Cameron	Mining Manager, Mt Gibson Iron
	Mr Matthew Paxman	Emergency Response Team Mt Gibson Iron
	Mr Jason Merritt	FESA
	Mr David Evans	Gullewa Project, Mutiny Gold
STAFF	Ms Karen Malloch	Executive Assistant Shire of Yalgoo
GUESTS		
OBSERVERS		
APOLOGIES	Mr Tex McPherson	Community Emergency Management Officer, Midwest-Gascoyne Region, (CEMO)
	Mr Tom Hall	Principal Yalgoo Primary School
	Ms Sharon Daishe	CEO, Shire of Yalgoo
	Mr Ron Adams	Project Executive Shire of Yalgoo
	Sgt Gordon Hughes	Yalgoo Police
	Mr Craig Turley	Community Relations Advisor MMG Golden Grove
	Mr Graham Bailey	Emergency Services Coordinator MMG Golden Grove

### 2.1. Discussion before adjournment

#### 2.1.a) Mount Gibson Iron – “Jaws of Life”

Mt Gibson Iron representatives advised that they have certain equipment available on their mine site including the Jaws of Life.

The MGM LEMC representative will liaise with MGM management to establish whether this equipment could be made available for use during emergencies. The Jaws of Life may be of benefit for the area between Wubin and Paynes Find.



It may be possible to have Yalgoo bush fire representative (suggested Ron Adams, TK Hodder and one other) attend training as observers to understand the usage of the equipment (they are unable to qualify to use the equipment but would gain some understanding).

MGM representatives reported that FESA is doing an onsite visit regarding the mine's application for from exemption from total fire ban. All attending members wished to confirm their commitment to the LEMC.

<b>Action:</b>	Determine whether Mt Gibson Iron is able to make Jaws of Life equipment available for use during emergencies, and whether bushfire brigade members would be allowed to observe during training.	<b>Who:</b> MGM LEMC representative David Cameron to advise at next meeting.
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#### 2.1.b) Gullewa Project, Mutiny Gold

The Gullewa mine, which is currently in caretaker mode, is planned to be operational by September. Information and details of equipment will be available when this occurs and the new manager is appointed.

### Adjournment

The President adjourned the meeting at 11:45am to a more suitable date – to be fixed.

### Resumption

The President declared the Local Emergency Management Committee Meeting, which was adjourned at 11:45am on 22 May 2012, resumed at 11.00am on Monday 13 August 2012.

### Present at the Resumption

MEMBERS	Mr Tex McPherson	Community Emergency Management Officer, Midwest-Gascoyne Region, (CEMO)
	Mrs Rae Edwards	Consultant ERM Project Officer for Shire of Yalgoo
	Mr Graham Bailey	Emergency Services Coordinator MMG Golden Grove
	Mr Steve Churchill	HESC Manager Mt Gibson Iron
	Mr Matthew Paxman	Emergency Response Team Mt Gibson Iron
	Mr Keith Shaw	District Director DCP - Geraldton
STAFF	Ms Karen Malloch	Executive Assistant Shire of Yalgoo
	Ms Sharon Daishe	CEO, Shire of Yalgoo
	Mr Ron Adams	Project Executive Shire of Yalgoo
GUESTS		
OBSERVERS		
LEAVE OF ABSENCE		
APOLOGIES	Mr Craig Turley	Community Relations Advisor MMG Golden Grove
	Mr Tom Hall	Principal Yalgoo Primary School
	Mr Brett Manning	Managing Director FeroWest Ltd
	Mrs Terry Iturbide	Chairperson (President, Shire of Yalgoo)
	Ms Chris Phoebe	DEC Calm Officer
	Mr David Evans	Gullewa Project, Mutiny Gold



### 3. DISCLOSURE OF INTERESTS

Disclosures of interest made before the Meeting.

### 4. CONFIRMATION OF MINUTES

#### 4.1. Local Emergency Management Committee Meeting

Minutes of the meeting of the Local Emergency Management Committee which resumed 11.00am Monday 13 August 2012 were circulated previously to members of the Committee.

#### OFFICER RECOMMENDATION/MEETING DECISION

##### Confirmation of Minutes

That the minutes of the Local Emergency Management Committee held Wednesday 12 October 2011 be confirmed.

Agreed by the meeting

### 5. REVIEW OF ACTIONS

Refer to the Status Report of Actions

### 6. BUSINESS AS NOTIFIED

#### 6.1. Local Emergency Management Arrangements (LEMA)

6.1.a) Update of contact details and key stakeholders

#### 6.2. Incidents

6.2.a) Fire incident 11 December 2011 –Meka/Gabyon Stations

6.2.b) Fire incident 11 December 2011 –12 January 2012 Wagga/Edah Stations

#### 6.3. Exercises

Review of any exercises conducted since the last meeting.

6.3.a) Operation Longbeach 8 November 2011

#### 6.4. Emergency Risk Management

6.4.a) Project Update from Rae Edwards and Tex McPherson  
(An attachment will be available at the meeting)

An appeal was lodged with Mr Paul Carr A/Executive Director Emergency Management WA for an extension to finalise the Shire of Yalgoo Emergency Risk Management project for the AWARE grant 2011-12.



## 6.5. Recovery

To be carried out.

A workshop will be held on 8 November 2012.

## 6.6. Annual Business Plan

### MEETING DECISION

#### C2012-0801 LEMC Annual Business Plan 2011 to 2017

That the LEMC adopts the LEMC Annual Business Plan for the period 2011 to 2017 for forwarding to the District Emergency Management Coordinator (DEMC).

Agreed by the meeting

## 6.7. Annual Report

The LEMC Executive Officer has prepared a report for presentation.

## 6.8. Funding

Identify emergency management projects for possible grant funding.

## 6.9. Other Business

- 6.9.a) Tex McPherson informed the meeting that as of 26 July 2012 he is now a member of a new FESA sub department – the State Emergency Management Services (SEMC) Secretariat, for administrative purposes.
- 6.9.b) Mr Steve Churchill (HESC Manager Mt Gibson Iron) and Mr Matthew Paxman (Emergency Response Team Mt Gibson Iron) have offered to make Jaws of Life equipment available for use during emergencies, and will permit bushfire brigade members to observe training.

## 7. INFORMATION BULLETIN

The following item was emailed Thursday 6 September 2012 for information:

- Information Sheet AUG12 Reconstitution of SEMC

## 8. NEXT MEETING

The next meeting of the Local Emergency Management Committee and an Exercise, will be held on Tuesday 28 May 2013 commencing at 11am at the Yalgoo railway station sporting complex.



## 9. MEETING CLOSURE

### MEETING CLOSURE

There being no further business the meeting closed at 12.22pm.

Following the closure, Tex McPherson briefed members on the Emergency Risk Management process and advised that the working group would convene after lunch for the ERM workshop.