



AGENDA

For the Ordinary Council Meeting

To be held on the 30th June 2023

Notice of Meeting

The next Ordinary Council Meeting for the Shire of Yalgoo will be held on Friday 30th June 2023 at the Core Stadium, Mitchell Street Yalgoo, commencing at 10:00am.



A handwritten signature in blue ink, appearing to read "Ian Holland".

Ian Holland

CHIEF EXECUTIVE OFFICER

26th June 2023

Disclaimer:

The Shire of Yalgoo gives notice to members of the public that any decisions made at the meeting, can be revoked, pursuant to the Local Government Act 1995. Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

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1 DECLARATION OF OPENING

The Shire President welcomed those in attendance and declared the meeting open at.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

In accordance with section 14 of the Local Government (Administration) Regulations 1996 “Meetings held by electronic means in public health emergency or state of emergency (Act s. 5.25(1)(ba))”, the President to declare that this Meeting may take place via instantaneous communication. All Councillors and staff are to be available either via telephone (teleconference) or in person.

APOLOGIES

LEAVE OF ABSENCE

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3 DISCLOSURE OF INTERESTS

Councilors and Officers are reminded of the requirements of s5.65 of the Local Government Act 1995, to verbally disclose any interest during the meeting before the matter is discussed or to provide in writing the nature of the interest to the CEO before the meeting.

4 PUBLIC QUESTION TIME

REPONSES TO QUESTIONS TAKEN ON NOTICE

QUESTIONS TAKEN WITHOUT NOTICE

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Presentation from Terra Mining.

6 NOTICE OF MATTERS TO BE DISCUSSED BEHIND CLOSED DOORS

7 APPLICATIONS FOR LEAVE OF ABSENCE

8 ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

Date	Location	Meeting	Attendance

9 CONFIRMATION OF MINUTES

9.1 MINUTES OF THE ORDINARY COUNCIL MEETING – 26th May 2023

RECOMMENDATION

That the minutes of the Council Meeting held on the 26th May 2023 as attached be confirmed as a true and correct record.

9.2 MINUTES OF THE SHIRE OF YALGOO ANNUAL ELECTORS MEETING – 30th June 2023

RECOMMENDATION

That the minutes of the Shire of Yalgoo Annual Electors Meeting held on 30th June 2023 be confirmed as a true and accurate record.

10 REPORTS OF COMMITTEE MEETINGS

11 TECHNICAL REPORTS

11.1 CAPITAL PROGRESS REPORT

Applicant:	Shire of Yalgoo
Date:	23 June 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

To receive the Progress Report on the 2022/23 Capital Works Program.

BACKGROUND

The Shire in its 2022-23 Annual Budget has allocated the sum of \$4,386,844 for the acquisition of capital assets and the undertaking of infrastructure works.

COMMENT

The Capital Projects detailed below are projects incorporated in the 2022-23 Annual Budget.

STATUTORY ENVIRONMENT

NIL

POLICY/FINANCIAL IMPLCATIONS

To deliver the Capital Works Program within budgeted allocations.

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receive the Progress Report on the Capital Works Program as at 31st May 2023.

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CAPITAL WORKS PROGRAMME

The following assets and works are budgeted to be acquired or undertaken during the year:

		2022-23 ANNUAL BUDGET	2022-23 MAY ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
<u>By Program</u>					The CEO to provide a verbal update on the status of the capital projects as at 31 May 2023
Governance					
000000-Admin Computers Hardware, System Upgrade and Telephone Replacement	F & E	10,000	13,666	(3,666)	In progress
000000-External Monitor Display	F & E	21,602		21,602	
000000-Tables and Chairs	F & E	5,000		5,000	
000000-Landscape - Admin Office	Other	40,000		40,000	
Law Order Public Safety					
Housing					
000000-Other Housing - Nurse Accommodation	L & B	420,000	297,840	122,160	In progress
000000-Other Housing - Second Hand House in a Box		0	32,404		
Communities Amenties					
Recreation and Culture					
000000 - Community Hall Renovations	L & B	350,000	149,051	200,949	In progress
000000-Core Stadium Exercise Equipment, Seating and BBQ area improvements	F & E	22,000		22,000	
000000- Community Heritage Buildings Renewals - LRCI Grant 2022-23	L & B	227,220	99,434	127,786	In progress
000000- Resurface Rage Cage, Tennis and Basketball Courts	L & B	98,000	28,930	69,070	In progress
000000- Stadium Relocate Fence	Recreation	47,077		47,077	
Mower	P & E	35,000		35,000	

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The following assets and works are budgeted to be acquired or undertaken during the year:

		2022-23 ANNUAL BUDGET	2022-23 MAY ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
By Program					
Law Order & Public Safety					The CEO to provide a verbal update on the status of the capital projects as at 31 May 2023
000000- Light Tanker	P & E	239,000		239,000	
Transport					
000000- Machinery Shed Depot Concrete Floor Bays	L & B	27,000		27,000	
000000- Storage Shed Depot	L & B	16,000		16,000	
000000-Skidsteer	P & E	86,000	75,835	10,165	Complete
000000- Multi Tyre Roller	P & E	220,000	176,000	44,000	Complete
000000- Genset	P & E	20,000	11,339	8,661	
000000- Dual Cab Utility	P & E	40,000		40,000	
000000-Works Foreman Utility	P & E	75,000		75,000	
000000-Traffic Light Pair	P & E	32,000	33,525	(1,525)	Complete
000000- Prime Mover	P & E	325,000	9,091	315,909	In progress
000000- Works Forklift	P & E	50,000	25,338	24,662	Complete
000000- Trailer Side Tipper	P & E	240,000	9,091	230,909	In progress
000000-Utility	P & E	32,000		32,000	
000000-Utility Work Crew	P & E	40,000		40,000	
000000-Satelite Phones and Vehicle Tracking	P & E	10,000		10,000	
000000- Street Lighting	Other	22,000		22,000	
000000- Paynes Find Entry Statements	Other	18,652		18,652	
ROADS TO RECOVERY GRANTS					
000000- Yalgoo/Ninghan Road - Seal to width 4m	Roads	377,293	468,000	(90,707)	
RRG SPECIAL GRANT RD WORKS					
000000- Yalgoo/Ninghan Road - Seal to width 4m LRCI \$446,000 RRG \$300,000	Roads	746,000		746,000	

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The following assets and works are budgeted to be acquired or undertaken during the year:

		2022-23 ANNUAL BUDGET	2022-23 MAY ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
<u>By Program</u>					The CEO to provide a verbal update on the status of the capital projects as at 31 May 2023
MUNICIPAL FUND					
000000- Morawa Yalgoo Road Culvert, Floodway and Shoulder	Roads	80,000		80,000	
000000-Tourism Projects as per Plan	Roads	35,000		35,000	
000000-Floodway Stabalisation and Flood Mitigation	Roads	100,000		100,000	
000000- Fixed Road and Wayfinding Signage LRCI Grant 2022-23	Roads	15,000		15,000	
000000- Jokers Tunnel Sealed Floodway and Impoved Access LRCI Grant 2022-23	Roads	80,000		80,000	
000000- Sealing Outside primary School LRCI Grant 2022-23	Roads	40,000		40,000	
000000- Sealing Paynes Find Poiner Cemetery LRCI Grant 2022-23	Roads	10,000		10,000	
Economic Services					
000000-Caravan Park - 2 Self Contained Accommodation Units	L & B	25,000	31,347	(6,347)	completed overspent
000000-Caravan Park - Commercial Washing Machine and Dryer	F & E	40,000		40,000	
000000-Caravan Park -Awning over BBQ Facility	L & B	10,000		10,000	
Other Property and Services					
000000-Solar Panel - Shire Buildings	L & B	60,000		60,000	
		4,386,844	1,460,891	2,958,357	

11.2 TECHNICAL SERVICES REPORT AS OF 19TH MAY 2023

Applicant:	Shire of Yalgoo
Date:	19 May 2023
Reporting Officer:	Craig Holland Works Manager
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council receive the Technical Services Report as at the 20th January 2023

COMMENT

Road Construction and Capital

- Rowe Contracting sealing works on Yalgoo Ninghan Road.

Road Maintenance

- Maintenance grading carried out on Yalgoo North Road, Edah Road, Wagga Wagga Road, Badja Road.
- Yalgoo Ninghan Road - Rocks placed on the run side of floodway.
- Sides of Yalgoo North Road pulled in watered and rolled.
- Jingemarra Air Strip graded.

Plant and other infrastructure maintenance

- YA1000 service

Parks, Reserves and Properties

-

4.1 Railway Station

- Paint stripping of verandah.

4.2 Staff Housing

- Gutter cleaning attachments arrived.

4.3 Yalgoo Rubbish Tip

- Tip head pushed over on a weekly basis.

4.4 Yalgoo & Paynes Find Airstrip

- Paynes Find Airstrip – checked and all good.
- Yalgoo Airstrip – water & compacted sides slashed.

5. Purchasing

- New push lawn mower
- Culverts

6. Staff

- All Staff – First Aid Training
- Working in confined space training 4 staff members.

STATUTORY ENVIRONMENT

NIL

POLICY/FINANCIAL IMPLCATIONS

To deliver the Capital Works Program within budgeted allocations.

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receive the Technical Services Report as of 19th May 2023.

12 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH REPORTS

NIL

13 FINANCIAL REPORTS

13.1 LIST OF ACCOUNTS

Applicant:	Shire of Yalgoo
Date:	23 June 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

Council approval is sought for the payments made in the period 1st May 2023 to 31st May 2023 as detailed in the List of Accounts below.

COMMENT

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and to record those accounts in the minutes of the meeting.

All 2022/2023 Credit Card Purchases to be tabled.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.10 Financial Management regulations

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
 - I. The municipal fund; and
 - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –

- I. The payee's name; and
 - II. The amount of the payment; and
 - III. The date of the payment; and
 - IV. Sufficient information to identify the transaction.
2. A list of accounts for approval to be paid is to be prepared each month showing –
 - a. For each account which requires council authorisation in that month –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. Sufficient information to identify the transaction; and
 - b. The date of the meeting of the council to which the list is to be presented.
3. A list prepared under subregulation (1) or (2) is to be –
 - a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - b. Recorded in the minutes of that meeting.

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council approve the list of accounts paid for the period 1st May 2023 to 31st May 2023 amounting to \$616,474.68 and the list be recorded in the minutes.

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Shire of Yalgoo List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
					\$
1 EFT980	02/05/2023	Bridgestone Service Centre Geraldton	Puncture Repair and Wheel Balance YA800	1	42.00
2 EFT981	02/05/2023	Professional PC Support	Consultancy Fees -Support Phone System	1	187.00
3 EFT982	02/05/2023	Ian Scott	Reimbursement - fuel to transport of tables & chairs purchased for Core Stadium	1	83.72
4 EFT983	02/05/2023	Landgate	Valuation Fees -Mining Tenements Schedule	1	177.45
5 EFT984	02/05/2023	Charmaine Simpson	Reimbursement Art Sales - Receipt YACC301	1	9.00
6 EFT985	02/05/2023	Margaret Simpson	Reimbursement Art Sales - Receipt YACC302	1	10.50
7 EFT986	02/05/2023	Gaye Dennison	Reimbursement Art Sales - Receipt YACC042	1	30.00
8 EFT987	02/05/2023	Luscombe Syndicate	Supplies Caravan Park	1	162.08
9 EFT988	02/05/2023	Safe Roads WA	Morawa-Yalgoo Road Works	1	14,916.00
10 EFT989	02/05/2023	Siteminder Limited	Caravan Park Commission & Service Fee - April 2023	1	88.51
11 EFT990	02/05/2023	ATOM Supply	Supplies - Hydration Squeeze Pops	1	43.25

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Shire of Yalgoo List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
12 EFT991	02/05/2023	Beaurepaires	Tyres for YA465	1	4,695.59
13 EFT992	02/05/2023	Bunnings Building Supplies Pty Ltd	Lawn Seed - Parks & Gardens	1	315.61
14 EFT993	02/05/2023	Cockburn Cement Ltd	Low Heat Cement - Rural Rd Maintenance	1	5,142.50
15 EFT994	02/05/2023	Geraldton Mower & Repair Specialist	Chainsaw Repairs	1	54.70
16 EFT995	02/05/2023	Great Northern Rural Services.	Blue Line End Caps	1	187.00
17 EFT996	02/05/2023	Pirtek Geraldton	Parts- Hose assembly x 2	1	1,453.32
18 EFT997	02/05/2023	Pool & Spa Mart	Chlorine - Water Park	1	209.50
19 EFT998	02/05/2023	Central Regional TAFE	Traffic Mgt Courses-Mcsporrان & Scott	1	270.04
20 EFT999	04/05/2023	Yalgoo Hotel Motel	Christmas Refreshments - 2022	1	2,116.60
21 EFT1000	04/05/2023	Geraldton Party Hire	Equipment Hire -3 x Shades - sports festival - March 2023	1	660.00
22 EFT1001	04/05/2023	Geraldton Toyota	YA800 servicing	1	611.07

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List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
23 EFT1002	04/05/2023	Jason Signmakers	Muster Point - Metal Road Signs	1	130.42
24 EFT1003	04/05/2023	Market Creations Agency Pty Ltd	Phase 3 website project	1	3,299.45
25 EFT1004	04/05/2023	North Metropolitan Tafe	TAFE Fees - R Hodder	1	1,000.00
26 EFT1005	04/05/2023	Itvision	Online Workshop - Hodder & Dennison Payroll Essentials 20-21 March 2023	1	2,337.50
27 EFT1006	04/05/2023	Tanya Henkel	Preparation of Shire of Yalgoo Built Heritage Mgmt. Local Planning Policy	1	11,000.00
28 EFT1007	04/05/2023	Url Networks Pty Ltd	Admin Phone Charges	1	119.34
29 EFT1008	04/05/2023	Siteminder Limited	Caravan Park Commission & Service Fee	1	13.50
30 EFT1009	08/05/2023	Nick Stevenson	Progress Payment-Railway Station Refurbishment / Stonemason	1	10,000.00
31 EFT1010	09/05/2023	Australian Local Government	Conference -Regional Forum for NGA Delegate	1	4,480.00
32 EFT1011	09/05/2023	Hotel Northbridge	Accommodation	1	135.80
33 EFT1012	09/05/2023	Azure Advisory Pty Ltd T/as Brainbox	LGWA - Learning & Development Course	1	242.00

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
34 EFT1013	09/05/2023	Winc Australia Pty Limited	Stationery -Workshop	1	29.54
35 EFT1014	09/05/2023	Craig Holland	Reimbursement - Works Diary 2023-24	1	41.35
36 EFT1015	09/05/2023	Hersey's Safety Pty Ltd	Tools & Consumables	1	1,030.70
37 EFT1016	09/05/2023	Cloud Payment Group	Debt Collection Fees to 31.04.23	1	686.84
38 EFT1017	09/05/2023	Complete Office Supplies Pty Ltd	Stationery & Supplies	1	702.73
39 EFT1018	09/05/2023	Midwest Safety & Training Pty Ltd	Staff Training - Forklift Course	1	3,126.00
40 EFT1019	09/05/2023	Kennards Hire Pty Ltd	Plant Hire - prop for doorway at Railway Station building	1	30.40
41 EFT1020	09/05/2023	Desert to Coast Training & Assessing	Dept of Transport MC Driver Training and Test	1	3,450.00
42 EFT1021	09/05/2023	Gero Cool Airconditioning &	Air conditioning repairs / servicing - staff housing and depot	1	8,318.75
43 EFT1022	09/05/2023	Bunnings Building Supplies Pty Ltd	Cistern Lick - 27 Stanley Street residence	1	112.44
44 EFT1023	09/05/2023	Gregory Arthur Payne	Council Meeting Fees and Allowances	1	3,875.01

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List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
45 EFT1024	09/05/2023	Local Government Works Association	Membership - LG Works Association for Craig Holland	1	100.00
46 EFT1025	09/05/2023	Matthew Mcsporrان	Reimbursement - M McSporrان - Fuel, Meals, Parking - Bitumen/Asphalt Training in Perth	1	519.30
47 EFT1026	12/05/2023	Tamisha Hodder	Council Meeting Fees and Allowances	1	1,583.01
48 EFT1027	12/05/2023	Gail Simpson	Council Meeting Fees and Allowances	1	1,229.01
49 EFT1028	16/05/2023	Rowe Contractors	Progress Payment - Yalgoo/Ninghan Road works	1	257,400.00
50 EFT1029	18/05/2023	Kennards Hire Pty Ltd	Plant Hire - prop for doorway at Railway Station building	1	27.36
51 EFT1030	18/05/2023	Hayley Martin	Refund -Overcharge Caravan Park	1	57.00
52 EFT1031	18/05/2023	Canine Control	Ranger Services May 2023	1	2,773.44
53 EFT1032	18/05/2023	Civic Legal	Professional Fees - Native Title	1	320.21
54 EFT1033	18/05/2023	Dominic Carbone & Associates	Consultancy Services - March 2023	1	4,345.00

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List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
55 EFT1034	18/05/2023	Winc Australia Pty Limited	Travel & Installation - New Ricoh Photocopier	1	418.00
56 EFT1035	18/05/2023	Veolia Environmental Services	Waste Collection - April 2023	1	4,399.91
57 EFT1036	18/05/2023	Karen Gilbert	Reimbursement Art Sales - Receipt YACC022	1	150.00
58 EFT1037	18/05/2023	Trevor Field	Reimbursement - Fuel and Meals - Training	1	155.11
59 EFT1038	18/05/2023	Lo-Go Appointments	Contract Services - Corporate Services - H St George Cooper	1	3,339.82
60 EFT1039	18/05/2023	Kick Solutions	Purchase of Items (R Winfield)	1	2,649.00
61 EFT1040	18/05/2023	Complete Office Supplies Pty Ltd	Stationery and Supplies	1	707.98
62 EFT1041	18/05/2023	Safe Roads WA	Seal Near Yalgoo School	1	1,826.00
63 EFT1042	18/05/2023	Wellington Electrical	Caravan Park - Power Outage After Lighting Strikes	1	1,961.45
64 EFT1043	18/05/2023	Construction Training Fund	BCIFT Levy for L159, 25 Henty Street	1	58.75
65 EFT1044	18/05/2023	Richard Marshall	Partial Refund Caravan Park fees	1	135.00

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List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
66 EFT1045	18/05/2023	BOC Limited	Container Services for March 2023	1	124.27
67 EFT1046	18/05/2023	Bridged Group Pty Ltd	Monthly IT Support Fees - May 2023	1	346.50
68 EFT1047	18/05/2023	Core Business Australia Pty Ltd	Project Management - Claim 11 - February 2023	1	6,930.00
69 EFT1048	18/05/2023	David Rocke	Reimbursement - Fire Brigade Uniforms	1	119.80
70 EFT1049	18/05/2023	Paper Plus Office National	Computer Stationery	1	1,805.19
71 EFT1050	18/05/2023	Raul. Valenzuela	Council Meeting Fees and Allowances	1	645.67
72 EFT1051	18/05/2023	Stanley Willock	Council Meeting Fees and Allowances	1	645.67
73 EFT1052	18/05/2023	Incite Security	Quarterly Monitoring Service Fees - Depot	1	147.00
74 EFT1053	18/05/2023	Lo-Go Appointments	Contract Officer - Corporate Services H St George Cooper	1	2,988.26
75 EFT1054	18/05/2023	Bai Communications Pty Ltd	Power Recovery - March 2023	1	220.65
76 EFT1055	18/05/2023	Itvision	Training - Interim Rating - G Dennison	1	1,375.00

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
77 EFT1056	18/05/2023	Little Hotelier	Little Hotelier Subscription - May 2023	1	188.02
78 EFT1057	18/05/2023	Url Networks Pty Ltd	Admin Phone - April 2023	1	121.23
79 EFT1058	22/05/2023	Australian Taxation Office	BAS Statement - April 2023	1	19,097.00
80 EFT1059	22/05/2023	Blue Tongue Industries - Gordon &	SkyVac Elite including Poles & Accessories plus freight	1	3,190.00
81 EFT1060	22/05/2023	ATOM Supply	Safety Step Ladder	1	494.04
82 EFT1061	22/05/2023	Totally Workwear Geraldton	Staff Uniform - Caravan Park	1	106.92
83 EFT1062	22/05/2023	Lo-Go Appointments	Contract Officer - Corporate Services H St George Cooper	1	3,339.82
84 EFT1063	22/05/2023	Nick Stevenson	Progress Payment - Railway Station Refurbishment / Stonemason	1	46,631.50
85 EFT1064	24/05/2023	Nacap Pty Ltd	Bond Refund - Works within Shire Road Reserves	1	15,000.00
86 EFT1065	24/05/2023	Australian Taxation Office	FBT April 2022 - March 2023	1	7,101.64

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List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
87 EFT1066	29/05/2023	Office of The Auditor General	Audit Fees- for 2020-21 Annual Financial Statements	1	46,420.00
88 EFT1067	29/05/2023	Water Corporation	Water charges to 21.04.23 - staff housing - 19 Campbell Street	1	3,164.39
89 EFT1068	30/05/2023	Kennards Hire Pty Ltd	Plant Hire - Penetrometer	1	114.00
90 EFT1069	30/05/2023	Dawn La Puma T/as The Serendipity	Mosaic Workshop - 20 & 21 May 2023	1	950.00
91 EFT1070	30/05/2023	Itech World Pty Ltd	AC Charger & Charging Cable	1	66.00
92 EFT1071	30/05/2023	Canine Control	Ranger Services 18.05.23	1	2,773.44
93 EFT1072	30/05/2023	Gail Trenfield	Council Meeting Fees and Allowances	1	895.67
94 EFT1073	30/05/2023	Pemco Diesel Pty Ltd	YA840 - 10,000 km service	1	589.77
95 EFT1074	30/05/2023	Pool & Spa Mart	Parts - Water Treatment - Water Park	1	505.00
96 EFT1075	30/05/2023	Tyrepower Geraldton	Tyres - YA840	1	778.00
97 EFT1076	30/05/2023	Darren Long Consulting	Financial Consultancy Fees	1	4,840.00

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Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
98 EFT1077	30/05/2023	Lo-Go Appointments	Contracting Services - Corporate Services - H St George	1	3,339.82
99 EFT1078	30/05/2023	Luscombe Syndicate	Supplies for Resale - Caravan Park	1	236.46
100 EFT1079	30/05/2023	Kick Solutions	Stationery - Business Cards - Crs Simpson & Hodder	1	307.00
101 EFT1080	30/05/2023	BOC Limited	Monthly Depot Container Service	1	128.42
102 EFT1081	30/05/2023	Cockburn Cement Ltd	Low Heat Cement & Pallet Charges	1	11,764.50
103 EFT1082	30/05/2023	Gail Trenfield	Council Meeting Fees and Allowances	1	777.67
104 EFT1083	30/05/2023	Refuel Australia	Fuel Supply - Month Ending April 2023	1	14,383.73
105 EFT1084	30/05/2023	Pool & Spa Mart	Repairs -Travel, Remove, Replace Lamp & Sleeve, Drum Deposit	1	569.00
106 EFT1085	30/05/2023	Tamisha Hodder	Council Meeting Fees and Allowances	1	527.67
EFT1086 107	30/05/2023	Rowe Contractors	Mobilise (with escort), Dozer Hire - Yalgoo-Ninghan Rd shale pit	1	25,751.00

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Shire of Yalgoo List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
108 EFT1087	30/05/2023	Mcdonalds Wholesalers	Refreshments -Brioche Buns / Hot Dog Roll Sliced	1	288.95
109 EFT1088	30/05/2023	Gail Simpson	Council Meeting Fees and Allowances	1	527.67
110 DD739.1	31/05/2023	Telstra Corporation Ltd	Telephone Charges - April 2023	1	4,972.50
111 DD743.1	31/05/2023	Horizon Power	Street Lighting	1	3,550.64
112 DD745.1	31/05/2023	Qantas Airways Limited	Air Fares - Alga Conference - Crs Payne, Simpson, Hodder &CEO	1	7,852.64
REPORT TOTALS					
				TOTAL	616,474.68
		Bank Name			
1		Municipal Bank		616,474.68	
TOTAL				616,474.68	

Agenda – Ordinary Council Meeting – Friday 30th June 2023

13.2 INVESTMENTS AS AT 31st MAY 2023

Applicant:	Shire of Yalgoo
Date:	23 June 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council receive the investments report as at 31st May 2023.

COMMENT

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.14 Power To Invest

Local Government (Financial Management) Regulations 1996

19 Investments, control procedures for

19C Investment of money, restrictions on (Act s6.14(2)(a))

Shire Delegated Authority

POLICY/FINANCIAL IMPLCATIONS

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That the Investment Report as at 31st May 2023 be received.

Agenda – Ordinary Council Meeting – Friday 30th June 2023

This Worksheet details the investments held by the Shire as at 31st May 2023.

SHIRE OF YALGOO CASH HOLDINGS AS AT 31 st MAY 2023								
INSTITUTIONS	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N°	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
MUNICIPAL FUND								
Note Balance as per Bank Statement								
NAB	N/A	Operating a/c	50-832-4540	Ongoing	N/A	N/A	Variable	\$1,043,210.85
BENDIGO	N/A	Operating a/c	171336274	Ongoing	N/A	N/A	Variable	\$1,902,010.45
BENDIGO	N/A	Saving	171336282	Ongoing	N/A	N/A	Variable	\$25,274.69
NAB	N/A	Short Term Investment	24-831-4222	Ongoing	N/A	N/A	Variable	\$52,499.94
TOTAL								\$3,022,995.93

RESERVE FUNDS								
Bendigo	N/A	Term Deposit	4236181	100 days	22.03.2023	30.06.2023	4.00%	\$174,198.46
Bendigo	N/A	Term Deposit	4236184	100 days	22.03.2023	30.06.2023	4.00%	\$485,669.56
Bendigo	N/A	Term Deposit	4236180	100 days	22.03.2023	30.06.2023	4.00%	\$1,167,980.50
Bendigo	N/A	Term Deposit	4236179	100 days	22.03.2023	30.06.2023	4.00%	\$333,878.20
TOTAL								\$2,161,726.72

INVESTMENT REGISTER						
01 JULY 2022 TO 31 MAY 2023						
NATIONAL AUSTRALIA BANK						
ACCOUNT N°	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNED TO 31.05.2023	INVESTMENT TRANSFERS	CLOSING BALANCE 31.05.2023
171336282	Ongoing	Variable	\$25,086.22	\$188.47	0	\$25,274.69
24-831-4222	Ongoing	Variable	\$52,142.14	\$357.80	0	\$52,499.94
4236184	30.06.2023	4.00%	\$474,180.09	\$11,489.47	0	\$485,669.56
4236180	30.06.2023	4.00%	\$1,140,349.62	\$27,630.88	0	\$1,167,980.50
4236181	30.06.2023	4.00%	\$170,077.95	\$4,120.51	0	\$174,198.46
4236179	30.06.2023	4.00%	\$325,979.65	\$7,898.55	0	\$333,878.20

13.3 FINANCIAL ACTIVITY STATEMENT AS AT 31 MAY 2023

Applicant:	Shire of Yalgoo
Date:	23 June 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	Statement of Comprehensive Income Financial Activity Statement Summary of Current Assets and Current Liabilities Statement of Current Financial Position Detailed Worksheet Supplementary Financial Reports – Reserve & Loan

SUMMARY

Adoption of the Monthly Financial Statements for the period 1st July 2022 to the 31st May 2023.

COMMENT

Local Governments are required to prepare monthly reports.

STATUTORY ENVIRONMENT

Local Government Act 1995 - Section 6.4

Local Government (Financial Management) Regulations 1996 - Regulation 34

POLICY/FINANCIAL IMPLCATIONS

2.4 Material Variance

Provision of timely accounting information informs Council of the financial status and affairs of the local government.

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council adopts the Financial Activity Statement for the period ended 31st May 2023.

14 ADMINISTRATION REPORTS

14.1 Proposed Review of the Shire's Local Laws

Applicant:	Shire of Yalgoo
Date:	20/06/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council consider a review of the Shires Local Laws.

COMMENT

The Shire of Yalgoo is required under the Local Government Act 1995 to review its local laws within an eight year period after their commencement to determine their currency and suitability.

The review is a statutory requirement that has not been conducted for many years. Public consultation is required along with the review of any public submissions.

The Local Government Act 1995 provides the Shire with the power to make local laws. The Shire currently administers 5 local laws:

Local Government Property Local Law 2006

Bush Fire Brigades Local Law 2006

Fencing Local Law 2006

Cemetery Local Law 2006

Dogs Local Law 2006

It is currently unclear if 2 older by-laws have been repealed:

Hawkers, Old Refrigerators and Cabinets, Streets Prevention of Damage To 1999

Cemetery Yalgoo Public 1970

Due to recent state government changes the local law links on the Department of Local Governments website link you to their old local on the state law publisher website. The must now be accessed through legislation.wa.gov.au

If Council resolve to review its local laws, a minimum of six weeks public consultation will be required.

At the conclusion of the review and after analysing public feedback changes to some or all of the local laws may be recommended. Any proposed changes will require a Council resolution and further public consultation.

Given the complexity and scale of the review and dependant on public feedback, any proposed changes are likely to be prioritised and scheduled over a reasonable period of time.

The Department of Local Government Website links to the State Law Publisher are no longer working due to state government website changes.

STATUTORY ENVIRONMENT

Local Government Act 1995

3.16. Periodic review of local laws

(1) Within a period of 8 years from the day when a local law commenced or a report of a review of the local law was accepted under this section, as the case requires, a local government is to carry out a review of the local law to determine whether or not it considers that it should be repealed or amended.

(2) The local government is to give local public notice stating that —

(a) the local government proposes to review the local law; and

(b) a copy of the local law may be inspected or obtained at any place specified in the notice; and

(c) submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.

[(2a) deleted]

(3) After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.

(4) When its council has considered the report, the local government may determine* whether or not it considers that the local law should be repealed or amended.

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council:

1. resolve to undertake a review of all current Shire of Yalgoo Local Laws including:

Local Government Property Local Law 2006, Bush Fire Brigades Local Law 2006, Fencing Local Law 2006, Cemetery Local Law 2006 and Dogs Local Law 2006; and
2. give local public notice of the proposal inviting submissions.

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14.2 Charge Up Workplace EV Charging Grant

Applicant:	Shire of Yalgoo
Date:	20/06/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council consider applying for a State Government Charge Up Workplace EV Charging Grant.

COMMENT

The WA Government is encouraging the spread of electric vehicle chargers by co-funding about 50% of their cost with \$15 million of grants.

If there is limited usage in the near future the infrastructure will have been part funded by the state. On the other hand it will provide more of an opportunity for the Shire to embrace emerging technologies.

Grant applications close on the 31st July 2023 and cover 50% of the cost of an electrical vehicle charger. Grants may close early if the \$15mil allocation is expended.

It is suggested that the Shire consider three chargers. One at the Administration Office, one at the gardeners shed and another at the Caravan Park.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council authorize the Chief Executive Officer to apply for a charge up WA grant and provide in principal support to match grant funding in the 2023/24 budget up to \$30,000.

Agenda – Ordinary Council Meeting – Friday 30th June 2023

14.3 Relocation Reimbursement – Peter Ward

Applicant:	Shire of Yalgoo
Date:	21/06/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council consider payment of the Deputy Chief Executive Officers relocation expenses.

COMMENT

Support is sought for a reimbursement of \$974.80 to Peter Ward.

Existing shire policy states that relocation expenses from interstate will not be considered. It is reasonable that a travel claim be accepted as there are no other relocation expenses and similar intrastate relocations have yielded a similar cost to Council.

The reimbursement consists of flights from Adelaide to Perth and Perth to Geraldton as well as a nights accommodation in Geraldton.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

Relocation Expenses

VOTING REQUIREMENT

Absolute Majority

OFFICERS RECOMMENDATION

That Council agree to reimburse \$974.80 to the Deputy Chief Executive Officer from the Staff Travel and Accommodation Accounts.

Agenda – Ordinary Council Meeting – Friday 30th June 2023

14.4 Murchison Regional Vermin Council – Transition to a Regional Subsidiary

Applicant:	Shire of Yalgoo
Date:	20/06/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	MRVC Charter and MRVC Business Plan

SUMMARY

That Council consider the Regional Subsidiary proposal developed in conjunction with the Murchison Regional Vermin Council (MRVC).

COMMENT

The MRVC has provided for consideration the attached Business Plan and Regional Subsidiary Charter as a potential future governance model of the MRVC.

At their Ordinary Meeting on the 14th June 2023 the Council unanimously resolved the following:

“That Council determines to progress the transition to a Regional Subsidiary and authorizes the CEO to forward the Business Plan considered at the December 2022 Ordinary Meeting and the attached draft Charter to member councils for consideration in accordance with Section 4 of the Local Government (Regional Subsidiaries) Regulation 2017.”

The charter was prepared by the Western Australian Local Government Association (WALGA) and changes by the MRVC have been tracked.

Should Council agree to the MRVC proposal in principal community consultation is required prior to the formation of a regional subsidiary.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Regional Subsidiaries) Regulation 2017

4. Community consultation about formation of regional subsidiary

(1) In this regulation —

significant change, in relation to the proposal to form a regional subsidiary, means —

(a) the inclusion of a further participant with the participants that propose to form the regional subsidiary; or

(b) the withdrawal of a participant from the participants that propose to form the regional subsidiary; or

(c) an amendment to the business plan prepared under subregulation (3) relating to the proposed functions of the regional subsidiary.

(2) Before applying to the Minister for approval for the formation of a regional subsidiary, the participants are required to consult with the community in their districts in accordance with this regulation.

Agenda – Ordinary Council Meeting – Friday 30th June 2023

(3) The participants must prepare a business plan that includes an overall assessment of the formation of the regional subsidiary and is to include details of —

- (a) its expected effect on the provision of facilities and services by the participants;
- and (b) its expected effect on other persons providing facilities and services in the participants' districts; and
- (c) its expected financial effect on the participants; and
- (d) its expected effect on matters referred to in each participant's current plan prepared under section 5.56; and
- (e) the service that is proposed to be provided, or the activity that is proposed to be carried on, by the regional subsidiary; and
- (f) why the regional subsidiary is proposed to be formed to provide that service or carry on that activity.

(4) Each participant must publish the business plan on its official website and make copies of the plan available for inspection at its office.

(5) Each participant must give local public notice of the proposal to form a regional subsidiary in accordance with a business plan, stating that —

- (a) submissions about the proposal may be made to the participant before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and
- (b) the business plan has been published on its official website and copies of it are available for inspection at its office.

(6) After the last day for submissions, each participant must consider any submissions made to the participant.

(7) If, having considered any submissions made, the participants decide to proceed with the proposal or with a proposal that does not involve a significant change in what was proposed, the participants may apply to the Minister for approval for the formation of the regional subsidiary, subject to compliance with section 3.70(2).

(8) If, having considered any submissions made, the participants decide to proceed with a proposal that involves a significant change in what was proposed, the participants must —

- (a) prepare a revised business plan; and
- (b) comply with this regulation in respect of the revised business plan and the new proposal.

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

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OFFICERS RECOMMENDATION

That Council authorize the Chief Executive Officer to provide local public notice of the Murchison Regional Vermin Council proposal to become a regional subsidiary and make available its associated business plan.

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14.5 Review of the Delegations Register

Applicant:	Shire of Yalgoo
Date:	22/06/2023
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	Delegation Register

SUMMARY

That Council review the Delegations Register.

COMMENT

The Delegations were last reviewed in June 2022. Council is required to review the Delegations at least once every year.

As the review matched our current operating environment limited changes are proposed.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 5.46 (2). At least once every financial year, delegations under this Division are to be reviewed by the delegator.

POLICY/FINANCIAL IMPLCATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICERS RECOMMENDATION

That Council review and adopt the as presented Delegations Register.

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14.6 FIJV Project and Proposal

Applicant:	Shire of Yalgoo
Date:	22/06/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	Letter from FIJV 12 th June 2023

SUMMARY

That Council consider requests and applications related to an FIJV Project Proposal.

COMMENT

The Shire of Yalgoo has had recent discussions with proponents of the FIJV Yogi project.

The Shire has received a request for the sale of Lot 185 on Deposited Plan 181557. This is a 2.1 Hectare Residential Lot on Stanley Street Yalgoo. The intentions of FI Joint Venture Pty Ltd are described in the attached letter.

Should Council provide in principal support to this disposal a number of criteria must be met before Council can consider the disposal of land. As this has been a request for sale and not an auction or public tender initiated by the local government the conditions of 3.58 Disposing of Property subsections 3 and 4 are required. For anything that cannot be accomplished by Shire Staff a quote and then invoice will be provided to FIJV.

Council can request that the proposal be put before Council prior to advertising or authorize the Chief Executive Officer to consider the proposal and advertise it before it returns to Council.

Presented in conjunction with this proposal the Minister for Lands is seeking comment or objection to the granting of Miscellaneous License 59/208 to FI Joint Venture Pty Ltd.

ML 59/208 will encroach upon a portion of unmanaged "State Infrastructure Corridor" Reserve 48372 which is located approximately 15 kilometres east of Yalgoo townsite on the Geraldton Mt Magnet Road.

Administration proposes that comment be made on maintaining access to existing tracks and feedback be considered from pastoral lease holders regarding the movement of stock. DFES involvement should also be considered with respect to Bushfire Access either side of a proposed pipeline.

Discussions have also been held regarding the expansion and upgrade of the Yalgoo Airstrip. So that practical work can move forward without an additional cost to the ratepayer it is suggested that a legal agreement be drafted between both parties. The Shire will be required to carry out preliminary work and the potential realigning of Badja-Woolshed Road. So that the Shire is not out of pocket should development

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plans change the agreement would provide for a deposit or bank guarantee indicative of work that the Shire or its contractors may carry out.

STATUTORY ENVIRONMENT

Local Government Act 1995

3.58 Disposing of property

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

(a) the names of all other parties concerned; and

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council:

1. agree to consider the sale of Lot 185 DP181557 and authorize the Chief Executive Officer to proceed with the relevant negotiations and local public advertising of a disposition they consider appropriate;
2. provide comment to the Minister for Lands requesting consideration of existing tracks and pastoral stock movements as well as fire and emergency service access around any proposed infrastructure such as a pipeline or conveyor belt; and
3. requests the Chief Executive Officer to pursue a legal agreement with FIJV for the expansion of the Yalgoo Airstrip inclusive of a deposit or bank guarantee and request for water data in proximity of the townsite or Water Corporation ground water sources.

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14.7 Chief Executive Officers Report

Applicant:	Shire of Yalgoo
Date:	23/06/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council receive the Chief Executive Officers Report.

COMMENT

The following general report is provided to Council as a summary of upcoming events and continuous professional development.

Canberra Australian Local Government Association AGM

Councillors will be provided with some time during this item to report on their attendance at this conference.

The Chief Executive Officer along with representatives of Cue Shire met with the Hon Darren Chester MP Shadow Minister for Regional Development, Local Government and Territories to continue a push for National Rail Safety changes at passive level crossings and the lighting of locomotive carriages.

The CEO also attended a hearing for the Senate Inquiry into the implications of severe weather events on the national regional, rural, and remote road network. Councillors from Yalgoo, Cue and Murchison Shire as well as the CEO of Meekatharra supported this hearing that was the response of a public submission by the Shire.

Focusses of administration will be upcoming renewable energy grant funding, Black Dog funding for Emergency Services and a continued push for untied grant funding.

It is important that other sources of funding be explored in the future to attend policy forums where debates are held and voted on. Some topics where close to a 50/50 split which represent different metropolitan and regional views on topics.

The CEO asked a question of the Minister for Telecommunications regarding Telecommunications companies redundancy and recovery times after natural disasters. Like industry it is the Federal Governments position that we should utilise community radio.

Events

The Mid West Development Commission Board will be travelling to Yalgoo on the 13th and 14th of July to meet with Councillors and Businesses. The opportunity may also exist to meet with the new General Manager of Golden Grove.

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The Dental Van will be visiting town from the 19th to the 28th of July and will be located at the Yalgoo Primary School.

An auction for the Mardu properties on Campbell Street are proposed to occur on the 1st August 2023.

NAIDOC day was well attended at the Yalgoo Primary School with community involvement in cooking and art activities.

Bushfire Brigades

The Yalgoo Bushfire Brigade recently attended a heavy vehicle fire. Recent training and a lucky location resulted in an extremely fast response from the crew. Sincere thanks has been expressed by Cube who could have lost significantly more than they did.

The late Mr Ray Winfield's Grader is in the process of being removed from the AWC Mt Gibson Lease.

The Paynes Find Bushfire Brigade AGM will be held on the 18th July 2023 and the Yalgoo Brigade meeting was held recently alongside fire training.

A Local Emergency Management Meeting and activity is scheduled for the 19th of July and the CBFCO will be attending a training forum in Nambeelup immediately afterwards.

General Reporting

The Shire has recently signed up to a new LGIS Employee Assistance Program with the use of Administration OH&S Funds. This service will be ongoing and available to Staff, Councillors and Volunteers.

A recent meeting was held with the Department of Biodiversity, Conservation and Attractions. If Council are interested in the recent update on the Plan for our Parks initiative please inform Administration. There is also a proposal for a reserve over Lake Moore. Comment will be provided once Administration has sought feedback from neighbouring property/lease holders.

Shire Rate services have been outsourced to ITVision. Administration expresses its thanks to the years of service that Gaye Dennison has provided to the Shire of Yalgoo. She was an asset to this small community and will be missed.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

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OFFICERS RECOMMENDATION

That Council accepts the Chief Executive Officers Report.

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14.8 Budget Considerations 2023/24

Applicant:	Shire of Yalgoo
Date:	23/06/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council consider the following projects in the lead up to determining the 2023/24 Annual Budget.

COMMENT

Consideration has been given to a number of projects so far such as the support of the Southern Rangelands Pastoral Alliance and the purchase of Carbon Offsets for the Shires Diesel Fleet.

With a significant amount of Grant Funding currently at play there will be a number of carryover projects such as nursing housing, gardens, signage and the Yalgoo Hall.

Further grants have been applied to or proposed for Weather Stations, solar, electrification and community events.

A number of Shire Vehicles will be included as per past resolutions and the Shires Vehicle Replacement Program. An insurance claim for the lost grader should shortly be finalized with some shortfall expected for the outright purchase of a new machine.

Administration would like to propose the following projects or planning to be considered as part of budget deliberations.

A new Reserve Fund for Geraldton-Mt Magnet Highway Improvements within the Yalgoo Townsite. This could involve \$200-\$300,000 per year for the next three years to introduce a slip lane, island/crossing point and asphalt (for sound reduction).

Serious consideration should be given to increase and improve Shire housing stock. In future years this could result in housing agencies taking over old stock or the sale of properties to long term tenants generating rates and increasing the towns population.

Alongside improvements proposed by Main Roads WA the Shire could look at the reconstruction or resealing of the Paynes Find Town Road making it appropriate for heavy vehicles. MRWA has also put forward an ablution block for one of the proposed truck rest areas with the potential for Shire management.

A survey of the town is required so that there may be a future improvement to drainage. While rain is not a constant consideration there are many Shire assets that end up underwater during heavier rains.

In selling the Shires story and promoting the region and overhaul of town and boundary road signage should be considered in a consistent manner.

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RRG and LRCI funding is proposed to complete another 5km of Yalgoo-Ninghan Road leaving only 5km to Great Northern Highway.

R2R if accessed after relevant audit completion can then be used for widening and resealing on either Yalgoo-Ninghan Road or Morawa-Yalgoo Road.

Indicative costs have been sought for instantaneous fleet tracking. This would assist with duress situations, streamline check-ins, provide live data during an emergency services situation for all Shire Assets and improve workflows.

Other proposals brought forward are the anthropological assessment of cemeteries. Primarily to improve the Shires records and future placements within the active Yalgoo Cemetery.

Sustainable increases to staff training are appropriate for everything from the airstrip and traffic control to working at heights and in confined spaces. It is also good to see that a number of staff have competently obtained higher vehicle qualifications this year.

Continued work on the railway is also proposed along with a small nursery for trees and plants. Desalination may be required on Shire bores that feed our town reticulation. This will allow for less replacement of reticulation and the potential to grow a wider variety of plants without using the towns drinking water supply.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council consider the proposed projects and report on any potential efficiency measures with respect to the 2023/24 Annual Budget.

Agenda – Ordinary Council Meeting – Friday 30th June 2023

14.9 Amendments/Authorisations to Bank Authorised Signing Officers

Applicant:	Shire of Yalgoo
Date:	26/06/2023
Reporting Officer:	Chief Executive Officer Ian Holland
Author:	Executive Assistant Diane Hodder
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council review and update the authorised signing officers for the Shire of Yalgoo Accounts with National Australia Bank and Bendigo Bank.

COMMENT

Delegation currently exists for the CEO, DCEO, Finance Administration Officer and Rates Officer. By incorporating individuals names, the minutes can be utilised to provide evidence to financial institutions of a change along with supplementary paperwork.

Bank Accounts held by the Shire of Yalgoo

Shire of Yalgoo Municipal Account National Australia Bank

Shire of Yalgoo Trust Account National Australia Bank

Shire of Yalgoo Municipal Account Bendigo Bank

Shire of Yalgoo Trust Bendigo Bank

And associated reserves accounts or term deposits – CEO only as per delegation

Signatories in this context also relates to having online banking access, the ability to direct banking staff and electronically authorise payments on behalf of the Shire of Yalgoo as per existing policies and delegations.

As a result of the recent elections Councillor Payne and Councillor Trenfield will remain as authorized signatories.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Absolute Majority

Agenda – Ordinary Council Meeting – Friday 30th June 2023

OFFICERS RECOMMENDATION

That Council accepts the inclusion of Peter Ward DCEO as an Account Signatory for the Municipal and Trust Accounts with National Australia Bank and Bendigo Bank.

Agenda – Ordinary Council Meeting – Friday 30th June 2023

14.10 Donation - Rotary Club of Geraldton Radio Auction

Applicant:	Shire of Yalgoo
Date:	7/06/2023
Reporting Officer:	Chief Executive Officer Ian Holland
Author:	Executive Assistant Diane Hodder
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council give consideration to sponsor the Rotary Club of Geraldton Radio Auction by making a pledge in the form of an accommodation voucher at the Yalgoo Caravan Park and prospecting license fee.

COMMENT

The Rotary Club of Geraldton has been conducting annual radio auction for the last 29 years and this initiative will help to provide further exposure for the Shires prospecting attraction. The Shire of Yalgoo has supported this initiative for the Rotary Club for the past three years.

The involvement by the Shire has the potential for the tourism promotion of the area and an identical offer was provided to the Rotary Club last year.

The Fees and Charges for 2023/24 will be considered/adopted alongside the Budget and may change prior to the Auction.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

Policy 7.7 Donations and Sponsorship

VOTING REQUIREMENT

Absolute Majority

OFFICERS RECOMMENDATION

That Council provides Yalgoo Caravan Park Accommodation and a Prospecting Permit up to the value of \$300 to the Rotary Club of Geraldton.

Agenda – Ordinary Council Meeting – Friday 30th June 2023

14.11 Dangerous Excavations Morawa-Yalgoo Road.

Applicant:	Shire of Yalgoo
Date:	26/06/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council consider the enforcement of the Local Government (Uniform Local Provisions) Regulations 1996 on Morawa-Yalgoo Road.

COMMENT

Drillers acting on behalf of Silverlake Resources carried out work in the Morawa-Yalgoo Road Reserve, damaged a roadside drain and created a dangerous excavation next to the road just prior to the 16th May 2023.

3 days after this was reported to the company they reinstated the work by continuing to work inside the road reserve. As a result of this activity the Chief Executive Officer attended the site and inspected the surrounding area.

Upon inspection a number of mineshafts of unknown depth were found to exist abutting the road reserve with more existing in proximity. After examining pipework that traverses the thoroughfare the CEO also looked for approval and asked the company for any approval they may have. Administration does not believe that any approval was granted for Silverlake infrastructure inside the road reserve. Insurance, a condition of the uniform local provisions does not appear to exist after investigation.

With respect to the pipeline Silverlake Resources were informed that they were required to remove the pipeline, provide lawful authority or provide an application to the local government under the regulations by 10am Friday the 23rd June.

Rather than abide by this notice Silverlake chose to provide evidence of discussions held with the Shire in 2015 regarding a road use agreement and work on their haul road. No approval or evidence of legislated conditions have been provided.

It is therefore recommended that a fine be issued to Silverlake Resources who have admitted to ownership of the infrastructure.

The Shire should not have to take any responsibility or liability for a company's infrastructure inside its road reserves.

Silverlake has confirmed it will commit to fencing any shaft within 10m of the edge of Morawa-Yalgoo Road on M59/49-1 by the 31/01/2024. Silverlake has described environmental compliance issues as a hurdle to carrying out this work immediately. If it is found that an exemption is relevant and this work can be carried out in a timely manner a request will be brought back to Council to consider subsection (3) of Part 11.

11. Dangerous excavation in or near public thoroughfare — Sch. 9.1 cl. 6

(3) A person must not, without lawful authority, make or make and leave an excavation in a public thoroughfare or land adjoining a public thoroughfare.

Penalty: a fine of \$5 000 and a daily penalty of \$500 for each day during which the offence continues.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Uniform Local Provisions) Regulations 1996

17. Private works on, over, or under public places — Sch. 9.1 cl. 8

(1) A person must not, without lawful authority, construct anything on, over, or under a public thoroughfare or other public place that is local government property.

Penalty: a fine of \$5 000.

(2) Subregulation (1) does not apply to the construction of things by or on behalf of the Crown.

(3) A person may apply to the local government for permission to construct a specified thing on, over, or under a specified public thoroughfare or public place that is local government property.

(4) Permission granted by the local government under this regulation —

(a) must be in writing; and

(b) must specify the period for which it is granted; and

(c) must specify each condition imposed under subregulation (5); and

(d) may be renewed from time to time; and

(e) may be cancelled by giving written notice to the person to whom the permission was granted.

(5) The local government may impose such conditions as it thinks fit on granting permission under this regulation including, but not limited to, any of the following —

(a) a condition imposing a charge for any damage to the public thoroughfare or public place resulting from the construction;

(b) a condition requiring the applicant to deposit with the local government a sum sufficient in the opinion of the CEO of the local government to cover the cost of repairing damage to the public thoroughfare or public place resulting from the construction, on the basis that the local government may retain from that sum the amount required for the cost of repairs by the local government if the damage is not made good by the applicant.

(6) It is a condition of the permission granted under this regulation that —

(a) the ordinary and reasonable use of the public thoroughfare or public place for the purpose to which it is dedicated is not to be permanently or unreasonably obstructed; and

(b) the person carrying out the construction work ensures that a footpath of a public thoroughfare or other public place that is local government property is covered

Agenda – Ordinary Council Meeting – Friday 30th June 2023

during the period specified in writing by the local government so as to — (i) prevent damage to the footpath; or (ii) prevent inconvenience to the public or danger from falling materials; and

(c) damage to the public thoroughfare or public place resulting from the construction is repaired to the satisfaction of the CEO of the local government.

(7) A person granted permission under this regulation must comply with each condition of the permission. Penalty: a fine of \$5 000 and a daily penalty of \$500 for each day during which the offence continues.

(8) A person who constructs anything in accordance with permission granted under this regulation must —

(a) maintain it; and

(b) obtain from an insurance company approved by the local government an insurance policy, in the joint names of the local government and the person, indemnifying the local government against any claim for damages which may arise in, or out of, its construction, maintenance or use. Penalty: a fine of \$5 000.

(9) For the purposes of section 3.37 of the Act, a contravention of subregulation (1) or (7) is a contravention that can lead to impounding of goods comprising a thing constructed on, over, or under a public thoroughfare or other public place that is local government property.

POLICY/FINANCIAL IMPLCATIONS

These actions may necessitate future legal advice.

VOTING REQUIREMENT

Absolute Majority

OFFICERS RECOMMENDATION

That Council:

1. authorize the Chief Executive Officer to issue a fine of \$5000 to Silverlake Resources for constructing anything on, over, or under a public thoroughfare or other public place that is local government property without lawful authority;
2. delegate to the Chief Executive Officer the power to grant permission for this infrastructure (including conditions), should an application be received, and all conditions actioned by the 21st July 2023; and
3. failing a suitable application is made and all conditions actioned by the 21st July 2023 authorise the Chief Executive Officer to impound any goods comprising a thing constructed on, over or under a public thoroughfare that is local government property.

Agenda – Ordinary Council Meeting – Friday 30th June 2023

15 NOTICE OF MOTIONS

NIL

16 URGENT BUSINESS

17 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

17.1 Performance Review and Novated Lease

Item deferred from the May ordinary meeting.

Report to be tabled once received from LOGO Appointments.

18 NEXT MEETING

The next Ordinary Meeting of Council is due to be held in the Council Chambers, Gibbons Street Yalgoo on Friday 28th July 2023 commencing at 10.00am.

19 MEETING CLOSURE

There being no further business the Shire President declared the Ordinary Council Meeting closed at.

PUBLIC QUESTION TIME - FOR INFORMATION PURPOSES ONLY

The Shire of Yalgoo welcomes community participation during public question time of Council Meetings. The following is a summary of s5.24 of the Local Government Act 1995, the Local Government (Administration) Regulations 1996 and Shire Policy, to provide a guide for public question time.

To enable a prompt and detailed response to questions, members of the public are requested to lodge questions in writing to the Chief Executive Officer at least two days prior to a Council meeting. This can be done:

- a. In person at the Shire of Yalgoo Office, 37 Gibbons St, Yalgoo
- b. By emailing the Executive Support Officer pa@yalgoo.wa.gov.au
- c. By phoning the Executive Support Officer (08) 9962 8042

When registering a question members of the public will be required to provide the following for record keeping and response:

- a. Name, Address, Contact Number and Name of Organisation representing (if any)
- b. A written copy of the question to be asked at Public Question Time

It is recommended to arrive at the Council Meeting 15 minutes to commencement if you have not registered a question in advance.

The presiding Member will open Public Question Time where appropriate and, if necessary, provide a brief summary of the rules, regulations and procedures of Public Question Time.

1. The person asking the question is to state their name prior to asking the question.
2. Questions are to be directed through the chair, with the Presiding Member having the discretion of accepting or rejecting a question and the right to nominate a Councillor or Officer to answer.
3. In order to provide an opportunity for the greatest portion of the gallery to take advantage of question time, questions are to be as succinct as possible. Any preamble to questions should therefore be minimal and no debating of the issue between the Gallery, Councillors or Officers is permissible.
4. Where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response.
5. Questions which are considered inappropriate; offensive or otherwise not in good faith; duplicates or variations of earlier questions; relating to the personal affairs or actions of Council members or employees; will be refused by the Presiding Member as 'out of order' and will not be recorded in the minutes.

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6. Questions from members of the public that do not comply with the Rules of Question Time or do not abide by a ruling from the Presiding Member, or where the member of the public behaves in a manner in which they are disrespectful of the Presiding Member or Council, or refuse to abide by any reasonable direction from the Presiding Member, will be ruled 'out of order' and the question will not be recorded in the minutes.
7. Answers to questions provided in good faith, however, unless reasonable prior written notice of the question is given, answers should not be relied upon as being totally comprehensive.
8. The priority for asking questions shall be firstly 'questions on which written notice has been given prior to the meeting' (that is, prior to 12 noon on the day immediately preceding the meeting) and secondly, 'questions from the floor'.
9. Public Question Time is set for a maximum period of 15 minutes, and will terminate earlier should no questions be forthcoming.
10. There are circumstances where it may be necessary to place limits on the asking of questions to enable all members of the public a fair and equitable opportunity to participate in Public Question Time. In these events the Presiding Member will apply the most appropriate limit for the circumstance. Generally each member of the public shall be provided a maximum two minutes time limit in the first instance, in which to ask a maximum of two questions (whether these are submitted 'in writing' or 'from the floor'). A question may include a request for the tabling of documents where these are relevant to an issue before Council.
11. Should there be time remaining on the initial period for Public Question Time (i.e. 15 minutes) after all members of the public have posed their initial allotment of two questions, the Presiding Member will then allow members of the public to sequentially (in accordance with the register) ask further questions (with necessary limits in place as discussed above if required) until the initial period for Public Question Time has expired.
12. Any extension to the initial period for Public Question Time is to be limited to a period that will allow sufficient time for any remaining members of the public to ask their initial allotment of two questions.
13. Where a question (compliant to these rules) is raised and is unable to be answered at the meeting, the question shall be 'taken on notice' with an answer being given at the next appropriate Council Meeting.
14. Where a member of the public submitting a question is not physically present at the meeting, those questions will be treated as an item of correspondence and will be answered in the normal course of business (and not be recorded in the minutes).

MATTERS FOR WHICH THE MEETING MAY BE CLOSED- FOR INFORMATION PURPOSES ONLY

Councillors are obliged to maintain the confidentiality of matters discussed when the meeting is closed.

The following legislative extracts were downloaded from www.legislation.wa.gov.au on 7 July 2021.

Local Government Act 1995

s5.23. Meetings generally open to the public

(1) Subject to subsection (2), the following are to be open to members of the public —

- (a) all council meetings; and
- (b) all meetings of any committee to which a local government power or duty has been delegated.

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person,

where the trade secret or information is held by, or is about, a person other than the local government; and

- (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or

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- (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
and
 - (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

s5.92 Access to information by council, committee members

- (1) A person who is a council member or a committee member can have access to any information held by the local government that is relevant to the performance by the person of any of his or her functions under this Act or under any other written law.
- (2) Without limiting subsection (1), a council member can have access to —
- (a) all written contracts entered into by the local government; and
 - (b) all documents relating to written contracts proposed to be entered into by the local government.

s5.93. Improper use of information

A person who is a council member, a committee member or an employee must not make improper use of any information acquired in the performance by the person of any of his or her functions under this Act or any other written law —

- (a) to gain directly or indirectly an advantage for the person or any other person; or
- (b) to cause detriment to the local government or any other person. Penalty: \$10 000 or imprisonment for 2 years.

Local Government (Model Code of Conduct) Regulations 2021

s.21 Disclosure of Information

- (1) In this clause —

closed meeting means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;

Agenda – Ordinary Council Meeting – Friday 30th June 2023

confidential document means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;

document includes a part of a document;

non-confidential document means a document that is not a confidential document.

- (2) A council member must not disclose information that the council member —
- (a) derived from a confidential document; or
 - (b) acquired at a closed meeting other than information derived from a non-confidential document.
- (3) Subclause (2) does not prevent a council member from disclosing information —
- (a) at a closed meeting; or
 - (b) to the extent specified by the council and subject to such other conditions as the council determines; or
 - (c) that is already in the public domain; or
 - (d) to an officer of the Department; or
 - (e) to the Minister; or
 - (f) to a legal practitioner for the purpose of obtaining legal advice; or
 - (g) if the disclosure is required or permitted by law.

ATTENDANCE - FOR INFORMATION PURPOSES ONLY

Local Government Act 1995

S2.25 Disqualification for failure to attend meetings

- (1) A council may, by resolution, grant leave of absence, to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister, unless all of the meetings are within a period of 3 months.
- (3A) Leave is not to be granted in respect of —
 - (a) a meeting that has concluded; or
 - (b) the part of a meeting before the granting of leave.
- (3) The granting of the leave, or refusal to grant the leave and reasons for that refusal, is to be recorded in the minutes of the meeting.
- (4) A member who is absent, without obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified

Agenda – Ordinary Council Meeting – Friday 30th June 2023

from continuing his or her membership of the council, unless all of the meetings are within a 2 month period.

- (5A) If a council holds 3 or more ordinary meetings within a 2 month period, and a member is absent without leave throughout each of those meetings, the member is disqualified if he or she is absent without leave throughout the ordinary meeting of the council immediately following the end of that period.
- (5) The non attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council —
 - (a) if no meeting of the council at which a quorum is present is actually held on that day; or
 - (b) if the non attendance occurs —
 - (i) while the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5); or
 - (ii) while proceedings in connection with the disqualification of the member have been commenced and are pending; or
 - (iiia) while the member is suspended under section 5.117(1)(a)(iv) or Part 8; or
 - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending.
- (6) A member who before the commencement of the Local Government Amendment Act 2009 section 5 was granted leave during an ordinary meeting of the council from which the member was absent is to be taken to have first obtained leave for the remainder of that meeting.

Urgent Business

General business will not be admitted to Council. In cases of urgency or other special circumstances, where a matter cannot or should not be deferred until the next meeting, urgent items may, with the consent of a majority of Elected Members present, be heard and dealt with. Any such business shall be in the form of a clear motion, and the President may require such a motion to be written and signed by the Councillor or officer proposing the motion or recommendation.

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Deputations

Persons wishing to appear before Council or a Committee as a deputation should apply to the CEO at least one week before the date of the meeting, specifying the purpose of the deputation and the number of persons in the deputation. Deputations may be permitted at the discretion of the Presiding Member or by a resolution of the Council or Committee (as the case may not be). Not more than two members of a deputation may address the Council or Committee, except to answer questions from members of the Council or Committee.

A motion was mover by Cr_____ and seconded by Cr_____ to adjourn the meeting for lunch/a break and to reconvene at _____am/pm

SHIRE OF YALGOO
FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31MAY 2023

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SHIRE OF YALGOO

Compilation report

I have compiled the accompanying special purpose financial statements of the Shire of Yalgoo which comprises the statement of comprehensive income, statement of financial activity, statement of current assets and liabilities, statement of financial position, reserve funds statement, loan statement and detailed schedules for the period ending 31st May 2023. The specific purpose for which the special purpose financial statements have been prepared is to meet compliance with the Local Government Act 1995 and its regulations.

The responsibility of the regional local government

The Shire of Yalgoo are solely responsible for the information contained in the special purpose financial statements, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet its needs and for the purpose that the financial statements were prepared.

My responsibility

On the basis of information provided by the Shire of Yalgoo, I have compiled the accompanying special purpose financial statements in accordance with the requirements of the Local Government Act 1995 and its regulations and APES 315: Compilation of Financial Information.

I have applied my expertise in accounting and financial reporting to compile these financial statements in accordance with the financial information supplied by the Shire of Yalgoo. I have complied with the relevant ethical requirements of APES 110 Code of Ethics for Professional Accountants.

Assurance disclaimer

Since a compilation engagement is not an assurance engagement, I am not required to verify the reliability, accuracy or completeness of the information provided to me by management to compile these monthly financial statements. Accordingly, I do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial statements were compiled exclusively for the benefit of the Shire of Yalgoo who is responsible for the reliability, accuracy and completeness of the information used to compile them. I do not accept responsibility for the contents of the special purpose financial statements.

DCA

Dominic Carbone & Associates

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SHIRE OF YALGOO
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDED 31 MAY 2023

	2022-23 ADOPTED BUDGET	2022-23 MAY BUDGET	2022-23 MAY ACTUAL
EXPENDITURE		\$	\$
General Purpose Funding	(211,342)	(173,685)	(123,393)
Governance	(516,840)	(473,769)	(248,126)
Law, Order, Public Safety	(200,379)	(183,681)	(144,131)
Health	(96,699)	(88,641)	(68,050)
Education and Welfare	(20,873)	(19,134)	(11,529)
Housing	(283,328)	(259,563)	(93,939)
Community Amenities	(237,505)	(217,676)	(160,311)
Recreation and Culture	(869,535)	(797,074)	(662,056)
Transport	(7,029,474)	(6,443,685)	(1,068,705)
Economic Services	(901,486)	(826,362)	(478,628)
Other Property and Services	(14,049)	(12,878)	(906,908)
	(10,381,510)	(9,496,147)	(3,965,775)
FINANCE COSTS			
Housing	(4,892)	(4,639)	0
Community Amenities	(1,120)	(855)	0
	(6,012)	(5,494)	0
<i>Total Expenditure</i>	(10,387,522)	(9,501,641)	(3,965,775)
REVENUE			
General Purpose Funding	3,259,507	4,080,127	3,362,620
Governance	0	0	0
Law, Order, Public Safety	35,200	274,200	12,247
Health	9,109	890	0
Education and Welfare	11,348	0	0
Housing	15,000	13,750	14,850
Community Amenities	40,425	20,442	39,493
Recreation and Culture	6,000	353,934	5,919
Transport	5,398,991	6,096,284	188,270
Economic Services	274,545	183,560	222,634
Other Property & Services	44,400	43,133	23,511
	9,094,525	11,066,320	3,869,544
PROFIT (LOSS) ON DISPOSAL OF ASSETS			
Plant and Equipment	2,700	2,700	47,149
Land and Buildings	0	0	0
<i>Gain (Loss) on Disposal</i>	2,700	2,700	47,149
NON - OPERATING GRANTS,SUBS,CONTRIB			
General Purpose Funding	828,220	0	414,110
Law Order and Public Safety	239,000	0	0
Recreation and Culture	348,359	0	0
Transport	697,293	0	0
Economic Services	0	0	0
<i>Total Non - Operating</i>	2,112,872	0	414,110
<i>Total Revenue</i>	11,210,097	11,069,020	4,330,803
<i>Net Result</i>	822,575	1,567,380	365,028
<i>Total Comprehensive Income</i>	822,575	1,567,380	365,028

SHIRE OF YALGOO
FINANCIAL ACTIVITY STATEMENT

FOR THE PERIOD ENDING 31 MAY 2023

	2022-23 ADOPTED	2022-23 ANNUAL	2022-23 MAY	2022-23 MAY	2022-23 VARIANCE		2022-23 VARIANCE	COMMENTS
	BUDGET	BUDGET REVIEW	BUDGET YTD	ACTUAL YTD	FAVOURABLE	UNFAVOURABLE		
OPERATING REVENUE	\$	\$	\$	\$	\$	\$	%	
General Purpose Funding	4,087,727	4,447,232	4,080,127	3,776,729		(303,398)	-7.44%	Additional interim rates levied and non payment penalty interest and less rates levied and FAG, Local Road and LRCI grants not yet received and interest received
Governance	0	0	0	0				
Law, Order Public Safety	274,200	275,241	274,200	12,247		(261,954)	-95.53%	DFES operating and capital grants not yet received
Health	9,109	9,109	890	0		(890)	-100.00%	Minor variance
Education and Welfare	11,348	11,348	0	0				
Housing	15,000	12,150	13,750	14,850	1,100		8.00%	Minor variance
Community Amenities	40,425	45,067	20,442	39,493	19,052		93.20%	Finalisation of Yalgoo Revitalisation Planning Grant - Unspent Portion
Recreation and Culture	354,359	342,414	353,934	5,919		(348,015)	-98.33%	Additional MEEDAC contributions less CRSFF grant to resurface rage cage tennis and basketball courts and Lotterywest contribution for Yalgoo Hall renovations
Transport	6,096,284	8,659,786	6,096,284	188,270		(5,908,014)	-96.91%	Flood damage , R2R,RRPG grants and road agreements not yet received
Economic Services	274,545	245,262	183,560	222,634	39,074		21.29%	Additional caravan park takings and Emu Cup contributions received
Other Property and Services	44,400	55,638	43,133	23,511		(19,622)	-45.49%	Fuel credits not yet journaled and additional income from plant hire
	\$11,207,397	14,103,247	\$11,066,320	\$4,283,653	\$59,226	(\$6,841,893)		
LESS OPERATING EXPENDITURE								
General Purpose Funding	(211,342)	(209,096)	(173,685)	(123,393)	50,292		28.96%	Less admin. allocation and additional debt collection costs and rates refunds
Governance	(516,840)	(491,748)	(473,769)	(248,126)	225,643		47.63%	Less admin. allocation and elected member expenses and consultancy fees
Law, Order, Public Safety	(200,379)	(206,151)	(183,681)	(144,131)	39,550		21.53%	Less admin. Allocation
Health	(96,699)	(93,026)	(88,641)	(68,050)	20,591		23.23%	Less admin. allocation , EHO consultancy and depreciation, additional pest control expenditure
Education and Welfare	(20,873)	(20,248)	(19,134)	(11,529)	7,605		39.75%	Less expenditure on local drug group
Housing	(288,220)	(251,759)	(264,202)	(93,939)	170,263		64.44%	Less staff housing insurance ,repairs and mtce , admin. allocation and depreciation
Community Amenities	(238,625)	(222,460)	(218,531)	(160,311)	58,221		26.64%	Less admin allocation ,depreciation and heritage plan
Recreation and Culture	(869,535)	(840,596)	(797,074)	(662,056)	135,017		16.94%	Additional on old railway station building , Paynes Find Complex mtce ,Yalgoo Hub, Old Anglican Church and art centre operations and less admin. allocation ,depreciation, Railway Station grounds, Water Park, celebrations ,sign replacement and Heritage Planning and Projects
Transport	(7,029,474)	(10,020,349)	(6,443,685)	(1,068,705)	5,374,980		83.41%	Less expenditure on town street and rural road mtce , admin allocation, depreciation and flood damage and additional expenditure on Paynes Find airstrip mtce
Economic Services	(901,486)	(802,555)	(826,362)	(478,628)	347,734		42.08%	Less expenditure on caravan operations , admin. Allocation Project, wild dog community grants, tourism promotions ,race track and depreciation
Other Property & Services	(14,049)	(12,800)	(12,878)	(906,908)		(894,029)	-6942.17%	Under allocation of PWQ,POC and Admin.costs
	(\$10,387,522)	(13,170,788)	(\$9,501,641)	(\$3,965,775)	\$6,429,895	(\$894,029)		

SHIRE OF YALGOO
FINANCIAL ACTIVITY STATEMENT

FOR THE PERIOD ENDING 31 MAY 2023

	2022-23 ADOPTED	2022-23 ANNUAL	2022-23 MAY	2022-23 MAY	2022-23 VARIANCE		2022-23 VARIANCE	COMMENTS
	BUDGET	BUDGET REVIEW	BUDGET YTD	ACTUAL YTD	FAVOURABLE	UNFAVOURABLE		
<i>Increase(Decrease)</i>	\$819,875	932,459	\$1,564,680	\$317,878	\$6,489,121	(\$7,735,922)		
ADD	\$	\$	\$	\$	\$	\$	%	
Movement in Employee Provisions (AL & LSL)	0	0	0	(127,123)		(127,123)	-100.00%	Payment of Annual and Long Service Leave from liability account
Movement in Non - Current Provisions	0	0	0	0				
Movement in Accrued Salary and Wages	0	0	0	0				
Movement in Accrued Interest on Debentures	0	0	0	0				
Profit/ Loss on the disposal of assets	2,700	8,021	2,700	47,149	44,449		1646.25%	Proceeds from disposal of assets earlier then anticipated
Depreciation Written Back	809,421	809,421	741,969	151,716		(590,253)	-79.55%	Less depreciation expensed due to the roll over of previous year
Book Value of Assets Sold Written Back	437,300	459,128	437,300	0		(437,300)	-100.00%	WDV of plant sold not yet calculated
	\$1,249,421	1,276,570	\$1,181,969	\$71,742	\$44,449	(\$1,154,676)		
<i>Sub Total</i>	\$2,069,296	2,209,029	\$2,746,649	\$389,620	\$6,533,570	(\$8,890,598)		
LESS CAPITAL PROGRAMME								
Purchase Tools	0	0	0	0				
Purchase Land & Buildings	(1,233,220)	(1,259,567)	(788,000)	(639,005)	148,995		18.91%	Refer to capital works programme report
Infrastructure Assets - Roads	(1,483,293)	(1,126,000)	(1,383,293)	(468,000)	915,293		66.17%	Refer to capital works programme report
Infrastructure Assets - Recreation Facilities	(87,077)	(87,077)	(87,077)	0	87,077		100.00%	Refer to capital works programme report
Infrastructure Assets - Other	(40,652)	(40,652)	0	0				
Purchase Plant and Equipment	(1,444,000)	(1,406,863)	(1,444,000)	(340,219)	1,103,781		76.44%	Refer to capital works programme report
Purchase Furniture and Equipment	(98,602)	(138,602)	(77,000)	(13,666)	63,334		82.25%	Refer to capital works programme report
Repayment of Debt - Loan Principal	(82,094)	(82,094)	(41,047)	0	41,047		100.00%	Payment not yet posted
Transfer to Reserves	(1,517,312)	(1,817,312)	0	(51,139)		(51,139)	-100.00%	Transfer of interest received to Reserve Funds earlier then anticipated
	(\$5,986,250)	(5,958,167)	(\$3,820,417)	(\$1,512,029)	\$2,359,527	(\$51,139)		
ABNORMAL ITEMS								
	(\$5,986,250)	(5,958,167)	(\$3,820,417)	(\$1,512,029)	\$2,359,527	(\$51,139)		
<i>Sub Total</i>	(\$3,916,954)	(3,749,138)	(\$1,073,768)	(\$1,122,409)	\$8,893,096	(\$8,941,737)		
LESS FUNDING FROM								
Reserves	320,000	120,000	0	0				
Loans Raised	0	0	0	0				
Opening Funds	3,596,954	3,837,674	3,596,954	3,596,954	-			

SHIRE OF YALGOO							
FINANCIAL ACTIVITY STATEMENT							
FOR THE PERIOD ENDING 31 MAY 2023							
	2022-23 ADOPTED	2022-23 ANNUAL	2022-23 MAY	2022-23 MAY	2022-23 VARIANCE		COMMENTS
	BUDGET	BUDGET REVIEW	BUDGET YTD	ACTUAL YTD	FAVOURABLE	UNFAVOURABLE	
Closing Funds	0	0	0	0			
	\$3,916,954	3,957,674	\$3,596,954	\$3,596,954	\$0	\$0	
NET SURPLUS (DEFICIT)	\$0	208,536	\$2,523,186	\$2,474,545	\$8,893,096	(\$8,941,737)	
\$48,641					(\$48,641)		

SHIRE OF YALGOO**SUMMARY OF CURRENT ASSETS AND LIABILITIES****FOR THE PERIOD ENDED 31 MAY 2023**

CURRENT ASSET	ACTUAL
	\$
Cash at Bank	
- Cash Advance	200.00
- Cash at Bank	1,136,667.46
- Investments Unrestricted	0.00
- Investments Reserves	2,161,726.40
Sundry Debtors General	1,922,508.95
Stock on Hand	0.21
Other Assets	0.00
	5,221,103.02
LESS CURRENT LIABILITIES	ACTUAL
Sundry Creditors	608,149.13
Interest Bearing Loans and Borrowings	82,094.05
Provisions for Annual and Long Service Leave	95,612.86
	785,856.04
Adjustments	
Less Cash Backed Reserves	2,161,726.40
Plus Interest Bearing Loans and Borrowings	82,094.05
Plus Provision for Annual and Long Service Leave	95,612.86
Plus Accrued Salaries and Wages	22,787.08
Plus Interest on Debentures	530.96
SURPLUS OF CURRENT ASSETS OVER CURRENT LIABILITIES	\$ 2,474,545.53

SHIRE OF YALGOO
STATEMENT OF FINANCIAL POSITION
AS AT 31 MAY 2023

This section analyses the movements in assets, liabilities and equity between 2021/22 and 2022/23.

	Actual 2021-22 \$	Actual 2022-23 \$	Variance \$
Current assets			
Cash and cash equivalents	4,856,299	3,298,594	-1,557,705
Trade and other receivables	1,531,946	1,922,509	390,563
Inventories	0	0	0
Other assets	0	0	0
Total current assets	6,388,246	5,221,103	-1,167,143
Non-current assets			
Other Financial Assets	18,451	18,451	0
Property, plant and equipment	10,855,872	11,759,999	904,127
Infrastructure	76,121,335	76,526,382	405,047
Total non-current assets	86,995,658	88,304,832	1,309,174
Total assets	93,383,904	93,525,935	142,031
Current liabilities			
Trade and other payables	704,023	608,149	95,874
Interest-bearing loans and borrowings	82,094	82,094	0
Provisions	222,736	95,613	127,123
Total current liabilities	1,008,853	785,856	222,997
Non-current liabilities			
Interest-bearing loans and borrowings	46,815	46,815	0
Provisions	61,164	61,164	0
Total non-current liabilities	107,979	107,979	0
Total liabilities	1,116,832	893,835	222,997
Net assets	92,267,072	92,632,100	365,028
Equity			
Accumulated surplus	34,943,453	34,892,314	-51,139
Change in net assets resulting from operations		365,028	365,028
Asset revaluation reserve	55,213,031	55,213,031	0
Other reserves	2,110,587	2,161,726	51,139
Total equity	92,267,072	92,632,100	365,028

SHIRE OF YALGOO
RESERVE FUNDS
FOR THE PERIOD ENDING 31 MAY 2023

<u>Leave Reserve</u>	0101017056	O/BALANCE	BUDGET	ACTUALS
		01-07-22	2022-23	2022-23 YTD
		\$	\$	\$
	Opening Balance	49,835.95	49,836	49,835.95
	Plus Transfer from Accumulated Surplus			
	-Other	0.00	0	0.00
	- Interest Received	0.00	1,771	1,207.52
	Less Transfer to Accumulated Surplus			
	-Other	0.00	0	0.00
	CLOSING BALANCE	49,835.95	51,607	51,043.47

Purpose - To be used to fund annual and long service leave requirements.

<u>Plant Reserve</u>	0101017059	O/BALANCE	BUDGET	ACTUALS
		01-07-22	2022-23	2022-23 YTD
		\$	\$	\$
	Opening Balance	61,673.27	61,673	61,673.27
	Plus Transfer from Accumulated Surplus			
	-Other -	0.00	237,167	0
	- Interest Received	0.00	2,192	1,494.34
	Less Transfer to Accumulated Surplus			
	-Other	0.00	(200,000)	0
	CLOSING BALANCE	61,673.27	101,032	63,167.61

Purpose - To be used for the purchaseof major plant.

<u>Building Reserve</u>	0101017060	O/BALANCE	BUDGET	ACTUALS
		01-07-22	2022-23	2022-23 YTD
		\$	\$	\$
	Opening Balance	164,118.41	164,118	164,118.41
	Plus Transfer from Accumulated Surplus			
	- Interest Received	0.00	5,832	3,976.58
	Less Transfer to Accumulated Surplus			
	-Other	0.00	0	0
	CLOSING BALANCE	164,118.41	169,950	168,094.99

Purpose - To be used for the replacement of council propertie inluding housing and other properties.

<u>Yalgoo Ninghan Road Reserve</u>	0101017058	O/BALANCE	BUDGET	ACTUALS
		01-07-22	2022-23	2022-23 YTD
		\$	\$	\$
	Opening Balance	857,088.39	857,088	857,088.39
	Plus Transfer from Accumulated Surplus			
	-Other unspent contribution	0.00	1,031,692	0.00
	- Interest Received	0.00	30,457	20,767.20
	Less Transfer to Accumulated Surplus			
	-Other Recoup of Expenditure Road Mtce MMG	0.00	0	0.00
	CLOSING BALANCE	857,088.39	1,919,237	877,855.59

Purpose - To be used to maintain the sealed Yalgoo Ninghan Road.

SHIRE OF YALGOO
RESERVE FUNDS
FOR THE PERIOD ENDING 31 MAY 2023

<u>Sports Complex Reserve</u>	0101017061	O/BALANCE 01-07-22	BUDGET 2022-23	ACTUALS 2022-23 YTD
		\$	\$	\$
Opening Balance		96,890.53	96,891	96,890.53
Plus Transfer from Accumulated Surplus				
-Other		0.00	0	0.00
- Interest Received		0.00	3,443	2,347.66
Less Transfer to Accumulated Surplus				
-Other		0.00	0	0.00
CLOSING BALANCE		96,890.53	100,334	99,238.19

Purpose - For the development of new recreational facilities.

<u>Housing Maintenance Reserve</u>	0101017050	O/BALANCE 01-07-22	BUDGET 2022-23	ACTUALS 2022-23 YTD
		\$	\$	\$
Opening Balance		124,663.22	124,663	124,663.22
Plus Transfer from Accumulated Surplus				
-Other		0.00	0	0.00
- Interest Received		0.00	4,430	3,020.58
Less Transfer to Accumulated Surplus				
-Other		0.00	0	0.00
CLOSING BALANCE		124,663.22	129,093	127,683.80

Purpose - For the maintenance of staff and other housing owned by the Shire.

<u>General Road Reserve</u>	0101017051	O/BALANCE 01-07-22	BUDGET 2022-23	ACTUALS 2022-23 YTD
		\$	\$	\$
Opening Balance		130,273.75	130,274	130,273.75
Plus Transfer from Accumulated Surplus				
-Other		0.00	0	0.00
- Interest Received		0.00	4,629	3,156.53
Less Transfer to Accumulated Surplus				
-Other		0.00	0	0.00
CLOSING BALANCE		130,273.75	134,903	133,430.28

Purpose - For the maintenance of grids,etc on roads in the Shire.

<u>Community Amenities Maintenance Reserve</u>	0101017062	O/BALANCE 01-07-22	BUDGET 2022-23	ACTUALS 2022-23 YTD
		\$	\$	\$
Opening Balance		274,707.84	274,708	274,707.84
Plus Transfer from Accumulated Surplus				
-Other		0.00	0	0.00
- Interest Received		0.00	9,762	6,656.16
Less Transfer to Accumulated Surplus				
-Other		0.00	0	0.00
CLOSING BALANCE		274,707.84	284,470	281,364.00

Purpose - For the maintenance of community amenities.

SHIRE OF YALGOO
RESERVE FUNDS
FOR THE PERIOD ENDING 31 MAY 2023

<u>HCP Reserve</u>	0101017063	O/BALANCE 01-07-22	BUDGET 2022-23	ACTUALS 2022-23 YTD
		\$	\$	\$
Opening Balance		143,388.09	143,388	143,388.09
Plus Transfer from Accumulated Surplus				
-Other		0.00	0	0.00
- Interest Received		0.00	5,096	3,474.28
Less Transfer to Accumulated Surplus				
-Other		0.00	0	0.00
CLOSING BALANCE		143,388.09	148,484	146,862.37

Purpose - For future community projects operating expenditure.

<u>Yalgoo Morawa Road Reserve</u>	0101017064	O/BALANCE 01-07-22	BUDGET 2022-23	ACTUALS 2022-23 YTD
		\$	\$	\$
Opening Balance		182,825.36	182,825	182,825.36
Plus Transfer from Accumulated Surplus				
-Other Deflector Mine		0.00	173,453	0.00
- Interest Received		0.00	6,497	4,429.85
Less Transfer to Accumulated Surplus				
-Other		0.00	(120,000)	0.00
CLOSING BALANCE		182,825.36	242,775	187,255.21

Purpose - To be used to maintain the sealed Yalgoo Morawa Road.

<u>Superannuation Back Pay Reserve</u>	0101017052	O/BALANCE 01-07-22	BUDGET 2022-23	ACTUALS 2022-23 YTD
		\$	\$	\$
Opening Balance		24.31	24	24.31
Plus Transfer from Accumulated Surplus				
-Other		0.00	0	0.00
- Interest Received		0.00	1	0.59
Less Transfer to Accumulated Surplus				
-Other		0.00	0	0.00
CLOSING BALANCE		24.31	25	24.90

Purpose - For the purpose of paying any superannuation and back pay costs.

<u>Office Equipment Reserve</u>	0101017053	O/BALANCE 01-07-22	BUDGET 2022-23	ACTUALS 2022-23 YTD
		\$	\$	\$
Opening Balance		3,664.79	3,665	3,664.79
Plus Transfer from Accumulated Surplus				
-Other		0.00	0	0.00
- Interest Received		0.00	130	88.80
Less Transfer to Accumulated Surplus				
-Other		0.00	0	0.00
CLOSING BALANCE		3,664.79	3,795	3,753.59

Purpose - For the purpose of purchase of new office equipment and tht maintenance of existing equipment.

SHIRE OF YALGOO
RESERVE FUNDS
FOR THE PERIOD ENDING 31 MAY 2023

<u>Natural Disaster Triggerpoint Reserve</u>	0101017054	O/BALANCE 01-07-22	BUDGET 2022-23	ACTUALS 2022-23 YTD
		\$	\$	\$
Opening Balance		12,953.97	12,954	12,953.97
Plus Transfer from Accumulated Surplus				
-Other		0.00	0	0.00
- Interest Received		0.00	460	313.87
Less Transfer to Accumulated Surplus				
-Other		0.00	0	0.00
CLOSING BALANCE		12,953.97	13,414	13,267.84

Purpose - To be used to fund the Shire mandatory contribution when the Shire receives funding for reparation after natural disaster events.

<u>Emergency Road Repairs Reserve</u>	0101017055	O/BALANCE 01-07-22	BUDGET 2022-23	ACTUALS 2022-23 YTD
		\$	\$	\$
Opening Balance		8,478.93	8,479	8,478.93
Plus Transfer from Accumulated Surplus				
-Other		0.00	0	0.00
- Interest Received		0.00	301	205.45
Less Transfer to Accumulated Surplus				
-Other		0.00	0	0.00
CLOSING BALANCE		8,478.93	8,780	8,684.38

Purpose - To be used to fund emergency repairs to roads that are damaged by unfunded events (storm damages,vehicular,etc).

<u>Total</u>		2,110,586.81	3,307,900	2,161,726.22
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SHIRE OF YALGOO
LOAN SCHEDULE
AS AT 31 MAY 2023

Program	Loan No.	Principal	Loans Raised		Interest		Loan Repayment		Principal	Principal
		01.07.2022	Budget 2022-23	Actual 2022-23	Budget 2022-23	Actual 2022-23	Budget 2022-23	Actual 2022-23	30.06.2023 Budget	30.05.2023 Actual
		\$	\$	\$	\$	\$	\$	\$	\$	\$
STAFF HOUSING	53	30,718	0	0	1685	0	20143	0	10,575	30,718
STAFF HOUSING	55	49,747	0	0	2,783	0	24,083	0	25,664	49,747
STAFF HOUSING	56	27,928	0	0	424	0	27,928	0	0	27,928
PUBLIC TOILETS	54	20,517	0	0	1,120	0	9,941	0	10,576	20,517
		128,910	0	0	6,012	0	82,095	0	46,815	128,910
PLUS Change in Net Accrual						0				
TOTAL		128,910	0	0	6,012	0	82,095	0	46,815	128,910

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
Proceeds Sale of Assets						
1201011995 -Profit on Sale of Assets	\$0	\$0	\$0	\$0	\$0	\$0
1405011995 - Profit on Sale of Assets	\$0	\$0	\$0	\$0	\$0	\$0
3040235 - Profit on Sale of Assets	(\$47,149)	\$0	\$0	\$0	\$0	\$0
000000 CONTRA	\$47,149	\$0	\$0	\$0	\$0	\$0
00000 Proceeds Sale of Assets - Laptop Computer	\$0	\$0	\$0	\$0	\$0	\$0
00000 Proceeds Sale of Assets - Back Hoe	\$0	\$0	\$0	\$0	\$0	\$0
00000 Proceeds Sale of Assets - Cab Dual Truck	\$0	\$0	\$0	\$0	\$0	\$0
00000 Proceeds Sale of Assets - Cat Prime Mover	\$0	\$0	(\$100,000)	\$0	(\$100,000)	\$0
00000 Proceeds Sale of Assets - Motor Vehicle Works Parks YA827	\$0	\$0	\$0	\$0	\$0	\$0
00000 Proceeds Sale of Assets - Kubota	\$0	\$0	\$0	\$0	\$0	\$0
00000 Proceeds Sale of Assets - Motor Vehicle Fortunner	\$0	\$0	\$0	\$0	\$0	\$0
00000 Proceeds Sale of Assets - Motor Vehicle Fortunner	\$0	\$0	\$0	\$0	\$0	\$0
00000 Proceeds Sale of Assets - Motor Vehicle CEO	\$0	\$0	(\$55,000)	\$0	(\$55,000)	\$0
00000 Proceeds Sale of Assets - Community Bus	\$0	\$0	\$0	\$0	\$0	\$0
00000 Proceeds Sale of Assets - Grader	\$0	\$0	\$0	\$0	\$0	\$0
00000 Proceeds Sale of Assets - Trailer Tandum Axle	\$0	\$0	\$0	\$0	\$0	\$0
00000 Proceeds Sale of Assets -Multi Tyred Roller	(\$21,469)	\$0	(\$20,000)	\$0	(\$20,000)	\$0
00000 Proceeds Sale of Assets - Motor Vehicle Works Foreman Ute YA1000	\$0	\$0	(\$55,000)	\$0	(\$55,000)	\$0
00000 Proceeds Sale of Assets - Dual Cab Ute	\$0	\$0	(\$20,000)	\$0	(\$20,000)	\$0
00000 Proceeds Sale of Assets - Truck Parks YA329	\$0	\$0	\$0	\$0	\$0	\$0
00000 Proceeds Insurance Claim - YA827 note purchased 2015-16	\$0	\$0	\$0	\$0	\$0	\$0
00000 Proceeds Sale of Assets - Ride on Mower	\$0	\$0	(\$10,000)	\$0	(\$10,000)	\$0
00000 Proceeds Sale of Assets - Trailer Side Tipper	\$0	\$0	(\$80,000)	\$0	(\$80,000)	\$0
00000 Proceeds Sale of Assets - 3 Trailers and Converter Dolly	\$0	\$0	(\$75,000)	\$0	(\$75,000)	\$0
00000 Proceeds Sale of Assets - Forklift	(\$25,680)	\$0	\$0	\$0	\$0	\$0
00000 Proceeds Sale of Assets -Skidsteer	\$0	\$0	(\$25,000)	\$0	(\$25,000)	\$0
	(\$47,149)	\$0	(\$440,000)	\$0	(\$440,000)	\$0
						\$0
Written Down Value						
00000 Written Down Value - Prado	\$0	\$0	\$0	\$46,750	\$0	\$46,750
00000 Written Down Value - Fortuner	\$0	\$0	\$0	\$0	\$0	\$0
00000 Written Down Value - Fortuner	\$0	\$0	\$0	\$0	\$0	\$0
00000 Written Down Value - Kubota	\$0	\$0	\$0	\$0	\$0	\$0
00000 Written Down Value - Side Tipper Trailers	\$0	\$0	\$0	\$68,000	\$0	\$68,000
00000 Written Down Value - Forklift	\$0	\$0	\$0	\$0	\$0	\$0
00000 Written Down Value - Skidsteer	\$0	\$0	\$0	\$21,250	\$0	\$21,250
00000 Written Down Value - Cat Prime Mover	\$0	\$0	\$0	\$110,300	\$0	\$110,300
00000 Written Down Value - Toro Mower	\$0	\$0	\$0	\$0	\$0	\$0
00000 Written Down Value - Grader	\$0	\$0	\$0	\$0	\$0	\$0
00000 Written Down Value -Community Bus	\$0	\$0	\$0	\$0	\$0	\$0
00000 Written Down Value - Trailer	\$0	\$0	\$0	\$0	\$0	\$0

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
00000 Written Down Value - Multi Tyred Roller	\$0	\$0	\$0	\$55,000	\$0	\$55,000
00000 Written Down Value - Works Foreman ute YA1000	\$0	\$0	\$0	\$46,750	\$0	\$46,750
00000 Written Down Value - Truck Parks YA329	\$0	\$0	\$0	\$0	\$0	\$0
00000 Written Down Value - Dual Cab Ute	\$0	\$0	\$0	\$0	\$0	\$0
00000 Written Down Value - Concrete Truck	\$0	\$0	\$0	\$17,000	\$0	\$17,000
00000 Written Down Value - Batching Plant and Agitator on Trailer	\$0	\$0	\$0	\$0	\$0	\$0
00000 Written Down Value - Boomlift	\$0	\$0	\$0	\$0	\$0	\$0
00000 Written Down Value -Ride on Mower	\$0	\$0	\$0	\$8,500	\$0	\$8,500
00000 Written Down Value - 3 Trailers and Converter Dolly	\$0	\$0	\$0	\$63,750	\$0	\$63,750
00000 Written Down Value - 17 Shamrock Street	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - GAIN/LOSS ON DISPOSAL OF ASSET	(\$47,149)	\$0	(\$440,000)	\$437,300	\$0	\$437,300
Total - GAIN/LOSS ON DISPOSAL OF ASSET	(\$47,149)	\$0	(\$440,000)	\$437,300	(\$440,000)	\$437,300
ABNORMAL ITEMS						
00000 Years Doubtful Debts Provision	\$0	\$0	\$0	\$0	\$0	\$0
00000 Bad Debts Written Off	\$0	\$0	\$0	\$0	\$0	\$0
00000 Prior Years Asset Adjustment -	\$0	\$0	\$0	\$0	\$0	\$0
00000 Prior Years Payment Written Back	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ABNORMAL ITEMS	\$0	\$0	\$0	\$0	\$0	\$0
Total - ABNORMAL ITEMS	\$0	\$0	\$0	\$0	\$0	\$0
Total - OPERATING STATEMENT	(\$47,149)	\$0	(\$440,000)	\$437,300	(\$440,000)	\$437,300
GENERAL PURPOSE FUNDING						
RATES						
OPERATING EXPENDITURE						
0000000000 - Early Payment Incentive	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000
0000000000 - Title Searches	\$0	\$0	\$0	\$38	\$0	\$200
0301052645 - Valuation Expenses	\$0	\$1,636	\$0	\$1,900	\$0	\$10,000
0301902540- Debt Collection Costs	\$0	\$14,880	\$0	\$2,850	\$0	\$15,000
0000000000 - Rates Computer Services	\$0	\$0	\$0	\$0	\$0	\$0

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
0301052612 · Refunds	\$0	\$5,111	\$0	\$380	\$0	\$2,000
0000000000 · Other Expenses	\$0	\$103	\$0	\$95	\$0	\$500
0301922505 · Admin Allocation - Rates	\$0	\$62,234	\$0	\$103,029	\$0	\$112,395
0302052505 · Admin Allocation - Other GPF	\$0	\$38,428	\$0	\$64,393	\$0	\$70,247
Sub Total - GENERAL RATES OP/EXP	\$0	\$123,393	\$0	\$173,685	\$0	\$211,342
OPERATING INCOME						
I031 · Rates						
0301051740· GRV- Townsites Improved	(\$32,551)	\$0	(\$28,547)	\$0	(\$28,547)	\$0
0000000000- GRV- Mining Infrastructure	(\$399,772)	\$0	(\$399,766)	\$0	(\$399,766)	\$0
0301151720 · UV - Pastoral Rates	(\$67,322)	\$0	(\$64,596)	\$0	(\$64,596)	\$0
0301201710 · UV - Mining Leases	(\$1,519,085)	\$0	(\$1,531,412)	\$0	(\$1,531,412)	\$0
0301251700 · UV - Prospecting	(\$203,769)	\$0	(\$265,664)	\$0	(\$265,664)	\$0
0301451740· GRV - Minimum (Improved)	(\$1,450)	\$0	(\$870)	\$0	(\$870)	\$0
0301101745 · GRV - Minimum (Vacant)	(\$3,480)	\$0	(\$3,190)	\$0	(\$3,190)	\$0
0310551720 · UV - Minimum (Pastoral)	(\$2,320)	\$0	(\$2,320)	\$0	(\$2,320)	\$0
0310601710 · UV - Minimum (Mining)	(\$6,090)	\$0	(\$7,250)	\$0	(\$7,250)	\$0
0000000000 · UV - Minimum (Prospecting)	(\$22,910)	\$0	(\$29,870)	\$0	(\$29,870)	\$0
0000000000 · UV Interims	(\$395,480)	\$0	(\$4,583)	\$0	(\$5,000)	\$0
0301752615 · Rates Written Off & Provision for Doubtful Debts Written Back	\$71	\$0	\$0	\$0	\$0	\$0
0301801125 · Legal Expenses Recovered	\$0	\$0	\$0	\$0	\$0	\$0
0301401780 · Non Payment Penalty	(\$29,826)	\$0	(\$4,583)	\$0	(\$5,000)	\$0
0000000000 · FESA Interest	\$0	\$0	\$0	\$0	\$0	\$0
0301951005 · Account Enquiries	(\$91)	\$0	\$0	\$0	\$0	\$0
0301301770 · Cost of Instalment Option Interest	(\$780)	\$0	\$0	\$0	\$0	\$0
0301351775 · Cost of Instalment Option Admin Fees	\$150	\$0	(\$183)	\$0	(\$200)	\$0
Sub Total - GENERAL RATES OP/INC	(\$2,684,704)	\$0	(\$2,342,835)	\$0	(\$2,343,685)	\$0
Total - GENERAL RATES	(\$2,684,704)	\$123,393	(\$2,342,835)	\$173,685	(\$2,343,685)	\$211,342
OTHER GENERAL PURPOSE FUNDING						
OPERATING EXPENDITURE						
	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP	\$0	\$0	\$0	\$0	\$0	\$0

*Shire of Yalgoo**Detailed Statement*

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
OPERATING INCOME						
0303051525 · Grants Commission	(\$484,799)	\$0	(\$646,398)	\$0	(\$646,398)	\$0
0303051525 · Local Road Grants	(\$141,318)	\$0	(\$188,424)	\$0	(\$188,424)	\$0
000000000- Grants - Local Roads and Community Infrastructure Program (LRCI)	(\$414,110)	\$0	(\$828,220)	\$0	(\$828,220)	\$0
0303051315 · Interest on Invest - Muni	(\$660)	\$0	(\$5,500)	\$0	(\$6,000)	\$0
0303051315 · Interest on Invest - Reserves	(\$51,139)	\$0	(\$68,750)	\$0	(\$75,000)	\$0
0303051315 · Interest on Invest-Other Funds	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC	(\$1,092,025)	\$0	(\$1,737,292)	\$0	(\$1,744,042)	\$0
Total - OTHER GENERAL PURPOSE FUNDING	(\$1,092,025)	\$0	(\$1,737,292)	\$0	(\$1,744,042)	\$0
Total - GENERAL PURPOSE FUNDING	(\$3,776,729)	\$123,393	(\$4,080,127)	\$173,685	(\$4,087,727)	\$211,342
GOVERNANCE						
MEMBERS OF COUNCIL						
OPERATING EXPENDITURE						
0401012725 · Members Subscriptions	\$0	\$0	\$0	\$1,833	\$0	\$2,000
0401012716 · Presidents allowance	\$0	\$10,000	\$0	\$11,000	\$0	\$12,000
0401012717 · Deputy Presidents allowance	\$0	\$2,750	\$0	\$2,750	\$0	\$3,000
0401012715 · Members Meeting Fees	\$0	\$17,496	\$0	\$27,940	\$0	\$30,480
0401012718 · Members Travelling	\$0	\$9,597	\$0	\$9,167	\$0	\$10,000
0401012719 · Member Communication Allowance	\$0	\$18,187	\$0	\$19,250	\$0	\$21,000
0401012060 · Conference Expenses	\$0	\$13,877	\$0	\$18,333	\$0	\$20,000
0401012120 · Training Expenses	\$0	\$6,882	\$0	\$9,167	\$0	\$10,000
0401012721 · Refreshments & Receptions	\$0	\$3,905	\$0	\$4,583	\$0	\$5,000
0401012722 · Election Expenses	\$0	\$0	\$0	\$0	\$0	\$0
0401012723 · Council Chambers Maintenance	\$0	\$0	\$0	\$4,583	\$0	\$5,000
0401012300· Members Insurance	\$0	\$869	\$0	\$428	\$0	\$467
0401012705 · Members Donations	\$0	\$5,182	\$0	\$9,167	\$0	\$10,000
0401052720 · Murchison Zone WALGA Exps	\$0	\$0	\$0	\$3,208	\$0	\$3,500
0401012720 · Members Expenses Other	\$0	\$2,409	\$0	\$6,875	\$0	\$7,500
0401012695 · Consultancy -Planning - Integrated,Policies ,ETC	\$0	\$0	\$0	\$68,750	\$0	\$75,000
0401012695 · Consultancy CEO Recruitment	\$0	\$0	\$0	\$0	\$0	\$0
0401252695 · Planning - Business Cases - Grant Applications	\$0	\$3,180	\$0	\$18,333	\$0	\$20,000
0401012505 · Admin Allocation - Members	\$0	\$153,712	\$0	\$257,572	\$0	\$280,988

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
0401012980 · Depn - Membership	\$0	\$79	\$0	\$830	\$0	\$905
Sub Total - MEMBERS OF COUNCIL OP/EXP	\$0	\$248,126	\$0	\$473,770	\$0	\$516,840
OPERATING INCOME						
0402011620 · Community Event funding	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MEMBERS OF COUNCIL OP/INC	\$0	\$0	\$0	\$0	\$0	\$0
Total - MEMBERS OF COUNCIL	\$0	\$248,126	\$0	\$473,770	\$0	\$516,840
GOVERNANCE - GENERAL						
OPERATING EXPENDITURE						
Sub Total - GOVERNANCE - GENERAL OP/EXP	\$0	\$0	\$0	\$0	\$0	\$0
OPERATING INCOME						
Sub Total - GOVERNANCE - GENERAL OP/INC	\$0	\$0	\$0	\$0		\$0
Total - GOVERNANCE - GENERAL	\$0	\$0	\$0	\$0	\$0	\$0
Total - GOVERNANCE	\$0	\$248,126	\$0	\$473,770	\$0	\$516,840
LAW ORDER & PUBLIC SAFETY						
FIRE PREVENTION						
OPERATING EXPENDITURE						
050101 · Fire Prevention Expenses	\$0	\$15,610	\$0	\$6,875	\$0	\$7,500
050110 · Fire Vehicles Expenses	\$0	\$17,150	\$0	\$18,333	\$0	\$20,000
0501102300 · Fire Insurance	\$0	\$2,388	\$0	\$2,189	\$0	\$2,388
050115 · Fire Shed Expenses	\$0	\$7,796	\$0	\$3,244	\$0	\$3,539
050125 · Emergency Management (CESM)	\$0	\$25,145	\$0	\$23,833	\$0	\$26,000

*Shire of Yalgoo***Detailed Statement**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
0000000000 - Bushfire Mapping	\$0	\$0		\$0	\$0	\$0
0000000000 - Feasibility Study Regional Emergency Facility	\$0	\$0	\$0	\$0	\$0	\$0
0000000000 - Emergency Management Training Facility Amalgamation of Council Land	\$0	\$0	\$0	\$0	\$0	\$0
0501012505 - Admin Allocation - Fire Control	\$0	\$15,371	\$0	\$25,757	\$0	\$28,098
0501012980 - Depn - Fire Control	\$0	\$763	\$0	\$16,131	\$0	\$17,597
Sub Total - FIRE PREVENTION OP/EXP	\$0	\$84,223	\$0	\$96,362	\$0	\$105,122
OPERATING INCOME						
0501011515 - Fire Service Grants	(\$8,005)	\$0	(\$31,000)	\$0	(\$31,000)	\$0
0501011515 - Fire Service Capital Grants - Light Tanker	\$0	\$0	(\$239,000)	\$0	(\$239,000)	\$0
0501202695 - Fire Breaks Fees - DFES	\$0	\$0	\$0	\$0	\$0	\$0
0501251095 - FESA Admin Commission	(\$4,000)	\$0	(\$4,000)	\$0	(\$4,000)	\$0
Sub Total - FIRE PREVENTION OP/INC	(\$12,005)	\$0	(\$274,000)	\$0	(\$274,000)	\$0
Total - FIRE PREVENTION	(\$12,005)	\$84,223	(\$274,000)	\$96,362	(\$274,000)	\$105,122
ANIMAL CONTROL						
OPERATING EXPENDITURE						
050205 - Animal Control Expenses	\$0	\$0	\$0	\$4,583	\$0	\$5,000
0502012505 - Other Animal Control Expenses	\$0	\$0	\$0	\$0	\$0	\$0
0502052695 - Animal Ranger Expenses	\$0	\$33,701	\$0	\$32,083	\$0	\$35,000
0502152695 - Animal Sterilisation Program	\$0	\$3,058	\$0	\$4,583	\$0	\$5,000
0502012505 - Admin Allocation - Animal Contr	\$0	\$15,371	\$0	\$25,757	\$0	\$28,098
0502012980 - Depn. Animal Control	\$0	\$92	\$0	\$335	\$0	\$365
Sub Total - ANIMAL CONTROL OP/EXP	\$0	\$52,222	\$0	\$67,341	\$0	\$73,463
OPERATING INCOME						
0502011305 - Fines & Penalties	\$0	\$0	\$0	\$0	\$0	\$0
0502011115 - Impounding Fees	\$0	\$0	\$0	\$0	\$0	\$0
0000000000- Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
0502011080 - Dog Registrations	(\$241)	\$0	(\$200)	\$0	(\$200)	\$0

*Shire of Yalgoo***Detailed Statement**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
Sub Total - ANIMAL CONTROL OP/INC	(\$241)	\$0	(\$200)	\$0	(\$200)	\$0
Total - ANIMAL CONTROL	(\$241)	\$52,222	(\$200)	\$67,341	(\$200)	\$73,463
OTHER LAW ORDER & PUBLIC SAFETY						
OPERATING EXPENDITURE						
050305 - Community Safety	\$0	\$0	\$0	\$2,516	\$0	\$2,745
0503102695 - MWIRSA LG Road Safety Contribution	\$0	\$0	\$0	\$4,583	\$0	\$5,000
0503012505 - Admin Allocation - Other Law	\$0	\$7,686	\$0	\$12,878	\$0	\$14,049
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP	\$0	\$7,686	\$0	\$19,978	\$0	\$21,794
OPERATING INCOME						
00000000 - Grant - Road Safety Commission	\$0	\$0	\$0	\$0	0	0
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC	\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER LAW ORDER PUBLIC SAFETY	\$0	\$7,686	\$0	\$19,978	\$0	\$21,794
Total - LAW ORDER & PUBLIC SAFETY	(\$12,247)	\$144,131	(\$274,200)	\$183,681	(\$274,200)	\$200,379
HEALTH						
HEALTH ADMINISTRATION & INSPECTION						
OPERATING EXPENDITURE						
070405 - EHO Consulting	\$0	\$7,991	\$0	\$14,667	\$0	\$16,000
0704102650- Water Sampling Expenses	\$0	\$360	\$0	\$917	\$0	\$1,000
0704052720 - Other Health Admin Expenses	\$0	\$661	\$0	\$275	\$0	\$300
0704012505 - Admin Allocation - Other Health	\$0	\$7,686	\$0	\$12,878	\$0	\$14,049
0704012980 - Depn. - Health Admin. & Inspect	\$0	\$0	\$0	\$1,506	\$0	\$1,643
Sub Total - HEALTH ADMIN & INSPECTION OP/EXP	\$0	\$16,697	\$0	\$30,243	\$0	\$32,992
OPERATING INCOME						

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
0704011105 - Health Inspection Fees and Food Licence Applications	\$0	\$0	(\$740)	\$0	(\$740)	\$0
0704011190- Septic Tank Fee	\$0	\$0	(\$150)	\$0	(\$150)	\$0
Sub Total - HEALTH ADMIN & INSPECTION OP/INC	\$0	\$0	(\$890)	\$0	(\$890)	\$0
Total - HEALTH ADMIN & INSPECTION	\$0	\$16,697	(\$890)	\$30,243	(\$890)	\$32,992
MATERNAL AND INFANT HEALTH						
OPERATING EXPENDITURE						
Sub Total - MATERNAL AND INFANT HEALTH	\$0	\$0	\$0	\$0	\$0	\$0
Total - MATERNAL AND INFANT HEALTH	\$0	\$0	\$0	\$0	\$0	\$0
PREVENTIVE SERVICE						
OPERATING EXPENDITURE						
070505 - Mosquito Control	\$0	\$6,939	\$0	\$1,833	\$0	\$2,000
0705012505 - Admin Allocated - Prev Services	\$0	\$3,843	\$0	\$6,440	\$0	\$7,025
0705012980 - Depn - Prev Services	\$0	\$4,230	\$0	\$14,826	\$0	\$16,174
Sub Total - PREVENTIVE SRVS - OP/EXP	\$0	\$15,012	\$0	\$23,099	\$0	\$25,199
Total - PREVENTIVE SERVICES	\$0	\$15,012	\$0	\$23,099	\$0	\$25,199
PREVENTIVE SERVICE - OTHER						
OPERATING EXPENDITURE						
Sub Total - PREVENTIVE SRVS - OTHER OP/EXP	\$0	\$0	\$0	\$0	\$0	\$0
Total - PREVENTIVE SERVICES - OTHER	\$0	\$0	\$0	\$0	\$0	\$0
OTHER HEALTH						
OPERATING EXPENDITURE						

*Shire of Yalgoo***Detailed Statement**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
070705 · Health Centre Maintenance	\$0	\$14,687	\$0	\$7,534	\$0	\$8,219
070710 · Analytical Expenses	\$0	\$0	\$0	\$458	\$0	\$500
070715 · Ambulance Services	\$0	\$471	\$0	\$1,073	\$0	\$1,170
070725 · Dental Services	\$0	\$0	\$0	\$478	\$0	\$521
0707012505 · Other Health Admin Allocation	\$0	\$21,183	\$0	\$25,757	\$0	\$28,098
0707012980 · Depn - Other Health	\$0	\$0	\$0	\$0	\$0	\$0
000000-Additional Nurse Expenses	\$0	\$0		\$0	\$0	\$0
Sub Total - OTHER HEALTH OP/EXP	\$0	\$36,341	\$0	\$35,299	\$0	\$38,508
OPERATING INCOME						
0707011472 · Reimbursements WACHS	\$0	\$0	\$0	\$0	(\$8,219)	\$0
Sub Total - OTHER HEALTH OP/INC	\$0	\$0	\$0	\$0	(\$8,219)	\$0
Total - OTHER HEALTH	\$0	\$36,341	\$0	\$35,299	(\$8,219)	\$38,508
Total - HEALTH	\$0	\$68,050	(\$890)	\$88,641	(\$9,109)	\$96,699
EDUCATION & WELFARE						
EDUCATION						
OPERATING INCOME						
	\$0	\$0	\$0	\$0	0	0
Sub Total - OTHER HEALTH OP/INC	\$0	\$0	\$0	\$0	0	0
OPERATING EXPENDITURE						
0000000000 · Education Initiative	\$0	\$0	\$0	\$2,292	\$0	\$2,500
0601012505 · Admin Allocation - Other Educat	\$0	\$11,529	\$0	\$6,440	\$0	\$7,025
Sub Total - EDUCATION OP/EXP	\$0	\$11,529	\$0	\$8,731	\$0	\$9,525
Total - EDUCATION	\$0	\$11,529	\$0	\$8,731	\$0	\$9,525

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23 JULY - MAY 2023 YTD		Adopted Budget 2022-23 JULY - MAY 2023 YTD		Adpoted Budget 2022-23	
	Income	Expenditure	Income	Expenditure	Income	Expenditure
OTHER EDUCATION						
OPERATING EXPENDITURE						
Sub Total - OTHER EDUCATION OP/EXP	\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER EDUCATION	\$0	\$0	\$0	\$0	\$0	\$0
WELFARE						
OPERATING EXPENDITURE						
0601022720 - Youth and Family Programs	\$0	\$0	\$0	\$0	\$0	\$0
0000000000 - Local Action Group Expenses	\$0	\$0	\$0	\$10,402	\$0	\$11,348
Sub Total - WELFARE OP/EXP	\$0	\$0	\$0	\$10,402	\$0	\$11,348
OPERATING INCOME						
000000 - Government Grant - Local Drug Action Team	\$0	\$0	\$0	\$0	(\$11,348)	\$0
Sub Total - WELFARE OP/INC	\$0	\$0	\$0	\$0	(\$11,348)	\$0
Total - WELFARE	\$0	\$0	\$0	\$10,402	(\$11,348)	\$11,348
AGED & DISABLED OTHER						
OPERATING EXPENDITURE						
Sub Total - AGED & DISABLED OTHER OP/EXP	\$0	\$0	\$0	\$0	\$0	\$0
Total - AGED & DISABLED OTHER	\$0	\$0	\$0	\$0	\$0	\$0
Total - EDUCATION & WELFARE	\$0	\$11,529	\$0	\$19,134	(\$11,348)	\$20,873
HOUSING						
STAFF HOUSING						
OPERATING EXPENDITURE						

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD	JULY - MAY 2023 YTD	JULY - MAY 2023 YTD	JULY - MAY 2023 YTD	JULY - MAY 2023 YTD	JULY - MAY 2023 YTD
	Income	Expenditure	Income	Expenditure	Income	Expenditure
090101 - Staff Housing Expenses	\$0		\$0	\$0	\$0	\$0
0901012300 - Housing Expenses - Insurance	\$0	\$5,780	\$0	\$14,758	\$0	\$16,100
0000000000 - Housing Expenses - Utilities	\$0	\$0	\$0	\$0	\$0	\$0
0901012805 - Housing Expenses - Utilities - Electricity	\$0	\$8,271	\$0	\$12,833	\$0	\$14,000
0901012820 - Housing Expenses - Utilities - Telephone /Internet	\$0	\$0	\$0	\$0	\$0	\$0
0901012825 - Housing Expenses - Utilities - Water	\$0	\$10,301	\$0	\$16,958	\$0	\$18,500
090105- Housing Expenses - R & M(Including painting)	\$0	\$36,607	\$0	\$128,659	\$0	\$140,355
0000000000 - Housing Expenses - Other	\$0	\$0	\$0	\$0	\$0	\$0
0901012425 - Interest Expense Loan 56	\$0	\$0	\$0	\$389	\$0	\$424
0901012410 - Interest Expense Loan 53	\$0	\$0	\$0	\$1,545	\$0	\$1,685
0901012420 - Interest Expense Loan 55	\$0	\$0	\$0	\$2,551	\$0	\$2,783
0901012505 - Admin Allocation	\$0	\$23,057	\$0	\$38,637	\$0	\$42,149
0901012980 - Depreciation - Staff Housing	\$0	\$4,838	\$0	\$17,054	\$0	\$18,604
Sub Total - STAFF HOUSING OP/EXP	\$0	\$88,855	\$0	\$233,383	\$0	\$254,600
OPERATING INCOME						
0901011195 - Staff Housing Rental	(\$14,850)	\$0	(\$13,750)	\$0	(\$15,000)	\$0
0901011640 - Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0
0000000000 - Telstra Fund	\$0	\$0	\$0	\$0	\$0	\$0
0000000000 - Grant - 2 Units 17 Shemrock Street	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - STAFF HOUSING OP/INC	(\$14,850)	\$0	(\$13,750)	\$0	(\$15,000)	\$0
Total - STAFF HOUSING	(\$14,850)	\$88,855	(\$13,750)	\$233,383	(\$15,000)	\$254,600
HOUSING OTHER						
OPERATING EXPENDITURE						
0902012505 - Admin Alloc - Other Housing	\$0	\$0	\$0	\$12,878	\$0	\$14,049
0902012980 - Depn - Other Housing	\$0	\$5,084	\$0	\$17,940	\$0	\$19,571
Sub Total - HOUSING OTHER OP/EXP	\$0	\$5,084	\$0	\$30,818	\$0	\$33,620
OPERATING INCOME						
0902011620 - Other Housing Rental	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - HOUSING OTHER OP/INC	\$0	\$0	\$0	\$0	\$0	\$0
	\$2					

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
Total - HOUSING OTHER	\$0	\$5,084	\$0	\$30,818	\$0	\$33,620
Total - HOUSING	(\$14,850)	\$93,939	(\$13,750)	\$264,202	(\$15,000)	\$288,220
COMMUNITY AMENITIES						
SANITATION - HOUSEHOLD REFUSE						
OPERATING EXPENDITURE						
100105 - Household Refuse Collection	\$0	\$31,530	\$0	\$36,667	\$0	\$40,000
100110 - Refuse Site Mainten - Yalgoo	\$0	\$6,986	\$0	\$8,411	\$0	\$9,176
100115 - Refuse Site Mainten - Paynes F	\$0	\$0	\$0	\$4,583	\$0	\$5,000
100120 - Commercial Refuse Collection	\$0	\$20,233	\$0	\$12,558	\$0	\$13,700
1001251170 - Replacement bins	\$0	\$1,098	\$0	\$1,833	\$0	\$2,000
1001012505 - Admin Allocation - Sanitation	\$0	\$7,686	\$0	\$12,878	\$0	\$14,049
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP	\$0	\$67,532	\$0	\$76,931	\$0	\$83,925
OPERATING INCOME						
1001051110 - Household Refuse Remove. Charges	(\$9,750)	\$0	(\$9,500)	\$0	(\$9,500)	\$0
1001201040 - Commercial Refuse Remov Charges	(\$3,500)	\$0	(\$3,250)	\$0	(\$3,250)	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC	(\$13,250)	\$0	(\$12,750)	\$0	(\$12,750)	\$0
Total - SANITATION HOUSEHOLD REFUSE	(\$13,250)	\$67,532	(\$12,750)	\$76,931	(\$12,750)	\$83,925
SANITATION OTHER						
OPERATING EXPENDITURE						
Sub Total - SANITATION OTHER OP/EXP	\$0	\$0	\$0	\$0	\$0	\$0
OPERATING INCOME						
Sub Total - SANITATION OTHER OP/INC	\$0	\$0	\$0	\$0	\$0	\$0
Total - SANITATION OTHER	\$0	\$0	\$0	\$0	\$0	\$0
SEWERAGE						

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23 JULY - MAY 2023 YTD		Adopted Budget 2022-23 JULY - MAY 2023 YTD		Adpoted Budget 2022-23	
	Income	Expenditure	Income	Expenditure	Income	Expenditure
EFFLUENT DRAINAGE SYSTEM						
OPERATING EXPENDITURE						
	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - SEWERAGE OP/EXP	\$0	\$0	\$0	\$0	\$0	\$0
OPERATING INCOME						
	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - SEWERAGE OP/INC	\$0	\$0	\$0	\$0	\$0	\$0
Total - SEWERAGE	\$0	\$0	\$0	\$0	\$0	\$0
PROTECTION OF THE ENVIRONMENT						
OPERATING EXPENDITURE						
100205 - Removal Abandoned Vehicles	\$0	\$0	\$0	\$250	\$0	\$500
Sub Total - PROTECTION OF THE ENVIRONMENT OP/EXP	\$0	\$0	\$0	\$250	\$0	\$500
OPERATING INCOME						
	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PROTECTION OF THE ENVIRONMENT OP/INC	\$0	\$0	\$0	\$0	\$0	\$0
Total - PROTECTION OF THE ENVIRONMENT	\$0	\$0	\$0	\$250	\$0	\$500
TOWN PLANNING AND REGIONAL DEVELOPMENT						
OPERATING EXPENDITURE						
1006052525 - TP Scheme Expenses	\$0	\$1,236	\$0	\$4,583	\$0	\$5,000
1006202525 - EHO Consulting	\$0	\$6,543	\$0	\$14,300	\$0	\$15,600
100625 - Yalgoo Revitalisation Planning - Unspent Grant C/fwd	\$0	\$17,875	\$0	\$18,219	\$0	\$19,875
000000 - Heritage Strategy - Department of Planning Grant 50:50 contrib	\$0	\$0	\$0	\$9,167	\$0	\$10,000

*Shire of Yalgoo***Detailed Statement**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
1006012505 · Admin Allocation - Town Plannin	\$0	\$7,686	\$0	\$12,878	\$0	\$14,049
Sub Total - TOWN PLAN & REG DEV OP/EXP	\$0	\$33,339	\$0	\$59,147	\$0	\$64,524
OPERATING INCOME						
100625 · Yalgoo Revitalisation Planning - Unspent Grant C/fwd	(\$19,875)	\$0	\$0	\$0	(\$19,875)	\$0
000000 · Heritage Grant - Department of Planning Unspent Grant	\$0	\$0	(\$5,000)	\$0	(\$5,000)	\$0
000000 · Town Planning Fees	(\$4,356)	\$0	\$0	\$0	\$0	\$0
Sub Total - TOWN PLAN & REG DEV OP/INC	(\$24,231)	\$0	(\$5,000)	\$0	(\$24,875)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT	(\$24,231)	\$33,339	(\$5,000)	\$59,147	(\$24,875)	\$64,524
OTHER COMMUNITY AMENITIES						
OPERATING EXPENDITURE						
100705 · Cemetery Expenses	\$0	\$7,547	\$0	\$6,672	\$0	\$7,279
100710 · Public Conveniences	\$0	\$31,091	\$0	\$34,529	\$0	\$37,668
100715 · Community Bus Expenses	\$0	\$2,483	\$0	\$5,042	\$0	\$5,500
100720 · Vacant Land Development/Mtce	\$0	\$0	\$0	\$0	\$0	\$0
1007012415 · Interest Expenditure - Loan 54	\$0	\$0	\$0	\$1,027	\$0	\$1,120
1007012505 · Admin Allocation - Other Commun	\$0	\$15,371	\$0	\$25,757	\$0	\$28,098
1007012980 · Depn - Other Community Services	\$0	\$2,948	\$0	\$9,177	\$0	\$10,011
Sub Total - OTHER COMMUNITY AMENITIES OP/EXP	\$0	\$59,439	\$0	\$82,203	\$0	\$89,676
OPERATING INCOME						
1007051035 · Cemetery Fees	(\$1,200)	\$0	(\$1,500)	\$0	(\$1,500)	\$0
1007151055 · Community Bus Hire	(\$812)	\$0	(\$1,192)	\$0	(\$1,300)	\$0
Sub Total - OTHER COMMUNITY AMENITIES OP/INC	(\$2,012)	\$0	(\$2,692)	\$0	(\$2,800)	\$0
Total - OTHER COMMUNITY AMENITIES	(\$2,012)	\$59,439	(\$2,692)	\$82,203	(\$2,800)	\$89,676
URBAN STORMWATER DRAINAGE						
OPERATING EXPENDITURE						

*Shire of Yalgoo***Detailed Statement**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - URBAN STORMWATER DRAINAGE OP/EXP	\$0	\$0	\$0	\$0	\$0	\$0
Total - URBAN STORMWATER DRAINAGE	\$0	\$0	\$0	\$0	\$0	\$0
Total - COMMUNITY AMENITIES	(\$39,493)	\$160,311	(\$20,442)	\$218,531	(\$40,425)	\$238,625
RECREATION & CULTURE						
PUBLIC HALL & CIVIC CENTRES						
OPERATING EXPENDITURE						
110105 - Yalgoo Hall Expenses	\$0	\$8,862	\$0	\$11,465	\$0	\$12,507
000000 - Consultancy Fees -Yalgoo Hall Study - Scope of Works	\$0	\$0	\$0	\$0	\$0	\$0
1101012505 - Admin Allocation - Public Halls	\$0	\$38,428	\$0	\$64,393	\$0	\$70,247
1101012980 - Depn - Public Halls	\$0	\$1,914	\$0	\$7,051	\$0	\$7,692
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP	\$0	\$49,204	\$0	\$82,909	\$0	\$90,446
OPERATING INCOME						
1101051100 - Hall Hire	\$1,250	\$0	(\$500)	\$0	(\$500)	\$0
0000000000 Contribution - Yalgoo Hall Renovations - Lotterywest	\$0	\$0	(\$300,000)	\$0	(\$300,000)	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC	\$1,250	\$0	(\$300,500)	\$0	(\$300,500)	\$0
Total - PUBLIC HALL & CIVIC CENTRES	\$1,250	\$49,204	(\$300,500)	\$82,909	(\$300,500)	\$90,446
OTHER RECREATION & SPORT						
OPERATING EXPENDITURE						
110310 - Community Park Gibbon St	\$0	\$18,447	\$0	\$15,548	\$0	\$16,961
110315- Shamrock St Park	\$0	\$3,663	\$0	\$16,962	\$0	\$18,504
110320 - Old Railway Station grounds	\$0	\$20,647	\$0	\$49,635	\$0	\$54,147
110325 - Old Railway Station building	\$0	\$121,045	\$0	\$12,962	\$0	\$14,140
110330 - Paynes Find Complex Expenses	\$0	\$20,847	\$0	\$9,167	\$0	\$10,000
110335 - Tennis Courts	\$0	\$325	\$0	\$1,162	\$0	\$1,268
110340 - Yalgoo Hub - Covered Sports	\$0	\$14,616	\$0	\$13,750	\$0	\$15,000

*Shire of Yalgoo***Detailed Statement**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
110376 · Rifle Range	\$0	\$1,054	\$0	\$1,204	\$0	\$1,313
110350 · Yalgoo Golf Course	\$0	\$41	\$0	\$504	\$0	\$550
110375 · Men's Shed	\$0	\$993	\$0	\$1,242	\$0	\$1,355
110370 · Water Park Mtce	\$0	\$12,267	\$0	\$25,682	\$0	\$28,017
110380 · Community Oval and Pavilion	\$0	\$51,863	\$0	\$50,417	\$0	\$55,000
1103012505 · Admin Allocation - Other Recrea	\$0	\$38,428	\$0	\$64,393	\$0	\$70,247
1103012980 · Depn - Other Recreation	\$0	\$26,932	\$0	\$99,819	\$0	\$108,893
Sub Total - OTHER RECREATION & SPORT OP/EXP	\$0	\$331,168	\$0	\$362,445	\$0	\$395,395
OPERATING INCOME						
1103251135 · Old Railway Station Hire	(\$205)	\$0	(\$100)	\$0	(\$100)	\$0
0000000000 · Core Stadium Hire	(\$205)	\$0	(\$150)	\$0	(\$150)	\$0
0000000000 · Mens Shed Hire	(\$205)	\$0	\$0	\$0	\$0	\$0
1103301140 · Paynes Find Complex Hire	\$0	\$0	(\$150)	\$0	(\$150)	\$0
0000000000 · Grant - CRSFF Resurface Rage Cage, Tennis and Basketball	\$0	\$0	(\$32,667)	\$0	(\$32,667)	\$0
0000000000 · Grant - Community Pool Revitalisation	\$0	\$0	\$0	\$0	\$0	\$0
0000000000 · Grant - CRSFF Relocate Stadium Fence	\$0	\$0	(\$15,692)	\$0	(\$15,692)	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC	(\$614)	\$0	(\$48,759)	\$0	(\$48,759)	\$0
Total - OTHER RECREATION & SPORT	(\$614)	\$331,168	(\$48,759)	\$362,445	(\$48,759)	\$395,395
TV AND RADIO BROADCASTING						
OPERATING EXPENDITURE						
110405 · Rebroadcasting Licences	\$0	\$0	\$0	\$917	\$0	\$1,000
1104102695 · Rebroadcasting Mats/Contr	\$0	\$1,248	\$0	\$2,888	\$0	\$3,150
110415 · Rebroadcasting Equip Mtce	\$0	\$0	\$0	\$917	\$0	\$1,000
1104012505 · Admin Allocated - TV	\$0	\$3,843	\$0	\$6,440	\$0	\$7,025
Sub Total - TV AND RADIO BROADCASTING OP/EXP	\$0	\$5,091	\$0	\$11,160	\$0	\$12,175
OPERATING INCOME						
1104011640-Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - TV AND RADIO BROADCASTING OP/INC	\$0	\$0	\$0	\$0	\$0	\$0
Total - TV AND RADIO BROADCASTING OP/INC	\$0	\$5,091	\$0	\$11,160	\$0	\$12,175

*Shire of Yalgoo***Detailed Statement**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
LIBRARIES						
OPERATING EXPENDITURE						
1105052600 · Freight & Post (Books)	\$0	\$0	\$0	\$688	\$0	\$750
1105052720 · Library Other Expenses	\$0	\$1,687	\$0	\$2,292	\$0	\$2,500
1105052505 · Admin Allocation - Libraries	\$0	\$38,428	\$0	\$64,393	\$0	\$70,247
Sub Total - LIBRARIES OP/EXP	\$0	\$40,115	\$0	\$67,372	\$0	\$73,497
OPERATING INCOME						
	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - LIBRARIES OP/INC	\$0	\$0	\$0	\$0	\$0	\$0
Total - LIBRARIES	\$0	\$40,115	\$0	\$67,372	\$0	\$73,497
OTHER CULTURE						
OPERATING EXPENDITURE						
110605 · Municipal heritage Inventory	\$0	\$0	\$0	\$458	\$0	\$500
110610 · Celebration	\$0	\$0	\$0	\$9,167	\$0	\$10,000
1106012505 · Admin Allocated Other Culture	\$0	\$7,686	\$0	\$12,878	\$0	\$14,049
110705 · Museum/Gaol Expenses (Including additional Mtce)	\$0	\$9,189	\$0	\$13,750	\$0	\$15,000
110710 · Chapel Expenses	\$0	\$5,242	\$0	\$4,583	\$0	\$5,000
110740 · Old Anglican Church	\$0	\$13,126	\$0	\$4,583	\$0	\$5,000
110615 - Art Centre Operations and Projects	\$0	\$169,708	\$0	\$130,610	\$0	\$142,484
1107012505 · Admin Alloc - Other Heritage	\$0	\$11,529	\$0	\$19,318	\$0	\$21,074
1107012980 · Depn Other Heritage	\$0	\$0	\$0	\$9,089	\$0	\$9,915
0000000000 · Heritage and Tourism Planning and Projects	\$0	\$20,000	\$0	\$55,000	\$0	\$60,000
0000000000 · Heritage Signs Replacement	\$0	\$0	\$0	\$11,000	\$0	\$12,000
0000000000 · Heritage Advisory Service	\$0	\$0	\$0	\$2,750	\$0	\$3,000
Sub Total - OTHER CULTURE OP/EXP	\$0	\$236,479	\$0	\$273,187	\$0	\$298,022
OPERATING INCOME						
1107011175 · Sale of History Books	(\$108)	\$0	(\$92)	\$0	(\$100)	\$0
1106151178 · Sales Arts and Cultural Centre	(\$2,893)	\$0	(\$3,667)	\$0	(\$4,000)	\$0

*Shire of Yalgoo**Detailed Statement*

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
1107051220 · Chapel & Museum Fees	(\$554)	\$0	(\$917)	\$0	(\$1,000)	\$0
0000000000 · Other Revenue- Meedac	(\$3,000)	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER CULTURE OP/INC	(\$6,555)	\$0	(\$4,675)	\$0	(\$5,100)	\$0
Total - OTHER CULTURE	(\$6,555)	\$236,479	(\$4,675)	\$273,187	(\$5,100)	\$298,022
Total - RECREATION AND CULTURE	(\$5,919)	\$662,056	(\$353,934)	\$797,074	(\$354,359)	\$869,535
TRANSPORT						
STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION						
OPERATING EXPENDITURE						
	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OP/EXP	\$0	\$0	\$0	\$0	\$0	\$0
OPERATING INCOME						
1201011435 · RRGP Grants Yalgoo- Ninghan	\$0	\$0	(\$320,000)	\$0	(\$320,000)	\$0
1201011440· RRGP Grants 2015-16 Yalgoo- Ninghan	\$0	\$0	\$0	\$0	\$0	\$0
1201011560 · MRWA Direct Grants	(\$167,791)	\$0	(\$167,791)	\$0	(\$167,791)	\$0
1201011430 · Grants and Contributions - Yalgoo-NINGHAN R2R \$377293	\$0	\$0	(\$377,293)	\$0	(\$377,293)	\$0
0000000000· Road Maintenance Contribution - NACAP	\$0	\$0	\$0	\$0	\$0	\$0
1201011415 · Road Agreements Income - EMR GOLDEN GROVE	\$0	\$0	(\$151,200)	\$0	(\$151,200)	\$0
1201011420· Road Agreements Income - Silverlake Mo-Ya Rd	(\$20,479)	\$0	(\$80,000)	\$0	(\$80,000)	\$0
000000000- Grant DFES - Flood Damage AGRN 962 and 1021	\$0	\$0	(\$5,000,000)	\$0	(\$5,000,000)	\$0
Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OP/INC	(\$188,270)	\$0	(\$6,096,284)	\$0	(\$6,096,284)	\$0
Total - ST,RDS,BRIDGES,DEPOT - CONST	(\$188,270)	\$0	(\$6,096,284)	\$0	(\$6,096,284)	\$0
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE						
OPERATING EXPENDITURE						
120105 · Town Streets Maintenance	\$0	\$90,728	\$0	\$123,151	\$0	\$134,347
120101 · Road Maintenance General	\$0	\$0	\$0	\$0	\$0	\$0
120110 · Footpaths/Crossover Mtce	\$0	\$0	\$0	\$9,167	\$0	\$10,000
120111 · Lighting of Streets	\$0	\$9,102	\$0	\$9,167	\$0	\$10,000

*Shire of Yalgoo***Detailed Statement**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
120113 - Street Trees & Watering	\$0	\$0	\$0	\$6,666	\$0	\$7,272
120125- Signs Repairs /Replacement	\$0	\$3,419	\$0	\$12,199	\$0	\$13,308
120126 - Street Sweeping	\$0	\$0	\$0	\$5,500	\$0	\$6,000
120129-Grid Cleaning	\$0	\$0	\$0	\$13,750	\$0	\$15,000
120127 - Vegation/Weed Control	\$0	\$8,000	\$0	\$21,083	\$0	\$23,000
120130 - Road Inspection After Rain	\$0	\$0	\$0	\$4,583	\$0	\$5,000
120150 - Engineering	\$0	\$0	\$0	\$13,750	\$0	\$15,000
120155 - Rural Road Maintenance	\$0	\$658,789	\$0	\$1,149,413	\$0	\$1,253,905
120155 - Rural Road Maintenance -Safe Roads Pothole Mtce LRCI	\$0	\$0	\$0	\$0	\$0	\$0
120156 - Roman Expenses	\$0	\$7,349	\$0	\$6,875	\$0	\$7,500
1201012505 - Admin Allocation - Roads	\$0	\$38,428	\$0	\$64,393	\$0	\$70,247
1201012980 - Depreciation - Transport Other	\$0	\$47,009	\$0	\$355,205	\$0	\$387,496
120128 - Repair Damged Grids	\$0	\$0	\$0	\$6,417	\$0	\$7,000
000000 - Flood Damage DFES Grant expenditure	\$0	\$105,791	\$0	\$4,583,333	\$0	\$5,000,000
 Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP	 \$0	 \$968,615	 \$0	 \$6,384,652	 \$0	 \$6,965,075
 OPERATING INCOME						
	\$0	\$0	\$0	\$0	\$0	\$0
 Sub Total - MTCE STREETS ROADS DEPOTS OP/INC	 \$0	 \$0	 \$0	 \$0	 \$0	 \$0
 Total - MTCE STREETS ROADS DEPOTS	 \$0	 \$968,615	 \$0	 \$6,384,652	 \$0	 \$6,965,075
 AERODROME						
 OPERATING EXPENDITURE						
 120205 - Yalgoo Airstrip	 \$0	 \$12,748	 \$0	 \$13,927	 \$0	 \$15,193
120210 - Paynes Find Airstrips	\$0	\$74,225	\$0	\$9,167	\$0	\$10,000
120215 - Emergency Airstrips	\$0	\$0	\$0	\$2,750	\$0	\$3,000
1206012505 - Admin Allocation - Aerodromes	\$0	\$7,686	\$0	\$12,878	\$0	\$14,049
1206012980 - Depn - Aerodromes	\$0	\$5,431	\$0	\$20,311	\$0	\$22,157
 Sub Total - AERODROME OP/EXP	 \$0	 \$100,090	 \$0	 \$59,032	 \$0	 \$64,399
 OPERATING INCOME						

*Shire of Yalgoo***Detailed Statement**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - AERODROME OP/INC	\$0	\$0	\$0	\$0	\$0	\$0
Total - AERODROME OP/EXP	\$0	\$100,090	\$0	\$59,032	\$0	\$64,399
Total - TRANSPORT	(\$188,270)	\$1,068,705	(\$6,096,284)	\$6,443,685	(\$6,096,284)	\$7,029,474
ECONOMIC SERVICES						
RURAL SERVICES						
OPERATING EXPENDITURE						
130110 · Vermin Control - MRVC Annual Contribution	\$0	\$34,468	\$0	\$31,596	\$0	\$34,468
000000 · Contribution - Southern Rangelands Pastoral Alliance	\$0	\$13,000	\$0	\$11,917	\$0	\$13,000
000000- Noxious Weeds ,Plants and Pests	\$0	\$0	\$0	\$0	\$0	\$0
1301012505 · Admin Allocated	\$0	\$15,371	\$0	\$25,757	\$0	\$28,098
130176 · Wild Dog Bounty	\$0	\$800	\$0	\$1,833	\$0	\$2,000
130176 · Wild Dog Community Grants	\$0	\$0	\$0	\$9,167		\$10,000
000000 · Vermin Control - Vermin Cell Fence Drought Grant	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - RURAL SERVICES OP/EXP	\$0	\$63,639	\$0	\$80,269	\$0	\$87,566
OPERATING INCOME						
130110551 - Grant - Drought Vermin Cell fence	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - RURAL SERVICES OP/INC	\$0	\$0	\$0	\$0	\$0	\$0
Total - RURAL SERVICES	\$0	\$63,639	\$0	\$80,269	\$0	\$87,566
TOURISM AND AREA PROMOTION						
OPERATING EXPENDITURE						
1302052000 · C'van Park - Salaries & Wages	\$0	\$115,146	\$0	\$115,161	\$0	\$125,630
0000000000- Caravan Park Accrued Leave Expenses	\$0	\$0	\$0	\$3,289	\$0	\$3,588
0000000000- Caravan Park- Superannuation	\$0	\$0	\$0	\$12,092	\$0	\$13,191
1302052120 · C'van Park - Staff Training	\$0	\$0	\$0	\$1,833	\$0	\$2,000
0000000000- Caravan Park Workers Comp Insurance	\$0	\$0	\$0	\$2,875	\$0	\$3,136
130204 · C'van Park - CVP House exp	\$0	\$0	\$0	\$7,517	\$0	\$8,200
130205 · Caravan Park Expenditure	\$0	\$102,786	\$0	\$169,647	\$0	\$185,069

*Shire of Yalgoo**Detailed Statement*

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
130201 · Tourism Promotion (incl Outback Parkways and Geo Park)	\$0	\$28,181	\$0	\$45,833	\$0	\$50,000
130208 · Tourism Signage	\$0	\$0	\$0	\$917	\$0	\$1,000
130209 · Town Entry Statements (Mtce)	\$0	\$2,526	\$0	\$5,056	\$0	\$5,516
130210 · Website Development Expenses	\$0	\$35,865	\$0	\$32,083	\$0	\$35,000
130211 · Regional Tourism Project Unspent Grant and Member Shire Contrib	\$0	\$0	\$0	\$9,245	\$0	\$10,085
1302332000 · Wurarga Dam	\$0	\$0	\$0	\$0	\$0	\$0
130225 · Centrecare support	\$0	\$0	\$0	\$0	\$0	\$0
130226 · Festival Events including Emu Cup	\$0	\$6,064	\$0	\$45,833	\$0	\$50,000
000000- Open Air Sculpture Event	\$0	\$0	\$0	\$0	\$0	\$0
000000 · Goods For Resale- Arts and Crafts Centre	\$0	\$0	\$0	\$0	\$0	\$0
130227 · Yalgoo Racetrack Expenses	\$0	\$2,804	\$0	\$18,333	\$0	\$20,000
130228 · Yalgoo Gymkhana Expenses	\$0	\$0	\$0	\$0	\$0	\$0
000000 · Yalgoo Races Contribution	\$0	\$0	\$0	\$9,167	\$0	\$10,000
130229 · Jokers Tunnel Expenses	\$0	\$2,117	\$0	\$9,902	\$0	\$10,802
130230 · Yalgoo Lookout Expenses	\$0	\$222	\$0	\$4,583	\$0	\$5,000
130231 · Banners in the Terrace	\$0	\$0	\$0	\$0	\$0	\$0
1302502000 · HCP Salaries and Wages	\$0	\$0	\$0	\$37,893	\$0	\$41,338
130250 · HCP Accrued Leave Expenses	\$0	\$0	\$0	\$1,139	\$0	\$1,242
130250. · HCP Superannuation	\$0	\$0	\$0	\$7,768	\$0	\$8,474
130250- Insurance Workers Comp	\$0	\$0	\$0	\$1,344	\$0	\$1,466
1302502120 · HCP Staff & Training Expenses	\$0	\$0	\$0	\$4,583	\$0	\$5,000
130251 · HCP Project Activity Expenses	\$0	\$22,929	\$0	\$27,500	\$0	\$30,000
12 02 52 · HCP Vehicle YA805	\$0	\$0	\$0	\$6,875	\$0	\$7,500
130254 · HCP Office Materials & Contract	\$0	\$0	\$0	\$8,250	\$0	\$9,000
130255 · HCP Office Equipment	\$0	\$0	\$0	\$917	\$0	\$1,000
130258 · HCP Camps and Trip Expenses	\$0	\$0	\$0	\$1,833	\$0	\$2,000
130259 · HCP Sponsored Activity expenses	\$0	\$0	\$0	\$0	\$0	\$0
130260 · HCP Other Activites	\$0	\$0	\$0	\$0	\$0	\$0
1302012505 · Admin Allocated - Tourism	\$0	\$54,916	\$0	\$64,382	\$0	\$70,235
1302012980 · Depn - Tourism	\$0	\$8,836	\$0	\$29,889	\$0	\$32,606
Sub Total - TOURISM & AREA PROMOTION OP/EXP	\$0	\$382,390	\$0	\$685,738	\$0	\$748,078
OPERATING INCOME						
1302261090 · Emu Cup funding	(\$34,261)	\$0	(\$10,000)	\$0	(\$10,000)	\$0
1302501540 · Contribution HCP - Silverlake	(\$909)	\$0	\$0	\$0	(\$4,000)	\$0
1302051025 · Caravan Park Revenues	(\$183,921)	\$0	(\$169,583)	\$0	(\$185,000)	\$0
000000000- Reimbursement - Workers Compenation	\$0	\$0	\$0	\$0	\$0	\$0
1302011200- Tourism Sales	(\$48)	\$0	(\$1,833)	\$0	(\$2,000)	\$0
0000000000- Prospecting Permits	(\$1,376)	\$0	(\$1,833)	\$0	(\$2,000)	\$0
1302501541- Healthy Community Mining Co Con -EMR Golden Grove \$32,400 and HCP \$21,600	\$0	\$0	\$0	\$0	(\$54,000)	\$0

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
000000000- Government grant - DLG - Open Air Sculpture Event	\$0	\$0	\$0	\$0	\$0	\$0
000000000-Government Grant -MWDC and Member Local Governments	\$0	\$0	\$0	\$0	(\$10,085)	\$0
1302011595 · Community Projects Mining Contr - Mt Gibson \$40,000 HCP	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - TOURISM & AREA PROMOTION OP/INC	(\$220,515)	\$0	(\$183,250)	\$0	(\$267,085)	\$0
Total - TOURISM & AREA PROMOTION	(\$220,515)	\$382,390	(\$183,250)	\$685,738	(\$267,085)	\$748,078
BUILDING CONTROL						
OPERATING EXPENDITURE						
1303012720 · Building Control Expenses	\$0	\$0	\$0	\$1,375	\$0	\$1,500
1303012550 · EHO Consulting Costs	\$0	\$7,969	\$0	\$17,417	\$0	\$19,000
1303012505 · Admin Allocated Building Contro	\$0	\$7,686	\$0	\$12,878	\$0	\$14,049
Sub Total - BUILDING CONTROL OP/EXP	\$0	\$15,655	\$0	\$31,670	\$0	\$34,549
OPERATING INCOME						
1303011020 · Building Permits	(\$1,283)	\$0	(\$300)	\$0	(\$300)	\$0
1303011022 · BCITF & BSL Fees to Shire	(\$836)	\$0	(\$10)	\$0	(\$10)	\$0
Sub Total - BUILDING CONTROL OP/INC	(\$2,119)	\$0	(\$310)	\$0	(\$310)	\$0
Total - BUILDING CONTROL	(\$2,119)	\$15,655	(\$310)	\$31,670	(\$310)	\$34,549
ECONOMIC DEVELOPMENT						
OPERATING EXPENDITURE						
Sub Total - ECONOMIC DEVELOPMENT OP/EXP	\$0	\$0	\$0	\$0	\$0	\$0
OPERATING INCOME						
	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ECONOMIC DEVELOPMENT OP/INC	\$0	\$0	\$0	\$0	\$0	\$0

*Shire of Yalgoo***Detailed Statement**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
Total - ECONOMIC DEVELOPMENT	\$0	\$0	\$0	\$0	\$0	\$0
OTHER ECONOMIC SERVICES						
OPERATING EXPENDITURE						
13060 - Fuel Station						
1306012565 - Licences/Permits	\$0	\$0	\$0	\$825	\$0	\$900
1306012720 - Other Expenses	\$0	\$1,572	\$0	\$2,104	\$0	\$2,295
1306012505 - Admin Allocated Fuel Station	\$0	\$7,686	\$0	\$12,878	\$0	\$14,049
1308012505 - Admin Allocated-Other Econ Dev	\$0	\$7,686	\$0	\$12,878	\$0	\$14,049
Sub Total - OTHER ECONOMIC SERVICES OP/EXP	\$0	\$16,944	\$0	\$28,685	\$0	\$31,293
OPERATING INCOME						
1306011120 - Fuel Station Lease Income	\$0	\$0	\$0	\$0	(\$7,150)	\$0
1306011185 - Sale of Stock	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC	\$0	\$0	\$0	\$0	(\$7,150)	\$0
Total - OTHER ECONOMIC SERVICES	\$0	\$16,944	\$0	\$28,685	(\$7,150)	\$31,293
Total - ECONOMIC SERVICES	(\$222,634)	\$478,628	(\$183,560)	\$826,362	(\$274,545)	\$901,486
OTHER PROPERTY AND SERVICES						
PRIVATE WORKS						
OPERATING EXPENDITURE						
140101 - Private Works Expenses	\$0	\$0	\$0	\$0	\$0	\$0
1401012505 - Admin Allocation - Private Work	\$0	\$7,686	\$0	\$12,878	\$0	\$14,049
Sub Total - PRIVATE WORKS OP/EXP	\$0	\$7,686	\$0	\$12,878	\$0	\$14,049
OPERATING INCOME						
1401011150 - Private Works Charges	(\$11,188)	\$0	\$0	\$0	\$0	\$0
Sub Total - PRIVATE WORKS OP/INC	(\$11,188)	\$0	\$0	\$0	\$0	\$0

*Shire of Yalgoo***Detailed Statement**

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
Total - PRIVATE WORKS	(\$11,188)	\$7,686	\$0	\$12,878	\$0	\$14,049
PUBLIC WORKS OVERHEADS						
OPERATING EXPENDITURE						
1403012000 - PWO Wages Costs	\$0	\$196,820	\$0	\$114,739	\$0	\$125,170
1403012005 - Sick Leave	\$0	\$23,676	\$0	\$30,544	\$0	\$33,321
1403012010 - Annual Leave	\$0	\$0	\$0	\$76,360	\$0	\$83,302
1403012020 - Public Holidays	\$0	\$48,761	\$0	\$36,653	\$0	\$39,985
1403012025 - Accrued Leave Expenses	\$0	\$0	\$0	\$27,543	\$0	\$30,047
1403012040 - Superannuation	\$0	\$0	\$0	\$170,077	\$0	\$185,539
1403012030 - Wages Allowances	\$0	\$0	\$0	\$2,750	\$0	\$3,000
1403012125 - Staff Training	\$0	\$18,955	\$0	\$12,192	\$0	\$13,300
1403012075 - Protective Clothing	\$0	\$6,621	\$0	\$6,417	\$0	\$7,000
1403012125 - Travel & Accommodation	\$0	\$1,888	\$0	\$3,667	\$0	\$4,000
140305- Depot Mtce (Works) Expenses	\$0	\$230,207	\$0	\$18,651	\$0	\$20,346
140310 - Depot Mtce (P&G) Expenses	\$0	\$64,146	\$0	\$27,836	\$0	\$30,366
140325 - PWO Vehicle Expenses	\$0	\$5,142	\$0	\$18,333	\$0	\$20,000
140330 - OH & S	\$0	\$7,022	\$0	\$18,333	\$0	\$20,000
1403452620 - Tools Replaced	\$0	\$0	\$0	\$2,750	\$0	\$3,000
1403502640- Traffic Management Signs	\$0	\$0	\$0	\$4,583	\$0	\$5,000
1403012300 - Insurance on Works	\$0	\$0	\$0	\$578	\$0	\$630
1403552815 - Satellite phones	\$0	\$1,165	\$0	\$3,667	\$0	\$4,000
1403602080 - Recruitment expenses/relocation	\$0	\$0	\$0	\$4,583	\$0	\$5,000
1403652065 - Fitness for Work	\$0	\$0	\$0	\$0	\$0	\$0
1403252720- Other PWOH Expenses	\$0	\$7,952	\$0	\$4,459	\$0	\$4,864
1403012310 - Works Workers Compen. Insurance	\$0	\$50,093	\$0	\$40,720	\$0	\$44,422
1403012505 - Admin Allocated	\$0	\$55,207	\$0	\$73,333	\$0	\$80,000
1403752720 - LESS PWOH ALLOCATED-PROJECTS	\$0	(\$157,122)	\$0	(\$698,768)	\$0	(\$762,292)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP	\$0	\$560,530	\$0	\$0	\$0	\$0
OPERATING INCOME						
1403011640 - Reimbursements	(\$104)	\$0	\$0	\$0	(\$300)	\$0
Sub Total - PUBLIC WORKS O/HEADS OP/INC	(\$104)	\$0	\$0	\$0	(\$300)	\$0
Total - PUBLIC WORKS OVERHEADS	(\$104)	\$560,530	\$0	\$0	(\$300)	\$0

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
PLANT OPERATION COSTS						
OPERATING EXPENDITURE						
1404012585 - Fuel & Oil	\$0	\$162,603	\$0	\$146,667	\$0	\$160,000
1404192595 - Tyres & Tubes	\$0	\$13,541	\$0	\$11,000	\$0	\$12,000
1404 12590 - Parts & Repairs	\$0	\$176,751	\$0	\$64,167	\$0	\$70,000
1404012582 - Insurance (Reg/Ins)	\$0	\$69,457	\$0	\$80,883	\$0	\$88,236
1404012000 - Other POC Expenses	\$0	\$0	\$0	\$2,750	\$0	\$3,000
1404012580 - Blades & Tynes	\$0	\$3,203	\$0	\$13,750	\$0	\$15,000
1404012582 - Licensing (Reg/Ins)	\$0	\$13,780	\$0	\$9,167	\$0	\$10,000
1404012625 - Survey and Microcom Equipment	\$0	\$0	\$0	\$4,583	\$0	\$5,000
1404012655 - Workshop consumables	\$0	\$6,954	\$0	\$22,917	\$0	\$25,000
1404012620 - Replacement tools	\$0	\$4,080	\$0	\$4,583	\$0	\$5,000
1404012505 - Admin Alloc - POC	\$0	\$39,082	\$0	\$62,333	\$0	\$68,000
1404012980 - Plant Depreciation	\$0	\$42,807	\$0	\$110,000	\$0	\$120,000
1404052720 - LESS POC ALLOCATED-PROJECTS	\$0	(\$313,696)	\$0	(\$532,800)	\$0	(\$581,236)
Sub Total - PLANT OPERATIONS COSTS OP/EXP	\$0	\$218,562	\$0	\$0	\$0	\$0
OPERATING INCOME						
1404011180 - Charges - Sale of Scrap	\$0	\$0	\$0	\$0	\$0	\$0
1404011640 - Reimbursements (Fuel Credits ,Etc)	(\$3,595)	\$0	(\$32,500)	\$0	(\$32,500)	\$0
1404011625 - Plant & Equipment Hire	(\$4,407)	\$0	\$0	\$0	\$0	\$0
Total - PLANT OPERATIONS COSTS	(\$8,003)	\$218,562	(\$32,500)	\$0	(\$32,500)	\$0
ADMINISTRATION						
OPERATING EXPENDITURE						
1405012000 - Salaries & Wages	\$0	\$368,648	\$0	\$439,498	\$0	\$479,452
1405012030 - Wages Allowances	\$0	\$0	\$0	\$1,833	\$0	\$2,000
1405012034 - Salary Package Allowance	\$0	\$0	\$0	\$0	\$0	\$0
1405012040 - Superannuation	\$0	\$0	\$0	\$82,604	\$0	\$90,113
1405012155 - LSL and AL accrual	\$0	\$0	\$0	\$24,725	\$0	\$26,973
1405102095 - Staff Amenities	\$0	\$0	\$0	\$917	\$0	\$1,000
1405012105- Staff Uniforms	\$0	\$262	\$0	\$2,750	\$0	\$3,000

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
1405012080 · Recruitment Expenses	\$0	\$0	\$0	\$4,583	\$0	\$5,000
140501 · Admin Relocation Expenses	\$0	\$0	\$0	\$2,750	\$0	\$3,000
140501 · Fitness for Work	\$0	\$0	\$0	\$0	\$0	\$0
1405012120 · Staff Training	\$0	\$31,695	\$0	\$9,167	\$0	\$10,000
1405012055 · Advertising	\$0	\$3,582	\$0	\$3,667	\$0	\$4,000
1405012600 · Postage and Freight	\$0	\$378	\$0	\$3,208	\$0	\$3,500
1405012605 · Printing & Stationery	\$0	\$4,924	\$0	\$5,042	\$0	\$5,500
1405012725 · Subscriptions	\$0	\$25,003	\$0	\$24,334	\$0	\$26,546
1405012520 · Computer Mtce/Support	\$0	\$41,935	\$0	\$68,750	\$0	\$75,000
1405012570 · Office Equip Mtce	\$0	\$5,226	\$0	\$13,750	\$0	\$15,000
1405012125 · Travel & Accommodation	\$0	\$2,827	\$0	\$3,667	\$0	\$4,000
1405012535 · Conference Expenses	\$0	\$1,018	\$0	\$5,500	\$0	\$6,000
140501 · Vehicle Expenses	\$0	\$20,828	\$0	\$11,000	\$0	\$12,000
1405012045 · Admin VRE (FBT)	\$0	\$0	\$0	\$45,833	\$0	\$50,000
1405012515 · Audit Fees	\$0	\$43,700	\$0	\$82,500	\$0	\$90,000
1405012525 · Consultancy	\$0	\$121,448	\$0	\$91,667	\$0	\$100,000
1405012560 · Legal Expenses	\$0	\$19,368	\$0	\$27,500	\$0	\$30,000
140505 · Administration Building Mtce	\$0	\$33,982	\$0	\$26,776	\$0	\$29,210
140510 · Human Resource Management	\$0	\$0	\$0	\$2,292	\$0	\$2,500
1405152525 · OH & S Admin	\$0	\$237	\$0	\$9,167	\$0	\$10,000
1405012805 · Electricity	\$0	\$3,255	\$0	\$7,333	\$0	\$8,000
1405012820 · Telephone-Internet	\$0	\$18,839	\$0	\$32,083	\$0	\$35,000
1405012300 · Insurance (Includes Property Insurance)	\$0	\$51,168	\$0	\$59,670	\$0	\$65,094
1405012515 · Bank Charges	\$0	\$28	\$0	\$9,167	\$0	\$10,000
1405012720 · Expenses Other	\$0	\$12,286	\$0	\$11,000	\$0	\$12,000
0000000000 · Bad Debts Expense	\$0	\$0	\$0	\$2,750	\$0	\$3,000
1405012825 · Water	\$0	\$20	\$0	\$1,833	\$0	\$2,000
140525 · Admin Vehicle	\$0	\$1,777	\$0	\$6,875	\$0	\$7,500
140501- Record Management	\$0	\$0	\$0	\$27,500	\$0	\$30,000
140501 · Financial Software	\$0	\$29,484	\$0	\$45,833	\$0	\$50,000
1405012980 · Depn - Administration General	\$0	\$755	\$0	\$32,809	\$0	\$35,792
1405302720 · LESS ADMIN ALLOCATED-PROGRAMS	\$0	(\$733,534)	\$0	(\$1,230,332)	\$0	(\$1,342,180)
Sub Total - ADMINISTRATION OP/EXP	\$0	\$109,138	\$0	\$0	\$0	\$0
OPERATING INCOME						
1405011640 · Reimbursements	(\$3,114)	\$0	(\$9,167)	\$0	(\$10,000)	\$0
1405011145 · Photocopies & Facsimiles	\$0	\$0	(\$92)	\$0	(\$100)	\$0
1405011045 · Commissions - Transport	(\$1,103)	\$0	(\$1,375)	\$0	(\$1,500)	\$0
1405011160 · RAV Admin - CA07 Application	\$0	\$0	\$0	\$0	\$0	\$0
1405011155 · Admin Charges	\$0	\$0	\$0	\$0	\$0	\$0

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
Sub Total - ADMINISTRATION OP/INC	(\$4,217)	\$0	(\$10,633)	\$0	(\$11,600)	\$0
Total - ADMINISTRATION	(\$4,217)	\$109,138	(\$10,633)	\$0	(\$11,600)	\$0
MATERIALS AND STOCK						
OPERATING EXPENDITURE						
000000 Opening Stock	\$0	\$0	\$0	\$0	\$0	\$0
000000 Material Purchases	\$0	\$0	\$0	\$0	\$0	\$0
000000 Less Material Allocated	\$0	\$0	\$0	\$0	\$0	\$0
000000 Closing Stock	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MATERIALS AND STOCK	\$0	\$0	\$0	\$0	\$0	\$0
Total - MATERIALS AND STOCK	\$0	\$0	\$0	\$0	\$0	\$0
SALARIES AND WAGES						
OPERATING EXPENDITURE						
1406012000 - Gross Total Salaries and Wages	\$0	\$10,991	\$0	\$1,714,725	\$0	\$1,870,609
1406052000 - LESS SALS/WAGES ALLOCATED	\$0	\$0	\$0	(\$1,714,725)	\$0	(\$1,870,609)
1403012310 - Workers Compensation Payments	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - SALARIES AND WAGES OP/EXP	\$0	\$10,991	\$0	\$0	\$0	\$0
OPERATING INCOME						
1406012085 - Reimbursements - Workers Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - SALARIES AND WAGES OP/INC	\$0	\$0	\$0	\$0	\$0	\$0
Total - SALARIES AND WAGES	\$0	\$10,991	\$0	\$0	\$0	\$0
UNCLASSIFIED						
OPERATING EXPENDITURE						
1407012720-Other Expenses	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - UNCLASSIFIED OP/EXP	\$0	\$0	\$0	\$0	\$0	\$0

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
OPERATING INCOME						
1407011620 - Other Income	\$0	\$0	\$0	\$0	\$0	\$0
1407011640 - Reimbursements	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - UNCLASSIFIED OP/INC	\$0	\$0	\$0	\$0	\$0	\$0
Total - UNCLASSIFIED	\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER PROPERTY AND SERVICES	(\$23,511)	\$906,908	(\$43,133)	\$12,878	(\$44,400)	\$14,049
	(\$4,330,802)	\$3,965,775	(\$11,506,320)	\$9,938,942	(\$11,647,397)	\$10,824,822
FUND TRANSFERS						
EXPENDITURE						
000000 Transfer to Yalgoo Ninghan Road Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$1,062,149
Interest Earnt	\$0	\$20,767	\$0	\$0	\$0	\$0
Transfer from Muni - Mt Gibson \$578092 EMR Grove \$151200 +151200+151200	\$0	\$0	\$0	\$0	\$0	\$0
000000 Transfer to Plant Reserve Fund	\$0	\$1,494	\$0	\$0	\$0	\$239,359
Interest Earnt	\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Muni	\$0	\$0	\$0	\$0	\$0	\$0
000000 Transfer to Sports Complex Reserve Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$3,443
Interest Earnt	\$0	\$2,348	\$0	\$0	\$0	\$0
Transfer from Muni	\$0	\$0	\$0	\$0	\$0	\$0
000000 Transfer to HCP Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$5,095
Interest Earnt	\$0	\$3,474	\$0	\$0	\$0	\$0
Transfer from Muni	\$0	\$0	\$0	\$0	\$0	\$0
000000 Transfer to Building Reserve Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$5,832
Interest Earnt	\$0	\$3,977	\$0	\$0	\$0	\$0
Transfer from Muni	\$0	\$0	\$0	\$0	\$0	\$0
000000 Transfer to Community Amenities Maintenance Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$9,762
Interest Earnt	\$0	\$6,656	\$0	\$0	\$0	\$0
Transfer from Muni	\$0	\$0	\$0	\$0	\$0	\$0
000000 Transfer to Long Service Leave Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$1,771
Interest Earnt	\$0	\$1,208	\$0	\$0	\$0	\$0
Transfer from Muni	\$0	\$0	\$0	\$0	\$0	\$0
000000 Transfer to Housing Maintenance Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$4,430
Interest Earnt	\$0	\$3,021	\$0	\$0	\$0	\$0
Transfer from Muni	\$0	\$0	\$0	\$0	\$0	\$0
000000 Transfer to Yalgoo Morawa Road Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$179,950

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
Interest Earnt	\$0	\$4,430	\$0	\$0	\$0	\$0
Transfer from Muni - Silverlake \$82940 less \$80000 + \$10513 2020-21 +80000 2022-23	\$0	\$0	\$0	\$0	\$0	\$0
000000 Transfer to General Road Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$4,629
Interest Earnt	\$0	\$3,157	\$0	\$0	\$0	\$0
Transfer from Muni	\$0	\$0	\$0	\$0	\$0	\$0
000000 Transfer to Office Equipment Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$130
Interest Earnt	\$0	\$89	\$0	\$0	\$0	\$0
Transfer from Muni	\$0	\$0	\$0	\$0	\$0	\$0
000000 Transfer to Road Agreement Yalgoo Morawa Road Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0
Interest Earnt	\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Muni	\$0	\$0	\$0	\$0	\$0	\$0
000000 Transfer to Natural Disaster Triggerpoint Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$460
Interest Earnt	\$0	\$314	\$0	\$0	\$0	\$0
Transfer from Muni	\$0	\$0	\$0	\$0	\$0	\$0
000000 Transfer to Emergency Road Repairs Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$301
Interest Earnt	\$0	\$205	\$0	\$0	\$0	\$0
Transfer from Muni	\$0	\$0	\$0	\$0	\$0	\$0
000000 Transfer to Superannuation Back Pay Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$1
Interest Earnt	\$0	\$1	\$0	\$0	\$0	\$0
Transfer from Muni	\$0	\$0	\$0	\$0	\$0	\$0
TO BE ALLOCATED						
Sub Total - TRANSFER TO OTHER COUNCIL FUNDS	\$0	\$51,139	\$0	\$0	\$0	\$1,517,312
INCOME						
000000 Transfer from Yalgoo Morawa Road Reserve Fund (Refer above)	\$0	\$0	\$0	\$0	(\$120,000)	\$0
000000 Transfer from General Roads Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0
000000 Transfer from Superannuation Back Pay Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0
000000 Transfer from Plant Reserve Fund	\$0	\$0	\$0	\$0	(\$200,000)	\$0
000000 Transfer from Yalgoo Ninghan Road Reserve	\$0	\$0	\$0	\$0	\$0	\$0
Total - TRANSFER FROM OTHER COUNCIL FUNDS	\$0	\$0	\$0	\$0	(\$320,000)	\$0
Total - FUND TRANSFER	\$0	\$51,139	\$0	\$0	(\$320,000)	\$1,517,312
000000 (Surplus) / Deficit - Carried Forward	(\$3,596,954)	\$0	(\$3,596,954)	\$0	(\$3,596,954)	\$0

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
Sub Total - SURPLUS C/FWD	(\$3,596,954)	\$0	(\$3,596,954)	\$0	(\$3,596,954)	\$0
Total - SURPLUS	(\$3,596,954)	\$0	(\$3,596,954)	\$0	(\$3,596,954)	\$0
LONG TERM LOANS						
000000 Loan Principal Repayments -	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0
Sub Total - LONG TERM LOANS	\$0	\$0	\$0	\$0	\$0	\$0
Total - DEFERRED ASSETS	\$0	\$0	\$0	\$0	\$0	\$0
LIABILITY LOANS						
EXPENDITURE						
000000 Loan Principal Repayments - Housing loans ,53,	\$0	\$0	\$0	\$10,072	\$0	\$20,143
000000 Loan Principal Repayments - Housing loans 55	\$0	\$0	\$0	\$12,042	\$0	\$24,083
000000 Loan Principal Repayments - Housing loans 56	\$0	\$0	\$0	\$13,964	\$0	\$27,927
000000 Loan Principal Repayments - Community Amenities loan 54	\$0	\$0	\$0	\$4,971	\$0	\$9,941
Sub Total - LOAN REPAYMENTS	\$0	\$0	\$0	\$41,047	\$0	\$82,094
INCOME						
000000 Loan Raised - Loan No	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - LOANS RAISED	\$0	\$0	\$0	\$0	\$0	\$0
Total - NON CURRENT LIABILITIES	\$0	\$0	\$0	\$41,047	\$0	\$82,094
000000 Depreciation Written Back	\$0	(\$151,716)	\$0	(\$741,969)	\$0	(\$809,421)
000000 Book Value of Assets Sold Written Back	\$0	\$0	\$0	(\$437,300)	\$0	(\$437,300)
000000 Accrued Salary and Wages	\$0	\$0	\$0	\$0	\$0	\$0
000000 Accrued Interest on Debentures	\$0	\$0	\$0	\$0	\$0	\$0

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
000000 Movement in Employee Provisions (AL & LSL)	\$0	\$127,123	\$0	\$0	\$0	\$0
000000 Net Change in Non Current	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - DEPRECIATION WRITTEN BACK	\$0	(\$24,593)	\$0	(\$1,179,269)	\$0	(\$1,246,721)
Total - DEPRECIATION	\$0	(\$24,593)	\$0	(\$1,179,269)	\$0	(\$1,246,721)
FURNITURE AND EQUIPMENT						
GOVERNANCE						
EXPENDITURE						
000000-Computer Hardware ,Systems Upgrade,and Phone Replacement	\$0	\$13,666	\$0	\$10,000	\$0	\$10,000
000000- New Photocopier - Fibre Admin Centre	\$0	\$0	\$0	\$0	\$0	\$0
000000- External Monitor Display	\$0	\$0	\$0	\$0	\$0	\$21,602
000000-Wireless Infrastructure LRCI	\$0	\$0	\$0	\$0	\$0	\$0
000000-Fire Proof Safe- Admin Centre	\$0	\$0	\$0	\$0	\$0	\$0
000000-Financial Software	\$0	\$0	\$0	\$0	\$0	\$0
000000-Tables and Chairs	\$0	\$0	\$0	\$5,000	\$0	\$5,000
Sub Total - CAPITAL WORKS	\$0	\$13,666	\$0	\$15,000	\$0	36,602
Total - GOVERNANCE	\$0	\$13,666	\$0	\$15,000	\$0	\$36,602
FURNITURE AND EQUIPMENT						
RECREATION AND CULTURE						
EXPENDITURE						
000000 - Furn. & Equip - Art Centre - Camera,Lockers,Bookcase	\$0	\$0	\$0	\$0	\$0	\$0
000000 - Furn. & Equip - Art Centre	\$0	\$0	\$0	\$0	\$0	\$0
000000 - Furn. & Equip - Day Care Centre	\$0	\$0	\$0	\$0	\$0	\$0
000000- Core Stadium - Exercise Equip ,Seating and BBQ area improvements	\$0	\$0	\$0	\$22,000	\$0	\$22,000
Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$22,000	\$0	\$22,000
Total - HEALTH	\$0	\$0	\$0	\$22,000	\$0	\$22,000
FURNITURE AND EQUIPMENT						

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
LAW ORDER AND PUBLIC SAFETY						
EXPENDITURE						
000000- CCTV Caravan Park	\$0	\$0	\$0	\$0	\$0	\$0
000000- Shire Firearm	\$0	\$0	\$0	\$0	\$0	\$0
000000- CCTV Yalgoo Townsite	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$0	\$0	\$0
Total -LAW ORDER AND PUBLIC SAFETY	\$0	\$0	\$0	\$0	\$0	\$0
FURNITURE AND EQUIPMENT						
ECONOMIC SERVICES						
EXPENDITURE						
000000-Commercial Washing Machine and Dryer	\$0	\$0	\$0	\$40,000	\$0	\$40,000
000000- Theme bed Linen	\$0	\$0	\$0	\$0	\$0	\$0
000000- HCP Program Computer	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$40,000	\$0	\$40,000
Total - ECONOMIC SERVICES	\$0	\$0	\$0	\$40,000	\$0	\$40,000
Total - FURNITURE AND EQUIPMENT	\$0	\$13,666	\$0	\$77,000	\$0	\$98,602
LAND AND BUILDINGS						
GOVERNANCE						
EXPENDITURE						
000000-New Front Doors - Administration Building (incl Notice Board)	\$0	\$0	\$0	\$0	\$0	\$0
000000- Admin Centre - Replace Office Lighting	\$0	\$0	\$0	\$0	\$0	\$0
000000- Admin Centre - Garden Reticulation	\$0	\$0	\$0	\$0	\$0	\$0
000000- Admin Centre - Air Conditioners	\$0	\$0	\$0	\$0	\$0	\$0
000000 - Admin Centre Covered Carport Area	\$0	\$0	\$0	\$0	\$0	\$0
000000- Admin Centre -Records Fit Coolroom Panels to Sea Container	\$0	\$0	\$0	\$0	\$0	\$0

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23 JULY - MAY 2023 YTD		Adopted Budget 2022-23 JULY - MAY 2023 YTD		Adpoted Budget 2022-23	
	Income	Expenditure	Income	Expenditure	Income	Expenditure
Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL - GOVERNANCE	\$0	\$0	\$0	\$0	\$0	\$0
LAND AND BUILDINGS						
LAW ORDER AND PUBLIC SAFETY						
EXPENDITURE						
	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL - LAW ORDER AND PUBLIC SAFETY	\$0	\$0	\$0	\$0	\$0	\$0
LAND AND BUILDINGS						
HEALTH						
EXPENDITURE						
	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL - HEALTH	\$0	\$0	\$0	\$0	\$0	\$0
LAND AND BUILDINGS						
HOUSING						
EXPENDITURE						
000000-Staff Housing - Solar Panels	\$0	\$0	\$0	\$0	\$0	\$0
000000-Staff Housing - 19b Stanley Street Security Screens	\$0	\$0	\$0	\$0	\$0	\$0
000000-Staff Housing - 19a Stanley Street Replace Floor Coverings	\$0	\$0	\$0	\$0	\$0	\$0
000000-Staff Housing - Security	\$0	\$0	\$0	\$0	\$0	\$0
000000-Staff Housing - 42 Units 3 Gibbons Street Replace Floor Coverings	\$0	\$0	\$0	\$0	\$0	\$0
000000 -House 74 Weekes Street	\$0	\$0	\$0	\$0	\$0	\$0
000000-Two Units 17 Shemrock Street	\$0	\$0	\$0	\$0	\$0	\$0

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

Detailed Statement	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
Details By function Under The Following Programme Titles						
And Type Of Activities Within The Programme	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
000000-Staff Housing -6 Henty Street Replace Carpet with Floor Board	\$0	\$0	\$0	\$0	\$0	\$0
000000-Staff Housing -8 Henty Street Colorbond Fence Front	\$0	\$0	\$0	\$0	\$0	\$0
000000-Staff Housing - Power to 3 Storage Shed	\$0	\$0	\$0	\$0	\$0	\$0
000000 -House 75 Weekes Street - Landscaping	\$0	\$0	\$0	\$0	\$0	\$0
000000-Staff Housing -Second Hand House in a Box	\$0	\$32,404	\$0	\$0	\$0	\$0
000000-Other Housing - Nurse Accommodation	\$0	\$297,840	\$0	\$300,000	\$0	\$420,000
Sub Total - CAPITAL WORKS	\$0	\$330,244	\$0	\$300,000	\$0	\$420,000
Total - HOUSING	\$0	\$330,244	\$0	\$300,000	\$0	\$420,000
LAND AND BUILDINGS						
COMMUNITY AMENITIES						
EXPENDITURE						
000000- Mobile Ablution Block - Airstrip	\$0	\$0	\$0	\$0	\$0	\$0
000000 - Cemetery - Toilet and Water Tank Construction LRCI Grant 2020-21	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$0	\$0	\$0
Total - COMMUNITY AMENITIES	\$0	\$0	\$0	\$0	\$0	\$0
LAND AND BUILDINGS						
RECREATION AND CULTURE						
EXPENDITURE						
000000 - BBQ Shamrock Park LRCI Grant 2020-21	\$0	\$0	\$0	\$0	\$0	\$0
000000 - Renewals Community Heritage Buildings LRCI Grants 2022-23	\$0	\$99,434	\$0	\$100,000	\$0	\$227,220
000000-Power Supply Mens Shed and Rifle Club - Stage 2	\$0	\$0	\$0	\$0	\$0	\$0
000000-Payne Find Complex - External Painting	\$0	\$0	\$0	\$0	\$0	\$0
000000-Resurface Rage Cage,Tennis and Basketball Courts	\$0	28,930	\$0	\$0	\$0	\$98,000
000000 -Yalgoo Community Hall Renovation,Lotterywest \$300,000	\$0	\$149,051	\$0	\$250,000	\$0	\$350,000
000000 - Community Hall - Air Conditioner	\$0	\$0	\$0	\$0	\$0	\$0

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
Sub Total - CAPITAL WORKS	\$0	\$277,415	\$0	\$350,000	\$0	\$675,220
Total - RECREATION AND CULTURE	\$0	\$277,415	\$0	\$350,000	\$0	\$675,220
LAND AND BUILDINGS						
TRANSPORT						
EXPENDITURE						
000000- Machinery Shed Depot - Concrete Floor 2 Bays	\$0	\$0	\$0	\$27,000	\$0	\$27,000
000000- Storage Shed Depot	\$0	\$0	\$0	\$16,000	\$0	\$16,000
000000-Flood Control -Fuel Station	\$0	\$0	\$0	\$0	\$0	\$0
000000- Depot -Electric Boundary Fence and Gate	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$43,000	\$0	\$43,000
Total - TRANSPORT	\$0	\$0	\$0	\$43,000	\$0	\$43,000
LAND AND BUILDINGS						
ECONOMIC SERVICES						
EXPENDITURE						
000000- BBQ's (1) Caravan Park LRCI Grant 2020-21	\$0	\$0	\$0	\$0	\$0	\$0
000000-Heritage Building Renewals LRCI Grant 2021-22	\$0	\$0	\$0	\$0	\$0	\$0
000000 - Awning over BBQ Facility LRCI Grant 2022-23 - Caravan Park	\$0	\$0	\$0	\$10,000	\$0	\$10,000
000000-Caravan Park - Disabled Toilets Chair and Rails	\$0	\$0	\$0	\$0	\$0	\$0
000000-Caravan Park - Upgrade Water and Power Supply	\$0	\$0	\$0	\$0	\$0	\$0
000000-Caravan Park -2 Self Contained Accommodation Units	\$0	\$31,347	\$0	\$25,000	\$0	\$25,000
000000- Shelter and Seating Jokker Tunnel	\$0	\$0	\$0	\$0	\$0	\$0
000000- Shelter and Visitors Board at Railway Station	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS	\$0	\$31,347	\$0	\$35,000	\$0	\$35,000
Total - ECONOMIC SERVICES	\$0	\$31,347	\$0	\$35,000	\$0	\$35,000
LAND AND BUILDINGS						
OTHER PROPERTY AND SERVICES						

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
EXPENDITURE						
000000-Solar Panel - Shire Buildings	\$0	\$0	\$0	\$60,000	\$0	\$60,000
000000-Land Acquistion SHERP	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$60,000	\$0	\$60,000
Total - OTHER PROPERTY AND SERVICES	\$0	\$0	\$0	\$60,000	\$0	\$60,000
Total - LAND AND BUILDINGS	\$0	\$639,005	\$0	\$788,000	\$0	\$1,233,220
PLANT AND EQUIPMENT						
GOVERNANCE						
EXPENDITURE						
000000- Motor Vehicle CEO	\$0	\$0	\$0	\$0	\$0	\$0
000000- Motor Vehicle CGTS	\$0	\$0	\$0	\$0	\$0	\$0
000000- Motor Vehicle - Subaru	\$0	\$0	\$0	\$0	\$0	\$0
000000- Motor Vehicle - Fortunner	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$0	\$0	\$0
Total - GOVERNANCE	\$0	\$0	\$0	\$0	\$0	\$0
PLANT AND EQUIPMENT						
LAW ORDER & PUBLIC SAFETY						
EXPENDITURE						
000000- Light Tanker	\$0	\$0	\$0	\$239,000	\$0	\$239,000
Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$239,000	\$0	\$239,000
Total - LAW, ORDER & PUBLIC SAFETY	\$0	\$0	\$0	\$239,000	\$0	\$239,000
PLANT AND EQUIPMENT						
COMMUNITIES AMENITIES						

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
EXPENDITURE						
000000- Community Bus	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$0	\$0	\$0
Total - COMMUNITY AMENITIES	\$0	\$0	\$0	\$0	\$0	\$0
PLANT AND EQUIPMENT						
RECREATION AND CULTURE						
EXPENDITURE						
000000- Kubota Utility	\$0	\$0	\$0	\$0	\$0	\$0
000000- Mower	\$0	\$0	\$0	\$35,000	\$0	\$35,000
000000- Hilux 4x2 Gardener	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$35,000	\$0	\$35,000
Total - RECREATION AND CULTURE	\$0	\$0	\$0	\$35,000	\$0	\$35,000
PLANT AND EQUIPMENT						
TRANSPORT						
EXPENDITURE						
000000- Skidsteer	\$0	\$75,835	\$0	\$86,000	\$0	\$86,000
000000- Trailer	\$0	\$0	\$0	\$0	\$0	\$0
000000- Genset	\$0	\$11,339	\$0	\$20,000	\$0	\$20,000
000000- Grader cat 12M	\$0	\$0	\$0	\$0	\$0	\$0
000000- Multi Tyre Roller	\$0	\$176,000	\$0	\$220,000	\$0	\$220,000
000000-Slasher Attachment	\$0	\$0	\$0	\$0	\$0	\$0
000000- Debris Vacuum	\$0	\$0	\$0	\$0	\$0	\$0
000000-Traffic Light Pair	\$0	\$33,525	\$0	\$32,000	\$0	\$32,000
000000-Caterpillar Prime Mover	\$0	\$9,091	\$0	\$325,000	\$0	\$325,000
000000-Portable toilet on Trailer	\$0	\$0	\$0	\$0	\$0	\$0
000000-Backhoe	\$0	\$0	\$0	\$0	\$0	\$0
000000-Trailer - Side Tipper	\$0	\$9,091	\$0	\$240,000	\$0	\$240,000
000000-Utility	\$0	\$0	\$0	\$32,000	\$0	\$32,000
000000-Dual Cab Utility	\$0	\$0	\$0	\$40,000	\$0	\$40,000
000000-Works Foreman Ute - YA 1000	\$0	\$0	\$0	\$75,000	\$0	\$75,000

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
000000-Utility Works Crew	\$0	\$0	\$0	\$40,000	\$0	\$40,000
000000-Fuel Tank	\$0	\$0	\$0	\$0	\$0	\$0
000000-Deisel Air Compressor	\$0	\$0	\$0	\$0	\$0	\$0
000000-Works Forklift	\$0	\$25,338	\$0	\$50,000	\$0	\$50,000
000000-Generator Genelite 4.5 kva	\$0	\$0	\$0	\$0	\$0	\$0
000000-Communications- Satellite Phone and Vehicle Tracking	\$0	\$0	\$0	\$10,000	\$0	\$10,000
000000-Road Sweeper Attachment	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS	\$0	\$340,219	\$0	\$1,170,000	\$0	\$1,170,000
Total - TRANSPORT	\$0	\$340,219	\$0	\$1,170,000	\$0	\$1,170,000
PLANT AND EQUIPMENT						
ECONOMIC SERVICES						
CAPITAL EXPENDITURE						
	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$0	\$0	\$0
Total - ECONOMIC SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
Total - PLANT AND EQUIPMENT	\$0	\$340,219	\$0	\$1,444,000	\$0	\$1,444,000
TOOL PURCHASES						
EXPENDITURE						
	\$0	\$0	\$0	\$0	\$0	\$0
NEW PURCHASES	\$0	\$0	\$0	\$0	\$0	\$0
Total - TOOL PURCHASES	\$0	\$0	\$0	\$0	\$0	\$0
INFRASTRUCTURE ASSETS - ROAD RESERVES						
ROADS TO RECOVERY GRANTS						
000000- Yalgoo/Morawa Road - Widen to 7m 7km (R2R,LRCI and OWN RESOURCES)	\$0	\$0	\$0	\$0	\$0	\$0

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
000000- Yalgoo/Nighan Road - Road Widening				\$377,293	\$0	\$377,293
RRG SPECIAL GRANT RD WORKS						
000000- Yalgoo/Morawa Road - Widen to 7m 7km	\$0	\$0	\$0	\$0	\$0	\$0
000000- Yalgoo/Nighan Road - Seal (LRCI \$446000 RRG \$300,000	\$0	\$468,000	\$0	\$746,000	\$0	\$746,000
MUNICIPAL/LOCAL ROADS GRANT- ROADS						
TOWN STREET CONSTRUCTION						
BRIDGES						
FOOTPATH CONSTRUCTION - MUNICIPAL						
FLOOD DAMAGE						
DRAINAGE MUNICIPAL						
OTHER						
000000 - Fixed Road and Wayfinding Signage LRCI Grant 2022-23	\$0	\$0	\$0	\$15,000	\$0	\$15,000
000000 - Jokers Tunnel Sealed Floodway and Improved Access LRCI Grant 2022-23	\$0	\$0	\$0	\$80,000	\$0	\$80,000
000000 - Sealing Outside Primary School LRCI Grant 2022-23	\$0	\$0	\$0	\$40,000	\$0	\$40,000
000000 - Sealing Paynes Find Poiner Cemetery LRCI Grant 2021-22	\$0	\$0	\$0	\$10,000	\$0	\$10,000
000000- Floodway Stabalisation and Flood Mitigation	\$0	\$0	\$0	\$0	\$0	\$100,000
000000- Gibbons Street Intersection -MRWA Highway Design	\$0	\$0	\$0	\$0	\$0	\$0
000000- Morawa Yalgoo Road Culvert, Floodway and Shoulder	\$0	\$0	\$0	\$80,000	\$0	\$80,000
000000- Yalgoo/Nighan Road - Road Widening LRCI	\$0	\$0	\$0	\$0	\$0	\$0
000000- Casurina Causeway - Widen to 2 Lanes	\$0	\$0	\$0	\$0	\$0	\$0
000000- Badga Woolshed Road - Geraldton Mount Magnet Road to Airstrip Seal 800m	\$0	\$0	\$0	\$0	\$0	\$0
000000- Tourism Projects as per Plan	\$0	\$0	\$0	\$35,000	\$0	\$35,000
000000- Sealing of Road and Parking Area -Yalgoo Lookout	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS	\$0	\$468,000	\$0	\$1,383,293	\$0	\$1,483,293
Total - ROADS	\$0	\$468,000	\$0	\$1,383,293	\$0	\$1,483,293
Total - INFRASTRUCTURE ASSETS ROAD RESERVES	\$0	\$468,000	\$0	\$1,383,293	\$0	\$1,483,293
INFRASTRUCTURE ASSETS-RECREATION FACILITIES						
000000- Yalgoo/Ninghan Road - Seal to width 4m						
000000- Landscape - Admin Office	\$0	\$0	\$0	\$40,000	\$0	\$40,000
000000- Oval Water Treatment LRCI Grant 2020-21	\$0	\$0	\$0	\$0	\$0	\$0
000000- Oval Fixed Exercise Equipment LRCI Grant 2020-21	\$0	\$0	\$0	\$0	\$0	\$0
000000- Sports Complex Carpark - Kerb and Seal and Footpath to School	\$0	\$0	\$0	\$0	\$0	\$0
000000- Stadium Relocate Fence	\$0	\$0	\$0	\$47,077	\$0	\$47,077
Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$87,077	\$0	\$87,077

Shire of Yalgoo

Detailed Statement

Details By function Under The Following Programme Titles

And Type Of Activities Within The Programme

	Actual 2022-23		Adopted Budget 2022-23		Adpoted Budget 2022-23	
	JULY - MAY 2023 YTD		JULY - MAY 2023 YTD			
	Income	Expenditure	Income	Expenditure	Income	Expenditure
Total - OTHER	\$0	\$0	\$0	\$87,077	\$0	\$87,077
Total - INFRASTRUCTURE ASSETS - RECREATION FACILITIES	\$0	\$0	\$0	\$87,077	\$0	\$87,077
INFRASTRUCTURE ASSETS - OTHER						
000000- Street Lighting	\$0	\$0	\$0	\$0	\$0	\$22,000
000000- Yalgoo Rubbish Tip	\$0	\$0	\$0	\$0	\$0	\$0
000000-Dalgaraanga Crater Signage and Viewing Platform LRCI Grant 2021-22	\$0	\$0	\$0	\$0	\$0	\$0
000000- Security System Depot	\$0	\$0	\$0	\$0	\$0	\$0
000000- Paynes Find Airstrip Fence	\$0	\$0	\$0	\$0	\$0	\$0
000000- Public Toilets- Paynes Find	\$0	\$0	\$0	\$0	\$0	\$0
000000-Paynes Find Entry Statements	\$0	\$0	\$0	\$0	\$0	\$18,652
000000 - Jokers Tunnel Entry Road Sheeting	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS	\$0	\$0	\$0	\$0	\$0	\$40,652
Total - OTHER	\$0	\$0	\$0	\$0	\$0	\$40,652
Total - INFRASTRUCTURE ASSETS - OTHER	\$0	\$0	\$0	\$0	\$0	\$40,652
Rounding Adjustment						
GRAND TOTALS	(\$7,927,756)	\$5,453,211	(\$15,103,274)	\$12,580,089	(\$15,564,351)	\$15,564,351
SURPLUS						
		(\$2,474,545)		(\$2,523,185)		\$0

Model Regional Subsidiary Charter

February 2023

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1. INTRODUCTION

1.1 Name

The name of the subsidiary is the ~~[Name of Subsidiary]~~ Murchison Regional Vermin Cell Authority

1.2 Interpretation and Definitions

“*Absolute majority*” has a meaning given to it in Regulation 13 of the *Local Government (Regional Subsidiaries) Regulations 2017*;

“*Act*” means the *Local Government Act 1995*;

“*authorised institution*” has a meaning given to it in Regulation 19C(1) of the *Local Government (Financial Management) Regulations 1996*.

“*Board*” means the Board of Management of the Subsidiary established under Clause 3;

“*Board Member*” means a person who has been appointed to the Board by a participant in accordance with Clause 3.1, or as appointed in accordance with Clause 3.2;

“*Council Member*” means an elector Mayor or President, or Councillor of a Local Government who has been elected pursuant to the *Local Government Act 1995*;

“*employee*” means an employee of the Regional Subsidiary;

“*Financial Year*” means a year beginning on 1 July in each year and ending on 30 June of the following year;

“*Levy*” means a charge imposed by the Subsidiary on the participant in accordance with Clause 5.2;

“*Minister*” means the Minister of the Crown to whom the administration of the Act is for the time being committed by the Governor and includes a Minister of the Crown for the time being acting for or on behalf of the Minister;

“*participant*” means those Local Governments named in Clause 1.3;

“*regional subsidiary*” has a meaning given to it in Section 1.4 of the *Local Government Act 1995*;

“*Regulations*” means the *Local Government (Regional Subsidiary) Regulations 2017*;

“*subscription*” means those monies the participants are liable to contribute to the Subsidiary in accordance with Clause 6.2;

“*Subsidiary*” means the *[Name of Subsidiary]*

1.3 Establishment

1. The subsidiary has been established by the Minister upon application of the participating local governments under section 3.69 of the Act.
2. The participant local governments are:

Name of Local Government	Participant's Shares
Shire of Yalgoo	25%
Shire of Sandstone	25%]
Shire of Mount Magnet	25%
Shire of Cue	25%

1.4 Local Government Act 1995

This Charter must be read in conjunction with Part 3, Division 4 of the Act and the *Local Government (Regional Subsidiaries) Regulations 2017*.

1.5 Purpose for which the subsidiary is established

Note: Following are broad examples of the purpose for which a regional subsidiary could be established. Examples can be modified to suit individual circumstances and could have a more specific purpose such as:

- ~~— To facilitate and co-ordinate waste management including collection, treatment, disposal and recycling within the region; or~~
- ~~- To facilitate and coordinate the construction of well-aged housing within the region.~~
- ~~- To maintain and upgrade the No 1 and No 2 Vermin Fences that enclose the Murchison Region Vermin Cell to a wild dog proof standard.~~
- ~~- To maintain and upgrade the No 1 Vermin Fence north of the Murchison Region Vermin Cell to a cattle proof standard.~~
- ~~- To promote and support initiatives that enhance the effectiveness of the Murchison Region Vermin Cell thus encouraging a return by pastoralists to small stock production.~~
- ~~-~~

The Subsidiary is established to –

- 1.5.1 ~~assess the possibilities and methodology of facilitating, and to identify funding and revenue opportunities for, a range of services and projects on a regional basis; Maintain and upgrade, to a wild dog proof standard, the No 1 and No 2 vermin fences that enclose the Murchison Region Vermin Cell~~

- 1.5.2 ~~undertake co-ordinating, advocacy and representational roles on behalf of its Participants at a regional level Promote and support the installation of additional new vermin fencing to enhance the effectiveness of the Murchison Regional Vermin Cell~~

- ~~4.5.21.5.3 ;Support the sustainable production of small stock by pastoralists free from incursion of wild dogs from outside the Cell~~

- ~~1.5.3 facilitate and coordinate activities of local government at a regional level related to (insert the purpose of the subsidiary) and social, environmental and community development with the object of achieving improvement for the benefit of the communities of its Participants;~~
- ~~1.5.4 develop, encourage, promote, foster and maintain consultation and cooperation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community;~~
- ~~1.5.5 undertake projects and activities that (insert the purpose of the subsidiary) and benefit its region and its communities;~~
- ~~1.5.6~~1.5.4 ~~implement programs that seek to deliver local government services on a regional basis in line with (insert the purpose of the subsidiary)~~

1.6 Powers

The Subsidiary has all the powers it needs to achieve its purpose under this charter, subject to the limitations prescribed in the Act, Regulations and this charter, in particular the Subsidiary may:

- a) acquire, hold, deal with, and dispose of any real or personal property, subject to the Regulation 8; and
- b) open and operate bank accounts; and
- c) invest its money in accordance with Regulation 22; and
- d) borrow money upon such terms and conditions as the Subsidiary thinks fit, in accordance with Regulation 11; and
- e) give such security for the discharge of liabilities incurred by the Subsidiary as the association thinks fit, subject to Regulation 11; and
- f) employ such persons and appoint such agents to transact any business of the Subsidiary on its behalf as are necessary and desirable; and
- g) enter into any other contract it considers necessary or desirable.

1.7 Delegation by Subsidiary

- (1) The Board may delegate any of its functions to a committee or the Managing Director except:
 - a. this power of delegation;
 - b. the power to borrow;
 - c. the power to levy the participants;
 - d. any decision which requires an absolute majority of the Board
- (2) The Managing Director may delegate any of their functions, including functions delegated to them by the Board, to an employee except this power of delegation.
- (3) All delegations made under subclauses (1) and (2) are to be recorded in a register and reviewed at least once every four years.
- (4) Written records must be kept of the exercise of any delegation.
- (5) Sections 58 and 59 of the Interpretation Act 1984 apply to delegations.

2. STRUCTURE

The Subsidiary is a body corporate with perpetual succession and a common seal and is governed by its Charter.

3. BOARD OF MANAGEMENT

- (1) The governing body of the subsidiary is the Board.
- (2) The Board is responsible for all the functions and affairs of the subsidiary and has the power to do all things necessary or convenient to be done for the proper management of the functions and affairs of the subsidiary, subject to the Act, regulations and this charter. The Board is responsible for managing all activities of the Subsidiary and ensuring that the Subsidiary acts in accordance with this Charter.
- (3) The Board is to ensure there is an appropriate structure for the administration of the subsidiary.

3.1 Qualification for Membership of the Board

- 3.1.1 Each participant is entitled to appoint ~~X-2~~ persons ~~per share~~, who may be either Elected Members or ~~employees~~ other suitably qualified persons, to be a Board Member. A participant may at any time revoke such appointment and appoint another person on behalf of that participant;
- 3.1.2 Subject to Clause 3.1.7 a Board Member shall be appointed for a term specified in their instrument of appointment. In the case of an Elected Member serving as a Board Member the term of appointment shall not exceed ~~not exceeding~~ the term that the Board Member continues as an elected member of the participant or until the conclusion of the next periodic Local Government Election following their appointment, whichever term is lesser, at which time they will be eligible for re-appointment by the participant;
- 3.1.3 Each participant is to appoint a sufficient number of elected member(s) or ~~employees~~ or suitably qualified persons of the participant to act as a Deputy Board Member in place of that participant's substantive Board Member if that Board Member is unable to be present at a meeting of the Board. The participant may revoke the appointment of a Deputy and appoint another person as Deputy at any time;
- 3.1.4 In the absence of a Board Member, a Deputy Board Member has all the rights and responsibilities of the Board Member;
- 3.1.5 Each participant must give notice in writing to the Subsidiary of the elected members or suitably qualified person it has appointed as a Board Member and Deputy Board Members and of any revocation of any of those appointments;
- 3.1.6 A Subsidiary is to permit any elected member or employee of a Participant to attend meetings of the Board in the capacity of an observer;
- 3.1.7 The provisions regarding terminating the appointment of an Elected Member apply to all Board Members. The appointment of a Board Member shall terminate –

- a) upon the Local Government that appointed him/her ceasing to be a participant; or
- b) if the Board member ceases to be an elected member of the participant which appointed him/her;
- c) upon the happening of any other event through which the Board Member would become ineligible to remain as a Board Member;
- d) upon their term expiring in accordance with Clause 3.1.2

3.1.8 The Board may by an absolute majority decision of the Board Members make a recommendation to the relevant participant requesting that the participant terminate the appointment of a Board Member in the event of –

- a) any behaviour of the Board Member which in the opinion of the Board amounts to impropriety;
- b) serious neglect of duty in attending to the responsibilities of a Board Member;
- c) breach of fiduciary duty to the Subsidiary or the participant;
- d) breach of the duty of confidentiality to the Subsidiary or the participant;
- e) breach of the conflict of interest provisions of the Act; or
- f) any other behaviour that may, in the opinion of the Board, discredit the Subsidiary or the participant.

3.2 Qualification for Membership – Subject Matter Expert

3.2.1 The Board may ~~consist of or include~~ appoint up to ~~X~~ (x2) additional persons ('subject matter expert') not being elected members or ~~employees suitably qualified persons~~ appointed to the Board, ~~by mutual consent of the Participants~~. In this context, 'subject matter expert' means a person is to have the abilities and attributes to provide advice, expertise, skills and experience relevant to the purpose of the Subsidiary, including but not limited to financial management, business, legal, technical and governance experience.

3.2.2 The Board is to determine the selection and appointment process for subject matter expert positions.

3.3 Functions of the Board

3.3.1 Formulating plans, financial management and broad strategies aimed at delivering the Purpose of the Subsidiary as set out in Clause 1.5;

- 3.3.2 Providing input and policy direction to the Subsidiary;
- 3.3.3 Appointing, monitoring, overseeing and evaluating the performance of the Managing Director of the Subsidiary;
- 3.3.4 Ensuring activities relevant to the Purpose are efficiently and effectively undertaken by the Subsidiary;
- 3.3.5 Ensuring that the activities of the Subsidiary are undertaken in an open, accountable and cost-effective manner;
- 3.3.6 Representing the interests of the Participants in performing their roles and responsibilities;
- 3.3.7 Participating in the decision-making process of the Subsidiary.

3.4 Duties of Board Members

- (1) Each Board member —
 - a) must at all times act honestly in the performance of the functions of a director, whether within or outside the State;
 - b) must at all times exercise the degree of care and diligence in the performance of the functions of a member, whether within or outside the State, that a reasonable person in that position would reasonably be expected to exercise in the Board's circumstances;
 - c) must at all times act in the best interests of the subsidiary and give precedence to the interests of the subsidiary over the interests of any person appointing or electing a Board member;
 - d) must not, whether within or outside the State, make improper use of information acquired by virtue of the position of member to gain, directly or indirectly, an advantage for any person or to cause detriment to the Subsidiary;
 - e) must not, whether within or outside the State, make improper use of the position of member to gain, directly or indirectly, an advantage for any person or to cause detriment to the Subsidiary.
- (2) Nothing in subclause (1) affects —
 - (a) any other duty a Board member may have under any other law;
or
 - (b) the operation of any other law in relation to such a duty.

3.5 Chairperson of the Board

- 3.5.1 A Chairperson and Deputy Chairperson shall be elected at the Annual General Meeting by the Board from the Board Members.
- 3.5.2 Where there is more than one nomination for the position of Chairperson or Deputy Chairperson, the election shall be decided by ballot, in accordance with the provisions of Schedule 2.3 of the Act.

- 3.5.3 Subject to legislation and any other provision in this Charter to the contrary, the Chairperson and Deputy Chairperson shall hold office from the Annual General Meeting at which they were elected until the next Annual General Meeting unless he/she resigns or is no longer eligible to act as a Board Member.
- 3.5.4 If the Chairperson should cease to be a Board member, the Deputy Chairperson shall act as Chairperson until the election of a new Chairperson at the next Annual General Meeting.

3.6 Powers of the Chairperson and Deputy Chairperson

- 3.6.1 The Chairperson shall preside at all meetings of the Board and, in the event of the Chairperson being absent from a meeting, the Deputy Chairperson shall preside.
- 3.6.2 In the event of both the Chairperson and Deputy Chairperson being absent from a meeting, the Board shall appoint a member from amongst themselves, who shall preside for that meeting or until the Chairperson or Deputy Chairperson is present;
- 3.6.3 The Chairperson shall have a deliberate vote and, in the event of an equality of votes on any matter not requiring an absolute majority, shall have a casting vote;
- 3.6.4 The Chairperson speaks on behalf of the Subsidiary;
- 3.6.5 The Chairperson is to liaise with the Managing Director.

3.7 Meetings of the Board

- 3.7.1 The Board may determine procedures, in addition to but not inconsistent with those specified in this Charter, to apply at or in relation to its meetings.
- 3.7.2 Ordinary meetings of the Board must take place at such times and places as may be fixed by the Board or the Managing Director of the Subsidiary from time to time, and in any event not less than four (4) times per financial year.
- 3.7.3 For the purposes of this sub-clause, the contemporary linking together by telephone, audio-visual or other instantaneous means ("telecommunications meeting") of the Board Members, provided that at least a quorum is present, is deemed to constitute a meeting of the Board.
- 3.7.4 Notice of ordinary meetings of the Board (including the Annual General Meeting) must be given by the Managing Director of the Regional Subsidiary to participants at least four (4) weeks prior to the holding of the meeting either by post to the ~~articipant's~~participant's address or by post to any other location, or

via any other means of giving notice (e.g. facsimile or email) as nominated by the Board Member in writing addressed to the Managing Director of the Subsidiary.

- 3.7.5 Any one of the Participants may by delivering a written request to the Managing Director of the Subsidiary require a special meeting of the Board to be held. On receipt of the request, the Managing Director shall send a notice of the special meeting to all Board Members and Chief Managing Directors of the Participants at least seven (7) days prior to the date of the special meeting in the manner provided for in Clause 3.6.5. Such notice shall specify the date, time and place of the special meeting and be signed by the Managing Director of the Subsidiary, and contain, or be accompanied by, the agenda for the meeting.
- 3.7.6 The request by any Participant to the Managing Director of the Subsidiary requiring a special meeting to be held must be accompanied by the proposed agenda for the meeting and any written reports intended to be considered at the meeting (and if the proposed agenda is not provided the request is of no effect).
- 3.7.7 The Chairperson may convene a special meeting of the Board at the Chairperson's discretion without complying with the notice requirements prescribed by Clause 3.6.5 provided always that there is a minimum one (1) hour notice given to Board Members.
- 3.7.8 The Chairperson shall convene other meetings of the Board as the Board may direct.
- 3.7.9 A quorum will be constituted in accordance with subclause (a) and subclause (b):
- a) The prescribed number of Board Members will constitute a quorum at a meeting and no business will be transacted at a meeting unless a quorum is present.
 - b) The quorum for a meeting of the Board is at least 50% of the number of offices (whether vacant or not) of Members of the Board.
- 3.7.10 Voting shall be in accordance with subclauses (a) to (e):
- a) Each Board Member including the Chairperson, shall be entitled to make a deliberate vote and is to be conducted so that no voter's vote is secret. The Chairperson is to have a casting vote in the event of an equality of votes, except where an absolute majority decision is required.
 - b) Questions arising for decision at ordinary meetings of the Board will be decided by a simple majority of votes.
 - c) A recommendation to Participants to wind up the Subsidiary requires the votes of the Board Members of an absolute majority of the Participants.

- d) Subject to conflicts of interest, each Board Member present at a meeting and entitled to a vote in accordance with Clause 3.7.11(a) must vote on a question arising for decision at the meeting.
- e) Any decision on a significant change to the Subsidiary Charter requires an absolute majority of the Participants.

3.8 Board Meeting Procedures

- 3.8.1 A majority of the Board Members present at a meeting of the Board may adjourn the meeting
- 3.8.2 Meetings of the Board must be conducted in a place open to the public;
- 3.8.3 All Board Members must at all times keep confidential all documents and any information provided to them on a confidential basis for their consideration prior to a meeting of the Board;
- 3.8.4 The Board may require non-Board members present at a meeting (Participant observers, employees, members of the public) to be excluded from attendance at any meeting when a confidential matter is under discussion;
- 3.8.5 Where the Board has considered any information or a matter in confidence it may subsequently resolve to keep minutes and/or any other documents considered during that part of the meeting confidential.
- 3.8.6 Where an order to close a meeting to the public is made, the minutes are to record the making of the order and the grounds on which it was made.
- 3.8.7 The Managing Director must cause minutes to be kept of the proceedings at every meeting of the Board and present the minutes at the next meeting of the Board for confirmation and adoption.
- 3.8.8 Where the Managing Director is excluded from attendance at a meeting of the Board pursuant to Clause 3.8.5, the person presiding at the meeting shall cause the minutes to be kept.
- 3.8.9 A person is entitled to inspect, without payment of a fee:
 - a) minutes of a Board meeting;
 - b) reports to the Board received at a meeting of the Board;
 - c) recommendations presented to the Board in writing and adopted by resolution of the Board.
- 3.8.10 A person is entitled, on payment to the Board of a fee fixed by the Board, to obtain a copy of any documents available for inspection.

3.8.11 Clauses 3.8.10 and 3.8.11 do not apply in relation to a document or part of a document if:

- a) The document or part of the document relates to a matter of a kind referred to in Clause 3.8.5; and
- b) The Board orders that the document or part of the document be kept confidential (provided that in so ordering the Board must specify the duration of the order or the circumstances in which it will cease to apply or a period after which it must be reviewed).

3.9 Committees

3.9.1 The Board may establish a committee of Board Members for the purpose of:

- a) enquiring into and reporting to the Board on any matter within the Subsidiary's powers, functions and duties and as detailed in the terms of reference given by the Board to the Committee;
- b) exercising, performing or discharging delegated powers, functions or duties.

3.9.2 The Chairperson of the Board is an ex-officio member of any committee or advisory committee established by the Board.

3.10 Annual General Meeting

The Annual General Meeting will:

- a) be held on a day selected by the Subsidiary but not more than 60 days after the Subsidiary accepts the annual report for the previous financial year;
- b) receive the Subsidiary's Annual Report which may incorporate reports from committees and any representatives reports from other organisations;
- c) receive the audited financial statement for the preceding financial year;
- d) acknowledge the appointment of Board Members;
- e) elect the:
 - i. Chairperson; and
 - ii. Deputy Chairperson;
- f) Where necessary, appoint representatives to other organisations;

- g) consider any other business raised at the general meeting.

3.11 Fees, Allowances and Reimbursements

Meeting attendance fees or annual allowances; expenses and reimbursements for Board Members are to be determined annually by the Subsidiary.

4. MANAGING DIRECTOR

- 4.1 The Board shall appoint a Managing Director to manage the business of the Subsidiary on terms agreed between the Managing Director and the Board.
- 4.2 The Managing Director is responsible to the Board for the execution of decisions taken by the Board and for the efficient and effective management of the affairs of the Subsidiary.
- 4.3 The Managing Director shall cause records to be kept of all activities and financial affairs of the Subsidiary in accordance with this Charter, in addition to other duties provided for by this Charter and those specified in the terms and conditions of appointment.
- 4.4 The Managing Director is responsible for the day-to-day management of the Subsidiary and will ensure that sound business and human resource management practices are applied in the efficient and effective management of the operations of the Subsidiary.
- 4.5 The functions of the Managing Director shall be specified in the terms and conditions of appointment and shall include but are not limited to:
 - 4.5.1 attendance at all meetings of the Board;
 - 4.5.2 ensuring that the decisions of the Board are implemented in a timely and efficient manner;
 - 4.5.3 providing information to assist the Board to assess the Subsidiary's performance against its Strategic Management and Business Plans;
 - 4.5.4 the employment, management, supervision, direction and dismissal of employees of the Subsidiary;
 - 4.5.5 determining the conditions of employment of employees of the Subsidiary, within budgetary constraints set by the Board;
 - 4.5.6 providing advice and reports to the Board on the exercise and performance of its powers and functions under this Charter or any Act;
 - 4.5.7 ensuring that the Subsidiary is at all times complying with this Charter, the Act or Regulations;

- 4.5.8 co-ordinating and initiating proposals for the consideration of the Board including but not limited to continuing improvement of the operations of the Subsidiary;
 - 4.5.9 ensuring that the assets and resources of the Subsidiary are properly managed and maintained;
 - 4.5.10 ensuring that records required under the Act or any other legislation are properly kept and maintained;
 - 4.5.11 ensuring that the Subsidiary's Annual Report is distributed to the Participants, ~~in time to be incorporated in their Annual Reports;~~within four weeks of adoption by the Board.
 - 4.5.12 exercising, performing or discharging other powers, functions, delegations or duties conferred on the Managing Director by or under the Act or any other Act, and performing other functions lawfully directed by the Board; and
 - 4.5.13 achieving financial outcomes in accordance with adopted plans and budgets of the Subsidiary .
- 4.6 The Managing Director may delegate or sub-delegate the exercise of any of the Managing Director's functions to:
- a) an employee of the Subsidiary ;
 - b) an employee of a Participant, as agreed to by the Managing Director and CEO of the Participant; or
 - c) a person for the time being occupying a particular office or position;
- 4.7 Where a power or function is delegated to an employee, or a person occupying a particular office or position, that employee or person is responsible to the Managing Director for the efficient and effective exercise or performance of that power or function.
- 4.8 A written record of all delegations and sub-delegations must be kept by the Managing Director at all times;
- 4.9 The Managing Director is to liaise with the Chairperson.

5. FINANCIAL MANAGEMENT

Clause 5 is to be read in conjunction with Regulation 19(1) of the *Local Government (Regional Subsidiaries) Regulations 2017* and Appendix 1 of this Charter.

5.1 Local Government (Financial Management) Regulations 1996

The following provisions of the *Local Government (Financial Management) Regulations 1996* shall apply in relation to the Regional Subsidiary:

r. 5A to 6	r. 11
r. 14 to 17A	r. 19
r. 22	r. 25 to 33A
r. 36	r. 41 and 42
r. 44	r. 48 and 49
r. 51	

NOTE: Regulation 9(g) of the *Local Government (Regional Subsidiaries) Regulations 2017* includes the following requirement in relation to financial management provisions that are to be included in a Charter:

“in relation to the financial management of the regional subsidiary — details of any of the listed provisions (as defined in regulation 19(1) and applied by that sub regulation to a regional subsidiary subject to its charter) that do not apply to the regional subsidiary, and the reasons why they do not apply;”

~~Consequently, a Charter is to explain the reason why any of All of the provisions from Regulation 19(1), as listed in Clause 5.1, are not to apply~~ apply ~~to the Regional Subsidiary.~~

5.2 Financial Management

- 5.2.1 The Subsidiary shall keep proper books of accounts and reconsider its budget in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*.
- 5.2.2 The Subsidiary's accounts and records must be available for inspection by any Board Member or authorised representative of any Participant at any reasonable time on request.
- 5.2.3 The Subsidiary must establish and maintain a bank account with such banking facilities and at a bank to be determined by the Board.

- 5.2.4 The Subsidiary shall appoint the Managing Director, the Chairperson and the Deputy Chairperson as authorised operators of the Bank accounts. A minimum of two authorised operators must be required to deal with the bank account at any one time.
- 5.2.5 Any payments made by cheque, credit card or Electronic Funds Transfer must be made in accordance with procedures and by a person or persons authorised and approved by resolution of the Board
- 5.2.6 The Managing Director must act prudently in the handling of all financial transactions for the Subsidiary and must provide quarterly financial and corporate reports to the Board and if requested, the Participants.

5.3 Levy of Participants

- (1) The subsidiary cannot operate at a loss.
- (2) This clause applies if:
 - (a) A budget deficit is disclosed in the annual budget of the subsidiary;
 - (b) A deficit is disclosed in the annual financial report of the subsidiary; or
 - (c) An anticipated exception deficit is determined by the subsidiary.
- (3) The Board, by absolute majority, may determine, where a deficit is identified, to levy the participants.
- (4) A levy must be uniform among the participants and expressed on a per share basis.
- (5) The levy shall be calculated by the following formula:

$$\frac{\text{Total Deficit}}{\text{Participant Share}} = \text{Levy amount}$$

where deficit is the total deficit and share is the share of each participant in the subsidiary.
- (6) When a levy is determined, the Managing Director must promptly give notice of the levy and the due date for payment to the participants.
- (7) A participant must pay the levy to the Subsidiary within 60 days of notice being given of the levy, unless the participant lodges an objection.
- (8) A participant that objects in writing to the imposition of the levy within 30 days of the date of the notice shall be exempt from payment of the levy until its objection is considered at a meeting of the Board.

- (9) The Board must, after consideration of the objection of a participant to a levy, by absolute majority, confirm, vary, or cancel the levy.
- (10) Where a participant fails to pay its contribution by the due date, the contribution owed accrues interest, compounded daily at the overdraft rate of the subsidiaries bank account until paid.

5.4 Borrowing Money

Clause 5.4 is to be read in conjunction with Regulation 11 of the Local Government (Regional Subsidiaries) Regulations 2017 in relation to the borrowing money.

- 5.4.1 If the Subsidiary intends to borrow money then the Subsidiary must make a proposal in writing to all Participants outlining the amount of money proposed to be borrowed, the terms and conditions of the loan amount and the purpose to which the money will be put.
- 5.4.2 The Participants will vote independently on the proposal.
- 5.4.3 To authorise the borrowing of money by the Subsidiary, there must be an absolute majority of the Participants in favour of the borrowing.

5.5 Audit

- 5.5.1 The Auditor General will be responsible for conducting the Subsidiary's Audit.
- 5.5.2 The audit of financial statements of the Subsidiary, together with the accompanying report from the Auditor, shall be submitted to both the Board and the Participants.
- 5.5.3 The Subsidiary is not required to establish an audit committee.

5.6 Business Plans

Clause 5.6 is to be read in conjunction with Regulation 4(3) of the Local Government (Regional Subsidiaries) Regulations 2017 in relation to business plans.

- 5.6.1 The Subsidiary shall prepare a Business Plan with supporting financial projections setting out estimates of revenue and expenditure, as part of its establishment. Upon commencement of operations, the Business Plan will guide the strategic and operational activities of Subsidiary.
- 5.6.2 The Business Plan will be reviewed annually.

5.7 Annual Program and Budget

- 5.7.1 An annual program and budget developed in accordance with the Business Plan and detailing the estimated revenues, costs and levies for the ensuing financial year shall be submitted by the Managing Director to the Board by 30 June in each financial year.
- 5.7.2 The proposed annual program and the budget detailing the estimated revenues, costs and levies may be altered by the Board and shall be adopted by the Board subject to such alterations as the Board agrees upon after 31 May for the ensuing financial year and before 31 August for the current financial year.
- 5.7.3 The proposed annual program and the budget must be referred to the Participants at ~~least~~least six (6) weeks prior to the date of the meeting at which the budget is to be adopted.
- 5.7.4 A Participant may comment on the annual program and the budget in writing to the Managing Director at least seven (7) business days before the meeting at which the budget is to be adopted or through its Board Members at that meeting.
- 5.7.5 The Board must provide a copy of the adopted budget to the Chief Managing Directors at each Participant within five (5) business days after the budget is adopted.
- 5.7.6 The Board will reconsider the budget at least once during the financial year.

5.8 Reporting

- 5.8.1 The Subsidiary must submit to the Participants, at least once in each operating year and prior to 31 August of the subsequent financial year, a report on the work and operations of the Subsidiary detailing achievement of the aims and objectives of its Business Plan and incorporating the audited Financial Statements of the Subsidiary and any other information or report as required by the Participants.
- 5.8.2 The Board shall present a balance sheet and full financial reports to the Participants at the end of each operating year in accordance with the *Local Government (Financial Management) Regulations 1996*

5.9 Procurement of Goods and Services

Regulation 15 of the *Local Government (Regional Subsidiaries) Regulations 2017* applies to the procurement of goods and services.

6. MISCELLANEOUS

6.1 New Participants

Regulation 9(m) of the *Local Government (Regional Subsidiaries) Regulations 2017* relates to the inclusion of further participants.

Subject to the provisions of the Act and Regulation 4 of the *Local Government (Regional Subsidiaries) Regulations 2017* this Charter may be amended, subject to Ministerial approval, by the unanimous agreement of the participants to provide for the inclusion of one or more new participants, with or without conditions of membership, such conditions to be determined by the Board.

6.2 Withdrawal

- 6.2.1 Subject to Ministerial approval, a participant may withdraw from the Regional Subsidiary by giving not less than twenty-four (24) months' notice of its intention to do so to the Board and to the Managing Director, unless a shorter withdrawal period is agreed by the participants and approved by the Board.
- 6.2.2 A withdrawal becomes effective from 30 June (or such later date as agreed by the participants) following the expiry of the twenty-four (24) month notice period. Until the date on which the withdrawal becomes effective (Withdrawal Date), the withdrawing participants:
- 6.2.3 must continue to pay Financial Contributions to the Subsidiary as required by this Charter; and
- 6.2.4 through its Board Members and Deputy Board Members, retains responsibility for ensuring the continued proper conduct of the affairs of the Subsidiary.
- 6.2.5 The withdrawal of any participant does not extinguish the liability of that participant to contribute to any loss or liability incurred by the Subsidiary at any time before or after such withdrawal in respect of any act or omission by the Subsidiary prior to such withdrawal.

Additional clause may be required should Participants accrue equity in the Subsidiaries operations, whereby a formula will be required to determine the equity entitlement of the withdrawing Participant.

6.3 Insurance and Superannuation Requirements

The Subsidiary shall ensure appropriate insurance and superannuation compliance requirements are executed.

6.4 Winding Up

- 6.4.1 The Subsidiary may be wound up by the Minister acting upon an absolute majority resolution of each of the participants.
- 6.4.2 The Subsidiary may be wound up by absolute majority decision of the participants, for reasons which may include:
- The participants believe the Subsidiary has generally achieved the purpose for which it was established;
 - The participants are agreed that the regional subsidiary model has ceased to be an effective mechanism for the achievement of the established purpose;
 - Alteration to the structure or capacity of the one or more of the participants.
- 6.4.3 Notice of a meeting for the purpose of making a recommendation to the participants to wind up the Subsidiary will be sent to Board Members and the Chief Managing Directors of the participants at least eight (8) weeks before the date of the meeting.
- 6.4.4 In the event of a winding up of the Subsidiary, any surplus assets after payment of all expenses shall be returned to participants in proportion to the subscription paid in the financial year prior to the passing of the resolution to wind up.
- 6.4.5 If there are insufficient funds to pay all expenses due by the Subsidiary on winding up, a levy shall be imposed on all participants in proportion to the subscription paid in the financial year prior to the passing of the resolution to wind up.

6.5 Direction by Participants

- 6.5.1 The establishment of the Subsidiary does not derogate from the power of the participants to jointly act in any manner prudent to the sound management and operation of the Subsidiary provided the participants have first agreed by resolution of each participant as to the action to be taken.
- 6.5.2 The establishment of the Subsidiary does not derogate from the power of any of the participants to act independently in relation to a matter for which the Subsidiary has been established.
- 6.5.3 Provided that the participants have all first agreed unanimously as to the action to be taken, the participants may direct and control the Subsidiary.

- 6.5.4 For the purpose of sub-clause 6.8.3, any direction given by the participants must be given in writing to the Managing Director of the Subsidiary.

6.6 Requests from Participants

- 6.6.1 A participant may submit a request for information to the Managing Director who will submit the request to the Board.
- 6.6.2 The Board will determine if a response will be provided to the requesting participant.
- 6.6.3 Any requested information provided to a participant will be provided to all participants

6.7 Review and Alteration of Charter

Regulation 6 of the *Local Government (Regional Subsidiaries) Regulations 2017* relates to the alteration of the Charter, where a 'significant change' is deemed to apply.

- 6.7.1 This Charter will be reviewed by the participants acting in concurrence at least once every four (4) years.
- 6.7.2 This Charter may be amended by unanimous resolution of the participants.
- 6.7.3 Notice of a proposed alteration must be given by the Managing Director to all participants at least four (4) weeks prior to the Council meeting at which the alteration is proposed.
- 6.7.4 The Managing Director must ensure that a copy of the amended Charter is provided to the Minister in accordance with Section 3.70(3) of the Act for the Minister to approve the charter.

6.8 Disputes Between Participants

- 6.8.1 The participants agree to work together in good faith to resolve any matter requiring their direction or resolution.
- 6.8.2 Where the participants are unable to resolve a matter within twenty one (21) days of the matter being presented to them:
- a) The Subsidiary or any participant may notify the others in writing (Arbitration Notice) that it requires the dispute to be referred to arbitration; and
 - b) the dispute (unless meanwhile settled), on receipt of the Arbitration Notice by the recipients, is taken to be referred to arbitration under and in accordance with the provisions of the *Commercial Arbitration Act 2012 (WA)*

6.8.2 Notwithstanding sub-clause 6.10.2 the participants agree to be bound by the decision of the appointed arbitrator and will endeavour to work together in good faith in the implementation of that decision.

6.8.3 The costs of arbitration shall be borne equally by the participants involved in the arbitration.

6.9 Common Seal

(1) The Subsidiary shall have a common seal in the following form:

[insert common seal]

(2) The affixing of the common seal shall be witnessed by the Chairperson or Deputy Chairperson and the Managing Director or such other person as the Subsidiary may appoint for the purpose.

(3) The Subsidiary must maintain a record of each document to which the common seal is affixed.

(4) The common seal shall be kept in the custody of the Managing Director or such other person as Subsidiary may from time to time decide.

(5) The Subsidiary may execute documents, other than by common seal, in accordance with such procedures as it determines.

6.10 Circumstances Not Provided For

6.10.1 If any circumstance arises about which this Charter is silent, incapable of taking effect or being implemented according to its strict provisions, the Chairperson may decide the action to be taken to ensure achievement of the objects of the Subsidiary and its effective administration.

6.10.2 The Chairperson shall report any such decision at the next Board meeting.



REGIONAL SUBSIDIRY BUSINESS PLAN



MURCHISON REGIONAL VERMIN COUNCIL



CHAIRMAN'S INTRODUCTION

The Murchison Regional Vermin Council since its inception in 1963 has operated as a local government authority working under the provisions of the Local Government Act. Compliance and procedural requirements as set out in the Act apply to the MRVC in the same way they apply to much larger and more complex Shires and City Councils.

For the last eighteen months MRVC Councillors have been exploring options to reduce the compliance and administrative burden imposed on the MRVC by the Act and develop a structure that better aligns with the organisation's single purpose of management and maintenance of the No 1 and No2 Vermin Fences.

An option to reduce the compliance and administrative burden is for the MRVC to become a Regional Subsidiary set up as provided for in the Local Government (Regional Subsidiaries) Regulation 2017. This plan has been prepared as required under Section 4(3) of the Regulation to chart a course for a possible transition to a Regional Subsidiary.



THE CURRENT POSITION

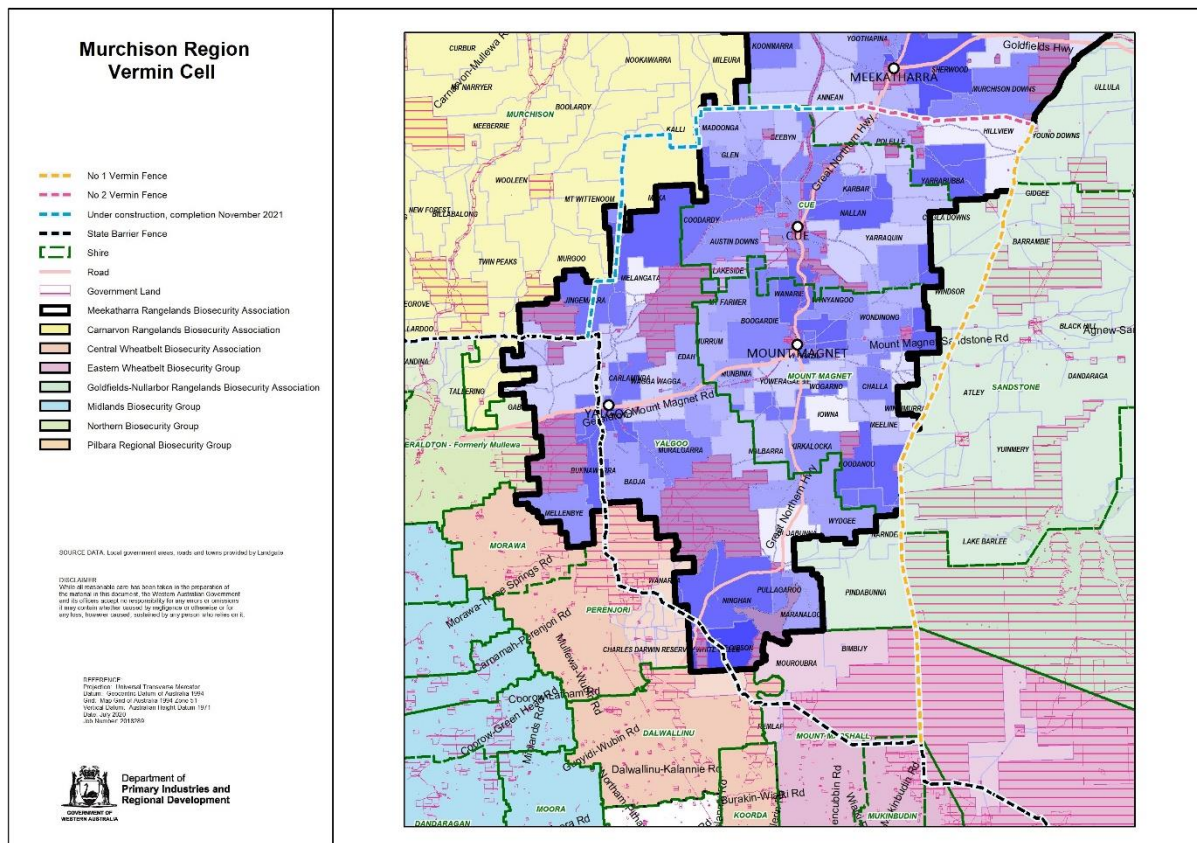
The Murchison Regional Vermin Council (MRVC) is a statutory organisation which operates under the provisions of the Local Government Act 1995. Member councils are the Shires of Sandstone, Mount Magnet, Yalgoo and Cue. Each member Council nominates two delegates to serve on the MRVC and delegates elect from amongst themselves the Chairperson.

The MRVC was established in 1963 for the purpose of rehabilitation and maintenance of the No. 1 Vermin Fence and No. 2 Vermin Fence. The No. 1 Vermin Fence is 559 kilometres in length commencing at the 80-mile peg south near Lake Moore and ending at a location approximately 20 kilometres north of the Meekatharra/Wiluna Road. The No. 2 Vermin fence originally extended extends west from the No. 1 Vermin Fence for a distance of 163 kilometres terminating approximately 66.5 kilometres southeast of the Great Northern Highway on the northwestern boundary of the pastoral station "Beebyn".

MURCHISON REGIONAL VERMIN COUNCIL

The No 2 Vermin Fence has recently been extended by a distance of 285 km and now joins up with the State Barrier Fence on the southern boundary of Jingemarra Station. This extension was carried to create a fully enclosed vermin cell known as the Murchison Region Vermin Cell.

The map below shows the extent of the Murchison Region Vermin Cell and the No 1 and No 2 Vermin Fences.



As required under the Local Government Act the Murchison Regional Vermin Council employs a Chief Executive Officer. This is a part time position and there are no other employees. The Shire of Mount Magnet provides administrative support for which the MRVC makes a payment of \$6,000 per year.

MRVC compliance and administrative obligations under the Act are much the same as a large Shire or City Council. The MRVC's sole function is to maintain and manage some 1000km vermin fencing yet is burden under the Act by:

- Unnecessarily complex financial reporting and budgetary structures.
- Onerous annual auditing requirements managed by the Office of the Auditor General.
- The requirement for six Ordinary Meetings per year along with separate audit committee meetings all to be attended by two elected member delegates from each member Council.
- Complex business planning requirements as set out in the Act under Integrated Planning and Reporting - Section 5.56. This requires Council to have a Corporate Business Plan, Asset Management Plan, Workforce Plan and Long-Term Financial Plan.

MURCHISON REGIONAL VERMIN COUNCIL



THE NEW POSITION

MRVC Council Delegates and Member Councils are supportive of the MRVC transitioning to a Regional Subsidiary set up in accordance with the Local Government (Regional Subsidiary) Regulation 2017. Meetings of been held with the Minister for Local Government and Department of Local Government Staff.

It is recognised that were the MRVC to become a Regional Subsidiary the MRVC would be the first such local government to do so in the State. In meetings with the Minister and Departmental staff it was acknowledged that the 2017 Regulation will be updated over the next twelve months to further simplify the operations of Regional Subsidiaries.

ADVANTAGES OF A REGIONAL SUBSIDIARY

Key regulatory advantages of the MRVC becoming a Regional Subsidiary include:

- The adoption of a Charter that sets out in plain English how the subsidiary will function.
- Board members are appointed by participating Councils and can be Elected Members or suitably qualified appointees.
- There is no requirement to establish an Audit Committee.
- Financial reporting requirements and format are determined by the Board and are expected to align with the requirements for an Association as set out in the Associations Incorporation Act 2015. There is no specific requirement for a budget review as of 31 December.
- There is no requirement for completion and lodgement of an annual Compliance Audit Return.
- There is only one Business Plan required.
- The number of Board Meeting is set by the Board and expressed in the Charter.
- There is no requirement for the swearing in of Board Members.

Unfortunately, annual auditing requirements will remain unchanged from current arrangements where the Office of the Auditor General appoints the auditor and the audit process does not differentiate between a large Shire or City Council and the Regional Subsidiary. It is expected that this may change in the coming year with amendments to the Local Government Act.

Key operational advantages include:

- Whilst the organisation will still require a part time CEO and under the Charter be required to hold Board meetings it is anticipated that there will be savings in salary and governance that can be redirected to the maintenance of the No 1 and 2 Vermin Fences thus increasing the level of service.
- There will be no change in the way maintenance is carried out and the current three-year contract that sees a maintenance run over the full length of vermin fencing four times every year will remain as is.
- Current member council contributions are Yalgoo, Mount Magnet, Cue \$34,468 pa and Sandstone \$11,489 pa. Other than increases in line with inflation it is not expected that member council contributions will change from these current levels. Likewise current pastoralist fence rental charges totally \$7,278 pa are expected to increase in line with inflation.
-

MURCHISON REGIONAL VERMIN COUNCIL



- It is expected that a four-year Business Plan will be prepared and updated annually. This Plan will incorporate into one document current Integrated Planning requirements including an asset management and long-term financial plan. There will be no impact on current plans prepared by member councils under the Integrated Planning requirements of the Local Government Act.
- Once a Regional Subsidiary is in place there will be an opportunity to invite additional participating Shires whose boundaries are located in part within the Murchison Region Vermin Cell. The two Shires that fall into this category are Murchison and Meekatharra.

NEXT STEPS

Following approval by MRVC delegates the Local Government (Regional Subsidiary) Regulation requires current member councils (Sandstone, Yalgoo, Mount Magnet and Cue) to seek submissions from their communities on the proposal for the MRVC to become a Regional Subsidiary based on details contained in this Business Case. This process involves each member Council giving local public notice and publishing the Business Case on their web sites.

On the basis of submissions received the Business Case may be updated and possibly put out again for community input prior to submitting to the Minister for Local Government for approval.



SHIRE OF YALGOO



DELEGATION REGISTER

Current as at [insert date of last decision to amend the register]

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Shire of Yalgoo



1. Local Government Act 1995 Delegations

1 Local Government Act 1995 Delegations

1.1 Council to Committees of Council

1.1.1 Audit and Risk Committee

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.16 Delegation of some powers and duties to certain committees s.7.1B Delegation of some powers and duties to audit committees
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.7.12A(2), (3) & (4) Duties of Local Government with respect to audits
Delegate:	Audit and Risk Committee
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to meet with the City's Auditor at least once every year on behalf of the Council [s.7.12A(2)]. 2. Authority to: <ol style="list-style-type: none"> a. examine the report of the Auditor and determine matters that require action to be taken by the Shire; and b. ensure that appropriate action is taken in respect of those matters [s.7.12A(3)]. 3. Authority to review and endorse the Shire's report on any actions taken in response to an Auditor's report, prior to it being forwarded to the Minister [s.7.12A(4)].
Council Conditions on this Delegation:	a. This delegation is not to be used where a Management Letter or Audit Report raises significant issues. In that instance the Local Government's meeting with the Auditor must be directed to the Council.
Express Power to Sub-Delegate:	Nil. Sub-delegation is prohibited by s.7.1B.

Compliance Links:	Department of Local Government, Sport and Cultural Industries Operational Guideline No. 09 - The appointment, function and responsibilities of Audit Committees Audit and Risk Committee Terms of Reference being 4.12 Policy Schedule 1.12 Organisational Risk Management in the Governance and Policy Manual
Record Keeping:	Audit Committee Minutes shall record and identify each decision made under this delegation in accordance with the requirements of Administration Regulation 19.

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1. Local Government Act 1995 Delegations

1.1.2 Behaviour Complaints Committee

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.16 Delegation of some powers and duties to certain committees
Express Power or Duty Delegated:	<i>Local Government (Model Code of Conduct) Regulations 2021:</i> Clause 12 Dealing with a complaint Clause 13 Dismissal of complaint
Delegate:	Behaviour Complaints Committee
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to make a finding as to whether an alleged breach the subject of a complaint has or has not occurred, based upon evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur [MCC.cl. 12(1) and (3)]. In making any finding the Committee must also determine reasons for the finding [MCC.cl. 12(7)]. 2. Where a finding is made that a breach has occurred, authority to: <ol style="list-style-type: none"> a. take no further action [MCC.cl. 12(4)(a)]; or b. prepare and implement a plan to address the behaviour of the person to whom the complaint relates [MCC.cl. 12(4)(b), (5) and (6)]. 3. Authority to dismiss a complaint and if dismissed, the Committee must also determine reasons for the dismissal [MCC.cl. 13(1) and (2)].
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. The Committee will make decisions in accordance with the principles and specified requirements established in Councils Code of Conduct Behaviour Complaints Management Policy. b. That part of a Committee meeting which deals with a Complaint will be held behind closed doors in accordance with s.5.23(2)(b) of the Act. c. The Committee is prohibited from exercising this Delegation where a Committee Member in attendance at a Committee meeting is either the Complainant or Respondent to the Complaint subject of a Committee agenda item. d. In the event of (c) above, the Committee may resolve to defer consideration to a future meeting at which the conflicted Committee Member is absent and a Deputy Committee Member is in attendance. <p><u>NOTE TO (c) AND (d):</u> The purpose of these Conditions is to require that a Committee Member who is identified as either the Complainant or Respondent is required to recuse themselves by</p>

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1. Local Government Act 1995 Delegations

	notifying the Presiding Member of their intention to be an apology for the meeting at which the Complaint is an agenda item.
Express Power to Sub-Delegate:	Nil.

Compliance Links:	Code of Conduct Behaviour Complaints Management Policy which includes the Behaviour Complaints Committee Terms of Reference Code of Conduct for Council Members, Committee Members and Candidates
Record Keeping:	Committee Minutes shall record the details of each decision made under this delegation in accordance with the requirements of Administration Regulation 19.

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1. Local Government Act 1995 Delegations

1.2 Council to CEO

1.2.1 Performing Functions Outside the District

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.20(1) Performing functions outside district
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Determine the circumstances where it is appropriate for the Local Government's functions to be performed outside the District and prior to implementing such a decision, obtain the consent of the landowner/s and occupier/s and any other person that has control or management of the land impacted by the performance of the function [s.3.20(1)].
Council Conditions on this Delegation:	a. A decision to undertake a function outside the District, can only be made under this delegation where there is a relevant Budget allocation and the performance of the functions does not negatively impact service levels within the District. Where these conditions are not met, the matter must be referred for Council decision.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns
Record Keeping:	Report on outcome to the next ordinary meeting

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1. Local Government Act 1995 Delegations

1.2.2 Powers of Entry

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.28 When this Subdivision applies s.3.32 Notice of entry s.3.33 Entry under warrant s.3.34 Entry in an emergency s.3.36 Opening fences
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to exercise powers of enter to enter onto land to perform any of the local Government functions under this Act, other than entry under a Local Law [s.3.28]. 2. Authority to give notice of entry [s.3.32]. 3. Authority to seek and execute an entry under warrant [s.3.33]. 4. Authority to execute entry in an emergency, using such force as is reasonable [s.3.34(1) and (3)]. 5. Authority to give notice and effect entry by opening a fence [s.3.36].
Council Conditions on this Delegation:	a. Delegated authority under s.3.34(1) and (3) may only be used, where there is imminent or substantial risk to public safety or property.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
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Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. <i>Local Government Act 1995:</i> s.9.10 Appointment of authorised persons – refer also s.3.32(2)] Part 3, Division 3, Subdivision 3 – prescribes statutory processes for Powers of Entry s.3.34(2) Entry in an emergency
Record Keeping:	Photos and Copies of Notice of Entry or Warrant to be retained as correspondence and an incident report generated for item 4.

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1. Local Government Act 1995 Delegations

1.2.3 Declare Vehicle is Abandoned Vehicle Wreck

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.40A(4) Abandoned vehicle wreck may be taken
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Declare that an impounded vehicle is an abandoned vehicle wreck [s.3.40A(4)].
Council Conditions on this Delegation:	a. Disposal of a declared abandoned vehicle wreck to be undertaken in accordance with Delegated Authority 1.2.6 Disposing of Confiscated or Uncollected Goods or alternatively, referred for Council decision.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
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Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	Public Tender or disposal record

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1. Local Government Act 1995 Delegations

1.2.4 Confiscated or Uncollected Goods

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.46 Goods May be withheld until costs paid s.3.47 Confiscated or uncollected goods, disposal of s.3.48 Impounding expenses, recovery of
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to refuse to allow goods impounded under s.3.39 or 3.40A to be collected until the costs of removing, impounding and keeping them have been paid to the local government. [s.3.46] 2. Authority to sell or otherwise dispose of confiscated or uncollected goods or vehicles that have been ordered to be confiscated under s.3.43 [s.3.47]. 3. Authority to recover expenses incurred for removing, impounding, and disposing of confiscated or uncollected goods [s.3.48].
Council Conditions on this Delegation:	a. Disposal of confiscated or uncollected goods, including abandoned vehicles, with a market value less than \$20,000 may, in accordance with Functions and General Regulation 30, be disposed of by any means considered to provide best value, provided the process is transparent and accountable.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
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Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Local Government Act 1995 : Part 3, Division 3, Subdivision 3 s.3.58 Disposing of Property – applies to the sale of goods under s.3.47 as if they were property referred to in that section.
Record Keeping:	Reported to Council at an Ordinary Meeting

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1. Local Government Act 1995 Delegations

1.2.5 Disposal of Sick or Injured Animals

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.47A Sick or injured animals, disposal of s.3.48 Impounding expenses, recovery of
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to determine when an impounded animal is ill or injured, that treating it is not practicable, and to humanely destroy the animal and dispose of the carcass [s.3.47A(1)]. 2. Authority to recover expenses incurred for removing, impounding, and disposing of confiscated or uncollected goods [s.3.48].
Council Conditions on this Delegation:	a. Delegation only to be used where the Delegate's reasonable efforts to identify and contact an owner have failed.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping	Reported to Council at an Ordinary Meeting

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1. Local Government Act 1995 Delegations

1.2.6 Close Thoroughfares to Vehicles

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.50 Closing certain thoroughfares to vehicles s.3.50A Partial closure of thoroughfare for repairs or maintenance s.3.51 Affected owners to be notified of certain proposals
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to close a thoroughfare (wholly or partially) to vehicles or particular classes of vehicles for a period not exceeding 4-weeks [s.3.50(1)]. 2. Authority to determine to close a thoroughfare for a period exceeding 4-weeks and before doing so, to: <ul style="list-style-type: none"> • give; public notice, written notice to the Commissioner of Main Roads and written notice to prescribed persons and persons that own prescribed land; and • consider submissions relevant to the road closure/s proposed [s.3.50(1a), (2) and (4)]. 3. Authority to revoke an order to close a thoroughfare [s.3.50(6)]. 4. Authority to partially and temporarily close a thoroughfare without public notice for repairs or maintenance, where it is unlikely to have significant adverse effect on users of the thoroughfare [s.3.50A] 5. Before doing anything to which section 3.51 applies, take action to notify affected owners and give public notice that allows reasonable time for submissions to be made and consider any submissions made before determining to fix or alter the level or alignment of a thoroughfare or draining water from a thoroughfare to private land [s.3.51].
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. If, under s.3.50(1), a thoroughfare is closed without giving local public notice, local public notice is to be given as soon as practicable after the thoroughfare is closed [s.3.50(8)]. b. Maintain access to adjoining land [s.3.52(3)] within the Town Common of Yalgoo and Paynes Find. c. An update on the Shire Website or an email is sent where practical to the Shires Road Condition Email List and appropriate signage is placed at the entrances to affected roads.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

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1. Local Government Act 1995 Delegations

Sub-Delegate/s: <i>Appointed by CEO</i>	DCEO Works Manager/Works Foreman
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	An update on the Shire Website or an email is sent where practical to the Shires Road Condition Email List and appropriate signage is placed at the entrances to affected roads.
Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	Shire Website or Email Contact List

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1. Local Government Act 1995 Delegations

1.2.7 Obstruction of Footpaths and Thoroughfares

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government (Uniform Local Provisions) Regulations 1996:</i> r.5(2) Interfering with, or taking from, local government land r.6 Obstruction of public thoroughfare by things placed and left - Sch. 9.1 cl. 3(1)(a) r.7A Obstruction of public thoroughfare by fallen things – Sch.9.1 cl.3(1)(b) r.7 Encroaching on public thoroughfare – Sch.9.1. cl.3(2)
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to determine, by written notice served on a person who is carrying out plastering, painting or decorating operations (the work) over or near a footpath on land that is local government property, to require the person to cover the footpath during the period specified in the notice so as to: <ol style="list-style-type: none"> a. prevent damage to the footpath; or b. prevent inconvenience to the public or danger from falling materials [ULP r.5(2)]. 2. Authority to provide permission including imposing appropriate conditions or to refuse to provide permission, for a person to place on a specified part of a public thoroughfare one or more specified things that may obstruct the public thoroughfare. [ULP r.6(2) and (4)]. 3. Authority to renew permission to obstruct a thoroughfare and to vary any condition imposed on the permission effective at the time written notice is given to the person to whom permission is granted [ULP r.6(6)]. 4. Authority to require an owner or occupier of land to remove any thing that has fallen from the land or from anything on the land, which is obstructing a public thoroughfare [ULP r.7A]. 5. Authority to require an owner occupier of land to remove any part of a structure, tree or plant that is encroaching, without lawful authority on a public thoroughfare [ULP r.7].
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. Actions under this Delegation must comply with procedural requirements detailed in the Local Government (Uniform Local Provisions) Regulations 1996. b. Permission may only be granted where, the proponent has: <ol style="list-style-type: none"> i. Where appropriate, obtained written permission from each owner of adjoining or adjacent property which may be impacted by the proposed obstruction.

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1. Local Government Act 1995 Delegations

	<ul style="list-style-type: none"> ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good public assets damaged by the obstruction at the completion of works. iii. Provided evidence of sufficient Public Liability Insurance. iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p>Determination of Bond Value and Conditions - refer to CEO Delegation 1.3.2 – Public Thoroughfare Obstruction – Determine Conditions</p> <p>Local Government (Uniform Local Provisions) Regulations 1996</p> <p>Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the Local Government Act 1995</p>
Record Keeping	Notice as correspondence

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1. Local Government Act 1995 Delegations

1.2.8 Gates Across Public Thoroughfares

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government (Uniform Local Provisions) Regulations 1996:</i> r.9 Permission to have gate across public thoroughfare – Sch.9.1 cl.5(1)
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to provide, or refuse to provide, permission to have a gate or other device across a local government thoroughfare that permits the passage of vehicle traffic and prevents livestock straying [ULP r.9(1)]. 2. Authority to require an applicant to publish a notice of the application in a manner thought fit for the purpose of informing persons who may be affected by the proposed gate or device [r.9(2)]. 3. Authority to impose conditions on granting permission [ULP r.9(4)]. 4. Authority to renew permission, or at any other time vary any condition, effective upon written notice to the person to whom permission was granted [ULP r.9(5)]. 5. Authority to cancel permission by written notice, and request the person to whom permission was granted to remove the gate or device within a specified time [ULP r.9(6)].
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. Actions under this Delegation must comply with procedural requirements detailed in the Local Government (Uniform Local Provisions) Regulations 1996. b. Each approval provided must be recorded in the Shire's statutory Register of Gates in accordance with Uniform Local Provisions Regulation 8.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	
Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.

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1. Local Government Act 1995 Delegations

	Local Government (Uniform Local Provisions) Regulations 1996 – prescribe applicable statutory procedures Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the Local Government Act 1995
Record Keeping:	Register of Gates

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1. Local Government Act 1995 Delegations

1.2.9 Public Thoroughfare – Dangerous Excavations

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government (Uniform Local Provisions) Regulations 1996:</i> r.11(1), (4), (6) & (8) Dangerous excavation in or near public thoroughfare – Sch.9.1 cl.6
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to determine if an excavation in or on land adjoining a public thoroughfare is dangerous and take action to fill it in or fence it or request the owner / occupier in writing to fill in or securely fence the excavation [ULP r.11(1)]. 2. Authority to determine to give permission or refuse to give permission to make or make and leave an excavation in a public thoroughfare or land adjoining a public thoroughfare [ULP r.11(4)]. 3. Authority to impose conditions on granting permission [ULP r.11(6)]. 4. Authority to renew a permission granted or vary at any time, any condition imposed on a permission granted [ULP r.11(8)].
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. Actions under this Delegation must comply with procedural requirements detailed in the <i>Local Government (Uniform Local Provisions) Regulations 1996</i>. b. Permission may only be granted where, the proponent has: <ol style="list-style-type: none"> i. Where appropriate, obtained written permission from or entered into a legal agreement with, each owner of adjoining or adjacent property which may be impacted by the proposed works. ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good the public assets at the completion of works. iii. Provided evidence of sufficient Public Liability Insurance. iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

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1. Local Government Act 1995 Delegations

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p>Determination of Bond Value and Conditions - refer to CEO Delegation 1.3.3 – Determine and Manage Conditions on Permission for Dangerous Excavations on or on land adjoining Public Thoroughfares</p> <p>Local Government (Uniform Local Provisions) Regulations 1996 – prescribe applicable statutory procedures</p> <p>Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the Local Government Act 1995</p>
Record Keeping:	Photo and Notice of Permission/Decision as correspondence

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1. Local Government Act 1995 Delegations

1.2.10 Private Works on, over or under Public Places

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> r.17 Private works on, over, or under public places – Sch.9.1 cl.
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to grant permission or refuse permission to construct a specified thing on, over, or under a specified public thoroughfare or public place that is local government property [ULP r.17(3)]. 2. Authority to impose conditions on permission including those prescribed in r.17(5) and (6) [ULP r.17(5)].
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. Actions under this Delegation must comply with procedural requirements detailed in the Local Government (Uniform Local Provisions) Regulations 1996. b. Permission may only be granted where, the proponent has: <ol style="list-style-type: none"> i. Where appropriate, obtained written permission from or entered into a legal agreement with, each owner of adjoining or adjacent property which may be impacted by the proposed private works. ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good the public place at the completion of works. iii. Provided evidence of sufficient Public Liability Insurance. iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
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1. Local Government Act 1995 Delegations

	<p><u>Local Government (Uniform Local Provisions) Regulations 1996</u> – prescribe applicable statutory procedures</p> <p>Determination of Bond Value and Conditions - refer to CEO Delegation 1.3.4 Determine and Manage Conditions on Permission for Private Works on, over, or under Public Places</p> <p>Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the <u>Local Government Act 1995</u></p>
Record Keeping:	Notice or correspondence

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Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.2.11 Expressions of Interest for Goods and Services

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996:</i> r.21 Limiting who can tender, procedure for r.23 Rejecting and accepting expressions of interest to be acceptable tenderer
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to determine when to seek Expressions of Interest and to invite Expressions of Interest for the supply of goods or services [F&G r.21]. 2. Authority to consider Expressions of Interest which have not been rejected and determine those which are capable of satisfactorily providing the goods or services, for listing as acceptable tenderers [F&G r.23].
Council Conditions on this Delegation:	a. Expressions of Interest may only be called where there is an adopted budget for the proposed goods or services.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p>Local Government (Functions and General) Regulations 1996 – prescribe applicable statutory procedures</p> <p>WALGA Subscription Service – Procurement Toolkit</p> <p>Council Policy Purchasing Policy</p>
Record Keeping:	Expressions of interest to be kept with successful purchase order or cancelled orders.

Version Control:

1	Version 1 – July 2021 - Revised
2	2.2 Tenders in Version Reviewed 31 st July 2020
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Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.2.12 Tenders for Goods and Services – Call Tenders

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996:</i> r.11(1), (2) When tenders have to be publicly invited r.13 Requirements when local government invites tenders though not required to do so r.14 Publicly inviting tenders, requirements for
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to call tenders [F&G r.11(1)]. 2. Authority to invite tenders although not required to do so [F&G r.13]. 3. Authority to determine in writing, before tenders are called, the criteria for acceptance of tenders [F&G r.14(2a)]. 4. Authority to determine the information that is to be disclosed to those interested in submitting a tender [F&G r.14(4)(a)]. 5. Authority to vary tender information after public notice of invitation to tender and before the close of tenders, taking reasonable steps to ensure each person who has sought copies of the tender information is provided notice of the variation [F&G r.14(5)].
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. Tenders may only be called where there is an adopted budget for the proposed goods or services, with the exception being in the period immediately prior to the adoption of a new Annual Budget where : <ol style="list-style-type: none"> i. the proposed goods or services are required to fulfil a routine contract related to the day to day operations of the Local Government; or ii. a current supply contract expiry is imminent; and iii. the value of the proposed new contract has been included in the draft Annual Budget proposed for adoption, and iv. the tender specification includes a provision that the tender will only be awarded subject to the budget adoption by the Council.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p>Local Government (Functions and General) Regulations 1996 – prescribe applicable statutory procedures</p> <p>WALGA Subscription Service – Procurement Toolkit</p> <p>Council Purchasing Policy</p>
Record Keeping:	Tender Documentation and Register including advertising

Version Control:

1	Version 1 – July 2021 - Revised
2	2.2 Tenders in Version Reviewed 31 st July 2020
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Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.2.13 Tenders for Goods and Services –Rejecting Tenders; Exercising Contract Extension Options

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996:</i> r.11(2)(j) Exercising contract extension options r.18(2), (4), (4a), (5), (6) and (7) Rejecting and accepting tenders r.20(1), (2), (3) Variation of requirements before entry into contract r.21A Varying a contract for the supply of goods or services
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to determine whether or not to reject tenders that do not comply with requirements as specified in the invitation to tender [F&G.r.18(2)]. 2. Authority to seek clarification from tenderers in relation to information contained in their tender submission [F&G r.18(4a)]. 3. Authority to decline to accept any tender [F&G r.18(5)]. 4. Authority to exercise a contract extension option that was included in the original tender specification and contract in accordance with r.11(2)(j). 5. Authority to determine that a variation proposed is minor in context of the total goods or services sought through the invitation to tender, subject to a maximum 5% variation and to then negotiate minor variations with the successful tenderer <u>before</u> entering into a contract [F&G r.20(1) and (3)]. 6. If the chosen tenderer is unable or unwilling to form a contract OR the minor variation cannot be agreed with the successful tenderer, so that the tenderer ceases to be the chosen tenderer, authority to choose the next most advantageous tender to accept [F&G r.20(2)]
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. Exercise of authority under F&G.r.18(2) requires consideration of whether or not the requirements as specified in the invitation to tender have been expressed as mandatory and if so, discretion may not be capable of being exercised – consider process contract implications. b. A decision to renew or extend the contract must only occur where the original contract contained the option to renew or extend its term as per r.11(2)(j) and that the contractor's performance has been reviewed and the review evidences the rationale for entering into the extended term.

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
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Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Local Government (Functions and General) Regulations 1996 – prescribe applicable statutory procedures WALGA Subscription Service – Procurement Toolkit Council Purchasing Policy
Record Keeping:	Tender Documentation and Register including advertising

Version Control:

1	Version 1 – July 2021 - Revised
2	2.2 Tenders in Version Reviewed 31 st July 2020
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Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.2.14 Disposing of Property

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.58(2) & (3) Disposing of Property
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to dispose of property to: <ol style="list-style-type: none"> (a) the highest bidder at public auction [s.3.58(2)(a)]. (b) the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tender [s.3.58(2)(b)] 2. Authority to dispose of property by private treaty only in accordance with section 3.58(3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)].
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. Disposal of land or building assets is limited to matters specified in the Annual Budget and in any other case, a Council resolution is required. b. Public tenders not referred to Council are to have been advertised both locally and in a regional newspaper and received at least 3 tender responses. c. In accordance with s.5.43, disposal of property, for any single project or where not part of a project but part of a single transaction, is limited to a maximum value of \$250,000 or less. d. When determining the method of disposal: <ul style="list-style-type: none"> • Where a public auction is determined as the method of disposal: <ul style="list-style-type: none"> ○ Reserve price has been set by independent valuation. ○ Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a -5% variation on the set reserve price. • Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method.

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

	<ul style="list-style-type: none"> Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to: <ul style="list-style-type: none"> Negotiate the sale of the property up to a -5% variance on the valuation; and Consider any public submissions received and determine if to proceed with the disposal, ensuring reasons for the decision are recorded. <p>e. Where the market value of the property is determined as being less than \$20,000 (F&G r.30(3) excluded disposal) may be undertaken:</p> <ul style="list-style-type: none"> Without reference to Council for resolution; and In any case, be undertaken to ensure that the best value return is achieved however, where the property is determined as having a nil market value then, as a minimum, the disposal must ensure environmentally responsible disposal. <p>f. Disposal of Property with a written down value of more than \$5000 must be included in the Annual Budget.</p> <p>g. For the trade-in of property where the purchase is worth less than \$75,000 the CEO can utilise the exemption provided by Local Government (Functions and General) Regulation 30(3).</p>
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Local Government Act 1995 – s.3.58 Disposal of Property Local Government (Functions and General) Regulations 1995 – r.30 Dispositions of property excluded from Act s. 3.58
Record Keeping:	An agenda report is required at the next ordinary meeting detailing the exercise of this delegated authority.

Version Control:

1	Version 1 – July 2021 - Revised
2	2.3 Disposal of Assets in Version Reviewed 31 st July 2020

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.2.15 Payments from the Municipal or Trust Funds

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government (Financial Management) Regulations 1996:</i> r.12(1)(a) Payments from municipal fund or trust fund, restrictions on making
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to make payments from the municipal or trust funds [r.12(1)(a)].
Council Conditions on this Delegation:	<ul style="list-style-type: none"> a. Authority to make payments is subject to annual budget limitations. b. Payments must be approved jointly by two delegates. c. Credit Card Statements are to be checked and signed off monthly by a second sub-delegate or the Shire President and a summary signed off by the Shire President each financial year.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	DCEO Rates Officer Finance Administration Officer
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	<ul style="list-style-type: none"> 1. Delegates must comply with the Procedures approved by the CEO in accordance with Financial Management Regulation 5. 2. All payment transactions must be approved jointly by two Delegates, one of whom must be the CEO or DCEO else the CEO or DCEO is to have inspected and signed off on the payment or batch. 3. The verification of incurring the liability via the purchase order, invoice and evidence of goods / service received, must be undertaken independent of the payment approval.

Compliance Links:	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p>Local Government Act 1995</p> <p>Local Government (Financial Management) Regulations 1996 - refer specifically r.13 Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.</p>
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Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

	Local Government (Audit) Regulations 1996 Department of Local Government, Sport and Cultural Industries Operational Guideline No.11 – Use of Corporate Credit Cards Department of Local Government, Sport and Cultural Industries: Accounting Manual
Record Keeping:	Bank Authorisation and List of Accounts

Version Control:

1	Version 1 – July 2021 - Revised
2	2.4 Creditor payments in Version Reviewed 31 st July 2020

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.2.16 Defer, Grant Discounts, Waive or Write Off Debts

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.6.12 Power to defer, grant discounts, waive or write off debts
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Waive a debt which is owed to the Shire of Yalgoo [s.6.12(1)(b)]. 2. Grant a concession in relation to money which is owed to the Shire of Yalgoo [s.6.12(1)(b)]. 3. Write off an amount of money which is owed to the Shire of Yalgoo [s.6.12(1)(c)]
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. Write-off a rates or service charge debt up to \$7.50 in accordance with the Financial Hardship Policy [s.6.12(1)(c) &(2)]. b. This Delegation does not apply to debts incurred by an individual who is a current or past Councillor or their immediate family. c. A debt may only be waived where: <ol style="list-style-type: none"> i. a community group, health or education service (local, regional or WA based) providing services to Shire residents is requesting use of Shire Facilities or Accommodation in conjunction with the provision of those services. d. A concession may only be granted where: <ol style="list-style-type: none"> i. the concession exists in the Fees and Charges; or ii. the concession has not already been included in that years adopted Schedule of Fees and Charges and directly relates to a hardship this is recorded with the exercise of this delegation and reported to Council. e. A debt may only be written off where all necessary measures have been taken to locate / contact the debtor and where costs associated with continued action to recover the debt will outweigh the net value of the debt if recovered by the Shire of Yalgoo. <ol style="list-style-type: none"> i. Limited to individual debts valued below \$250 or cumulative debts of a debtor valued below \$500. Write off of debts greater than these values must be referred for Council decision.

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
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Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Collection of Rates Debts – refer Delegations: Agreement as to Payment of Rates and Service Charges Recovery of Rates or Service Charges Recovery of Rates Debts – Require Lessee to Pay Rent Recovery of Rates Debts – Actions to Take Possession of the Land
Record Keeping:	a) Report to Council, c) Caravan Park Journal to relevant community account, d) Included in receipting and e) Report to Council

Version Control:

1	Version 1 – July 2021 - Revised
2	2.6 Write-off of minor outstanding amounts in Version Reviewed 31 st July 2020

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.2.17 Power to Invest and Manage Investments

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.6.14 Power to invest <i>Local Government (Financial Management) Regulations 1996:</i> r.19 Investments, control procedures for
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to invest money held in the municipal fund or trust fund that is not, for the time being, required for any other purpose [s.6.14(1)]. 2. Authority to establish and document internal control procedures to be followed in the investment and management of investments [FM r.19].
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. All investment activity must comply with the Financial Management Regulation 19C and Councils Financial Management - Investment Policy. b. A report detailing the investment portfolio's performance, exposures and changes since last reporting, is to be provided as part of the Monthly Financial Reports or Council Agenda Item. c. Procedures are to be systematically documented and retained in accordance with the Record Keeping Plan, and must include references that enable recognition of statutory requirements and assign responsibility for actions to position titles. d. Procedures are to be administratively reviewed for continuing compliance and confirmed as 'fit for purpose' and subsequently considered by the Audit and Risk Committee at least once within every 3 financial years. [Audit r.17]
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

Compliance Links:	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p><u>Local Government (Financial Management) Regulations 1996</u> – refer r.19C Investment of money, restrictions on (Act s.6.14(2)(a))</p> <p>Council Policy Financial Management - Investment</p>
Record Keeping:	Ordinary Agenda

Version Control:

1	Version 1 – July 2021 - Revised
2	2.5 Investment of Surplus funds in Version Reviewed 31 st July 2020
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Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.2.18 Rate Record Amendment

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.6.39(2)(b) Rate record
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to determine any requirement to amend the rate record for the 5-years preceding the current financial year [s.6.39(2)(b)].
Council Conditions on this Delegation:	a. Delegates must comply with the requirements of s.6.40 of the Act.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Rates Officer
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	a. If the change relates to anything other than a Landgate Revaluation or Tenement Death a report to the CEO is required.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Local Government Act 1995 – s.6.40 prescribes consequential actions that may be required following a decision to amend the rate record. Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	Rates Roll and Interim Notice Folder

Version Control:

1	Version 1 – July 2021
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Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.2.19 Agreement as to Payment of Rates and Service Charges

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.6.49 Agreement as to payment of rates and service charges
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to make an agreement with a person for the payment of rates or service charges [s.6.49].
Council Conditions on this Delegation:	a. Decisions under this delegation must comply with Council Policy Rates Collection and Financial Hardship. b. Agreements must be in writing and, subject to the Council Policy Rates Collection and Financial Hardship.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Council Policy Rates Collection and Financial Hardship
Record Keeping:	Rates Record and Correspondence

Version Control:

1	Version 1 – July 2021
2	

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.2.20 Determine Due Date for Rates or Service Charges

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.6.50 Rates or service charges due and payable
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to determine the date on which rates or service charges become due and payable to the Shire of Yalgoo [s.6.50].
Council Conditions on this Delegation:	a. That Administration aims to set the rates and service charges due date in the last week of September or first week of October each year. Where the budget is not adopted early enough it will be set as close to this date as possible while complying with s.6.50.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	Rates Notices

Version Control:

1	Version 1 – July 2021
2	
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Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.2.21 Recovery of Rates or Service Charges

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.6.56 Rates or service charges recoverable in court s.6.64(3) Actions to be taken
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to recover rates or service charges, as well as costs of proceedings for the recovery, in a court of competent jurisdiction [s.6.56(1)]. 2. Authority to lodge (and withdraw) a caveat to preclude dealings in respect of land where payment of rates or service charges imposed on that land is in arrears [s.6.64(3)].
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. Decisions under this delegation must comply with Council Policy Rates Collection and Financial Hardship. b. A report on actions taken be provided to the next ordinary council meeting.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns
Record Keeping:	Notices and Rates Record

Version Control:

1	Version 1 – July 2021
2	
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Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.2.23 Recovery of Rates Debts – Require Lessee to Pay Rent

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.6.60 Local Government may require lessee to pay rent
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to give notice to a lessee of land in respect of which there is an unpaid rate or service charge, requiring the lessee to pay its rent to the Shire of Yalgoo [s.6.60(2)]. 2. Authority to recover the amount of the rate or service charge as a debt from the lessee if rent is not paid in accordance with a notice [s.6.60(4)].
Council Conditions on this Delegation:	a. Decisions under this delegation must comply with Council Policy Rates Collection and Financial Hardship.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Local Government Act 1995 – refer sections 6.61 and 6.62 and Schedule 6.2 prescribe procedures relevant to exercise of authority under s.6.60. Council Policy Rates Collection and Financial Hardship
Record Keeping:	Notices and Rates Record

Version Control:

1	Version 1 – July 2021
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Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.2.24 Recovery of Rates Debts - Actions to Take Possession of the Land

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.6.64(1) Actions to be taken s.6.69(2) Right to pay rates, service charges and costs, and stay proceedings s.6.71 Power to transfer land to Crown or local government s.6.74 Power to have land revested in Crown if rates in arrears 3 years
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to take possession of land and hold the land against a person having an estate or interest in the land where rates or service charges have remained unpaid for at least three years [s.6.64(1)], including: <ol style="list-style-type: none"> i. lease the land, or ii. sell the land; or where land is offered for sale and a contract of sale has not been entered into after 12 months: <ol style="list-style-type: none"> I. cause the land to be transferred to the Crown [s.6.71 and s.6.74]; or II. cause the land to be transferred to the Shire of Yalgoo [s.6.71]. 2. Authority to agree terms and conditions with a person having estate or interest in land and to accept payment of outstanding rates, service charges and costs within 7 days of and prior to the proposed sale [s.6.69(2)].
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. Decisions under this delegation must comply with Council Policy Rates Collection and Financial Hardship. b. In accordance with s.6.68(3A), this delegation cannot be used where a decision relates to exercising a power of sale <u>without having</u>, within the previous 3-years attempted to recover the outstanding rates / changes through a court under s.6.56, as s.6.68(3A) requires that the reasons why court action has not been pursued must be recorded in Council Minutes. c. Exercise of this delegation must comply with the procedures set out in Schedule 6.3 of the <i>Local Government Act 1995</i>.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s:	Nil
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Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

Appointed by CEO	
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	
Compliance Links:	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p>Local Government Act 1995 – Part 6, Division 6 Subdivision 6 and Schedule.6.3 prescribe procedures relevant to exercise of authority under this delegation.</p> <p>Local Government (Financial Management) Regulations 1996 – regulations 72 – 78 prescribe forms and procedures relevant to exercise of authority under this delegation.</p> <p>Council Policy Rates Collection and Financial Hardship.</p>
Record Keeping:	Progress Report to Council

Version Control:

1	Version 1 – July 2021
2	
3	

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.2.25 Rate Record – Objections

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.6.76 Grounds of objection
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to extend the time for a person to make an objection to a rate record [s.6.76(4)]. 2. Authority to consider an objection to a rate record and either allow it or disallow it, wholly or in part, providing the decision and reasons for the decision in a notice promptly served upon the person whom made the objection [s.6.76(5)].
Council Conditions on this Delegation:	a. A delegate who has participated in any matter contributing to a decision related to the rate record, which is the subject of a Rates Record Objection, must NOT be party to any determination under this Delegation.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	Notice

Version Control:

1	Version 1 – July 2021
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Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.2.26 Procurement of Goods or Services required to address a State of Emergency

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996:</i> Regulation 11 'When tenders have to be publicly invited' Tender exemption under subregulation 11(2)(aa) Associated definition under subregulation 11(3)
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority, only to be exercised when a State of Emergency declaration is in force and applies to all or part of the District, to: <ol style="list-style-type: none"> 1. Determine that particular goods or services with a purchasing value >\$250,000 are required for the purposes of addressing the impact, consequences or need arising from the hazard to which the State of Emergency declaration relates [F&G r11(3)(b)]; and 2. Undertake tender exempt purchasing activity to obtain the supply of those goods or services identified in accordance with point 1 above [F&G r.11(2)(aa)]. 3. The CEO is Authorised to commit expenditure for the private hire of plant and equipment necessary for the efficient fighting and control of fires from road maintenance in an emergency situation that is likely to effect lives and homes.
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. This authority may only be exercised where the goods or services are urgently required, and it is not possible for Council to meet within an appropriate timeframe. b. Compliance with the Purchasing Policy is required, but only to the extent that such compliance will not incur an unreasonable delay in providing the required urgent response to the State of Emergency hazard. The rationale for non-compliance with Purchasing Policy must be evidenced in accordance with the Record Keeping Plan. c. Where a relevant budget allocation is not available and a purchase is necessary in response to a State of Emergency, the expenditure from an alternative available budget allocation must be authorised in advance by the Mayor or President (i.e. before the expense is incurred) in accordance with LGA s.6.8. d. The CEO is to inform Council Members after the exercise of this delegation, including details of the contract specification,

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

	<p>scope and purchasing value and the rationale for determining that the goods or services were urgently required in response to the State of Emergency declaration.</p> <p>e. The CEO cannot sub-delegate this authority.</p> <p>f. Function 3 should be done in conjunction with the Shire President or Deputy Shire President if the President is not available and the CESM.</p>
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Compliance Links:	Local Government (Functions and General) Regulations 1996 WALGA Subscription Service – Procurement Toolkit Council Policy Purchasing Policy
Record Keeping:	Report to Next Possible Council Meeting, Incident/Bushfire Report

Version Control:

1	Version 1 – July 2021 – New with Revised inclusion
2	2.9 Firefighting – Emergency plant hire in Delegation Register reviewed 31 July 2020
3	

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.2.27 Long Service Leave Applications

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.5.48 Long service benefits for employees and employees of local government associations
Express Power or Duty Delegated:	<i>Local Government (Long Service Leave) Regulations:</i>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority and power to consider and decide on applications received from employees under the Local Government (Long Service Leave) Regulations.
Council Conditions on this Delegation:	a. Cannot be exercised in decisions relating to person Long Service Leave Arrangements. b. The Chief Executive Officer to ensure operations of the Council will not be unduly hindered by the absence of the applicant on long service leave.

Compliance Links:	Local Government (Long Service Leave) Regulations
Record Keeping:	Payroll

Version Control:

1	Version 1 – July 2021
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Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.2.28 Notices Requiring Certain Things to be Done by Owner or Occupier of Land

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.3.25 Notices requiring certain things to be done by owner or occupier of land s.3.26 Additional powers when notices given
Express Power or Duty Delegated:	<i>Local Government Act 1995 – Division 1</i> <i>Schedule 3.1 Powers under notices to owners or occupiers of land</i>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Issue a notice in writing to the owner or occupier of land requiring them to do anything specified in Division 1 of Schedule 3.1 of the Local Government Act 1995. 2. Do anything that is considered necessary to achieve, so far as practicable, the purpose for which the notice was given, including recovering the cost of anything done as a debt due from the person who failed to comply with the notice.
Council Conditions on this Delegation:	a. Notices under this delegation are only to be issued by administration where the actual or expected cost is considered by the delegate to be less than \$500. More complex matters are required to be reported to Council.

Compliance Links:	Local Government Act 1995
Record Keeping:	Notices

Version Control:

1	Version 1 – July 2021
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Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

Taken from www.legislation.wa.gov.au as at 16/07/2021

Division 1 — Things a notice may require to be done

1. Prevent water from dripping or running from a building on the land onto any other land.
2. Place in a prominent position on the land a number to indicate the address.
3. Modify or repair, in the interests of the convenience or safety of the public, anything constructed as mentioned in Schedule 9.1, clause 8, or repair any damage caused to the public thoroughfare or other public place mentioned in that clause.
4. (1) Ensure that land that adjoins a public thoroughfare or other public place that is specified for the purposes of this item by a local law —
 - (a) is suitably enclosed to separate it from the public place; and
 - (b) where applicable, is enclosed with a close fence, to the satisfaction of the local government, suitable to prevent sand or other matter coming from the land onto the public place.
- (2) The notice cannot be given to an occupier who is not an owner.
5. (1) Ensure that unsightly land is enclosed, to the satisfaction of the local government, with a fence or other means suitable to prevent the land, so far as is practicable, from being unsightly.
- (2) In this item —

unsightly, in relation to land, means having an appearance that, because of the way in which the land is used, does not conform with the general appearance of other land in the locality.
- (3) The notice cannot be given to an occupier who is not an owner.
- 5A. (1) Ensure that overgrown vegetation, rubbish, or disused material, as specified, is removed from land that the local government considers to be untidy.
- (2) In this item —

disused material includes disused motor vehicles, old motor vehicle bodies and old machinery.
- [5B. Deleted: No. 16 of 2016 s. 41.]
6. Take specified measures for preventing or minimising the movement of sand, silt, clay or rocks on or from the land if, in the opinion of the local government, that movement would be likely to adversely affect other land.
7. Ensure that land that adjoins a public thoroughfare or other public place that is specified for the purposes of this item by a local law is not overgrown.
8. Remove all or part of a tree that is obstructing or otherwise prejudicially affecting a thoroughfare that is under the local government's control or management and adjoins the land where the tree is situated.
9. Ensure that a tree on the land that endangers any person or thing on adjoining land is made safe.
10. Take specified measures for preventing or minimizing —
 - (a) danger to the public; or

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

- (b) damage to property,
which might result from cyclonic activity.
 - 11. Remove bees that are likely to endanger the safety of any person or create a serious public nuisance.
 - 12. Ensure that an unsightly, dilapidated or dangerous fence or gate that separates the land from land that is local government property is modified or repaired.
 - 13. Take specific measures to prevent —
 - (a) artificial light being emitted from the land; or
 - (b) natural or artificial light being reflected from something on the land,
creating a nuisance.
 - 14. (1) Remove or make safe anything that is obstructing or otherwise prejudicially affecting a private thoroughfare so that danger to anyone using the thoroughfare is prevented or minimised.
 - (2) In this item —
private thoroughfare has the same meaning as in Schedule 9.1 clause 7(1).
- [Division 1 amended: Gazette 29 Apr 1997 p. 2144; amended: No. 49 of 2004 s. 72; No. 17 of 2009 s. 46; No. 16 of 2016 s. 41.]*

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.2.29 Use of the Common Seal

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.9.49A Execution of Documents
Express Power or Duty Delegated:	<i>Local Government Act 1995</i> s.9.49A(4)
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Council delegates authority to the President and the CEO to affix the Common Seal without prior approval by Council.
Council Conditions on this Delegation:	a. Where the document is a renewal or extension of an original document, and there is not a significant variation in clauses or conditions in the renewal. b. Where the legal document is an agreement to provide funding to the Shire and the project/item to be funded is included in the Forward Capital Works Plan and/or disclosed in the budget and/or previously approved by Council.

Compliance Links:	Local Government Act 1995
Record Keeping:	Agreement/Contract – Common Seal Register

Version Control:

1	Version 1 – July 2021 – revised
2	2.1 in Delegation Register reviewed 31 July 2020
3	

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.3 CEO to Employees

1.3.1 Determine if an Emergency for Emergency Powers of Entry

Delegator: <i>Power / Duty assigned in legislation to:</i>	Chief Executive Officer
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.34(2) Entry in emergency
Delegate/s:	Works Foreman/Manager of Works and CESM
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to determine on behalf of the CEO that an emergency exists for the purposes of performing local government functions [s.3.34(2)].
CEO Conditions on this Delegation:	a. To inform the CEO as soon as is practicable.
Express Power to Sub-Delegate:	Nil.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	Incident/Bushfire Report

Version Control:

1	Version 1 – July 2021
2	
3	

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.3.2 Electoral Enrolment Eligibility Claims and Electoral Roll

Delegator: <i>Power / Duty assigned in legislation to:</i>	Chief Executive Officer
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.4.32(4), (5A) & (5) Eligibility to enrol under s.4.30, how to claim s.4.34 Accuracy of enrolment details to be maintained s.4.35 Decision that eligibility to enrol under s.4.30 has ended s.4.37 New roll for each election <i>Local Government (Elections) Regulations 1995:</i> r.11(1a) Nomination of co-owners or co-occupiers — s.4.31 r.13(2) & (4) Register - s.4.32(6)
Delegate/s:	DCEO
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to require the written notice for co-owners or co-occupiers to be incorporated into Form 2 [r.11(1a)]. 2. Authority to decide whether or not the claimant is eligible under s.4.30(1)(a) and (b) and accept or reject the claim accordingly [s.4.32(4)]. 3. Authority to decide to accept or reject a claim made before the close of enrolments, but less than 14-days before the close of nominations [s.3.42(5A)]. 4. Authority to make any enquiries necessary in order to make a decision on an eligibility claim [s.4.32(5)]. 5. Authority to approve the omission of an elector's address from the Owners and Occupiers Register on the basis of a declaration from the elector that the publication of this information would place the elector's or their families safety at risk [Elections r.13(2)]. 6. Authority to amend the Owners and Occupiers Register from time to time to make sure that the information recorded in it is accurate [Elections r.13(4)]. 7. Authority to ensure that the information about electors that is recorded from enrolment eligibility claims is maintained in an up to date and accurate form [s.4.34]. 8. Authority to decide that a person is no longer eligible under s.4.30 to be enrolled on the Owners and Occupiers Electoral Roll [s.4.35(1)] and to give notice [s.4.35(2)] and consider submissions [s.4.35(6)], before making such determination. 9. Authority to determine to take any action necessary to give effect to advice received from the Electoral Commissioner [s.4.35(5)]. 10. Decide, with the approval of the Electoral Commissioner, that a new electoral roll is not required for an election day

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

	which is less than 100 days since the last election day [s.4.37(3)].
CEO Conditions on this Delegation:	a. Decisions on enrolment eligibility are to be recorded in the Enrolment Eligibility Register in accordance with s.4.32(6) and s.4.35(7).
Express Power to Sub-Delegate:	Nil.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Department of Local Government, Sport and Cultural Industries: Returning Officer Manual
Record Keeping:	Electoral Roll and Electors Returns Folder

Version Control:

1	Version 1 – July 2021
2	
3	

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.3.3 Destruction of Electoral Papers

Delegator: <i>Power / Duty assigned in legislation to:</i>	Chief Executive Officer
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
Express Power or Duty Delegated:	<i>Local Government (Elections) Regulations 1996:</i> r.82(4) Keeping election papers – s4.84(a)
Delegate/s:	DCEO
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to, after a period of 4-years, destroy the parcels of election papers in the presence of at least 2 other employees [Elect. r.82(4)].
CEO Conditions on this Delegation:	
Express Power to Sub-Delegate:	Nil.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Department of Local Government, Sport and Cultural Industries: Returning Officer Manual
Record Keeping:	Destruction of Records Register

Version Control:

1	Version 1 – July 2021
2	
3	

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.3.4 Appoint Authorised Persons

Delegator: <i>Power / Duty assigned in legislation to:</i>	Chief Executive Officer
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.24 Authorising persons under this subdivision [Part 3, Division 3, Subdivision 2 – Certain provisions about land] s.9.10 Appointment of authorised persons
Delegate:	DCEO
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> Authority to appoint persons or classes of persons as authorised persons [s.3.24 and s.9.10] for the purpose of fulfilling functions of an authorised person prescribed in the following legislation inclusive of subsidiary legislation made under each Act i.e. Regulations: <ol style="list-style-type: none"> Local Government Act 1995 and its subsidiary legislation, including Local Government Act Regulations, the <i>Local Government (Miscellaneous Provisions) Act 1960</i> and Local Laws made under the Local Government Act. <i>Caravan Parks and Camping Grounds Act 1995</i>; <i>Cat Act 2011</i>; <i>Cemeteries Act 1986</i>; <i>Control of Vehicles (Off-road Areas) Act 1978</i>; <i>Dog Act 1976</i>; Graffiti Vandalism Act 2016 – refer s.15; and any other legislation prescribed for the purposes of s.9.10 of the <i>Local Government Act 1995</i>. Authority to appoint authorised persons for the purposes of section 9.16 of the <i>Local Government Act 1995</i>, <u>as a precondition</u> for appointment as authorised officers in accordance with Regulation 70(2) of the Building Regulations 2012 and section 6(b) of the <i>Criminal Procedure Act 2004</i>. Authority to appoint honorary inspectors under the Litter Act.
CEO Conditions on this Delegation:	<ol style="list-style-type: none"> A register of Authorised Persons is to be maintained as a Local Government Record. Only persons who are appropriately qualified and trained may be appointed as Authorised persons.
Express Power to Sub-Delegate:	<i>NIL.</i>

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	<p>Instruments or Certificates of Authorisation – Copies are to be retained on the Authorised Person's personnel file.</p> <p>A record of each Authorisation is to be retained in the Authorised Persons Register, retained as a Local Government Record.</p>

Version Control:

1	Version 1 – July 2021 - Revised
2	2.8 Appointment of Authorised Officer in Version Reviewed 31 st July 2020
3	

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.3.5 Information to be Available to the Public

Delegator: <i>Power / Duty assigned in legislation to:</i>	Chief Executive Officer
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
Express Power or Duty Delegated:	<i>Local Government (Administration) Regulations 1996:</i> r.29(2) &(3) Information to be available for public inspection (Acts s.5.94) r.29B Copies of certain information not to be provided (Act s.5.96) <i>Local Government Act 1995:</i> s.9.95(1)(b) & (3)(b) Limits on right to inspect local government information
Delegate/s:	DCEO
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to determine the public right to inspect information, by determining if the information requested relates to a part of a meeting that could have been closed to members of the public but was not [Admin. r.29(2)]. 2. Authority to determine the public right to inspect information in an agenda or minutes, by determining if the information requested would be part of the meeting which is likely to be closed to members of the public [Admin. r.29(3)]. 3. Authority to determine the manner and form by which a person may request copies of rates record information [s.5.94(m)] or owners and occupiers register and electoral rolls [s.5.94(s)] and to make the information available, if satisfied, by statutory declaration or otherwise, that the information will not be used for commercial purposes [Admin r.29B]. 4. Authority to determine not to provide a right to inspect information, where it is considered that in doing so would divert a substantial and unreasonable portion of the local government's resources away from its other functions [s.5.95(1)(b)]. 5. Authority to determine not to provide a right to inspect information contained in notice papers, agenda, minutes, or information tabled at a meeting, where it is considered that that part of the meeting could have been closed to members of the public but was not closed [s.5.94(3)(b)].
CEO Conditions on this Delegation:	
Express Power to Sub-Delegate:	Nil.

Compliance Links:

Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

Record Keeping:	Email to the CEO
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Version Control:

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Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.3.6 Financial Management Systems and Procedures

Delegator: <i>Power / Duty assigned in legislation to:</i>	Chief Executive Officer
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
Express Power or Duty Delegated:	<i>Local Government (Financial Management) Regulations 1996:</i> r.5 CEO's Duties as to financial management
Delegate/s:	DCEO
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to establish systems and procedures [FM r.5] that give effect to internal controls and risk mitigation for the: <ol style="list-style-type: none"> i. Collection of money owed to the Shire of Yalgoo; ii. Safe custody and security of money collected or held by the Shire of Yalgoo; iii. Maintenance and security of all financial records, including payroll, stock control and costing records; iv. Proper accounting of the Municipal and Trust Funds, including revenue, expenses and assets and liabilities; v. Proper authorisation of employees for incurring liabilities, including authority for initiating Requisition Orders, Purchase Orders and use of Credit and Transaction Cards; vi. Making of payments in accordance with Delegated Authority 1.2.23; vii. Preparation of budgets, budget reviews, accounts and reports as required by legislation or operational requirements.
CEO Conditions on this Delegation:	<ol style="list-style-type: none"> a. Procedures are to be systematically documented and retained in accordance with the Record Keeping Plan, and must include references that enable recognition of statutory requirements and assign responsibility for actions to position titles. b. Procedures are to be administratively reviewed for continuing compliance and confirmed as 'fit for purpose' and subsequently considered by the Audit and Risk Committee at least once within each 3 financial years. [Audit r.17]
Express Power to Sub-Delegate:	Nil.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Local Government Act 1995
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Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

	<i>Local Government (Financial Management) Regulations 1996</i> <i>Local Government (Audit) Regulations 1996</i> Department of Local Government, Sport and Cultural Industries Operational Guideline No.11 – Use of Corporate Credit Cards
	Record Keeping: Policy Manual, Financial System Documents and Ordinary Agendas

Version Control:

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Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.3.7 Audit – CEO Review of Systems and Procedures

Delegator: <i>Power / Duty assigned in legislation to:</i>	Chief Executive Officer
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
Express Power or Duty Delegated:	<i>Local Government (Audit) Regulations 1996:</i> r.17 CEO to review certain systems and procedures
Delegate/s:	DCEO
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to conduct the review of the appropriateness and effectiveness of the Shire of Yalgoo's systems and procedures in relation to i. risk management; and ii. internal controls; and iii. legislative compliance [r.17(1)].
CEO Conditions on this Delegation:	a. Each matter is to be reviewed at least once within every 3 financial years, with a report on each matter to be provided to the Audit and Risk Committee that details the findings, including any identified deficiencies, and actions required.
Express Power to Sub-Delegate:	Nil.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Local Government (Audit) Regulations 1996
Record Keeping:	Report to CEO or Council on Reg 17

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Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

1.3.8 Infringement Notices

Delegator: <i>Power / Duty assigned in legislation to:</i>	Chief Executive Officer
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.9.13(6)(b) Onus of proof in vehicle offences may be shifted s.9.19 Extension of Time s.9.20 Withdrawal of Notice <i>Building Regulations 2012:</i> Regulation 70(1A), (1), (2) Approved officers and authorised officers
Delegate/s:	DCEO
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to consider an owner of a vehicle's submission that the vehicle that is subject of an infringement notice, had been stolen or unlawfully taken at the time of the alleged offence [s.9.13(6)(b)]. 2. Authority to extend the 28-day period within which payment of a modified penalty may be paid, whether or not the period of 28-days has elapsed [s.9.19]. 3. Authority to withdraw an infringement notice within one year after the notice was given, whether or not the modified penalty has been paid by sending a withdrawal notice (in the prescribed form) to the alleged offender and if the modified penalty has been paid, providing a refund [s.9.20].
CEO Conditions on this Delegation:	<ol style="list-style-type: none"> a. A delegate who participated in a decision to issue an infringement notice, must NOT determine any matter related to that infringement notice under this Delegation. b. The following listed positions are delegated the functions under s.9.19 and s.9.20 only as a <u>precondition for appointment</u> as an "Approved Officer" in accordance with <i>Building Regulation 70(1)</i> for the purposes of the <i>Criminal Procedure Act 2004</i> section 6(a) and <i>Building Act 2011</i> Infringement Notices:: <ol style="list-style-type: none"> (i) Building Surveyor/Contract Building Surveyor <p>NOTE: <i>Delegates must also be appointed as an "Approved Officer" – appointment to be determined by Council resolution or by a person with delegated authority under delegation 2.1.10.</i></p>
Express Power to Sub-Delegate:	Nil.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	Notice/Correspondence

Delegation Register

Shire of Yalgoo



1. Local Government Act 1995 Delegations

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Delegation Register

Shire of Yalgoo



2. Building Act 2011 Delegations

2 Building Act 2011 Delegations

2.1 Council to CEO

2.1.1 Grant a Building Permit

Delegator: <i>Power / Duty assigned in legislation to:</i>	Permit Authority (Local Government)
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	<i>Building Act 2011:</i> s.18 Further Information s.20 Grant of building permit s.22 Further grounds for not granting an application s.27(1) and (3) Impose Conditions on Permit <i>Building Regulations 2012:</i> r.23 Application to extend time during which permit has effect (s.32) r.24 Extension of time during which permit has effect (s.32(3)) r.26 Approval of new responsible person (s.35(c))
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to require an applicant to provide any documentation or information required to determine a building permit application [s.18(1)]. 2. Authority to grant or refuse to grant a building permit [s.20(1) & (2) and s.22]. 3. Authority to impose, vary or revoke conditions on a building permit [s.27(1) and (3)]. 4. Authority to determine an application to extend time during which a building permit has effect [r.23]. <ol style="list-style-type: none"> i. Subject to being satisfied that work for which the building permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)] ii. Authority to impose any condition on the building permit extension that could have been imposed under s.27 [r.24(2)]. 5. Authority to approve, or refuse to approve, an application for a new responsible person for a building permit [r.26].
Council Conditions on this Delegation:	a. Delegated authority should be undertaken or informed by a person qualified in accordance with r.5 of the Building Regulations 2012.
Express Power to Sub-Delegate:	<i>Building Act 2011:</i> s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Delegation Register

Shire of Yalgoo



2. Building Act 2011 Delegations

Sub-Delegate/s: <i>Appointed by CEO</i>	Building Surveyor/Contract Building Surveyor
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	Authority to perform Function 1.

Compliance Links:	Building Act 2011 s.119 Building and demolition permits – application for review by SAT s.23 Time for deciding application for building or demolition permit s.17 Uncertified application to be considered by building surveyor Building Regulations 2012 – r.25 Review of decision to refuse to extend time during which permit has effect (s.32(3)) – reviewable by SAT <i>Building Services (Registration Act) 2011 – Section 7</i> <i>Home Building Contracts Act 1991 – Part 3A, Division 2 – Part 7, Division 2</i> <i>Building and Construction Industry Training Levy Act 1990</i> <i>Heritage Act 2018</i>
Record Keeping:	Notice/Correspondence and Permits

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Delegation Register

Shire of Yalgoo



2. Building Act 2011 Delegations

2.1.2 Demolition Permits

Delegator: <i>Power / Duty assigned in legislation to:</i>	Permit Authority (Local Government)
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	<i>Building Act 2011:</i> s.18 Further Information s.21 Grant of demolition permit s.22 Further grounds for not granting an application s.27(1) and (3) Impose Conditions on Permit <i>Building Regulations 2012</i> r.23 Application to extend time during which permit has effect (s.32) r.24 Extension of time during which permit has effect (s.32(3)) r.26 Approval of new responsible person (s.35(c))
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to require an applicant to provide any documentation or information required to determine a demolition permit application [s.18(1)]. 2. Authority to grant or refuse to grant a demolition permit on the basis that all s.21(1) requirements have been satisfied [s.20(1) & (2) and s.22]. 3. Authority to impose, vary or revoke conditions on a demolition permit [s.27(1) and(3)]. 4. Authority to determine an application to extend time during which a demolition permit has effect [r.23]. <ol style="list-style-type: none"> i. Subject to being satisfied that work for which the demolition permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)] ii. Authority to impose any condition on the demolition permit extension that could have been imposed under s.27 [r.24(2)]. 5. Authority to approve, or refuse to approve, an application for a new responsible person for a demolition permit [r.26].
Council Conditions on this Delegation:	a. Delegated authority should be undertaken or informed by a person qualified in accordance with r.5 of the Building Regulations 2012.
Express Power to Sub-Delegate:	<i>Building Act 2011:</i> s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Sub-Delegate/s: <i>Appointed by CEO</i>	Building Surveyor/Contract Building Surveyor
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Delegation Register

Shire of Yalgoo



2. Building Act 2011 Delegations

CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	Authority to perform Function 1.
Compliance Links:	Building Act 2011 s.119 Building and demolition permits – application for review by SAT s.23 Time for deciding application for building or demolition permit <i>Building Services (Complaint Resolution and Administration) Act 2011 – Part 7, Division 2</i> <i>Building and Construction Industry Training Levy Act 1990</i> <i>Heritage Act 2018</i>
Record Keeping:	Notice/Correspondence and Permits

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Delegation Register

Shire of Yalgoo



2. Building Act 2011 Delegations

2.1.3 Occupancy Permits or Building Approval Certificates

Delegator: <i>Power / Duty assigned in legislation to:</i>	Permit Authority (Local Government)
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	<i>Building Act 2011:</i> s.55 Further information s.58 Grant of occupancy permit, building approval certificate s.62(1) and (3) Conditions imposed by permit authority s.65(4) Extension of period of duration Building Regulations 2012 r.40 Extension of period of duration of time limited occupancy permit or building approval certificate (s.65)
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to require an applicant to provide any documentation or information required in order to determine an application [s.55]. 2. Authority to grant, refuse to grant or to modify an occupancy permit or building approval certificate [s.58]. 3. Authority to impose, add, vary or revoke conditions on an occupancy permit [s.62(1) and (3)]. 4. Authority to extend, or refuse to extend, the period in which an occupancy permit or modification or building approval certificate has effect [s.65(4) and r.40].
Council Conditions on this Delegation:	a. Delegated authority should be undertaken or informed by a person qualified in accordance with r.5 of the Building Regulations 2012.
Express Power to Sub-Delegate:	<i>Building Act 2011:</i> s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Sub-Delegate/s: <i>Appointed by CEO</i>	Building Surveyor/Contract Building Surveyor
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	Authority to perform Function 1.

Compliance Links:	<i>Building Act 2011</i> s.59 time for granting occupancy permit or building approval certificate s.60 Notice of decision not to grant occupancy permit or grant building approval certificate s.121 Occupancy permits and building approval certificates – application for review by SAT
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Delegation Register

Shire of Yalgoo



2. Building Act 2011 Delegations

	<i>Building Services (Complaint Resolution and Administration) Act 2011 – Part 7, Division 2</i> <i>Building and Construction Industry Training Levy Act 1990</i> <i>Heritage Act 2018</i>
Record Keeping:	Notices/Correspondence and Permits

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Delegation Register

Shire of Yalgoo



2. Building Act 2011 Delegations

2.1.4 Designate Employees as Authorised Persons

Delegator: <i>Power / Duty assigned in legislation to:</i>	Permit Authority (Local Government)
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	<i>Building Act 2011:</i> s.96(3) authorised persons s.99(3) Limitation on powers of authorised person
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to designate an employee as an authorised person [s.96(3)]. 2. Authority to revoke or vary a condition of designation as an authorised person or give written notice to an authorised person limiting powers that may be exercised by that person [s.99(3)]. <p>NOTE: An <i>authorised person</i> for the purposes of sections 96(3) and 99(3) is <u>not</u> an <i>approved officer</i> or <i>authorised officer</i> for the purposes of Building Reg. 70.</p>
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	<i>Building Act 2011:</i> s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	<u>Building Act 2011:</u> s.97 each designated authorised person must have an identity card. r.5A Authorised persons (s.3) – definition
Record Keeping:	Letter of Authorisation and Register

Version Control:

1	Version 1 – July 2021 - Revised
2	2.8 Appointment of Authorised Officer in Version Reviewed 31 st July 2020

Delegation Register

Shire of Yalgoo



2. Building Act 2011 Delegations

2.1.5 Building Orders

Delegator: <i>Power / Duty assigned in legislation to:</i>	Permit Authority (Local Government)
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	<i>Building Act 2011:</i> s.110(1) A permit authority may make a building order s.111(1) Notice of proposed building order other than building order (emergency) s.117(1) and (2) A permit authority may revoke a building order or notify that it remains in effect s.118(2) and (3) Permit authority may give effect to building order if non-compliance s.133(1) A permit authority may commence a prosecution for an offence against this Act
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> Authority to make Building Orders in relation to: <ol style="list-style-type: none"> Building work Demolition work An existing building or incidental structure [s.110(1)]. Authority to give notice of a proposed building order and consider submissions received in response and determine actions [s.111(1)(c)]. Authority to revoke a building order [s.117]. If there is non-compliance with a building order, authority to cause an authorised person to: <ol style="list-style-type: none"> take any action specified in the order ; or commence or complete any work specified in the order; or if any specified action was required by the order to cease, to take such steps as are reasonable to cause the action to cease [s.118(2)]. Authority to take court action to recover as a debt, reasonable costs and expense incurred in doing anything in regard to non-compliance with a building order [s.118(3)]. Authority to initiate a prosecution pursuant to section 133(1) for non-compliance with a building order made pursuant to section 110 of the <i>Building Act 2011</i>.
Council Conditions on this Delegation:	<ol style="list-style-type: none"> Delegated authority should be undertaken or informed by a person qualified in accordance with r.5 of the Building Regulations 2012.
Express Power to Sub-Delegate:	<i>Building Act 2011:</i>

Delegation Register

Shire of Yalgoo



2. Building Act 2011 Delegations

	s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)
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Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	Building Act 2011: Section 111 Notice of proposed building order other than building order (emergency) Section 112 Content of building order Section 113 Limitation on effect of building order Section 114 Service of building order Part 9 Review - s.122 Building orders – application for review by SAT
Record Keeping:	Notice/Correspondence and Permits

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Delegation Register

Shire of Yalgoo



2. Building Act 2011 Delegations

2.1.6 Inspection and Copies of Building Records

Delegator: <i>Power / Duty assigned in legislation to:</i>	Permit Authority (Local Government)
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	<i>Building Act 2011:</i> s.131(2) Inspection, copies of building records
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to determine an application from an interested person to inspect and copy a building record [s.131(2)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	<i>Building Act 2011:</i> s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Sub-Delegate/s: <i>Appointed by CEO</i>	DECO Rates Officer
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	Email notification to the CEO

Compliance Links:	Building Act 2011 - s.146 Confidentiality
Record Keeping:	If not the owner a copy of the application on the property file. Inspection Register

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Delegation Register

Shire of Yalgoo



2. Building Act 2011 Delegations

2.1.7 Referrals and Issuing Certificates

Delegator: <i>Power / Duty assigned in legislation to:</i>	Permit Authority (Local Government)
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	<i>Building Act 2011:</i> s.145A Local Government functions
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to refer uncertified applications under s.17(1) to a building surveyor who is not employed by the local government [s.145A(1)]. 2. Authority to issue a certificate for Design Compliance, Construction Compliance or Building Compliance whether or not the land subject of the application is located in the Shire's District [s.145A(2)].
Council Conditions on this Delegation:	a. Delegated authority should be undertaken or informed by a person qualified in accordance with r.5 of the Building Regulations 2012 for Function 2.
Express Power to Sub-Delegate:	<i>Building Act 2011:</i> s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Sub-Delegate/s: <i>Appointed by CEO</i>	Building Surveyor/Contract Building Surveyor
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	Authority to perform Function 1.

Compliance Links:	
Record Keeping:	Notice/Correspondence

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Delegation Register

Shire of Yalgoo



2. Building Act 2011 Delegations

2.1.8 Smoke Alarms – Alternative Solutions

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	<i>Building Regulations 2012:</i> r.55 Terms Used (alternative building solution approval) r.61 Local Government approval of battery powered smoke alarms
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to approve alternative building solutions which meet the performance requirement of the Building Code relating to fire detection and early warning [r.55]. 2. Authority to approve or refuse to approve a battery powered smoke alarm and to determine the form of an application for such approval [r.61].
Council Conditions on this Delegation:	a. Delegated authority should be undertaken or informed by a person qualified in accordance with r.5 of the Building Regulations 2012.
Express Power to Sub-Delegate:	<i>Building Act 2011:</i> s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	
Record Keeping:	Notice/Correspondence

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Delegation Register

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2. Building Act 2011 Delegations

2.1.9 Appointment of approved officers and authorised officers

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	<i>Building Regulations 2012:</i> r.70 Approved officers and authorised officers
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to appoint an approved officer for the purposes of s.6(a) of the <i>Criminal Procedure Act 2004</i>, in accordance with Building Regulation 70(1) and (1A). <i>NOTE: Only employees delegated under s 5.44(1) of the Local Government Act 1995 with power under s 9.19 or 9.20 may be appointed as "approved officers".</i> 2. Authority to appoint an authorised officer for the purposes of s.6(b) of the <i>Criminal Procedure Act 2004</i>, in accordance with Building Regulation 70(2). <i>NOTE: Only employees appointed under s 9.10 of the Local Government Act 1995 <u>and</u> authorised for the purpose of performing functions under s 9.16 of that Act may be appointed as "authorised officers" for the purposes of Building Regulation 70(2).</i>
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	<i>Building Act 2011:</i> s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	<i>Building Regulations 2012:</i> r 70(3) each authorised officer must be issued a certificate of appointment.
Record Keeping:	Authorised Officers Register

Version Control:

1	Version 1 – July 2021 - Revised
2	2.8 Appointment of Authorised Officer in Version Reviewed 31 st July 2020

Delegation Register

Shire of Yalgoo



3 Bush Fires Act 1954 Delegations

3.1 Council to CEO, President and Bush Fire Control Officer

3.1.1 Make Request to FES Commissioner – Control of Fire

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
Express Power or Duty Delegated:	<i>Bush Fires Act 1954:</i> s.13(4) Duties and powers of bush fire liaison officers
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to request on behalf of the Shire of Yalgoo that the FES Commissioner authorise the Bush Fire Liaison Officer or another person to take control of fire operations [s.13(4)].
Council Conditions on this Delegation:	a. Undertaken in consultation with the Community Emergency Services Manager (CESM).
Express Power to Sub-Delegate:	<i>NIL – Sub-delegation is prohibited by s.48(3)</i>

Compliance Links:	
Record Keeping:	Correspondence with DFES

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Delegation Register

Shire of Yalgoo



3.1.2 Prohibited Burning Times - Vary

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government s.17(10) Prohibited burning times may be declared by Minister (power of delegation to mayor or president and Chief Bush Fire Control Officer for ONLY powers under s.17(7) and (8))
Express Power or Duty Delegated:	<i>Bush Fires Act 1954:</i> s.17(7) Prohibited burning times may be declared by Minister <i>Bush Fire Regulations 1954:</i> r.15 Permit to burn (Act s.18), form of and apply for after refusal etc. r.38C Harvesters, power to prohibit use of on certain days in restricted or prohibited burning times r.39B Crop dusters etc., use of in restricted or prohibited burning times
Delegate:	President and Chief Bush Fire Control Officer (jointly)
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority, where seasonal conditions warrant it, to determine a variation of the prohibited burning times, after consultation with an authorised CALM Act officer [s.17(7)].
Council Conditions on this Delegation:	a. Decisions under s,17(7) must be undertaken jointly by both the President and the Chief Bush Fire Control Officer and must comply with the procedural requirements of s.17(7B) and (8). b. Undertaken in consultation with the Community Emergency Services Manager (CESM).
Express Power to Sub-Delegate:	<i>NIL – Sub-delegation is prohibited by s.48(3)</i>

Compliance Links:	
Record Keeping:	Firebreak Notice and Advertising on the Shire Website

Version Control:

1	Version 1 – July 2021 - Revised
2	3.1 Alteration to Restricted and Prohibited Burning Periods in Delegation Register reviewed 31 July 2020
3	

Delegation Register

Shire of Yalgoo



3.1.3 Prohibited Burning Times – Control Activities

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
Express Power or Duty Delegated:	<i>Bush Fires Act 1954:</i> s.27(2) and (3) Prohibition on use of tractors or engines except under certain conditions s.28(4) and (5) Occupier of land to extinguish bush fire occurring on own land <i>Bush Fire Regulations 1954:</i> r.15 Permit to burn (Act s.18), form of and apply for after refusal etc. r.38C Harvesters, power to prohibit use of on certain days in restricted or prohibited burning times r.39B Crop dusters etc., use of in restricted or prohibited burning times
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to determine permits to burn during prohibited burning times that have previously been refused by a Bush Fire Control Officer [r.15]. 2. Authority to declare that the use of any harvesting machinery on any land under crop during the whole or any part of any Sunday or public holiday in the whole or a specified part of the District during Restricted Burning Times is prohibited, unless written consent of a Bush Fire Control Officer is obtained [r.38C]. 3. Authority to determine, during a Prohibited Burning Time, if a firebreak around a landing ground for an aeroplane has been satisfactorily prepared [r.39B(2)]. 4. Authority to issue directions, during a Prohibited Burning Time, to a Bush Fire Control Officer, regarding matters necessary for the prevention of fire on land used as a landing ground for an aeroplane [r.39B(3)]. 5. Authority to prohibit the use of tractors, engines or self-propelled harvester, during a Prohibited Burning Times, and to give permission for use of same during the Restricted Burning Time subject to compliance with requirements specified in a notice [s.27(2) and (3)]. 6. Authority to recover the cost of measures taken by the Shire of Yalgoo or Bush Fire Control Officer, to extinguish a fire burning during Prohibited Burning Times, where the occupier of the land has failed to comply with requirements under s.28(1) to take all possible measures to extinguish a fire the land they occupy [s.28(4)], including authority to recover expenses in any court of competent jurisdiction [s.28(5)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	<i>NIL – Sub-delegation is prohibited by s.48(3)</i>

Delegation Register

Shire of Yalgoo



Compliance Links:	
Record Keeping:	Permit Book, Notifications

Version Control:

1	Version 1 – July 2021
2	3.1 Alteration to Restricted and Prohibited Burning Periods in Delegation Register reviewed 31 July 2020
3	

Delegation Register

Shire of Yalgoo



3.1.4 Restricted Burning Times – Vary and Control Activities

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
Express Power or Duty Delegated:	<i>Bush Fires Act 1954:</i> s.18(5), (11) Restricted burning times may be declared by FES Commissioner s.22(6) and (7) Burning on exempt land and land adjoining exempt land s.27(2) and (3) Prohibition on use of tractors or engines except under certain conditions s.28(4) and (5) Occupier of land to extinguish bush fire occurring on own land <i>Bush Fire Regulations 1954:</i> r.15 Permit to burn (Act s.18), form of and apply for after refusal etc. r.15C Local Government may prohibit burning on certain days r.38C Harvesters, power to prohibit use of on certain days in restricted or prohibited burning times r.39B Crop dusters etc., use of in restricted or prohibited burning times
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority, where seasonal conditions warrant it and after consultation with an authorised CALM Act officer, to determine to vary the restricted burning times in respect of that year [s.18(5)]. <ol style="list-style-type: none"> a. Authority to determine to prohibit burning on Sundays or specified days that are public holidays in the District [r.15C]. 2. Authority, where a permitted burn fire escapes or is out of control in the opinion of the Bush Fire Control Officer or an officer of the Bush Fire Brigade, to determine to recoup bush fire brigade expenses arising from preventing extension of or extinguishing an out of control permitted burn [s.18(11)]. 3. Authority to determine permits to burn during restricted times that have previously been refused by a Bush Fire Control Officer [r.15]. 4. Authority to arrange with the occupier of exempt land, the occupier of land adjoining it and the Bush Fire Brigade to cooperate in burning fire-breaks and require the occupier of adjoining land to provide by the date of the burning, ploughed or cleared fire-breaks parallel to the common boundary [s.22(6) and (7)]. 5. Authority to declare that the use of any harvesting machinery on any land under crop during the whole or any part of any Sunday or public holiday in the whole or a specified part of the District during Restricted Burning Times is prohibited, unless written consent of a Bush Fire Control Officer is obtained [r.38C].

Delegation Register

Shire of Yalgoo



	<p>6. Authority to determine, during a Restricted Burning Time, if a firebreak around a landing ground for an aeroplane has been satisfactorily prepared [r.39B].</p> <p>7. Authority to issue directions, during a Restricted Burning Time, to a Bush Fire Control Officer, regarding matters necessary for the prevention of fire on land used as a landing ground for an aeroplane [r.39B(3)].</p> <p>8. Authority to prohibit the use of tractors, engines or self-propelled harvester, during a Restricted Burning Times, and to give permission for use of same during the Restricted Burning Time subject to compliance with requirements specified in a notice [s.27(2) and (3)].</p> <p>9. Authority to recover the cost of measures taken by the Shire of Yalgoo or Bush Fire Control Officer, to extinguish a fire burning during Restricted Burning Times, where the occupier of the land has failed to comply with requirements under s.28(1) to take all possible measures to extinguish a fire the land they occupy [s.28(4)], including authority to recover expenses in any court of competent jurisdiction [s.28(5)].</p>
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	<i>NIL – Sub-delegation is prohibited by s.48(3)</i>

Compliance Links:	
Record Keeping:	Incident/Bushfire Report

Version Control:

1	Version 1 – July 2021
2	
3	

Delegation Register

Shire of Yalgoo



3.1.5 Control of Operations Likely to Create Bush Fire Danger

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
Express Power or Duty Delegated:	<i>Bush Fires Act 1954:</i> s.27D Requirements for carriage and deposit of incendiary material <i>Bush Fires Regulations 1954:</i> r.39C Welding and cutting apparatus, use of in open air r.39CA Bee smoker devices, use of in restricted or prohibited burning times etc. r.39D Explosives, use of r.39E Fireworks, use of
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> Authority to give directions to a Bush Fire Control Officer regarding matters necessary for the prevention of fire arising from: <ol style="list-style-type: none"> a person operating a bee smoker device during a prescribed period [r.39CA(5)]. a person operating welding apparatus, a power operated abrasive cutting disc [r.39C(3)]. a person using explosives [r.39D(2)]. a person using fireworks [r.39E(3)] Authority to determine directions or requirements for the carriage and deposit of incendiary materials (hot or burning ash, cinders, hot furnace refuse, or any combustible matter that is burning) [s.27D]. <i>Note: this authority is also prescribed to a Bush Fire Control Officer, a Bush Fire Liaison Officer or an authorised CALM Act officer.</i>
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	<i>NIL – Sub-delegation is prohibited by s.48(3)</i>

Compliance Links:	
Record Keeping:	Permits and Incident/Bushfire Report

Version Control:

1	Version 1 – July 2021
2	
3	

Delegation Register

Shire of Yalgoo



3.1.6 Burning Garden Refuse / Open Air Fires

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
Express Power or Duty Delegated:	<i>Bush Fires Act 1954:</i> s.24F Burning garden refuse during limited burning times s.24G Minister or local government may further restrict burning of garden refuse s.25 No fire to be lit in open air unless certain precautions taken s.25A Power of Minister to exempt from provisions of section 25 <i>Bush Fires Regulations 1954:</i> r.27(3) Permit, issue of
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to give written permission, during prohibited times and restricted times, for an incinerator located within 2m of a building or fence, only where satisfied it is not likely to create a fire hazard [s.24F(2)(b)(ii) and (4)]. 2. Authority to prohibit or impose restrictions on the burning of garden refuse that is otherwise permitted under s.24F [s.24G(2)]. <ol style="list-style-type: none"> a. Authority to issue directions to an authorised officer as to the manner in which or the conditions under which permits to burn plants or plant refuse shall be issued in the District [r.27(3) and r.33(5)]. b. Authority to prohibit (object to) the issuing of a permit for the burning of a proclaimed plan growing upon any land within the District [r.34]. 3. Authority to provide written approval, during prohibited times and restricted times, for fires to be lit for the purposes of: <ol style="list-style-type: none"> a. camping or cooking [s.25(1)(a)]. b. conversion of bush into charcoal or for the production of lime, in consultation with an authorised CALM Act officer [s.25(1)(b)]. 4. Authority to prohibit the lighting of fires in the open are for the purposes of camping or cooking for such period during the prohibited burning times as specified in a note published in the Gazette and newspaper circulating in the District and authority to vary such notice [s.25(1a) and (1b)]. 5. Authority to serve written notice on a person to whom an exemption has been given under s.25 for lighting a fire in open air, prohibiting that person from lighting a fire and to determine conditions on the notice [s.25A(5)].

Delegation Register

Shire of Yalgoo



Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	<i>NIL – Sub-delegation is prohibited by s.48(3)</i>

Compliance Links:	
Record Keeping:	Notice/Permit

Version Control:

1	Version 1 – July 2021
2	
3	

Delegation Register

Shire of Yalgoo



3.1.7 Firebreaks

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
Express Power or Duty Delegated:	<i>Bush Fires Act 1954:</i> s.33 Local government may require occupier of land to plough or clear fire-breaks
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to give written notice to an owner or occupier of land or all owners or occupiers of land within the District, requiring, to the satisfaction of the Shire of Yalgoo: <ol style="list-style-type: none"> a. clearing of firebreaks as determined necessary and specified in the notice; and b. act in respect to anything which is on the land and is or is likely to be conducive to the outbreak of a bush fire or the spread or extension of a bush fire; and c. as a separate or coordinated action with any other person carry out similar actions [s.33(1)]. 2. Authority to direct a Bush Fire Control Officer or any other employee to enter onto the land of an owner or occupier to carry out the requisitions of the notice which have not been complied with [s.33(4)]. <ol style="list-style-type: none"> a. Authority to recover any costs and expenses incurred in doing the acts, matters or things required to carry out the requisitions of the notice [s.33(5)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	<i>NIL – Sub-delegation is prohibited by s.48(3)</i>

Compliance Links:	
Record Keeping:	Notice, Incident/Bushfire Report

Version Control:

1	Version 1 – July 2021
2	
3	

Delegation Register

Shire of Yalgoo



3.1.8 Appoint Bush Fire Control Officer/s and Fire Weather Officer

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
Express Power or Duty Delegated:	<i>Bush Fires Act 1954:</i> s.38 Local Government may appoint bush fire control officer
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> Authority to appoint persons to be Bush Fire Control Officers for the purposes of the Bush Fires Act 1954; and <ol style="list-style-type: none"> Of those Officers, appoint one as the Chief Bush Fire Control Officer and one as the Deputy Chief Bush Fire Control Officer; and Determine the respective seniority of the other Bush Fire Officers so appointed [s.38(1)]. Authority to issue directions to a Bush Fire Control Officer to burn on or at the margins of a road reserve under the care, control and management of the Shire of Yalgoo [s.38(5A)] Authority to appoint a Fire Weather Officer, selected from senior Bush Fire Control Officers previously appointed and where more than one Fire Weather Officer is appointed, define a part of the District in which each Fire Weather Officer shall have exclusive right to exercise the powers of s.38(17). [s.38(8) and (9)]. <ol style="list-style-type: none"> Authority to appoint deputy Fire Weather Officer/s as considered necessary and where two or more deputies are appointed, determine seniority [s.38(10)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	<i>NIL – Sub-delegation is prohibited by s.48(3)</i>

Compliance Links:	
Record Keeping:	Register of Authorised Persons

Version Control:

1	Version 1 – July 2021 - Revised
2	2.8 Appointment of Authorised Officer in Version Reviewed 31 st July 2020
3	

Delegation Register

Shire of Yalgoo



3.1.9 Control and Extinguishment of Bush Fires

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
Express Power or Duty Delegated:	<i>Bush Fires Act 1954:</i> s.46 Bush fire control officer or forest officer may postpone lighting fire
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to prohibit or postpone the lighting of a fire, despite a permit having been issued, where in the opinion of the Delegate the lighting of a fire would be or become a source of danger by escaping from the land on which it is proposed to be lit [s.46(1A)]. <ol style="list-style-type: none"> a. Where it is proposed that the fire will be lit on land within 3km of the boundary of forest land, and an authorised CALM Act office is not available or has not exercised the power to prohibit or proposed a fire considered to become a source of danger, then the Delegate may make the decision [s.46(1B)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	<i>NIL – Sub-delegation is prohibited by s.48(3)</i>

Compliance Links:	
Record Keeping:	Notice, Incident/Bushfire Report

Version Control:

1	Version 1 – July 2021
2	
3	

Delegation Register

Shire of Yalgoo



3.1.10 Recovery of Expenses Incurred through Contraventions of this Act

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
Express Power or Duty Delegated:	<i>Bush Fires Act 1954:</i> s.58 General penalty and recovery of expenses incurred
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to recover expenses incurred as a result of an offence against the Bush Fires Act, being expenses incurred through the fulfilment of a duty or doing anything for which the Act empowered or required the Shire of Yalgoo or those on behalf of the Shire of Yalgoo to do [s.58].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	<i>NIL – Sub-delegation is prohibited by s.48(3)</i>

Compliance Links:	
Record Keeping:	Debtors and Incident/Bushfire Report

Version Control:

1	Version 1 – July 2021
2	
3	

Delegation Register

Shire of Yalgoo



3.1.11 Prosecution of Offences

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
Express Power or Duty Delegated:	<i>Bush Fires Act 1954:</i> s.59 Prosecution of offences s.59A(2) Alternative procedure – infringement notices
Delegate:	Chief Executive Officer Bush Fire Control Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to institute and carry on proceedings against a person for an offence alleged to be committed against this Act [s.59]. 2. Authority to serve an infringement notice for an offence against this Act [s.59A(2)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	<i>NIL – Sub-delegation is prohibited by s.48(3)</i>

Compliance Links:	<i>Bush Fires Act 1954:</i> s.65 Proof of certain matters s.66 Proof of ownership or occupancy
Record Keeping:	Infringement

Version Control:

1	Version 1 – July 2021
2	
3	

Delegation Register

Shire of Yalgoo



4 Cat Act 2011 Delegations

4.1 Council to CEO

4.1.1 Cat Registrations

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Cat Act 2011:</i> s.44 Delegation by local government
Express Power or Duty Delegated:	<i>Cat Act 2011:</i> s.9 Registration s.10 Cancellation of registration s.11 Registration numbers, certificates and tags <i>Cat Regulations 2012</i> Schedule 3, cl.1(4) Fees Payable
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to grant, or refuse to grant, a cat registration or renewal of a cat registration [s.9(1)]. 2. Authority to refuse to consider an application for registration or renewal where an applicant does not comply with a requirement to give any document or information required to determine the application [s.9(6)]. 3. Authority to cancel a cat registration [s.10]. 4. Authority to give the cat owner a new registration certificate or tag, if satisfied that the original has been stolen, lost, damaged or destroyed [s.11(2)]. 5. Authority to reduce or waive a registration or approval to breed fee, in respect of any individual cat or any class of cats within the Shire's District [Regs. Sch. 3 cl.1(4)].
Council Conditions on this Delegation:	a. Notices of decisions must include advice as to Objection and Review rights in accordance with Part 4, Division 5 of the <i>Cat Act 2011</i> .
Express Power to Sub-Delegate:	<i>Cat Act 2011:</i> s.45 Delegation by CEO of local government

Sub-Delegate/s: <i>Appointed by CEO</i>	DCEO Rates Officer Financial Administration Officer
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	<ol style="list-style-type: none"> a. To notify the CEO of any action other than the granting or renewing of a cat registration. b. Function 5 is only extended to the DCEO

Compliance Links:	Cat Regulations 2012
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Delegation Register

Shire of Yalgoo



	r.11 Application for registration (s.8(2)), prescribes the Form of applications for registration. r.12 Period of registration (s.9(7)) r.11 Changes in registration r.14 Registration certificate (s.11(1)(b)) r.15 Registration tags (s.76(2)) Decisions are subject to Objection and Review by the State Administration Tribunal rights – refer Part 4, Division 5 of the <i>Cat Act 2011</i> .
Record Keeping:	Cat Registration Folder

Version Control:

1	Version 1 – July 2021
2	
3	

Delegation Register

Shire of Yalgoo



4.1.2 Cat Control Notices

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Cat Act 2011:</i> s.44 Delegation by local government
Express Power or Duty Delegated:	<i>Cat Act 2011:</i> s.26 Cat control notice may be given to cat owner
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to give a cat control notice to a person who is the owner of a cat ordinarily kept within the Shire's District [s.26].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	<i>Cat Act 2011:</i> s.45 Delegation by CEO of local government

Sub-Delegate/s: <i>Appointed by CEO</i>	DCEO Ranger/Contract Ranger
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	<i>Cat Regulations 2012 – r.20 Cat control notice [s.23(3)], prescribes the Form of the notice.</i>
Record Keeping:	Cat Registration Folder

Version Control:

1	Version 1 – July 2021
2	
3	

Delegation Register

Shire of Yalgoo



4.1.3 Approval to Breed Cats

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Cat Act 2011:</i> s.44 Delegation by local government
Express Power or Duty Delegated:	<i>Cat Act 2011:</i> s.37 Approval to Breed Cats s.38 Cancellation of approval to breed cats s.39 Certificate to be given to approved cat breeder
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to grant or refuse to grant approval or renew an approval to breed cats [s.37(1) and (2)]. 2. Authority to refuse to consider an application for registration or renewal where an applicant does not comply with a requirement to give any document or information required to determine the application [s.37(4)]. 3. Authority to cancel an approval to breed cats [s.38]. 4. Authority to give an approved breeder a new certificate or tag, if satisfied that the original has been stolen, lost, damaged or destroyed [s.39(2)].
Council Conditions on this Delegation:	a. Notices of decisions must include advice as to Objection and Review rights in accordance with Part 4, Division 5 of the <i>Cat Act 2011</i> .
Express Power to Sub-Delegate:	<i>Cat Act 2011:</i> s.45 Delegation by CEO of local government

Sub-Delegate/s: <i>Appointed by CEO</i>	DCEO
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	<i>Cat Regulations 2012:</i> r.21 Application for approval to breed cats (s.36(2)) r.22 Other circumstances leading to refusal of approval to breed cats (s.37(2)(f)) r.23 Person who not be refused approval to breed cats (s.37(5)) r.24 Duration of approval to breed cats (s.37(6)) r.25 Certificate given to approved cat breeder (s.39(1))
Record Keeping:	Cat Registration Folder

Version Control:

1	Version 1 – July 2021
2	
3	

Delegation Register

Shire of Yalgoo



4.1.4 Recovery of Costs – Destruction of Cats

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Cat Act 2011:</i> s.44 Delegation by local government
Express Power or Duty Delegated:	<i>Cat Act 2011:</i> s.49(3) Authorised person may cause cat to be destroyed
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to recover the amount of the costs associated with the destruction and the disposal of a cat [s.49(3)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	<i>Cat Act 2011:</i> s.45 Delegation by CEO of local government

Sub-Delegate/s: <i>Appointed by CEO</i>	DCEO
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	
Record Keeping:	Cat Registration Folder, Debtors

Version Control:

1	Version 1 – July 2021 - Revised
2	2.8 Appointment of Authorised Officer in Version Reviewed 31 st July 2020

Delegation Register

Shire of Yalgoo



4.1.5 Applications to Keep Additional Cats

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Cat Act 2011:</i> s.44 Delegation by local government
Express Power or Duty Delegated:	<i>Cat (Uniform Local Provisions) Regulations 2013:</i> r.8 Application to keep additional number of cats r.9 Grant of approval to keep additional number of cats
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to require any document or additional information required to determine an application [r.8(3)] 2. Authority to refuse to consider an application if the applicant does not comply with a requirement to provide any document or information required to determine an application [r.8(4)]. 2. Authority to grant or refuse approval for additional number of cats specified in an application to be kept at the prescribed premises and to determine any condition reasonably necessary to ensure premises are suitable for the additional number of cats [r.9].
Council Conditions on this Delegation:	a. Notices of decisions must include advice as to Review rights in accordance with r.11 of the <i>Cat (Uniform Local Provisions) Regulations 2013</i> .
Express Power to Sub-Delegate:	<i>Cat Act 2011:</i> s.45 Delegation by CEO of local government

Sub-Delegate/s: <i>Appointed by CEO</i>	DCEO
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	
Record Keeping:	Cat Registration Folder

Version Control:

1	Version 1 – July 2021
2	

Delegation Register

Shire of Yalgoo



4.1.6 Reduce or Waiver Registration Fee

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Cat Act 2011:</i> s.44 Delegation by local government
Express Power or Duty Delegated:	<i>Cat Regulations 2012:</i> Schedule 3 Fees clause 1(4)
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to reduce or waiver a fee payable under Schedule 3 clauses (2) or (3) in respect to any individual cat.
Council Conditions on this Delegation:	a. This delegation does NOT provide authority to determine to reduce or waiver the fees payable in regard to any <u>class of cat</u> within the District. This matter requires a Council decision in accordance with s.6.16, 6.17 and 6.18 of the <i>Local Government Act 1995</i> .
Express Power to Sub-Delegate:	<i>Cat Act 2011:</i> s.45 Delegation by CEO of local government

Sub-Delegate/s: <i>Appointed by CEO</i>	DCEO
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	
Record Keeping:	Cat Registration Folder

Version Control:

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4.2 Cat Act Delegations - CEO to Employees

4.2.1 Infringement Notices – Extensions and Withdrawals

Delegator: <i>Power / Duty assigned in legislation to:</i>	Chief Executive Officer
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Cat Act 2011:</i> s.45 Delegation by CEO of local government
Express Power or Duty Delegated:	<i>Cat Act 2011:</i> s.64 Extension of time s.65 Withdrawal of notice
Delegate/s:	DCEO
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to extend the period of 28 days within which the modified penalty may be paid and the extension may be allowed whether or not the period of 28 days has elapsed [s.64]. 2. Authority, within one year of the infringement notice being given and whether or not the modified penalty has been paid, to withdraw an infringement notice [s.65].
CEO Conditions on this Delegation:	
Express Power to Sub-Delegate:	Nil.

Compliance Links:	<i>Cat Regulations 2012:</i> r.28 Withdrawal of infringement notice (s.65(1))
Record Keeping:	Cat Registration Folder

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5. Dog Act 1974 Delegations

5 Dog Act 1974 Delegations

- **S.31 Control of dogs in certain public places**
 - (2B) A local government may, by absolute majority as defined in the *Local Government Act 1995* section 1.4, specify a public place, or a class of public place, that is under the care, control or management of the local government to be a place where dogs are prohibited —
 - (a) at all times; or
 - (b) at specified times.
 - (3A) A local government may, by absolute majority as defined in the *Local Government Act 1995* section 1.4, specify a public place, or a class of public place, that is under the care, control or management of the local government to be a dog exercise area.

5.1 Dog Act Delegations Council to CEO

5.1.1 Part Payment of Sterilisation Costs / Directions to Veterinary Surgeons

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	<i>Dog Act 1976:</i> s.10A Payments to veterinary surgeons towards costs of sterilisation
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to determine where a resident who is the owner of a registered dog, would suffer hardship in paying the whole of the cost of sterilisation and determine to pay part of such costs to a maximum value of \$300 [s.10A(1)(a) and (3)]. 2. Authority to give written directions to a veterinary surgeon to be complied with as a condition of part payment of the cost of sterilisation [s.10A(1)(b) and (2)].
Council Conditions on this Delegation:	a. If a veterinary student program has been organised by the Shire for that year all instances of sterilisation hardship are to be referred to the program.
Express Power to Sub-Delegate:	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-Delegate/s: <i>Appointed by CEO</i>	DCEO
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**5. Dog Act 1974 Delegations**

CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	
Record Keeping:	Dog Registration Folder

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5. Dog Act 1974 Delegations

5.1.2 Refuse or Cancel Registration

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	<i>Dog Act 1976:</i> s.15(2) and (4A) Registration periods and fees s.16(3) Registration procedure s.17A(2) If no application for registration made s.17(4) and (6) Refusal or cancellation of registration
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to determine to refuse a dog registration and refund the fee, if any [s.16(2)]. 2. Authority to direct the registration officer to refuse to effect or renew or to cancel the registration of a dog, and to give notice of such decisions, where: <ol style="list-style-type: none"> i. the applicant, owner or registered owner has been convicted of an offence or paid a modified penalty within the past 3-years in respect of 2 or more offences against this Act, the <i>Cat Act 2011</i> or the <i>Animal Welfare Act 2002</i>; or ii. the dog is determined to be destructive, unduly mischievous or to be suffering from a contagious or infectious disease or iii. the delegate is not satisfied that the dog is or will be effectively confined in or at premises where the dog is ordinarily kept iv. the dog is required to be microchipped but is not microchipped; or v. the dog is a dangerous dog [s.16(3) and s.17A(2)]. 3. Authority to discount or waive a registration fee, including a concessional fee, for any individual dog or any class of dogs within the Shire's District [s15(4A)]. 4. Authority to apply to a Justice of the Peace for an order to seize a dog where, following a decision to refuse or cancel a registration and the applicant / owner has not applied to the State Administration Tribunal for the decision to be reviewed. [s.17(4)]. <ol style="list-style-type: none"> i. Authority, following seizure, to determine to cause the dog to be detained or destroyed or otherwise disposed of as though it had be found in contravention of section 31, 32 or 33A and had not been claimed [s.17(6)]

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Shire of Yalgoo



5. Dog Act 1974 Delegations

Council Conditions on this Delegation:	a. The Chief Executive Officer permitted to sub-delegate to employees [s.10AA(3)].
Express Power to Sub-Delegate:	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-Delegate/s: <i>Appointed by CEO</i>	DCEO
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	<i>Dog Act 1976</i> s.17A If no application for registration made – procedure for giving notice of decision under s.16(3) Note – Decisions under this delegation may be referred for review by the State Administration Tribunal – s.16A, s.17(4) and (6)
Record Keeping:	Dog Registration Folder

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5. Dog Act 1974 Delegations

5.1.3 Kennel Establishments

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	<i>Dog Act 1976:</i> s.27 Licensing of approved kennel establishments
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to grant, refuse to grant or cancel a kennel licence [s.27(4) and (6)].
Council Conditions on this Delegation:	a. The Chief Executive Officer permitted to sub-delegate to employees [s.10AA(3)].
Express Power to Sub-Delegate:	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-Delegate/s: <i>Appointed by CEO</i>	DCEO
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	Dog Registration Folder

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5. Dog Act 1974 Delegations

5.1.4 Recovery of Moneys Due Under this Act

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	<i>Dog Act 1976:</i> s.29(5) Power to seize dogs
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to recover moneys, in a court of competent jurisdiction, due in relation to a dog for which the owner is liable [s.29(5)].
Council Conditions on this Delegation:	a. The Chief Executive Officer permitted to sub-delegate to employees [s.10AA(3)].
Express Power to Sub-Delegate:	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-Delegate/s: <i>Appointed by CEO</i>	DCEO
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	Includes recovery of expenses relevant to: s.30A(3) Operator of dog management facility may have dog microchipped at owner's expense s.33M Local government expenses to be recoverable. s.47 Veterinary service expenses recoverable from local government r.31 Local government expenses as to dangerous dogs (declared)
Record Keeping:	Dog Registration Folder

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5. Dog Act 1974 Delegations

5.1.5 Dispose of or Sell Dogs Liable to be Destroyed

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	<i>Dog Act 1976:</i> s.29(11) Power to seize dogs
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to dispose of or sell a dog which is liable to be destroyed [s.29(11)].
Council Conditions on this Delegation:	a. The Chief Executive Officer permitted to sub-delegate to employees [s.10AA(3)]. b. Proceeds from the sale of dogs are to be directed into the Municipal Fund.
Express Power to Sub-Delegate:	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-Delegate/s: <i>Appointed by CEO</i>	
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	
Record Keeping:	Dog Registration Folder, Debtors

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5. Dog Act 1974 Delegations

5.1.6 Declare Dangerous Dog

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	<i>Dog Act 1976:</i> s.33E(1) Individual dog may be declared to be dangerous dog (declared)
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to declare an individual dog to be a dangerous dog [s.33E(1)].
Council Conditions on this Delegation:	a. The Chief Executive Officer permitted to sub-delegate to employees [s.10AA(3)].
Express Power to Sub-Delegate:	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-Delegate/s: <i>Appointed by CEO</i>	DCEO
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	Dog Registration Folder

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5. Dog Act 1974 Delegations

5.1.7 Dangerous Dog Declared or Seized – Deal with Objections and Determine when to Revoke

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	<i>Dog Act 1976:</i> s.33F(6) Owners to be notified of making of declaration s.33G(4) Seizure and destruction s.33H(1) and (2) Local government may revoke declaration or proposal to destroy
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to consider and determine to either dismiss or uphold an objection to the declaration of a dangerous dog [s.33F(6)]. 2. Authority to consider and determine to either dismiss or uphold an objection to seizure of a dangerous dog [s.33G(4)]. 3. Authority to revoke a declaration of a dangerous dog or revoke notice proposing to cause a dog to be destroyed, only where satisfied that the dog can be kept without likelihood of any contravention of this Act [s.33H(1)] <ol style="list-style-type: none"> i. Authority to, before dealing with an application to revoke a declaration or notice, require the owner of the dog to attend with the dog a course in behaviour and training or otherwise demonstrate a change in the behaviour of the dog [s.33H(2)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-Delegate/s: <i>Appointed by CEO</i>	
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	
Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	Dog Registration Folder

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5. Dog Act 1974 Delegations

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5. Dog Act 1974 Delegations

5.1.8 Deal with Objection to Notice to Revoke Dangerous Dog Declaration or Destruction Notice

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	<i>Dog Act 1976:</i> s.33H(5) Local government may revoke declaration or proposal to destroy
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to consider and determine to either dismiss or uphold an objection to a decision to revoke [s.33H(5)]: (a) a notice declaring a dog to be dangerous; or (b) a notice proposing to cause a dog to be destroyed.
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-Delegate/s: <i>Appointed by CEO</i>	
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	Dog Registration Folder

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5. Dog Act 1974 Delegations

5.1.9 Determine Recoverable Expenses for Dangerous Dog Declaration

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Dog Act 1976:</i> s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	<i>Dog Act 1976:</i> s.33M(1)(a) Local Government expenses to be recoverable
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to determine the reasonable charge to be paid by an owner at the time of payment of the registration fee under s.15, up to the maximum amount prescribed, having regard to expenses incurred by the Local Government in making inquiries, investigations and inspections concerning the behaviour of a dog declared to be dangerous [s.33H(5)].
Council Conditions on this Delegation:	a. The Chief Executive Officer permitted to sub-delegate to employees [s.10AA(3)].
Express Power to Sub-Delegate:	<i>Dog Act 1976:</i> s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-Delegate/s: <i>Appointed by CEO</i>	DCEO
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	Dog Registration Folder

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6. Food Act 2008 Delegations

6 Food Act 2008 Delegations

6.1 Council to CEO

6.1.1 Determine Compensation

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Food Act 2008:</i> s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express Power or Duty Delegated:	<i>Food Act 2008:</i> s.56(2) Compensation to be paid in certain circumstances s.70(2) and (3) Compensation
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to determine applications for compensation in relation to any item seized, if no contravention has been committed and the item cannot be returned [s.56(2)]. 2. Authority to determine an application for compensation from a person on whom a prohibition notice has been served and who has suffered loss as the result of the making of the order and who considers that there were insufficient grounds for making the order [s.70(2) and (3)].
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time. b. Compensation under this delegation may only be determined upon documented losses up to a maximum of \$250. Compensation requests above this value are to be reported to Council.
Express Power to Sub-Delegate:	NIL – Food Regulations 2009 do not provide for sub-delegation.

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	Creditors

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6. Food Act 2008 Delegations

6.1.2 Prohibition Orders

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Food Act 2008:</i> s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express Power or Duty Delegated:	<i>Food Act 2008:</i> s.65(1) Prohibition orders s.66 Certificate of clearance to be given in certain circumstances s.67(4) Request for re-inspection
Delegate:	CEO Environmental Health Officer Contract Environmental Health Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to serve a prohibition order on the proprietor of a food business in accordance with s.65 of the Food Act 2008 [s.65(1)]. 2. Authority to give a certificate of clearance, where inspection demonstrates compliance with a prohibition order and any relevant improvement notices [s.66]. 3. Authority to give written notice to proprietor of a food business on whom a prohibition order has been served of the decision not to give a certificate of clearance after an inspection [s.67(4)].
Council Conditions on this Delegation:	a. In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.
Express Power to Sub-Delegate:	NIL – Food Regulations 2009 do not provide for sub-delegation.

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	Health File/Notice

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6. Food Act 2008 Delegations

6.1.3 Food Business Registrations

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Food Act 2008:</i> s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express Power or Duty Delegated:	<i>Food Act 2008:</i> s.110(1) and (5) Registration of food business s.112 Variation of conditions or cancellation of registration of food businesses
Delegate:	CEO Environmental Health Officer Contract Environmental Health Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to consider applications and determine registration of a food business and grant the application with or without conditions or refuse the registration [s.110(1) and (5)]. 2. Authority to vary the conditions or cancel the registration of a food business [s.112].
Council Conditions on this Delegation:	a. In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time, including but not limited to: <ul style="list-style-type: none"> Food Act 2008 Regulatory Guideline No.1 Introduction of Regulatory Food Safety Auditing in WA Food Unit Fact Sheet 8 – Guide to Regulatory Guideline No.1 WA Priority Classification System Verification of Food Safety Program Guideline
Express Power to Sub-Delegate:	NIL – Food Regulations 2009 do not provide for sub-delegation.

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	Food License

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6. Food Act 2008 Delegations

6.1.4 Appoint Authorised Officers and Designated Officers

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Food Act 2008:</i> s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express Power or Duty Delegated:	<i>Food Act 2008:</i> s.122(1) Appointment of authorised officers s.126(6), (7) and (13) Infringement Officers
Delegate:	CEO
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to appoint a person to be an authorised officer for the purposes of the Food Act 2008 [s.122(2)]. 2. Authority to appoint an Authorised Officer appointed under s.122(2) of this Act or the s.24(1) of the <i>Public Health Act 2016</i>, to be a Designated Officer for the purposes of issuing Infringement Notices under the <i>Food Act 2008</i> [s.126(13)]. 3. Authority to appoint an Authorised Officer to be a Designated Officer (who is prohibited by s.126(13) from also being a Designated Officer for the purpose of issuing infringements), for the purpose of extending the time for payment of modified penalties [s.126(6)] and determining withdrawal of an infringement notice [s.126(7)].
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time, including but not limited to: <ul style="list-style-type: none"> • Appointment of Authorised Officers as Meat Inspectors • Appointment of Authorised Officers • Appointment of Authorised Officers – Designated Officers only • Appointment of Authorised Officers – Appointment of persons to assist with the discharge of duties of an Authorised Officer
Express Power to Sub-Delegate:	NIL – Food Regulations 2009 do not provide for sub-delegation.

Compliance Links:	s.122(3) requires an Enforcement Agency to maintain a list of appointed authorised officers s.123(1) requires an Enforcement Agency to provide each Authorised Officer with a Certificate of Authority as prescribed
Record Keeping:	Register of Authorised Persons

Version Control:

1	Version 1 – July 2021 -Revised
2	2.8 Appointment of Authorised Officer in Version Reviewed 31 st July 2020 3.2 Environmental Health in Delegation Register reviewed 31 July 2020

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6. Food Act 2008 Delegations

6.1.5 Debt Recovery and Prosecutions

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Food Act 2008:</i> s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express Power or Duty Delegated:	<i>Food Act 2008:</i> s.54 Cost of destruction or disposal of forfeited item s.125 Institution of proceedings
Delegate:	CEO
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to recover costs incurred in connection with the lawful destruction or disposal of an item (seized) including any storage costs [s.54(1)] and the costs of any subsequent proceedings in a court of competent jurisdiction [s.54(3)]. 2. Authority to institute proceedings for an offence under the Food Act 2008 [s.125].
Council Conditions on this Delegation:	a. In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.
Express Power to Sub-Delegate:	NIL – Food Regulations 2009 do not provide for sub-delegation.

Compliance Links:	
Record Keeping:	Debtors/Correspondence

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6. Food Act 2008 Delegations

6.1.6 Food Businesses List – Public Access

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Food Act 2008:</i> s.118 Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express Power or Duty Delegated:	<i>Food Act 2008:</i> r.51 Enforcement agency may make list of food
Delegate:	CEO
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to decide to make a list of food businesses maintained under s.115(a) or (b) publicly available [r.51].
Council Conditions on this Delegation:	a. In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.
Express Power to Sub-Delegate:	NIL – Food Regulations 2009 do not provide for sub-delegation.

Compliance Links:	
Record Keeping:	Shire Website

Version Control:

1	Version 1 – July 2021
2	
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Delegation Register

Shire of Yalgoo



7. Graffiti Vandalism Act 2016 Delegations

7 Graffiti Vandalism Act 2016 Delegations

7.1 Council to CEO

7.1.1 Give Notice Requiring Obliteration of Graffiti

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Graffiti Vandalism Act 2016:</i> s.16 Delegation by local government
Express Power or Duty Delegated:	<i>Graffiti Vandalism Act 2016:</i> s.18(2) Notice requiring removal of graffiti s.19(3) & (4) Additional powers when notice is given
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to give written notice to a person who is an owner or occupier of property on which graffiti is applied, requiring the person to ensure that the graffiti is obliterated in an acceptable manner, within the time set out in the notice [s.18(2)]. 2. Authority, where a person fails to comply with a notice, to do anything considered necessary to obliterate the graffiti in an acceptable manner [s.19(3)] and to take action to recover costs incurred as a debt due from the person who failed to comply with the notice [s.19(4)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	<i>Graffiti Vandalism Act 2016:</i> s.17 Delegation by CEO of local government

Sub-Delegate/s: <i>Appointed by CEO</i>	
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	Notice, Debtors

Version Control:

1	Version 1 – July 2021
2	
3	

Delegation Register

Shire of Yalgoo



7. Graffiti Vandalism Act 2016 Delegations

7.1.2 Notices – Deal with Objections and Give Effect to Notices

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Graffiti Vandalism Act 2016:</i> s.16 Delegation by local government
Express Power or Duty Delegated:	<i>Graffiti Vandalism Act 2016:</i> s.22(3) Objection may be lodged s.24(1)(b) & (3) Suspension of effect of notice
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to deal with an objection to a notice [s.22(3)]. 2. Authority, where an objection has been lodged, to: <ol style="list-style-type: none"> i. determine and take action to give effect to the notice, where it is determined that there are urgent reasons or an endangerment to public safety or likely damage to property or serious nuisance, if action is not taken [s.24(1)(b)] and ii. to give notice to the affected person, before taking the necessary actions [s.24(3)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	<i>Graffiti Vandalism Act 2016:</i> s.17 Delegation by CEO of local government

Sub-Delegate/s: <i>Appointed by CEO</i>	
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	Correspondence

Version Control:

1	Version 1 – July 2021
2	
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Delegation Register

Shire of Yalgoo



7. Graffiti Vandalism Act 2016 Delegations

7.1.3 Obliterate Graffiti on Private Property

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Graffiti Vandalism Act 2016:</i> s.16 Delegation by local government
Express Power or Duty Delegated:	<i>Graffiti Vandalism Act 2016:</i> s.25(1) Local government graffiti powers on land not local government property
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to determine to obliterate graffiti applied without consent of the owner or occupier, even though the land on which it is done is not local government property and the local government does not have consent [s.25(1)].
Council Conditions on this Delegation:	a. Subject to exercising Powers of Entry.
Express Power to Sub-Delegate:	<i>Graffiti Vandalism Act 2016:</i> s.17 Delegation by CEO of local government

Sub-Delegate/s: <i>Appointed by CEO</i>	
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	
Record Keeping:	Notice

Version Control:

1	Version 1 – July 2021
2	
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Delegation Register

Shire of Yalgoo



7. Graffiti Vandalism Act 2016 Delegations

7.1.4 Powers of Entry

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Graffiti Vandalism Act 2016:</i> s.16 Delegation by local government
Express Power or Duty Delegated:	<i>Graffiti Vandalism Act 2016:</i> s.28 Notice of entry s.29 Entry under warrant
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to give notice of an intended entry to the owner or occupier of land, premises or thing, specifying the purpose for which entry is required [s.28]. 2. Authority to obtain a warrant to enable entry onto any land, premises or thing for the purposes of this Act [s.29].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	<i>Graffiti Vandalism Act 2016:</i> s.17 Delegation by CEO of local government

Sub-Delegate/s: <i>Appointed by CEO</i>	
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	

Compliance Links:	
Record Keeping:	Notice

Version Control:

1	Version 1 – July 2021
2	
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Delegation Register

Shire of Yalgoo



8. Public Health Act 2016 Delegations

8 Public Health Act 2016 Delegations

8.1 Council to CEO

8.1.1 Appoint Authorised Officer or Approved Officer (Asbestos Regs)

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Health (Asbestos) Regulations 1992:</i> r.15D(7) Infringement Notices
Express Power or Duty Delegated:	<i>Health (Asbestos) Regulations 1992:</i> r.15D(5) Infringement Notices
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to appoint a person or classes of persons as an authorised officer or approved officer for the purposes of the <i>Criminal Procedure Act 2004</i> Part 2 [r.15D(5)].
Council Conditions on this Delegation:	a. Subject to each person so appointed being issued with a certificate, badge or identity card identifying the officer as a person authorised to issue infringement notices [r.15D(6)].
Express Power to Sub-Delegate:	Nil – the <i>Health (Asbestos) Regulations 1992</i> do not provide a power to sub-delegate.

Compliance Links:	<i>Criminal Procedure Act 2004 – Part 2</i>
Record Keeping:	Register of Authorised Officers

Version Control:

1	Version 1 – July 2021
2	3.2 Environmental Health in Delegation Register reviewed 31 July 2020
3	

Delegation Register

Shire of Yalgoo



8. Public Health Act 2016 Delegations

8.1.2 Enforcement Agency Reports to the Chief Health Officer

Delegator: <i>Power / Duty assigned in legislation to:</i>	Enforcement Agency (means Local Government vide s.4 definition)
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Public Health Act 2016:</i> s.21 Enforcement agency may delegate
Express Power or Duty Delegated:	<i>Public Health Act 2016</i> s.22 Reports by and about enforcement agencies
Delegate:	Contract Environmental Health Officer – William Atyeo
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to prepare and provide to the Chief Health Officer, the Local Government's report on the performance of its functions under this Act and the performance of functions by persons employed or engaged by the Shire of Yalgoo [s.22(1)] 2. Authority to prepare and provide to the Chief Health Officer, a report detailing any proceedings for an offence under this Act [s.22(2)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	Nil – Unless a Regulation enacted under the Public Health Act 2016, specifically authorises a delegated power or duty of an enforcement agency to be further delegated [s.21(4)].

Compliance Links:	<i>Public Health Act 2016</i> s.20 Conditions on performance of functions by enforcement agencies.
Record Keeping:	Report to the Chief Health Officer

Version Control:

1	Version 1 – July 2021
2	
3	

Delegation Register

Shire of Yalgoo



8. Public Health Act 2016 Delegations

8.1.3 Designate Authorised Officers

Delegator: <i>Power / Duty assigned in legislation to:</i>	Enforcement Agency (means Local Government vide s.4 definition)
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Public Health Act 2016:</i> s.21 Enforcement agency may delegate
Express Power or Duty Delegated:	<i>Public Health Act 2016</i> s.24(1) and (3) Designation of authorised officers
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to designate a person or class of persons as authorised officers for the purposes of: <ol style="list-style-type: none"> i. The Public Health Act 2016 or other specified Act ii. Specified provisions of the Public Health Act 2016 or other specified Act iii. Provisions of the Public Health Act 2016 or another specified Act, other than the specified provisions of that Act. <p>Including:</p> <ol style="list-style-type: none"> a. an environmental health officer or environmental health officers as a class; OR b. a person who is not an environmental health officer or a class of persons who are not environmental health officers, OR c. a mixture of the two. [s.24(1) and (3)].
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. Subject to each person so appointed being; <ul style="list-style-type: none"> • Appropriately qualified and experienced [s.25(1)(a)]; and • Issued with a certificate, badge or identity card identifying the authorised officer [s.30 and 31]. b. A Register (list) of authorised officers is to be maintained in accordance with s.27.
Express Power to Sub-Delegate:	Nil – Unless a Regulation enacted under the Public Health Act 2016, specifically authorises a delegated power or duty of an enforcement agency to be further delegated [s.21(4)].

Compliance Links:	<i>Public Health Act 2016</i> s.20 Conditions on performance of functions by enforcement agencies. s.25 Certain authorised officers required to have qualifications and experience. s.26 Further provisions relating to designations s.27 Lists of authorised officers to be maintained s.28 When designation as authorised officer ceases s.29 Chief Health Officer may issue guidelines about qualifications and experience of authorised officers
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Delegation Register

Shire of Yalgoo



8. Public Health Act 2016 Delegations

	<p>s.30 Certificates of authority</p> <p>s.31 Issuing and production of certificate of authority for purposes of other written laws</p> <p>s.32 Certificate of authority to be returned.</p> <p>s.136 Authorised officer to produce evidence of authority</p> <p><i>Criminal Investigation Act 2006</i>, Parts 6 and 13 – refer s.245 of the <i>Public Health Act 2016</i></p> <p><i>The Criminal Code</i>, Chapter XXVI – refer s.252 of the <i>Public Health Act 2016</i></p>
Record Keeping:	Register of Authorised Officers

Version Control:

1	Version 1 – July 2021 - Revised
2	3.2 Environmental Health in Delegation Register reviewed 31 July 2020
3	

Delegation Register

Shire of Yalgoo



8. Public Health Act 2016 Delegations

8.1.4 Determine Compensation for Seized Items

Delegator: <i>Power / Duty assigned in legislation to:</i>	Enforcement Agency (means Local Government vide s.4 definition)
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Public Health Act 2016:</i> s.21 Enforcement agency may delegate
Express Power or Duty Delegated:	<i>Public Health Act 2016</i> s.264 Compensation
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority, in response to an application for compensation, to determine compensation that is just and reasonable in relation to any item seized under Part 16 if there has been no contravention of the Act and the item cannot be returned or has in consequence of the seizure depreciated in value [s.264].
Council Conditions on this Delegation:	a. Compensation is limited to a maximum value of \$500 with any proposal for compensation above this value to be referred for Council's determination.
Express Power to Sub-Delegate:	Nil – Unless a Regulation enacted under the Public Health Act 2016, specifically authorises a delegated power or duty of an enforcement agency to be further delegated [s.21(4)].

Compliance Links:	<i>Public Health Act 2016</i> s.20 Conditions on performance of functions by enforcement agencies. Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	Debtors

Version Control:

1	Version 1 – July 2021
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Delegation Register

Shire of Yalgoo



9 Statutory Authorisations and Delegations to Local Government from State Government Entities

9.1 Environmental Protection Act 1986

9.1.1 Noise Control – Environmental Protection Notices [Reg.65(1)]

Published by:
Environment

GOVERNMENT GAZETTE
Western Australia
[Previous](#) [Close](#) [Next](#)

No. 47. 19-Mar-2004
Page: 919 [Pdf](#) - 476kb

EV401

ENVIRONMENTAL PROTECTION ACT 1986

Section 20

Delegation No. 52

Pursuant to section 20 of the *Environmental Protection Act 1986*, the Chief Executive Officer hereby delegates as follows—

Powers and duties delegated—

All the powers and duties of the Chief Executive Officer, where any noise is being or is likely to be emitted from any premises not being premises licensed under the Act, to serve an environmental protection notice under section 65(1) in respect of those premises, and where an environmental protection notice is so served in such a case, all the powers and duties of the Chief Executive Officer under Part V of the Act in respect of that environmental protection notice.

Persons to whom delegation made—

This delegation is made to any person for the time being holding or acting in the office of Chief Executive Officer under the *Local Government Act 1995*.

Pursuant to section 59(1)(e) of the *Interpretations Act 1984*, Delegation No. 32, dated 4 February 2000 is hereby revoked.

Dated this 9th day of January 2004.

Approved—

FERDINAND TROMP, A/Chief Executive Officer.

Dr JUDY EDWARDS MLA, Minister for the Environment.

Delegation Register

Shire of Yalgoo



9.1.2 Noise Management Plans – Keeping Log Books, Noise Control Notices, Calibration and Approval of Non-Complying Events

Published by:
Environment

GOVERNMENT GAZETTE
Western Australia
[Previous](#) [Close](#) [Next](#)

No. 232. 20-Dec-2013
Page: 6282 [Pdf](#) - [3Mb](#)

EV402

ENVIRONMENTAL PROTECTION ACT 1986

Delegation No. 112

I, Jason Banks, in my capacity as Acting Chief Executive Officer of the Department of Environment Regulation responsible for the administration of the *Environmental Protection Act 1986* ("the Act"), and pursuant to section 20 of the Act, hereby delegate to any person for the time being holding or acting in the office of a Chief Executive Officer under the *Local Government Act 1995*, my powers and duties under the *Environmental Protection (Noise) Regulations 1997*, other than this power of delegation, in relation to--

- (a) waste collection and other works--noise management plans relating to specified works under regulation 14A or 14B;
- (b) bellringing or amplified calls to worship--the keeping of a log of bellringing or amplified calls to worship requested under regulation 15(3)(c)(vi);
- (c) community activities--noise control notices in respect of community noise under regulation 16;
- (d) motor sport venues--noise management plans in relation to motor sport venues under Part 2 Division 3;
- (e) shooting venues--noise management plans in relation to shooting venues under Part 2 Division 4;
- (f) calibration results--requesting, under regulation 23(b), details of calibration results undertaken and obtained under Schedule 4;
- (g) sporting, cultural and entertainment events--approval of events or venues for sporting, cultural and entertainment purposes under Part 2 Division 7, subject to the following limitation--
 - (i) Subregulation 18(13)(b) is not delegated.

Under section 59(1)(e) of the *Interpretation Act 1984*, Delegation No. 68, gazetted 22 June 2007 is hereby revoked.

Dated the 12th day of December 2013.

JASON BANKS, Acting Chief Executive Officer.

Approved by--

JOHN DAY, Acting Minister for Environment; Heritage.

Delegation Register

Shire of Yalgoo



9.1.3 Noise Management Plans – Construction Sites

Published by:
Environment

GOVERNMENT GAZETTE
Western Australia
[Previous](#) [Close](#) [Next](#)

No. 71. 16-May-2014
Page: 1548 [Pdf](#) - [2Mb](#)

EV405

ENVIRONMENTAL PROTECTION ACT 1986

Delegation No. 119

I, Jason Banks, in my capacity as the Acting Chief Executive Officer of the Department responsible for the administration of the *Environmental Protection Act 1986* ("the Act"), and pursuant to section 20 of the Act, hereby delegate to the holder for the time being of the offices of--

(a) Chief Executive Officer under the *Local Government Act 1995*; and

(b) to any employee of the local government under the *Local Government Act 1995* who is appointed as an Authorised Person under section 87 of the Act,

all my powers and duties in relation to noise management plans under regulation 13 of the *Environmental Protection (Noise) Regulations 1997*, other than this power of delegation.

Under section 59(1)(e) of the *Interpretation Act 1984*, Delegation No. 111, gazetted 20 December 2013, is hereby revoked.

Dated the 1st day of May 2014.

JASON BANKS, Acting Chief Executive Officer.

Delegation Register

Shire of Yalgoo

**9.2 Planning and Development Act 2005**

Removal of 2.7 Planning Consent due to limited use and extremely limited scope.
Version 2.7 Planning Consent in Version Reviewed 31st July 2020

9.2.1 Instrument of Authorisation – Local Government CEOs - Sign Development Applications for Crown Land as Owner**DoL FILE 1738/2002v8; 858/2001v9****PLANNING AND DEVELOPMENT ACT 2005****INSTRUMENT OF AUTHORISATION**

I, **Donald Terrence Redman MLA**, Minister for Lands, a body corporate continued by section 7(1) of the *Land Administration Act 1997*, under section 267A of the *Planning and Development Act 2005*, HEREBY authorise, in respect of each local government established under the *Local Government Act 1995* and listed in Column 2 of the Schedule, the person from time to time holding or acting in the position of Chief Executive Officer of the relevant local government, to perform the powers described in Column 1 of the Schedule subject to the conditions listed in Column 3 of the Schedule.

Dated the 2nd day of June 2016

A handwritten signature in black ink, appearing to be "D. Redman", written over a horizontal line.

**HON DONALD TERRENCE REDMAN MLA
MINISTER FOR LANDS**

Delegation Register

Shire of Yalgoo



SCHEDULE

This is the Schedule referred to in an Instrument of Authorisation relating to Development Applications under the *Planning and Development Act 2005*

Column 1

The power to sign as owner in respect of Crown land that is:

- a reserve managed by the local government pursuant to section 46 of the *Land Administration Act 1997* and the development is consistent with the reserve purpose and the development is not for a commercial purpose; or
- the land is a road of which the local government has the care, control and management under section 55(2) of the *Land Administration Act 1997* and where there is no balcony or other structure proposed to be constructed over that road unless that structure comes within the definition of a "minor encroachment" in the *Building Regulations 2012* (Regulation 45A), or is an "awning, verandah or thing" (Regulation 45B), or is a ground anchor, and where the development is consistent with the use of the land as a road.

in respect of development applications being made under or referred to in:

- section 99(2) of the *Planning and Development Act 2005* in respect of development for which approval is required under a regional interim development order (as that term is defined in that Act);
- section 103(2) of the *Planning and Development Act 2005* in respect of development for which approval is required under a local interim development order (as that term is defined in that Act);
- section 115 of the *Planning and Development Act 2005* in respect of development within a planning control area (as that term is defined in that Act);
- section 122A of the *Planning and Development Act 2005* in respect of which approval is required under an improvement scheme (as that term is defined in that Act);
- section 162 of the *Planning and Development Act 2005* in respect of developments for which approval is required under a planning scheme or interim development order (as those terms are defined in that Act);
- section 163 of the *Planning and Development Act 2005* in respect of development on land which is comprised within a place entered in the Register maintained by the Heritage Council under the *Heritage of Western Australia Act 1990*, or of which such a place forms part;
- section 171A of the *Planning and Development Act 2005* in respect of a prescribed development application (as that term is defined in that section of that Act).

Column 2

City of Albany
City of Armadale
Shire of Ashburton
Shire of Augusta-Margaret River
Town of Bayswater
City of Belmont
Shire of Beverley
Shire of Boddington
Shire of Boyup Brook
Shire of Bridgetown-Greenbushes
Shire of Brookton
Shire of Broome
Shire of Broomehill-Tambellup
Shire of Bruce Rock
City of Bunbury
Shire of Busselton
Town of Cambridge
City of Canning
Shire of Capel
Shire of Carnarvon
Shire of Carnarvon
Shire of Chapman Valley
Shire of Chittering
Shire of Christmas Island
Town of Cleaveland
City of Cockburn
Shire of Cocos (Keeling) Islands
Shire of Collie
Shire of Coolgardie
Shire of Coober Pedy
Shire of Corrigin
Town of Cottesloe
Shire of Cranbrook
Shire of Cunderdine
Shire of Cuse
Shire of Cunderdin
Shire of Dalwallinu
Shire of Dandaragan
Shire of Dardanup
Shire of Denmark
Shire of Derby-West Kimberley
Shire of Dornbrook-Rainup
Shire of Dowerbin
Shire of Dumbleyung
Shire of Dundas
Town of East Fremantle
Shire of East Pilbara
Shire of Esperance
Shire of Exmouth
City of Fremantle
City of Greater Geraldton

Shire of Gingin
Shire of Gnowangerup
Shire of Goomalling
City of Goomalling
Shire of Goolwa
Shire of Halls Creek
Shire of Harvey
Shire of Irwin
Shire of Jerramungup
City of Joondalup
Shire of Kalbar
City of Kalbar-Boulder
Shire of Katanning
Shire of Kellerberrin
Shire of Kent
Shire of Kojonup
Shire of Kondinin
Shire of Koorda
Shire of Kulin
City of Kwinana
Shire of Lake Grace
Shire of Laverton
Shire of Leonora
City of Mandurah
Shire of Manjimup
Shire of Manjimup
City of Melville
Shire of Menzies
Shire of Merredin
Shire of Mingenew
Shire of Moora
Shire of Moora
Town of Mosman Park
Shire of Mount Magnet
Shire of Mt Marshall
Shire of Mukinbudin
Shire of Mundaring
Shire of Murchison
Shire of Murray

Column 3

In accordance with and subject to approved Government Land policies.

Any signature subject to the following endorsement:
Signed only as acknowledgement that a development application is being made in respect of a proposal that includes Crown land, Crown reserves under management for the purpose, or a road and to permit this application to be assessed under the appropriate provision of the *Planning and Development Act 2005* (including any planning scheme).
The signature does not represent approval or consent for planning purposes. Further, in the event that development approval is granted for the proposal, the above signature should not be taken as an acknowledgement of or consent to the commencement or carrying out of the proposed development or to any modification of the tenure or reservation classification of the Crown land component.

Delegation Register

Shire of Yalgoo



Shire of Nannup
Shire of Narembeen
Shire of Narrogin
Town of Narrogin
City of Nedlands
Shire of Ngaanyatjaraku
Shire of Northam
Shire of Northampton
Shire of Nungarin
Shire of Peppermint Grove
Shire of Perenjori
City of Perth
Shire of Pingelly
Shire of Plantagenet
Town of Port Hedland
Shire of Qualcard
Shire of Ravensthorpe
City of Rockingham
Shire of Roebourne
Shire of Sandstone
Shire of Serpentine Jarrahdale
Shire of Shark Bay
City of South Perth
City of Stirling
City of Subiaco
City of Swan

Shire of Tammin
Shire of Three Springs
Shire of Toodyay
Shire of Trayning
Shire of Upper Gascoyne
Town of Victoria Park
Shire of Victoria Plains
Town of Vincent
Shire of Wagin
Shire of Wandering
City of Wanneroo
Shire of Waroona
Shire of West Arthur
Shire of Westonia
Shire of Wickiepin
Shire of Williams
Shire of Wiluna
Shire of Wongan-Ballidu
Shire of Woodanilling
Shire of Wyalkatchem
Shire of Wyndham-East Kimberley
Shire of Yalgoo
Shire of Yilgarn
Shire of York

HON DONALD TERRENCE REDMAN MLA
MINISTER FOR LANDS

2nd June
..... day of 2016

Delegation Register

Shire of Yalgoo



9.2.2 WA Planning Commission – Powers of Local Governments - s.15 of the Strata Titles Act 1985 (DEL.2020/01)

29 January 2021

GOVERNMENT GAZETTE, WA

449

PL402

PLANNING AND DEVELOPMENT ACT 2005

INSTRUMENT OF DELEGATION

Del 2020/01 Powers of Local Governments

Delegation to local governments of certain powers and functions of the Western Australian Planning Commission relating to certain applications under the *Strata Titles Act 1985*

Preamble

Under section 16 of the *Planning and Development Act 2005* (the Act) the Western Australian Planning Commission (the WAPC) may, by resolution published in the *Government Gazette*, delegate any function under the Act or any other written law to a local government, a committee established under the *Local Government Act 1995* or an employee of a local government.

In accordance with section 16(4) of the Act, a reference in this instrument to a function or a power of the WAPC includes and extends to, without limitation or restriction, any of the powers, privileges, authorities, discretions, duties and responsibilities vested in or imposed on the WAPC by the Act or any other written law as the case requires.

Resolution under section 16 of the Act (delegation)

On 20 January 2021, pursuant to section 16 of the Act, the WAPC RESOLVED—

- A. TO DELEGATE to local governments, and to members and officers of those local governments, its powers and functions under section 15 of the *Strata Titles Act 1985* as set out in clause 1 of Schedule 1, within their respective districts, subject to the conditions set out in clause 3 of Schedule 1;
- B. TO DELEGATE to local governments, and to members and officers of those local governments, its powers and functions under sections 21 and 22 of the *Strata Titles Act 1985* as set out in clause 2 of Schedule 1, within their respective districts, subject to the conditions set out in clause 3 of Schedule 1;
- C. TO AMEND “Del 2020/01—Powers of Local Governments” to give effect to its resolution and to publish an updated, consolidated instrument.

SAM FAGAN, Western Australian Planning Commission.

Schedule 1

1. Applications made under section 15 of the *Strata Titles Act 1985*

Power to determine applications under section 15 of the *Strata Titles Act 1985*, except those applications that—

- (a) propose the creation of a vacant lot;
- (b) propose vacant air stratas in multi-tiered strata scheme developments;
- (c) propose the creation or postponement of a leasehold scheme;
- (d) propose a type 1 (a) subdivision or a type 2 subdivision (as defined in section 3 of the *Strata Titles Act 1985*);
- (e) in the opinion of the WAPC as notified to the relevant local government in writing, or in the opinion of the relevant local government as notified to the WAPC in writing, relate to—
 - i. a type of development; and/or
 - ii. land within an area,

which is of state or regional significance, or in respect of which the WAPC has determined is otherwise in the public interest for the WAPC to determine the application.

2. Applications under sections 21 and 22 of the *Strata Titles Act 1985*

Power to determine applications under—

- (a) section 21 of the *Strata Titles Act 1985*;
- (b) section 22 of the *Strata Titles Act 1985* where the amendment or repeal of scheme by-laws requires the approval of the WAPC.

3. Reporting requirements

A local government that exercises the powers referred to in clause 1 and/or clause 2, is to provide the WAPC with data on all applications determined under this Instrument of Delegation. This must be provided at the conclusion of each financial year in the format prescribed by the WAPC.

Delegation Register

Shire of Yalgoo



9.3 Main Roads Act 1930

9.3.1 Traffic Management - Events on Roads

A list of local governments authorised for Traffic Management for Events can be found on the Main Roads WA website <https://www.mainroads.wa.gov.au/technical-commercial/working-on-roads/authorised-bodies-events/>

**WESTERN AUSTRALIA
ROAD TRAFFIC CODE 2000
REGULATION 297(2)
INSTRUMENT OF AUTHORISATION

RELATING TO
TRAFFIC MANAGEMENT FOR EVENTS**

Pursuant to Regulation 297(2) of the *Road Traffic Code 2000* the Commissioner of Main Roads ("the Commissioner") hereby authorises (*Insert name of Local Government*) (Authorised Body") by itself, its employees, consultants, agents and contractors (together "Representatives") to, from the date indicated below, erect, establish, display, alter or take down such road signs of whatsoever type or class (except for permanent traffic control signals) as may be required for the purpose and duration of any:

- i) "event" subject to an order from the Commissioner of Police pursuant to Part VA of the *Road Traffic Act 1974*;
- ii) race meeting or speed test for which the Minister referred to in section 83 of the *Road Traffic Act 1974* has, under that provision, temporarily suspended the operation of any provisions of the *Road Traffic Act 1974* or regulations made under that Act; or
- iii) public meeting or procession the subject of a permit granted by the Commissioner of Police under the *Public Order in Streets Act 1984*;

or as may be required for the purpose of controlling traffic on a road adjacent to, or in the vicinity of, any event or organised activity approved by the Authorised Body under its local laws, on a road (other than a main road or highway) within its jurisdiction, SUBJECT ALWAYS to the following terms and conditions:

- (a) the Authorised Body shall at all times observe, perform and comply with the provisions of the "Traffic Management for Events Code of Practice" (as amended or replaced from time to time in consultation with the Traffic Management for Events Advisory Group) issued by Main Roads Western Australia ("the Code") referring to the version which is current at the time of the event, a copy of which can be obtained from Main Roads Western Australia from www.mainroads.wa.gov.au or by contacting Main Roads by phone;
- (b) the Authorised Body shall develop and implement procedures that will satisfy the Commissioner that traffic management implemented by the Authorised Body, its employees, agents and contractors will in all respects conform to and comply with the requirements of the Code; and
- (c) the Authorised Body shall ensure that its Representatives comply with the terms and conditions identified above at paragraphs (a) and (b) as if they were named in those paragraphs in place of the Authorised Body.

By executing and returning the acknowledgment at the foot of this authorisation, the Authorised Body agrees to observe, perform and comply with the above terms and conditions.

The powers in this Instrument of Authorisation do not change or replace:

- 1) any prior Instrument of Authorisation from the Commissioner of Main Roads for the purposes of undertaking traffic management for works on roads; and
- 2) any powers and responsibilities of a local government provided in regulation 9 of the *Road Traffic (Events on Roads) Regulations 1991*.

Delegation Register

Shire of Yalgoo



Dated:

**THE COMMON SEAL OF THE
COMMISSIONER OF MAIN ROADS**

WAS AFFIXED BY

COMMISSIONER OF MAIN ROADS

FOR THE TIME BEING IN THE
PRESENCE OF:

Signature of Witness

Name of Witness (please print)

ACKNOWLEDGMENT BY AUTHORISED BODY

.....(*Insert name of Local Government*)..... agrees to unconditionally observe,
perform and be bound by the above conditions.

THE COMMON SEAL of

[Insert name of Local Government]

Was hereunto affixed pursuant to a
resolution of the Council in the
presence of:

Signature of Chief Executive Officer

Signature of Witness

Name of Witness (please print)

Delegation Register

Shire of Yalgoo



9.3.2 Traffic Management – Road Works

A list of Local Governments authorised for the purposes of Road Traffic Code 2000 r.297(2) are available on Main Roads WA website [here](#)

WESTERN AUSTRALIA ROAD TRAFFIC CODE 2000 REGULATION 297(2) INSTRUMENT OF AUTHORISATION

Pursuant to Regulation 297(2) of the Road Traffic Code 2000 the Commissioner of Main Roads ("the Commissioner") hereby authorises
("Authorised Body") by itself, its employees, consultants, agents and contractors (together "Representatives") to, from the date indicated below, erect, establish, display, alter or take down such traffic signs and traffic control devices of whatsoever type or class (except for permanent traffic control signals) as may be required for the purpose and duration of any works, survey or inspection, associated with the construction, maintenance or repair on a road (other than a main road or highway), any adjoining land or any portion thereof within its jurisdiction, SUBJECT ALWAYS to the following terms and conditions:

- (a) the Authorised Body shall at all times observe, perform and comply with the provisions of the "Traffic Management for Works on Roads Code of Practice" (as amended or replaced from time to time in consultation with the Traffic Management for Roadworks Advisory Group) issued by Main Roads Western Australia ("the Code") referring to the version which is current at the time of the relevant works, a copy of which can be obtained from Main Roads Western Australia from www.mainroads.wa.gov.au or by contacting Main Roads by phone;
- (b) the Authorised Body shall develop and implement procedures that will satisfy the Commissioner that traffic management implemented by the Authorised Body, its employees, agents and contractors will in all respects conform to and comply with the requirements of the Code; and
- (c) the Authorised Body shall ensure that its Representatives comply with the terms and conditions identified above at paragraphs (a) and (b) as if they were named in those paragraphs in place of the Authorised Body.

By executing and returning the acknowledgment at the foot of this authorisation, the Authorised Body agrees to observe, perform and comply with the above terms and conditions.

This Instrument of Authorisation replaces any prior Instrument of Authorisation under Regulation 297(2) of the Road Traffic Code 2000 between the Commissioner and the Authorised Body. The Commissioner's delegation dated 17 July 1975 to a number of Local Governments outside the Perth metropolitan area, is not affected by this Instrument of Authorisation except that this Instrument of Authorisation prevails wherever roadworks are concerned. That 1975 delegation was made under Regulation 301 of the Road Traffic Code 1975 and related to non-regulatory signage.

Delegation Register

Shire of Yalgoo



Dated:

THE COMMON SEAL OF THE)
 COMMISSIONER OF MAIN ROADS)
 WAS AFFIXED BY)
)
)
 COMMISSIONER OF MAIN ROADS)
 FOR THE TIME BEING IN THE PRESENCE OF:)

 Signature of Witness

 Name of Witness

ACKNOWLEDGMENT BY AUTHORISED BODY

..... agrees to observe, perform and be
 bound by the above conditions.

THE COMMON SEAL OF THE)
)
 WAS AFFIXED PURSUANT TO A RESOLUTION)
 OF THE COUNCIL IN THE PRESENCE OF)

 Chief Executive Officer

 Witness

Delegation Register

Shire of Yalgoo



9.4 Road Traffic (Vehicles) Act 2012

9.4.1 Approval for Certain Local Government Vehicles as Special Use Vehicles



Government of Western Australia
Department of Transport
Driver and Vehicle Services

ROAD TRAFFIC (VEHICLES) ACT 2012

Road Traffic (Vehicles) Regulations 2014

RTVR-2017-202046

APPROVAL UNDER REGULATION 327(4)(f) FOR CERTAIN LOCAL GOVERNMENT VEHICLES AS SPECIAL USE VEHICLES

Pursuant to the *Road Traffic (Vehicles) Regulations 2014* (the *Regulations*), I, Christopher Davers, Assistant Director Strategy and Policy, Driver and Vehicle Services, Department of Transport, and delegate of the Chief Executive Officer of the Department of Transport by way of a delegation instrument dated 7 August 2017, hereby approve vehicles owned by a local government and ordinarily used by persons authorised or appointed by that local government to perform functions on its behalf under:

- (a) the *Local Government Act 1995*;
- (b) regulations made under the *Local Government Act 1995*;
- (c) a local law;
- (d) any other legislation empowering a local government to authorise or appoint persons to perform functions on the behalf of the local government (including but not limited to the *Dog Act 1976*); or
- (e) any combination of the above paragraphs (a) to (d);

as special use vehicles for the purposes of paragraph "f" of the definition of "special use vehicle" in regulation 327(4) of the *Regulations*, with the effect that those vehicles may be fitted with one or more yellow flashing lights under regulation 327(3)(b) of the *Regulations*, subject to the following conditions:

CONDITIONS

1. Those lights must emit rotating, flashing yellow coloured light(s) and must not be a strobe light.
2. At least one flashing light shall be mounted on top of the vehicle and when lit, shall be visible in normal daylight up to a distance of not less than 200 metres to vehicles approaching from any direction.
3. No part of the lens of the flashing lights is visible either directly or indirectly to the driver when seated in the normal driving position.
4. If more than one flashing light is fitted, they must be placed symmetrically about the centre line of the vehicle or combination of vehicles.
5. An on/off switch for the flashing lights must be installed so as to be easily operated from the driver's seat.
6. Any additional equipment fitted to the vehicle must not interfere with the overall safe operation of the vehicle.
7. Any vehicle fitted with flashing lights for the purposes of this approval must:

Delegation Register

Shire of Yalgoo



Government of **Western Australia**
Department of **Transport**

Driver and Vehicle Services

- (a) have words clearly set out on the sides of the vehicle which state the name of the local government in question together with the words "Ranger", "Ranger Services", or words to similar unambiguous effect; and
- (b) where the vehicle is a station wagon or van, have the words "Ranger", "Ranger Services", or words to similar unambiguous effect clearly set out on the back of the vehicle.

This condition 7 is not intended to prevent the use of additional words on the vehicle.

A handwritten signature in blue ink, appearing to read "C. Davers", written over a horizontal line.

Christopher Davers
Assistant Director, Strategy and Policy
Driver and Vehicle Services
Department of Transport

Dated the 5th day of September 2017

[Approval for ranger vehicles to fit and use yellow flashing lights \(transport.wa.gov.au\)](https://transport.wa.gov.au)

Extracted on line on 15 March 2021

Delegation Register

Shire of Yalgoo



9.5 5.43. Limits on delegations to CEO 28

Local Government Act 1995

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) any power or duty that requires a decision of an absolute majority of the council;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (ha) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;
- (h) any power or duty that requires the approval of the Minister or the Governor;
- (i) such other powers or duties as may be prescribed.

[Section 5.43 amended: No. 49 of 2004 s. 16(3) and 47; No. 17 of 2009 s. 23; No. 16 of 2019 s. 23.]



Date 12th June 2023

Mr Ian Holland
Yalgoo Shire CEO
37 Gibbons Street, Yalgoo
Western Australia 6635

Dear Ian

Thank you for meeting with me on the 7th June 2023 to further discuss FIJV's Yogi Project.

As a follow on from our meeting, FIJV would like to formally request the Yalgoo Shire to consider approving the purchase by FIJV of the lot of land (DP181557 185), which is situated on the corner of Shamrock Road and Stanley Street, Yalgoo. FIJV request that the Council tables this request at its next council meeting for review and hopefully approval.

The purpose of FIJV seeking to purchase land within Yalgoo is build infrastructure to support the development and operation at its Yogi and Yalgoo Magnetite Mines over the next 30 years.

FIJV have investigated and evaluated several options regarding available land within the Yalgoo township which would be suitable for its needs and has identified that Lot DP181557 185 which is a 2.1hectare lot is the best option. However, in the event that this lot is not available to purchase. FIJV has several other options that are viable.

The proposed infrastructure development on Lot (DP181557 185) will be in the form of a 40-room single story motel style accommodation village. The village complex will also include, meeting rooms, administration office and a kitchen and dining room, a small gymnasium and carparking areas.

The grounds will be landscaped, with waterwise gardens. These gardens will be irrigated by utilising purified water generated for the waste water treatment plant, which is proposed to service the village. During the design phase of the village, FIJV will incorporate eco-friendly systems that will reduce the demand on the towns existing infrastructure, such as power and water

FIJV are conscience of the neighbouring residences that live in Stanley Street and will ensure measures are put in place to reduce potential impacts on these residents.



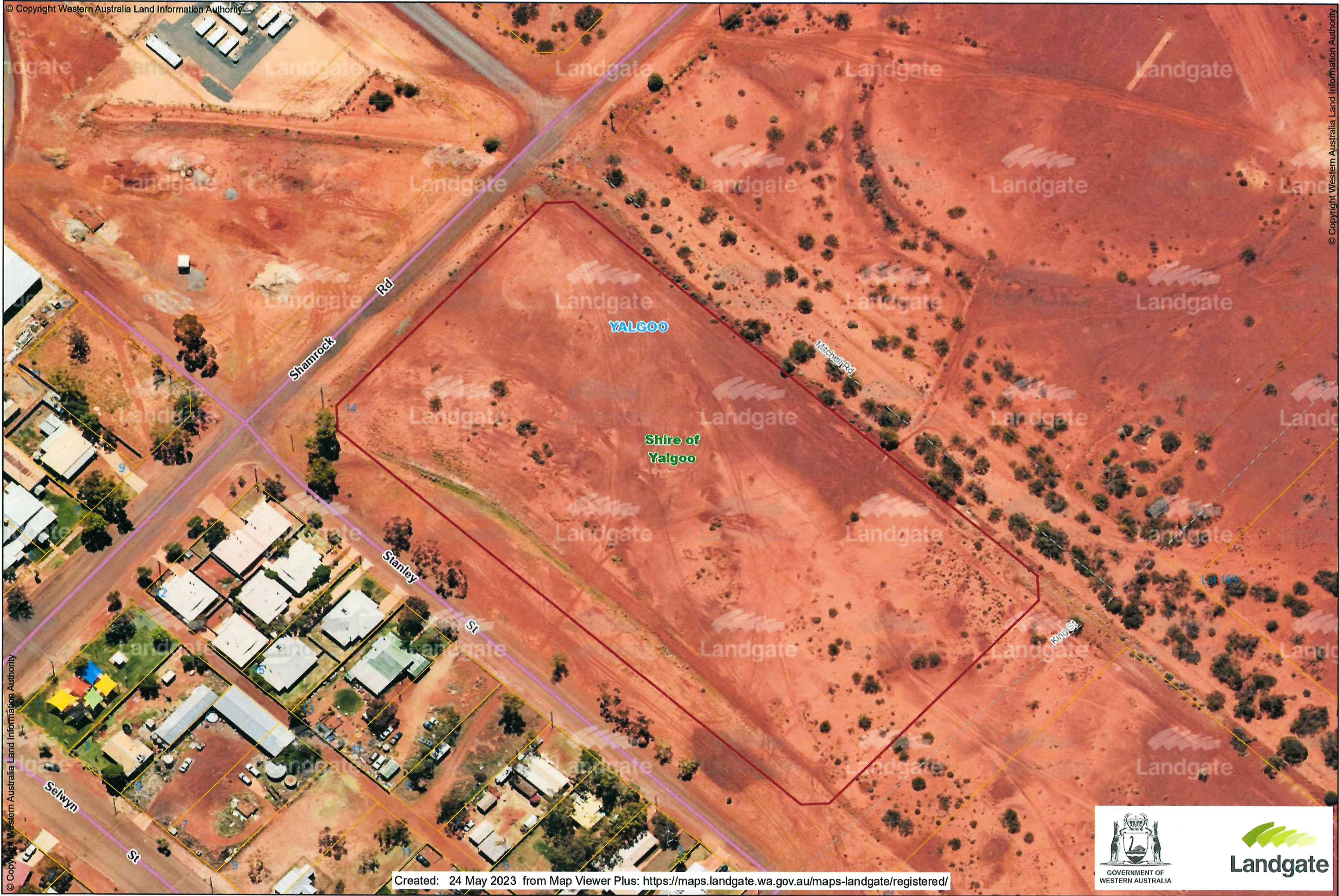
FIJV encourage that the Council view this as a positive development for Yalgoo. This development is the first step for FIJV to incorporate its business into the Yalgoo community. The next steps will see the development of the Yogi Project and the Yalgoo Airport. Which will intern provide FIJV the opportunity to further engage and contribute to sustainable initiatives to assist the Yalgoo community over many years.

Yours sincerely

Reza Azimi
Managing Director
FI Joint Venture Pty Ltd

A handwritten signature in blue ink, appearing to read "Reza", is placed over the printed name.

-- Map Viewer Plus --



Created: 24 May 2023 from Map Viewer Plus: <https://maps.landgate.wa.gov.au/maps-landgate/registered/>

