



UNCONFIRMED MINUTES
OF THE ORDINARY MEETING OF COUNCIL
HELD IN THE
THE COUNCIL CHAMBERS, YALGOO
ON 23 NOVEMBER 2017
COMMENCING AT 11.00 AM





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Minutes for the Ordinary Meeting of the Yalgoo Shire Council,
to be held in the Council Chambers, Yalgoo
on 23 November 2017, commencing at 10.00 am.

PLEASE TURN OFF ALL MOBILE PHONES PRIOR TO THE COMMENCEMENT OF THE MEETING

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

President Joanne Kanny declared the meeting open at 10.02 am

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS	Cr Joanne Kanny, Shire President Cr Gregory Payne, Deputy President Cr Tamisha Hodder Cr Gail Trenfield Cr Percy Lawson
STAFF	Silvio Brenzi, CEO Elisha Hodder, Technical Services Support Officer
GUESTS	Ben Ryan, EMR Golden Grove
OBSERVERS	
LEAVE OF ABSENCE	
APOLOGIES	Cr Robert Grinham

3. DISCLOSURE OF INTERESTS

Disclosures of interest made before the Meeting.

Nil

4. PUBLIC QUESTION TIME

4.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE

Nil

4.2 QUESTIONS WITHOUT NOTICE

Nil

5. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

President Cr Joanne Kanny will be away from the 10th December 2017 through to the 20 January 2018. Deputy President Cr Gregory Payne will handle presidential matters during this period pursuant to section 5.34 (b) of the Local Government Act 1995

5.34. *When deputy mayors and deputy presidents can act*

If —

- *(a) the office of mayor or president is vacant; or*
- *(b) the mayor or president is not available or is unable or unwilling to perform the functions of the mayor or president,*

then the deputy mayor may perform the functions of mayor and the deputy president may perform the functions of president, as the case requires.

7. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

7.0 MEETINGS ATTENDED BY ELECTED MEMBERS

Date	Details	Attended with whom
16 Nov 17	MRVC	President Cr Joanne Kanny, Deputy President Cr Gregory Payne, Cr Robert Grinham and CEO Silvio Brenzi
18 Nov 17	Yalgoo Arts & Culture Committee Meeting	President Cr Joanne Kanny, Cr Gail Trenfield and CEO Silvio Brenzi
18 Nov 17	New Councillor Training	Cr Tamisha Hodder

8. CONFIRMATION OF MINUTES

8.1 ORDINARY COUNCIL MEETING

Background

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Voting Requirements

Simple majority

CEO Silvio Brenzi informed President Cr Joanne Kanny that an amendment to the resolution of item 13.7 of the Ordinary Council Meeting Minutes held on the 27 October 2017 was required.

After the advice, Cr Gail Trenfield moved the following motion.

Voting Requirements

*Absolute Majority

OFFICER RECOMMENDATION / COUNCIL DECISION C2017-1101

Amendment to Previous Minutes– Item 13.7 Bores for Rural Road Maintenance

That Council Pursuant to Section 6.8(b) of the Local Government Act 1995 authorize the following:

1. Installation expenditure for 2 water bores.
2. Subject to 1 above, the 17/18 Annual Budget be amended accordingly by reducing the amount allocated to Rural Road Maintenance.

Moved: Cr Gail Trenfield

Seconded: Cr Gregory Payne

Motion put and carried: 5/0

Voting Requirements

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION 2017-1102

Minutes of the Ordinary Meeting

That the Minutes of the Ordinary Council Meeting held on 27 October 2017 be confirmed.

Moved: Cr Gail Trenfield

Seconded: Cr Gregory Paynes

Motion put and carried: 5/0

9. REPORTS OF COMMITTEE MEETINGS

9.0 Arts and Culture Committee Meeting held on 17 November 2017

9.0.1 Report on Selection of Community members for Committee

Author:	Silvio Brenzi
Interest Declared:	No interest to disclose
Date:	7 th November 2017
Attachments	Application for A&C committee.

Matter for Consideration

That the committee review the additional application for a community representative for the A& C committee.

Background

Following the last meeting, a community member has submitted an application using the same criteria that was advertised in the bulldust from the original advertisement.

Statutory Environment

Local Government Act 1995

Consultation

Public of Yalgoo

Comment

Voting Requirements

Simple Majority.

CEO Silvio Brenzi commented that the application was reviewed and discussed at the Arts and Culture Committee meeting held on the 17 November 2017 and a letter would be sent to the applicant detailing the reasons for the committees decision.

Deputy President Gregory Payne asked if the applicant can reapply to sit on the Yalgoo Arts and Culture Committee. CEO Silvio Brenzi informed that he can re apply if he wishes to.

COMMITTEE RECOMMENDATION / COUNCIL DECISION 2017-1103

Report on Selection of Community members for Committee

- 1. That Raul Valenzuela's application is not accepted.**
- 2. Subject to (1) above, there is one vacancy left for community members, and therefore not nominated as a public member of the A&C committee for a term equivalent to the other members.**

Move: Cr Gail Trenfield

Second: Cr Tamisha Hodder

Motion put and Carried: 5/0

9.0.2 Report on Capital Expenditure Account C175112

Author:	Silvio Brenzi
Interest Declared:	No interest to disclose
Date:	26 September 2017
Attachments	Finance report for Arts Centre

Matter for Consideration

To review the capital funds remaining for further works at the YACC.

Background

A report has been requested to determine the financial status of the capital account of the construction of the YACC. The attached report has highlighted items that will need to be transferred to the correct accounts to adjust the project cost to the correct amount.

Statutory Environment

Local Government Act 1995

Consultation

CEO and Finance Officer

Comment

The attached financial report currently shows a total expenditure of \$377,539.79.

The allocated budget in 17/18 F/Y is \$381,837.00

The remaining funds in the 17/18 budget for landscaping works excluding the operational costs is \$4297.21

Voting Requirements

Simple Majority.

CEO Silvio Brenzi explained the Yalgoo Arts and Culture Committee have reviewed the accounts expenditure and seen the amount remaining on that account, and that the Committee was hoping that some of those cost was going to be offset from a Lotterywest application, but was informed by Lotterywest that the application did not fit the criteria of what lottery west do, and suggested that the application be withdrawn, so with the information received by Lotterywest CEO Silvio Brenzi withdrew the application.

CEO Silvio Brenzi informed Council money will need to be allocated during the budget review to have the landscaping finished off at the Yalgoo Arts and Culture Centre.

COMMITTEE RECOMMENDATION/ COUNCIL DECISION 2017-1104

Report on Capital Expenditure Account C175112

1. That council allocate the remaining funds of \$4297.21 for landscape works at the YACC.
2. That council request the CEO to determine the final landscape work costs and allocate funds in the mid-year budget review.

Move: Cr Gail Trenfield

Second: Cr Percy Lawson

Motion put and Carried: 5/0

9.0.3 Membership for Committee to Chamber of Arts & Culture (CA&C)

Author:	Silvio Brenzi
Interest Declared:	No interest to disclose
Date:	26 September 2017
Attachments	Membership form

Matter for Consideration

Membership for committee members to the Chamber of Arts and Culture (CA&C).

Background

Membership to the Chamber of Arts and Culture provides valuable networking opportunities and information in relationship to the operation and direction of the YACC.

The Shire of Yalgoo is currently a member organization.

Statutory Environment

Local Government Act 1995

Consultation

CEO

CA&C

Comment

As a Local Government Member of the Chamber, all committee members are covered under the Local Government membership. To access the discount for REMIX simply use the discount code for each ticket (there is no limit to the number of discounted tickets you can purchase per membership for the REMIX Sydney event).

If each Committee member is to hold their own individual membership as well (a number of Local Council and larger arts organisations have multiple individual memberships on top of their organisation membership so they can access extra tickets to restricted number member events – such as Parliament House event which is limited to 1 ticket per organisation) . By completing the attached form for each membership application the cost is \$165 per individual for the year.

Voting Requirements

Simple Majority.

CEO Silvio Brenzi informed Council that the Arts and Culture Committee looked at the application rates and a discussion was held around the current Shire of Yalgoo Organizational Memberships and that the Shire receives group benefits. The Arts Committee discussed that it would be better for the Arts and Culture members to wait and see how the centre develops before arranging individual memberships.

COMMITTEE RECOMMENDATION / COUNCIL DECISION 2017-1105

Membership for Committee to Chamber of Arts & Culture (CA&C)

That council not approve individual memberships to the Chamber of Arts and Culture at \$165.00 per person.

Move: Cr Gregory Payne

Second: Cr Gail Trenfield

Motion put and Carried: 5/0

9.0.5 General Operation guidelines for the YACC

Author:	Silvio Brenzi
Interest Declared:	No interest to disclose
Date:	26 September 2017
Attachments	Draft Operational Guidelines

Matter for Consideration

Selection of Operational Guidelines for the YACC.

Background

Standard procedure for any centre is to have some set of guidelines that give direction to staff and volunteers involved in what is acceptable behaviour and protocols.

Statutory Environment

Local Government Act 1995

Consultation

CEO

Comment

The attached draft guidelines show the overall function and protocols expected from the YACC. These can be updated at any time by recommendation to Council from the committee.

Voting Requirements

Simple Majority.

President Joanne Kanny explained to Council that a few guideline need to be set and that more can be added and changed later on.

COMMITTEE RECOMMENDATION / COUNCIL DECISION 2017-1107

General Operation guidelines for the YACC

That Council endorse the attached draft Operational Guidelines for the YACC.

Move: Cr Gregory Payne

Second: Cr Percy Lawson

Motion put and Carried: 5/0

9.0.6 Selection of overhead cost percentage

Author:	Silvio Brenzi
Interest Declared:	No interest to disclose
Date:	26 September 2017
Attachments	Nil

Matter for Consideration

To select the percentage of consignment or sale items within the YACC.

Background

It is anticipated that works for sale or on consignment within the YACC will enable local artists and the Shire to sell approved goods for direct sale or have works on consignment for a period of time. The YACC is not to act as a place of sale where no overheads are covered for use of the facility. The Shire has allocated some funds initially for utility costs and cleaning etc. It is anticipated though that a % of items sold will have an overhead charge to offset the costs and eventually have a self funded centre as time progresses.

Statutory Environment

Local Government Act 1995

Consultation

CEO

Comment

The percentage selected should be at a level not to deter items being sold and that the artist is remunerated correctly for their work.

Shire of Yalgoo promotional items already have a flat 10% charge on top of cost to offset admin charges. This is set within the fees and charges schedule of the annual budget. These items would not be included in this process.

Voting Requirements

Simple Majority.

CEO Silvio Brenzi explained the Yalgoo Arts and Culture Committee reviewed and discussed the reasons why it was based at 25% percentages and the discussion was based around. the Arts Centre was not there for Council to pour money into and that others just make money. It is about promoting Yalgoo and giving opportunities people to use the centre or creation of arts and to sell to get some sort on compensation.

Council also need to consider operational cost of the building.

COMMITTEE RECOMMENDATION / COUNCIL DECISION 2017-1108

Selection of overhead cost percentage

That Council approve the percentage of overheads on sale items at the YACC at 25% of the sale price excluding GST.

Move: Cr Gail Trenfield

Second: Cr Gregory Payne

Motion put and Carried: 5/0

CEO Silvio Brenzi explained that the committee discussed that due to receiving only one application additionally from the ad that was put in the Yalgoo Bulldust and considering that the application was not accepted that the committee thought that it may be a good idea for non-Yalgoo residents to apply to sit on the Yalgoo Arts and Culture Committee and that it be advertise in the Midwest Times.

Cr Percy Lawson asked the question that if someone from Mullewa or Mount Magnet were to see the ad to sit on the Yalgoo Arts and Culture Committee they can apply, CEO Silvio Brenzi Confirmed with a yes.

Joanne Kanny ask if council is happy with the YACC opening to artist outside of Yalgoo.

9.0.7 Advertising for Vacancy

That Council endorses a broader advertising program such as the Midwest Times to request membership on the YACC for the vacant community position.

COMMITTEE RECOMMENDATION / COUNCIL DECISION 2017-1109

Advertising for Vacancy

That Council endorses a broader advertising program such as the Midwest Times to request membership on the YACC for the vacant community position.

Move: Cr Gregory Payne

Second: Cr Percy Lawson

Motion put and Carried: 5/0

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS/Other Matters

10.0 INFORMATION ITEMS

Sharing of operational information on items that are not confidential, do not require a decision and do not meet the definition of matters for which the meeting may be closed under section 5.23 of the Local Government Act (e.g.: matters affecting employee/s or the personal affairs of any person).

10.1 Ben Ryan, EMR Golden Grove updated Council on the changes at EMR Golden Grove.

Q. President Joanne Kanny asked the question on what is EMR's plan with Muralgarra Station, Do they still have any intentions of keeping it going or to keep the dog controller there.

A. Ben Ryan explained that the dog controller is staying, EMRs intention is to keep Muralgarra Station but in terms of what they're going to do with it is still undecided

11. MATTERS FOR DECISION

11.0 MATTERS BROUGHT FORWARD

Nil

11.1 TECHNICAL SERVICES

11.1.1 Progress Report on the Capital Works Program 2017-18

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	16 November 2017
Attachments	Nil

Matter for Consideration

To receive the Progress Report on the 2017-2018 Capital Works Program.

Background

The Shire in adopting its 2017-2018 Annual Budget has allocated funds amounting to \$3,213,634 for the purpose of acquiring capital assets and undertaking infrastructure works.

Statutory Environment

Nil

Strategic Implications

Timely delivering of the various capital projects which will deliver the objectives of the Community Strategic Plan.

Policy Implications

Nil

Financial Implications

To deliver the Capital Works Program within the budgeted allocations.

Consultation

Nil

Comment

The Capital Works Projects for the 2017-2018 financial year are detailed be:

CAPITAL WORKS PROGRAMME 2017-18

The following assets and works are budgeted to be acquired or undertaken during the year:

		2017/18 ANNUAL BUDGET	2017/18 JULY- OCT ACTUA L	VARIANC E FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
<u>By Program</u>					The CEO to provide a verbal update on the status of the capital projects as at 31 October 2017
Governance					
000000-Refurbish Morning Tea /Public Meeting Room	F & E	5,000	0	5,000	Project not commenced
000000- Computus Shelving for Record Management	F & E	4,000	0	4,000	Project not commenced
000000-Admin Mobile Phones,laptop,Computers,Office Equip.	F & E	5,000	0	5,000	Project not commenced
000000-Council Chamber -Table	F & E	4,000	0	4,000	Project not commenced
000000- Admin Centre - Garden Reticulation	L & B	7,000	0	7,000	Project not commenced
000000- Admin Centre -Records Fit Coolroom Panels to Sea Container	L & B	16,800	0	16,800	Project not commenced
000000- Motor Vehicle CEO	P & E	86,030	0	86,030	Project not commenced
000000- Motor Vehicle CGTS	P & E	66,485	0	66,485	Project not commenced
Law Order Public Safety					
000000-CCTV Yalgoo Townsite	F & E	60,248	0	60,248	Project not commenced

		2017/18 ANNUAL BUDGET	2017/18 JULY- OCT ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
Housing					
000000-Staff Housing - Security	L & B	65,000	0	65,000	Project not commenced
000000-Two Units 17 Shamrock Street	L & B	300,000	0	300,000	Project not commenced
Recreation and Culture					
000000 - Furn. & Equip - Art Centre	F & E	15,430	14,984	446	CEO to provide comment at the meeting
000000 - Furn. & Equip - Day Care Centre	F & E	15,596	4,768	10,828	CEO to provide comment at the meeting
000000 - Furn. & Equip - Community Hall	F & E	0	7,936	(7,936)	CEO to provide comment at the meeting
000000 - Arts and Crafts Building	L & B	40,488	57,395	(16,907)	CEO to provide comment at the meeting
000000-Power Supply Mens Shed and Rifle Club	L & B	19,000	0	19,000	Project not commenced
000000-Payne Find Complex - External Painting	L & B	8,000	0	8,000	Project not commenced
000000-Payne Find Complex - Internal Painting	L & B	4,000	0	4,000	Project not commenced
000000 -Community and Youth Centre CLGF 2012-13 Unspent	L & B	44,222	32,064	12,158	CEO to provide comment at the meeting
000000 - Community Hall - Air Conditioner	L & B	10,500	0	10,500	Project not commenced
000000-Ride on Mower	P & E	25,000	0	25,000	Project not commenced
000000- Community/School Oval Shared Use Development	Recreation	937,000	2,830	934,170	CEO to provide comment at the meeting

		2017/18 ANNUAL BUDGET	2017/18 JULY- OCT ACTUAL	VARIANC E FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
Transport					
000000- Machinery Shed Depot	L & B	135,000	0	135,000	Project not commenced
000000-Flood Control -Fuel Station	L & B	27,300	0	27,300	Project not commenced
000000- Depot -Electric Boundary Fence and Gate	L & B	25,000	0	25,000	Project not commenced
000000- Catapillar Wheel Loader 950M	P & E	314,350	0	314,350	Project not commenced
000000- Paynes Find Airstrip Fence	Other	45,000	0	45,000	Project not commenced
000000-Solar Lights Paynes Find	Other	12,000	15,445	(3,445)	CEO to provide comment at the meeting
000000-Paynes Find Beautification	Other	18,658	0	18,658	Project not commenced
ROADS TO RECOVERY GRANTS					
000000- Yalgoo/Morawa Road - Widen to 7m	Roads	530,119	0	530,119	Project not commenced
RRG SPECIAL GRANT RD WORKS					
000000- Yalgoo/Ninghan Road - Seal to width 4m SLK48.8 to SLK 36.6	Roads	293,500	0	293,500	Project not commenced

The following assets and works are budgeted to be acquired or undertaken during the year:

		2017/18 ANNUAL BUDGET	2017/18 JULY- AUG ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
Transport					
MUNICIPAL FUND					
000000- North Road - Crossing	Roads	10,000	0	10,000	Project not commenced
Economic Services					
000000-Caravan Park - Sealing of Parking Bays and Driveways	L & B	22,000	0	22,000	Project not commenced
000000 - Storage and POS Facility - Caravan Park	L & B	18,800	0	18,800	Project not commenced
000000- Shelter and Seating Jokker Tunnel	L & B	4,054	0	4,054	Project not commenced
000000- Shelter and Visitors Board at Railway Station	L & B	4,054	0	4,054	Project not commenced
Other Property and Services					
000000-Mens Shed Upgrade	L & B	15,000	27,348	(12,348)	CEO to provide comment at the meeting
		3,213,634	162,770	3,050,864	

Voting Requirements

Simple Majority

CEO Silvio Brenzi explained the report.

President Cr Joanne Kanny read out an email received from Dave Rocke regarding the painting of the Paynes Find complex which read the following.

“ The exterior walls had only one coat of paint , the gal steel on the verandas had only one coat with no primer, the part of the veranda has been missed painted and the gable seals and roof timber had not been done.”

Dave believe it only took him 4 days and with 3 tins of paint and would like to know is it going to be finished or is that it.

CEO Silvio Brenzi Explained that he did not receive the invoice as of yet which means it is not finished.

Deputy Gregory Payne asked the CEO if he would check to see if the job has been done once finished, CEO Silvio Brenzi explained that the first week back in January 2018 he will be making a trip to Paynes find at night to check the Solar light and he will also check the work that was done to the Paynes Find Complex..

Cr Gail Trenfield asked about the maintenance of the Old Railway Station – Sporting Complex and that all the old buildings in Yalgoo need to be maintained.

CEO Silvio Brenzi explained that the general maintenance of the Old Railway Station is ok as for the Heritage point of view next year Council would need to consider allocation money aside to have someone come out from the Heritage Council to conduct a report to have the building repaired.

Cr Percy Lawson enquired about the maintenance of the Anglican Church on Selwyn Street.

CEO Silvio Brenzi explained that he has received a report from Tanya Henkle who informed him that the Anglican Church on Selwyn Street is not listed as heritage. The report from Tanya explained that the Shire of Yalgoo is under no obligation to keep the building as it belongs to the Shire of Yalgoo and if the Council would like to demolish the old church the Council has the right to do so.

Cr Percy Lawson Suggested that a photo and plaque should be made up and displayed in front of the church if it was to be demolished.

Attendance – Cr Gail Trenfield left meeting 10.56 am

Attendance Cr Gail Trenfield return meeting 10.58 am

OFFICER RECOMMENDATION / COUNCIL DECISION 2017-1110

Progress Report on the Capital Works Program 2017 - 2018

That Council receive the Progress Report on the Capital Works Program 2017 – 2018 as at October 2017.

Moved: Cr Gregory Payne

Seconded: Cr Percy Lawson

Motion put and carried 5/0

11.2 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH

Nil

11.3 FINANCE

11.3.1 Accounts for Payment October 2017

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	16 November 2017
Attachments	Nil

Matter for Consideration

Council approve the Accounts for Payment list for the period 1 October 2017 to 31 October 2017 as detailed in the report below.

Background

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and such to be recorded in the minutes of the meeting.

Statutory Environment

Local Government Act 1995

6.10 Financial Management regulations

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
 - I. The municipal fund; and
 - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
 1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. The date of the payment; and
 - IV. Sufficient information to identify the transaction.
 2. A list of accounts for approval to be paid is to be prepared each month showing –
 - a. For each account which requires council authorisation in that month –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. Sufficient information to identify the transaction; and
 - b. The date of the meeting of the council to which the list is to be presented.
 3. A list prepared under subregulation (1) or (2) is to be –

- a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
- b. Recorded in the minutes of that meeting.

Strategic Implications

Nil

Financial Implications

Nil

Consultation

Nil

Comment

The list of accounts paid for the period 1 October 2017 to 31 October 2017 are as follows:

_ID	Cheque Date	Creditor's Name	Invoice Details	Total Amount Due
				\$
Bill Pmt - Cheque	4/10/2017	AMPAC Debt Recovery (WA) Pty Ltd	debt recovery	7.70
Bill Pmt - Cheque	4/10/2017	Austral Mercantile Collection Pty Ltd	debt collection fees	1,780.90
Bill Pmt - Cheque	4/10/2017	BOC Limited	Oxygen Indust G Size Dissolved Acetylene D Size Di	105.73
Bill Pmt - Cheque	4/10/2017	Bunnings Building Supplies Pty Ltd	PLANTS, LIGHT BULBS,BOLTS GAS BOTTLE EXCHANGE	121.89
Bill Pmt - Cheque	4/10/2017	C&S Automotive Repairs	60,000km service	299.20
Bill Pmt - Cheque	4/10/2017	Canine Control	Ranger Service: 4 & 10 September 2017	949.03
Bill Pmt - Cheque	4/10/2017	Civic Legal	Review of Rates Exemption	8,041.00
Bill Pmt - Cheque	4/10/2017	Cockburn Cement Ltd	18t Cement - Town Footpaths & Rural Road Maintenance Pallet	8,368.80
Bill Pmt - Cheque	4/10/2017	Courier Australia	Pritchard Book Binding	64.20
Bill Pmt - Cheque	4/10/2017	Crowe's Electrical	repair and renew faulty lights disconnect old fuel R/Way Station: install power point, remove old cab	5,070.58
Bill Pmt - Cheque	4/10/2017	Newey, Fiona	Key cut for Chemical Shed	13.20
Bill Pmt - Cheque	4/10/2017	Five Star Business Equipment & Comms	Copier Reading	1,168.02
Bill Pmt - Cheque	4/10/2017	Trenfield, Gail	September Communications Allowance 28.09.17	291.67
Bill Pmt - Cheque	4/10/2017	GM Freight	M & B Building Supplies	1,254.00

_ID	Cheque Date	Creditor's Name	Invoice Details	Total Amount Due
				\$
Bill Pmt - Cheque	4/10/2017	Great Northern Rural Services.	Materials for mens shed as per quote#2100040004600	806.06
Bill Pmt - Cheque	4/10/2017	Hoppys Parts R Us	Workshop Consumables	345.08
Bill Pmt - Cheque	4/10/2017	Kanny, Joanne	Council Meeting Fee 22.09.17 Communications Allowance 22.09.17 Travel Allowance Council Meeting 22.09.17 Bank of Ideas - 6.09.17	1,078.17
Bill Pmt - Cheque	4/10/2017	Landgate	Mining Tenement Chargeable Mining Tenements Land Enquiry	176.25
Bill Pmt - Cheque	4/10/2017	Linaire Hodge.	food supply for emu cup	134.76
Bill Pmt - Cheque	4/10/2017	Marketforce	Public Notice: Ordinary Council Meeting	157.39
Bill Pmt - Cheque	4/10/2017	Midwest Chemical & Paper	Cleaning Supplies for Caravan Park	413.49
Bill Pmt - Cheque	4/10/2017	Mt Magnet Waste Disposal	pump septic tanks at race course	1,225.00
Bill Pmt - Cheque	4/10/2017	Grinham, Neil	Council Meeting Fee 22.09.17 Arts & Culture Meeting 26.09.17 Murchison RRG Sub Meeting 27.09.17 Communications Allowance 22.09.17 Annual President Allowance 22.09.17 Travel Allowance 26.09.17 Travel 19.09.17 - MRVC Council Meeting Travel 22.09.17	2,682.19
Bill Pmt - Cheque	4/10/2017	Parker Aluminium Windows	reglaze 8 broken windows: museum supply & install	2,304.50
Bill Pmt - Cheque	4/10/2017	PaynesFind Road House & Tavern	Accommodation & Meals - Ray Winfield Accommodation & Meals: Mark Lambley Accommodation & Meals: Ray Winfield Accommodation & Meals: Raul and Niel Council Meeting Lunch	1,299.00
Bill Pmt - Cheque	4/10/2017	Purcher International Pty Ltd	170,000km service and repaires	11,273.61
Bill Pmt - Cheque	4/10/2017	Reckon Pty Ltd	Licence Renewal	900.00

_ID	Cheque Date	Creditor's Name	Invoice Details	Total Amount Due
				\$
Bill Pmt - Cheque	4/10/2017	Redwave Media Pty Ltd	Advertising for the Emu Cup & Family Fun Day	399.99
Bill Pmt - Cheque	4/10/2017	Grinham, Robert	Council Meeting Fee 22.09.17 Communications Allowance 22.09.17 Council Meeting Travel Allowance 22.09.17	1,042.52
Bill Pmt - Cheque	4/10/2017	BRENZI, Silvio	Reimbursement for Flights	444.47
Bill Pmt - Cheque	4/10/2017	Spotlight P/L	FLOWERS AND MATERIALS FOR WREATH MAKING	1,487.23
Bill Pmt - Cheque	4/10/2017	Sun City Plumbing	Drainage Issue & Overflowing Toilets Annual Back Flow Valve Test Annual Back Flow Valve Test	900.85
Bill Pmt - Cheque	4/10/2017	Sun City Plumbing	Blocked Drains	1,331.00
Bill Pmt - Cheque	4/10/2017	Sun City Print	PRINTING OF RECEIPT BOOKS (8)	338.80
Bill Pmt - Cheque	4/10/2017	The West Australian	Tourism Advertising	834.00
Bill Pmt - Cheque	4/10/2017	ThinkWater Geraldton	Fittings for Community Park PaynesFind	841.25
Bill Pmt - Cheque	4/10/2017	Totally Workwear Geraldton	Ceramic Coffee Mugs Sports Bag	669.43
Bill Pmt - Cheque	4/10/2017	W & E Rowe Contractors	Gravel Stockpiling at Yalgoo-Ningham Road rehabilitation badja woolshed road pit	22,594.00
Bill Pmt - Cheque	4/10/2017	PAYNE, GREGORY ARTHUR	Council Meeting Fee 22.09.17 Communications Allowance 22.09.17 Travel Allowance Council Meeting 22.09.17	786.67
Bill Pmt - Cheque	4/10/2017	DATACOM SOLUTIONS (AU) PTY LTD	Onsite Consulting: Steve Carter Onsite Consulting: David Ferris	7,920.00
Bill Pmt - Cheque	4/10/2017	Westrac Equipment Pty Ltd	Parts: YA457 Grader Blades for YA860 & YA465, Parts for Bachoe	10,815.60

_ID	Cheque Date	Creditor's Name	Invoice Details	Total Amount Due
				\$
Bill Pmt - Cheque	4/10/2017	PINPOINT CLEANING SOLUTIONS	Monthly Clean of Shire Buildings	2,145.00
Bill Pmt - Cheque	4/10/2017	BP MECHANICAL MAINTENANCE	Full Service: YA453 Full Service: YA493 Full Service: YA1622 Full Service: YA1614 Service: YA807 Service: YA457	3,039.88
Bill Pmt - Cheque	4/10/2017	M & B BUILDING PRODUCTS	treated pine,	4,558.65
Bill Pmt - Cheque	4/10/2017	ZEN EVENTS & PHOTOGRAPHY SERVICES	First Instalment: Coordination of Service Provider	5,797.10
Bill Pmt - Cheque	4/10/2017	MILES GLASS & FLYSCREENS	Reglaze and fix sliding door and panels	2,233.00
Bill Pmt - Cheque	4/10/2017	GIBSON, MICHAEL	Alcohol Bond Refund	1,000.00
Bill Pmt - Cheque	4/10/2017	GIBSON, BRENDA	Complex Hire Bond refund	150.00
Bill Pmt - Cheque	4/10/2017	DFES	2017/18 ESL Quarter 1	4,522.50
Bill Pmt - Cheque	4/10/2017	SHIRE OF KELLERBERRIN	REIMBURSEMENT 3 AUGUST 2017: MEALS	88.37
Bill Pmt - Cheque	20/10/2017	Australian Golden Outback	2017/18 MEMBERSHIP OF AUSTRALIAN GOLDEN OUTBACKFOR	1,970.00
Bill Pmt - Cheque	20/10/2017	BOC Limited	Oxygen Indust G Size Dissolved Acetylene D Size Di	102.31
Bill Pmt - Cheque	20/10/2017	BOQ Asset Finance & Leasing Pty Ltd	copier leasing	329.50
Bill Pmt - Cheque	20/10/2017	Bunnings Building Supplies Pty Ltd	Disk Flange	14.72
Bill Pmt - Cheque	20/10/2017	Canine Control	Ranger Service 22 September 2017 Ranger Service: 6 October 2017	1,898.06

_ID	Cheque Date	Creditor's Name	Invoice Details	Total Amount Due
				\$
Bill Pmt - Cheque	20/10/2017	Civic Legal	Vandalism & Damage to Chapel Amendment of Code of Conduct and Policy Manual Recovery of Rates from Living Cities Development G Breach of Road Access & Public Benefit Agreement Urgent 2017 Election Eligibility Isseu Review on Rates Exemption	18,545.45
Bill Pmt - Cheque	20/10/2017	Coates Hire.	GENERATOR HIRE FOR YALGOO EMU CUP & FAMILY FUN DAY	369.85
Bill Pmt - Cheque	20/10/2017	Courier Australia	Freight Charges Freight Charges	429.71
Bill Pmt - Cheque	20/10/2017	Crowe's Electrical	Renew Light Fitting: 43 Gibbons Repairs to Lights:	525.99
Bill Pmt - Cheque	20/10/2017	Rocke, David	ESL Overcharge	67.00
Bill Pmt - Cheque	20/10/2017	Dominic Carbone & Associates	Consultancy Service	6,270.00
Bill Pmt - Cheque	20/10/2017	Five Star Business Equipment & Comms	Copier Reading	725.91
Bill Pmt - Cheque	20/10/2017	REFUEL AUSTRALIA	September Fuel Charges	12,442.99
Bill Pmt - Cheque	20/10/2017	Geraldton Party Hire	MARQUEE HIRE FOR THE YALGOO EMU CUP & FAMILNY FUN BUCKIN BULL HIRE FOR THE YALGOO EMU CUP & FAMILY F	3,676.00
Bill Pmt - Cheque	20/10/2017	Geraldton Toyota	50,000km service: YA778 50,000km service: YA840 60,000km service	1,577.27
Bill Pmt - Cheque	20/10/2017	Geraldton Trophy Centre	MEDALS: 1ST,2ND,3RD ENGRAVED & SILVER CUP ENGRAVE	396.40
Bill Pmt - Cheque	20/10/2017	Hi-Lite Security	SECURITY HIRE FOR THE YALGOO EMU CUP & FAMILY FUN	5,410.24
Bill Pmt - Cheque	20/10/2017	Hill, Judith	Project Activity Expenses	291.80

_ID	Cheque Date	Creditor's Name	Invoice Details	Total Amount Due
				\$
Bill Pmt - Cheque	20/10/2017	Jump 'N' Bump Amusements	HIRE OF BOUNCY CASTLE FOR THE YALGOO EMU CUP & FAM	1,979.00
Bill Pmt - Cheque	20/10/2017	K9 Electrical	Alarm Service: 27 Stanley Street Security Alarm Monitoring: 1 October 2014 - 31 Dec Security Alarm Monitoring: 1 January 2015 to 31 Ma Security Alarm Monitoring: 1 July 2015 to 30 Septe Security Alarm Monitoring: 1 April 2016 - 30 June Security Alarm Monitoring: 1 April to 30 June 2017 Security Alarm Monitoring Security Alarm Monitoring: 1 July to 30 September	2,575.66
Bill Pmt - Cheque	20/10/2017	LGISWA	LGIS Liability Instalment 2 LGIS Insurance WorkCare Credit Note	53,790.44
Bill Pmt - Cheque	20/10/2017	Grinham, Neil	Meeting Fee: Arts & Culture 11.10.17 Travel: Arts Police Invitation 17.10.17 MRVC Meeting 18.10.17 A	1,153.64
Bill Pmt - Cheque	20/10/2017	Ocean & Earth Training Specialists	MC Driver Training & Assessment: Silvio Brenzi	1,333.20
Bill Pmt - Cheque	20/10/2017	Out of the Box Community Events	EVENT ACTIVITIES FOR THE YALGOO EMU CUP & FAMILY F	8,993.60
Bill Pmt - Cheque	20/10/2017	Pemco Diesel Pty Ltd	YA787: CARRY OUT FESA "B" SERVICE Carry out "B" Service	5,601.79
Bill Pmt - Cheque	20/10/2017	PIVOTEL SATELLITE PTY LIMITED	Sat phones Account	634.00
Bill Pmt - Cheque	20/10/2017	Raul. Valenzuela	Meeting Fee: 22.09.17 Communications Allowance: 22 Meeting Fee: Arts & Culture 26.09.17 Meeting Fee: Meeting Fee: 19.10.17 Gunduwa Management Committee	1,386.00
Bill Pmt - Cheque	20/10/2017	BRENZI, Silvio	Purchase of Fuel: YA0 Alcohol Tester	1,068.58
Bill Pmt - Cheque	20/10/2017	Sun City Plumbing	Investigate Drainage Faults - Railway Station	1,597.75
Bill Pmt - Cheque	20/10/2017	Sun City Print	Certificate for Adrian Comeagain (Blair)	44.00

_ID	Cheque Date	Creditor's Name	Invoice Details	Total Amount Due
				\$
Bill Pmt - Cheque	20/10/2017	The funk Factory	EMU SCULPTURE & PERCUSSION WORKSHOP & PERFORMANCES	11,390.00
Bill Pmt - Cheque	20/10/2017	The West Australian	Advertising for the Yalgoo Emu Cup & Family Fun Da	860.00
Bill Pmt - Cheque	20/10/2017	Veolia Environmental Services	Service Collection Fee	5,007.42
Bill Pmt - Cheque	20/10/2017	West Coast Fireworks	FIREWORKS DISPLAY	3,000.00
Bill Pmt - Cheque	20/10/2017	WestCoast SeaFood	Morning Tea for Council Meetings	261.00
Bill Pmt - Cheque	20/10/2017	Westside Painting Service	External Paint Works: Paynes Find Community Centre	7,000.00
Bill Pmt - Cheque	20/10/2017	Yalgoo Hotel Motel	ACCOMMODATION & MEALS: COLIN PICKETT(chook) - 6 OC ACCOM & MEALS FOR SECURITY OF EMU CUP STAFF MEALS FOR DOMINIC CARBONE: 15-21 AUGUST & 20/21 SE SANDWICHES FOR RRG MEETING 27.09.207	1,717.00
Bill Pmt - Cheque	20/10/2017	PERTH CAKE SUPPLIES	Beginners Cake Kit	110.00
Bill Pmt - Cheque	20/10/2017	WALGA	WALGA 2017 Election Composite Advertising Program	1,578.50
Bill Pmt - Cheque	20/10/2017	U R SAFE PTY LTD	Alarm Monitoring: Depot	165.00
Bill Pmt - Cheque	20/10/2017	WURTH	WORK SHOP CONSUMABLES FOR DEPOT	398.37
Bill Pmt - Cheque	20/10/2017	TYREPOWER GERALDTON	4 ALL-TERRAIN TYRES LT265/65 R17 - YA840	1,436.00
Bill Pmt - Cheque	20/10/2017	ABROLHOS STEEL	Marterials for men shed as per quote# 108478	1,988.39
Bill Pmt - Cheque	20/10/2017	E & MJ ROSHER	New Kubota Mower	28,435.00

_ID	Cheque Date	Creditor's Name	Invoice Details	Total Amount Due
				\$
Bill Pmt - Cheque	20/10/2017	PINPOINT CLEANING SOLUTIONS	Monthly Clean of Shire Buildings	2,145.00
Bill Pmt - Cheque	20/10/2017	MT MAGNET SOUTH NL	TENEMENT DEATH-A1817	111.70
Bill Pmt - Cheque	20/10/2017	LGRCEU	Monthly Payroll Deduction: September 2017 July Union Fee's	164.00
Bill Pmt - Cheque	20/10/2017	CHILD SUPPORT	Monthly Payroll Deduction: September 2017	363.26
Bill Pmt - Cheque	20/10/2017	SHIRE OF YALGOO MUNICIPAL FUND	Monthly Payroll Deduction: September 2017 Monthly Payroll Deduction: September 2017	1,200.00
Bill Pmt - Cheque	20/10/2017	REILLY & CO	EVENT MANAGEMENT SERVICE FOR THE YALGOO EMU CUP &	5,100.00
Bill Pmt - Cheque	20/10/2017	DEPARTMENT OF MINES, INDUSTRY REGULATIONS & SAFETY	Gangerous Goods Site Licence: Railway Station	711.00
Bill Pmt - Cheque	20/10/2017	M & B BUILDING PRODUCTS	Dynabolts/Hangers	28.27
Bill Pmt - Cheque	20/10/2017	ZEN EVENTS & PHOTOGRAPHY SERVICES	CONSULTANCY SERVICE FOR THE YALGOO EMU CUP	5,847.10
Bill Pmt - Cheque	20/10/2017	GIBSON, BRENDA	Complex Hire Bond Refund	150.00
Bill Pmt - Cheque	20/10/2017	DFES	2017/18 ESL	1,725.00
Bill Pmt - Cheque	20/10/2017	OLD MACDONALD'S TRAVELLING FARMS	Farm Visit for Yalgoo Emu Cup	1,870.00
Bill Pmt - Cheque	20/10/2017	READER, DEBIE	FACEPAINTING AT THE YALGOO EMU CUP & FAMILY FUN DA	640.00

_ID	Cheque Date	Creditor's Name	Invoice Details	Total Amount Due
				\$
Bill Pmt - Cheque	20/10/2017	MID WEST CONCERT SOUND & LIGHTING	SOUND REINFORCEMENT FOR YALGOO EMU CUP & FAMILY FU	2,178.00
Bill Pmt - Cheque	20/10/2017	HUMPY CAMELS	CAMEL TRAIN RIDE FOR THE YALGOO EMU CUP & FAMILY F	2,000.00
Bill Pmt - Cheque	20/10/2017	RGI SIGNWORKS WA PTY LTD	SUPPLY PVC BANNERS FOR THE YALGOO EMU CUP & FAMILY	1,045.00
Bill Pmt - Cheque	20/10/2017	CUMMINGS, GLENN	catering for the Yalgoo Emu Cup & Family Fun Day catering for breakfast at the Yalgoo Emu Cup & Fam	1,640.00
Bill Pmt - Cheque	24/10/2017	CLYDE & CO LAW PRACTICE	INSURANCE EXCESS	10,000.00
TOTAL				359,737.60

Voting Requirements

Simple Majority

Cr Gail Trenfield raised concerns to the cost of Pinpoint Cleaning Solutions monthly fee of \$2145.00 and asked the question as to why are cleaner coming from Geraldton to clean the Shire buildings and why not have someone local.

CEO Silvio Brenzi explained that the Shire has employed someone local and that hiring Pinpoint Solution is cheaper. The costs listed in the report is a monthly cost. Pinpoint travel to Yalgoo once a week every Wednesday and carry out the cleaning of all Shire buildings and the Local employed cleaner carries out the daily cleaning on all other days, there have been no complaints since this this system was put in place.

Cr Gail Trenfield expressed her concerns and does not agree to the idea.

OFFICER RECOMMENDATION / COUNCIL DECISION 2017-1111

Accounts for Payment October 2017

That Council approve the list of accounts paid for the period 1 October 2017 to 31 October 2017 amounting to \$359,737.60 and the list be recorded in the Minutes.

Moved: Cr Percy Lawson

Seconded: Cr Gregory Payne

Motion put and carried: 4/1

11.3.2 Investments as at 31 October 2017

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	16 November 2017
Attachments	Nil

Matter for Consideration

That Council receive the Investment Report as at 30 September 2017.

Background

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

Statutory Environment

Local Government Act 1995

6.14. Power to invest

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962* Part III.
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
- (2) Regulations in relation to investments by local governments may —
 - (a) make provision in respect of the investment of money referred to in subsection (1); and
 - [(b) *deleted*]
 - (c) prescribe circumstances in which a local government is required to invest money held by it; and
 - (d) provide for the application of investment earnings; and
 - (e) generally provide for the management of those investments.

Local Government (Financial Management) Regulations 1996

19. Investments, control procedures for

- (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.
- (2) The control procedures are to enable the identification of —
 - (a) the nature and location of all investments; and
 - (b) the transactions related to each investment.

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

- (1) In this regulation —
 - authorised institution** means —
 - (a) an authorised deposit-taking institution as defined in the *Banking Act 1959* (Commonwealth) section 5; or
 - (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;
 - foreign currency** means a currency except the currency of Australia.

- (2) When investing money under section 6.14(1), a local government may not do any of the following –
- (a) deposit with an institution except an authorised institution;
 - (b) deposit for a fixed term of more than 12 months;
 - (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
 - (d) invest in bonds with a term to maturity of more than 3 years;
 - (e) invest in a foreign currency.

Strategic Implications

Nil

Consultation

Nil

Comment

The worksheet below details the investments held by the Shire as at 31 October 2017:

SHIRE OF YALGOO INVESTMENTS AS AT 31 October 2017								
INSTITUTIONS	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N ^o	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
MUNICIPAL FUND								
Note Balance as per Bank Statement								
NAB	N/A	Operating a/c	50-832-4520	Ongoing	N/A	N/A	Variable	\$2,601,787.61
NAB	N/A	Cash Maximiser	86-538-7363	Ongoing	N/A	N/A	Variable	\$41,006.01
NAB	N/A	Term Deposit	89-977-1574	3 month 1 day	27.09.2017	28.12.2017	2.51%	\$61,617.66
NAB	N/A	Short Term Investment	24-831-4222	Ongoing	N/A	N/A	Variable	\$51,691.63
TOTAL								\$27,561,102.91
RESERVE FUNDS								
NAB	N/A	Term Deposit	97-511-445	3 months	28.09.2017	28.12.2017	2.51%	\$159,597.38
NAB	N/A	Term Deposit	89-972-5236	90 days	28.09.2017	27.12.2017	2.10%	\$443,016.41
NAB	N/A	Term Deposit	11-186-3992	2 months 29 days	28.09.2017	27.12.2017	1.75%	\$1,056,833.09
TOTAL								\$1,659,446.88
TRUST								
NAB	N/A	Trust a/c	50-832-4559	Ongoing	N/A	N/A	Variable	\$21,738.51
TOTAL								\$21,738.51

INVESTMENT REGISTER						
01 JULY 2017 TO 31 October 2017						
NATIONAL AUSTRALIA BANK						
ACCOUNT N ^o	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNED TO 31.10.2017	INVESTMENT TRANSFERS	CLOSING BALANCE 31.10.2017
86-538-7363	Ongoing	Variable	\$40,929.28	\$76.73	0	\$41,006.01
89-977-1574	28.12.2017	2.51%	\$61,392.89	\$224.77	0	\$61,617.66
24-831-4222	Ongoing	Variable	\$51,594.90	\$96.73	0	\$51,691.63
97-511-4454	28.12.2017	2.51%	\$158,650.69	\$946.69	0	\$159,597.38
89-972-5236	27.12.2017	2.10%	\$440,410.14	\$2,606.27	0	\$443,016.41
11-186-3992	27.12.2017	1.75%	\$1,050,564.24	\$6,268.85	0	\$1,056,833.09

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION 2017-1112

Investments as at 31 October 2017

That the Investment Report as at 31 October 2017 be received.

Moved: Cr Gregory Payne

Seconded: Cr Gail Trenfield

Motion put and carried 5/0

11.3.3 Financial Activity Statement for the Period ended the 31 August 2017

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	16 November 2017
Attachments (Green Cover) Pages 1 - 37	<ul style="list-style-type: none"> • Statement of Comprehensive Income ending the 31 August 2017; • Financial Activity Statement; ending 31 August 2017 • Summary of Current Assets and Current Liabilities as of 31 August 2017; • Statement of Current Financial Position as at 31 August 2017; • Detailed worksheets; • Other Supplementary Financial Reports: <ul style="list-style-type: none"> ○ Reserve Funds; ○ Loan Funds; ○ Trust Fund

Monthly Financial Reports will be handed to elected members prior to the meeting held 23 November 2017

Matter for Consideration

Adoption of the Monthly Financial Statements.

Background

The Local Government Act and Regulations require local governments to prepare monthly reports containing the information that is prescribed.

Statutory Environment

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

Strategic Implications

Provision of timely accounting information to inform Council of the financial status and financial affairs of the local government.

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue, and overall results against budget targets.

Policy Implications

2.4 Material Variance

Financial Implications

The Financial Activity Statements reflect the financial situation of the Shire as at year to date.

Consultation

Nil

Comment

The Shire prepares the monthly financial statements in the statutory format along with the other supplementary financial reports comprising of:

- Statement of Comprehensive Income;
- Statement of Financial Position;
- Reserve Funds;
- Loan Funds; and
- Trust Fund.

The areas where material variances have been experienced (10% or \$10,000 above or below budget) are commented on in the material variance column.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION 2017-1113

R34 (1) Financial Activity Statement for the Period ended the 31 August 2017.

That Council:

Adopts the Financial Activity Statement for the period ended 31 August 2017.

Moved: Cr Gregory Payne

Seconded: Cr Gail Trenfield

Motion put and carried: 5/0

11.4 ADMINISTRATION

11.4.1 Report on Matters Outstanding s at 16 November 2017

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	16 November 2017
Attachments	Nil

Matter for Consideration

That Council note the report on outstanding matters.

Background

The report is compiled from resolutions of Council relating to reports presented to Council, Notice of Motions, and Urgent Business.

Statutory Environment

Nil

Business Implications

Nil

Consultation

Nil

Comment

Matters outstanding are detailed below with comments in relation to status.

MATTERS OUTSTANDING			
MEETING DATE	ITEM REFERENCE	RESOLUTION	CURRENT STATUS
18 Aug 16	Establishment of an Emergency Services Training Centre in Yalgoo.	That Council engage the services of a suitable consultant to undertake a review of the Business Case for the construction of a Volunteer Emergency Services Training and Operations Centre/VESTOC in Yalgoo	CEO is about to set a timeframe for an architect to come out to Yalgoo. Architect has supplied 1 quote obtaining another.
27 Oct 16	Employees Collective Enterprise Agreement	Council resolved to authorise CEO to obtain necessary approvals.	The EBA has been reviewed by WALGA to reflect State legislation. The final document has been received, distributed to staff, and voted on. An application has been made to the Industrial Relations Commission for registration of the EBA and is awaiting a response

MATTERS OUTSTANDING			
MEETING DATE	ITEM REFERENCE	RESOLUTION	CURRENT STATUS
31 Mar 17	Under-taking a Review of the Shire of Yalgoo Policies	That the CEO under-take a review of the Shire Policies over the next three months	Currently under review.
28 July 2017	Review of Local Laws	Council authorised the CEO to implement a review of Local Laws	Currently under review
25 Aug 2017	Termination of Centacare Playgroup Programme	Council to continue to provide the service for a period up to 6 months and a further report to be presented to Council in relation to the ongoing delivery of the Playgroup Programme and its funding.	Report to Council on or before February 2018.
25 Aug 2017	Draft Consultation Plan for Telstra Site 6612005	Council authorised the CEO to prepare a draft Consultation Plan for Telstra Site No. 6612005	CEO to provide an update at the meeting.
27 Oct 2017	Application for a prospecting licence	Council authorises the CEO to locate a suitable prospecting area close to the Yalgoo townsite and make application to the Mining Registrar for registration under section 19 of the Mining Act.	Letter was sent on the 17 November 2017.
27 Oct 2017	Part use of reserve 6936 to house Solar Panels for Yalgoo Power Supply	Council Authorise the CEO to liaise with DPLH for approval to allow portion of reserve 6936 to be used to house solar panels for the generation of the Towns electricity supply.	Letter has been sent.
27 Oct 2017	Wild Dog Bounty Scheme	Allow all pastoralist including those on Council to be able to Claim the Scalp Bounty on the current Wild Dog Bounty Scheme and at the end of March any money not claimed on scalps for that year to be used on an agreed purpose to assist in the reduction of Wild Dogs numbers.	Terms and Conditions have been accordingly amended.
27 Oct 2017	Policy 3.2 Conferences and Training	Attendance and expenses be presented at the November Meeting for review on all travel and conferences.	A report on this agenda for Council consideration.
27 Oct 2017	Electronic devices for Elected Members for Council business	CEO provide a report for the November Meeting on costs and types of Electronic Devices that can be supplied to Elected Members for Council business.	A report on this agenda for Council consideration.
27 Oct 2017	Change of Date for Audit Committee Meeting	The Audit Committee Meeting be rescheduled from 10.00am on the 24 November 2017 to 10.00am 15 December 2017	An advertisement will be placed in the Midwest Times for Wednesday 19 November 2017..
27 Oct 2017	Letter of Support for Cell Fence applications	Pastoralist or organisations to receive a Letter of Support from Council for their individual funding applications and the CEO Draft and supply the Letter	One request was received and letter sent
27 Oct 2017	Disposal of Plant and Equipment Case Maxxfarm 30 implements	The budget be amended to allow the disposal of the CASE Maxxfarm 30 and implements via auction	A Report on this Agenda for Council consideration.

Voting Requirements

Simple Majority

CEO Silvio Brenzi informed Council he had spoken with Civic Legal who explained there is only six or seven Local Laws which need to be renewed as there meant to be reviewed every 7 years.

Cr Gail Trenfield requested a copy of the Local Laws to be email out to all Council members.

CEO Silvio Brenzi explained that the Draft Consultation Plan for Telstra Site 6612005 update can be removed from the list.

OFFICER RECOMMENDATION / COUNCIL DECISION 2017-1114

Report on Matters Outstanding as at 16 November 2017

That Council:

receives Report N^o 11.4.1 Report on Matters Outstanding as at 16 November 2017.

Moved: Cr Gregory Payne

Seconded: Cr Tamisha Hodder

Motion put and carried 5/0

11.4.2 Report on Disposal of CASE Maxxfarm 30 FWA Garden Tractor with FE Load

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	17 November 2017
Attachments	Nil

Matter for Consideration

That council approve the sale of a CASE Maxxfarm 30 tractor with FE load that is deemed surplus to requirements.

Background

The Council at its October 2017 Ordinary Council Meeting adopted the following resolution.

“ That the budget be amended to allow the disposal of the CASE Maxxfarm 30 and Implements via Auction.”

Statutory Environment

Local Government Act 1995

Section 3.58. Disposing of property

- (1) In this section —
 - dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;
 - property** includes the whole or any part of the interest of a local government in property, but does not include money.

- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

And

 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition

that the local government believes to be a true indication of the value at the time of the proposed disposition.

- (5) This section does not apply to —
- (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

Local Government (Functions and General) Regulations 1996

Reg 30. Dispositions of property excluded from Act s. 3.58

- (1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.

- (2) A disposition of land is an exempt disposition if —

- (a) the land is disposed of to an owner of adjoining land (in this paragraph called the ***transferee***) and —
 - (i) its market value is less than \$5 000; and
 - (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;

Or

- (b) the land is disposed of to a body, whether incorporated or not —
 - (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
 - (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;

Or

- (c) the land is disposed of to —
 - (i) the Crown in right of the State or the Commonwealth; or
 - (ii) a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or
 - (iii) another local government or a regional local government;

Or

- (d) it is the leasing of land to an employee of the local government for use as the employee's residence; or
- (e) it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land; or
- (f) it is the leasing of land to a person registered under the *Health Practitioner Regulation National Law (Western Australia)* in the medical profession to be used for carrying on his or her medical practice; or
- (g) it is the leasing of residential property to a person.

- (2a) A disposition of property is an exempt disposition if the property is disposed of within 6 months after it has been —

- (a) put out to the highest bidder at public auction, in accordance with section 3.58(2)(a) of the Act, but either no bid is made or any bid made does not reach a reserve price fixed by the local government; or
 - (b) the subject of a public tender process called by the local government, in accordance with section 3.58(2)(b) of the Act, but either no tender is received or any tender received is unacceptable; or
 - (c) the subject of Statewide public notice under section 3.59(4) of the Act, and if the business plan referred to in that notice described the property concerned and gave details of the proposed disposition including —
 - (i) the names of all other parties concerned; and
 - (ii) the consideration to be received by the local government for the disposition; and
 - (iii) the market value of the disposition as ascertained by a valuation carried out not more than 12 months before the proposed disposition.
- (2b) Details (*see section 3.58(4) of the Act*) of a disposition of property under subregulation (2a) must be made available for public inspection for at least 12 months from the initial auction or tender, as the case requires.
- (3) A disposition of property other than land is an exempt disposition if —
- (a) its market value is less than \$20 000; or
 - (b) the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75 000.

Register of Delegation

Delegation 2.3 Disposal of Assets

Introduction	Disposing of property is required to be accessible to the public, or if to be direct to a person, by public notice.
Objective	To permit the disposal of surplus and other items of minimal value from the Shire’s premises and control.
Statutory context	Local Government Act – <ul style="list-style-type: none"> - s.3.58 – Disposing of property Function and General Regulations – <ul style="list-style-type: none"> - r.30 – Dispositions of property to which s.3.58 does not apply
Formal record	Records of submissions received and offers accepted.
Delegation by CEO	N/A
History	Adopted – 17 April 2008 Amended – 17 September 2009 Amended – 23 June 2011, C2011-0619 Reviewed – 22 April 2016 (no change) Reviewed – 26 May 2017 (no change)

Delegation Statement

1. The CEO is authorised to dispose of assets by offering them for public sale, and to accept the most advantageous offer in the following circumstances –
 - a) Assets with a written down value less than \$5,000 (individually or collectively) –
 - assets that are surplus to requirements, unused, damaged or impounded
 - b) Assets with a written down value of \$5,000 or more (individually or collectively) –
 - if outright disposal of the asset with a written down value less than \$40,000, and is disclosed in Budget
 - if the “income” from the asset being disposed of, is to be used as part of consideration for the acquisition of a new asset, and both disposal and acquisition is disclosed in Budget –
 - o subject to the asset not being available to the purchaser until such time as the new asset is available for Shire use
2. This delegation is not applicable to –
 - disposal of land
 - disposal of an asset where it forms part of tender consideration

– End of Delegation

Business Implications

Nil

Consultation

Nil

Comment

The CASE Maxxfarm 30 tractor with FE load is deemed surplus to requirements.

Pursuant to Section 3.58 (2) and (3) a local government can dispose of property in the following manner;

- The highest bidder at a public auction
- The most acceptable tender
- By giving local public notice of the proposed disposition

Regulation 30(3) of the Local Government (Functions and General) Regulations 1996 exempts the Shire from disposing of the property as detailed above if:

- If the value of the property is less than \$20,000

The Shire’s Delegations 2.3 – Disposal of Assets authorises the CEO to dispose of any assets by offering them for public sale and to accept the most advantageous offer where the written down value of the property is less than \$5,000 and are surplus to requirements, unused, damaged or impounded.

The Shire’s Asset Register reveals that the Written down value of the tractor is \$15,300 after it was revalued at 30 June 2016 at \$18,000. The disposal of the tractor is an exempt disposition as per Reg 30(3) of the Local Government (Function and General) Regulations 1999 as its value is less than \$20,000. Council is requested to give consideration to its disposal by auction.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION 2017-1115

Report on Disposal of CASE Max-farm 30 and Implements

That Council:

Authorises the Chief Executive Officer to dispose of the CASE Max-farm 30 tractor with FE load by auction.

Moved: Cr Percy Lawson

Seconded: Cr Gregory Payne

Motion put and carried: 5/0

11.4.3 Costs and Types of Electronic Devices That can be Provided to Elected Members for Council Business

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	17 November 2017
Attachments	- Quotation from Datacom (Page 1 – 8) (Green Cover)

Matter for Consideration

That Council receive the report on costs and type of electronic devices that can be provided to elected members for Council business.

Background

At the Ordinary Council Meeting held on the 27 October 2017 Council adopted the following resolution.

“That the CEO provide a report for the November Meeting on costs and types of electronic devices that can be provided to Elected Members”

The Western Australian Salaries and Allowances Act 1975 Determination of the Salaries and Allowances Tribunal. For Local Government Chief Executive Officers and Elected Members dated 11 April 2017 states the following;

Part 9: ANNUAL ALLOWANCES IN LIEU OF REIMBURSEMENT OF EXPENSES

This part deals with annual allowances that a Local Government or Regional Local Government may decide to pay.

9.1 General

(1) Pursuant to section 5.99A of the LG Act, a local government or regional local government may decide by absolute majority that instead of reimbursing council members under the LG Act section 5.98(2) for all of a particular type of expense, it will pay all council members, for that type of expense, the annual allowance determined in section 9.2 of this Part or, as the case requires, an annual allowance within the range determined in that section.

(2) where a local government or regional government has decided to pay council members an annual allowance for an expense of a particular type instead of reimbursing expenses of that type under section 5.98(2) of the LG Act, section 5.99A of the LG Act provides for reimbursement of expenses of that type in excess of the amount of the allowance.

(3) in determining that maximum annual allowance for expenses of a particular type, the Tribunal has taken into account a range of factors including the following;

- (a) the intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members;
- (b) the capacity of local governments to set allowances appropriate to their varying operational needs;
- (c) the particular practices of local governments in the use of information and communication technology (e.g. laptop computers, lpads);

9.2 Annual Allowances Determined instead of Reimbursement for Particular Types of Expenses

(1) in this section:

ICT expenses means:

- (a) rental charges in relation to one telephone and one facsimile machine, as prescribes by regulation 31(1)(a) of the LG Regulations; or
 - (b) any other expenses that relate to information and communication technology (for example, telephone call charges and internet service provider fees) and that are a kind of expenses prescribed by regulation 32(1) of the LG Regulations;
- (2) For the purpose of section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is \$500 and the maximum annual allowance for ICT expenses is \$3,500.

Statutory Environment

Local Government (Administration) Regulations 1996

31 Expense to be reimbursed

(1) For the purposes of section 5.98(2)(a), the kinds of expenses that are to be reimbursed by all local governments are —

- (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and*

Business Implications

NIL

Consultation

NIL

Comment

The type of electronic devices that can be provided by the Shire are;

- Laptops
- Computers
- iPad
- Printers
- Mobile Phones
- Applicable Software

Elected members are paid an ICT allowance and in the case of the Shire of Yalgoo each elected member receives an annual allowance of \$3,500. Some local governments provide Ipad's to elected members however the Ipad remains the property of the Local Governments and must be returned at the end of an elected member's term of office. Other Local Governments provide the devices but are to be paid from the elected members ICT allowance. At the end of the elected members term of office the devices are to remain with the retiring elected member at no charge.

The Chief Executive Officer has obtained a quotation from Datacom (copy attached) which details the costs of various models of iPads ranging from \$541 to \$722 (excluding GST), Ipad covers ranging from \$25 to \$46 (excluding GST) and keyboards ranging from \$122 to \$157 (excluding GST).

It is important to note if elected members are to be provided with iPads that they are used in their role as an elected member.

Voting Requirements

Simple Majority

CEO Silvio Brenzi discussed the types of electronic devices that was quoted from Datacom.

CEO Silvio Brenzi explained the ICT allowance and how it would work.

OFFICER RECOMMENDATION / COUNCIL DECISION 2017-1116

Costs and Types of Electronic Devices That can be Provided to Elected Members for Council Business

That Council:

Receive Report No: 11.4.3 – Cost and types of Electronic Devices that can be provided to Elected Members for Council Business.

Moved: Cr Gregory Payne

Seconded: Cr Gail Trenfield

Motion put and carried: 5/0

Ben Ryan from EMR Golden Grove left meeting at 11.40 am

11.4.4 Council Policy 5.6 – Point of Sale Caravan Park

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	17 November 2017
Attachments	Policy – Point of Sale Caravan Park (page 9)
(Green Cover)	

Matter for Consideration

That Council adopts the Point of Sale – Caravan Park Policy attached to this report.

Background

Council in the 2017-18 Annual Budget allocated the sum of \$18,800 for the construction of storage and point of sale facility at the Caravan Park.

Statutory Environment

NIL

Financial Implications

The additional revenue to be derived by the Shire is considered minimal however it will provide a service to caravan park patrons.

Consultation

Nil

Comment

The point of sale facility is complete and its important that the Council establishes some rules in relation to its operation. The Shire did not establish the facility in order to compete or at the detriment of the businesses already established in the town. Its main purpose is to provide limited range of food to the caravan park patrons as and when the general store or the hotel are not open. No sales will be made to local residents at any time.

A Council Policy has been prepared (Copy attached) and Council is requested to give consideration to adopting the policy.

Voting Requirements

Simple Majority

CEO Silvio Brenzi read out the attach draft policy Point of sale – Caravan Park. And that the purpose of having this is to provide a service to caravan park users when the Yalgoo Hotel and the General Store is closed.

OFFICER RECOMMENDATION / COUNCIL DECISION 2017-1117

Council Policy 5.6 – Point of Sale Caravan Park

That Council:

- 1. Adopts The Point of Sale - Caravan Park Policy 5.6 as attached to the report.**
- 2. Subject to (1) above the Shire’s Policy Manual be updated accordingly.**

Moved: Cr Gregory Payne

Seconded: Cr Percy Lawson

Motion put and carried: 5/0

11.4.5 Shire of Yalgoo Contribution for the Unconstructed Portion of the Murchison Regional Vermin Cell Fence

Author:	Dominic Carbone
Interest Declared:	CEO of the MRVC
Date:	17 November 2017
Attachments	- MRVC Construction and Maintenance Plan (Page 10 – 42)
(Green Cover)	- Funding application – Rangeland Cell Fencing Program 2017 (Page 43 -64)

Matter for Consideration

The Council give consideration to increasing its contribution towards the construction of the unconstructed portion of the MRVC Vermin Cell Fence to a maximum of \$300,000.

Background

Council at its Ordinary Council Meeting held on 27 October 2017 adopted the following resolution; “That Council agree to the requested funds be provided to the MRVC and that the Budget is reviewed and amended in the 2017-18 Budget review”.

The Murchison Regional Vermin Council at its Special Council Meeting held on 18 October 2017 resolved to authorise the Chief Executive Officer as Follows;

1. To prepare a funding application for Rangelands Cell Funding Program 2017 being the contested portion of funding.
2. To progress a funding agreement with the Department of primary Industries and Regional Development for the unconstructed portion of funding.

In order that the funding application be prepared participating member Local Governments were requested to confirm whether they were willing to contribute a minimum of \$50,000.

Statutory Environment

Local Government Act 1995

Section 6.8 Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
- (a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*
 - (b) *is authorised in advance by resolution*; or*
 - (c) *is authorised in advance by the mayor or president in an emergency.*

* Absolute majority required.

- (1a) *In subsection (1) —*

additional purpose *means a purpose for which no expenditure estimate is included in the local government’s annual budget.*

- (2) *Where expenditure has been incurred by a local government —*
- (a) *pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
 - (b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.*

Business Implications

The MRVC is now requesting that each participating member council contribute a maximum of \$300,000 towards the construction of the unconstructed portion of the Vermin Cell Fence. The Shire has not made any provision in the 2017-18 Annual Budget.

Consultation

NIL

Comment

The MRVC held a Special Council Meeting on the 15 November 2017 for the following purposes:

1. Consideration of a draft financial agreement in relation to the incontestable grant.
2. Consideration of the draft funding application – Rangeland Cell Fencing Program 2017

In relation to the above mentioned it was agreed by the Council of the MRVC that the unconstructed portion of the vermin cell fence be funded as follows.

Project Component Funding

The table below details the proposed funding requirements for the project -

COMPONENT	CONTESTABLE GRANT	INCONTESTABLE GRANT	TOTAL
Site clearing and fence construction of 326 kms of new fencing	\$1,808,000	\$1,100,000	\$2,908,000
TOTAL	\$1,808,000	\$1,100,000	\$2,908,000

Funding sources

The table below details the proposed funding sources and partners for the construction of the project –

FUNDING SOURCE	CONTESTABLE GRANT	INCONTESTABLE GRANT	TOTAL
Incontestable Grant – DPIRD	\$0	\$550,000	\$550,000
Contestable Grant – DPIRD	\$904,000	\$0	\$904,000
Shire of Cue Cash Contribution	\$37,500	\$18,750	\$56,250
Shire of Mount Magnet Cash Contribution	\$37,500	\$18,750	\$56,250
Shire of Yalgoo	\$25,000	\$12,500	\$37,500
Loan Borrowing – Participating Member Local Governments	\$554,000	\$400,000	\$954,000
Pastoralists Cash and In-Kind Contributions	\$250,000	\$100,000	\$350,000
TOTAL	\$1,808,000	\$1,100,000	\$2,908,000

The above table details that participating members local governments intend to contribute the sum of \$954,000 to match the dollar for dollar contribution required for the contestable (Rangeland Cell Fencing Program 2017) and the incontestable grants.

The Shires of Cue and Mount Magnet have confirmed their contribution to a maximum of \$300,000 each and the Shire of Sandstone will contribute \$50,000.

In giving consideration as to whether the Shire will increase its contribution from \$50,000 to the maximum of \$300,000 the Council needs to take the following into account.

Method of Funding

1. How much from own resources (Municipal fund) and from loan borrowings. If the whole amount was to be raised by way of loan borrowing over a 20 year period with 2 six monthly repayments per year at a interest rate of 4.5% per annum, the annual repayments of principal and interest would amount to \$22,906.
2. Subject to (1) above the Council could consider increasing the rate in the dollar for the differential General Rate – UV Pastoral / Rural from 6.575 cents in the dollar to recover the loan repayments in total or in part, if in total the rate in the dollar would increase to approximately 9.382 cents or inturn the Shire could levy a specified area rate of approximately 2.64 cents in the dollar to recover the annual loan repayment of \$22,906.
3. The additional funds may be required in part late this financial year and the balance in 2018-19.

Voting Requirements

*Absolute Majority

Midyear review will be in January.

OFFICER RECOMMENDATION / COUNCIL DECISION 2017-1118

Shire of Yalgoo Contribution for the Unconstructed Portion of the Murchison Regional Vermin Council Vermin Cell Fence

That Council

1. Pursuant to section 6.8 of the Local Government Act authorise the following expenditure
 - Contribution to the Vermin Cell Fence Construction \$300,000
2. Subject to (1) above amend its 2017-18 Annual Budget as an when it conducts its Annual Budget Review.

Moved: Cr Gregory Payne

Seconded: Cr Gail Trenfield

Motion put and carried: 5/0

11.4.6 Elected Members – Conference and Training

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	20 November 2017
Attachments (Green Cover)	Council Policy 3.2 Conference and Training - Attendance and Expenses (Page 65 – 69)

Matter for Consideration

That Council review Council Policy No. 3.2 Conference and Training – Attendance and Expenses.

Background

Council at its meeting held 26 May 2017 adopted the following resolution.

“ That Council

1. Approve Shire President Cr Neil Grinham and CEO to attend Australian Local Government Association National Assembly from 18 – 21 June 2017 at the National Convention Centre, Canberra.
2. Approve attendance for appropriate staff and Councillors to core business conferences relevant to Local Government, including:
 - Emergency Management;
 - National Indigenous Development Forum;
 - Local Government Professional Association (LGPA); and
 - National Roads Group”

Statutory Environment

Shire Policy Manual

3.2 Conference and Training – Attendance and Expenses

Item 7.

There is an automatic disposition against interstate and overseas conferences and training. These will only be approved where there is clear and undisputed direct benefit (not simple relevance) to matter affecting the Shire of Yalgoo. The Council may consider registration fees, accommodation costs and incidentals, but will not reimburse or cover travel costs except as specified in this Policy and its Schedules.

Financial Implications

Policy 3.2 Conference and Training – Attendance and Expenses provides for an allocation of funds in the Shire Annual Budget for professional development.

Consultation

Nil

Comment

Council at its May 2017 Ordinary Council Meeting resolved to approve attendance for appropriate staff and Councillors to core business conferences including ;

- Emergency Management;
- National Indigenous Development Forum;
- Local Government Professional Association (LGPA); and
- National Roads Group

Council Policy 3.2 and in particular Policy Schedule 3.2(b) – Councillors state the following

4. Council is to approve attendance at conferences etc. for Councillors, unless specific provision has already been made and identified in the Budget (e.g. WALGA State Convention)

Council Policy 3.2 item 7 refers to interstate and overseas conference and training and is stated above (refer Statutory Environment).

The Policy details that approval is required by the Council before an elected member can attend conferences and there is no necessity to amend the policy at this stage as Council is currently undertaking a review of all of its policies. However Council may request all interstate and overseas conferences be referred to Council for consideration inclusive of those conferences approved at it May 2017 Council Meeting.

- Emergency Management;
- National Indigenous Development Forum;
- Local Government Professional Association (LGPA); and
- National Roads Group

Voting Requirements

Simple Majority

Officer Recommendation / COUNCIL DECISION 2017-1119

Elected Members – Conference and Training

That all requests to attend interstate and overseas conferences be referred to Council for consideration in accordance with Policy 3.2 Conference and Training – Attendance and Expenses.

Moved: Cr Gail Trenfield

Seconded: Cr Gregory Payne

Motion put and carried: 5/0

11.4.7 Report on Bi-Monthly Community Development Officer Program

Author:	Silvio Brenzi
Interest Declared:	No interest to disclose
Date:	18 September 2017
Attachments	Nil

Matter for Consideration

That Council receive the Bi-Monthly Community Development Program Report.

Background

At the Ordinary Council Meeting held on 27th January 2017 the following Motion was resolved:

That the Chief Executive Officer have the Community Development Officer prepare bi-monthly reports to Council on what activities have been held in town, the outcomes and what future events are proposed.- C2017-0115

Statutory Environment

Nil

Financial Implications

Nil

Consultation

Nil

Comment

The Community Development Officer report is as follows.

Bi Monthly report for November 2017

Events and Program	Program and Outcome	Data Base
September 26th to 7th October School holiday program 2 weeks	First week in preparation for the Emu cup Jodi Reily asked if the C.D.O. can organize the children Emu costumes. Pick up resources from her home.	150+ children attended the program
Camp over 26th September	Camp over on the 26th was enjoyable and fun for the children and parents whom helped set up and prep dinner for the evening. Children watched a movie prior to going to sleep at 8 30 pm Michelle Hodder (Yalgoo parent volunteer) & daughters to organize and prepare the food for the program over the 2 weeks. 2nd week Continue with costumes until completed	12 Yalgoo parent volunteers attended
	Thursday Friday – Junkerdalics from Perth arrive in Yalgoo to	8 members of the Junkerdalics team

	<p>run the Emu sculpture with the children over at the community hall.</p> <p>Cancelled due to incidents and certain families sabotaging the program. We will continue the program up at the Railway Hall on Saturday; request to bring in more security.</p>	
<p>Tidy Towns competition 2017</p>	<p>The Shire of Yalgoo entered the 7 categories this year</p> <p>General appearance and Young legend’s made it to the State Finals.</p> <p>On the 20th of October the Shire C.E.O Silvio Brenzi, President Neil Grinham and Vice President Raul Valenzuela attended the State finals in Perth.</p> <p>Yalgoo won the state final for General Appearance</p> <p>and runners up for Young Legends</p> <p>This year Yalgoo community, from the children to Meedac workers</p> <p>Shire workers have been working hard to improve the appearance of the Shire’s Community Hall and community.</p>	<p>Nature Play area</p> <p>15 children</p> <p>3 volunteers</p> <p>Litter clean up</p> <p>12 children 2 adults</p> <p>Young Legions</p> <p>10Meedac workers</p> <p>1 Supervisor</p>
<p>Lottery West funding August 2017</p> <ol style="list-style-type: none"> 1. Community Hall 2. Arts and Crafts Centre 3. New Day Care centre 	<p>Funding application approved</p> <p>Furnishing & White wear to refurbish</p> <ol style="list-style-type: none"> 1. Community Hall 2. Yalgoo new Arts & Crafts Centre 3. Parent day care centre <p>All furnishing and white-wear delivered to the 3 buildings. The Shire C.D.O is in the process of unpacking and setting up the community hall and Art centre with new appliances and furniture The C.D.O will take photos and mark all items with the Shire of Yalgoo logo. The community hall is a busy little hub utilized more by the majority of community members, visitors and service providers. The Elders have felt comfortable utilizing the couches as opposed to sitting on hard seats to yarn and watch movies. Our visitors come into the hall for free coffee and are taken around the hall by the locals explaining the history and the programs that are run on a daily basis, everyone whom uses the equipment is respectful and keeps the resources clean and maintained over the past 3 months. The new equipment for the new parent day facilities are held in the old Police station.</p>	<p>C.D.O</p> <p>Shire workers helping with the unpacking and set up of the Arts & crafts centre.</p> <p>Community Hall</p>

<p>Halloween movie night 27th October</p>	<p>The Yalgoo parent volunteer group held a movie night for all the children from the local primary school we invited the station owners .All parents whom sent their children along to support the program were invited and to bring \$3.00 for dinner. The children got to enjoy 3 movies have pies, drinks sausage stew, homemade sausage rolls, popcorn, muffin and a bag of treats to take home with them. The move finished at 8.30 pm all children delivered home safely</p>	<p>6 Yalgoo parent volunteers 21 children</p>
<p>Fair Game 28th & 29th October</p>	<p>Nathan Johansson along with the Family Service Officer Attended the program due to the negative behavior from 2 children whom are banned from the sports and well-being program.</p>	<p>12 Children 6 adults</p>
<p>Women Business 28th October 2017 Seniors movie day</p>	<p>The Shire continues to run women’s business program every fortnight held at the community hall inviting Station and Pastoral owners. The local seniors group came along to look in the second hand shop, bake, and cook watch a movie and yarning, enjoying each others company and leaving issues at the door. They respect each other and form and storm ideas for the up and coming events or programs that are to be held here in their community. Getting herbs from the nature play gardens and MEEDAC to cook lunch for all whom attend. Judi runs her sewing group on the alternate weeks. Looking for more ladies to come join in and learn to sew or teach.</p>	<p>5 to 15 ladies attend</p>
<p>Lottery West funding Application September 2017 1. Yalgoo Cinema 2. Fix a Bike program 3. Men’s Shed equipment</p>	<p>Application put in to Lottery West August 2017 Liaise with Lee Grimes and Elaine Walsh from Lottery West Liaise at all times with CEO and community members and lottery west staff on regular basis Liaise with Nathan whom has offered to assist with the fix a bike program Liaise with the Family Service Office on the equipment for the men’s shed</p>	<p>Community members Stakeholders Service providers Look for quotes for all 3 projects</p>
<p>Survey for Yalgoo Oval 2017</p>	<p>Shire of Yalgoo Dual Sports Oval and Facilities Survey Has been given out or emailed out to all community members, Stake Holders Service providers Station & pastoral owners on the 10th of October. We are waiting for the surveys to be returned within the next 2 to 3 weeks</p>	<p>Community Members Service Providers Station Owner</p>

<p>Community Meeting 5th Dec</p> <p>Community Hall 4 pm start</p>	<p>Agenda</p> <ol style="list-style-type: none"> 1. Youth riding around the town without helmets 2. Children copying the behavior of the youth (no helmets) 3. Rubbish beer bottles and cans left on the streets of Yalgoo 4. Homes and properties are still been broken into by criminal youth and children(Seems to be from the same families) 5. Service providers and guest being harassed and intimidated in the community. 6. Programs organised by the Shire C.D.O shut down, due to Intimidation and harassment by a few community members and out siders. 7. Community members harassed and Intimidation by other community members. 8. Tidy Towns winners for General Appearance and Meedac Young Legions runners up. 9. The Birds and animals are still being attacked <p>Community member have the opportunity to add to the agenda</p>	<p>Pastoral Owners</p> <p>Community members</p> <p>Service providers Stations and Pastoral Owners Stake holders</p> <p>No children</p>
<p>Dinner for the adults of Yalgoo township, Stations and Pastoral owners.</p> <p>EMR Golden Groove 4pm to 9pm</p> <p>9th December Community hall</p> <p>Bus to be booked for the evening</p>	<p>The Shire has been given permission to take up to 24 adult community members to attend Golden Groove facilities for a Christmas break up on the 9th of December.</p> <p>The groups meet up at the community hall at 4pm. A flyer will be put out with all details for the evening. Cost per person \$10 covers your meal, pool facilities everyone whom attends need to bring money for the Bar facilities .Tea and coffee free for the Senior group. No youth / children to attend. Report to Ben Ryan on arrival and when return back to Yalgoo. This is a great opportunity for the community members to meet & greet with the miners in a welcoming environment and relax and enjoy the facilities of Golden Groove.</p>	<p>Bus driver Tamihana 24 seats for members</p> <p>A driver to bring the senior group back using their own transport</p>
<p>Yalgoo children Christmas party 17th December</p> <p>Organized by the C.D.O & Family Service Officer</p> <p>Sponsored by the Shire of Yalgoo</p> <p>E.M.R Sponsorship program</p>	<p>The Shire C.D.O and Family Services Officer are organizing the children’s Christmas party on the 17th of December at the community hall. Starting at 10 30 am. Guest are Pastor Darrin / Dave whom will take the service and sings songs along with the children. This will be followed by the giving out of the presents, then lunch at 12pm. The children will go home after the clean-up of the community hall and meet back at 1pm to go to the Mullewa pools for the afternoon. A BBQ dinner at the pools before returning back to Yalgoo. This event is mainly for the children. The parent volunteer group will be organizing the presents and food for the children.</p>	<p>Guest Darrin /Dave. Elf’s Tamihana & Elvy</p> <p>Parents/caregivers and children from town Stations & Pastoral owners</p>
<p>Geraldton Triathlon season 2018</p> <p>Junior Super Series</p>	<p>The Family Service Officer & Sargent Nathan Johansson have organized for the Yalgoo junior over 7 year old to compete in the triathlon held in Geraldton. The bus has been booked to take the children whom are keen to compete to be able to go over to Geraldton and Mullewa to train for the event over the few months. Starting on the 19th of November 17. For those whom don’t have bikes can still compete in the swim and run. This is a good opportunity for Yalgoo to compete and show leadership skills within the group.</p>	<p>Ongoing</p> <p>Family Service Officer</p> <p>Sargent Nathan Johansson</p>

The next Bi monthly report due at the end of January 2018

Voting Requirements

Simple Majority

Deputy President Cr Gregory Payne queried if 150+ people and children actually did attend the Yalgoo Emu Cup.

CEO Silvio Brenzi informed Council on the changes that happened this year at the emu cup and explained there may have been a bit less than 150.

President Cr Joanne Kanny informed Council that she believed the 2017 Emu Cup was better than last years.

Deputy President Gregory Payne mentioned he is not receiving emails informing him on the events that are happening in Yalgoo.

CEO Silvio Brenzi explained that it may be that the officer has the incorrect email address..

Cr Tamisha Hodder informed the Council that the people relied on the Bulldust to inform the community on what events are happening in Yalgoo.

CEO Silvio Brenzi explained that the staff are doing a lot of different jobs and that one every 3 months was more suitable.

President Cr Joanne Kanny raised concerns to the personal feelings in the report and that it should not be placed in the report.

Cr Tamisha Hodder informed Council she would not be able to attend the dinner at EMR due to personal reasons.

Cr Gail Trenfield left room at 12.30 pm

Cr Gail Trenfield returned 12.32 pm

OFFICER RECOMMENDATION / COUNCIL DECISION 2017-1120

Report on Bi-Monthly Community Development Officer Program

That Council:

Receives the Bi-Monthly Community Development Officer Program Report.

Moved: Cr Gregory Payne

Seconded: Cr Percy Lawson

Motion put and carried: 5/0

Adjournment: Lunch 12.38 pm - 1.32 pm

The Shire President, Cr Joanne Kanny requested a motion be moved to adjourn the Ordinary Council Meeting at 12.38 pm for lunch

The motion was moved by Cr Gregory Payne and second By Cr Gail Trenfield
The motion was put to a vote and carried 5/0.

Close for lunch 12.38pm

The Shire President, Cr Joanne Kanny reopened the Ordinary Council Meeting at 1.32 pm

Returning to meeting were:

Cr Joanne Kanny, Shire President

Cr Gregory Payne, Deputy President

Cr Percy Lawson

Cr Tamisha Hodder

Cr Gail Trenfield

Silvio Brenzi, CEO

Elisha Hodder, Technical Services Support Officer

12. NOTICE OF MOTIONS

12.1 PREVIOUS NOTICE RECEIVED

Nil

13. URGENT BUSINESS

Nil

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.0 STATUTORY ENVIRONMENT – MEETING CLOSED TO THE PUBLIC

Councillors are obliged to maintain the confidentiality of matters discussed when the meeting is closed. Fines of up to \$10,000 or two years imprisonment apply to certain offences relating to misuse of information.

The following legislative extracts were downloaded from www.auslii.edu.au on 8 November 2010.

Local Government Act 1995

s5.23. Meetings generally open to the public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.

- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
- (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government’s property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971 ; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

s5.92 Access to information by council, committee members

- (1) A person who is a council member or a committee member can have access to any information held by the local government that is relevant to the performance by the person of any of his or her functions under this Act or under any other written law.
- (2) Without limiting subsection (1), a council member can have access to —
- (a) all written contracts entered into by the local government; and
 - (b) all documents relating to written contracts proposed to be entered into by the local government.

s5.93. Improper use of information

A person who is a council member, a committee member or an employee must not make improper use of any information acquired in the performance by the person of any of his or her functions under this Act or any other written law —

- (a) to gain directly or indirectly an advantage for the person or any other person; or
- (b) to cause detriment to the local government or any other person. Penalty: \$10 000 or imprisonment for 2 years.

Local Government (Rules of Conduct) Regulations 2007

s6. Use of information

- (1) In this regulation —
- closed meeting means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;
- confidential document means a document marked by the CEO to clearly show that the information in the document is not to be disclosed;
- non-confidential document means a document that is not a confidential document.

- (2) A person who is a council member must not disclose —
 - (a) information that the council member derived from a confidential document; or
 - (b) information that the council member acquired at a closed meeting other than information derived from a non-confidential document.

- (3) Sub regulation (2) does not prevent a person who is a council member from disclosing information —
 - (a) at a closed meeting; or
 - (b) to the extent specified by the council and subject to such other conditions as the council determines; or
 - (c) that is already in the public domain; or
 - (d) to an officer of the Department; or
 - (e) to the Minister; or
 - (f) to a legal practitioner for the purpose of obtaining legal advice; or
 - (g) if the disclosure is required or permitted by law.

NIL

15. NEXT MEETING

The next Ordinary Meeting of Council is due to be held in the Council Chambers Shire of Yalgoo Friday 15 December 2017 commencing at 11.00 am.

Deputy President Gregory Payne will be chairing the Ordinary Council Meeting to be held on the Friday 15 December 2017.

16. MEETING CLOSURE

There being no further business, the President declared the Ordinary meeting closed at 1.34 pm

DECLARATION

These minutes were confirmed at the Ordinary Council Meeting held on the 15 December 2017.

Signed: _____
Person presiding at the meeting at which these minutes were confirmed.

